

Village of Mokena



FY 25 BUDGET

Planned Progress Pleasant Living

VILLAGE OF MOKENA

**ANNUAL BUDGET
July 1, 2024 – June 30, 2025**

ELECTED OFFICIALS

FRANK A. FLEISCHER, Mayor

MELISSA MARTINI, Clerk

ROB DAUPHINAIS, Trustee

DEBBIE ENGLER, Trustee

MELISSA FEDORA, Trustee

TERRY G. GERMANY, Trustee

GEORGE J. METANIAS, Trustee

TERENCE SMITH, Trustee

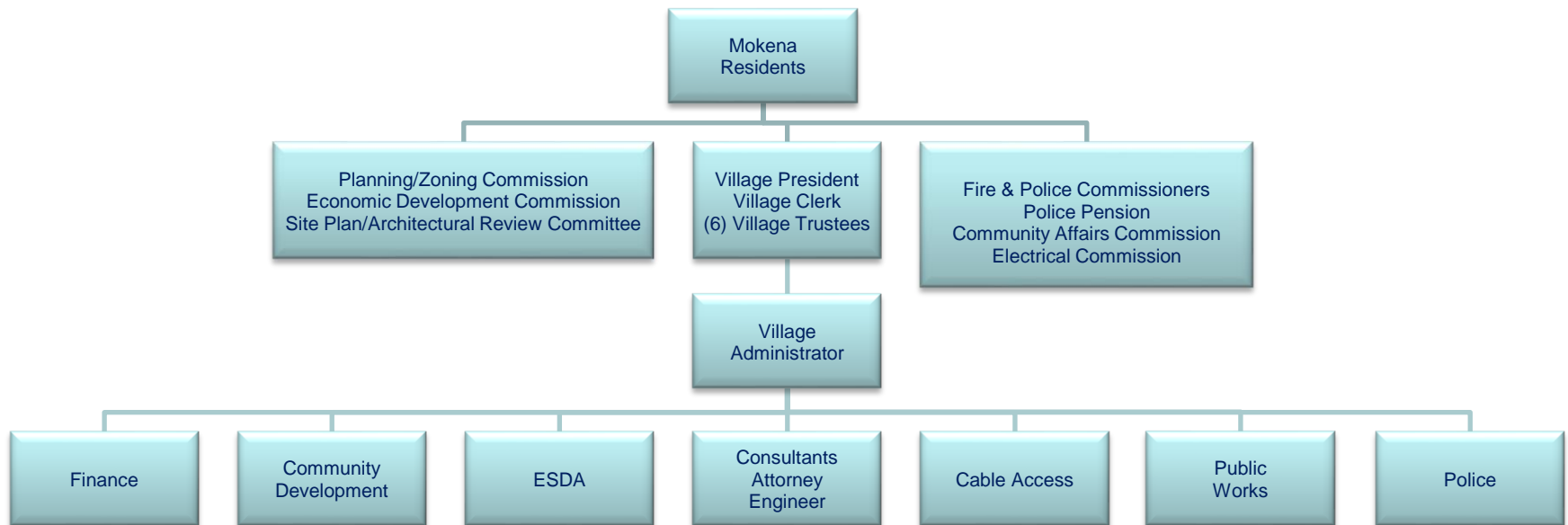
**Village Administrator
JOHN D. TOMASOSKI**

**Finance Director
NATHAN PASBRIG**

**Presented to Village Board
June 10, 2024**

Village of Mokena

Fiscal 25 Organizational Chart



VILLAGE OF MOKENA

ANNUAL BUDGET 2024-2025

TABLE OF CONTENTS

PAGE NUMBER

Budget Message	i – xxvi
DEPARTMENTAL/FINANCIAL SUMMARIES	
Overall Budget	1
General Fund	2 – 8
Legislative	9 – 11
Administrative	12 – 16
Fire and Police Commission	17 – 18
Police	19 – 24
Community Development	25 – 28
Village Clerk	29 – 30
Public Works-Streets/Building & Grounds	31 – 37
Cable TV	38 – 39
Emergency Services Disaster Agency (ESDA)	40 – 42
Audit Fund	43 – 44
Performance Bond Fund	45 – 46
Tourism Fund	47 – 50
Special Tax Allocation Fund	51 – 52
School Crossing Guard Fund	53 – 54
IMRF/FICA Contribution Fund	55 – 57
Police Pension Fund	58 – 60
State Motor Fuel Tax Fund	61 – 63
Refuse Fund	64 – 66
Water/Sewer Fund	67
Water Operating Fund Budget	68 – 75
Sewer Operating Fund Budget	76 – 83
Municipal Parking Lot Fund	84 – 87
Sewer System Capital Improvement Fund	88 – 90
Water System Capital Improvement Fund	91 – 93
Sewer Plant Replacement Fund	94 – 97
Sewer Plant Expansion Fund	98 – 101
Capital Improvement, Repair & Replacement Fund	102 – 107
Fiscal 2023 Transfers	108
Budget Regular/Work Session Minutes	
January 8, 2024 – Work Session	109 – 122
January 15, 2024 – Work Session	123 – 132
February 26, 2024 – Work Session	133 – 149
April 8, 2024 – Work Session	150 – 162
May 13, 2024 - Work Session	163 - 176

FY 2024/2025 Budget Message

June 6, 2024

The Honorable Village President Frank A. Fleischer, Clerk Melissa Martini, Board of Trustees and Residents of the Village of Mokena

Re: Village Administrator's Budget Message, Fiscal Year (FY) 2024/2025

Village staff is pleased to present the Village of Mokena Municipal Budget for the fiscal year beginning on July 1, 2024, and concluding on June 30, 2025. The Village of Mokena follows a prudent approach in its operations. Fiscal and budgetary decisions are made with cautious optimism, guided by conservative principles in spending, borrowing, revenue forecasting, and fund balance objectives. These budgetary practices collectively enable Mokena to sustain services, enhance infrastructure, and foster a productive work environment for employees. The Village's conservative methods, combined with its problem-solving capabilities, will be crucial in ensuring the Mokena community continues to prosper.

INTRODUCTION

The Village of Mokena is a community with a population of 19,887 nestled in the northeast corner of Will County, and ideally situated between Interstate 80 and U.S. Route 30. Mokena was incorporated in 1880 and operates as a non-home rule municipality. The Village of Mokena has long-established itself as a first-class community with small town charm while additionally offering all the assets of suburban life.

The Village of Mokena operates under the Village form of government with an elected Village President and six (6) Trustees. Operational management is provided by a professional Village Administrator appointed by the Board of Trustees along with a professional management team, carrying out Village policy through its operation of departments.

The Village of Mokena operates under the Budget Officer Act as outlined in Chapter 24, Section 8-2-9 of the Illinois Compiled Statutes, as revised. The Act requires the Village President and Board of Trustees to adopt the annual budget prior to the beginning of the fiscal year. The Budget

FY 2024/2025 Budget Message

serves as an outline for how the monies are received into the Village of Mokena and how they should be spent to maintain and improve the Village, while providing high quality services to residents. The Village is required to make the budget document available for public inspection at least ten (10) days prior to passage. Not less than one (1) week after publication of the budget document's availability, and prior to Village Board approval, the Village President and Board of Trustees are required to hold a public hearing on the budget. After approval of the budget, the Village Board may amend the originally approved budget in the form of a budget amendment ordinance.

BUDGET PROCESS

Regardless of economic conditions, the following four (4) practical components are absolutely necessary for a public budget process to be successful: (1) The ability to collect and present information in an accurate, comprehensive and meaningful manner; (2) Adequate time to absorb, digest and interpret the information; (3) A balanced environment to deliberate fiscal policies; and (4) A cognitive awareness regarding the past, present and future of budgeting and program delivery in the community. The proposed FY 2025 budget has included these necessary components as part of this year's budget process.

This year's budget process was initiated by Village staff during the fall of 2023 and the Village Board in January of 2024 as they began evaluating various categories of budget revenues and expenditures. Listed below are the budget work sessions that were conducted to produce the final version of the FY 2025 budget:

- January 8, 2024
 - Motor Fuel Tax (MFT) Program
 - Infrastructure Programs
 - Road Maintenance
 - Financial Overview of General Infrastructure Fund
- January 15, 2024
 - Fleet Replacement Program

FY 2024/2025 Budget Message

- February 26, 2024
 - Water Operating Fund
 - Rate
 - Tap-on fee split
 - Sewer Operating Fund
 - Wastewater Treatment Plant Expansion Fund
 - Wastewater Treatment Plant Repair & Replacement Fund
 - Water System Capital Fund
 - Sewer System Capital Fund
 - Refuse Fund
- April 8, 2024
 - Holiday Decorations
- May 13, 2024
 - Review General Fund
 - FY 2024 - Status
 - Proposed FY 2025 Budget
 - Overall Financial Health
 - Review FY 2024 Surplus
 - Overview of Capital Improvement Fund Balances
 - Proposed FY 2024 Budget Amendments
 - Preliminary Draft
 - Overall Budget
 - Status
 - ✓ Budget Categories
 - ✓ Operating and Capital Fund Balances
 - ✓ Annual Transfers
 - Capital Expenses
 - Follow-up on Christmas Decorations
 - Tourism Fund
 - TIF Fund
 - Municipal Parking Lot Fund

FY 2024/2025 Budget Message

The Mokena Village Board has reviewed a significant volume of budget and program information over the past five months and has been provided appropriate time to consider Village staff's recommendations. Consistent with the Village's financial practices, the FY 2025 budget has been prepared with a conservative approach.

MAJOR OPERATING FUND BALANCES (General, Water, Sewer & Parking Lot)

The Village of Mokena Board of Trustees has adhered to a traditional practice of maintaining approximately 25% (or 3 months) of an operating fund's anticipated annual expenditures (including capital outlay) as a reserved balance within the water, sewer, and parking lot funds. However, in light of the State of Illinois' ongoing fiscal dilemmas and uncertainties, along with our traditional conservative budgeting practices, I am continuing to recommend that higher than traditional General Fund balance levels of 25% be maintained moving forward. This practice has been in place for the past ten (10) years. These fund balance practices have historically been maintained to ensure that if any unforeseen or catastrophic events occur, we are in a position to meet basic operational expenditures for a reasonable amount of time. During the economic downturn that began in 2009, the Village utilized portions of these balances to allow time for the Village Board and Village staff to reduce spending or raise revenues in a logical and rational manner. When needed, these fund balances have proven to be a very valuable budgetary tool in dealing with lengthy and severe recessionary influences the Village has faced in the past.

ECONOMIC CONDITION AND OUTLOOK

1. Current Police Pension legislation requires municipalities to have pension funds 90% funded by the year 2040. The Mokena Police Pension Fund is 81.20% funded based on the actuarial valuation report as of July 1, 2023. Changes to downstate public safety pension plans will have an impact on the Village in the near future. Currently, the investments are managed by an investment firm selected by the Mokena Police Pension Board. With the consolidation statute and the Illinois Police Officers' Pension Investment Fund (IPOPIF) Transfer of Asset Rule AR-2021-02, final transfer of tranches was expected to be completed by June 24, 2022. The Mokena Police Pension Fund was not consolidated pending the result of litigation challenging the law forcing the consolidation. In February

FY 2024/2025 Budget Message

2023, the appellate Circuit Court of Kane County affirmed the Trial Court's decision. The lawsuit was petitioned to the Illinois Supreme Court and on January 19, 2024, and the Illinois Supreme Court upheld the Circuit Court and Appellate Court ruling. Consolidation of the Mokena Police Pension Fund will begin in FY 2025. Approximately 91% of all Illinois suburban and downstate police pension funds have been transferred into the consolidated fund. Once all transfers have been made, the consolidated pension funds are estimated to exceed \$9 billion.

2. The Village's revenue sources have the potential to be impacted by general economic conditions at the local, state, national or even international levels. The Village's sales tax in FY 24 has decreased by approximately \$1.1M from FY 23. The two main factors that have contributed are the loss of two businesses that have traditionally been in our top twenty (20) sales tax providers. Unfortunately, both businesses could not be retained as their business models required them to leave the local area. The second factor is several variables in the overall economy including inflation. The State of Illinois controls some of the Village's revenue sources, and with the assistance of the Illinois Municipal League they educate and take action, if any, of the municipality's revenue sources that are negatively affected. The Illinois General Assembly recently voted to eliminate the local municipalities' portion of the 1% sales tax on groceries, which is scheduled to go into effect on January 1, 2026. The elimination of the grocery tax was estimated at \$850K during FY 24 for the Village. The General Assembly also provided local municipalities with the authority to locally reestablish the 1% sales tax. Since this legislation just occurred, Village staff is currently in the process of examining it.
3. According to the Bureau of Labor Statistics, which covers the Midwest region, the Consumer Price Index (CPI) rose 3.4 percent for the twelve (12) months ending December 2023. Most of the Village's expenses are predictable in nature, however, expenses may increase if the Village must provide additional services in response to unexpected emergencies. Village staff continues to monitor the economic conditions with a focus on inflationary pressures and global supply chain issues.

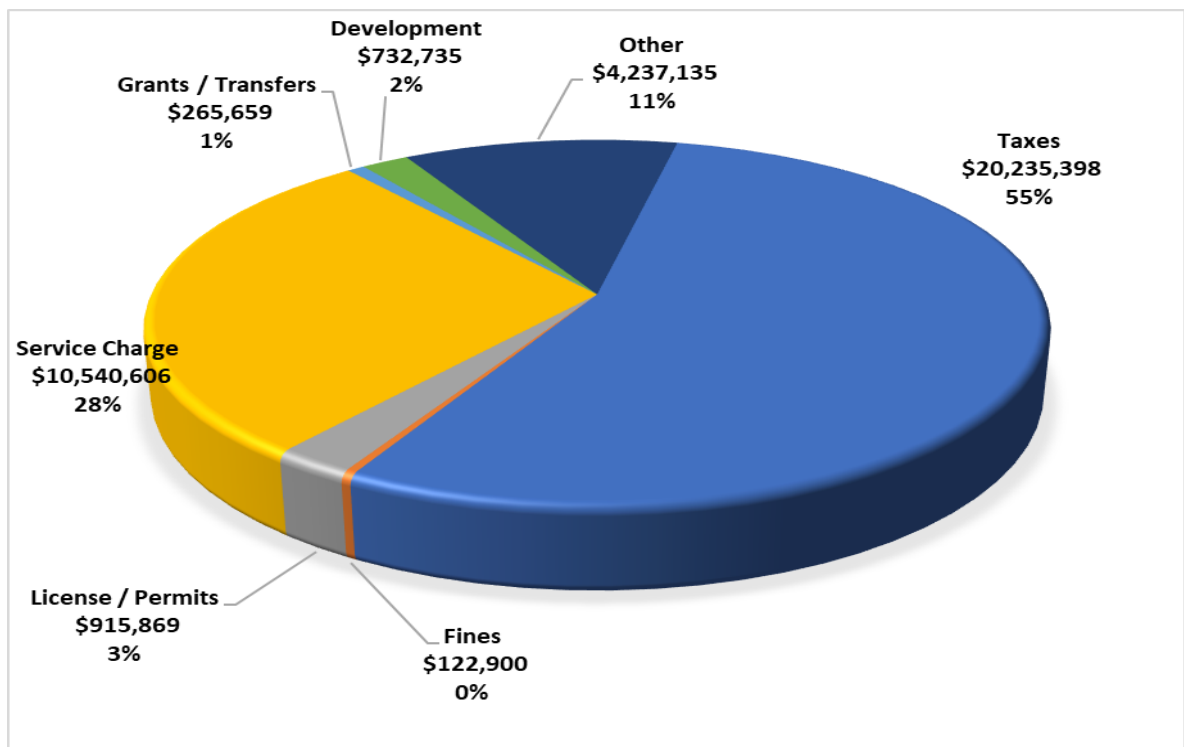
FY 2024/2025 Budget Message

- The Village's four (4) collective bargaining agreements, Metropolitan Alliance of Police (MAP), which includes the Sergeants, Patrol, and Village-wide Clerical staff and the International Union of Operating Engineers, Local 150 will expire on June 30, 2026. The Village negotiated a first-time agreement with the Village's Police Department Sergeants in April 2024 and a first-time agreement with the Village-wide Clerical staff in May 2024.

The Village Board approved a contract with Henry Bros. Co. on May 9, 2022 to build the new police station. Construction of the police station started in June of 2022 and was completed in May 2024. The project cost approximately \$20.3M in expenditures for architectural fees and construction of the project. The Village borrowed \$4.75M to fund this construction project. The principal balance outstanding as of June 30, 2024 is \$3,621,000 and has annual principal installment through July 2031. The Village Board made a policy decision not to pay off the note payable in FY 2025 because the bank interest rate is higher than the note payable interest rate.

OVERVIEW OF REVENUES

Total revenues for FY 2025 are estimated to be \$37,050,302. Illustrated below is the breakdown of revenues for the entire budget as indicated by major category.



FY 2024/2025 Budget Message

Below is an aggregate comparison of all categorical revenues for the Village of Mokena. It is anticipated that overall revenues will decrease by \$1.47M or 3.82% below FY 2024 budgeted amounts.

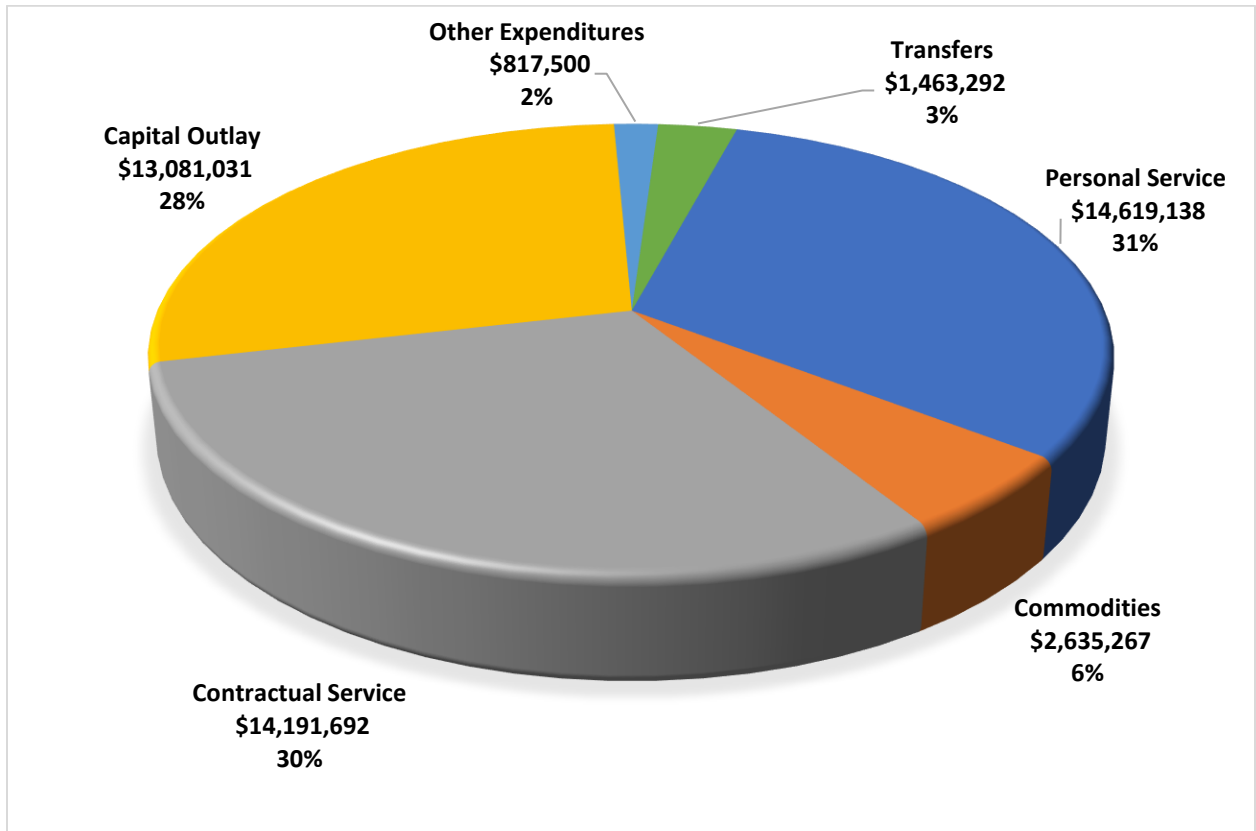
	FY 24 Budget	FY 25 Budget	\$ Increase/ (Decrease)	% Change
Revenues:				
Taxes	\$ 21,404,792	\$ 20,235,398	\$ (1,169,394)	-5.46%
Fines	\$ 122,900	\$ 122,900	-	0.00%
License / Permits	\$ 811,725	\$ 915,869	104,144	12.83%
Service Charge	\$ 10,234,442	\$ 10,540,606	306,164	2.99%
Grants / Transfers	\$ 205,659	\$ 265,659	60,000	29.17%
Development	\$ 952,264	\$ 732,735	(219,529)	-23.05%
Other	\$ 4,791,351	\$ 4,237,135	(554,216)	-11.57%
Total Revenues	\$ 38,523,133	\$ 37,050,302	\$ (1,472,831)	-3.82%

Tax revenue for FY 2025 is forecasted to decrease by \$1.67M. This tax revenue decrease is associated with a decrease in sales tax (\$1.09M), decrease in the ½% non-home rule sales tax (\$473K) along with an increase in state income tax (\$155K). The decrease in other revenue is related to an inter-fund transfer made in FY 2024 from the General Fund to the Municipal Parking Lot Fund to repave Hickory Creek. Also, the proposed budget has been prepared with a 50% (or \$1.54M) reduction in the Local Government Distributive Fund (LGDF) in order to be prepared for any possible negative financial consequences outside our control. This has been a prudent Village practice over the past nine years that will continue in FY 2025.

FY 2024/2025 Budget Message

OVERVIEW OF EXPENDITURES

Total estimated expenditures for FY 2025 are \$46,807,920. Illustrated below is the breakdown of expenditures for the entire budget as indicated by major category.



Below is an aggregate comparison of all categorical expenditures for the Village of Mokena. As illustrated, overall expenditures are anticipated to decrease by \$7.96M or 14.53% over FY 2024 levels.

	FY 24 Budget	FY 25 Budget	\$ Increase/ (Decrease)	% Change
Expenditures:				
Personal Service	\$ 13,415,229	\$ 14,619,138	\$ 1,203,909	8.97%
Commodities	\$ 2,504,772	\$ 2,635,267	130,495	5.21%
Contractual Service	\$ 14,228,460	\$ 14,191,692	(36,768)	-0.26%
Capital Outlay	\$ 21,687,230	\$ 13,081,031	(8,606,199)	-39.68%
Other Expenditures	\$ 800,000	\$ 817,500	17,500	2.19%
Transfers	\$ 2,129,986	\$ 1,463,292	(666,694)	-31.30%
Total Expenditures	\$ 54,765,677	\$ 46,807,920	\$ (7,957,757)	-14.53%

FY 2024/2025 Budget Message

Personal services are budgeted to increase by \$1.2M. This increase is mainly attributable to salary, overtime, and benefit increases. The decrease in capital outlay of \$8.6M is related to the new Police Station Building being completed. \$575K was transferred from the General Fund to the Municipal Parking Lot Fund in FY 2024 to complete the parking lot paving project; no transfer is necessary in FY 2025.

The following table represents the Village's aggregate fiscal status in all funds for the past two (2) budget cycles, as well as for FY 2025:

OVERALL FISCAL STATUS			
	Actual FY 2023	Anticipated FY 2024	Proposed FY 2025
Beginning Balance	\$ 73,980,301	\$ 81,672,791	\$ 74,196,316
Revenues	53,786,211	44,803,661	37,050,302
Expenditures	(46,093,721)	(52,280,136)	(46,807,920)
Ending Balance	\$ 81,672,791	\$ 74,196,316	\$ 64,438,698
Decrease			\$ (17,234,093)

The proposed FY 2025 Budget should see aggregate fund balances decrease by approximately (\$17.2M) to a total of \$64.43M. This is mainly attributable to saving money over a period of years for future capital projects and spending the funds when needed. In FY 2023 and FY 2024, the Village utilized the funds in the Capital Improvement, Repair, and Replacement Funds to construct the Police Station Building. On page xvi, a table is shown with the beginning and ending fund balances in capital reserves.

FINANCIAL AND OPERATING STATUS OF THE VILLAGE OF MOKENA

In addition to providing a basic overview of the proposed FY 2025 Budget, I will also discuss some of the key financial and budgetary issues associated with the proposed budget. Although there are several important components affiliated with a public budgeting process, we have traditionally concentrated on some basic issues to measure budget performance. These components include the following: (1) major operating fund balances; (2) capital reserves; and (3) per capita debt.

FY 2024/2025 Budget Message

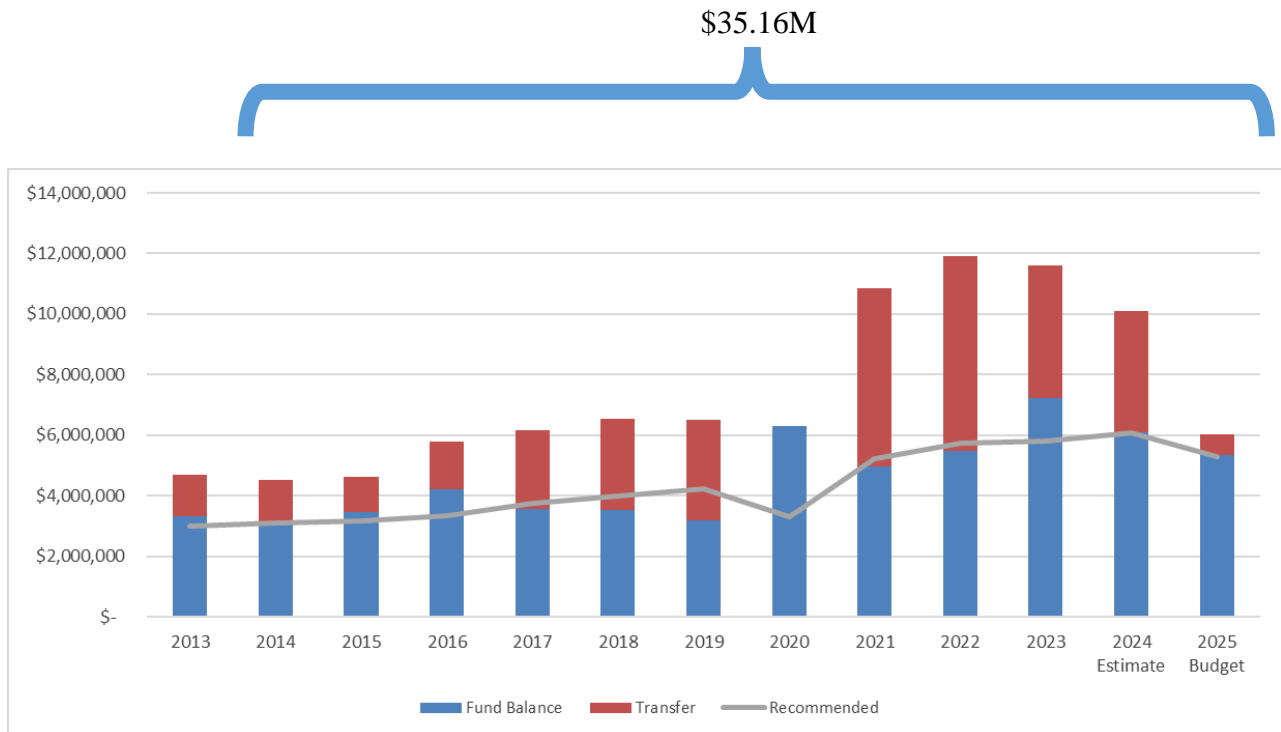
(1) MAJOR OPERATING FUND BALANCES

GENERAL FUND

FY 2024 is the twelfth consecutive year in which the General Fund has produced substantial “net positive operating” results. This has allowed for a total of \$35.18M over the previous twelve (12) years to be transferred into the Police Pension Fund (\$600K), Water Operating Fund (\$725K), Plant Expansion Fund (\$5.82M), and the Capital Improvement, Repair and Replacement Fund for public improvement and municipal facility projects (\$28.0M).

In FY 2025, a transfer from the General Fund to the Capital Improvement Municipal Facility Fund for \$673K is budgeted to pay the principal and interest on the General Obligation Promissory Notes Series 2022 which was used to help fund the construction of the new Police Station Building. The FY 2025 Budget has been prepared with a proposed ending fund balance of 33% of overall General Fund expenditures. This will provide a buffering effect from any unforeseen or catastrophic events.

The following illustrates these balances over the past decade:



While fund balance levels dropped to a historic low in FY 10, a significant recovery has taken place since that time. The Village’s success can be attributed to our conservative revenue

FY 2024/2025 Budget Message

forecasts, controlling expenses and record-setting sales tax revenues, which have led to an estimated FY 2024 year-end General Fund balance of \$6.01M. Based on the proposed FY 2025 Budget, the General Fund balance is projected to be over \$5.29M or 33% of total appropriations.

WATER/SEWER FUNDS

The water distribution system annually pumps approximately 650 million gallons of water, and the sewer system treats a similar approximate volume of wastewater. Personnel in these departments maintain approximately 110 miles of water mains, five (5) water storage facilities and several water pumping stations. They also operate a Wastewater Treatment Plant, approximately 100 miles of sanitary mains and twelve (12) sanitary sewer lift stations. Overall, the Village serves approximately 7,383 customer accounts on a 24/7 basis.

WATER FUND

Mokena's valued water customers currently enjoy one of the best constructed and most efficient Lake Michigan water systems in the south suburbs. We continue to coordinate long-term planning efforts with our upstream water suppliers and neighboring Lake Michigan water customers. These efforts are focused on long-term system improvements designed to serve our regional growth for the next 50-75 years. Planned upstream system enhancements include additional water mains, upgraded pumping facilities and other improvements. In 2014, the Village completed a long-term water supply agreement with Oak Lawn. This agreement was simultaneously negotiated by a five-community collective (i.e., "customer communities": Mokena, New Lenox, Tinley Park, Orland Park, and Oak Forest) with Chicago Ridge, Palos Hills, and Palos Park agreeing to the same terms. The focus of these efforts was to secure a long-term water supply through a greatly improved regional delivery system. In addition, the communities strived to develop an operating agreement that would facilitate "best management practices" along with a rate-making methodology equitable and fair to all customers on Oak Lawn's system. The original agreement contemplated that the construction improvements would be completed in 2018. However, at that time the project was ongoing and not completed. Consequently, an amendment to the agreement was legally needed to allow for the extension of certain financing terms, to address the current cost of the project and to incorporate the course of performance adjustments that have been made by the parties relative to certain control measures contained within the agreement, which the Village Board approved at the

FY 2024/2025 Budget Message

October 12, 2020 Board meeting. A funding mechanism (transportation bond funding beginning in FY 2026) has been identified and approved by the Village Board during the FY 2020 budget process to pay the Village's share of improvements without adding this cost to the water rate. At the May 22, 2023 Board meeting, the Board of Trustees approved the Second Amendment which changed the ownership of the Orland Park Spur Two water transmission line and related appurtenances from the Village of Orland Park to the Village of Oak Lawn. The amendment also clarified the ownership of the Palos Hills Metering Station and Pump Station and defined the requirements of backflow devices for customer communities. At the January 22, 2024 Board meeting, the Board of Trustees approved the Third Amendment which accepted the Southeast Customers (Matteson, Country Club Hills and Olympia Fields) as members of the Regional Water System and increased the total cost of construction from \$285M to \$315M.

The Third Amendment occurred in January 2024, when the Village Board approved the Water Sale, Purchase, and Service Agreement between the Village of Oak Lawn and several municipal customers, including the Village of Mokena, the municipalities of Matteson, Country Club Hills, and Olympia Fields had individual agreements with Oak Lawn and did not sign the new Agreement. However, the Agreement included provisions for adding new customer communities in the future. Matteson's agreement with Oak Lawn expired in 2020. Over the past five years, Oak Lawn, with the help of the Managers/Administrators Working Group of the RWS, negotiated with Matteson. Approximately two (2) years ago, Oak Lawn appointed John Spatz as project manager with the approval of the Customer Communities. Now, with Matteson's agreement having expired and with the agreements for Country Club Hills and Olympia Fields set to expire later in 2024, all three communities—Matteson, Country Club Hills, and Olympia Fields—signed contracts aligning with the Agreement and join the RWS. The Third Amendment contained the following key provisions:

- Southeast Customers signed a conforming agreement to enter the RWS.
- The project completion date moved from December 31, 2025, to December 31, 2027.
- The maximum capital cost increased from \$285 million to \$315 million.
- Southeast Customers paid their share of the Old Bond principal and interest.

FY 2024/2025 Budget Message

- A Southeast Redundancy line was approved, with the first \$10 million in costs shared by all RWS members. Any costs over \$10 million will be covered by the Southeast Customers.
- The 2013 RWS Capital Improvement Project and the Southeast Redundancy Project will be paid using the current proportionate share model.
- New or future projects and electricity costs will use a new proportionate share model based on the 2045 IDNR allocation after January 1, 2026.

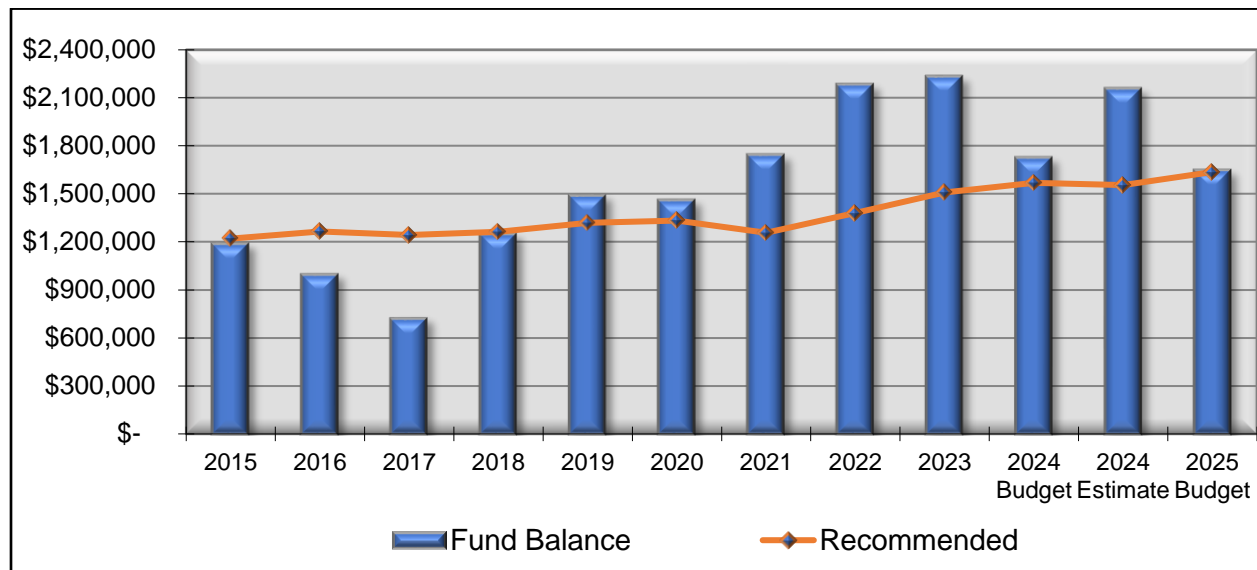
Adding the Southeast Customers to the RWS reduced the overall contribution percentage for all municipalities. Without their participation, Mokena's contribution percentage was 7.995%, or approximately \$22,914,094. With the Southeast Customers, this percentage dropped to 6.823%, or \$19,555,080. Although this number may increase slightly due to the redundancy line costs, the total projected cost to Mokena is now approximately \$21,492,450, still less than without the Southeast Customers' participation.

The total project cost is increasing due to the Southeast Customers' Redundancy Project and unexpected costs in remaining bid packages crucial to the water system. Five (5) of the eight (8) bid packages from the 2013 Improvement Project are complete, with Bid Packages 5, 7, 8, and the redundancy line remaining.

For historical reference, the City of Chicago passed a four (4) year (2012-2015) accelerated water rate program, which severely impacted water rates not only for Mokena customers, but for all metered customers that obtain water from The City of Chicago. This four-year rate increase caused Lake Michigan water consumers to pay an additional \$1.80/1,000 gallons in aggregate for the water (only) component of their bill. Moving forward, Chicago has published that its rates will be linked to an inflation index. There was no rate increase in 2016, but on June 1, 2017, the City of Chicago imposed a 1.83% increase, followed by a 1.54% increase June 1, 2018, a 0.82% increase June 1, 2019, a 2.45% increase June 1, 2020, a 1.10% increase June 1, 2021, a 5.00% increase June 1, 2022 and June 1, 2023, and then a 3.37% increase will go into effect June 1, 2024. Future rate increases will be necessary to keep up with the expense of purchasing water and to generate adequate revenue to operate the system and maintain satisfactory cash reserves to protect against unforeseeable events or circumstances. The graph below shows the budgeted and recommended

FY 2024/2025 Budget Message

amounts for FY 2015-FY 2024. The FY 2024 year-end balance is anticipated to be at 35%, which is above the recommended 25% fund balance.



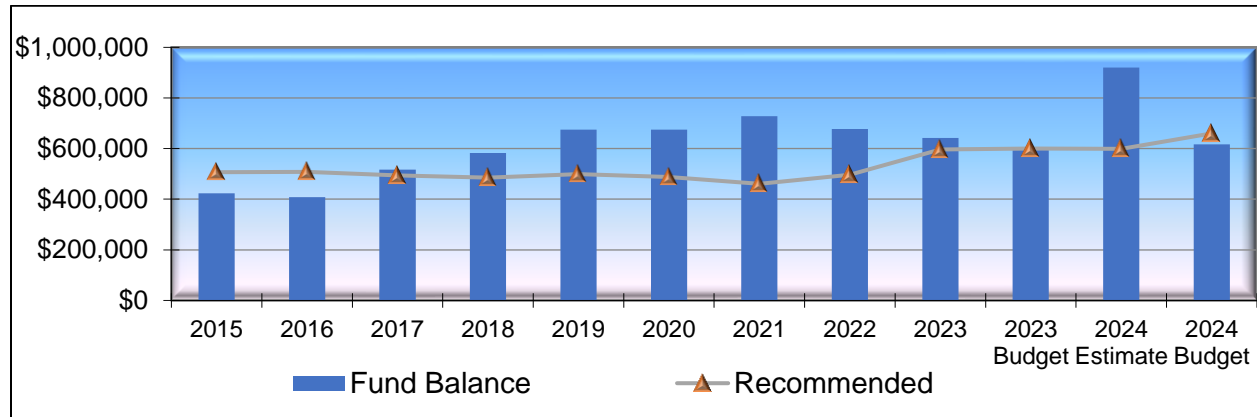
The FY 2025 Budget includes a water rate increase of \$0.36/1,000 gallons. The fund balance is anticipated to decrease by approximately \$506K in FY 2025. With this decrease, the fund is expected to be at its target level of 25% at the conclusion of the fiscal year.

SEWER FUND

The sewer enterprise fund, like the water fund, requires an adequate revenue stream to properly maintain the system. This fund has been impacted by Mokena's slowing residential growth trends, along with the effects of continued deduct meter installations and seasonal weather conditions. Approximately 38% of our customers utilize deduct meters, which have annually resulted in a loss in sewer billables ranging from 13-30%. In addition, the increasing cost of water, environmental initiatives and other factors have all contributed to a stagnation in sewer billables and resulted in flat revenue trends in prior years. Sewer billables are often impacted by extreme wet or dry weather conditions in the spring and summer. The Village has been able to make some headway offsetting flat revenues through effectively managing our expenses. A rate adjustment of \$0.15/1,000 gallons was implemented in both FY 2016 and FY 2017. There were no rate increases from FY 2018 to FY 2023. A rate increase of \$0.30/1,000 gallons was implemented on July 1, 2023 and a rate increase of \$0.35/1,000 gallons will be implemented on July 1, 2024. The proposed

FY 2024/2025 Budget Message

FY 2025 fund balance is \$616K or 23%. Moving forward we will continue to monitor this fund's performance and hope to balance the fine line between financial health and controlling costs for our residents and businesses.



PARKING LOT FUND

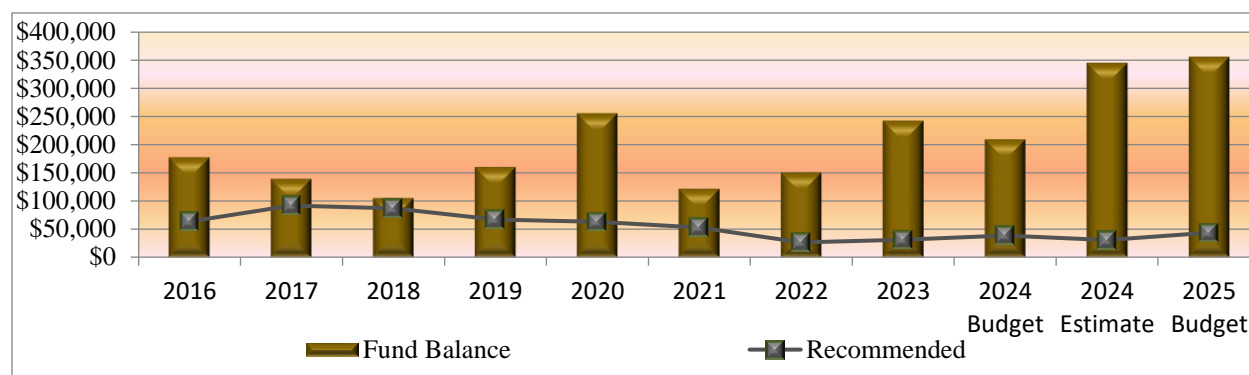
Mokena operates four (4) separate commuter parking lots encompassing over 1,600 spaces. From a historical perspective, fifteen (15) daily parking spaces in the Front Street area were authorized for purchase from Metra to support redevelopment in the downtown area in August of 2017. These spaces were converted to business parking in May of 2018. At the same time in May of 2018, the number of reserved monthly parking spaces available for parking in the McGovney Street lot was expanded with 49 spaces being initially added to the original 51, and another 31 more installed later in response to commuter demand. Any vacant/open lease spaces are made available to interested commuters on a first come, first-serve basis. In August of 2019, Ozinga Bros., Inc. reserved 41 spaces close to their business for a monthly fee. This agreement is still in use.

On January 1, 2023, the daily parking rate increased from \$1.25 to \$2.00. This increase was necessary to offset increasing costs. Personnel costs for the three Community Service Officers continue to be funded from the Police Department where they are providing support functions until it returns to normal operations.

In May 2023, the Therafin Parking Lot was converted from a gravel parking lot to a paved lot. In addition, half of the Hickory Creek Parking Lot was repaved in July 2023 with the second half repaved in May 2024. Both projects were funded through transfers from the General Fund.

FY 2024/2025 Budget Message

Due to the COVID-19 pandemic, this fund's balance dropped to 58% in FY 2021 but had a strong recovery to 144% in FY 2022. The FY 2025 fund balance will continue to be above the 25% target level as seen below. As we move forward, this fund will continue to be reviewed cautiously.



OPERATING FUND BALANCE SUMMARY

When necessary, fund balances are a key component providing adequate time for policy makers and staff to fully analyze various financial situations. The following table provides an overview of fund balance levels for our four most significant operating funds (both FY 2024 along with proposed FY 2025).

OPERATING FUND BALANCES						
Fund	Beginning FY 2024	Beginning FY 2025	Ending FY 2025	Recommended Amount	Variance	Actual %
General	\$ 7,233,808	\$ 6,019,323	\$ 5,296,828	\$ 5,296,826	\$ 2	33%
Water	\$ 2,317,216	\$ 2,152,005	\$ 1,645,601	\$ 1,636,529	\$ 9,072	25%
Sewer	\$ 1,069,795	\$ 919,768	\$ 616,695	\$ 660,105	\$ (43,410)	23%
Parking Lot	\$ 241,779	\$ 344,198	\$ 355,542	\$ 43,374	\$ 312,168	205%

The General Fund and Water Fund are projected to be at the recommended balances of 33% and 25% by June 30, 2025, respectively. The Sewer Fund is projected to be at 23%, which is below the recommended balance of 25%. The Parking Lot Fund will have an ending fund balance well above the recommended balance of 25%. We always try to balance the objective components of budgeting with the practical aspects of customer rate adjustments for those enterprise funds intended to operate as an independent utility. As we proceed forward, careful policy consideration

FY 2024/2025 Budget Message

will no doubt be necessary as we evaluate the competing pressures of maintaining strong cash positions with the negative impact of rate increases on the pocketbooks of our residents and businesses. This may result in fund balance levels in the water and sewer funds being compromised below that of traditionally maintained levels moving forward.

(2) CAPITAL RESERVES

As part of the Village's financial foundation, a structured system was developed to accumulate and earmark capital reserve funds over the years. These funds have been collected over a period of years and then expended as projects become necessary. This approach can result in large sums of money being collected and/or spent in a given year and result in balances fluctuating accordingly. This system includes utilization of specific policies for the financial management of water and sewer connection fees and formula driven developer contributions, as well as transfers of any potential "net positive operating results" into capital reserve accounts. In April of 2001, Mokena voters approved a ½% non-home rule sales tax that has been utilized to plan, design and fund local road improvements. This revenue source has been dedicated to paying the principal and interest costs affiliated with a \$10M Alternate Sales Tax Bond and provide cash funds for road system improvements. Over the past fourteen (14) years, this revenue source has also been utilized for road and other infrastructure maintenance. The following represents the status of Mokena's Capital Reserve Funds for FY 2024 and FY 2025.

CAPITAL RESERVE FUND BALANCE			
Fund	Beginning FY 2024	Beginning FY 2025	Ending FY 2025
Water System Capital	\$ 2,292,902	\$ 1,973,888	\$ 807,658
Sewer System Capital	\$ 1,931,730	\$ 1,865,984	\$ 1,118,180
Sewer Plant Replacement	\$ 1,275,482	\$ 1,248,813	\$ 2,813
Sewer Plant Expansion	\$ 1,686,494	\$ 990,447	\$ 300,351
Capital Impr., Repair, Replacement	\$ 28,696,776	\$ 21,856,235	\$ 17,533,615
Total	\$ 35,883,384	\$ 27,935,366	\$ 19,762,616
Change			\$ (8,172,750)

The previously referenced table shows that at the conclusion of FY 2025, the Village should possess \$19.76M for future capital projects. In aggregate, these funds are expected to decline by (\$8.2M). The Village anticipates using these funds to improve water and sewer infrastructure as

FY 2024/2025 Budget Message

well as municipal facilities (i.e. new Police Station), along with continuing the road rehabilitation program in FY 2025.

(3) PER CAPITA DEBT

½% Non-Home Rule Sales Tax

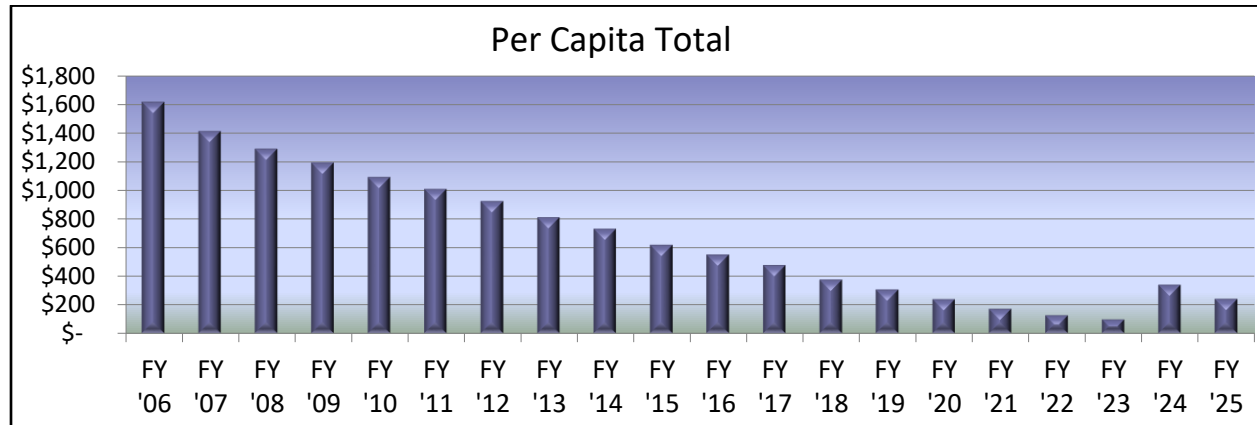
In April of 2001, Mokena voters approved a referendum authorizing a ½% non-home rule sales tax with categorical exclusions for certain foods, medicines, and titled property. The Village began collecting the revenue in April of 2002. The Village Board spent approximately two (2) years prior to the successful referendum determining how to utilize the funds from a long-term perspective and made use of this timeframe to educate Mokena residents on the topic as well. While utilizing the first two (2) years of proceeds to fund local costs for projects such as 191st Street improvements, the Village Board determined that borrowing \$10M would be the most prudent mechanism to fund immediate transportation projects. The bonds were issued in April of 2004 and carried an annual interest rate of 3.66% or \$720K in average principal and interest payments through 2024. In 2012, these bonds were refinanced with an average interest rate of 2.2%, saving on average of \$55K per year and \$686K over the balance of the bonds through 2024. We were able to maintain our AA+ bond rating as assigned by Standard and Poors, enhancing the savings possible on this refinancing effort. Annual payments will be in the range of \$643K+/- over the balance of this debt issue. The final payment for these bonds will be made in December 2024.

Police Station Note Payable

In August 2023, the Village took out a \$4,750,000 promissory note payable to help fund the construction of the new Police Station Building, which overall cost is approximately \$20.3M. This is an eight (8) year note with annual principal and semi-annual interest payments. The interest rates range from 2.71% to 3.33%. The first principal and interest payment was due on July 30, 2023 and can be callable in July 2024.

FY 2024/2025 Budget Message

The following historical chart depicts Mokena's per capita debt position over the past twenty years as well as projections for FY 2025.



While reaching a high of over \$1,613 per capita in FY 2005, the Village's per capita debt levels began to decline and are currently \$240+/- per resident. Moving into FY 2025, the Village is in a strong position from a debt management perspective. Current debt levels are manageable. The Village Board has carefully worked to meet the balance of improving the Village's infrastructure while assuming debt and related principal and interest payments that can be met through earmarked sources.

FY 2025 PROPOSED EXPENDITURES

When highlighting the most significant expenditures affiliated with the proposed budget, it is important to note those expenditures which center on delivering Village services to the community. Village services include basic health, safety and welfare programs that ensure residents' safety and comfort. These expenditures are divided by major category and represent the most significant appropriations affiliated with the proposed budget.

(1) PERSONNEL

- Provides for full-time salaries to increase by \$782k or 9.5%.
- Provides for three (3) part-time Community Service Officers to assist with operations at the Police Department and Municipal Parking Lots. \$96K
- Provides for four (4) part-time summer employees in the Public Works Department. \$67K

FY 2024/2025 Budget Message

- Provides for two (2) part-time Crossing Guards. \$34.6K

(2) PROGRAMS

- Provides for membership in the Will County Governmental League. \$15.58K
- Provides for membership in the South Suburban Mayors and Managers Association. \$15.3K
- Provides for Comprehensive Master Plan. \$135K
- Provides for economic incentive agreement obligations. \$873K
- Provides for annual allotment to the Laraway Communications Center. \$392K
- Provides for eighteen (18) Flock Safety cameras. \$46K
- Provides Axon Bodycam and Interview system. \$65.8K
- Provides for consulting services for building inspections. \$75.5K
- Provides for downtown signage and façade grants. \$55K
- Provides for GIS and Auto Workorder system and updates. \$25K
- Provides for cattail removal and maintenance at ponds. \$15K
- Provides for the removal and replacement of dead trees within Village easements and parkways. \$143.7K
- Provides for stump removal and grinding. \$33K
- Provides for weed control on Village properties/ponds. \$12K
- Provides for mosquito abatement program. \$20K
- Provides for Christmas lights and decorations on Front Street between Wolf Road and Mokena Street. \$97K
- Provides for 4th of July activities. \$43.5K
- Provides for TIF project reimbursement. \$139.6K
- Provides for rock salt and calcium chloride for snow and ice control. \$317.9K
- Provides for traffic signal maintenance and repairs. \$60K
- Provides for crack filling program (2024 Road Program). \$60K
- Provides for road re-striping. \$40K
- Provides for free leaf and branch pick-up program. \$53.6K

FY 2024/2025 Budget Message

(3) EQUIPMENT

- Provides for new tablets for the Board of Trustees. \$12K
- Provides for new Village-Wide Software. \$275K
- Provides for new security cameras at Village Hall. \$30K
- Provides for a new Administration vehicle. \$51.7K
- Provides for Police Department Speed Trailer. \$15K
- Provides for Police Department Drones. \$25K
- Provides for three (3) police vehicles. \$198.7K
- Provides for a new Polaris UTV. \$35K
- Provides for replacement of Public Works with new CV515 truck with plow and spreader. \$133.6K
- Provides for replacement of Public Works F350 pickup with plow. \$56.7K
- Provides for replacement of Public Works F550 with plow and spreader. \$127.7K
- Provides for repair trench floor drain of Ken Heim Facility. \$25K
- Provides for zero turn mower. \$15K
- Provides for new LED lighting and Holiday Décor on Front Street. \$50K
- Provides for (6) security cameras in Water and Sewer. \$19K
- Provides for F-250 utility truck. \$105K
- Provides for replacement of thirteen (13) doors at WWTP and pump stations. \$60K
- Provides for SCADA improvements for eleven (11) sewer lift stations. \$500K
- Provides for replacement of two (2) lift station pumps. \$40K
- Provides for new sewer line inspection camera. \$20.5K
- Provides SCADA water system improvements. \$40K
- Provides for Alta Vista water line. \$1M
- Provides for three (3) RAS pumps. \$180K
- Provides for LED explosion proof lighting. \$30K
- Provides for sludge transfer pump. \$35K
- Provides for Fire Alarm System upgrade. \$20K
- Provides for replacement of the WWTP clarifiers. \$900K
- Provides for non-potable pump. \$55K

FY 2024/2025 Budget Message

- Provides for new WWTP generator. \$100K
- Provides for a new raw pump. \$36K
- Provides for new digester blowers. \$650K

(4) PROJECTS/DEBT SERVICE

- Provides for replacement of Route 30 LED street lighting. \$19K
- Provides for 191st Street resurfacing. \$598K
- Provides for 104th Street Bridget repairs. \$200K
- Provides for additional funding to repair roads. \$455K
- Provides for water main valve assessment (375 valves in southwest quadrant of Mokena). \$30K
- Provides for contractual obligations to Oak Lawn for lake water. \$3.65M
- Provides funding for future lake water joint system repair costs. \$50K
- Provides funding for Regional Water System costs. \$890.6K
- Provides for Village-wide leak survey. \$30K
- Provides for replacement of valves in the water system. \$30K
- Provides for water valve meter replacement and engineering. \$37.5K
- Provides for lake water joint system maintenance repair costs shared by Mokena and New Lenox. \$84.6K
- Provides for principal and interest payments on debt service for road improvements. \$664K
- Provides engineering for LaGrange Road sidewalk. \$92K
- Provides funding for annual full depth patching projects. \$80K
- Provides funding for bike path resurfacing. \$80K
- Provides funding for annual sidewalk and other concrete rehabilitation projects. \$200K
- Provides for HA-5 treatment. \$95K
- Provides for shore/bank stabilization. \$75K
- Provides funding for FY 25 road maintenance program. \$3.81M
- Provides for construction related services for the road maintenance program. \$376K
- Provides for LaGrange Road sidewalk appraisals and right-of-way purchases. \$285K
- Provides for construction of new Police Station. \$2.05M
- Provides for promissory note principal and interest payments. \$673K

FY 2024/2025 Budget Message

NEW POLICE STATION

As an outcome of a professional 40-year facilities space plan conducted by the Village in 2006, a recommendation was made to construct a new 33,000 sq. ft. Police Station facility, and following due diligence, the Village Board purchased 3.5 acres at the northeast corner of 191st Street and 104th Avenue in early 2008 for that purpose. Strong recessionary forces took over the national, regional, and local economies shortly thereafter, and the project was ultimately shelved due to a lack of funding. With the economy having recovered and another key capital project (i.e., improvements to the Village's wastewater treatment plant) bid out and under construction, a Police Station Planning Committee was formed in early January 2021, which included former Trustees Joseph Budzyn and Joseph Siwinski (Chairman), former Interim Police Chief Tim McCarthy, Deputy Chief of Police Randal Stumpf, and former Assistant Village Administrator Kirk Zoellner (former Police Chief John Keating later succeeded Interim Chief McCarthy on the Committee, and current Police Chief Brian Benton succeeded him). In February 2021, the Village Board approved reactivating a previously existing agreement for architectural services with Studio GC and the architects met 35 times over the next 14 months with the Committee, Police staff, and the Village Board to develop and refine plans for the new facility. Goals for the new facility included building and operational efficiency, environmental friendliness, safety and security, provision of work area/space for departmental growth, and cost effectiveness.

At the April 11, 2022 work session, the Village Board had an opportunity to review bids and different options for construction of the new facility. The Village Board provided direction to move forward with the base low bid for the project, along with installation of a gun range later by the Village, and at its regular meeting on April 25, 2022, the Village Board awarded the bid to the lowest bidder, Henry Bros. Co. of Hickory Hills, Illinois, in the amount of \$15,994,000. The Henry Bros. Co. bid included a \$580,000 construction contingency, and the Village Board additionally authorized an administrative contingency of \$150,000 to be authorized as needed by Village administration throughout the duration of the project. The Village Board officially approved the execution of a contract with Henry Bros. Co. at its May 9, 2022 meeting. Construction activities started in July 2022 and were completed in May 2024.

FY 2024/2025 Budget Message

The Village has conservatively planned and prepared for this capital project. Money from available funding sources has been earmarked in the Capital Improvement, Repair and Replacement Fund for Municipal Facilities. A promissory note was executed on August 3, 2022 for \$4,750,000 to help fund the project. Payments on this promissory note begin in July 2023 with the final payment due in July 2031.

In the Spring of 2024, the project reached substantial completion with the Conditional Certificate of Occupancy being issued on May 22, 2024. The Village conducted a ribbon cutting ceremony for the opening of the new Police Station on May 29, 2024. The ribbon cutting was attended by representatives from state, county and local government and a significant number of residents throughout the four (4) hour event. The Police Officers moved into the new station to begin officially operating on June 3, 2024.

VILLAGE HALL

Now that the new Police Station has been completed, the Village's next significant capital project is a new Village Hall. At the end of calendar year 2023 a Village Hall Committee was formed, which consists of Trustee Debbie Engler (Chairwoman), Trustee Melissa Fedora, Mr. Joseph Siwinski and myself. At this point, the committee has met three (3) times in 2024. The first item the committee is focusing on is a potential new location for Village Hall.

BUDGET SUMMARY

In summary, the Village's total revenues are projected to decrease by approximately \$1.47M or 3.82% in FY 2025. Overall expenditures are expected to also decrease by \$7.95M or 14.53%. This decrease in expenditures is attributable completing the Waste Water Treatment Plant and anticipated completion of the Village's new Police Station. While continuing improvements to our roadways, and other capital improvements.

FISCAL IMPACTS ON CUSTOMERS

The proposed budget takes into consideration the cost of providing services to Mokena's residents and businesses with necessary adjustments for water and refuse service this year. The proposed budget includes a \$0.36/1,000 gallon adjustment for water rates and \$0.35/1,000 gallon adjustment

FY 2024/2025 Budget Message

for sewer rates, resulting in a \$5.68 per month increase for an average residential customer. Over the course of the entire fiscal year, this adjustment will result in a \$68.16 cost increase to the average household budget. The refuse rate will increase \$0.66 per month for townhomes/condos and \$0.74 for single family homes. Over the course of the entire fiscal year, this adjustment will result in a \$8-9 +/- increase to the average household budget. Combined with the water rate adjustment taking effect in July, the average household will see an approximate \$77 +/- increase in fees.

The proposed budget has again been prepared to continue providing senior citizen households with refuse discounts of approximately \$21-\$23 +/- on an annual basis.

FINAL THOUGHTS

The FY 2025 budget reflects the Village's long-standing fiscal principles, grounded in realistic economic goals and bolstered by the financial capability to construct the new Police Station. With the hiring of several key staff members to replace retirees, this year's budget process required a time investment to ensure all new Department Heads were well-informed and confident in managing their department's budget. This budget positions the Village to adapt to unforeseen future conditions while still seizing current opportunities to enhance the residents' quality of life in light of pending outside financial influences that may directly impact the Village.

This year marks the completion of the Village's third largest capital project. With the \$9.2 million renovation of the Wastewater Treatment Plant completed, the 2013 Oak Lawn Regional Water System Improvements entering its final stages, and the completion of the new Village of Mokena Police Station opening, the Village will now turn its attention to the next major capital project: a new Village Hall. Historically, the Village has invested both time and resources to building and maintaining the Village's infrastructure related to delivering core services related to water and sewer service, roadways, and public safety. As a result, the Village has a strong foundation to build upon for improving the quality of life for all residents and to improve the administrative services in the future.

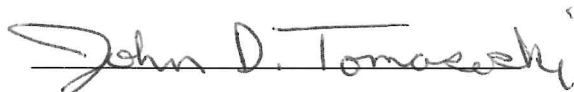
FY 2024/2025 Budget Message

Creating the FY 2025 Budget was a collaborative effort involving many stakeholders who leveraged their expertise to plan and, given the unique challenges of this year, anticipate the Village's needs. This rigorous process empowers the Village to maintain its high living standards for residents and plan for long-term improvements. Every member of the management team played a role in developing the FY 2025 budget, and I extend my gratitude to them for their dedication and adaptability. Particular thanks are due to Mr. Nathan Pasbrig, Finance Director, for his attention to detail and timely assessments. Mr. Pasbrig demonstrated exceptional professionalism, contributing significantly to the high level of financial analysis the Village is accustomed to. His expertise, work ethic, and positive attitude were vital to creating the FY 2025 budget.

In closing, I would like to thank the Mayor, Board of Trustees, and Department Directors for their insights, time, and efforts during the budget process. Special thanks to the entire management team and their staff for assembling this year's budget as a newly formed team.

The FY 2025 Budget enables the Village to continue its commitment to providing exceptional core services to our residents efficiently. As a staff, we look forward to building on this strong foundation, ensuring Mokena remains a great community to live and work in.

Respectfully submitted,



John D. Tomasoski

Village Administrator/Chief Budget Officer

Village of Mokena

**VILLAGE OF MOKENA
FISCAL 2025 BUDGET
SUMMARY OF ALL FUNDS**

	<u>Fund Name</u>	<u>Opening Fund Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Ending Fund Balance</u>
01	General	\$ 6,019,323	\$ 15,328,493	\$ 16,050,988	\$ 5,296,827
02	Audit	17,503	11,750	11,600	17,653
04	Performance Bond	919,296	88,000	613,000	394,296
05	Tourism	654,206	183,000	179,037	658,168
06	Special Tax Allocation	506,921	85,493	159,120	433,294
07	School Crossing Guard	37,413	25,800	37,140	26,072
08	IMRF/FICA/MC Contribution	794,489	976,684	1,036,037	735,136
09	Police Pension	30,192,710	3,101,138	1,466,492	31,827,356
11	Motor Fuel Tax	3,450,163	941,073	1,967,560	2,423,676
15	Refuse	252,955	1,851,740	1,858,932	245,763
16	Water & Sewer	3,071,772	8,377,058	9,186,534	2,262,297
17	Municipal Parking Lot	344,198	184,840	173,497	355,542
19	Sewer System Capital Improv.	1,865,984	88,040	835,844	1,118,180
20	Water System Capital Improv.	1,973,888	233,620	1,399,850	807,658
21	Sewer Plant Replacement	1,248,813	160,000	1,406,000	2,813
22	Plant Expansion	990,447	9,904	700,000	300,351
23	Capital Improvement, Repair and Replacement	21,856,235	5,403,669	9,726,289	17,533,616
	Totals	<u>\$ 74,196,316</u>	<u>\$ 37,050,302</u>	<u>\$ 46,807,920</u>	<u>\$ 64,438,698</u>

GENERAL FUND BUDGET SUMMARY

REVENUE:

Current FY 2024

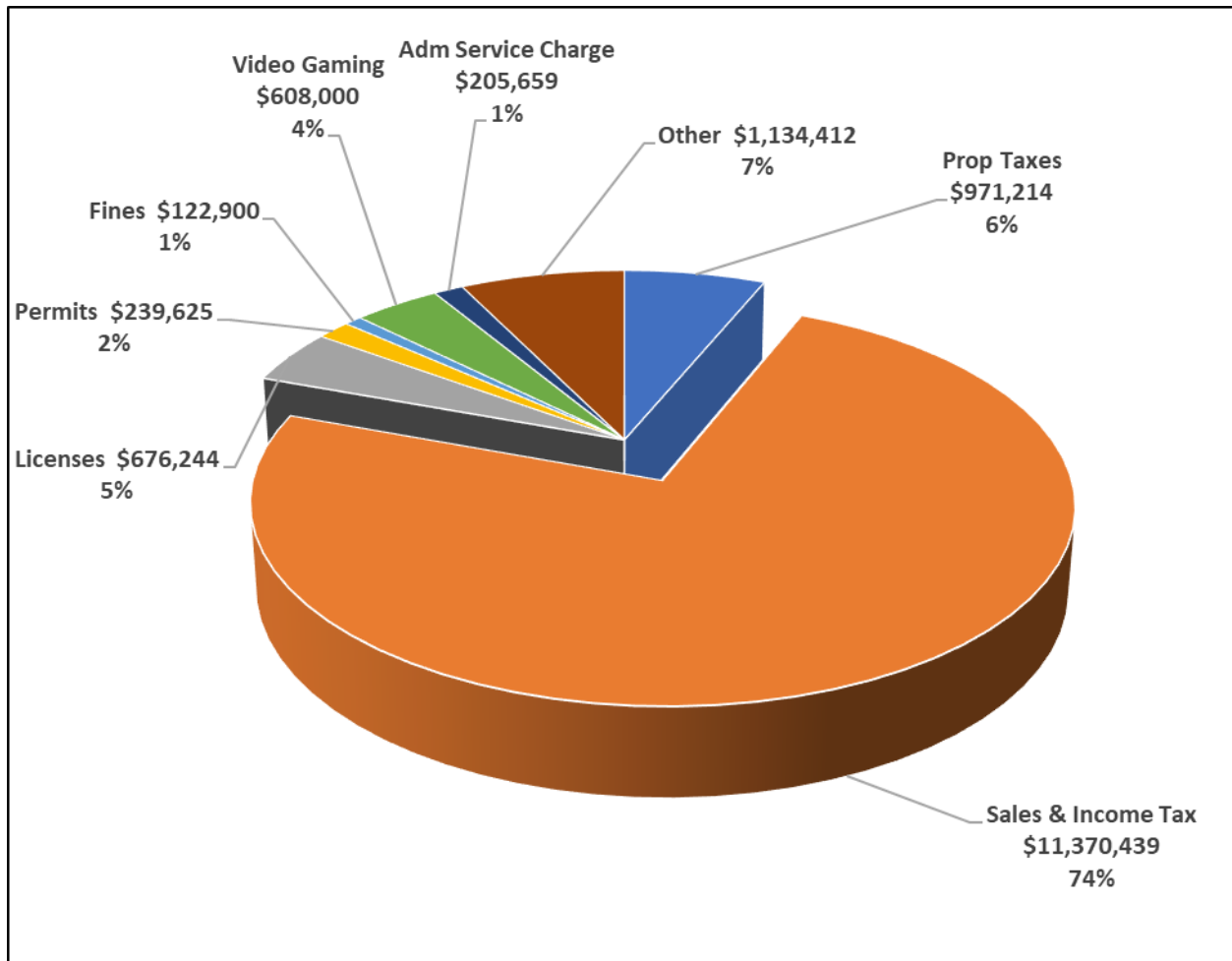
Estimated FY 2024 revenues are anticipated to be more than budget by approximately \$1.3M. This is primarily due to the conservative budgeting of revenues for state income taxes as to the unknowns of how it would impact Mokena. The state income tax came in higher by \$1.6M due to budgeting only 50% of Local Government Distributive Funds (LGDF).

Proposed FY 2025

Fiscal 2025 revenues are anticipated to decrease by \$597K compared to FY24 budget levels. This is primarily due to the decrease in sales tax revenues. The Village is estimating a decrease in sales tax of \$1.1M, increase in state income tax of \$155K, increase in video gaming tax of \$90K, and increase in permits of \$112K.

Total anticipated General Fund Revenues for FY 2025 are \$15,328,493. Below is the breakdown of revenues for the General Fund as indicated by major category.

TOTAL REVENUES



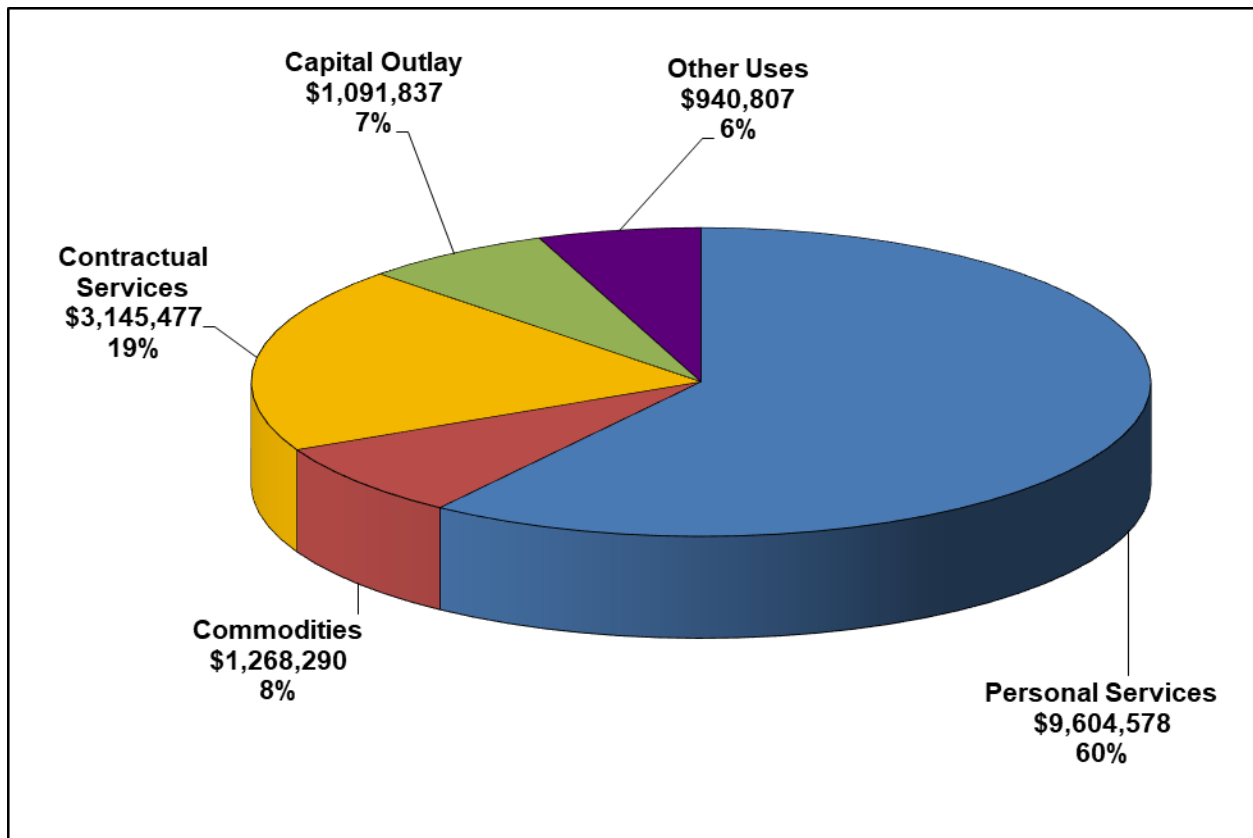
EXPENDITURES:

Current FY 2024 The FY 2024 General Fund expenditures are anticipated to be \$880k under appropriation.

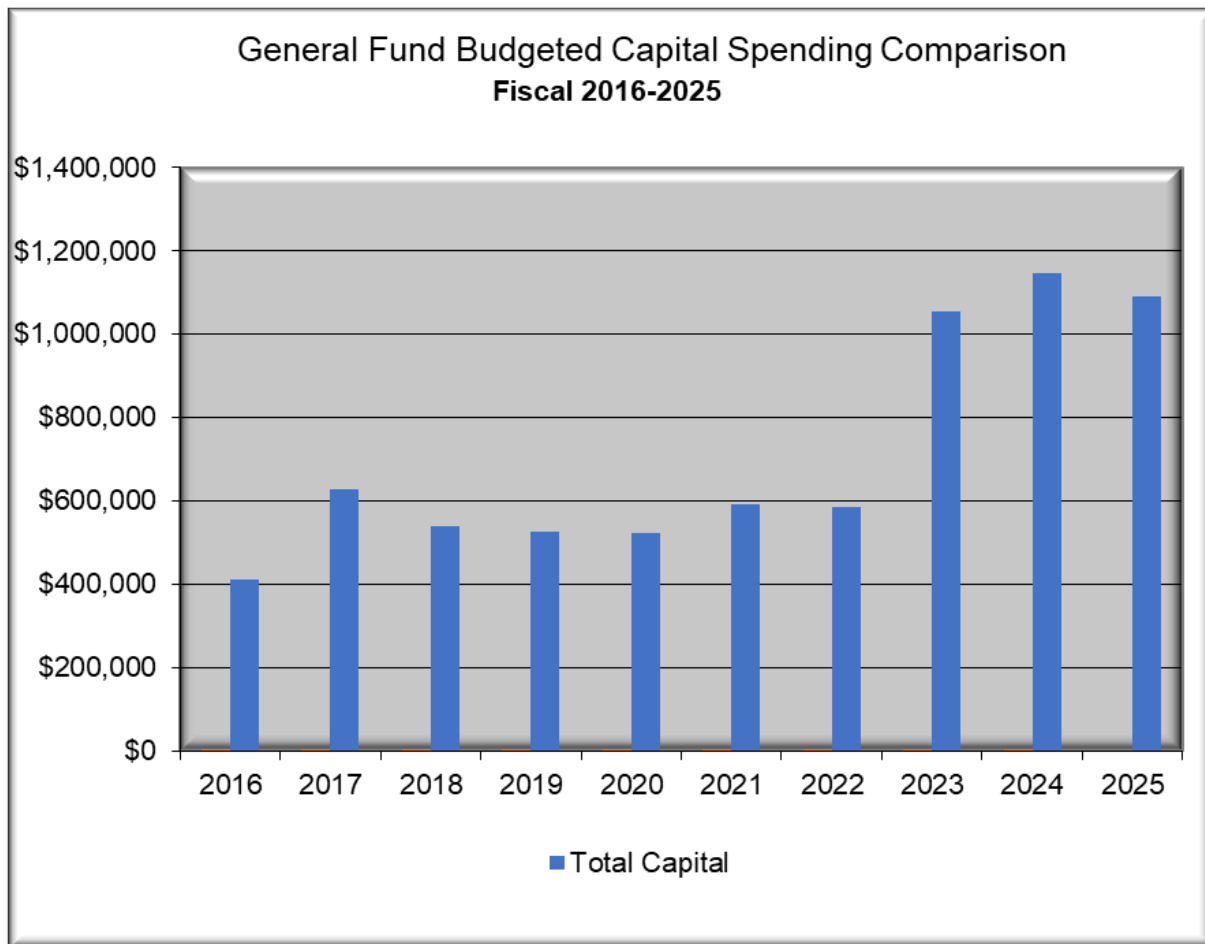
Proposed FY 2025 Fiscal 2025 General Fund expenditure levels are proposed to decrease by approximately \$597K below FY 24 budget levels. This is associated with the net effect of an increase in personal services \$660K, increase in commodities \$15K, decrease in contractual services \$586K, decrease in capital \$53K, and decrease in other financing uses \$629K.

Total estimated General Fund expenditures for FY 2025 are \$16,050,988. Below is the breakdown of expenditures for the general fund as indicated by major category.

TOTAL EXPENSES



Below depicts the General Fund capital spending patterns over the past ten years and the proposed fiscal year.



The FY 2025 Capital Expenditures are lower than FY 2024 budgeted levels mainly due to purchase of equipment.

FUND BALANCE:

Current FY 2024 The FY 2024 General Fund estimated ending fund balance is approximately \$8.7M. This is above the budgeted FY 2024 balance by approximately \$2.68M which is due to the year-end surplus of \$2.19M.

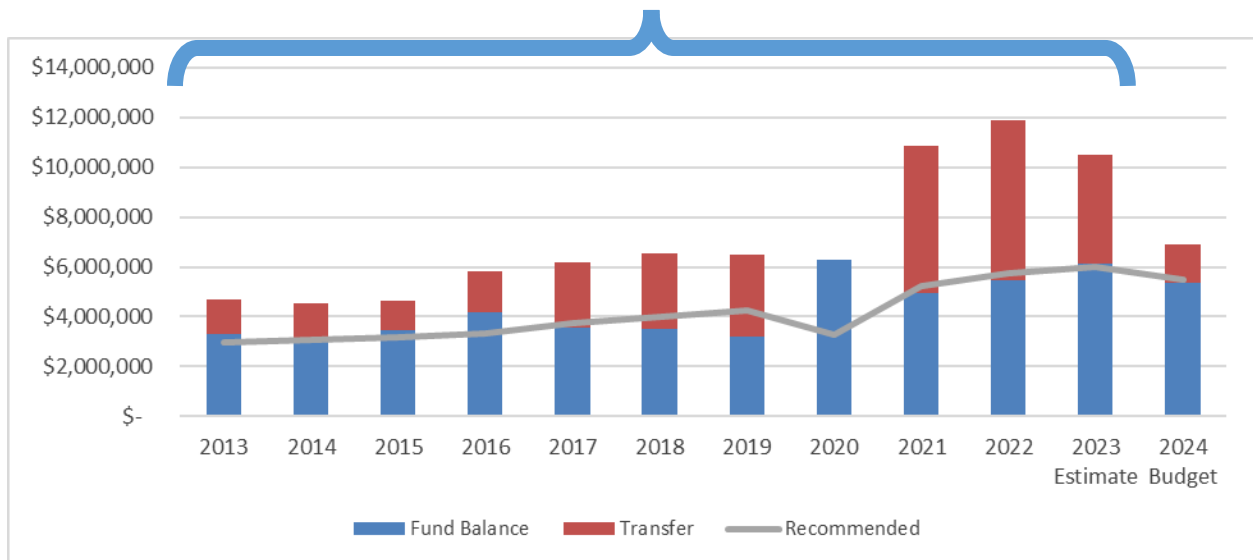
Proposed FY 2025 The proposed year-end FY 2025 General Fund balance amount is approximately \$5.3M or 33%. This is at the Board's preferred guideline of maintaining 33% of the annual expenditures in the General Fund.

The following graph depicts the actual/estimated General Fund cash position for the last twelve budget cycles along with proposed FY 2025 levels. FY 2024 is the twelfth consecutive year in which the General Fund has produced substantial “net positive operating” results. This has allowed for a total of \$35.16M over the previous twelve years to be transferred into the Police Pension Fund for additional funding (\$600K), Water Operating Fund (\$725K), Plant Expansion Fund (\$5.82M), Municipal Parking Lot Fund (\$1.15M) and the Capital Improvement, Repair and Replacement Fund for public improvement and municipal facility projects (\$28.0M).

FUND BALANCE

General Fund Balance Comparison FY 2013-2025

\$35.16M



Prior to FY 2013, Mokena budgets have utilized 25% of overall General Fund spending as a benchmark for adequate fund balance levels. Given the unpredictable condition of the State of Illinois along with a sputtering economy, during the FY 2013 budget process, a recommendation was made to increase the benchmark to 33% of overall General Fund spending. By maintaining a more conservative fund balance position, those types of uncertainties previously mentioned would be less likely to impact core services in light of negative events.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 4,971,265	\$ 5,469,114	\$ 6,103,794	\$ 7,233,808	\$ 6,019,323
<u>Revenues:</u>					
Taxes	14,771,625	15,801,216	14,121,357	14,665,320	13,357,452
Licenses	707,059	723,147	684,625	680,726	676,244
Permits	188,549	118,843	127,100	173,672	239,625
Intergovernmental Revenue - State	1,371,665	1,371,665	-	-	60,000
Intergovernmental Revenue - Local	205,659	205,659	205,659	205,659	205,659
Exaction Fees	7,601	8,196	48,149	12,984	27,000
Fines	110,172	184,102	122,900	125,374	122,900
Other Revenue	486,968	946,062	615,832	1,379,781	639,613
Total Revenue	17,849,298	19,358,890	15,925,621	17,243,517	15,328,493
<u>Appropriations:</u>					
Legislative	107,924	85,756	118,957	99,573	127,900
Administrative	9,172,910	8,222,851	5,495,941	8,036,080	4,427,667
Fire & Police Commission	33,047	23,198	43,350	18,692	45,400
Police Department	5,228,192	5,889,063	6,270,632	6,316,842	6,979,177
Community Development	741,715	720,923	1,155,913	935,105	1,068,580
Village Clerk	8,587	9,014	13,352	11,278	15,105
Street Department	1,640,554	2,132,626	2,814,175	2,363,858	2,729,730
Buildings & Grounds Department	359,886	451,024	626,769	597,205	540,040
Cable TV Commission	13,044	13,529	17,814	11,131	17,639
E.S.D.A. Department	45,590	46,212	92,048	68,238	99,751
Total Appropriations	17,351,449	17,594,196	16,648,951	18,458,002	16,050,988
Ending Fund Balance	\$ 5,469,114	\$ 7,233,808	\$ 5,380,465	\$ 6,019,323	\$ 5,296,827

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Revenue [01]

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 4,971,265	\$ 5,469,114	\$ 6,103,794	\$ 7,233,808	\$ 6,019,323
<u>Taxes:</u>					
01.200.2010 Property Tax (See Footnote)	221,087	108,326	160,039	164,455	193,239
01.200.2030 Sales Tax	8,864,383	9,904,476	9,929,863	8,704,282	8,834,846
01.200.2035 Use Tax	778,862	815,479	815,367	787,096	835,254
01.200.2050 State Income Tax	3,072,377	3,099,323	1,545,220	3,177,548	1,700,339
01.200.2060 Road & Bridge Allocation	760,192	702,258	760,818	770,244	777,975
01.200.2070 Automobile Rental Tax	51,727	53,060	48,000	56,730	51,000
01.200.2080 Video Gaming Tax	601,566	657,678	528,000	622,677	608,000
01.200.2090 Amusement Tax	421,432	460,616	334,050	382,289	356,800
Total Taxes	14,771,625	15,801,216	14,121,357	14,665,320	13,357,452
<u>Licenses:</u>					
01.210.2110 Liquor	50,050	49,900	47,850	53,117	49,900
01.210.2130 Business	33,516	34,452	32,400	32,436	32,400
01.210.2140 Franchise	428,394	427,612	409,850	396,107	396,250
01.210.2145 Telecom Excise Tax	60,790	58,990	57,600	55,583	55,200
01.210.2150 Contractors	113,400	106,975	98,100	96,900	98,100
01.210.2190 Other	20,909	45,219	38,825	46,584	44,394
Total Licenses	707,059	723,147	684,625	680,726	676,244
<u>Permits:</u>					
01.220.2210 Building	80,542	31,174	61,500	59,987	151,250
01.220.2230 Solicitors	2,700	1,500	600	2,575	600
01.220.2290 Other	105,307	86,169	65,000	111,110	87,775
Total Permits	188,549	118,843	127,100	173,672	239,625
Intergovernmental Revenue - State/County:					
01.240.2450 Capital Grants	1,371,665	1,371,665	-	-	-
01.240.2460 Operating Grant	-	-	-	-	60,000
01.240.2490 Other Intergovernmental Revenue	-	-	-	-	-
Total State/County	1,371,665	1,371,665	-	-	60,000
Intergovernmental Revenue - Local:					
01.250.2510 Interfund Service Charges	205,659	205,659	205,659	205,659	205,659
<u>Exaction Fees:</u>					
01.254.2560 Contributions	7,601	8,196	48,149	12,984	27,000

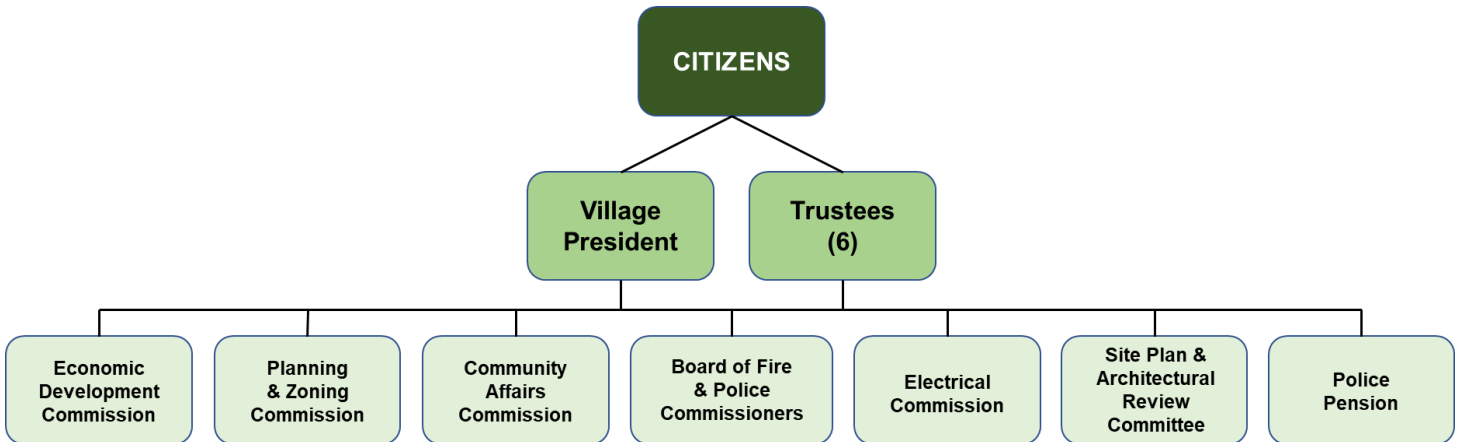
VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Revenue [01]

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Fines:</u>	<u>Fiscal 2022</u>	<u>Fiscal 2023</u>	<u>Fiscal 2024</u>	<u>Fiscal 2024</u>	<u>Fiscal 2025</u>
01.280.2810	Court	46,287	67,977	55,000	53,130	55,000
01.280.2820	Parking	35,616	36,136	33,900	36,583	33,900
01.280.2880	Other	27,622	39,620	33,000	45,415	33,000
01.280.2890	Asset Forfeiture	647	40,370	1,000	(9,753)	1,000
	Total Fines	110,172	184,102	122,900	125,374	122,900
	<u>Other Revenue:</u>					
01.290.2910	Interest Earnings	11,227	270,874	100,000	705,236	100,000
01.290.2917	Gain/Loss on Investments	6	-	-	-	-
01.290.2920	Rental Income	323,753	347,191	362,494	363,970	377,989
01.290.2930	Donations	400	4,329	-	1,900	-
01.290.2940	Interfund Revenue	2,181	31,866	13,000	57,719	13,000
01.290.2960	Public Hearing/Development Fees	8,175	28,525	10,850	15,750	10,850
01.290.2970	Miscellaneous Income	141,226	263,276	129,488	235,207	137,774
01.290.2990	Bond Proceeds	-	-	-	-	-
	Total Other Revenue	486,968	946,062	615,832	1,379,781	639,613
	Total Revenue	\$ 17,849,298	\$ 19,358,890	\$ 15,925,621	\$ 17,243,517	\$ 15,328,493

Footnote: The revenues derived in line item 01.200.2010 are based on the 2023 tax levy as extended by the Will County Clerk for General Corporate purposes and will be used to fund line items 01.101.3060, 01.101.3270 and 01.101.3630 in the Administrative Department, line item 01.104.3670 in the Police Department and line item 01.105.3630 in the Community Development Department.

Legislative Branch

Fiscal Year 2025



Summary of Basic Function

The Legislative Department of the Village includes all functions relating to the Village President and Board of Trustees. This includes Village-wide legislative and policy efforts.

The Village President and six Trustees are elected at-large on a staggered basis. According to the Mokena Village Code, "this Board shall be the legislative department of the Village Government, and shall perform such duties and have such powers as may be delegated by Statute to it."

The Village President is Chief Elected Officer of the Village and presides over all meetings. The Village Board meets in formal session the 2nd and 4th Mondays of every month.

The Village President, with advice and consent of the Board, appoints members to the Planning and Zoning Commissions, Economic Development Commission, Community Affairs Commission, Board of Fire and Police Commissioners, Site Plan & Architectural Review Committees, Electrical Commission, Police Pension Board and other ad hoc commissions from time to time. Following are descriptions of each formal committee:

- **Planning Commission:** This 9-member Commission meets monthly and reviews pending development and annexation proposals for the Village of Mokena. Members address proposed developments and annexations from a planning perspective by comparing the proposed land use to the Village's Comprehensive Land Planning Documents. The Commission formally votes and makes recommendations to the Village Board of Trustees.
- **Zoning Board of Appeals:** This Board is required by State Statute, with individuals appointed to staggered terms by the Village President with advice and consent of the Village Board. All

seven members are also members of the Planning Commission and review zoning issues for proposed developments and annexations to the Village of Mokena. In addition, the Board evaluates variance and special use zoning requests. The final determination regarding variance requests is concluded by the Zoning Board of Appeals, while zoning recommendations are forwarded to the Village Board for final review and determination.

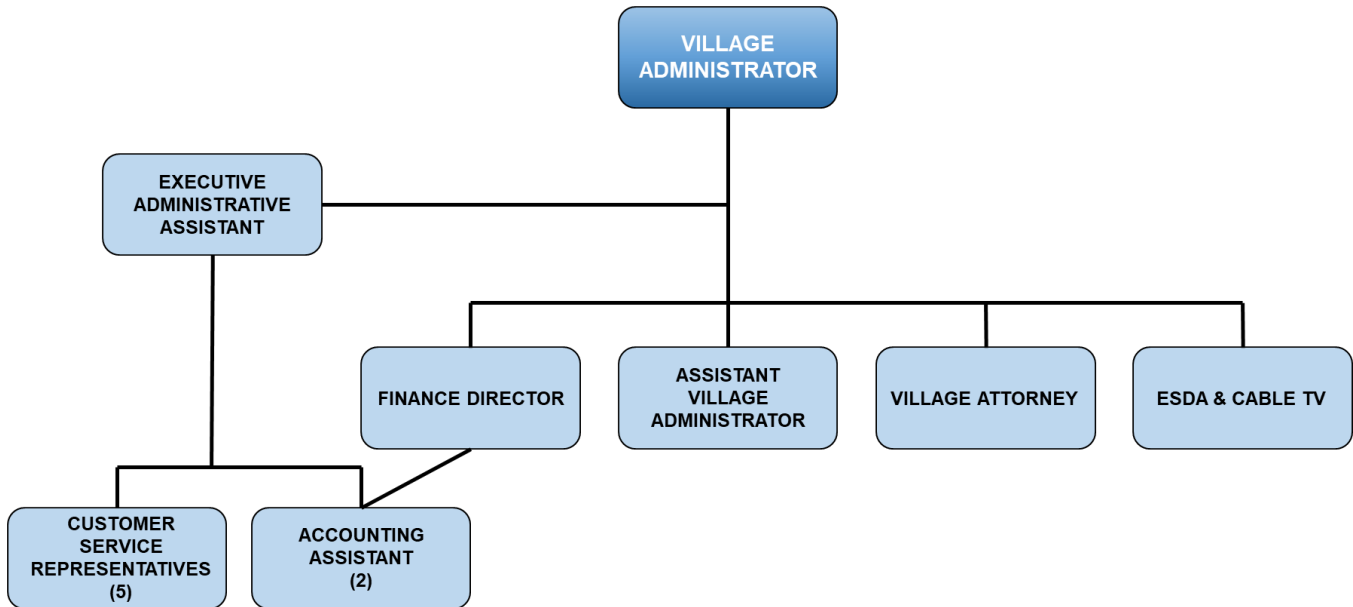
- **Economic Development Commission:** This Commission focuses on enhancing economic development in the community and advises the Village Board on various programs that would improve the economic viability of the community. The Commission meets monthly and activities are coordinated through the Assistant Village Administrator.
- **Community Affairs Commission:** This Commission consists of six members appointed by the Village President with the advice and consent of the Board of Trustees. Commission members serve one-year terms. The Commission, which represents a merger of the Environmental Commission and the Downtown Committee, is dedicated to improving community volunteer opportunities along with increasing public awareness of various programs and the people who organize them.
- **Board of Fire and Police Commissioners:** This Commission is responsible for the selection, appointment, promotion, discipline, and dismissal of the municipality's full-time sworn police officers.
- **Site Plan Review Committee:** This Committee meets to review non-residential development site plans with the goal of enhancing the overall aesthetics and functionality of business site development. This committee meets on an as needed basis.
- **Architectural Review Committee:** This is a subcommittee of the Site Plan Review Committee charged with reviewing non-residential architectural elevations and other aspects of development.
- **Electrical Commission:** The purpose of this Commission is to review ordinances pertaining to electrical codes and make recommendations to the Village Board for changes, alterations, or maintenance of the status quo.
- **Police Pension Board:** Two of the four current members are appointed by the Village President with advice and consent of the Village Board. These members oversee the investment of Police Pension Fund Reserves and the operation of the Police Pension Fund.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Legislative

		<u>Actual</u> <u>Fiscal 2022</u>	<u>Actual</u> <u>Fiscal 2023</u>	<u>Budgeted</u> <u>Fiscal 2024</u>	<u>Estimated</u> <u>Fiscal 2024</u>	<u>Board App.</u> <u>Fiscal 2025</u>
	<u>Personal Services:</u>					
01.100.3020	Salaries (Part Time)	\$ 47,100	\$ 49,187	\$ 60,000	\$ 58,575	\$ 60,000
	<u>Commodities:</u>					
01.100.3230	Conferences, Mtgs. & Seminars	158	330	12,940	550	10,290
01.100.3240	Membership Dues	28,931	29,109	35,275	29,635	36,450
01.100.3260	Publications	-	30	-	-	100
01.100.3290	Printing	116	119	260	-	260
01.100.3420	Donations	-	-	-	-	-
01.100.3440	Miscellaneous	-	160	1,000	30	1,000
01.100.3450	Public Relations	30,937	5,732	7,840	10,094	7,600
	Total Commodities	<u>60,141</u>	<u>35,480</u>	<u>57,315</u>	<u>40,309</u>	<u>55,700</u>
	<u>Contractual Services:</u>					
01.100.3710	Legal Advertising	-	-	-	-	-
01.100.3780	Telephone	506	912	700	512	750
01.100.3860	Other Contractual Services	176	176	192	177	200
01.100.3870	Auto Mileage & Expense Reimb.	-	-	750	-	750
	Total Contractual Services	<u>683</u>	<u>1,089</u>	<u>1,642</u>	<u>689</u>	<u>1,700</u>
	Total Operating Expenses	<u>107,924</u>	<u>85,756</u>	<u>118,957</u>	<u>99,573</u>	<u>117,400</u>
	<u>Capital Outlay:</u>					
01.100.4040	Machinery & Equipment	-	-	-	-	10,500
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,500</u>
	Total Appropriations	<u>\$ 107,924</u>	<u>\$ 85,756</u>	<u>\$ 118,957</u>	<u>\$ 99,573</u>	<u>\$ 127,900</u>

Administrative Department

Fiscal Year 2025



SUMMARY OF BASIC FUNCTIONS

The Administrative Department coordinates finances and other organization-wide matters. The Village Administrator is the Chief Administrative Officer, employed by the Village President and Board of Trustees to manage the day-to-day operations of the Village. All Department Heads and consultants are responsible to coordinate their activities with the Village Administrator or their designee. Additionally, the Village Administrator acts as the Chief Budget Officer and is responsible for the advisement, interpretation and supervision of Board Policy.

The Assistant Village Administrator reports directly to the Village Administrator. This person serves as the Village's risk manager, and as its public information and media relations officer. In addition, the Assistant Village Administrator negotiates cellular leases and cable franchise agreements, manages the Village's website, serves as the FOIA Officer, coordinates special projects, handles complex customer inquiries and concerns, coordinates training, provides staff support to the Community Affairs and Economic Development Commissions, and other projects as assigned by the Village Administrator.

The Finance Director supervises accounting and reporting tasks associated with Village finances. These tasks include forecasting revenues and expenditures, monitoring investments and cash reserves, overseeing accounts receivable/payable, utility billing, payroll and formulating the Village's Tax Levy. Additionally, the Finance Director oversees the financial software system, and assists the

Village Administrator with the supervision of Personnel records management along with preparation and day-to-day management of the budget.

The Village Attorney/Human Resources Director serves a dual function within the Village governance structure, providing comprehensive legal services while overseeing the Human Resources (HR) department. This role ensures legal compliance and promotes an optimal working environment for all employees. This position provides legal counsel to the Village Board, committees, and department heads. Responsibilities include drafting and reviewing contracts, advising on compliance with federal, state, and local laws, representing the Village in litigation, and overseeing the work of any external legal services providers. As Human Resources Director, this position collaborates with department heads to perform HR functions, including recruitment, selection, benefits administration, performance management, and employee relations. The role ensures that HR policies and practices comply with legal standards and align with the Village's strategic goals.

The Executive Administrative Assistant oversees General Office Operations, maintains and oversees the production of "Board Correspondence". This person supervises the daily scheduling affairs of both the Mayor and Village Administrator. Additionally, this position is responsible for performing research, organizing projects and coordinating responses to formal citizen inquiries to the Village President, Board and Village Administrator. The Executive Administrative Assistant also serves as Deputy Clerk in support of the Elected Village Clerk.

The Accounting Assistants report to the Executive Administrative Assistant and Finance Director. Staff is responsible for maintaining accurate accounting records regarding accounts payable/receivable, utility billing, payroll entry, and maintaining personnel records.

Customer Service Representatives are responsible for service and responsiveness through counter service and telephone interaction. These positions report to the Executive Administrative Assistant. Two of these individuals work in the Administrative Department, two in the Community Development Department and one in the Public Works Department.

The ESDA Coordinator manages the Emergency Services Disaster Agency. This volunteer organization has the responsibility to provide an emergency preparedness plan for the Village. This agency ensures safety and a well-devised course of action in case of a catastrophe. All costs affiliated with employment of the E.S.D.A. Coordinator are budgeted for in the E.S.D.A. Department budget.

Cable TV is primarily comprised of a group of volunteers who broadcast Mokena Board meetings and special events on a year-round basis.

The Village of Mokena contracts annually for both engineering and legal services. The firm of Rathbun, Cservenyak & Kozol currently represents the Village, with the Village utilizing other legal firms if a particular area of legal expertise is required.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Administrative

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
<u>Personal Services:</u>					
01.101.3010 Salaries (Full Time)	\$ 877,339	\$ 760,227	\$ 926,239	\$ 911,021	\$ 1,135,527
01.101.3020 Salaries (Part Time)	-	-	-	-	-
01.101.3030 Salaries (Overtime)	6,891	5,549	6,681	2,500	7,131
01.101.3040 Unemployment Contribution	6,801	9,576	11,067	9,788	12,192
01.101.3060 Worker's Compensation	141,944	117,164	131,862	128,654	147,952
01.101.3100 Hospital/Life Insurance	101,982	90,360	121,973	95,195	125,394
Total Personal Services	1,134,957	982,875	1,197,822	1,147,158	1,428,196
<u>Commodities:</u>					
01.101.3210 Office Supplies	11,889	15,287	7,500	6,500	7,500
01.101.3220 Postage	8,970	8,918	9,900	10,946	12,500
01.101.3230 Conferences, Mtgs. & Seminars	83	763	3,060	3,060	6,840
01.101.3240 Membership Dues	3,951	3,495	3,780	4,819	9,540
01.101.3250 Professional Development	981	1,510	3,500	3,134	5,500
01.101.3260 Publications	2,327	1,121	1,455	1,454	2,195
01.101.3270 Liability Insurance	162,486	203,098	261,784	620,664	314,414
01.101.3280 Clothing & Personal Expense	-	-	2,600	2,150	2,600
01.101.3290 Printing	2,801	3,037	2,980	4,149	2,450
01.101.3300 Vehicle Expense (Gas)	2,181	2,041	3,150	1,752	4,275
01.101.3320 Maint: Vehicles & Motor Equip.	1,326	2,545	2,000	1,476	2,525
01.101.3440 Miscellaneous	446	907	1,075	958	1,755
01.101.3450 Public Relations	7,153	6,804	8,400	8,337	8,400
01.101.3510 Equipment	9,714	3,365	7,900	5,228	9,700
01.101.3520 Furniture	120	482	1,000	-	8,500
Total Commodities	214,428	253,372	320,084	674,628	398,694
<u>Contractual Services:</u>					
01.101.3620 Engineering Services	1,188	-	5,000	-	5,000
01.101.3630 Legal Services	142,420	239,804	150,000	216,469	125,000
01.101.3690 Computer Program/Maint.	61,228	52,508	70,395	79,785	88,500
01.101.3710 Legal Advertising	1,996	3,230	3,000	-	4,000
01.101.3750 Public Officials Ins./Bonding	1,196	-	-	-	2,000
01.101.3780 Telephone	2,820	3,006	5,100	3,880	7,000
01.101.3790 Comm./Office Machine Maint.	2,293	3,111	3,880	2,472	2,630
01.101.3850 Equipment Leasing	2,385	2,016	2,076	1,781	2,288
01.101.3860 Other Contractual Services	69,621	109,058	258,052	132,717	193,702
01.101.3870 Auto Mileage & Expense Reimb.	-	67	531	656	600
01.101.3950 Contractual Payments	320	-	-	-	-
01.101.3980 Rebates	1,106,394	1,595,244	1,615,000	1,544,250	872,500
Total Contractual Services	1,391,861	2,008,044	2,113,034	1,982,010	1,303,220
Total Operating Expenses	2,741,245	3,244,292	3,630,940	3,803,795	3,130,110

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Administrative

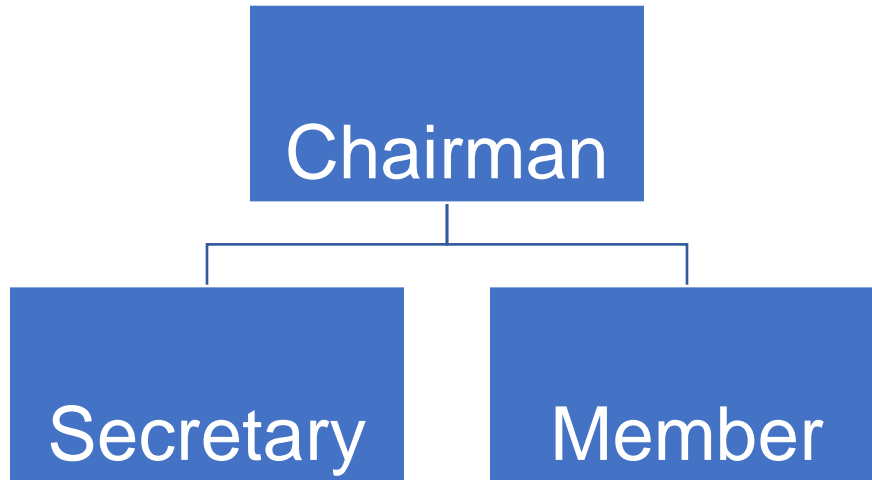
	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
<u>Capital Outlay:</u>					
01.101.4040 Machinery & Equipment	-	12,352	295,000	33,096	305,000
01.101.4060 Land Acquisition	-	-	-	-	-
01.101.4080 Vehicle Acquisition	-	19,621	-	-	51,750
Total Capital Outlay	-	31,973	295,000	33,096	356,750
<u>Other Financing Uses:</u>					
01.101.4260 Interfund Transfers	-	-	-	-	-
01.101.4280 Contingencies	-	-	250,000	189,661	267,500
01.101.5000 Transfer - Out					
Trf. to Plant Expansion	1,371,665	-	-	-	-
Trf. to Escrow for Muni Parking	-	574,818	575,000	575,000	-
Trf. to Escrow for Muni. Facility	5,060,000	4,371,767	745,001	3,434,528	673,307
Total Other Financing Uses	6,431,665	4,946,585	1,570,001	4,199,189	940,807
Total Appropriations	\$ 9,172,910	\$ 8,222,851	\$ 5,495,941	\$ 8,036,080	\$ 4,427,667

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Administration

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
01.101.4080	Administrative Vehicle	-	-	51,750	51,750	New Admin Vehicle
01.101.4040	Security Cameras	-	-	30,000	30,000	Village Hall cameras
01.101.4040	Office Phones	20,000	20,000	-	-	Replace existing phones
01.101.4040	Village-Wide Software	275,000	275,000	275,000	275,000	Replace and enhance Municipal Software purchased in 1989
Total		295,000	295,000	356,750	356,750	

Board of Fire & Police Commissioners Fiscal Year 2025



SUMMARY OF BASIC FUNCTION

Division 2.1 of Article 10 of the Illinois Municipal Code requires that all municipalities having populations of 5,000 or more residents establish and maintain a Board of Fire and Police Commissioners. This Commission is then charged with the selection, appointment, promotion, discipline and dismissal of the municipality's full-time sworn police officers and firefighters (where applicable).

The Board of Fire and Police Commissioners consists of three members. All members of the Commission must be residents of the Village and are appointed to their offices on staggered three-year terms. The Village President, with the advice and consent of the Village Board of Trustees, appoints the members of the commission.

The Chairman of the Commission presides over all meetings. The Secretary of the Commission is responsible for meeting minutes, forms, papers, books, and seal, along with the records of the Commission.

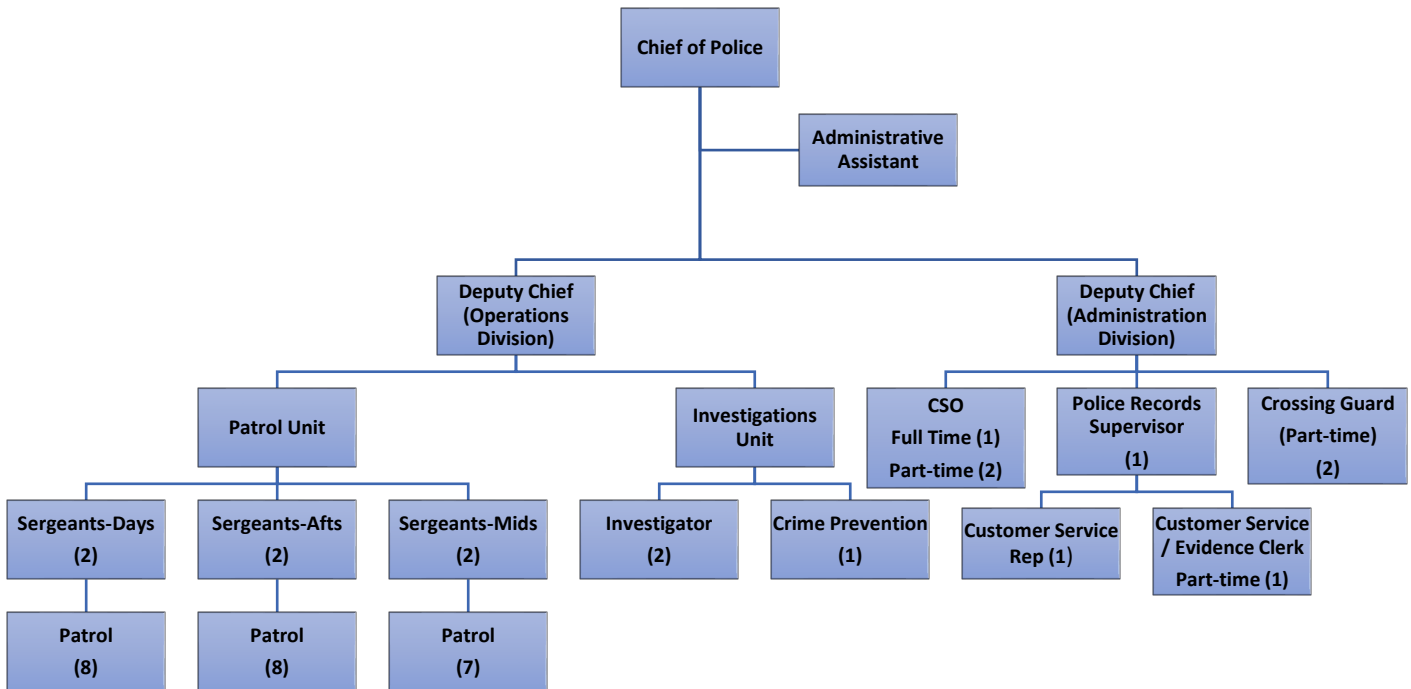
By statutory obligation, the Board of Fire and Police Commissioners must hold an annual meeting each July to elect its officers and conduct whatever business may come before the Commission. Additionally, the Commission may hold other meetings as might be necessary, upon the call of the Chairman.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Fire & Police Commission

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
	<u>Personal Services:</u>					
01.103.3020	Salaries (Part Time)	\$ 1,090	\$ 1,070	\$ 4,080	\$ 1,430	\$ 4,080
01.103.3030	Salaries (Overtime)	2,203	4,964	3,000	3,000	3,000
	Total Personal Services	<u>3,293</u>	<u>6,034</u>	<u>7,080</u>	<u>4,430</u>	<u>7,080</u>
	<u>Commodities:</u>					
01.103.3230	Conferences, Mtgs. & Seminars	525	-	2,500	-	2,500
01.103.3240	Membership Dues	375	375	500	400	500
01.103.3250	Professional Development	-	-	200	-	200
01.103.3260	Publications	-	-	225	-	225
01.103.3290	Printing	-	-	500	-	500
01.103.3510	Equipment	173	-	175	-	1,675
	Total Commodities	<u>1,073</u>	<u>375</u>	<u>4,100</u>	<u>400</u>	<u>5,600</u>
	<u>Contractual Services:</u>					
01.103.3630	Legal Services	18,030	608	8,000	2,520	8,000
01.103.3640	Physical Exams	1,830	2,805	3,000	2,520	3,000
01.103.3650	Testing & Psych. Exams	8,753	13,377	19,670	8,429	20,220
01.103.3710	Legal Advertising	68	-	1,500	393	1,500
	Total Contractual Services	<u>28,681</u>	<u>16,790</u>	<u>32,170</u>	<u>13,862</u>	<u>32,720</u>
	Total Operating Expenses	<u>33,047</u>	<u>23,198</u>	<u>43,350</u>	<u>18,692</u>	<u>45,400</u>
	<u>Capital Outlay</u>					
01.103.4040	Machinery & Equipment	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Appropriations	<u>\$ 33,047</u>	<u>\$ 23,198</u>	<u>\$ 43,350</u>	<u>\$ 18,692</u>	<u>\$ 45,400</u>

Police Department

Fiscal Year 2025



SUMMARY OF BASIC FUNCTIONS

The Police Department is responsible for the safety and security of our residents, businesses, and visitors. This responsibility is accomplished through community-based policing methods including problem identification and communication with residential and business customers, along with more traditional methods of enforcing State laws and local ordinances.

The Chief of Police is the chief administrative officer of the Department and reports to the Village Administrator. He/she is responsible for overseeing the daily operations of the Police Department to include developing and administering the department budget; formulating policies and procedures; implementing and communicating new programs and philosophies to department personnel. The Chief of Police is also responsible for community-based initiatives and for information flow to the public. He is also active with the Mokena School District 159 Safety and Security Committee.

The department is organized into two divisions, the operations division, and the administration division.

The Operations Division is made up of the patrol unit and the investigation unit. The patrol unit is supervised by a Deputy Chief and six Sergeants. The patrol unit is the front-line uniformed unit of the police department responding to calls for service of all types and engaging in high visibility pro-active patrol of the community along with a variety of community-based police activities. Two officers from the operations division are assigned to the Illinois Law Enforcement Alarm System (ILEAS) the statewide mutual aid organization.

The Investigation Unit is made up of two detectives and a crime prevention officer. Supervision duties are shared by a Sergeant and the Operations Deputy Chief. The two detectives are responsible for a range of duties that include conducting follow-up investigations of reported criminal offenses, investigating traffic crashes that result in serious injury or death, consultation with the State's Attorney's Offices for criminal charges, serving arrest warrants, conducting search warrants, submitting subpoenas, investigating crimes against children, and responding to call outs with the Will/Grundy Major Crimes Task Force. The detectives are also responsible for conducting background investigations for business licensing, for patrol officer candidates and other Village personnel during the pre-employment process.

The Crime Prevention Officer is responsible for the majority of the police department's community outreach to include the coordination of police department presence at block parties throughout the Village, planning and conducting annual zone meetings, working closely with the Frankfort/Mokena TRIAD Senior Safety Group, organizing traffic safety efforts such as Distracted Driving Awareness Week, Speed Awareness Week and Rail Safety Week, providing safety presentations to Village businesses and community groups, working closely with the D.A.R.E. officer as a liaison to our schools, coordinating child safety seat installations, elder service officer initiatives and neighborhood watch efforts. The crime prevention officer is assigned as the liaison to our Fire Protection Districts. He is also responsible for two community initiatives: The Neighborhood Watch Liaison Program and the Video Surveillance Registry.

The Administration Division includes a Records Supervisor, a Customer Service Representative, one full-time and two part-time Community Service Officers, and two Crossing Guards who are supervised by the Administrative Division Deputy Chief.

The Administrative Assistant provides confidential administrative and clerical support to the Chief of Police and assists the two Deputy Chiefs as well. The Administrative Assistant helps with budget preparation as well as management and personnel issues.

The Records Supervisor oversees and manages the Customer Service Representative, Community Service Officers and occasionally light-duty Officers when they work in the Records section.

The Records Supervisor and Customer Service Representative provide the clerical support function of the Department. They are responsible for taking calls from the public, walk-in customer service, maintenance of various databases, and data entry of citations and accident reports and numerous administrative, clerical, and mandatory reporting tasks that are required daily.

The Community Service Officers provide support to the operation and administration divisions by collecting daily parking fees from the Village's commuter parking lots and issuing warnings or

citations for ordinance violations. They assist the records division with data entry and records coverage as needed. In the field, they support the patrol division with disabled vehicles, traffic control at crash locations and monitoring parking issues. Other duties include the delivery of informational material to the Village President, Village Clerk, Village Trustees, Village Attorney, members of various Commissions, the Clerk of the Circuit Court and the State's Attorney's Office. They assist in the maintenance and service of the police fleet and other police related equipment.

The Crossing Guards have the critical task of safeguarding our children who walk to school and cross busy streets to get there. They are out there rain or shine and in all weather.

Through its community-based policing philosophy, the Department actively solicits requests for police service from the residents of the Village and looks to the community to assist with setting a portion of the Department's agenda, deploy police officers for non-emergency interaction with the community and expects the line-level police officers to identify and offer solutions to reported problems within the community. The key to success as a Police Department is interaction with our residents, business owners and visitors to the Village through community engagement.

During Fiscal Year 2025 the Police Department will be staffed by (35) sworn full-time employees holding state certifications that are required by the Illinois Law Enforcement Training and Standards Board, with the remaining employees of the Department being civilian personnel consisting of clerical staff, crossing guards and community service officers.

The Department continues to advance technologically through the implementation of new programs such as the electronic ticketing software and early warning personnel tracking software. Also, through the increased implementation of the department's Drones. In addition, based on the success of the Flock camera/LPR system, the Department expects to expand the system in FY 2025.

Police Department services that are provided within the corporate limits of the Village 24-hours per day, 365-days per year include, but are not limited to the following:

- Crime Prevention, through community awareness and education programs
- Arbitration and resolution of neighborhood and family disputes
- Identification and apprehension of those in violation of state statutes and local ordinances
- Preventive patrols of the community
- Visibility at special events within the Village to include those held by the Mokena Park District, the Mokena Chamber of Commerce, Mokena civic organizations, neighborhood block parties and National Night Out
- Traffic safety through increased visibility and discretionary enforcement
- Prescription drug drop-off program (during business hours)
- Regular interaction with residential and business customers

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Police

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
<u>Personal Services:</u>					
01.104.3010 Salaries (Full Time)	\$ 3,347,963	\$ 3,630,138	\$ 3,987,551	\$ 3,924,681	\$ 4,291,794
01.104.3020 Salaries (Part Time)	52,310	97,247	55,383	59,059	63,629
01.104.3030 Salaries (Overtime)	397,887	446,746	420,181	585,431	452,727
01.104.3031 Salaries (Holiday Pay)	88,497	94,763	115,000	96,764	115,000
01.104.3100 Hospital/Life Insurance	556,383	538,001	693,473	592,428	712,946
Total Personal Services	4,443,040	4,806,895	5,271,588	5,258,362	5,636,096
<u>Commodities:</u>					
01.104.3210 Office Supplies	-	-	7,500	6,108	7,500
01.104.3230 Conferences, Mtgs. & Seminars	408	1,144	4,530	4,830	6,840
01.104.3240 Membership Dues	1,525	1,784	1,885	1,885	2,230
01.104.3250 Professional Development	25,144	42,360	26,142	27,142	40,038
01.104.3260 Publications	309	320	400	335	400
01.104.3280 Clothing & Personal Expense	34,747	42,335	35,580	33,670	37,780
01.104.3290 Printing	2,374	1,250	3,600	3,334	3,700
01.104.3300 Vehicle Expense (Gas)	81,460	95,196	112,500	85,968	118,750
01.104.3320 Maint: Vehicles & Motor Equip.	26,757	33,414	33,500	29,561	34,240
01.104.3400 Ammunition	15,179	14,386	11,550	10,218	14,400
01.104.3420 Donations	-	-	-	-	-
01.104.3440 Miscellaneous	5,573	3,179	2,044	77,054	2,144
01.104.3450 Public Relations	6,128	6,185	10,700	10,452	11,000
01.104.3470 Range Supplies	1,467	1,114	2,000	1,720	2,500
01.104.3480 Narcotics Enforcement	-	-	-	-	-
01.104.3500 Coop. Investigations	2,930	2,475	4,450	3,450	4,450
01.104.3510 Equipment	12,558	28,629	38,870	36,535	40,895
01.104.3520 Furniture	343	-	-	-	-
Total Commodities	216,903	273,771	295,251	332,263	326,867
<u>Contractual Services:</u>					
01.104.3640 Physical Exams	1,106	5,340	6,400	6,110	9,400
01.104.3660 Prisoner Care	6	-	75	-	150
01.104.3670 Communications Center	303,539	334,650	343,760	370,322	392,224
01.104.3690 Computer Program/Maint.	37,116	51,573	87,745	54,264	96,655
01.104.3710 Legal Advertising	-	199	500	-	500
01.104.3780 Telephone	22,372	25,695	29,547	37,839	59,200
01.104.3790 Comm./Office Mach. Maint.	1,642	684	1,350	1,535	-
01.104.3850 Equipment Leasing	5,653	5,349	5,160	5,248	7,606
01.104.3860 Other Contractual Services	40,305	40,368	68,962	64,883	144,904
01.104.3870 Auto Mileage & Expense Reimb.	152	-	500	590	8,760
Total Contractual Services	411,890	463,858	543,999	540,790	719,399
Total Operating Expenses	5,071,833	5,544,523	6,110,838	6,131,415	6,682,362

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Police

		Actual	Actual	Budgeted	Estimated	Board App.
	Capital Outlay:	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
01.104.4030	Improvements - Facilities	-	-	-	-	-
01.104.4040	Machinery & Equipment	31,528	22,859	101,597	117,879	63,000
01.104.4080	Vehicle Acquisitions	124,831	321,682	58,196	67,548	233,815
	Total Capital Outlay	156,359	344,540	159,793	185,426	296,815
	Total Appropriations	\$ 5,228,192	\$ 5,889,063	\$ 6,270,632	\$ 6,316,842	\$ 6,979,177

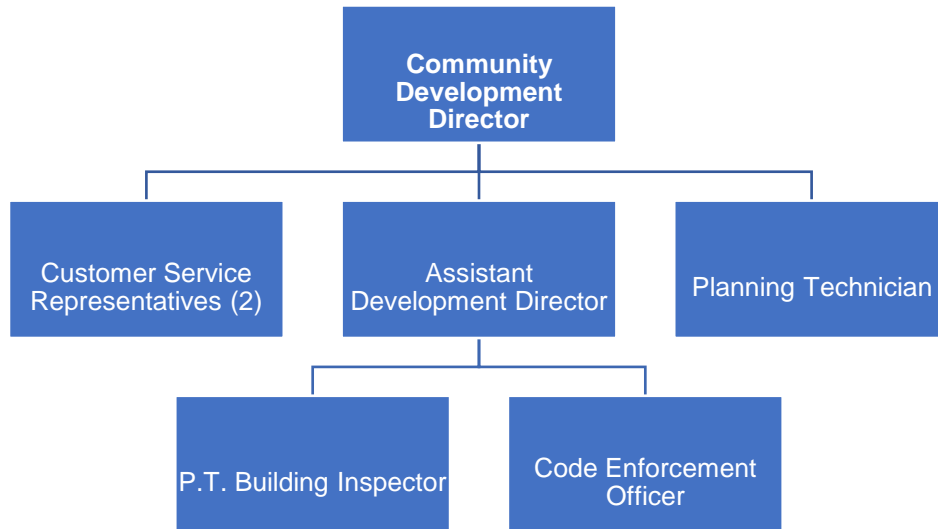
**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Police

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
01.104.4040	Ballistic Helmets (35)	14,000	14,000	-	-	Officer protection equipment
01.104.4040	Axon Bodycam	52,000	52,000	-	-	Bodycam required for Illinois Safe-T Act
01.104.4040	Axon Interview Room	13,847	13,847	-	-	Interview software for new Police Station
01.104.4040	Watch Guard 4RE In-Car Video Systems (M21 & M22)	12,500	12,500	-	-	Vehicle video system
01.104.4080	Vehicle setup M06	14,549	14,549	-	-	Set-up vehicle equipment
01.104.4080	Vehicle setup M13	14,549	14,549	-	-	Set-up vehicle equipment
01.104.4080	Vehicle setup M17	14,549	14,549	-	-	Set-up vehicle equipment
01.104.4080	Vehicle setup M15	14,549	14,549	-	-	Set-up vehicle equipment
01.104.4040	Speed Trailer	-	-	15,000	15,000	Replace speed trailer
01.104.4040	Drones	-	-	25,000	25,000	Replace one drone
01.104.4080	M01 Ford Interceptor	-	-	62,215	62,215	Replace M01
01.104.4080	M01 Ford Interceptor	-	-	62,215	62,215	Replace M14
01.104.4080	M01 Ford Interceptor	-	-	74,310	74,310	Replace M12
01.104.4080	Polaris UTV	-	-	35,075	35,075	Replace UTV
Total		150,543	150,543	273,815	273,815	

Community Development Department

Fiscal Year 2025



Summary of Basic Functions

The Community Development Department enforces all ordinances and provisions relating to the construction of buildings and structures within Mokena's corporate limits. This department also administers all zoning, land use and land development regulations, as well as economic development functions such as business attraction and retention.

The Community Development Director manages the daily operations of the Department. This person reports to the Village Administrator and is responsible for overseeing the enforcement of Village codes, construction standards and all land development as well as implementing activities and programs that further the economic well-being of the community. The Director represents the Department at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, Economic Development Commission, Electrical Commission and Site Plan and Architectural Review Committees.

The Assistant Community Development Director manages the Building and Code Enforcement functions of the Community Development Department, including establishing and implementing management policies and procedures. This person is responsible for directing, organizing, and administering all facets concerning building regulations, inspection functions, code enforcement and the advisement and supervision of Village Board policy. On occasions, this person may attend meetings and make presentations to the Village Board, Planning Commission, Zoning Board of

Appeals, Site Plan and Architectural Review Committees and the Electrical Commission. The Assistant Community Development Director reports to the Community Development Director.

The Planning Technician is responsible for all activities related to planning and zoning, as well as support functions related to economic development. This person works closely with the Community Development Director and coordinates staff reviews of land use submittals. This person attends meetings and makes presentations to the Planning Commission, Zoning Board of Appeals, and Site Plan and Architectural Review Committees. The Planning Tech schedules public hearings, reviews and processes new business licenses and assists in the preparation and delivery of meeting packets. This individual reports to the Community Development Director.

The Part-Time Building Inspector is responsible for all activities related to building permit applications, plan review, building permit issuance, inspection services and the administration of all building codes and construction regulations. This person coordinates the activities of outside consultants and contractors. This position's time is divided between office duties and field inspections. This person reports to the Assistant Community Development Director.

The Code Enforcement Officer reports to the Assistant Community Development Director and is responsible for reviewing, processing, and issuing incidental permits as well as enforcing property maintenance regulations. Enforcement action related to property maintenance codes and the vacant structure program are administered by the Code Enforcement Officer. This person also performs the annual business license sweep and plays a key role in the vacant structures inspection program.

Two Customer Service Representatives are responsible for providing clerical and administrative support, including but not limited to, preparing monthly reports, organizing Planning Commission and Zoning Board of Appeals packets, maintaining public property records, tracking receivables, performing clerical duties as needed, issuing building permits, scheduling inspections, taking residents' complaints, updating files, and performing data entry of building permit information. In addition, these positions coordinate the contractor registration program. These positions report to the Executive Administrative Assistant and Community Development Director.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Community Development

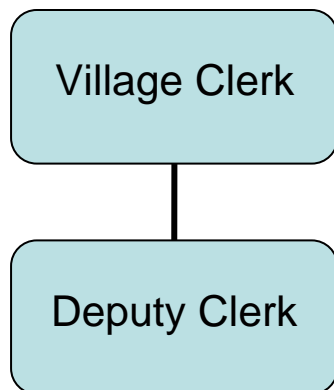
		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services:</u>	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
01.105.3010	Salaries (Full Time)	\$ 493,645	\$ 483,658	\$ 597,939	\$ 467,990	\$ 617,299
01.105.3020	Salaries (Part Time)	36,103	40,942	35,478	45,818	50,110
01.105.3030	Salaries (Overtime)	-	1,498	6,997	2,500	2,064
01.105.3100	Hospital/Life Insurance	102,610	133,657	180,533	125,887	153,249
	Total Personal Services	632,358	659,755	820,946	642,195	822,722
	<u>Commodities:</u>					
01.105.3230	Conferences, Mtgs. & Seminars	50	1,565	1,878	1,420	4,202
01.105.3240	Membership Dues	960	895	1,448	1,075	2,700
01.105.3250	Professional Development	1,125	179	3,500	905	4,500
01.105.3260	Publications	6,318	7,962	9,968	10,528	10,070
01.105.3280	Clothing & Personal Expense	707	1,213	1,950	1,897	3,700
01.105.3290	Printing	494	345	620	593	1,000
01.105.3300	Vehicle Expense (Gas)	2,479	3,587	3,128	3,949	3,800
01.105.3320	Maint: Vehicles & Motor Equip.	2,704	1,537	3,500	8,696	3,500
01.105.3330	Small Tools	10	121	250	176	600
01.105.3390	Public Hearing Signs	2,965	3,970	2,950	3,980	4,650
01.105.3440	Miscellaneous	2,107	664	2,500	1,250	2,500
01.105.3450	Public Relations	-	-	-	-	-
01.105.3510	Equipment	-	1,300	2,500	7,944	2,500
01.105.3520	Furniture	498	-	-	1,781	1,000
	Total Commodities	20,418	23,337	34,192	44,194	44,722
	<u>Contractual Services:</u>					
01.105.3620	Engineering Services	(11,918)	(13,833)	33,000	-	21,000
01.105.3621	Contract Inspections	(26,623)	(16,749)	35,000	-	75,500
01.105.3630	Legal Services	8,513	18,217	20,000	-	-
01.105.3680	Plan Review Fees	29,990	(9,318)	15,000	29,986	15,000
01.105.3690	Computer Program/Maint.	11,095	12,679	12,776	14,949	13,356
01.105.3710	Legal Advertising	3,944	2,455	2,400	10,752	2,400
01.105.3780	Telephone	2,103	2,466	3,190	2,422	4,270
01.105.3790	Comm./Office Mach. Maint.	6,392	5,167	3,820	2,635	3,820
01.105.3850	Equipment Leasing	-	-	-	-	-
01.105.3860	Other Contractual Services	65,441	26,621	46,449	32,455	10,400
01.105.3870	Auto Mileage & Expense Reimb.	-	-	140	-	140
01.105.3940	Signage and Façade Program	-	-	55,000	22,000	55,000
	Total Contractual Services	88,938	27,706	226,775	115,198	200,886
	Total Operating Expenses	741,715	710,798	1,081,913	801,587	1,068,330
	<u>Capital Outlay:</u>					
01.105.4040	Machinery & Equipment	-	10,125	-	-	-
01.105.4080	Vehicle Acquisition	-	-	74,000	133,518	-
01.105.4100	Office Furniture	-	-	-	-	250
	Total Capital Outlay	-	10,125	74,000	133,518	250
	Total Appropriations	\$ 741,715	\$ 720,923	\$ 1,155,913	\$ 935,105	\$ 1,068,580

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Community Development

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
01.105.4080	Ford pickup truck	37,000	37,000	-	-	Replace BZ2
01.105.4080	Ford pickup truck	37,000	37,000	-	-	Replace BZ7
Total		74,000	74,000	-	-	

Village Clerk Fiscal Year 2025



SUMMARY OF BASIC FUNCTIONS

The Village Clerk is the custodian of all official records and documents of the Village. The Clerk works with Village staff to ensure records and documents are recorded in a timely and accurate manner. The Clerk attests to and seals all documents of the Village. The Deputy Clerk fills in for the Elected Village Clerk from time to time.

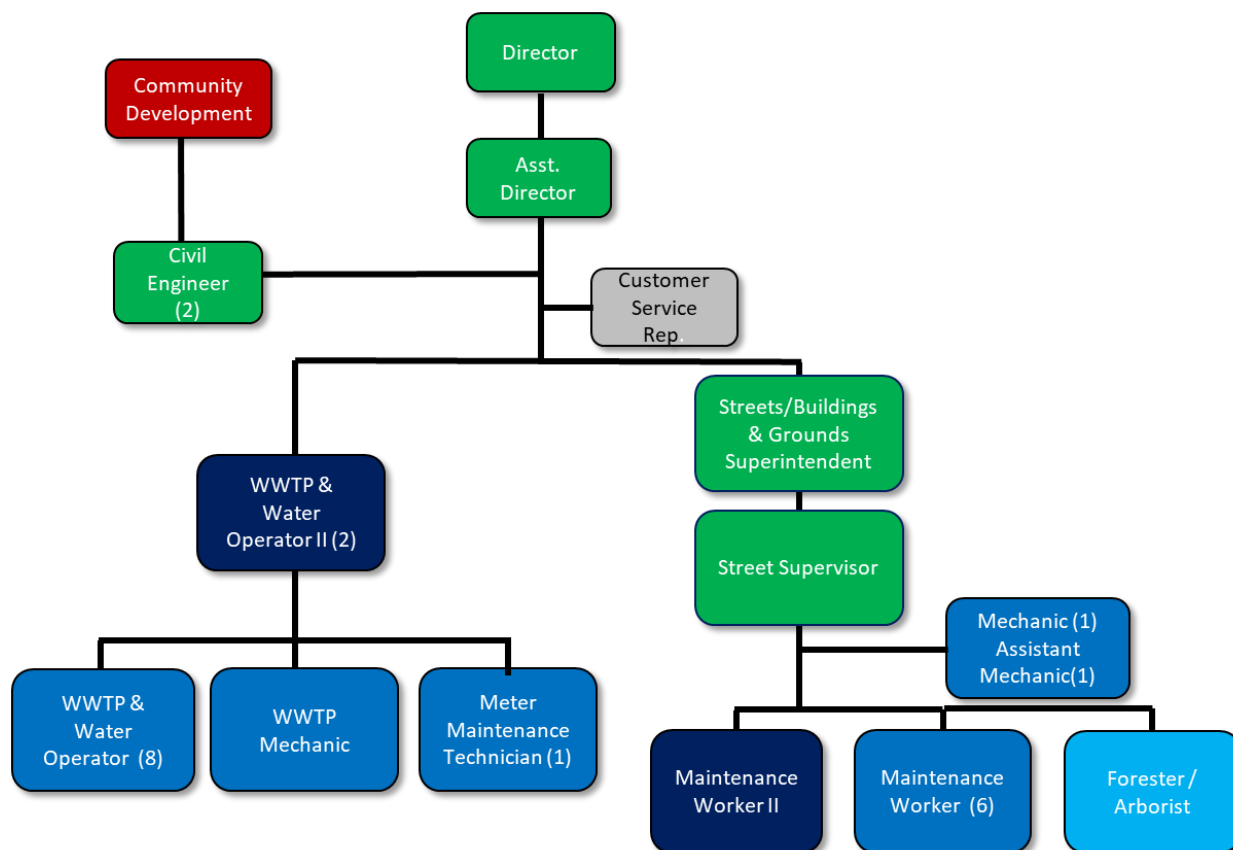
The Clerk also provides voter registration services to Village residents and attends all Village Board meetings.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Village Clerk

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services:</u>	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
01.106.3020	Salaries (Part Time)	\$ 5,850	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
	Total Personal Services	5,850	6,000	6,000	6,000	6,000
	<u>Commodities:</u>					
01.106.3230	Conferences, Mtgs. & Seminars	50	-	225	-	225
01.106.3240	Membership Dues	-	-	30	-	30
01.106.3250	Professional Development	-	-	-	-	-
01.106.3260	Publications	-	-	-	-	-
01.106.3290	Printing	-	-	65	-	65
01.106.3430	Recording Charges	-	-	150	-	150
01.106.3440	Miscellaneous	-	-	1,050	695	1,050
	Total Commodities	50	-	1,520	695	1,520
	<u>Contractual Services:</u>					
01.106.3690	Computer Program/Maint.	-	-	-	-	1,500
01.106.3710	Legal Advertising	1,344	1,360	2,000	1,661	2,000
01.106.3720	Ordinance Codification	818	1,129	2,500	2,372	2,500
01.106.3860	Other Contractual Services	525	525	1,282	549	1,535
01.106.3870	Auto Mileage & Expense Reimb.	-	-	50	-	50
	Total Contractual Services	2,687	3,014	5,832	4,582	7,585
	Total Operating Expense	8,587	9,014	13,352	11,278	15,105
	Total Appropriations	\$ 8,587	\$ 9,014	\$ 13,352	\$ 11,278	\$ 15,105

Public Works Department

Fiscal Year 2025



SUMMARY OF BASIC FUNCTION

The 29 full-time employees of the Public Works Department are responsible for the operation and maintenance of all Village infrastructure. This includes the wastewater treatment facility, lift stations, collection system, four water towers, a ground storage tank, and the total water distribution system. The overall operation of the Street and Buildings/Grounds Divisions includes maintenance of streets, curbs and gutters, sidewalks, bike paths, streetlights, storm sewers, storm water retention ponds, shoulders/ditches, parkway trees, public buildings, Village landscaped areas, grass cutting, snow removal and vehicle/ equipment maintenance.

The Director of Public Works manages the activities of the department. Management is exercised directly, or through the Assistant Public Works Director and various operational supervisors. The Director is responsible to the Village Administrator for successful operation of the Department and is supported by Customer Service Representatives. The Assistant Public Works Director is responsible for overall departmental operations in the absence of the Public Works Director.

Two (2) Staff Engineers report directly to the Public Works Director and Assistant Public Works Director. They provide technical support and oversee Village-related engineering functions including capital projects, subdivision development/inspections, capital improvement plans, consulting contracts, bidding specifications and private utility coordination, along with other engineering issues, and are responsible for the inspection of all new public improvements within new developments. The Staff Engineers inspect Village construction projects, which include sewer, water and stormwater system rehabilitation and extensions. These employees prepare and inspect all road maintenance projects, as well as respond to local drainage complaints. In addition, these positions provide building and site inspection support and oversee various consulting engineers employed by the Village to perform a multitude of other engineering services.

The two (2) Mechanics (Automotive Mechanic and Assistant Automotive Mechanic) maintains all Village vehicles from every department and reports directly to the Street/Buildings & Grounds Superintendent and Streets Supervisor. The Street/Buildings & Grounds Superintendent manages the day-to-day overall operations of Streets and Buildings & Grounds and reports directly to the Public Works Director and Assistant Public Works Director.

The one (1) Street and Buildings & Grounds Superintendent and one (1) Streets Supervisor oversees the Streets and Buildings & Grounds crew which consists of eight (8) full-time employees. There are seven (7) Maintenance Workers and one (1) Forester / Arborist. These personnel are funded through the General Corporate Fund. The FY 2025 budget also appropriates funds for two (2) seasonal employees in Street and Buildings & Grounds to assist with right-of-way and grounds care.

Water and Sewer operations which consist of twelve (12) full-time employees. The two (2) Wastewater Treatment Plant Operator II is responsible for overall operation of the Wastewater Treatment Plant. The Water Systems Operator II is responsible for overall operation of the water and sewer distribution systems. The duties of the Treatment Plant Mechanic include maintenance of all mechanical equipment at the plant. The seven (7) Water & Wastewater Treatment Plant Operators and the one (1) Plant Mechanic are responsible for testing and process operation of the plant, along with testing and maintenance of the water distribution system. These employees are also responsible for operation and maintenance of the lift stations and collection system. The one (1) Meter/Utility Maintenance Technicians repair, replace, and install water meters, including meters in new homes and businesses. She is also responsible for reading the meters each month for billing purposes and assisting with the maintenance of the distribution system as time allows. The one (1) Customer Service Representative is responsible for all administrative support in Utilities and reports to the Public Works and Executive Administrative Assistant. The FY 2025 budget also appropriates funds for two (2) seasonal employees in Utilities to assist with day-to-day maintenance.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Streets

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services:</u>	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
01.107.3010	Salaries (Full Time)	\$ 734,042	\$ 942,052	\$ 1,175,386	\$ 1,059,068	\$ 1,229,355
01.107.3020	Salaries (Part Time)	12,532	8,922	15,120	9,006	16,760
01.107.3030	Salaries (Overtime)	22,492	45,860	37,924	60,309	60,573
01.107.3100	Hospital/Life Insurance	136,430	148,664	237,127	175,936	210,952
	Total Personal Services	905,496	1,145,498	1,465,557	1,304,319	1,517,640
	<u>Commodities:</u>					
01.107.3230	Conferences, Mtgs. & Seminars	350	49	435	109	440
01.107.3240	Membership Dues	6,737	6,833	7,629	7,142	14,779
01.107.3250	Professional Development	170	520	3,230	1,356	4,480
01.107.3260	Publications	104	85	110	95	110
01.107.3280	Clothing & Personal Expense	4,311	5,337	6,500	5,450	6,650
01.107.3290	Printing	347	-	400	-	500
01.107.3300	Vehicle Expense (Gas)	55,948	69,301	76,500	60,148	80,750
01.107.3310	Maint: Bldgs., Streets & Grounds	38,486	54,601	45,000	47,116	49,200
01.107.3320	Maint: Vehicle & Motor Equip.	65,064	64,115	77,600	50,728	77,600
01.107.3330	Small Tools	1,232	1,112	4,100	2,158	3,625
01.107.3340	Traffic & Street Sign Material	21,156	18,375	20,125	19,031	21,375
01.107.3380	Rock, Sand & Salt	6,934	12,013	9,200	9,170	9,200
01.107.3440	Miscellaneous	256	491	530	456	650
01.107.3510	Equipment	5,396	10,317	149,000	36,254	13,860
01.107.3520	Furniture	516	903	800	800	800
	Total Commodities	207,008	244,053	401,159	240,012	284,019
	<u>Contractual Services:</u>					
01.107.3620	Engineering Services	10,395	6,526	62,860	15,455	54,000
01.107.3640	Physical Exams	850	955	1,000	800	1,000
01.107.3690	Computer Program/Maint.	750	899	2,364	1,368	2,700
01.107.3710	Legal Advertising	2,264	1,082	3,500	1,957	3,500
01.107.3760	Street Lighting Energy Charge	95,553	81,010	136,500	122,824	136,500
01.107.3780	Telephone	3,117	3,703	9,180	4,371	9,480
01.107.3850	Equipment Leasing	3,699	4,226	4,840	4,872	5,060
01.107.3860	Other Contractual Services	107,487	100,400	133,614	125,565	135,224
01.107.3870	Auto Mileage & Expense Reimb.	13	-	150	-	150
01.107.3950	Contractual Payments	-	-	610	-	610
01.107.3970	Tree Removal/Replacement	70,550	54,654	75,000	126,802	196,825
	Total Contractual Services	294,678	253,455	429,618	404,013	545,049
	Total Operating Expense	1,407,183	1,643,005	2,296,334	1,948,344	2,346,708

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Streets

		Actual	Actual	Budgeted	Estimated	Board App.
	Capital Outlay:	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
01.107.4010	Improvements - Streets	8,677	2,926	55,000	41,335	64,000
01.107.4020	Improvements - Other	-	-	-	-	-
01.107.4030	Improvements - Facilities	-	-	-	-	-
01.107.4040	Machinery & Equipment	13,910	19,584	75,900	68,974	1,000
01.107.4050	Improvements & Extensions	-	-	-	-	-
01.107.4080	Vehicle Acquisitions	210,783	467,110	386,941	305,205	318,022
	Total Capital Outlay	233,371	489,620	517,841	415,514	383,022
	Total Appropriations	\$ 1,640,554	\$ 2,132,626	\$ 2,814,175	\$ 2,363,858	\$ 2,729,730

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Streets

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
01.107.3510	Big Truck Scan Tool	6,000	6,000	-	-	Scan Tool
01.107.3510	Mid-mount mower boom with grass flail and brush cutter	110,000	110,000	-	-	Mower boom
01.107.3510	Asphalt 2 ton hot box	25,000	25,000	-	-	Asphalt hot box
01.107.4040	Backhoe	72,500	72,500	-	-	Replace 2001 backhoe (split 50/40/10 with water & sewer depts.)
01.107.4080	CV515 Truck with plow and spreader	133,417	133,417	-	-	Replace ST5
01.107.4080	Replace F350 pickup with plow	69,488	69,488	-	-	Replace ST18
01.107.4010	Striping of crosswalks around schools & parks	5,000	5,000	5,000	5,000	Striping of crosswalks around schools & parks
01.107.4010	Restriping & painting turn lanes & skip dash center lines	10,000	10,000	10,000	10,000	Restriping & painting turn lanes & skip dash center lines
01.107.4010	Annual maintenance pedestrian crossing	20,000	20,000	20,000	20,000	Annual maintenance pedestrian crossing
01.107.4010	Digital speed signs & stop signs	20,000	20,000	10,000	10,000	Digital signs
01.107.4010	Rt 30 LED Street Light Paving	-	-	19,000	19,000	Replace street lighting
01.107.4080	Replace F350 Pickup truck with plow and spreader	50,430	50,430	56,688	56,688	Replace ST3
01.107.4080	Replace snowplow	133,606	133,606	133,606	133,606	Replace ST2
01.107.4080	Snowplow with spreader	-	-	127,728	127,728	Replace ST16
Total		655,441	655,441	382,022	382,022	

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Buildings & Grounds

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
<u>Personal Services:</u>						
01.108.3010	Salaries (Full Time)	\$ 46,787	\$ 63,334	\$ 51,019	\$ 51,983	\$ 58,206
01.108.3020	Salaries (Part Time)	10,806	8,802	15,120	6,576	16,760
01.108.3030	Salaries (Overtime)	2,944	4,792	5,936	4,057	6,925
01.108.3100	Hospital/Life Insurance	10,868	12,033	12,098	12,163	12,283
	Total Personal Services	71,406	88,961	84,173	74,778	94,174
<u>Commodities:</u>						
01.108.3240	Membership Dues	-	-	3,025	25	25
01.108.3250	Professional Development	-	-	2,500	500	2,500
01.108.3280	Clothing & Personal Expense	985	98	300	250	450
01.108.3310	Maint: Bldgs., Streets & Grounds	45,642	130,229	50,900	44,180	56,900
01.108.3320	Maint: Vehicles & Motor Equip.	3,640	3,108	4,000	3,234	4,000
01.108.3330	Small Tools	417	-	500	376	600
01.108.3370	Janitorial Supplies	9,862	9,320	10,500	16,302	16,000
01.108.3440	Miscellaneous	-	-	1,000	1,000	1,000
01.108.3510	Equipment	4,533	3,748	7,750	3,830	2,625
01.108.3520	Furniture	200	1,195	3,000	1,800	3,000
	Total Commodities	65,280	147,699	83,475	71,497	87,100
<u>Contractual Services:</u>						
01.108.3620	Engineering Services	-	-	13,860	-	10,000
01.108.3710	Legal Advertising	-	-	500	-	500
01.108.3770	Electricity & Gas	4,502	4,535	7,800	6,817	7,800
01.108.3780	Telephone	103	126	156	126	156
01.108.3850	Equipment Leasing	-	-	-	-	-
01.108.3860	Other Contractual Services	193,896	190,353	337,805	335,533	295,810
	Total Contractual Services	198,500	195,014	360,121	342,477	314,266
	Total Operating Expense	335,186	431,674	527,769	488,752	495,540
<u>Capital Outlay:</u>						
01.108.4030	Improvements - Facilities	24,700	19,350	99,000	108,453	29,500
01.108.4040	Machinery & Equipment	-	-	-	-	15,000
	Total Capital Outlay	24,700	19,350	99,000	108,453	44,500
	Total Appropriations	\$ 359,886	\$ 451,024	\$ 626,769	\$ 597,205	\$ 540,040

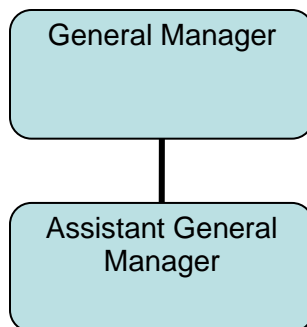
**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Building & Grounds

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
01.108.4030	4 - New Bay Doors & 3 New Motors - Ken Heim Facility	40,000	40,000	-	-	Replace Bay Doors with motors
01.108.4030	2 - New Reznor Hanging Heaters 2000,000 BTUs - Ken Heim Facility (East Garage)	13,000	13,000	-	-	Replace Heaters
01.108.4030	1 - New 60,000 BTUs Furance for offices, lunch room, ETC. - Ken Heim Facility	13,000	13,000	-	-	Replace Furance
01.108.4030	2 - New Reznor Hanging Heaters 2000,000 BTUs - Ken Heim Facility (West Garage)	17,000	17,000	-	-	Replace Heaters
01.108.4030	New HVAC Unit - Village Hall	16,000	16,000	-	-	Replace HVAC unit
01.108.4030	Garage trench floor drain and concrete floor repair	-	-	25,000	25,000	Replace drain inside Ken Heim Facility
01.108.4040	Zero Turn Mower	-	-	15,000	15,000	Replace lawn mower
Total		99,000	99,000	40,000	40,000	

Cable TV Commission

Fiscal Year 2025



Summary of Basic Functions

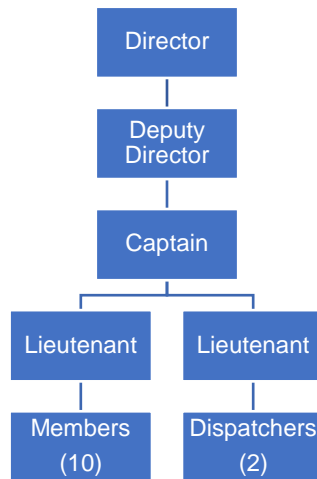
The Mokena Cable TV Commission is comprised of a General Manager and an Assistant General Manager who are responsible for management and placement of media productions on Cable Access Channel 6 and streaming video on the Village's website.

The Village Board has established a goal of utilizing the Cable Access Channel and the Village's website to communicate various aspects of the public policy decision-making process to the residents of Mokena. Through utilization of local Cable Access Channel 6 and the Village's website, various educational videos are displayed throughout the course of the year. Additionally, all regular Mokena Village Board meetings are "aired" live and on tape delay on Cable Access Channel 6 and are available live and on an "on demand" basis on the Village's website.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: Cable TV Commission

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	<u>Personal Services:</u>					
01.110.3020	Salaries (Part Time)	\$ 9,200	\$ 9,200	\$ 9,200	\$ 9,890	\$ 10,120
	<u>Commodities:</u>					
01.110.3210	Office Supplies	-	-	200	-	350
01.110.3440	Miscellaneous	-	-	2,000	-	2,000
01.110.3510	Equipment	-	4,151	5,750	1,066	4,500
01.110.3520	Furniture	-	-	-	-	-
	Total Commodities	-	4,151	7,950	1,066	6,850
	<u>Contractual Services:</u>					
01.110.3790	Comm./Office Mach. Maint.	-	-	600	125	600
01.110.3850	Equipment Leasing	-	-	-	-	-
01.110.3860	Other Contractual Services	50	50	64	50	69
	Total Contractual Services	50	50	664	175	669
	Total Operating Expense	9,250	13,401	17,814	11,131	17,639
	<u>Capital Outlay:</u>					
01.110.4040	Machinery & Equipment	3,794	128	-	-	-
01.110.4100	Office Furniture	-	-	-	-	-
	Total Capital Outlay	3,794	128	-	-	-
	Total Appropriations	\$ 13,044	\$ 13,529	\$ 17,814	\$ 11,131	\$ 17,639

Emergency Services and Disaster Agency Fiscal Year 2025



SUMMARY OF BASIC FUNCTION

The Emergency Services & Disaster Agency (ESDA) is a public safety agency charged with a two-fold mission: 1) coordination and provision of activities related to disaster mitigation, preparedness, response, and recovery; and 2) provision of both unique and supplemental emergency services which are provided on both a scheduled and on-call basis, as requested for emergencies, disasters, and community functions.

Disaster-related activities include a variety of functions such as development and maintenance of a single, comprehensive emergency operations plan; development and maintenance of community warning systems; providing a fixed emergency operations center and mobile command center for facilitating the direction of emergency operations; alerting key officials and notifying the public of impending emergencies; encouraging disaster mitigation efforts; and promoting and fostering efforts to prepare for disasters.

Emergency services functions include activities such as providing mobile and portable lighting and power, search and rescue services, traffic direction, supplemental security and patrol functions, crowd control, emergency communications, severe weather monitoring, and other specialized functions as needed.

SUMMARY OF AGENCY ORGANIZATION

ESDA is headed by a salaried, part-time Director appointed by the Village President. A part-time Deputy Director assists the Director as needed. The Director and all personnel work on an on-call basis for emergencies and community events. Administrative tasks, training, maintenance activities, and other support activities are conducted by the Director and other personnel on a as needed basis.

ESDA personnel are recruited, selected, and assigned to various supervisory positions, specialized positions, or general membership positions by the Director. Because of the all-volunteer nature of the agency, staffing fluctuates periodically. General responsibilities of the various positions are outlined below:

- **Director** - The Director is responsible for the overall organization, administration, training and operation of the agency.
- **Deputy Director** - The Deputy Director assists the Director in the execution of his duties and serves as the acting Director in the event of the Director's temporary absence.
- **Captain** - The Captain is the senior line officer responsible for supervising agency field activities.
- **Lieutenant (2 Positions)** - The Lieutenant is a junior line officer responsible for supervising agency field activities.
- **Member (10 Positions)** - The Member is responsible for providing field service. Members that have attained a minimum of six years of service are awarded the senior membership designation of Corporal. In addition, one or more Members may be appointed to the senior membership designation of Sergeant for the purpose of providing additional supervisory personnel for field activities.
- **Dispatcher (2 Positions)** - The Dispatcher is a Member that is assigned specifically and solely to providing dispatching services in support of agency field activities.

VILLAGE OF MOKENA
Fiscal 2025 Budget: General Fund
Dept: E.S.D.A.

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services:</u>	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
01.111.3020	Salaries (Part Time)	\$ 15,863	\$ 17,711	\$ 21,250	\$ 20,451	\$ 22,550
	<u>Commodities:</u>					
01.111.3210	Office Supplies	186	240	550	225	750
01.111.3230	Conferences, Mtgs. & Seminars	524	876	2,150	1,406	2,350
01.111.3240	Membership Dues	75	200	425	425	425
01.111.3250	Professional Development	380	-	500	125	550
01.111.3260	Publications	30	30	150	-	150
01.111.3280	Clothing & Personal Expense	2,493	810	3,625	2,659	4,225
01.111.3290	Printing	-	262	1,000	363	1,100
01.111.3300	Vehicle Expense (Gas)	2,887	2,720	8,100	3,018	8,550
01.111.3320	Maint: Vehicle & Motor Equip.	4,527	2,741	14,100	13,292	17,025
01.111.3330	Small Tools	98	-	700	375	900
01.111.3440	Miscellaneous	381	487	3,120	1,982	1,820
01.111.3510	Equipment	4,541	4,901	17,783	7,752	18,773
01.111.3520	Furniture	-	-	600	-	600
	Total Commodities	16,121	13,267	52,803	31,621	57,218
	<u>Contractual Services:</u>					
01.111.3690	Computer Program/Maint.	-	512	900	685	900
01.111.3780	Telephone	7,491	6,778	7,278	7,182	7,758
01.111.3790	Comm./Office Mach. Maint.	2,295	833	2,950	-	2,300
01.111.3850	Equipment Leasing	27	228	280	190	300
01.111.3860	Other Contractual Services	1,891	1,347	1,387	1,998	2,125
01.111.3880	Warning System Maintenance	1,903	5,535	5,200	6,110	6,600
	Total Contractual Services	13,607	15,234	17,995	16,166	19,983
	Total Operating Expense	45,590	46,212	92,048	68,238	99,751
	<u>Capital Outlay</u>					
01.111.4020	Improvements - Other	-	-	-	-	-
01.111.4030	Improvements - Facilities	-	-	-	-	-
01.111.4040	Machinery & Equipment	-	-	-	-	-
01.111.4080	Vehicle Acquisition	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
	Total Appropriations	\$ 45,590	\$ 46,212	\$ 92,048	\$ 68,238	\$ 99,751

VILLAGE OF MOKENA
Fiscal 2025 Budget: Audit Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 21,384	\$ 18,038	\$ 25,827	\$ 17,753	\$ 17,503
<u>Revenues:</u>					
Taxes	11,845	8,879	10,500	8,869	11,500
Other Revenue	28	540	250	882	250
Total Revenue	11,873	9,419	10,750	9,751	11,750
<u>Appropriations:</u>					
Contractual Services	15,219	9,705	11,394	10,001	11,600
Total Appropriations	15,219	9,705	11,394	10,001	11,600
Ending Fund Balance	\$ 18,038	\$ 17,753	\$ 25,183	\$ 17,503	\$ 17,653

VILLAGE OF MOKENA
Fiscal 2025 Budget: Audit Fund
Revenue

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	Opening Fund Balance	\$ 21,384	\$ 18,038	\$ 25,827	\$ 17,753	\$ 17,503
	<u>Taxes:</u>					
02.200.2010	Property Tax	11,845	8,879	10,500	8,869	11,500
	<u>Other Revenue:</u>					
02.290.2910	Interest Earnings	28	540	250	882	250
	Total Revenue	<u>11,873</u>	<u>9,419</u>	<u>10,750</u>	<u>9,751</u>	<u>11,750</u>

Appropriations

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	<u>Contractual Services:</u>					
02.116.3610	Accounting Services	15,219	9,705	11,394	10,001	11,600
	Total Appropriations	<u>15,219</u>	<u>9,705</u>	<u>11,394</u>	<u>10,001</u>	<u>11,600</u>
	Ending Fund Balance	<u>\$ 18,038</u>	<u>\$ 17,753</u>	<u>\$ 25,183</u>	<u>\$ 17,503</u>	<u>\$ 17,653</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Performance Bond Fund
Summary

	<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
Opening Fund Balance	\$ 1,318,074	\$ 1,099,480	\$ 945,326	\$ 989,526	\$ 919,296
<u>Revenues:</u>					
Other Revenue	147,838	84,066	88,000	120,189	88,000
Total Revenue	<u>147,838</u>	<u>84,066</u>	<u>88,000</u>	<u>120,189</u>	<u>88,000</u>
<u>Appropriations:</u>					
Contractual Services	364,251	162,154	600,000	132,700	600,000
Other Financing Uses	2,181	31,866	13,000	57,719	13,000
Total Appropriations	<u>366,433</u>	<u>194,020</u>	<u>613,000</u>	<u>190,419</u>	<u>613,000</u>
Ending Fund Balance	<u>\$ 1,099,480</u>	<u>\$ 989,526</u>	<u>\$ 420,326</u>	<u>\$ 919,296</u>	<u>\$ 394,296</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Performance Bond Fund
Revenue

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance		\$ 1,318,074	\$ 1,099,480	\$ 945,326	\$ 989,526	\$ 919,296
<u>Other Revenue:</u>						
04.290.2910	Interest Earnings	2,181	31,866	13,000	57,719	13,000
04.290.2917	Gain/Loss on Investments	254	-	-	-	-
04.290.2940	Interfund Revenue	-	-	-	-	-
04.290.2970	Miscellaneous Income	145,404	52,200	75,000	62,470	75,000
	Total Other Revenue	147,838	84,066	88,000	120,189	88,000
	Total Revenue	147,838	84,066	88,000	120,189	88,000

Appropriations

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
<u>Contractual Services:</u>						
04.118.3920	Performance Bond Refund	364,251	162,154	600,000	132,700	600,000
<u>Other Financing Uses:</u>						
	Interfund Transfer					
04.118.4260	Trf. To General Fund	2,181	31,866	13,000	57,719	13,000
	Trf. To Escrow for Muni. Facility	-	-	-	-	-
	Total Other Financing Uses	2,181	31,866	13,000	57,719	13,000
	Total Appropriations	366,433	194,020	613,000	190,419	613,000
	Ending Fund Balance	\$ 1,099,480	\$ 989,526	\$ 420,326	\$ 919,296	\$ 394,296

TOURISM FUND

Fiscal Year 2025

SUMMARY OF BASIC FUNCTION

Village Ordinance No. 1293 entitles the Village to assess a 5% "Hotel and Motel Accommodation Tax" applicable to all hotel and motel room rentals within the Village's corporate limits. The Village has historically received tax collections from the Super 8 Motel. In Fiscal Year 21, the Village also began to receive tax collections from the new Holiday Inn Express.

In accordance with Ordinance No. 1293, proceeds resulting from the imposition of this tax are credited to the Tourism Fund. The proceeds attributable to the Tourism Fund are used for the promotion of tourism, beautification, and business enhancement activities within the Village of Mokena.



VILLAGE OF MOKENA
Fiscal 2025 Budget: Tourism Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 227,454	\$ 389,244	\$ 502,627	\$ 525,468	\$ 654,206
<u>Revenues:</u>					
Taxes	198,072	182,108	210,000	183,929	170,000
Other Revenue	477	19,141	5,000	36,383	13,000
Total Revenue	<u>198,549</u>	<u>201,249</u>	<u>215,000</u>	<u>220,312</u>	<u>183,000</u>
<u>Appropriations:</u>					
Personal Services	-	-	-	-	8,572
Commodities	36,758	65,025	140,365	91,574	170,315
Contractual Services	-	-	150	-	150
Total Appropriations	<u>36,758</u>	<u>65,025</u>	<u>140,515</u>	<u>91,574</u>	<u>179,037</u>
Ending Fund Balance	<u>\$ 389,244</u>	<u>\$ 525,468</u>	<u>\$ 577,112</u>	<u>\$ 654,206</u>	<u>\$ 658,168</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Tourism Fund
Revenue

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
Opening Fund Balance		\$ 227,454	\$ 389,244	\$ 502,627	\$ 525,468	\$ 654,206
<u>Taxes:</u>						
05.200.2080	Hotel/Motel Tax	198,072	182,108	210,000	183,929	170,000
<u>Other Revenue:</u>						
05.290.2910	Interest Earnings	477	14,541	5,000	33,908	5,000
05.290.2970	Miscellaneous Income	-	4,600	-	2,475	8,000
	Total Other Revenue	<u>477</u>	<u>19,141</u>	<u>5,000</u>	<u>36,383</u>	<u>13,000</u>
	Total Revenue	<u>198,549</u>	<u>201,249</u>	<u>215,000</u>	<u>220,312</u>	<u>183,000</u>

Appropriations

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
<u>Personal Services:</u>						
05.119.3010	Salaries (Full Time)	-	-	-	-	-
05.119.3030	Salaries & Wages - Overtime	-	-	-	-	8,572
05.119.3040	Unemployment Contribution	-	-	-	-	-
05.119.3100	Hospital/Life Insurance	-	-	-	-	-
	Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,572</u>
<u>Commodities:</u>						
05.119.3230	Conferences, Mtgs. & Seminars	288	363	4,215	340	4,215
05.119.3240	Membership Dues	36,097	39,262	43,150	28,603	3,250
05.119.3250	Professional Development	-	-	-	-	-
05.119.3260	Publications	-	-	50	40	100
05.119.3290	Printing	-	-	500	-	500
05.119.3440	Miscellaneous	-	-	-	-	-
05.119.3450	Public Relations	373	25,400	92,450	62,592	162,250
	Total Commodities	<u>36,758</u>	<u>65,025</u>	<u>140,365</u>	<u>91,574</u>	<u>170,315</u>
<u>Contractual Services:</u>						
05.119.3860	Other Contractual Services	-	-	-	-	-
05.119.3870	Auto Mileage & Expense Reimb.	-	-	150	-	150
	Total Contractual Services	<u>-</u>	<u>-</u>	<u>150</u>	<u>-</u>	<u>150</u>
	Total Appropriations	<u>36,758</u>	<u>65,025</u>	<u>140,515</u>	<u>91,574</u>	<u>179,037</u>
	Ending Fund Balance	<u>\$ 389,244</u>	<u>\$ 525,468</u>	<u>\$ 577,112</u>	<u>\$ 654,206</u>	<u>\$ 658,168</u>

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Tourism Fund - Expenditures

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
05.119.3450	Front Street Décor	-	-	50,000	50,000	LED Color Lights and Holiday Pole Décor
Total		-	-	50,000	50,000	

VILLAGE OF MOKENA
Fiscal 2025 Budget: Special Tax Allocation Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 304,670	\$ 368,431	\$ 409,317	\$ 410,324	\$ 506,921
<u>Revenues:</u>					
Taxes	79,155	67,051	75,248	87,235	78,993
Other Revenue	528	11,858	4,700	25,865	6,500
Total Revenue	<u>79,683</u>	<u>78,909</u>	<u>79,948</u>	<u>113,100</u>	<u>85,493</u>
<u>Appropriations:</u>					
Commodities	55	109	140	135	195
Contractual Services	15,866	36,907	29,187	16,368	158,925
Total Appropriations	<u>15,921</u>	<u>37,016</u>	<u>29,327</u>	<u>16,503</u>	<u>159,120</u>
Ending Fund Balance	<u>\$ 368,431</u>	<u>\$ 410,324</u>	<u>\$ 459,938</u>	<u>\$ 506,921</u>	<u>\$ 433,294</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Special Tax Allocation Fund
Revenue

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	Opening Fund Balance	\$ 304,670	\$ 368,431	\$ 409,317	\$ 410,324	\$ 506,921
	<u>Taxes:</u>					
06.200.2010	Property Tax	79,155	67,051	75,248	87,235	78,993
	<u>Other Revenue:</u>					
06.290.2910	Interest Earnings	528	11,858	4,700	25,865	6,500
	Total Revenue	<u>79,683</u>	<u>78,909</u>	<u>79,948</u>	<u>113,100</u>	<u>85,493</u>

Appropriations

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	<u>Commodities:</u>					
06.120.3220	Postage	55	109	140	135	195
	<u>Contractual Services:</u>					
06.120.3610	Accounting Services	-	575	635	590	650
06.120.3620	Engineering Services	-	-	-	-	-
06.120.3630	Legal Services	-	-	2,500	-	3,000
06.120.3860	Other Contractual Services	-	-	10,000	-	12,000
06.120.3985	Surplus Funds Remittance	2,203	15,780	2,377	2,466	3,600
	Tribes Beer Company	13,664	-	13,675	13,312	14,675
	Clancy's Coffee House	-	9,552	-	-	-
	ZAP! Taco	-	11,000	-	-	-
	11116 Front Street	-	-	-	-	125,000
	Total Contractual Services	<u>15,866</u>	<u>36,907</u>	<u>29,187</u>	<u>16,368</u>	<u>158,925</u>
	Total Appropriations	<u>15,921</u>	<u>37,016</u>	<u>29,327</u>	<u>16,503</u>	<u>159,120</u>
	Ending Fund Balance	<u>\$ 368,431</u>	<u>\$ 410,324</u>	<u>\$ 459,938</u>	<u>\$ 506,921</u>	<u>\$ 433,294</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: School Crossing Guard Fund
Summary

	<u>Actual</u> <u>Fiscal 2022</u>	<u>Actual</u> <u>Fiscal 2023</u>	<u>Budgeted</u> <u>Fiscal 2024</u>	<u>Estimated</u> <u>Fiscal 2024</u>	<u>Board App.</u> <u>Fiscal 2025</u>
Opening Fund Balance	\$ 70,665	\$ 67,343	\$ 48,661	\$ 51,222	\$ 37,413
<u>Revenues:</u>					
Taxes	20,763	10,068	15,000	15,295	25,000
Other Revenue	121	1,755	800	2,884	800
Total Revenue	<u>20,884</u>	<u>11,823</u>	<u>15,800</u>	<u>18,179</u>	<u>25,800</u>
<u>Appropriations:</u>					
Personal Services	22,931	27,641	29,882	31,147	34,990
Commodities	1,275	303	1,250	842	1,850
Contractual Services	-	-	200	-	300
Total Appropriations	<u>24,206</u>	<u>27,944</u>	<u>31,332</u>	<u>31,989</u>	<u>37,140</u>
Ending Fund Balance	<u>\$ 67,343</u>	<u>\$ 51,222</u>	<u>\$ 33,129</u>	<u>\$ 37,413</u>	<u>\$ 26,072</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: School Crossing Guard Fund
Revenue

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	Opening Fund Balance	\$ 70,665	\$ 67,343	\$ 48,661	\$ 51,222	\$ 37,413
	<u>Taxes:</u>					
07.200.2010	Property Tax	20,763	10,068	15,000	15,295	25,000
	<u>Other Revenue:</u>					
07.290.2910	Interest Earnings	121	1,755	800	2,884	800
	Total Revenue	<u>20,884</u>	<u>11,823</u>	<u>15,800</u>	<u>18,179</u>	<u>25,800</u>

Appropriations

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	<u>Personal Services:</u>					
07.121.3020	Salaries (Part Time)	22,796	27,441	29,583	30,820	34,654
07.121.3040	Unemployment Contribution	135	199	299	327	336
	Total Personal Services	<u>22,931</u>	<u>27,641</u>	<u>29,882</u>	<u>31,147</u>	<u>34,990</u>
	<u>Commodities:</u>					
07.121.3280	Clothing & Personal Expense	917	253	700	455	1,200
07.121.3340	Traffic & Street Sign Material	-	-	200	187	250
07.121.3440	Miscellaneous	358	50	350	200	400
	Total Commodities	<u>1,275</u>	<u>303</u>	<u>1,250</u>	<u>842</u>	<u>1,850</u>
	<u>Contractual Services:</u>					
07.121.3710	Legal Advertising	-	-	200	-	300
	Total Appropriations	<u>24,206</u>	<u>27,944</u>	<u>31,332</u>	<u>31,989</u>	<u>37,140</u>
	Ending Fund Balance	<u>\$ 67,343</u>	<u>\$ 51,222</u>	<u>\$ 33,129</u>	<u>\$ 37,413</u>	<u>\$ 26,072</u>

IMRF/FICA/MC FUND

Fiscal Year 2025

SUMMARY OF BASIC FUNCTION

Illinois Municipal Retirement Fund:

The Illinois Municipal Retirement Fund (IMRF) was created by Illinois law under Article 7 of the Illinois Pension Code (Illinois Compiled Statutes, Ch. 40, 5/7-101 to 5/7-222). Since 1941, the Illinois Municipal Retirement Fund has provided employees of local governments and school districts in Illinois with a sound and efficient system for the payment of retirement, disability, and death benefits. The Village of Mokena began participation in IMRF on January 1, 1972.

On April 14, 2010, the governor signed Senate Bill 1946 (Public Act 96-0889). This new law created a second tier of IMRF benefits for members who were first enrolled in IMRF's Regular Plan or Sheriff's Law Enforcement Personnel Plan (SLEP) on or after January 1, 2011. This new law did not affect current IMRF members participating in IMRF, SLEP, or in a reciprocal system prior to the effective date of this legislation. These members remain in Tier 1.

The retirement plan IMRF offers is a defined benefit plan. In a defined benefit plan, the amount of the retirement benefit is based on a member's final salary and their years of service. Under Regular Tier 1, an IMRF employee must complete eight years of service to be vested. Under Regular Tier 2, an IMRF employee must complete ten years of service to be vested. The employee contributes 4.5% of their salary to IMRF. Under SLEP Tier 1, an employee must have twenty years of SLEP service credit. Under SLEP Tier 2, an employee must have at least ten years of SLEP service credit. The employee contributes 7.5% of their salary to SLEP. The Village's contribution rates change annually based on actuarial assumptions and are funded through the property tax levy. The rate Regular IMRF Tier 1 and Tier 2 for July 2024 through December 2024 is 12.02% and the rate for January 2025 through June 2025 is estimated to be 13.18%. The rate for SLEP Tier 1 and Tier 2 for July 2024 through June 2025 is 12.48%.

Social Security and Medicare:

Social Security and Medicare taxes are calculated using the employee's gross salary. The gross wage is not reduced for IMRF or Police Pension contributions. In Fiscal 2025, the rate for Social Security is 6.2% and is paid by both the employee and employer on wages up to the wage base, which changes annually. The rate for Medicare is 1.45% and is paid by both the employee and Village on the entire gross salary.

VILLAGE OF MOKENA
Fiscal 2025 Budget: IMRF/FICA/MC Contribution Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 520,229	\$ 661,714	\$ 658,418	\$ 729,984	\$ 794,489
<u>Revenues:</u>					
Taxes	887,896	835,160	905,795	906,184	931,684
Intergovernmental Revenue - State	53,867	63,269	35,000	36,906	35,000
Other Revenue	950	19,048	10,000	47,203	10,000
Total Revenue	942,714	917,476	950,795	990,293	976,684
<u>Appropriations:</u>					
Personal Services	801,229	849,206	966,973	925,788	1,036,037
Total Appropriations	801,229	849,206	966,973	925,788	1,036,037
Ending Fund Balance	\$ 661,714	\$ 729,984	\$ 642,239	\$ 794,489	\$ 735,136

VILLAGE OF MOKENA
Fiscal 2025 Budget: IMRF/FICA/MC Contribution Fund
Revenue

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	Opening Fund Balance	\$ 520,229	\$ 661,714	\$ 658,418	\$ 729,984	\$ 794,489
	<u>Taxes:</u>					
08.200.2010	Property Tax	887,896	835,160	905,795	906,184	931,684
	<u>Intergovernmental Rev. - State:</u>					
08.240.2420	Personal Property Replacement	53,867	63,269	35,000	36,906	35,000
	<u>Other Revenue:</u>					
08.290.2910	Interest Earnings	950	19,048	10,000	47,203	10,000
08.290.2940	Interfund Revenue	-	-	-	-	-
08.290.2970	Miscellaneous Revenue	-	-	-	-	-
	Total Other Revenue	<u>950</u>	<u>19,048</u>	<u>10,000</u>	<u>47,203</u>	<u>10,000</u>
	Total Revenue	<u>942,714</u>	<u>917,476</u>	<u>950,795</u>	<u>990,293</u>	<u>976,684</u>

Appropriations

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	<u>Personal Services:</u>					
08.122.3050	Social Security (FICA) Contrib.	378,728	411,636	478,633	443,582	521,161
08.122.3051	Medicare Contribution	90,444	97,354	111,938	107,937	121,884
08.122.3070	IL Muni. Ret. Fund (IMRF) Contrib.	332,057	340,216	376,402	374,269	392,992
	Total Personal Services	<u>801,229</u>	<u>849,206</u>	<u>966,973</u>	<u>925,788</u>	<u>1,036,037</u>
	Total Appropriations	<u>801,229</u>	<u>849,206</u>	<u>966,973</u>	<u>925,788</u>	<u>1,036,037</u>
	Ending Fund Balance	<u>\$ 661,714</u>	<u>\$ 729,984</u>	<u>\$ 642,239</u>	<u>\$ 794,489</u>	<u>\$ 735,136</u>

POLICE PENSION FUND

Fiscal Year 2025

SUMMARY OF BASIC FUNCTION

Section 5/3-101, Chapter 40 of the Illinois Compiled Statutes requires that an incorporated municipality with more than 5,000 residents establish a Police Pension Fund for its full-time sworn police personnel. Pursuant to the 1990 Census, the Village of Mokena exceeded the minimum of 5,000 residents required for enactment of the Pension Fund. Therefore, the Village Board of Trustees adopted an Ordinance creating the necessary budget and financial means to manage the Pension Fund for the Village's full-time police officers.

The Pension Board consists of five members. Two are appointed by the Village President for two-year terms; and two members are elected by the active police officers from the full-time sworn staff for two-year terms. The fifth member of the Pension Board is elected for a two-year term from amongst the retired, disabled or widowed fund beneficiaries if applicable. The Village Finance Director acts as an Ex-Officio member of the Board.

On December 30, 2010, the governor signed Senate Bill 3538 (Public Act 096-1495). This new law created a second tier of pension benefits for public safety employees hired on or after January 1, 2011. This law did not affect members currently receiving retirement benefits in the police pension fund. Under Tier 1, a police pension member may retire at age 50. Under Tier 2, a police pension member may retire at age 55.

The Police Pension Board is responsible for maintaining and managing retirement assets accumulated from financial contributions by both active police officers and the Village of Mokena. Active police officers contribute 9.91% of their salary to the Police Pension Fund. The Village's contribution to the Police Pension Fund is made through the property tax levy, which equates to approximately 8.50% as a percentage of expected payroll for the full-time sworn police personnel and the amortization of the unfunded accrued liability.

VILLAGE OF MOKENA
Fiscal 2025 Budget: Police Pension Fund
Summary

	<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
Opening Fund Balance	\$ 29,143,493	\$ 25,885,643	\$ 27,180,894	\$ 27,818,581	\$ 30,192,710
<u>Revenues:</u>					
Taxes	1,091,060	1,040,566	1,052,248	1,059,613	1,097,493
Other Revenue	<u>(3,310,924)</u>	<u>2,092,712</u>	<u>1,975,248</u>	<u>2,537,395</u>	<u>2,003,645</u>
Total Revenue	<u>(2,219,864)</u>	<u>3,133,278</u>	<u>3,027,496</u>	<u>3,597,008</u>	<u>3,101,138</u>
<u>Appropriations:</u>					
Personal Services	904,960	1,061,140	1,086,054	1,063,032	1,231,642
Commodities	89,996	85,941	104,350	95,051	111,370
Contractual Services	43,030	53,259	84,705	64,795	73,480
Other Financing Uses	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>
Total Appropriations	<u>1,037,986</u>	<u>1,200,340</u>	<u>1,325,109</u>	<u>1,222,879</u>	<u>1,466,492</u>
Ending Fund Balance	<u>\$ 25,885,643</u>	<u>\$ 27,818,581</u>	<u>\$ 28,883,281</u>	<u>\$ 30,192,710</u>	<u>\$ 31,827,356</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Police Pension Fund
Revenue

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	Opening Fund Balance	\$ 29,143,493	\$ 25,885,643	\$ 27,180,894	\$ 27,818,581	\$ 30,192,710
	<u>Taxes:</u>					
09.200.2010	Property Tax	1,091,060	1,040,566	1,052,248	1,059,613	1,097,493
	<u>Other Revenue:</u>					
09.290.2910	Interest Earnings	479,153	780,868	525,000	792,217	675,000
09.290.2911	Short Term Capital Gain	113,678	(3,031)	10,000	-	-
09.290.2912	Long Term Capital Gain	589,437	706,923	150,000	122,761	-
09.290.2913	Realized Gain from Annuity	-	-	-	-	-
09.290.2916	Invest. Inc. - Market Fluctuations	(4,787,949)	283,383	952,000	1,294,976	952,000
	Interfund Revenue - (From)					
09.290.2970	Miscellaneous Income	-	-	-	-	-
09.290.2980	Member Contributions	294,757	324,568	338,248	327,441	376,645
	Total Other Revenue	<u>(3,310,924)</u>	<u>2,092,712</u>	<u>1,975,248</u>	<u>2,537,395</u>	<u>2,003,645</u>
	Total Revenue	<u>(2,219,864)</u>	<u>3,133,278</u>	<u>3,027,496</u>	<u>3,597,008</u>	<u>3,101,138</u>

Appropriations

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	<u>Personal Services:</u>					
09.123.3080	Pension Payment	904,960	1,061,140	1,086,054	1,063,032	1,231,642
09.123.3081	Disability Payment	-	-	-	-	-
	Total Personal Services	<u>904,960</u>	<u>1,061,140</u>	<u>1,086,054</u>	<u>1,063,032</u>	<u>1,231,642</u>
	<u>Commodities:</u>					
09.123.3230	Conferences, Mtgs. & Seminars	1,375	1,100	6,150	1,375	7,300
09.123.3240	Membership Dues	795	795	900	795	900
09.123.3440	Miscellaneous	87,826	84,046	97,300	92,881	103,170
	Total Commodities	<u>89,996</u>	<u>85,941</u>	<u>104,350</u>	<u>95,051</u>	<u>111,370</u>
	<u>Contractual Services:</u>					
09.123.3610	Accounting Services	18,338	17,995	19,605	19,565	20,580
09.123.3630	Legal Services	6,586	5,091	31,200	7,123	19,000
09.123.3750	Public Officials Ins./Bonding	3,679	3,165	3,900	3,138	3,900
09.123.3930	Pension Refunds	14,428	27,008	30,000	34,970	30,000
	Total Contractual Services	<u>43,030</u>	<u>53,259</u>	<u>84,705</u>	<u>64,795</u>	<u>73,480</u>
	<u>Other Financing Uses:</u>					
09.123.4280	Contingencies	-	-	50,000	-	50,000
	Total Appropriations	<u>1,037,986</u>	<u>1,200,340</u>	<u>1,325,109</u>	<u>1,222,879</u>	<u>1,466,492</u>
	Ending Fund Balance	<u>\$ 25,885,643</u>	<u>\$ 27,818,581</u>	<u>\$ 28,883,281</u>	<u>\$ 30,192,710</u>	<u>\$ 31,827,356</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: State Motor Fuel Tax Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 2,784,441	\$ 3,481,449	\$ 4,274,198	\$ 4,361,650	\$ 3,450,163
<u>Revenues:</u>					
Intergovernmental Revenue - State	858,492	820,899	844,999	898,089	867,073
Other Revenue	236,803	376,828	74,000	264,767	74,000
Total Revenue	<u>1,095,296</u>	<u>1,197,726</u>	<u>918,999</u>	<u>1,162,857</u>	<u>941,073</u>
<u>Appropriations:</u>					
Personal Services	69,913	36,238	134,820	49,356	141,560
Commodities	218,878	192,005	351,000	199,513	388,000
Contractual Services	109,496	89,281	365,000	173,474	165,000
Capital Outlay	-	-	520,000	1,652,000	1,273,000
Total Appropriations	<u>398,288</u>	<u>317,525</u>	<u>1,370,820</u>	<u>2,074,344</u>	<u>1,967,560</u>
Ending Fund Balance	<u>\$ 3,481,449</u>	<u>\$ 4,361,650</u>	<u>\$ 3,822,377</u>	<u>\$ 3,450,163</u>	<u>\$ 2,423,676</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: State Motor Fuel Tax Fund
Revenue

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 2,784,441	\$ 3,481,449	\$ 4,274,198	\$ 4,361,650	\$ 3,450,163
<u>Intergovernmental Rev. - State:</u>					
11.240.2430 Motor Fuel Tax Allotment	858,492	820,899	844,999	898,089	867,073
<u>Other Revenue:</u>					
11.290.2910 Interest Earnings	8,536	153,798	74,000	264,767	74,000
11.290.2940 Interfund Revenue	-	-	-	-	-
11.290.2970 Miscellaneous Revenue	228,267	223,030	-	-	-
Total Other Revenue	236,803	376,828	74,000	264,767	74,000
Total Revenue	1,095,296	1,197,726	918,999	1,162,857	941,073

Appropriations

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
<u>Personal Services:</u>					
11.125.3030 Salaries (Overtime)	69,913	36,238	134,820	49,356	141,560
<u>Commodities:</u>					
11.125.3310 Maint: Bldgs., Streets & Grounds	40,703	22,208	33,000	14,489	70,000
11.125.3380 Salt	178,175	169,700	317,900	185,024	317,900
11.125.3440 Miscellaneous	-	98	100	-	100
Total Commodities	218,878	192,005	351,000	199,513	388,000
<u>Contractual Services:</u>					
11.125.3620 Engineering Services	6,403	13,647	80,000	80,000	5,000
11.125.3860 Other Contractual Services	103,093	75,634	285,000	93,474	160,000
11.125.3970 Tree Removal/Replacement	-	-	-	-	-
Total Contractual Services	109,496	89,281	365,000	173,474	165,000
<u>Capital Outlay:</u>					
11.125.4010 Improvements - Streets & Alleys	-	-	520,000	1,652,000	1,273,000
11.125.4020 Improvements - Other	-	-	-	-	-
Total Capital Outlay	-	-	520,000	1,652,000	1,273,000
Total Appropriations	398,288	317,525	1,370,820	2,074,344	1,967,560
Ending Fund Balance	\$ 3,481,449	\$ 4,361,650	\$ 3,822,377	\$ 3,450,163	\$ 2,423,676

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Motor Fuel Tax Fund - Expenditures

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
11.125.3620	191st Street Resurfacing Engineering	78,000	78,000	-	-	191st Street Resurfacing Engineering
11.125.3860	Rebuild Illinois Supplement	150,000	150,000	350,000	350,000	Street paving, Curbs, Sidewalks
11.125.4010	191st Street Resurfacing	520,000	520,000	598,000	598,000	191st Street Resurfacing
11.125.4010	104th Bridge Repair	-	-	200,000	200,000	104th Bridge
Total		748,000	748,000	1,148,000	1,148,000	

REFUSE FUND

Fiscal Year 2025

SUMMARY OF BASIC FUNCTION

Residential refuse pick-up is contracted through Nu-Way Disposal Service. Approximately 7,235 customers currently receive service on a weekly basis with over 376,220 pickups annually by NuWay Disposal. Residents are invoiced monthly on their water and sewer bill to fully fund these services and submit a combined payment to the Village for the above-mentioned services.

This year's budget includes provision for the continued operation of a Curb Side Recycling Program, yearly senior discounts of approximately \$22, and free leaf and branch pickup.



VILLAGE OF MOKENA
Fiscal 2025 Budget: Refuse Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 190,033	\$ 214,235	\$ 250,814	\$ 236,239	\$ 252,955
<u>Revenues:</u>					
Charges for Service	1,636,077	1,701,417	1,753,051	1,773,436	1,837,540
Other Revenue	5,498	11,765	8,840	20,519	14,200
Total Revenue	<u>1,641,575</u>	<u>1,713,183</u>	<u>1,761,891</u>	<u>1,793,955</u>	<u>1,851,740</u>
<u>Appropriations:</u>					
Commodities	26,265	38,710	43,000	41,605	53,625
Contractual Services	1,591,108	1,652,469	1,714,453	1,735,634	1,805,307
Capital Outlay	-	-	-	-	-
Total Appropriations	<u>1,617,373</u>	<u>1,691,179</u>	<u>1,757,453</u>	<u>1,777,239</u>	<u>1,858,932</u>
Ending Fund Balance	<u>\$ 214,235</u>	<u>\$ 236,239</u>	<u>\$ 255,252</u>	<u>\$ 252,955</u>	<u>\$ 245,763</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Refuse Fund
Revenue

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	Opening Fund Balance	\$ 190,033	\$ 214,235	\$ 250,814	\$ 236,239	\$ 252,955
	<u>Charges for Service:</u>					
15.260.2710	Refuse Collection Charges	1,636,077	1,701,417	1,753,051	1,773,436	1,837,540
	<u>Other Revenue:</u>					
15.290.2910	Interest Earnings	338	6,955	4,200	15,251	8,000
15.290.2970	Miscellaneous Revenue	5,160	4,810	4,640	5,268	6,200
	Total Other Revenue	<u>5,498</u>	<u>11,765</u>	<u>8,840</u>	<u>20,519</u>	<u>14,200</u>
	Total Revenue	<u>1,641,575</u>	<u>1,713,183</u>	<u>1,761,891</u>	<u>1,793,955</u>	<u>1,851,740</u>
Appropriations						
		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	<u>Commodities:</u>					
15.129.3450	Public Relations	26,265	38,710	43,000	41,605	53,625
	<u>Contractual Services:</u>					
15.129.3610	Accounting Services	339	150	168	155	170
15.129.3730	Refuse Service	1,545,780	1,607,330	1,669,296	1,690,490	1,760,148
15.129.3840	Interfund Service Charge	44,989	44,989	44,989	44,989	44,989
	Total Contractual Services	<u>1,591,108</u>	<u>1,652,469</u>	<u>1,714,453</u>	<u>1,735,634</u>	<u>1,805,307</u>
	<u>Capital Outlay:</u>					
15.129.4040	Machinery & Equipment	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Appropriations	<u>1,617,373</u>	<u>1,691,179</u>	<u>1,757,453</u>	<u>1,777,239</u>	<u>1,858,932</u>
	Ending Fund Balance	<u>\$ 214,235</u>	<u>\$ 236,239</u>	<u>\$ 255,252</u>	<u>\$ 252,955</u>	<u>\$ 245,763</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Water & Sewer Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
<u>Opening Fund Balance:</u>					
Water Dept. - Operating	\$ 2,312,111	\$ 2,738,624	\$ 2,192,266	\$ 2,317,216	\$ 2,152,005
Sewer Dept. - Operating	683,475	1,008,096	833,329	1,069,795	919,768
Total Opening Fund Balance	2,995,586	3,746,720	3,662,720	3,387,011	3,071,772
<u>Revenues:</u>					
Water Department	5,723,244	5,684,660	5,810,943	6,057,113	6,039,713
Sewer Department	2,093,060	2,107,954	2,161,617	2,248,115	2,337,346
Total Revenue	7,816,304	7,792,614	7,972,559	8,305,228	8,377,058
<u>Appropriations:</u>					
Water Department	5,296,732	6,106,067	6,279,405	6,222,325	6,546,116
Sewer Department	1,768,438	2,046,255	2,400,384	2,398,142	2,640,418
Total Appropriations	7,065,170	8,152,323	8,679,789	8,620,467	9,186,534
<u>Ending Fund Balance:</u>					
Water Dept. - Operating	2,738,624	2,317,216	1,723,803	2,152,005	1,645,601
Sewer Dept. - Operating	1,008,096	1,069,795	594,561	919,768	616,695
Total Ending Fund Balance	\$ 3,746,720	\$ 3,387,011	\$ 2,318,365	\$ 3,071,772	\$ 2,262,297

WATER OPERATING FUND BUDGET SUMMARY

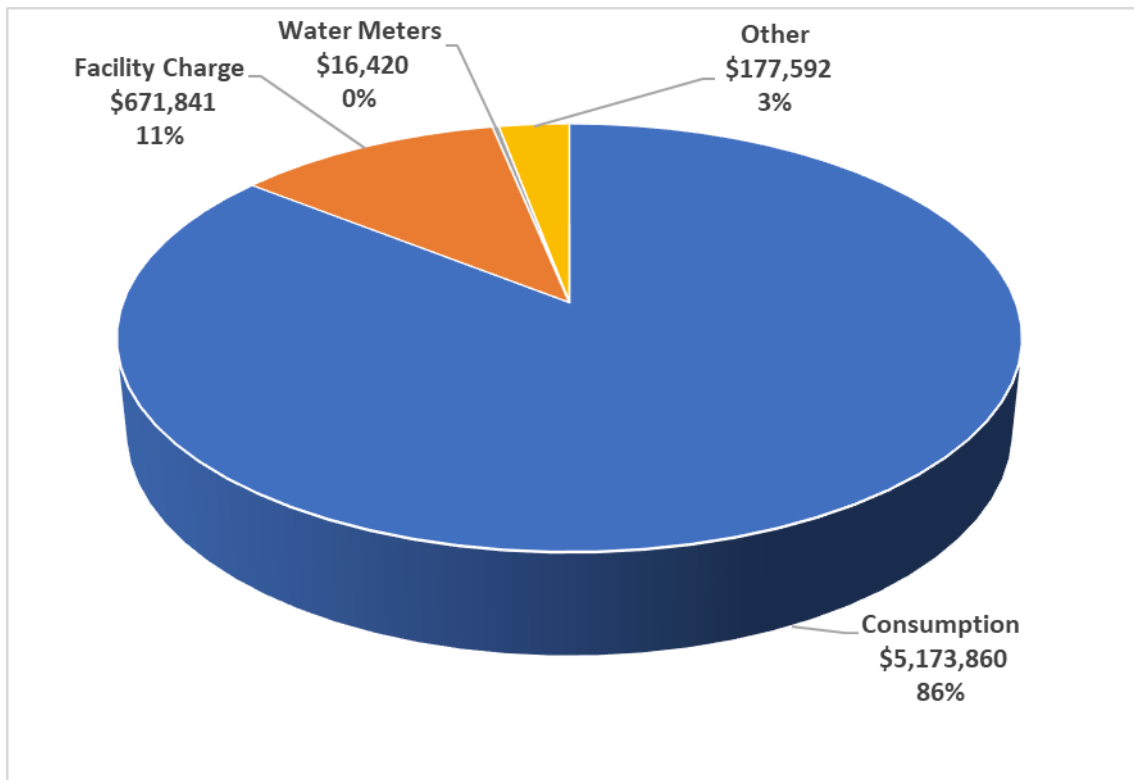
REVENUE:

Current FY 2024 Estimated FY 2024 revenues are anticipated to be over budget by approximately \$1630K. This is primarily due to an increase in customers and water consumption.

Proposed FY 2025 FY 2025 revenues are budgeted to increase above FY 2024 budget levels by approximately \$214K. This is associated with a projected price increase in pass-through costs from City of Chicago, Oak Lawn and Tinley Park.

Total water revenues for FY 2025 are budgeted at \$6,039,713. Below is the breakdown of revenues for the entire Water Operating Fund by major category.

TOTAL REVENUES

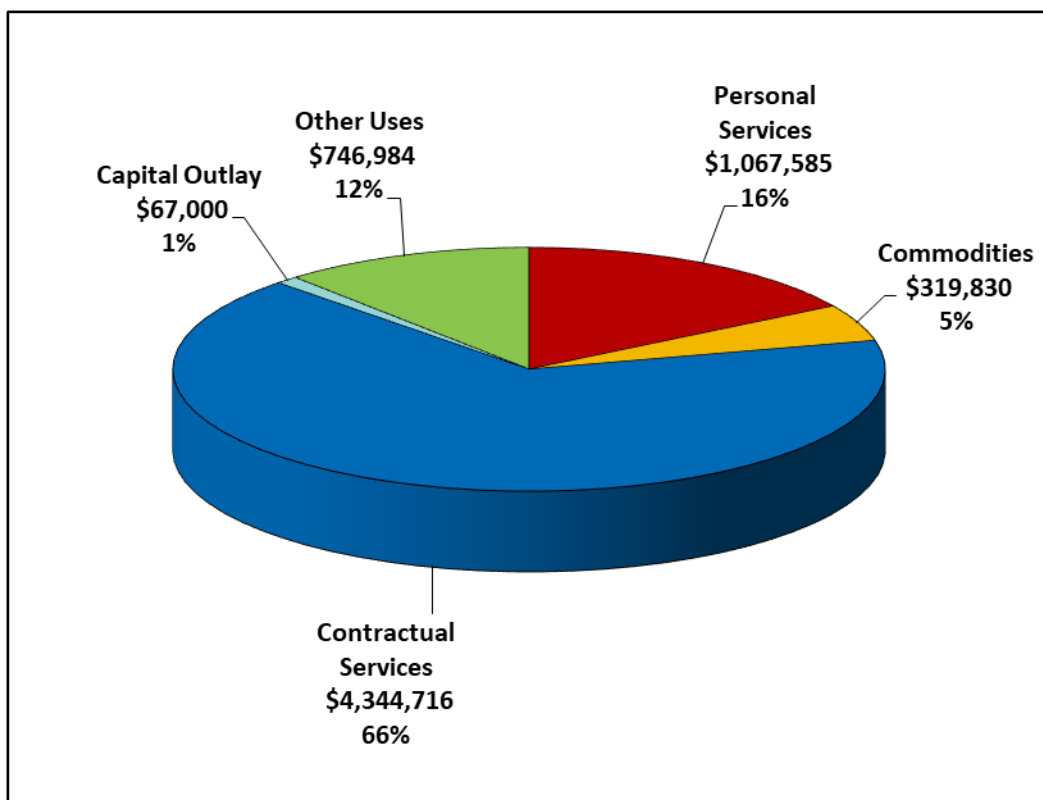


EXPENDITURES:

Current FY 2024 Estimated FY 2024 expenditures are anticipated to be approximately \$57K lower than budgeted.

Proposed FY 2025 FY 2025 water operating fund expenditures are proposed to increase above FY 2024 budget levels by approximately \$267K.

Total water expenses are budgeted at \$6,546,116. Below is the breakdown of expenditures of the Water Operating Fund by major category.

TOTAL EXPENSES

FUND BALANCE:

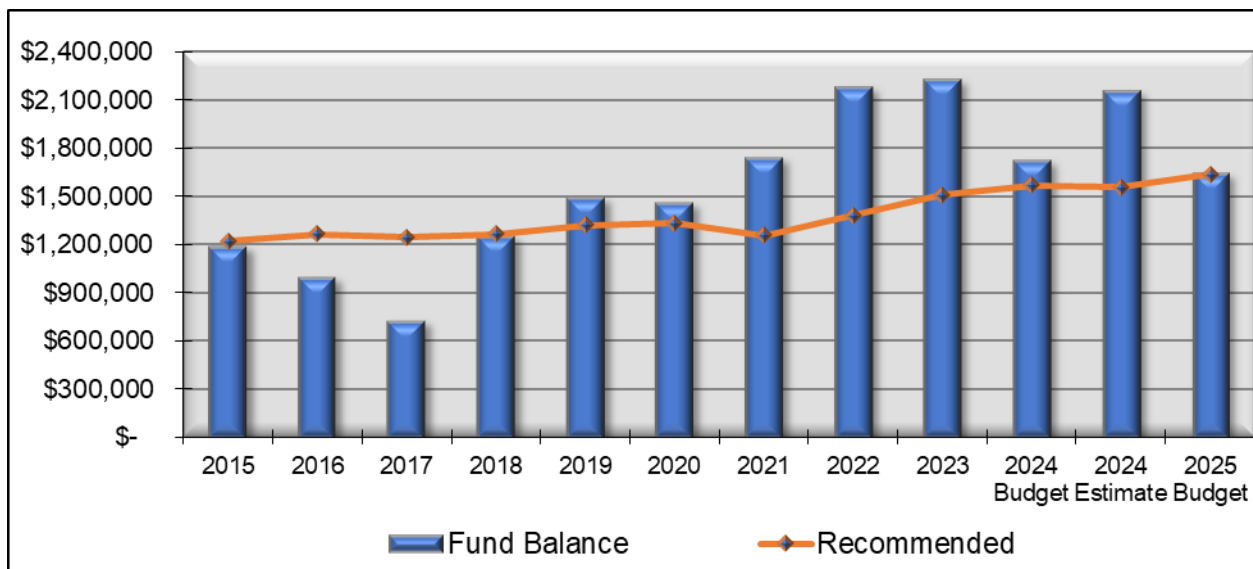
Current FY 2024

You will note the FY 2024 Water Operating Fund estimated ending fund balance to be approximately \$2.15M. This is above the budgeted FY 2024 balance by approximately \$428K.

Proposed FY 2025

Below, you will note the cash position of the Water Operating Fund for the last several budget cycles along with proposed FY 2025 levels. The proposed FY 2025 year-end balance is \$1.645M (or 25%) which is \$9K above the Board's operating guideline of maintaining 25% of annual expenditures in each major fund. Since the transition to Lake Michigan water in FY 2003, the Village Board has maintained a steady approach to fund balance levels in the water fund. This approach has enabled the Village Board to analyze unforeseen events and make solid policy decisions regarding rates and other operational aspects. This fund was beginning to show signs of structural weakness in FY 2016. During the FY 2018 budget process, the Village Board agreed to transfer \$400K from the General Fund, along with a rate adjustment of \$0.28/1,000 gallons to stabilize the fund. In FY 2019, there was a rate adjustment of \$0.09/1,000 gallons and a year-end transfer of \$325K from the General Fund. In FY 2020 and FY 2021, there were rate adjustments of \$0.15/1,000 gallons and \$0.11/1,000 respectively. In FY 2022, FY 2023 and FY 2024 there was a rate increase of \$0.16/1,000 gallons, \$0.25/1,000 gallons and \$0.30/1,000 gallons, respectively. In FY 2025, there is an anticipated rate increase of \$0.36/1,000 gallons, which includes a pass-through of increases from the City of Chicago, Oak Lawn and Tinley Park. We will need to continue evaluating our operating cost components for potential rate adjustments from the City of Chicago and future lake water debt.

Water Fund Balance Comparison
FY 2015-2025 Budgets



VILLAGE OF MOKENA
Fiscal 2025 Budget: Water Department
Summary

	<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
Opening Fund Balance	\$ 2,312,111	\$ 2,738,624	\$ 2,192,266	\$ 2,317,216	\$ 2,152,005
<u>Revenues:</u>					
Charges for Service	5,675,263	5,575,799	5,747,474	5,910,735	5,961,721
Other Revenue	47,981	108,861	63,469	146,379	77,992
Total Revenue	<u>5,723,244</u>	<u>5,684,660</u>	<u>5,810,943</u>	<u>6,057,113</u>	<u>6,039,713</u>
<u>Appropriations:</u>					
Personal Services	761,294	888,575	921,035	900,599	1,067,585
Commodities	188,246	230,236	298,143	366,330	319,830
Contractual Services	3,703,438	4,296,837	4,146,386	4,005,885	4,344,716
Capital Outlay	15,325	43,434	166,856	302,526	67,000
Other Financing Uses	628,429	646,985	746,985	646,985	746,985
Total Appropriations	<u>5,296,732</u>	<u>6,106,067</u>	<u>6,279,405</u>	<u>6,222,325</u>	<u>6,546,116</u>
Ending Fund Balance	<u>\$ 2,738,624</u>	<u>\$ 2,317,216</u>	<u>\$ 1,723,803</u>	<u>\$ 2,152,005</u>	<u>\$ 1,645,601</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Water Department
Revenue

		<u>Actual</u> <u>Fiscal 2022</u>	<u>Actual</u> <u>Fiscal 2023</u>	<u>Budgeted</u> <u>Fiscal 2024</u>	<u>Estimated</u> <u>Fiscal 2024</u>	<u>Board App.</u> <u>Fiscal 2025</u>
Opening Fund Balance		\$ 2,312,111	\$ 2,738,624	\$ 2,192,266	\$ 2,317,216	\$ 2,152,005
<u>Charges For Service:</u>						
16.260.2610	Water Sales	4,894,664	4,795,321	4,965,100	5,118,631	5,173,860
16.260.2640	Facility Charge	658,613	663,195	664,524	672,377	671,841
16.260.2660	Water Meter Installation	23,860	18,262	19,330	19,500	16,420
16.260.2690	Other Charges	98,126	99,020	98,520	100,226	99,600
	Total Charges for Services	<u>5,675,263</u>	<u>5,575,799</u>	<u>5,747,474</u>	<u>5,910,735</u>	<u>5,961,721</u>
<u>Other Revenue:</u>						
16.290.2910	Interest Earnings	4,049	91,201	50,000	136,376	65,000
16.290.2917	Gain/Loss on Investments	445	-	-	-	-
	Interfund Revenue - (From)					
16.290.2940	General Fund - Admin. Dept.	-	-	-	-	-
16.290.2970	Miscellaneous Income	43,488	17,661	13,469	10,003	12,992
	Total Other Revenue	<u>47,981</u>	<u>108,861</u>	<u>63,469</u>	<u>146,379</u>	<u>77,992</u>
	Total Revenues	<u>5,723,244</u>	<u>5,684,660</u>	<u>5,810,943</u>	<u>6,057,113</u>	<u>6,039,713</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Water Department
Appropriations

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services:</u>	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
16.130.3010	Salaries (Full Time)	479,482	574,290	611,250	587,556	700,985
16.130.3020	Salaries (Part Time)	11,473	12,017	14,560	14,934	16,160
16.130.3030	Salaries (Overtime)	50,254	67,942	50,167	70,503	74,912
16.130.3040	Unemployment Contribution	733	600	1,550	1,065	1,931
16.130.3050	FICA Contribution	33,238	40,284	41,911	41,485	49,108
16.130.3051	Medicare Contribution	7,773	9,421	9,802	9,702	11,485
16.130.3060	Workmen's Compensation	22,124	18,261	13,149	12,833	12,758
16.130.3070	IMRF Contribution	74,838	84,705	84,595	82,697	97,763
16.130.3100	Hospital/Life Insurance	81,378	81,056	94,052	79,822	102,484
	Total Personal Services	761,294	888,575	921,035	900,599	1,067,585
	<u>Commodities:</u>					
16.130.3210	Office Supplies	2,374	2,850	3,000	2,084	3,000
16.130.3220	Postage	19,958	20,400	22,345	24,463	26,325
16.130.3230	Conferences, Mtgs. & Seminars	1,180	1,296	1,510	1,510	1,560
16.130.3240	Membership Dues	534	465	1,215	1,215	1,215
16.130.3250	Professional Development	138	140	1,200	1,200	1,200
16.130.3260	Publications	42	45	50	100	300
16.130.3270	Liability Insurance	23,583	29,184	36,459	78,545	46,377
16.130.3280	Clothing & Personal Expenses	1,704	2,352	5,475	5,475	5,575
16.130.3290	Printing	4,294	2,369	1,700	1,200	1,400
16.130.3300	Vehicle Expense (Gasoline)	15,110	17,985	25,500	17,284	26,875
16.130.3310	Maint. - Bldgs., Sets., & Grnds.	10,858	9,326	11,600	11,600	11,600
16.130.3320	Maint. - Vehicles & Motor Equip.	15,149	8,572	10,000	20,317	10,000
16.130.3330	Small Tools	1,077	1,869	2,200	2,600	2,200
16.130.3360	Repair Materials	12,189	23,967	21,550	32,302	26,550
16.130.3380	Stone, Sand & Salt	3,990	10,657	10,000	10,000	10,000
16.130.3410	Water Meters - New Construction	13,932	22,499	17,011	33,600	15,420
16.130.3411	Water Meters - Replacements	54,880	66,117	106,863	100,863	111,663
16.130.3440	Miscellaneous	2,321	36	525	525	705
16.130.3450	Public Relations	-	-	640	2,487	3,090
16.130.3460	Chemicals	490	1,456	1,920	1,920	2,420
16.130.3510	Equipment	2,158	7,315	15,380	15,380	11,355
16.130.3520	Furniture	2,285	1,337	2,000	1,660	1,000
	Total Commodities	188,246	230,236	298,143	366,330	319,830

VILLAGE OF MOKENA
Fiscal 2025 Budget: Water Department
Appropriations

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Contractual Services:</u>	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
16.130.3610	Accounting Services	3,297	1,500	1,678	1,545	1,678
16.130.3620	Engineering Services	44,698	24,244	33,500	30,450	33,500
16.130.3630	Legal Services	-	-	1,500	-	-
16.130.3640	Physical Exams	320	-	500	-	1,000
16.130.3690	Computer Program/Maint.	36,488	42,742	61,285	49,283	61,845
16.130.3710	Legal Advertising	1,367	230	1,000	-	1,000
16.130.3750	Public Officials Ins./Bonding	121	-	-	-	210
16.130.3770	Electricity & Gas	125,455	64,408	120,000	105,563	120,000
16.130.3780	Telephone	14,773	7,656	12,619	8,224	13,515
16.130.3790	Comm./Office Machine Maint.	806	865	342	1,668	942
16.130.3840	Interfund Service Charge	80,335	80,335	80,335	80,335	80,335
16.130.3850	Leased Equipment	835	609	800	375	800
16.130.3860	Other Contractual Services	160,200	426,052	244,900	225,434	288,690
16.130.3870	Auto Mileage & Expense Reimb.	218	199	282	-	282
16.130.3890	Bond Principal	-	-	-	-	-
16.130.3900	Bond Interest	-	-	-	-	-
16.130.3910	Utility Deposit Refunds	-	-	100	-	100
16.130.3950	Contractual Payments	46,571	40,439	45,303	45,135	45,413
16.130.3960	Lake Water Costs	3,187,953	3,607,558	3,542,242	3,457,873	3,695,406
	Total Contractual Services	3,703,438	4,296,837	4,146,386	4,005,885	4,344,716
	Total Operating Expenses	4,652,978	5,415,648	5,365,564	5,272,814	5,732,131
	<u>Capital Outlay:</u>					
16.130.4020	Improvements - Other	-	-	-	-	-
16.130.4030	Improvements - Facilities	-	23,850	15,500	6,000	14,500
16.130.4040	Machinery & Equipment	15,325	19,584	70,000	76,751	-
16.130.4050	Improvements & Extensions	-	-	-	-	-
16.130.4080	Vehicle Acquisition	-	-	81,356	219,775	52,500
16.130.4100	Office Furniture	-	-	-	-	-
	Total Capital Outlay	15,325	43,434	166,856	302,526	67,000
	<u>Other Financing Uses:</u>					
16.130.4280	Contingencies	-	-	100,000	-	100,000
16.130.5000	Transfer - Out					
	Trf. to Escrow for Joint System	35,000	50,000	50,000	50,000	50,000
	Trf. to Escrow for RWS	593,429	596,985	596,985	596,985	596,985
	Total Other Financing Uses	628,429	646,985	746,985	646,985	746,985
	Total Appropriations	5,296,732	6,106,067	6,279,405	6,222,325	6,546,116
	Ending Fund Balance	\$ 2,738,624	\$ 2,317,216	\$ 1,723,803	\$ 2,152,005	\$ 1,645,601

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Water Operating - Expenditures

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
16.130.4030	Security cameras (6)	9,500	9,500	9,500	9,500	6 security cameras (split 50/50 with sewer dept.)
16.130.4030	187th Street Pump Station Doors	6,000	6,000	-	-	Replace pump station doors
16.130.4040	Valve exerciser - trailer mounted	12,000	12,000	-	-	Value Exerciser
16.130.4040	Backhoe	58,000	58,000	-	-	Replace 2001 backhoe (split 40/50/10 with streets and sewer depts.)
16.130.4080	Replace box truck	81,356	81,356	-	-	Replace WS13 (split 50/50 with sewer dept.)
16.130.4030	Francis Tower Station Doors	-	-	5,000	5,000	Replace doors
16.130.4080	Ford Utility Truck	-	-	52,500	52,500	Replace WS9 (split 50/50 with sewer dept.)
Total		166,856	166,856	67,000	67,000	

SEWER OPERATING FUND BUDGET SUMMARY

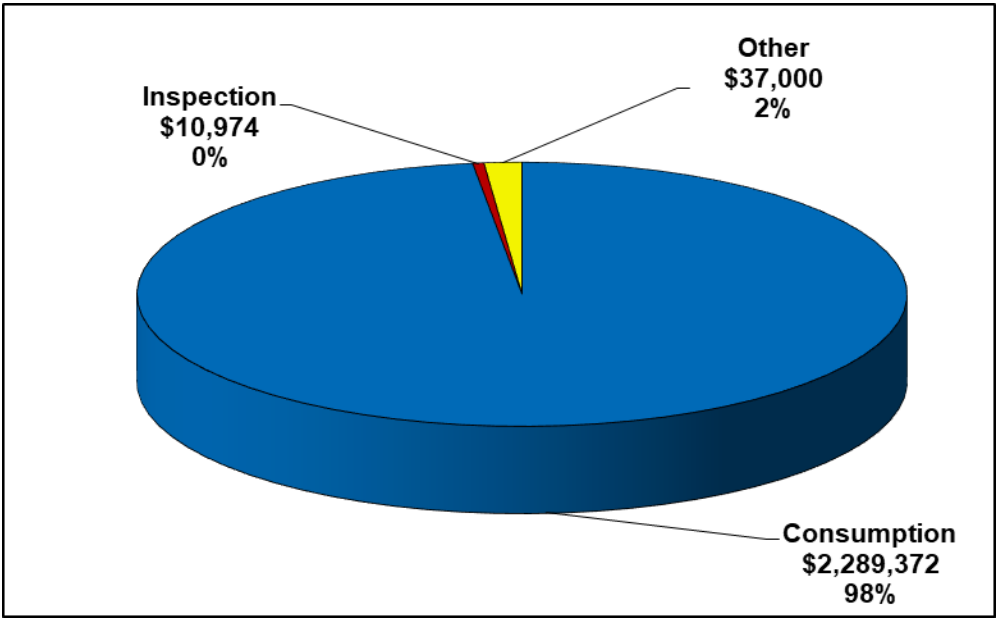
REVENUES:

Current FY 2024 Estimated FY 2024 revenues are anticipated to be above budget by approximately \$863K. This is primarily associated with an increase in customers and water consumption.

Proposed FY 2025 FY 2025 revenues are budgeted to be more than FY 2024 budget levels by \$175K due to a rate increase of \$0.35/1,000 gallons.

Total sewer revenues for FY 2025 are budgeted at \$2,337,346. Below is the breakdown of revenues for the entire enterprise by category.

TOTAL REVENUES

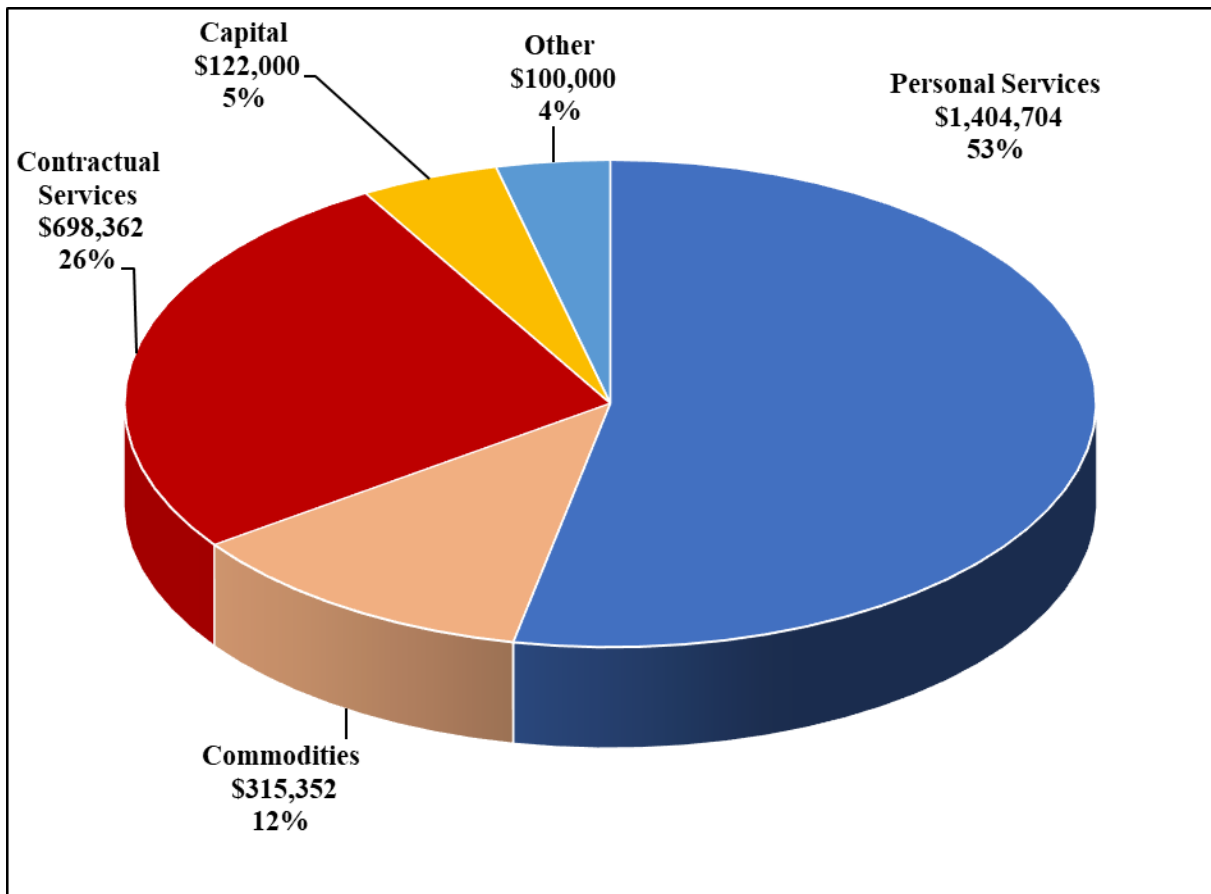


EXPENDITURES:

Current FY 2024 Estimated FY 2024 expenditures are anticipated to be \$2K below budget.

Proposed FY 2025 FY 2025 sewer operating fund expenditures are proposed to increase above FY 2024 budget levels by approximately \$240K.

Total FY 2025 sewer expenses are budgeted at \$2,640,418. Below is the breakdown of expenditures by major category.

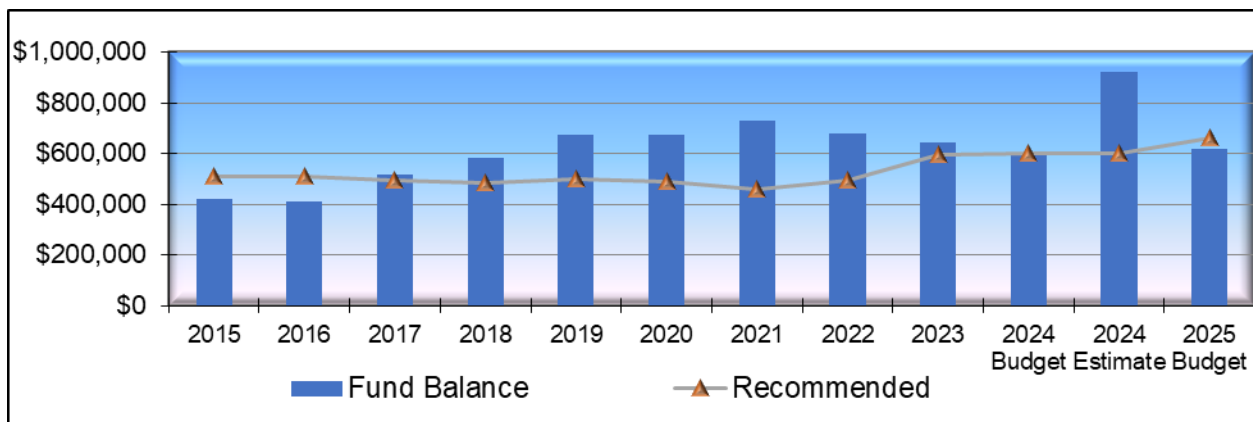
TOTAL EXPENSES

FUND BALANCE:

Current FY 2024 You will note the FY 2024 Sewer Operating Fund estimated ending fund balance to be approximately \$919k. This is above the budgeted FY 2024 balance by approximately \$325K.

Proposed FY 2025 Below you will note the cash position of the Sewer Operating Fund for the last several budget cycles along with proposed FY 2025 levels. A rate adjustment of \$0.15/1,000 gallons was implemented in both FY 2016 and FY 2017. There was no rate increased in FY 2018 to FY 2023. A rate increase of \$0.30/1,000 gallons was implemented in FY 2024. In FY 2025, there is an anticipated rate increase of \$0.35/1,000 gallons to offset increased expenditures. The proposed FY 2025 fund balance is \$616K or 23%, which is \$43K lower than the Board's operating guideline of maintaining 25% of the annual expenditures in each major fund.

**Sewer Fund Balance Comparison
FY 2015-2025**



VILLAGE OF MOKENA
Fiscal 2025 Budget: Sewer Department
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 683,475	\$ 1,008,096	\$ 833,329	\$ 1,069,795	\$ 919,768
<u>Revenues:</u>					
Charges for Service	2,074,402	2,020,325	2,132,332	2,168,931	2,300,346
Other Revenue	18,658	87,628	29,285	79,184	37,000
Total Revenue	<u>2,093,060</u>	<u>2,107,954</u>	<u>2,161,617</u>	<u>2,248,115</u>	<u>2,337,346</u>
<u>Appropriations:</u>					
Personal Services	1,052,980	1,205,314	1,252,170	1,240,879	1,404,704
Commodities	184,884	229,922	302,666	316,631	315,352
Contractual Services	529,369	576,089	640,192	607,624	698,362
Capital Outlay	1,205	34,930	105,356	233,009	122,000
Other Financing Uses	-	-	100,000	-	100,000
Total Appropriations	<u>1,768,438</u>	<u>2,046,255</u>	<u>2,400,384</u>	<u>2,398,142</u>	<u>2,640,418</u>
Ending Fund Balance	<u>\$ 1,008,096</u>	<u>\$ 1,069,795</u>	<u>\$ 594,561</u>	<u>\$ 919,768</u>	<u>\$ 616,695</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Sewer Department
Revenue

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	Opening Fund Balance	\$ 683,475	\$ 1,008,096	\$ 833,329	\$ 1,069,795	\$ 919,768
	<u>Charges For Service:</u>					
16.260.2620	Sewer Charges	2,063,782	2,013,953	2,127,022	2,161,497	2,289,372
16.260.2680	Sewer Inspection Fees	10,620	6,372	5,310	7,434	10,974
	Total Charges For Service	<u>2,074,402</u>	<u>2,020,325</u>	<u>2,132,332</u>	<u>2,168,931</u>	<u>2,300,346</u>
	<u>Other Revenue:</u>					
16.290.2910	Interest Earnings	2,180	32,882	27,000	73,433	35,000
16.290.2917	Gain/Loss on Investments	239	-	-	-	-
16.290.2940	Interfund Revenue - (From)	-	-	-	-	-
16.290.2970	Miscellaneous Income	16,238	54,747	2,285	5,751	2,000
	Total Other Revenue	<u>18,658</u>	<u>87,628</u>	<u>29,285</u>	<u>79,184</u>	<u>37,000</u>
	Total Revenues	<u>2,093,060</u>	<u>2,107,954</u>	<u>2,161,617</u>	<u>2,248,115</u>	<u>2,337,346</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Sewer Department
Appropriations

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services:</u>	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025
16.131.3010	Salaries (Full Time)	674,494	790,630	837,248	822,269	931,972
16.131.3020	Salaries (Part Time)	11,473	12,017	14,560	14,934	16,160
16.131.3030	Salaries (Overtime)	52,269	68,175	50,167	70,590	74,912
16.131.3040	Unemployment Contribution	965	882	1,903	1,165	1,931
16.131.3050	FICA Contribution	45,085	53,323	55,922	55,703	63,429
16.131.3051	Medicare Contribution	10,544	12,471	13,079	13,027	14,834
16.131.3060	Workmen's Compensation	26,040	21,493	17,373	16,936	15,758
16.131.3070	IMRF Contribution	102,391	113,390	113,500	112,207	126,867
16.131.3100	Hospital/Life Insurance	129,720	132,934	148,418	134,049	158,841
	Total Personal Service	1,052,980	1,205,314	1,252,170	1,240,879	1,404,704
	<u>Commodities:</u>					
16.131.3210	Office Supplies	2,411	2,824	3,000	2,147	3,000
16.131.3220	Postage	19,905	20,538	22,345	25,099	26,325
16.131.3230	Conferences, Mtgs. & Seminars	364	614	1,560	1,510	1,560
16.131.3240	Membership Dues	6,727	6,853	7,700	7,700	14,700
16.131.3250	Professional Development	108	1,029	1,000	1,000	1,000
16.131.3260	Publications	43	45	250	250	300
16.131.3270	Liability Insurance	39,811	49,265	61,546	104,002	46,377
16.131.3280	Clothing & Personal Expenses	1,675	2,781	5,400	5,400	5,650
16.131.3290	Printing	3,529	2,180	1,400	1,200	1,400
16.131.3300	Vehicle Expense (Gasoline)	14,705	17,110	25,500	19,009	26,875
16.131.3310	Maint. - Bldgs., Sts., & Grnds.	19,090	22,290	26,800	40,416	29,150
16.131.3320	Maint. - Vehicles & Motor Equip.	13,357	7,936	10,000	10,000	10,000
16.131.3330	Small Tools	849	1,584	2,400	3,545	2,900
16.131.3360	Repair Materials	-	2,089	2,000	750	2,000
16.131.3370	Janitorial Supplies	3,054	3,431	4,400	4,400	4,400
16.131.3380	Stone, Sand & Salt	2,146	1,988	2,600	1,647	2,600
16.131.3440	Miscellaneous	899	36	525	525	705
16.131.3460	Chemicals	45,526	61,732	98,300	66,973	105,350
16.131.3510	Equipment	9,416	24,278	24,240	19,266	28,960
16.131.3520	Furniture	1,269	1,318	1,700	1,792	2,100
	Total Commodities	184,884	229,922	302,666	316,631	315,352

VILLAGE OF MOKENA
Fiscal 2025 Budget: Sewer Department
Appropriations

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
<u>Contractual Services:</u>						
16.131.3610	Accounting Services	2,829	1,500	1,678	1,545	1,678
16.131.3620	Engineering Services	3,400	10,467	8,000	5,280	30,000
16.131.3630	Legal Services	508	-	1,000	-	-
16.131.3640	Physical Exams	320	-	500	-	1,000
16.131.3690	Computer Program/Maint.	29,362	35,318	52,185	53,152	56,145
16.131.3700	Sludge Removal	29,033	39,272	40,250	43,944	55,200
16.131.3710	Legal Advertising	1,367	230	1,000	-	1,000
16.131.3750	Public Officials Ins./Bonding	121	-	-	-	210
16.131.3770	Electricity & Gas	192,823	140,899	268,000	237,898	268,000
16.131.3780	Telephone	3,956	4,333	7,090	4,948	7,900
16.131.3790	Comm./Office Machine Maint.	806	865	342	1,668	942
16.131.3840	Interfund Service Charge	80,335	80,335	80,335	80,335	80,335
16.131.3850	Leased Equipment	835	986	1,100	375	2,300
16.131.3860	Other Contractual Services	183,662	261,878	176,180	178,479	191,120
16.131.3870	Auto Mileage & Expense Reimb.	13	7	282	-	282
16.131.3950	Contractual Payments	-	-	2,250	-	2,250
	Total Contractual Services	529,369	576,089	640,192	607,624	698,362
	Total Operating Expenses	1,767,233	2,011,325	2,195,028	2,165,134	2,418,418
<u>Capital Outlay:</u>						
16.131.4030	Improvements - Facilities	-	34,930	9,500	-	69,500
16.131.4040	Machinery & Equipment	1,205	-	14,500	13,234	-
16.131.4050	Improvements & Extensions	-	-	-	-	-
16.131.4080	Vehicle Acquisition	-	-	81,356	219,775	52,500
16.131.4100	Office Furniture	-	-	-	-	-
	Total Capital Outlay	1,205	34,930	105,356	233,009	122,000
<u>Other Financing Uses:</u>						
16.131.4280	Contingencies	-	-	100,000	-	100,000
16.131.5000	Transfer - Out	-	-	-	-	-
	Plant Replacement Fund	-	-	-	-	-
	Plant Expansion Fund	-	-	-	-	-
	Sewer System Capital	-	-	-	-	-
	Total Other Financing Uses	-	-	100,000	-	100,000
	Total Appropriations	1,768,438	2,046,255	2,400,384	2,398,142	2,640,418
	Ending Fund Balance	\$ 1,008,096	\$ 1,069,795	\$ 594,561	\$ 919,768	\$ 616,695

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Sewer Operating - Expenditures

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
16.131.4030	Security cameras (6)	9,500	9,500	9,500	9,500	6 security cameras (split 50/50 with sewer dept.)
16.130.4030	187th Street Pump Station Doors	6,000	6,000	-	-	Replace pump station doors
16.130.4040	Valve exerciser - trailer mounted	12,000	12,000	-	-	Value Exerciser
16.130.4040	Backhoe	14,500	1,500	-	-	Replace 2001 backhoe (split 10/50/40 with streets and water depts.)
16.131.4080	Replace box truck	81,356	81,356	-	-	Replace WS13 (split 50/50 with sewer dept.)
16.130.4030	Door replacements	-	-	60,000	60,000	3 door replacements at WWTP and 10 door replacements at lift/pump stations
16.130.4080	Ford Utility Truck	-	-	52,500	52,500	Replace WS9 (split 50/50 with sewer dept.)
Total		123,356	110,356	122,000	122,000	

MUNICIPAL PARKING LOT FUND

Fiscal Year 2025

SUMMARY OF BASIC FUNCTION

The Municipal Parking Lot Fund supports operations at several commuter parking facilities located in close proximity to Mokena's two Rock Island Metra line train stations. These facilities include the following:

- Downtown/Front Street parking areas (east of Wolf Road between Front and McGovney Streets): Approximately 169 daily parking spaces
- McGovney Street parking lot: Approximately 131 reserved monthly parking spaces and 35 daily spaces
- Metra/Hickory Creek lot (located east of LaGrange Road, north of 191st Street): 1,114 daily parking spaces
- Village Hall lot (located on Division Street between Carpenter and Third Streets): 58 daily parking spaces

All of these facilities provide commuters access to the LaSalle Street station in the Chicago Loop via the Rock Island Metra line.

Parking revenues are derived from daily and monthly fees charged for each parking space, with revenues used to operate and maintain the parking facilities.

VILLAGE OF MOKENA
Fiscal 2025 Budget: Municipal Parking Lot Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 121,496	\$ 150,176	\$ 216,096	\$ 241,779	\$ 344,198
<u>Revenues:</u>					
Charges for Service	131,061	209,532	141,340	205,302	178,840
Other Revenue	2,210	5,631	4,000	18,757	6,000
Total Revenue	133,271	215,163	145,340	224,059	184,840
<u>Appropriations:</u>					
Personal Services	60,209	88,242	80,677	79,324	89,470
Commodities	3,948	4,762	6,009	3,505	6,440
Contractual Services	40,435	30,556	65,876	38,811	77,587
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Appropriations	104,591	123,560	152,562	121,639	173,497
Ending Fund Balance	\$ 150,176	\$ 241,779	\$ 208,874	\$ 344,198	\$ 355,542

VILLAGE OF MOKENA
Fiscal 2025 Budget: Municipal Parking Lot Fund
Revenue

		Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
	Opening Fund Balance	\$ 121,496	\$ 150,176	\$ 216,096	\$ 241,779	\$ 344,198
	<u>Charges for Service:</u>					
17.260.2630	Parking Fees	131,061	209,532	141,340	205,302	178,840
	<u>Other Revenue:</u>					
17.290.2910	Interest Earnings	210	5,631	3,000	17,757	5,000
	Interfund Revenue					
17.290.2940	Capital Improvement	-	-	-	-	-
17.290.2970	Miscellaneous Income	2,000	-	1,000	1,000	1,000
	Total Other Revenue	<u>2,210</u>	<u>5,631</u>	<u>4,000</u>	<u>18,757</u>	<u>6,000</u>
	Total Revenue	<u>133,271</u>	<u>215,163</u>	<u>145,340</u>	<u>224,059</u>	<u>184,840</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Municipal Parking Lot Fund
Appropriations

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
<u>Personal Services:</u>					
17.132.3010 Salaries (Full Time)	25,759	40,678	40,238	39,920	43,972
17.132.3020 Salaries (Part Time)	10,956	16,582	10,944	11,013	12,040
17.132.3030 Salaries (Overtime)	2,731	4,726	1,979	4,573	5,128
17.132.3040 Unemployment Contribution	170	152	221	226	245
17.132.3050 FICA Contribution	2,394	3,774	3,296	3,396	3,791
17.132.3051 Medicare Contribution	560	883	771	786	887
17.132.3060 Workmen's Compensation	5,677	4,687	1,226	1,197	1,377
17.132.3070 IMRF Contribution	5,528	8,241	6,799	6,405	7,374
17.132.3100 Hospital/Life Insurance	6,435	8,519	15,203	11,808	14,657
Total Personal Services	60,209	88,242	80,677	79,324	89,470
<u>Commodities:</u>					
17.132.3280 Clothing & Personal Expenses	863	1,019	509	493	590
17.132.3310 Maint: Bldgs., Sts., & Grnds.	2,713	2,911	4,500	2,587	4,850
17.132.3340 Traffic & Street Sign Material	300	832	1,000	425	1,000
17.132.3440 Miscellaneous	73	-	-	-	-
Total Commodities	3,948	4,762	6,009	3,505	6,440
<u>Contractual Services:</u>					
17.132.3610 Accounting Services	388	150	168	155	168
17.132.3620 Engineering Services	128	-	-	-	-
17.132.3710 Legal Advertising	-	-	150	-	150
17.132.3760 Street Lighting - Energy Charge	4,449	2,854	4,500	9,573	8,200
17.132.3780 Telephone	122	126	144	128	150
17.132.3840 Interfund Service Charge	-	-	-	-	-
17.132.3860 Other Contractual Services	30,849	22,926	55,414	24,455	63,419
17.132.3950 Contractual Payments	4,500	4,500	5,500	4,500	5,500
Total Contractual Services	40,435	30,556	65,876	38,811	77,587
<u>Capital Outlay:</u>					
17.132.4020 Improvements: Other	-	-	-	-	-
17.132.4040 Machinery & Equipment	-	-	-	-	-
17.132.4050 Improvement & Expansions	-	-	-	-	-
17.132.4080 Vehicle Acquisitions	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
<u>Other Financing Uses:</u>					
17.132.5000 Transfer - Out	-	-	-	-	-
Total Appropriations	\$ 104,591	123,560	152,562	121,639	173,497
Ending Fund Balance	\$ 150,176	\$ 241,779	\$ 208,874	\$ 344,198	\$ 355,542

VILLAGE OF MOKENA
Fiscal 2025 Budget: Sewer System Capital Improvement Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 1,820,885	\$ 1,826,843	\$ 1,727,002	\$ 1,931,730	\$ 1,865,984
<u>Revenues:</u>					
Exaction Fees	-	-	-	-	-
Charges for Service	197,690	59,556	115,062	97,209	65,540
Other Revenue	3,122	54,692	22,500	102,445	22,500
Total Revenue	200,811	114,247	137,562	199,653	88,040
<u>Appropriations:</u>					
Contractual Services	-	-	10,300	8,000	125,300
Capital Outlay	194,853	9,360	532,300	257,400	610,544
Other Financing Uses	-	-	100,000	-	100,000
Total Appropriations	194,853	9,360	642,600	265,400	835,844
Ending Fund Balance	\$ 1,826,843	\$ 1,931,730	\$ 1,221,964	\$ 1,865,984	\$ 1,118,180

VILLAGE OF MOKENA
Fiscal 2025 Budget: Sewer System Capital Improvement Fund
Revenue

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	Opening Fund Balance	\$ 1,820,885	\$ 1,826,843	\$ 1,727,002	\$ 1,931,730	\$ 1,865,984
	<u>Exaction Fees:</u>					
19.254.2560	Contributions	-	-	-	-	-
	<u>Charges for Service:</u>					
19.260.2650	Tap-On Fees	197,690	59,556	115,062	97,209	65,540
	<u>Other Revenue:</u>					
19.290.2910	Interest Earnings	3,122	54,692	22,500	102,445	22,500
	Interfund Revenue - (From)					
19.290.2940	Sewer Department	-	-	-	-	-
	Total Other Revenue	<u>3,122</u>	<u>54,692</u>	<u>22,500</u>	<u>102,445</u>	<u>22,500</u>
	Total Revenue	<u>200,811</u>	<u>114,247</u>	<u>137,562</u>	<u>199,653</u>	<u>88,040</u>

Appropriations

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	<u>Contractual Services:</u>					
19.140.3620	Engineering Services	-	-	10,000	8,000	125,000
19.140.3630	Legal Services	-	-	-	-	-
19.140.3710	Legal Advertising	-	-	300	-	300
	Total Contractual Services	<u>-</u>	<u>-</u>	<u>10,300</u>	<u>8,000</u>	<u>125,300</u>
	<u>Capital Outlay:</u>					
19.140.4030	Improvements - Facilities	-	-	-	-	-
19.140.4040	Machinery & Equipment	194,853	9,360	489,500	215,800	610,544
19.140.4050	Improvements & Extensions	-	-	42,800	41,600	-
	Total Capital Outlay	<u>194,853</u>	<u>9,360</u>	<u>532,300</u>	<u>257,400</u>	<u>610,544</u>
	<u>Other Financing Uses:</u>					
19.140.4280	Contingencies	-	-	100,000	-	100,000
	Transfer - Out					
19.140.5000	To Plant Expansion Fund	-	-	-	-	-
	Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>100,000</u>
	Total Appropriations	<u>194,853</u>	<u>9,360</u>	<u>642,600</u>	<u>265,400</u>	<u>835,844</u>
	Ending Fund Balance	<u>\$ 1,826,843</u>	<u>\$ 1,931,730</u>	<u>\$ 1,221,964</u>	<u>\$ 1,865,984</u>	<u>\$ 1,118,180</u>

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Sewer System Capital Improvements - Expenditures

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
19.140.4040	SCADA improvements lift stations	400,000	400,000	550,000	550,000	11 lift stations
19.140.4040	2 Lift station pumps	40,000	40,000	40,000	40,000	Replace 2 worm pumps - lift stations
19.140.4040	Sewer line inspection camera	-	-	20,544	20,544	New camera
19.140.4040	Rebuild 2 LS pumps	37,000	37,000	-	-	Rebuild 2 pumps
19.140.4040	Ground Penetrating Radar (GPR) Mobile Unit	12,500	12,500	-	-	GPR Unit (split 50/50 with water system capital improvement)
19.140.4050	HVAC Bldg. #10 Second System	20,000	20,000	-	-	New HVAC system (split 50/50 with water system capital improvement)
19.140.4050	Safety Grating Sludge tanks	10,800	10,800	-	-	Safety grating sludge tanks
19.140.4050	Wall Ladder with Safety Cage -Bldg. #17	12,000	12,000	-	-	Wall ladder with safety gate
Total		532,300	532,300	610,544	610,544	

VILLAGE OF MOKENA
Fiscal 2025 Budget: Water System Capital Improvement Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 3,243,991	\$ 2,964,989	\$ 1,860,324	\$ 2,292,902	\$ 1,973,888
<u>Revenues:</u>					
Exaction Fees	-	-	-	-	-
Charges for Service	197,690	178,667	345,185	291,626	196,620
Other Revenue	5,754	87,321	37,000	123,326	37,000
Total Revenue	203,444	265,988	382,185	414,951	233,620
<u>Appropriations:</u>					
Contractual Services	64,171	36,520	10,350	10,000	142,850
Capital Outlay	268,275	751,555	203,500	573,965	1,157,000
Other Financing Uses	150,000	150,000	250,000	150,000	100,000
Total Appropriations	482,446	938,075	463,850	733,965	1,399,850
Ending Fund Balance	\$ 2,964,989	\$ 2,292,902	\$ 1,778,659	\$ 1,973,888	\$ 807,658

VILLAGE OF MOKENA
Fiscal 2025 Budget: Water System Capital Improvement Fund
Revenue

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	Opening Fund Balance	\$ 3,243,991	\$ 2,964,989	\$ 1,860,324	\$ 2,292,902	\$ 1,973,888
	<u>Exaction Fees:</u>					
20.254.2560	Contributions	-	-	-	-	-
	<u>Charges for Service:</u>					
20.260.2650	Tap-On Fees	197,690	178,667	345,185	291,626	196,620
	<u>Other Revenue:</u>					
20.290.2910	Interest Earnings	5,532	87,321	37,000	123,326	37,000
20.290.2917	Gain/Loss on Investments	222	-	-	-	-
20.290.2970	Miscellaneous Income	-	-	-	-	-
	Total Other Revenue	<u>5,754</u>	<u>87,321</u>	<u>37,000</u>	<u>123,326</u>	<u>37,000</u>
	Total Revenue	<u>203,444</u>	<u>265,988</u>	<u>382,185</u>	<u>414,951</u>	<u>233,620</u>
Appropriations						
		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	<u>Contractual Services:</u>					
20.141.3620	Engineering Services	64,030	36,458	10,000	10,000	142,500
20.141.3630	Legal Services	-	-	-	-	-
20.141.3710	Legal Advertising	141	62	350	-	350
	Total Contractual Services	<u>64,171</u>	<u>36,520</u>	<u>10,350</u>	<u>10,000</u>	<u>142,850</u>
	<u>Capital Outlay:</u>					
20.141.4040	Machinery & Equipment	248,475	6,350	39,500	39,500	40,000
20.141.4050	Improvements & Extensions	19,800	745,205	164,000	534,465	1,117,000
20.141.4060	Land Acquisition	-	-	-	-	-
20.141.4080	Vehicle Acquisition	-	-	-	-	-
	Total Capital Outlay	<u>268,275</u>	<u>751,555</u>	<u>203,500</u>	<u>573,965</u>	<u>1,157,000</u>
	<u>Other Financing Uses:</u>					
20.141.4280	Contingencies	-	-	100,000	-	100,000
	Transfer - Out					
20.141.5000	Trf. to Escrow for Water Imp.	150,000	150,000	150,000	150,000	-
	Trf. to General Fund for Capital	-	-	-	-	-
	Total Other Financing Uses	<u>150,000</u>	<u>150,000</u>	<u>250,000</u>	<u>150,000</u>	<u>100,000</u>
	Total Appropriations	<u>482,446</u>	<u>938,075</u>	<u>463,850</u>	<u>733,965</u>	<u>1,399,850</u>
	Ending Fund Balance	<u>\$ 2,964,989</u>	<u>\$ 2,292,902</u>	<u>\$ 1,778,659</u>	<u>\$ 1,973,888</u>	<u>\$ 807,658</u>

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Water System Capital Improvements - Expenditures

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
20.141.4040	SCADA Improvements	27,000	27,000	40,000	40,000	East and West Towers & 187th Pump House upgrades
20.141.4040	Ground Penetrating Radar (GPR) Mobile Unit	12,500	12,500	-	-	GPR Unit (split 50/50 with sewer system capital improvement)
20.141.4040	Water Tower/Tank Cleaning	9,000	9,000	5,000	5,000	Water tower / tank cleaning
20.141.4040	HVAC Bldg. #10 Second System	20,000	20,000	-	-	New HVAC system (split 50/50 with sewer system capital improvement)
20.141.4050	Village-Wide leak survey	30,000	30,000	30,000	30,000	Village-Wide leak survey
20.141.4050	Replacement valves (2)	30,000	30,000	30,000	30,000	Replacement valves (2)
20.141.4050	Water Valve Meter Replacement	75,000	75,000	37,500	37,500	Replace Water Valve Meter Replacement
20.141.4050	Alta Vista Water Replacement	-	-	1,000,000	1,000,000	New water line
Total		203,500	203,500	1,142,500	1,142,500	

SEWER PLANT REPLACEMENT FUND Fiscal Year 2025

This fund currently exists as a Depository for Encumbered Revenues utilized to repair/replace the existing Sewer Plant. The fund generates adequate revenue to offset anticipated annual expenses.

The fund currently has a balance of \$1.02M+/- with anticipated average annual replacement costs of approximately \$338K+/- per year over the next five years. The General Fund will transfer \$130,000 into the Sewer Plant Replacement Fund in FY 2025 to help cover these expenses.



Notable expenditures for FY 2025 include the following:

- RAS pumps - \$180,000
- LED explosion proof lighting - \$30,000
- Sludge transfer pump - \$35,000
- Fire alarm component upgrade - \$20,000
- Generator - \$100,000
- Clarifier - \$900,000
- Non-potable pump - \$55,000
- Raw pump - \$36,000

VILLAGE OF MOKENA
Fiscal 2025 Budget: Sewer Plant Replacement Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 1,493,591	\$ 1,430,505	\$ 1,259,890	\$ 1,275,482	\$ 1,248,813
<u>Revenues:</u>					
Other Revenue	4,152	50,400	45,000	66,975	160,000
Total Revenue	<u>4,152</u>	<u>50,400</u>	<u>45,000</u>	<u>66,975</u>	<u>160,000</u>
<u>Appropriations:</u>					
Contractual Services	-	-	-	-	-
Capital Outlay	67,238	205,423	230,500	93,644	1,356,000
Other Financing Uses	-	-	50,000	-	50,000
Total Appropriations	<u>67,238</u>	<u>205,423</u>	<u>280,500</u>	<u>93,644</u>	<u>1,406,000</u>
Ending Fund Balance	<u>\$ 1,430,505</u>	<u>\$ 1,275,482</u>	<u>\$ 1,024,390</u>	<u>\$ 1,248,813</u>	<u>\$ 2,813</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Sewer Plant Replacement Fund
Revenue

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
Opening Fund Balance		\$ 1,493,591	\$ 1,430,505	\$ 1,259,890	\$ 1,275,482	\$ 1,248,813
<u>Other Revenue:</u>						
21.290.2910	Interest Earnings	3,255	50,400	45,000	66,975	30,000
21.290.2917	Gain/Loss on Investments	897	-	-	-	-
	Interfund Revenue - (From)					
21.290.2940	General Infrastructure	-	-	-	-	130,000
	Total Other Revenue	<u>4,152</u>	<u>50,400</u>	<u>45,000</u>	<u>66,975</u>	<u>160,000</u>
	Total Revenue	<u>4,152</u>	<u>50,400</u>	<u>45,000</u>	<u>66,975</u>	<u>160,000</u>

Appropriations

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
<u>Contractual Services:</u>						
21.142.3440	Miscellaneous	-	-	-	-	-
21.142.3510	Machinery & Equipment	-	-	-	-	-
21.142.3620	Engineering Services	-	-	-	-	-
21.142.3710	Legal Advertising	-	-	-	-	-
	Total Contractual Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Capital Outlay:</u>						
21.142.3990	Depreciation	-	-	-	-	-
21.142.4030	Improvements - Facilities	-	127,416	-	11,434	85,000
21.142.4040	Machinery & Equipment	67,238	78,007	230,500	82,210	1,271,000
21.142.4050	Improvements & Extensions	-	-	-	-	-
	Total Capital Outlay	<u>67,238</u>	<u>205,423</u>	<u>230,500</u>	<u>93,644</u>	<u>1,356,000</u>
<u>Other Financing Uses:</u>						
21.142.4280	Contingencies	-	-	50,000	-	50,000
	Total Appropriations	<u>67,238</u>	<u>205,423</u>	<u>280,500</u>	<u>93,644</u>	<u>1,406,000</u>
	Ending Fund Balance	<u>\$ 1,430,505</u>	<u>\$ 1,275,482</u>	<u>\$ 1,024,390</u>	<u>\$ 1,248,813</u>	<u>\$ 2,813</u>

**VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY**

DEPARTMENT: Sewer Plant Replacement Fund - Expenditures

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
21.142.4040	4 Flow meters	19,000	19,000	-	-	Replace flow meters
21.142.4040	Scum pump	15,000	15,000	-	-	Replace scum pump
21.142.4040	Channel Blower	8,500	8,500	-	-	Replace channel blower
21.142.4040	Sludge pump seals	18,000	18,000	-	-	Replace sludge pump seals
21.142.4040	3 RAS pumps	170,000	170,000	180,000	180,000	Replace RAS pumps
21.142.4030	Building 85 lighting improvements	-	-	30,000	30,000	LED explosion proof lighting
21.142.4030	Sludge transfer pump	-	-	35,000	35,000	Replace pump
21.142.4030	Fire Alarm System	-	-	20,000	20,000	Replace alarm components
21.142.4040	Clarifiers	-	-	900,000	900,000	Replace WWTP clarifiers
21.142.4040	Non-potable pump	-	-	55,000	55,000	Replace pump
21.142.4040	Generator	-	-	100,000	100,000	Replace generator
21.142.4040	Raw pump	-	-	36,000	36,000	Replace pump
Total		230,500	230,500	1,356,000	1,356,000	

SEWER PLANT EXPANSION FUND

Fiscal Year 2025

SUMMARY OF BASIC FUNCTION

This fund was established and is intended to be utilized as an Escrow Fund to accumulate fiscal resources to offset future capital or land acquisition costs affiliated with Sewer Plant expansions. The Village Board authorized staff to annually transfer funds through Fiscal 2011 into this fund from the Sewer System Capital Improvement Fund. These transfers resulted in over \$5M being earmarked for the pending plant rehabilitation and/or expansion. After conducting numerous work sessions to come to an agreement on necessary upgrades to the wastewater treatment plant (WWTP), the Village transferred \$4.197M in FY 2019 and \$1.62M in FY 2021 to be earmarked for this project as well.

In November of 2019, a design engineering agreement for the proposed WWTP upgrades was approved by the Board. In the Spring of 2020, the proposed WWTP upgrades were bid, and the Village Board awarded the contract for the WWTP upgrades at the February 22, 2021 Board meeting. At the May 10, 2021 Board meeting, the Village Board authorized a WWTP contract amendment to adhere to requirements for grant funding from the Department of Commerce and Economic Opportunity for \$760K. One of the conditions was the submission of a Business Enterprise Program (BEP) Utilization Plan that would total 25% of the total grant funds, where 20% of the funds would be expended on minority owned sub-contractors and 5% expended on women owned sub-contractors. Due to adhering to the BEP Utilization Plan, an additional 75 days was added to the substantial and final completion dates.

A significant portion of the costs for the construction of the WWTP upgrades were done in FY 2022 and the General Fund transferred \$1.37M in FY 2022 to cover the remaining costs needed to complete this project. The project was completed in FY 2024 with the optimization of the new equipment.



VILLAGE OF MOKENA
Fiscal 2025 Budget: Plant Expansion Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 10,796,285	\$ 5,137,878	\$ 1,336,789	\$ 1,686,494	\$ 990,447
<u>Revenues:</u>					
Intergovernmental	495,080	264,920	-	-	-
Other Revenue	1,391,777	89,179	67,000	89,755	9,904
Total Revenue	1,886,857	354,099	67,000	89,755	9,904
<u>Appropriations:</u>					
Commodities	-	-	-	-	-
Contractual Services	534,615	361,322	-	79,650	150,000
Capital Outlay	7,010,649	2,069,355	1,346,083	706,152	500,000
Other Financing Uses	-	1,374,807	50,000	-	50,000
Total Appropriations	7,545,264	3,805,483	1,396,083	785,802	700,000
Ending Fund Balance	\$ 5,137,878	\$ 1,686,494	\$ 7,706	\$ 990,447	\$ 300,351

VILLAGE OF MOKENA
Fiscal 2025 Budget: Plant Expansion Fund
Revenue

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	Opening Fund Balance	\$ 10,796,285	\$ 5,137,878	\$ 1,336,789	\$ 1,686,494	\$ 990,447
	Intergovernmental					
	<u>Revenue - State/County:</u>					
22.240.2450	Capital Grant	495,080	264,920	-	-	-
	<u>Other Revenue:</u>					
22.290.2900	Proceeds - Sale of Property	-	-	-	-	-
22.290.2910	Interest Earnings	16,918	89,179	67,000	89,755	9,904
22.290.2917	Gain/Loss on Investments	3,194	-	-	-	-
	Interfund Revenue - (From)					
22.290.2940	General Fund	1,371,665	-	-	-	-
	Sewer System Capital Imp.	-	-	-	-	-
	Capital Imp., Repair & Replace.	-	-	-	-	-
	Total Other Revenue	<u>1,391,777</u>	<u>89,179</u>	<u>67,000</u>	<u>89,755</u>	<u>9,904</u>
	Total Revenue	<u>1,886,857</u>	<u>354,099</u>	<u>67,000</u>	<u>89,755</u>	<u>9,904</u>

Appropriations

		<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	<u>Commodities:</u>					
22.143.3440	Miscellaneous	-	-	-	-	-
	<u>Contractual Services:</u>					
22.143.3620	Engineering Services	534,615	361,322	-	79,650	150,000
22.143.3630	Legal Services	-	-	-	-	-
22.143.3710	Legal Advertising	-	-	-	-	-
	Total Contractual Service	<u>534,615</u>	<u>361,322</u>	<u>-</u>	<u>79,650</u>	<u>150,000</u>
	<u>Capital Outlay:</u>					
22.143.4030	Improvements - Facilities	6,361,960	1,956,644	1,346,083	706,152	500,000
22.143.4031	Grant Capital Expenses	648,689	112,711	-	-	-
22.143.4060	Land Acquisition	-	-	-	-	-
22.143.4100	Office Furniture	-	-	-	-	-
	Total Capital Outlay	<u>7,010,649</u>	<u>2,069,355</u>	<u>1,346,083</u>	<u>706,152</u>	<u>500,000</u>
	<u>Other Financing Uses:</u>					
22.143.4280	Contingencies	-	-	50,000	-	50,000
22.143.5000	Transfers - Out	-	1,374,807	-	-	-
	Total Other Financing Uses	<u>-</u>	<u>1,374,807</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>
	Total Appropriations	<u>7,545,264</u>	<u>3,805,483</u>	<u>1,396,083</u>	<u>785,802</u>	<u>700,000</u>
	Ending Fund Balance	<u>\$ 5,137,878</u>	<u>\$ 1,686,494</u>	<u>\$ 7,706</u>	<u>\$ 990,447</u>	<u>\$ 300,351</u>

VILLAGE OF MOKENA
CAPITAL EQUIPMENT SUMMARY

DEPARTMENT: Plant Expansion Fund - Expenditures

Line Item	Item	FY 24 Dept. Request	FY 24 Board Approved	FY 25 Dept. Request	FY 25 Board Approved	Explanation
22.143.3620	Digester Blower Engineering	-	-	150,000	150,000	Engineering to replace digester blowers
22.143.4030	Digester Blowers / Diffusers (4)	-	-	500,000	500,000	Replace digester blowers
Total		-	-	650,000	650,000	

CAPITAL IMPROVEMENT, REPAIR, AND REPLACEMENT FUND

Fiscal Year 2025

SUMMARY OF BASIC FUNCTION

This fund has been established as an escrow account for capital projects that are normally long-term in nature. Included in this fund are subcategories for municipal parking facilities, water improvements, municipal facilities, and general infrastructure such as roads, street lights, and sidewalks. Revenues are collected and deposited into this fund and then expended on specific infrastructure projects, debt service, and land acquisition.





Notable Expenditures for FY 2025 are:

1	Provides funding for Police Station	2,050,000
2	Provides funding for principal and interest payments for debt service for Police Station	673,307
3	Provides funding for Bridge Inspections	7,000
5	Provides funding for construction related services for road maintenance	396,000
6	Provides funding for LaGrange Road sidewalk	92,000
4	Provides funding for FY 25 road maintenance program *	3,763,000
7	Provides funding for land and right of way for LaGrange Road sidewalk	285,000
8	Provides funding for general road patching	80,000
9	Provides funding for Bikepath asphalt paving	80,000
10	Provides funding for annual sidewalk and concrete rehabilitation projects	250,000
11	Provides funding for structural street light repairs	35,000
12	Provides funding for emergency repairs	30,000
13	Provides funding for high density mineral bond surface treatment	95,000
14	Shore/Bank Stabilization	75,000
15	Provides funding for principal and interest payments for debt service for road improvements	668,506
16	Provides funding for contractual obligations to Oak Lawn for water improvements	847,326
17	Provides funding for lake water joint system maintenance costs shared by Mokena and New Lenox	84,650

* FY 2025 Road Maintenance Program

Crystal Creek Subdivision
Parker Rd
Midland Ave.
195th/Willow Ave.

TOTAL 4.56 Miles

VILLAGE OF MOKENA
Fiscal 2025 Budget: Capital Improvement, Repair & Replacement Fund
Summary

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 14,897,996	\$ 21,068,502	\$ 28,830,649	\$ 28,696,776	\$ 21,856,235
<u>Revenues:</u>					
Municipal Parking Facilities	599	589,846	585,000	593,597	3,000
Water Improvements	804,258	994,821	867,410	1,687,584	717,410
Municipal Facilities	5,080,412	11,098,650	957,251	3,920,416	883,057
General Infrastructure	3,783,066	4,483,463	4,369,526	3,818,344	3,800,202
Total Revenue	9,668,335	17,166,780	6,779,187	10,019,940	5,403,669
<u>Appropriations:</u>					
Municipal Parking Facilities	-	146,506	575,000	972,686	40,000
Water Improvements	401,738	428,467	1,044,918	611,907	931,976
Municipal Facilities	687,348	6,347,378	14,115,150	11,431,109	2,723,307
General Infrastructure	2,408,743	2,616,154	4,520,350	3,844,780	6,031,006
Total Appropriations	3,497,829	9,538,506	20,255,418	16,860,481	9,726,289
Ending Fund Balance	\$ 21,068,502	\$ 28,696,776	\$ 15,354,418	\$ 21,856,235	\$ 17,533,616

VILLAGE OF MOKENA
Fiscal 2025 Budget: Capital Improvement, Repair & Replacement Fund
Revenue

	Actual Fiscal 2022	Actual Fiscal 2023	Budgeted Fiscal 2024	Estimated Fiscal 2024	Board App. Fiscal 2025
Opening Fund Balance	\$ 14,897,996	\$ 21,068,502	\$ 28,830,649	\$ 28,696,776	\$ 21,856,235
<u>Project Name</u>					
Municipal Parking Facilities:					
23.254.2560 Contributions	-	-	-	-	-
23.290.2910 Interest Earnings	599	15,028	10,000	18,597	3,000
23.290.2940 Interfund Revenue - (From)					
General Fund - Administrative	-	574,818	575,000	575,000	-
Municipal Parking Lot	-	-	-	-	-
23.290.2970 Miscellaneous Income	-	-	-	-	-
Total Muni Parking Facilities	599	589,846	585,000	593,597	3,000
Water Improvements:					
23.254.2560 Contributions	-	-	-	-	-
23.254.2570 Recaptures	-	-	-	-	-
23.290.2900 Proceeds - Sale of Property	-	-	-	-	-
23.290.2910 Interest Earnings	5,688	95,600	70,425	194,500	70,425
23.290.2940 Interfund Revenue - (From)					
Water Dept for Joint System	50,000	50,000	50,000	50,000	50,000
Water Dept for RWS	578,429	596,985	596,985	596,985	596,985
Water System Capital Imp.	150,000	150,000	150,000	150,000	-
General Fund	-	-	-	-	-
23.290.2950 Bond Proceeds	-	-	-	-	-
23.290.2970 Miscellaneous Income	20,141	102,236	-	696,099	-
Total Water Improvements	804,258	994,821	867,410	1,687,584	717,410
Municipal Facilities:					
23.240.2450 Capital Grant	-	-	-	-	-
23.254.2560 Contributions	-	22,500	57,250	50,640	34,750
23.290.2910 Interest Earnings	20,412	579,576	175,000	455,248	175,000
23.290.2940 Interfund Revenue - (From)					
General Fund - Administrative	5,060,000	4,371,767	725,001	3,414,528	673,307
Sewer Plant Replacement	-	1,374,807	-	-	-
General Infrastructure	-	-	-	-	-
23.290.2950 Proceeds - Bond Sale	-	4,750,000	-	-	-
Total Municipal Facilities	5,080,412	11,098,650	957,251	3,920,416	883,057

VILLAGE OF MOKENA
Fiscal 2025 Budget: Capital Improvement, Repair & Replacement Fund
Revenue

	<u>Project Name</u>	<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	General Infrastructure:					
23.200.2030	Sales Tax	3,699,149	4,187,476	4,134,646	3,607,096	3,661,202
23.240.2450	Capital Grants	-	-	-	-	-
23.254.2560	Contributions	68,691	39,550	49,880	50,640	24,000
23.254.2570	Recapture	-	-	-	-	-
23.290.2900	Proceeds - Sale of Property	-	-	-	-	-
23.290.2910	Interest Earnings	15,226	256,438	185,000	160,608	115,000
	Interfund Revenue - (From)		-			
23.290.2940	General Fund - Street Dept.	-	-	-	-	-
23.290.2950	Proceeds - Bond Sale	-	-	-	-	-
23.290.2955	Bond Issuance Premium	-	-	-	-	-
23.290.2970	Miscellaneous Income		-	-	-	-
	Total General Infrastructure	<u>3,783,066</u>	<u>4,483,463</u>	<u>4,369,526</u>	<u>3,818,344</u>	<u>3,800,202</u>
	Total Revenue	<u>9,668,335</u>	<u>17,166,780</u>	<u>6,779,187</u>	<u>10,019,940</u>	<u>5,403,669</u>

VILLAGE OF MOKENA
Fiscal 2025 Budget: Capital Improvement, Repair & Replacement Fund
Appropriations

	<u>Project Name</u>	<u>Actual Fiscal 2022</u>	<u>Actual Fiscal 2023</u>	<u>Budgeted Fiscal 2024</u>	<u>Estimated Fiscal 2024</u>	<u>Board App. Fiscal 2025</u>
	Municipal Parking Facilities:					
23.144.3620	Engineering Services	-	10,798	-	-	-
23.144.4030	Improvements - Facilities	-	135,708	575,000	972,686	40,000
23.144.4060	Land Acquisition	-	-	-	-	-
	Transfer - Out	-	-	-	-	-
23.144.5000	Municipal Parking Lot	-	-	-	-	-
	Muni Parking Facilities Approp.	-	146,506	575,000	972,686	40,000
	Water Improvements:					
23.144.3620	Engineering Services	-	-	-	-	-
23.144.3890	Bond Principal	-	-	-	-	-
23.144.3900	Bond Interest	-	-	-	-	-
23.144.3950	Contractual Payments	395,263	422,632	912,668	561,763	847,326
23.144.3961	Joint System Maintenance	6,475	5,836	132,250	50,144	84,650
23.144.4050	Improvements & Extensions	-	-	-	-	-
23.144.4060	Land Acquisition	-	-	-	-	-
	Water Improvements Approp.	401,738	428,467	1,044,918	611,907	931,976
	Municipal Facilities:					
23.144.3620	Engineering Services	656,217	209,548	118,398	75,661	-
23.144.3630	Legal Services	173	-	-	-	-
23.144.3890	Bond Principal	-	-	535,000	535,000	550,000
23.144.3900	Bond Interest	-	-	210,001	210,001	123,307
23.144.3901	Bond Issuance Costs	-	33,750	-	-	-
23.144.4030	Improvements - Facilities	30,958	6,104,081	13,251,751	10,610,448	2,050,000
23.144.4040	Machinery & Equipment	-	-	-	-	-
23.144.4060	Land Acquisition	-	-	-	-	-
23.144.4100	Office Furniture	-	-	-	-	-
	Municipal Facilities Approp.	687,348	6,347,378	14,115,150	11,431,109	2,723,307
	General Infrastructure:					
23.144.3620	Engineering Services	212,198	120,124	395,200	192,747	475,000
23.144.3630	Legal Services	117	-	3,500	-	3,500
23.144.3860	Other Contractual Services	3,228	2,428	2,950	3,258	4,500
23.144.3890	Bond Principal	585,000	600,000	615,000	615,000	655,000
23.144.3900	Bond Interest	54,603	40,888	25,700	25,700	9,006
23.144.3901	Bond Issuance Costs	-	-	-	-	-
23.144.3950	Contractual Payments	-	-	-	-	25,000
23.144.4010	Improvements - Streets & Alleys	1,553,597	1,852,714	3,193,000	3,008,075	4,444,000
23.144.4060	Land Acquisition	-	-	285,000	-	285,000
23.144.4030	Payment to Escrow Agent	-	-	-	-	-
23.144.5000	Transfer - Out	-	-	-	-	-
	Plant Replacement Fund	-	-	-	-	130,000
	Municipal Facilities	-	-	-	-	-
	General Infrastructure Approp.	2,408,743	2,616,154	4,520,350	3,844,780	6,031,006
	Total Appropriations	3,497,829	9,538,506	20,255,418	16,860,481	9,726,289
	Ending Fund Balance	<u>\$ 21,068,502</u>	<u>\$ 28,696,776</u>	<u>\$ 15,354,418</u>	<u>\$ 21,856,235</u>	<u>\$ 17,533,616</u>

FISCAL 2025 TRANSFERS

Fund From	Fund To	Purpose	Amount
General	Capital Improvement	Transfer to Municipal Facilities	\$ 673,307
Performance Bond	General	Transfer Interest Earnings	13,000
Refuse	General	Interfund Service Charge	44,989
Water	General	Interfund Service Charge	80,335
Water	Capital Improvement	Lake Water Joint System Costs	50,000
Water	Capital Improvement	Regional Water System Debt	596,985
Sewer	General	Interfund Service Charge	80,335
Total			\$ 1,538,951

VILLAGE BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, January 8, 2024

CALL TO ORDER

Mayor Pro Tem George J. Metanias called the Village Board of Trustees work session to order at 7:54 p.m.

ROLL CALL

The following Trustees were present:

Rob Dauphinais
Debbie Engler
Melissa Fedora
Terry G. Germany
George J. Metanias (Mayor Pro Tem)
Terence Smith

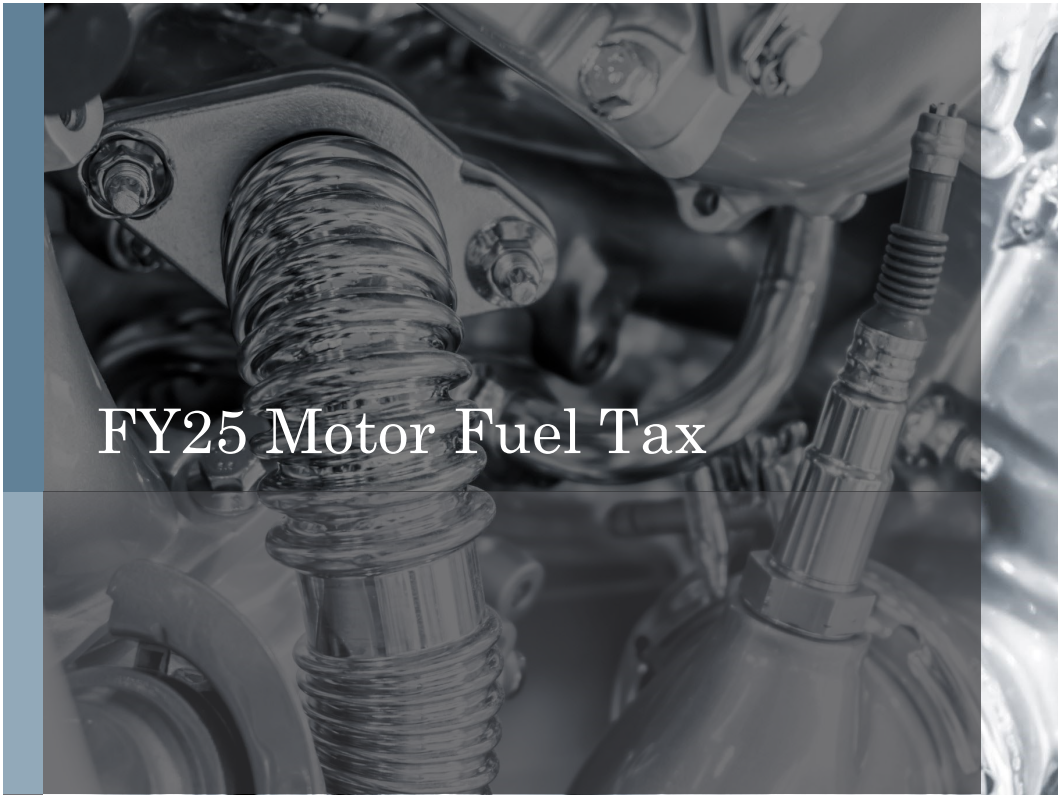
Absent: Mayor Frank A. Fleischer

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Finance Director Nathan Pasbrig; Assistant Village Administrator/Acting Community Development Director Greg Anderson; Village Attorney/Human Resources Director Carl Buck; Chief of Police Brian Benton; Assistant Public Works Director Dan Peloquin; Civil Engineer James Bosma; and Assistant Community Development Director Krzysztof Kociolek

Fiscal Year 2025 Budget: Roadway Improvements

Civil Engineer James Bosma and Village Administrator John Tomasoski presented the following item:





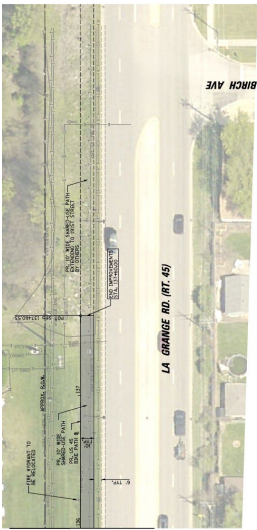
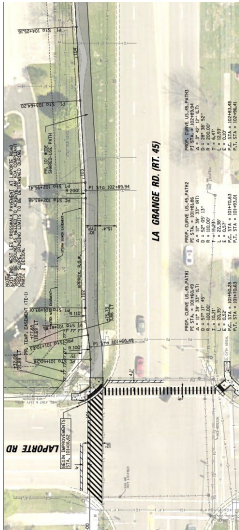
Will County Governmental League (WCGL)– Surface Transportation Program (STP) Grant

- 191st Street Resurfacing
 - Construction: November 2023 Illinois Department of Transportation (IDOT) Letting
 - Iroquois Paving Corporation was the low bidder
 - Christopher B. Burke Engineering, Ltd is doing Phase 3 Engineering (already under contract)
 - Expected to kick off in Spring 2024
- LaGrange Road Multi -Use Path
 - Phase 3 Engineering & Construction scheduled for FY26 (Motor Fuel Tax (MFT) funded)
 - Non-MFT Portion of Project
 - Phase 2 Engineering – kicked off in September 2023
 - \$152k total for Village (\$60k FY24 & \$92k FY25)

Lagrange Road Bike Path

South End: Laporte Rd

North End: Between 194th & Birch Ave

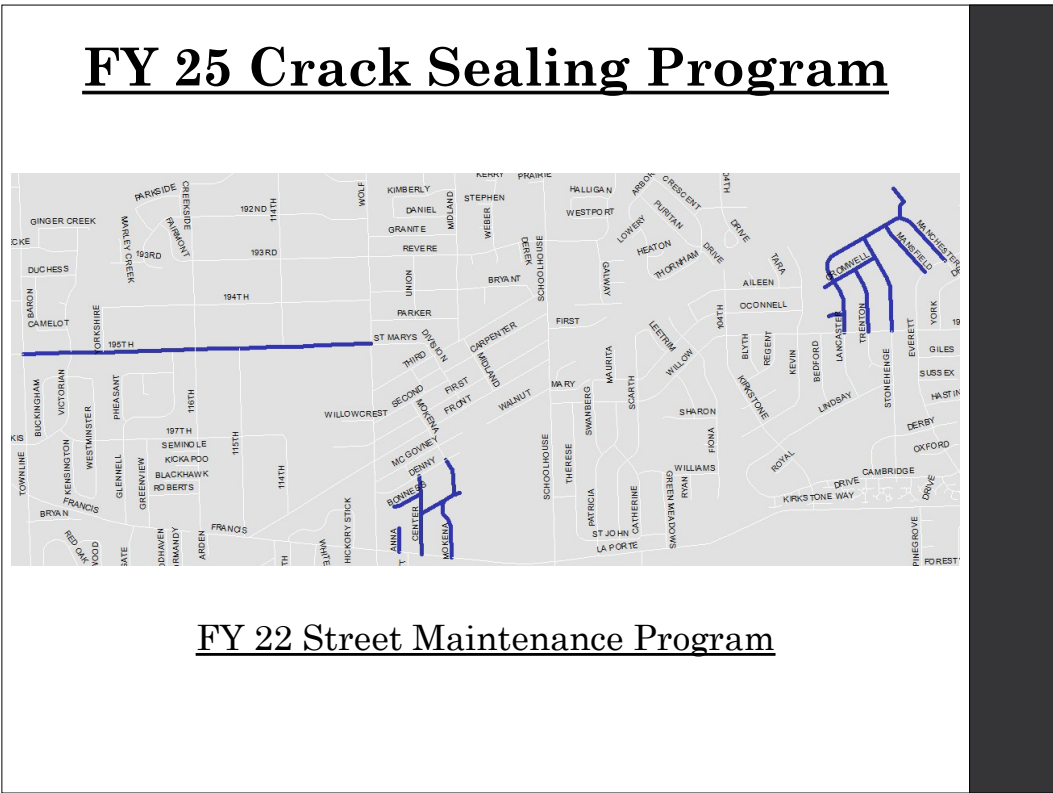


- 10’ Hot Mix Asphalt (HMA) Path
- Intersections Upgraded Americans with Disabilities Act (ADA) Crossings
- FY26 Construction

FY 25 MFT Expenditures

Snow Plowing OT	\$134k
Street Light Parts/Repairs	\$50k
Cold/Hot Patch	\$20k
Salt	\$264k
Liquid Chloride	\$30k
Bridge Inspections	\$5k
Signal Maintenance/Repairs	\$60k
Crack Sealing	\$60k
Roadway Striping	\$40k
191 st Street Construction	\$598k
RBI Project Supplement	\$350k
104 th Street Bridge Repairs	\$200k
TOTAL	\$1.811M

FY 25 Crack Sealing Program



FY 25 Crack Sealing Program

Rebuild Illinois Funds

Mokena has received all Rebuild Illinois Installments (RBI) for a total fund balance of approximately \$1.4M with interest.

Old Castle Woods and Prestancia Drive are being bid out this winter.

The project is estimated to use these RBI funds in spring of 2024 (FY24) along with up to \$350,000 MFT funds.

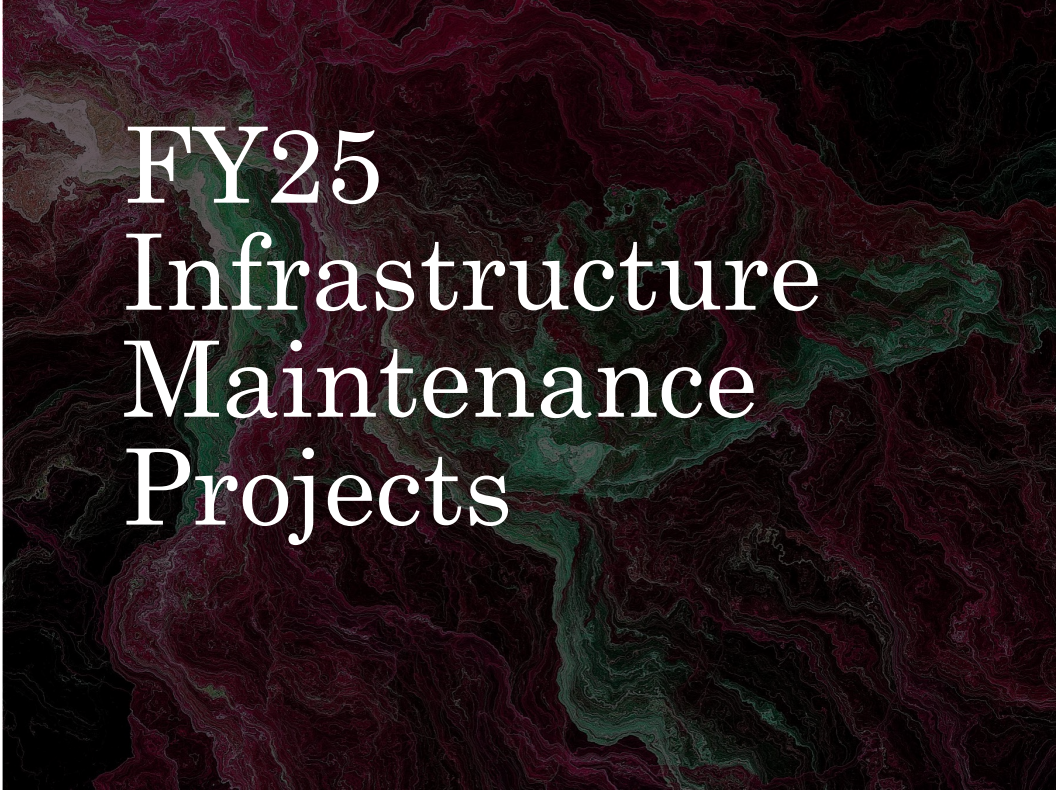
The amount of MFT funds has been increased by \$200,000 from the FY24 budget of \$150,000 to ensure adequate contingency.

Mokena has received all Rebuild Illinois Installments (RBI) for a total fund balance of approximately \$1.4M with interest.

Old Castle Woods and Prestancia Drive are being bid out this winter.

The project is estimated to use these RBI funds in spring of 2024 (FY24) along with up to \$350,000 MFT funds.

The amount of MFT funds has been increased by \$200,000 from the FY24 budget of \$150,000 to ensure adequate contingency.

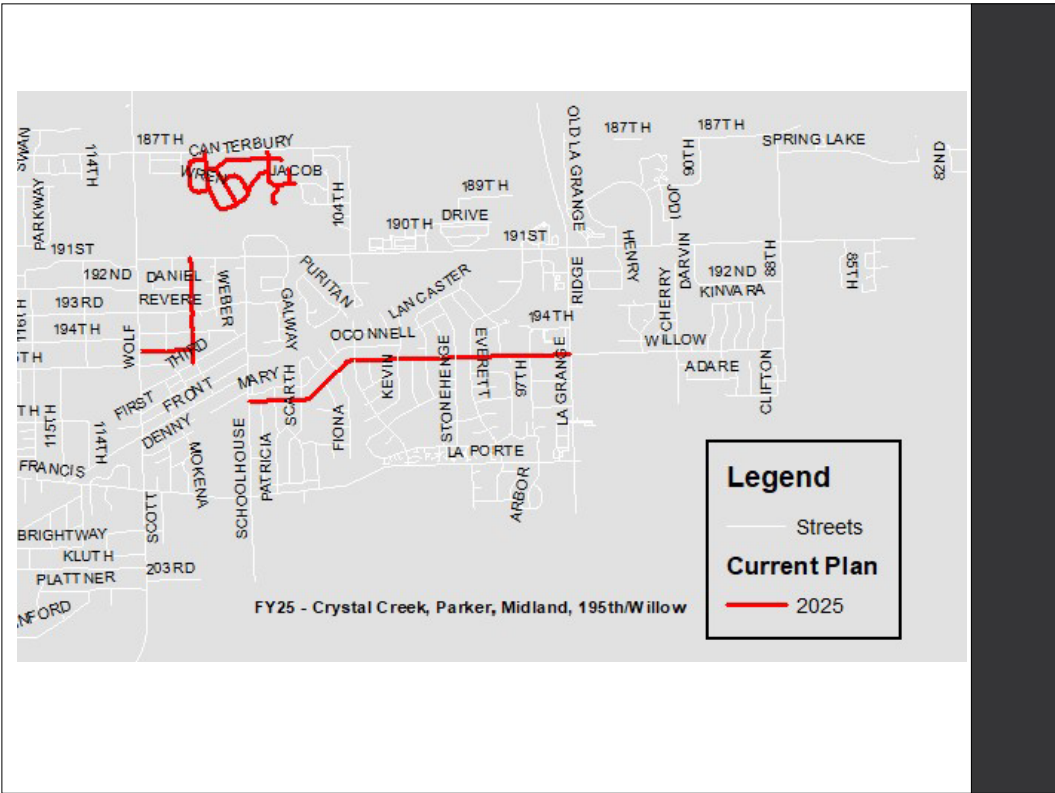


FY25 Infrastructure Maintenance Projects

• Bridge Inspections & Engineering	\$7k
• CRS for Infrastructure Projects	\$376k
• LaGrange Road Multi -Use Path Phase 2 Engineering	\$92k*
• Full Depth Asphalt Patching	\$80k
• Asphalt Bikepath Resurfacing	\$80k
• Sidewalks and Curb Program	\$200k
• Curb Shotcrete	\$8k
• Mudjacking (Sidewalks/Curbs)	\$8k
• Material Testing	\$20k
• Structural Street Light Repair	\$35k
• Emergency Repairs	\$30k
• Shore/Bank Stabilization	\$75k
• Mineral Bond Asphalt HA5 Surface Treatment	\$95k
• <u>LaGrange Road Appraisals & ROW Purchase</u>	<u>\$285k</u>
• Total	\$1.391M

* - Estimated 60% of total \$152k for Village’s share of Phase 2 Engineering

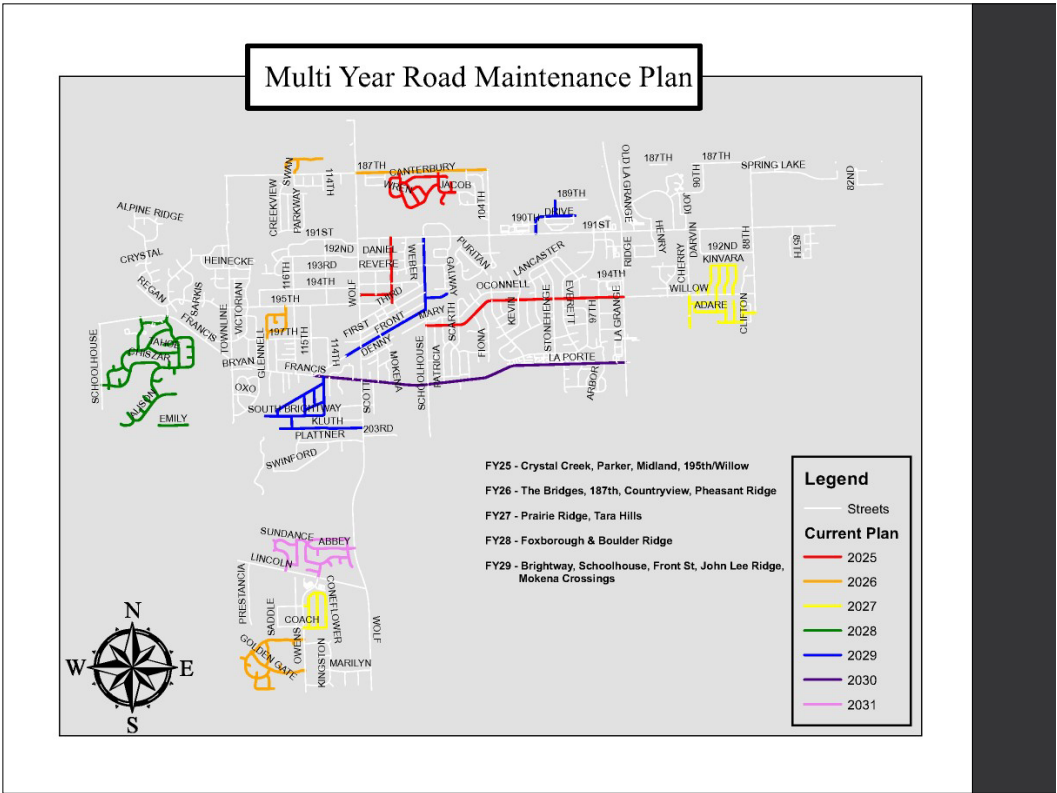
FY25 Road Maintenance Program





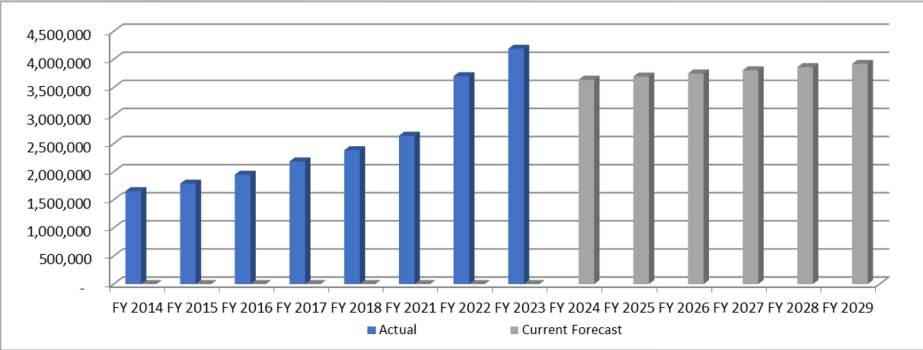
FY25 Road Maintenance Program

- Crystal Creek Subdivision
- 195th Street/Willow Avenue
 - Lagrange to Schoolhouse
- Parker Road
- Midland Avenue
 - 191st to Third
- approximately \$3,550,000



Revenues and Funds

Non-Home Rule Sales Tax Revenue



General Infrastructure Fund Balances – Presented at 1/17/2023 Board Work Session

	ᲕᲐᲗᲚ	ᲕᲐᲗᲞ	ᲕᲐᲗᲓ	ᲕᲐᲗᲓ	ᲕᲐᲗᲞ	ᲕᲐᲗᲞ
+ᲛᲠᲠᲚ ᲙᲠᲠᲚ ≥ +ᲛᲛᲚ ᲙᲠ	ᲗᲓᲗᲓᲗᲚᲗᲚ	ᲗᲚᲚᲚᲗᲚᲓᲗ	ᲗᲚᲚᲚᲚᲚᲚ	ᲗᲚᲗᲓᲓᲓᲓ	ᲗᲚᲓᲗᲚᲚᲓᲓ	ᲗᲓᲓᲗᲚᲚᲚᲓ
ᲗᲛᲓᲛᲚ ᲙᲛᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚ
8Ლ1ᲛᲚ ≥ᲙᲛᲛᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ
8ᲚᲚᲚᲚ ᲙᲛᲚ ≥ +ᲛᲛᲚ ᲙᲠ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ

Mon.

General Infrastructure Fund Balances – Presented at 1/8/2024 Board Work Session

	ᲕᲐᲗᲞ	ᲕᲐᲗᲓ	ᲕᲐᲗᲓ	ᲕᲐᲗᲞ	ᲕᲐᲗᲞ	ᲕᲐᲗᲓ
+ᲛᲠᲠᲚ ᲙᲛᲚ ≥ +ᲛᲛᲚ ᲙᲠ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ
ᲗᲛᲓᲛᲚ ᲙᲛᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚ
8Ლ1ᲛᲚ ≥ᲙᲛᲛᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ
8ᲚᲚᲚᲚ ᲙᲛᲚ ≥ +ᲛᲛᲚ ᲙᲠ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ	ᲗᲚᲚᲚᲚᲚᲚᲚᲚᲚ



General Infrastructure Fund Balance

- FY 2013 through 2019
 - ✓ General Fund contributed \$10,630,000 to the General Infrastructure Fund for Improvements
- Average debt payment of \$650,000 will be paid off in FY 2025.
- Beginning in FY 2026, \$650,000 will be transferred annually for lake water improvements

MFT Plan

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Beginning fund balance	\$ 4,361,651	\$ 3,425,559	\$ 2,521,361	\$ 2,744,614	\$ 244,102	\$ 420,057
Revenue:						
MFT Allotment	476,514	481,279	486,092	490,953	495,863	500,822
MFT Renewal fund	410,879	414,987	419,137	423,328	427,561	431,837
Interest earnings	168,540	34,256	25,214	27,446	2,441	4,201
Total Revenue	1,055,932	930,522	930,443	941,727	925,865	936,860
Operating expenditures:						
Personal services	130,260	133,820	137,840	141,980	146,240	150,620
Commodities	324,764	387,900	399,550	411,515	423,833	436,600
Contractual services	137,000	515,000	169,800	174,744	179,837	185,082
Rebuild IL grant project	1,400,000	-	-	-	-	-
Annual road project	-	-	-	2,714,000	-	-
191st Street construction	-	598,000	-	-	-	-
104th Street bridge repairs	-	200,000	-	-	-	-
Total operating expenditures	1,992,024	1,834,720	707,190	3,442,239	749,910	772,302
Ending fund balance	\$ 3,425,559	\$ 2,521,361	\$ 2,744,614	\$ 244,102	\$ 420,057	\$ 584,615

FY25 Staff Recommendations

01

Continue with our annual infrastructure maintenance programs

02

Continue with MFT expenditures for FY25 and future projections

03

Complete FY25 Road Maintenance Programs



Questions/Comments

Discussion:

Mayor Pro Tem Metanias and Trustee Engler recalled how the Village saved up the Rebuild Illinois funding for several years to be able to complete two years’ worth of the road maintenance program in the same year and stated they were glad that was taking place this current fiscal year.

Several Board members commented on their appreciation of staff pursuing and receiving grant funding to assist with payment for some of the infrastructure improvements.

The Board concurred with Village staff’s recommendations to continue with its annual maintenance programs, continue with motor fuel expenditures for Fiscal Year (FY) 25 and the proposed FY 25 road maintenance programs.

Comprehensive Plan

Assistant Village Administrator/Acting Community Development Director Greg Anderson presented this item.

Assistant Village Administrator Greg Anderson stated that on December 18, 2023, three planning consulting firms conducted presentations on their qualifications to be selected as the consultant to update the Village's Comprehensive Plan. Assistant Village Administrator Anderson stated that the three consultants were Camiros, The Lakota Group, and Teska Associates. The three consultants addressed methodology and process, prior successful plan implementations, community engagement, community rebranding, and recommendations for future development. Assistant Village Administrator Anderson asked for direction from the Village Board should they seek to move forward with one of the firms.

Discussion:

Mayor Pro Tem Metanias stated that all three consultants were good and had good presentations. Village Administrator John Tomasoski informed the Board that Mayor Fleischer had a conversation with Trustee Engler and believed they both wanted to bring back the two consultants the Board was most interested in for additional questions. Trustee Engler stated that she spoke with Mayor Fleischer on the potential to bring back two consultants for an additional presentation only if a decision could not be made at tonight's work session.

Mayor Pro Tem Metanias and Trustees Engler, Smith and Dauphinais stated that they felt comfortable moving forward with Teska Associates. Trustees Fedora and Germany, along with Comprehensive Planning Commission members Joe Cirelli and Susie Stringham, who were present in the audience, stated they liked The Lakota Group's approach the most.

Mayor Pro Tem Metanias asked Village staff to contact Teska Associates to discuss and review an agreement for formal approval at a future Board meeting.

Migrant Management Update

Village Administrator John Tomasoski, Village Attorney/Human Resources Director Carl Buck, and Chief of Police Brian Benton presented an update to the Village Board regarding the Village's response plan with additional historical context pertaining to the recent trend of migrants being bused from Texas to Chicago, subsequent implications for non-sanctuary cities like Mokena, and strategies for managing migrants deposited in the Village.

Village Attorney/Human Resources Director Buck covered the following historical content:

Busing from Texas to Sanctuary Cities: In recent times, Texas has initiated a program to transport migrants to sanctuary cities across the country, including Chicago. This action is part of a broader political response to what Texas officials have termed as an immigration crisis.

Chicago's Sanctuary City Status: Chicago is recognized as a sanctuary city, meaning it has policies in place to limit cooperation with federal immigration enforcement. Initially, it was one of the primary destinations for these buses. However, the city's capacity to accommodate and provide for these individuals has been strained.

Diversion to Surrounding Areas: As Chicago grapples with the influx and occasionally turns away buses, neighboring areas, including the Village of Mokena, find themselves addressing the unexpected arrival of migrants. This shift has prompted a need for coordinated regional responses.

Returning Migrants to Chicago: There have been instances where migrants, after being diverted to nearby locations like Mokena, are transported back to designated landing zones in Chicago to receive proper assistance and services. While this has not happened in the Village to date, communities like Aurora have taken this action.

Police Chief Benton discussed with the Board what steps staff has taken:

Monitoring Communications: Police Chief Benton has been actively monitoring communications from the Will County Emergency Management Agency to stay informed of any developments or potential arrivals. As a result, he has received relevant and timely information related to bus routes, dates of transportation, and possible drop off locations.

Patrol Units at Hickory Street Metra Station: Police Chief Benton has posted patrol units at the Hickory Street Metra Station to ensure safety and order. If buses arrive, the Mokena Police Personnel have been instructed to deny entry to the buses and direct the bus to a Chicago landing zone. Should a bus arrive at a time when a unit is not present, then Mokena Police Personnel are tasked with monitoring the area, assisting any migrants who may arrive to obtain transportation on Metra to Chicago, and ensuring the community is minimally disrupted. To date, no buses have been intercepted and no drop-offs have occurred to the Police Chief's knowledge.

Contact with local Hotels: In coordination with Village staff, Mayor Fleischer issued a letter to Super8 and Holiday Inn advising them of the Village's limit of 30 days on stays and the need to obtain proper identification from guests. Those letters were hand delivered by Police Chief Benton and Village Attorney/Human Resources Director Buck to managers at both businesses. A follow-up visit by Village Administrator Tomasoski, Police Chief Benton, and Village Attorney/Human Resources Director Buck at both hotels occurred on January 2, 2024, to reinforce the legal requirement to maintain the business's Village business license and advise each hotel as to developing migrant tactics to obtain hotel rooms.

Use of Barricade Fencing: Barricade fencing has been deployed to limit access to the Hickory Street Metra parking lot. This measure is intended to control the flow of individuals and vehicles, ensuring a manageable situation for law enforcement and first responders.

Legal & Interagency Coordination: Village Attorney/Human Resources Director Buck has engaged in discussions with Will County State's Deputy State's Attorney Ken Grey. The focus of these discussions has been on coordination between the Village of Mokena and county resources, as well as understanding the legal framework within which we can operate.

Community Communication: Police Chief Benton has prepared social media posts, which have been updated advising the community on steps taken by the Village. Those posts have been re-posted on the Village Instagram account.

Police Chief Benton also advised that in the afternoon of January 2, 2024, a Mokena Patrol Officer had contact with two migrant females at the Hickory Creek Metra lot. The two migrants spoke no English but produced Venezuelan identification. They related that each had received a free Metra voucher to take the train to Mokena where the two migrants indicated that they were meeting someone at the Holiday Inn. The two migrants confirmed they had come from Texas by bus five days prior to Chicago where they received the voucher and boarded the train. The Patrol Officer did not provide further assistance to the migrants.

Village Administrator Tomasoski advised of the next steps staff plans to take:

Inter-Municipal and County Cooperation: Village staff will seek to strengthen ties with surrounding municipalities and the County to share resources, information, and strategies for managing the arrival and subsequent care of migrants.

Public Education and Engagement: Village staff will continue to update residents via social media to provide the community with historical context and current developments.

Review of Legal Responsibilities and Rights: Given the complex legal landscape surrounding sanctuary cities, immigration, and local jurisdictions, Village staff will continuously review and understand our responsibilities and rights to ensure all actions are lawful and ethical. Illinois has recently made "immigration status," including migrants, a protected class under the Illinois Human Rights Act which complicates legal enforcement actions.

The unexpected arrival of migrants from Texas to the Village is a complex issue rooted in national policies and regional responses. By understanding the historical context and collaborating with surrounding areas, including Chicago, we can create a more effective and humane approach to this situation. The Village's commitment, as always, is to the health, safety, and welfare of all individuals in Mokena, guided by the principles laid out in the recent Proclamation and the laws that will govern future actions.

Discussion:

The Board thanked Village staff for the update and instructed Village staff to continue to take steps to protect the Village and its residents as well as updating the elected officials and residents of any updates in a timely manner.

There being no further business to bring before the Mayor Pro Tem and Village Board of Trustees, Mayor Pro Tem Metanias adjourned the work session at 8:39 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, January 15, 2024

CALL TO ORDER

Mayor Fleischer called the Board of Trustees work session to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL

The following Trustees were present:

Rob Dauphinais
Debbie Engler
Melissa Fedora
Terry G. Germany
George Metanias
Terence Smith

Also, present were the following: Village Administrator John Tomasoski; Assistant Village Administrator/Acting Community Development Director Greg Anderson; Finance Director Nathan Pasbrig; Village Attorney/Human Resources Director Carl Buck; Assistant Public Works Director Dan Peloquin; Chief of Police Brian Benton; and Police Commander Randall Stumpf

Regional Water System: Third Amendment to Agreement

Village Administrator John Tomasoski presented the following item:

**Third Amendment to the Oak Lawn
Regional Water System Agreement**

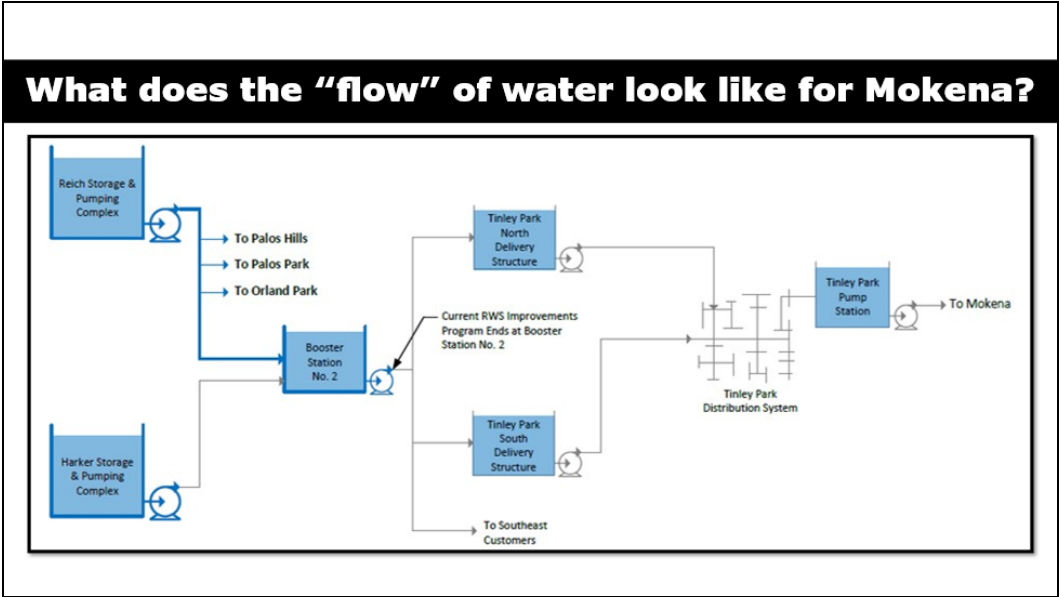
Village of Mokena
Work Session
January 15, 2024

**What is the Oak Lawn
Regional Water System (RWS)?**

- The RWS stores and delivers Lake Michigan water, purchased from Chicago to:
Oak Lawn, Chicago Ridge, Country Club Hills, Matteson, Mokena, New Lenox, Oak Forest, Olympia Fields, Orland Hills, Orland Park, Palos Hills, Palos Park and Tinley Park.
- To fund these system improvements, it has issued General Obligation Corporate Purpose Bonds as well as received loans from the State Revolving Fund.
- Proportional payments for system improvements are based on each community member’s proportionate share of aggregate costs.

When did Mokena contract for Lake Michigan water?

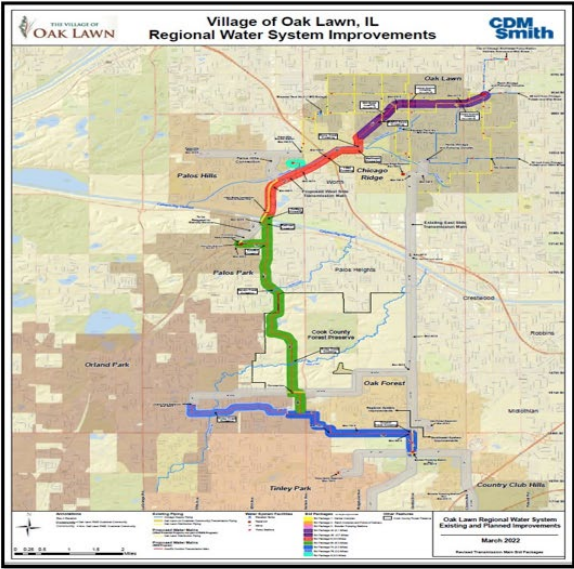
In 1999, the Village entered into a water purchase agreement from Tinley Park.



What improvements are being done under the 2013 Agreement?

Improvements include new water transmission mains, piping improvements, a new pumping station as well as improvements to two booster stations.





What is being asked for in this Third Amendment?

- Southeast Customers (Matteson, Country Club Hills, Olympia Fields) are proposing to join the RWS.
- The completion date is being changed from December 31, 2025, to December 31, 2027.
- The maximum capital cost is being changed from \$285 million to \$315 million.
- Southeast Customers will pay their share of the Old Bond principal and interest.
- A Southeast Redundancy line is proposed.

What parts of the 2013 Improvements are left?

Bid Package 5

- Transmission Main: 60 inch from Marion Avenue through Cal Sag Channel Crossing

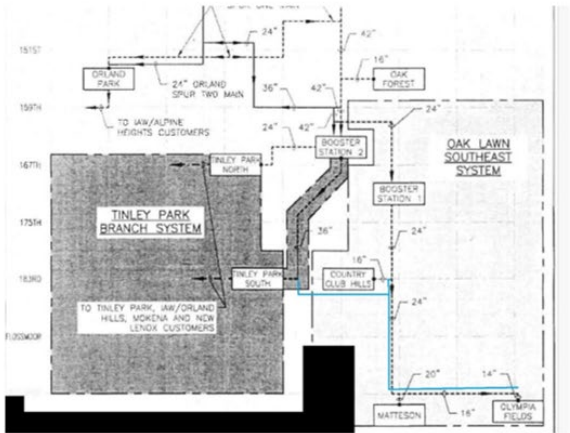
Bid Package 7

- Transmission Main: Cross Town Connection to Booster Station #2
- Transmission Main: Orland Park Spur Two Main - 24" Main

Bid Package 8

- Transmission Main: Palos Hills connection - 16" Main
- Redundancy Line Servicing Southeast Customers

Redundancy Line to Southeast Customers



What is the projected cost?

Municipal Customer	Share of Oak Lawn Regional Water System Costs Allocated to Municipal Customers Without Southeast System Customer Participation	Share of Total Project Cost	Share of Oak Lawn Regional Water System Costs Allocated to Municipal Customers With Southeast System Customer Participation	Share of First \$10M SE Redundancy Project Cost	Additional Contingency	Share of Total Project Cost With SE Redundancy
Chicago Ridge	0.675%	\$1,934,586	0.576%	\$57,600	\$105,953	\$1,814,400
Palos Hills	5.629%	\$16,133,013	4.804%	\$480,400	\$883,681	\$15,132,600
Palos Park	2.219%	\$6,359,772	1.894%	\$189,400	\$348,396	\$5,966,100
Mokena	7.995%	\$22,914,094	6.823%	\$682,300	\$1,255,070	\$21,492,450
New Lenox	13.679%	\$39,204,740	11.674%	\$1,167,400	\$2,147,397	\$36,773,100
Oak Forest	7.754%	\$22,223,375	6.618%	\$661,800	\$1,217,361	\$20,846,700
Orland Park	26.421%	\$75,723,988	22.549%	\$2,254,900	\$4,147,820	\$71,029,350
Tinley Park	23.923%	\$68,564,587	20.417%	\$2,041,700	\$3,755,645	\$64,313,550
Oak Lawn	11.705%	\$33,547,151	9.989%	\$998,900	\$1,837,446	\$31,465,350
Country Club Hills			3.783%	\$378,300	\$695,871	\$11,916,450
Matteson			8.481%	\$848,100	\$1,560,054	\$26,715,150
Olympia Fields			2.392%	\$239,200	\$440,001	\$7,534,800
Totals	100%	\$286,605,305	100%	\$10,000,000	\$18,394,695	\$315,000,000

What are the next steps?

- Customer Communities approve the Ordinance authorizing the Third Amendment
- The Southeast Customers make the required “Old Debt” payments
- The amount Mokena will be receiving is approximately (\$590k)
- Complete the 2013 Improvements
- Engineer and Construct the Redundancy Line

Questions?

Village Administrator Tomasoski advised the Board that amendment was significant as it proposed the inclusion of Southeast Customers – Matteson, Country Club Hills, Olympia Fields – into the Regional Water System (RWS) and outlined an increase in the total cost of the 2013 improvements from \$285 million to \$315 million. Village Administrator Tomasoski outlined the necessity of passing the ordinance by each customer community to officially integrate the Southeast Customers into the RWS and to accommodate the increased construction costs. Village Administrator Tomasoski revisited the origins of the agreement, dating back to 1999, when Tinley Park, Mokena, and New Lenox entered into a contract facilitated by Oak Lawn for water provision from Lake Michigan. Significant developments, such as the First Amendment in 2020 and the Second Amendment in 2023, were highlighted, which addressed various technical changes, cost adjustments, and regulatory requirements.

Village Administrator Tomasoski discussed the negotiations and processes leading to the proposal to include the Southeast Customers. The management under Mr. John Spatz, acting as Project Manager with the approval of Customer Communities, was noted as a factor contributing to the RWS's enhanced efficiency. The specifics of the Third Amendment were discussed thoroughly. The amendment proposed changes including extending the project completion date to December 31, 2027, increasing the maximum capital cost to \$315 million, and introducing a Southeast Redundancy line. A significant point of discussion was the financial implications of these changes, especially the introduction of a new proportionate share model based on the 2045 Illinois Department of Natural Resources (IDNR) allocation, effective from January 1, 2026.

Village Administrator Tomasoski reviewed the impact of adding the Southeast Customers on the contribution percentage of existing municipalities. It was highlighted that Mokena's contribution percentage would decrease, resulting in overall lower costs despite the inclusion of the Southeast Customers' Redundancy Project. The necessity for the project cost increase was justified, pointing to unexpected bid costs and the addition of the redundancy project. Details of the bid packages, their completion status, and associated costs were also reviewed.

Following the comprehensive discussions by the Customer Community Managers, the Managers' recommendation for approving the Third Amendment, made during their meeting on December 14, 2023, was brought forth. Village Administrator Tomasoski revised the authorizing Ordinance and the Amended Agreement with the Board.

Discussion:

Mayor Fleischer asked the Village Board if there were any questions. The consensus of the Village Board was to advance the Third Amendment to the RWS Agreement forward for formal Village Board approval. Mayor Fleischer and Trustee Metanias thanked Village Administrator Tomasoski and Village staff for their hard work on this important project. Village Administrator Tomasoski advised the Board that the item would be placed on the January 22, 2024 agenda for approval.

Fiscal Year 2025 Budget: Fleet
Assistant Public Works Director Dan Peloquin presented the following item:




Vehicles & Equipment

Village Board Meeting
January 15, 2024

Fleet Management Approach

- Village Fleet is evaluated annually based on age, miles driven and maintenance


Police	Public Works	Other
<ul style="list-style-type: none">Patrol SUVs 4 years +/-Other vehicles 10 years +/- 	<ul style="list-style-type: none">2.5-ton w/plows @ 12 years +/-1-ton w/plows @ 10 years +/-Pick-Ups w/plows @ 7-8 years +/- 	<ul style="list-style-type: none">Vehicles @ 10-12 years +/-Heavy Equipment @ 12-20 years +/- 

EXPLORE OPTIONS TO IMPROVE COST BENEFIT IN FY23, FY24, FY25




Fleet Replacement Analysis Based on Point System

Factor	Points
Age	One point for each year of chronological age, based on inservice date
Miles/Hours	On-road units with a 7L or larger diesel engine receive one point for each 20,000 miles. All other onroad units receive one point for each 10,000 miles. Off-road equipment with a diesel engine over 150 hp receives one point for each 1,000 hours, or 200 hours if its diesel engine offers 150 hp or less
Type of Service	Vehicles assigned 1, 3, or 5 points. Administrative sedans receive 1 point. Severaduty equipment receives 5 points
Reliability	1 to 5 points assigned based on how often the unit is in for repairs. A 5 would be in 3 or more times a month , a 1 would be in every 3 months or less
Maintenance and Repair Cost	1 to 5 points assigned based on maintenance costs. If maintenance and repair costs are 20% or less of the purchase price, 1 point is assigned. If costs are 100% or more of the purchase price, 5 points are assigned
Condition	0 to 5 points assigned based on body condition, rust, interior condition, accident history, anticipated repairs, and other criteria.
Energy Efficiency	0 to 6 points assigned. 2 points for utilization/sharing across fleet groups 2 for right-sizing of replacement unit 1 for flex-fuel-compatible or biodiesel-compatible engines 2 for hybrid, electric, or alternativefuel engine 2 for alternative power unit or antitidling technology

Point Ranges: American Public Works Association (APWA) vehicle replacement guide
Condition I: Under 18 Points, Excellent
Condition II: 18 to 22 Points, Good
Condition III: 23 to 27 Points, Qualifies for Replacement
Condition IV: 28 Points and Above, Needs Immediate Consideration

 [Catching Up on Vehicle Replacements- Procurement - Government Fleet \(governmentfleet.com\)](https://governmentfleet.com)



SERVICE TYPES BY DEFINITION

 Emergency	Servicing issues and incidents which pose an immediate risk to safety, health or welfare of community.
 Priority Service	Servicing events which require prompt attention but are not emergency in nature.
 Internal Program Maintenance Administrative	Servicing Residential/Customer requests that are general maintenance, non-emergencies or administrative activities that are conducted on a regular basis.


FY 25 FLEET MANAGEMENT - POLICE

Department No./ Vehicle ID#	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
M01/ 6893 *	2025	2012 Ford Expedition	94,000 mi.	\$62,215		Replace with 2025 Ford Explorer (Interceptor) and old M01 to ESDA
M12/ 8456 *	2025	17 FORD EXPLORER - PATROL	91,152 mi.	\$74,310		Replace with 2025 Ford Explorer (Interceptor) keep back up Squad/Tac
M14/ 1151 *	2025	14 Ford Taurus	85,000 mi.	\$62,215		Replace with 2025 Ford Explorer (Interceptor) keep Admin Sgt.
ATV/ 5214	2025	05 Kawasaki Mule	500 hrs	\$35,075		Replace with 2024 Polaris Ranger 1000 Old ATV to ESDA 28.5 points, needs immediate consideration
* Cost includes set up for vehicles				TOTAL = \$233,815		

FY 25 FLEET MANAGEMENT – STREETS & MACHINERY & EQUIPMENT

Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
ST16/ 3237	2025	15 Ford F550 1-Ton w/plow & Spreader	64,567 mi.	\$127,728		
ST - TBD	New	NA	NA	\$39,651		Order 2024 Ford Escape
TOTAL = \$167,379						

FY 25 FLEET MANAGEMENT – WATER/SEWER & MACHINERY & EQUIPMENT




Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
WS9/ 9048	2025	2015 Ford F-250 Utility Truck	53,469 mi.	\$105,000		WS9 will be transferred to ESDA
TOTAL = \$105,000						

FY 25 FLEET MANAGEMENT – ADMIN AND COM DEV


Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
BZ5/ 4139	2025	2012 Ford Explorer	65,059 mi.	\$39,651		Order 2024 Ford Escape old BZ5 will be VM2
Admin	New	N/A	N/A	\$51,750		Order 2025 Ford Explorer
TOTAL = \$91,401						

FY22 - FY24 Open Orders Status

FY 22 FLEET MANAGEMENT PROGRAM

Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
ST3	2022	2012 Ford F-350 → F150 Hybrid	83,150 mi.	\$56,688		Order placed for 2024 model with Currie Ford
ST5	2022	2012 Ford F-550 → Ordered CV515 Intermediate International	56,065 mi.	\$120,817		Due Jan 2024
WS4	2022	2012 Ford F-350 → F150 Hybrid	75,654 mi.	\$56,688		Order placed for 2024 model with Currie Ford

FY 23 FLEET MANAGEMENT PROGRAM

Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
New*	2023	05 Kawasaki Mule	400	\$18,500		Push out 2 years and order in FY25 budget

FY 24 FLEET MANAGEMENT PROGRAM

Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
ST2	2024	2012 International 2.5 Ton Snowplow → Replace with CV515 1 Ton Intermediate	17,995 mi.	\$133,606 est.		Replace with Heavy Duty CV515 1-ton Intermediate - Order can not be placed until March 2024 (possible longer wheel base available - getting quote)

FY 25 FLEET MANAGEMENT PROGRAM PUSHED OUT						
Department No./ Vehicle ID#	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
M02/ 8321	2025	21 FORD EXPLORER - PATROL	41,500 mi.	\$74,310	+	Move out to FY26
M04/ 8322	2025	21 FORD EXPLORER - PATROL	50,021 mi.	\$74,310	+	Move out to FY26
Sewer Jet	2025	2007 Pipe Hunter Trailer Mounted Sewer Jet	N/A	\$125,000	!	Move out to FY26
ST14/ 9853	2024	2014 Ford F-350 4x4	49,278 mi.	\$70,000	!	Revalidated Move out to FY26
A2-4743	2023	2013 Chevy Impala	62,447 mi.	\$40,000	!	Revalidated Move out to FY26
BZ1-5195	2023	2013 Chevy Impala	65,380 mi.	\$40,000	!	Revalidated Move out to FY26
Compressor	2024	89 INGERSOL RAND AIR COMPRESSOR		\$15,000	!	Running good Move out again to FY26
FY 25 TOTAL Pushed Out = \$438,620						

FY 25 FLEET MANAGEMENT PROGRAM TOTAL:						
Department No./ Vehicle ID#	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
M01/ 6893 *	2025	2012 Ford Expedition	94,000 mi.	\$62,215	+	Replace with 2025 Ford Explorer (Interceptor) and old M01 to ESDA
M12/ 8456 *	2025	17 FORD EXPLORER - PATROL	91,152 mi.	\$74,310	+	Replace with 2025 Ford Explorer (Interceptor) keep back up Squad/Tac
M14/ 1151 *	2025	14 Ford Taurus	85,000 mi.	\$62,215	+	Replace with 2025 Ford Explorer (Interceptor) keep Admin Sgt.
ATV/ 5214	2025	05 Kawasaki Mule	500 hrs	\$35,075	+	Replace with 2024 Polaris Ranger 1000 Old ATV to ESDA 28.5 points, needs immediate consideration
ST16/ 3237	2025	15 Ford F550 1-Ton w/plow & Spreader	64,567 mi.	\$127,728	!	Snowplow with spreader
ST/ TBD	New	NA	NA	\$39,651	!	Order 2024 Ford Escape
WS9/ 9048	2025	2015 Ford F-250 Utility Truck	53,469 mi.	\$105,000	!	WS9 will be transferred to ESDA
BZ5/ 4139	2025	2012 Ford Explorer	65,059 mi.	\$39,651	!	Order 2024 Ford Escape old BZ5 will be VM2
A/ TBD	New	N/A	N/A	\$51,750	!	Order 2025 Ford Explorer
FY 25 TOTAL = \$ 597,595						

Village Board Direction

- ▶ Does the Board agree with the FY25 Fleet Budget Proposal
- ▶ Does the Board agree with placing orders now

Discussion:

Assistant Public Works Director Dan Peloquin stated a desire by Village staff to order vehicles as soon as the order window opens due to vehicle production delays and lag time in order fulfillment. This process would give the best likelihood of delivery in the planned fiscal year. A general discussion on the availability of electric vehicles and possible future vehicles options in the electric vehicle genre took place. Assistant Public Works Director Dan Peloquin stated that we have no projected production date from Ford Dealer for the ordered F150 Hybrids. Village staff stated they will continue to monitor but may have to consider standard gas alternatives depending on timing and projected production. The Board directed Village staff to move forward with the proposed fleet as presented and to begin the FY25 vehicle purchasing process right away

Comprehensive Plan Consultants

Mayor Fleischer advised the Board that it was his intention to bring back the top two comprehensive plan consultants before the Board and Committee to answer questions prior to making a final decision. Mayor Fleischer stated that he believed that was the plan based on his conversation with Trustee Engler and that, despite his absence from the January 8, 2024 Board meeting, the Board was going to follow that plan.

Trustee Metanias advised that in his role as Mayor Pro Tem, he polled the Board who each indicated they were ready to proceed with making their individual selection and did not need another meeting. Trustees Germany and Fedora confirmed that they were ready to proceed with the selection. Trustee Engler indicated that while she had a conversation with Mayor Fleischer about scheduling a second interview, she agreed to bring back two consultants only if it was necessary for the Board to make a decision.

Mayor Fleischer indicated that he was disappointed with the decision of the Board because he believed that this was an important project for the Village which would begin by selecting the right consultant and that such a selection warranted a second interview. However, Mayor Fleischer indicated that if that was not the desire of the Board, then Village Administrator Tomasoski and Village staff would be directed to prepare for the final selection of the consultant and to place the item on a future agenda.

Staff Reports

Assistant Public Works Director Dan Peloquin updated the Board that the Wastewater Treatment Plant project is ready to have the contract closed out. The Village, in coordination with Strand and Associates, has been negotiating with the general contractor, Williams Brothers, and obtained a 50% credit for the disputed items. This is being processed through a final change order which includes certain tasks that Williams Brothers will complete. Further, Strand and Associates has agreed to provide a credit to the Village for additional engineering fees incurred by the Village, which were disputed by the General Contractor. The Village expects to apply the credit to the work Strand and Associates will do in submitting the IEPA permits for the annual NPDES update, which will be required. The plant being fully operational, Village staff anticipates that Williams Brothers will be completing the remaining punch list work and submitting its final pay application in approximately 60 days. To date, the Village has not released any of the retainage to William Brothers pending the final pay application.

Village Administrator John Tomasoski informed the Board that as part of approving both the M.A.P. Patrol and 150 Laborer's (Public Works) collective bargaining agreements, sick leave was amended to create an accrual system that would reduce the total number of days from 15 to 13 for full time employees. To offset the reduction of sick leave allowed, the Village agreed to add President's Day as a paid holiday. In 2023, the Village offered that as a floating holiday because there was only one bargaining unit (Patrol) that had adopted a contract. Now, with both Patrol, Public Works and the non-union/exempt employees receiving President's Day as a paid holiday, only the clerical and sergeant groups remain unresolved, totaling twelve employees. After consultation with labor counsel Kelly Coyle, it is recommended that the President's Day holiday be observed this year for all employees as a fair labor practice and to maintain consistent Village operations. It is further recommended Village Hall to be closed on Monday, February 19, 2024. Additionally, there would be no Village Board work session that evening. The Mayor and Board concurred and directed Village staff to inform the public that Village Hall will be closed on President's Day.

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 7:21 p.m.

VILLAGE BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 26, 2024

CALL TO ORDER

Mayor Fleischer called the Village Board of Trustees work session to order at 7:00 p.m.

ROLL CALL

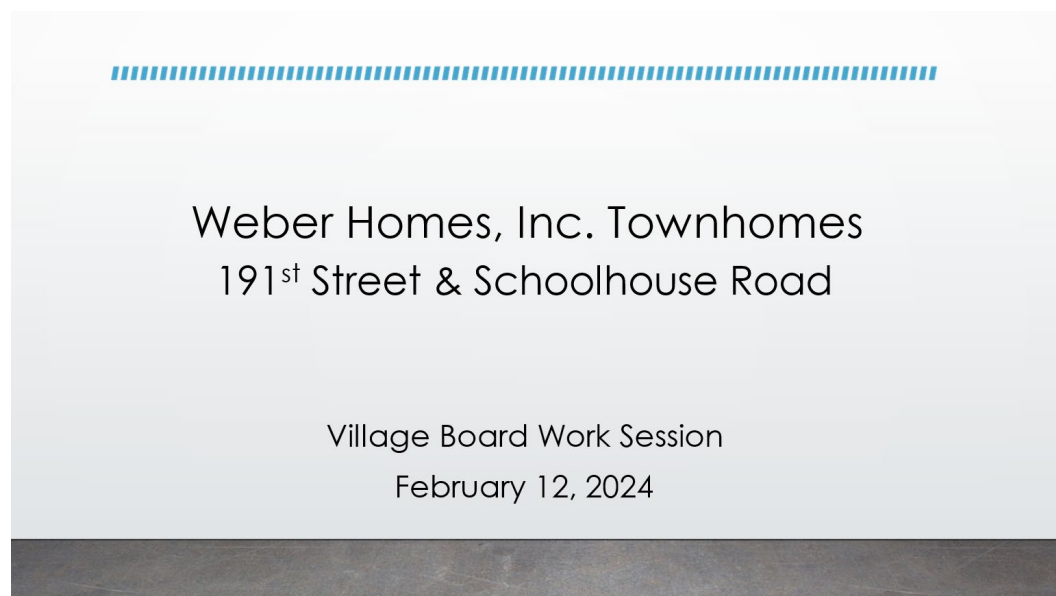
The following Trustees were present:

Rob Dauphinais
Debbie Engler
Melissa Fedora
Terry G. Germany
George J. Metanias
Terence Smith

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomaszski; Finance Director Nathan Pasbrig; Assistant Village Administrator/Acting Community Development Director Greg Anderson; Village Attorney/Human Resources Director Carl Buck; Chief of Police Brian Benton; Director of Public Works Jim Kulesa; Assistant Public Works Director Dan Peloquin; and Village Engineer Kyle Vester

Weber Townhome Development, 191st Street & Schoolhouse Road

Assistant Village Administrator/Acting Community Development Director Greg Anderson presented the following item:



Request

Applicant

Marty Weber of Weber Homes, Inc.

Location

191st Street & Schoolhouse Road

Property

6.57 acre property

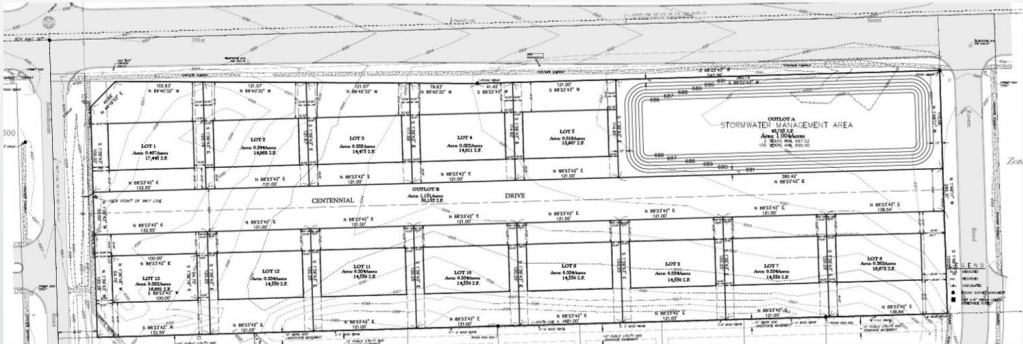
Request

Conceptual approval regarding the proposed rezone and special use permit/planned unit development



Proposed Development

- 1. Rezone property from C-1 Commercial to R-6 Multi-Family Residential
- 2. Subdivide parcel and construct 13 ranch-style townhomes (26 townhomes total)



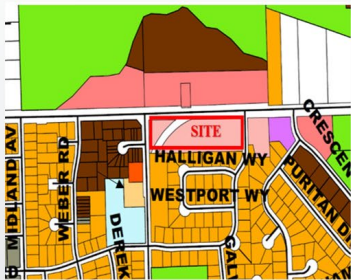
Current Zoning



- ZONING MAP LEGEND
- E-1 ESTATE RESIDENCE DIST. (2 1/2 ACRES)
 - R-1 SINGLE FAMILY RESIDENCE DIST. (40,000 SQ. FT.)
 - R-2 SINGLE FAMILY RESIDENCE DIST. (20,000 SQ. FT.)
 - R-3 SINGLE FAMILY RESIDENCE DIST. (15,000 SQ. FT.)
 - R-4 SINGLE FAMILY RESIDENCE DIST. (12,500 SQ. FT.)
 - R-5 SINGLE FAMILY RESIDENCE DIST. (7,500 SQ. FT.)
 - R-6 MULTI-FAMILY RESIDENCE DISTRICT
 - C-1 TRADITIONAL SHOPPING DISTRICT
 - C1A GENERAL COMMERCIAL DIST. (MIN. 1 ACRE)
 - C-2 HIGHWAY COMMERCIAL DISTRICT
 - C-3 COMMERCIAL DISTRICT

Current Zoning

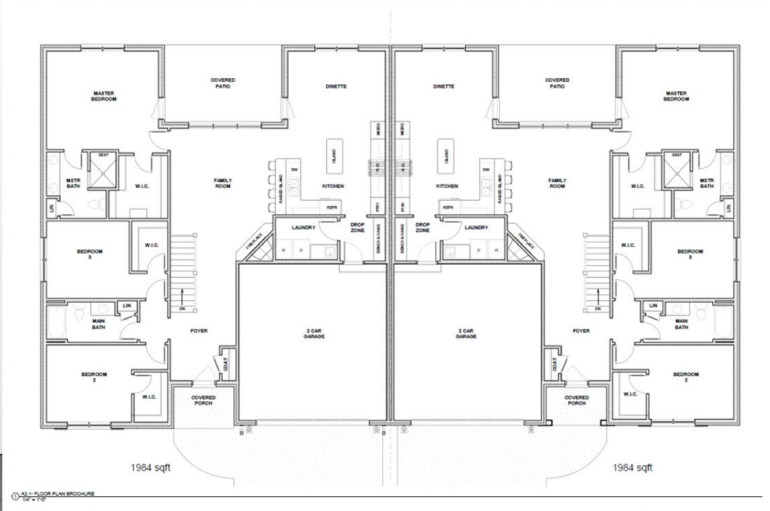
	Current Zoning	Current Use	Comprehensive Plan
Site:	C-1, Traditional Shopping Dist.	Undeveloped/Vacant	General Commercial
North:	C-2, Highway Commercial	Undeveloped/Vacant	Neighborhood Commercial
South:	R-4, Single-family Residential	Existing Single-Family Homes	General Commercial
East:	C-1, Traditional Shopping Dist.	Undeveloped/Vacant	General Commercial
West:	R-6, Multi-Family Residential	Existing Apartment Complex	Multi-Family Residential



Proposed Development



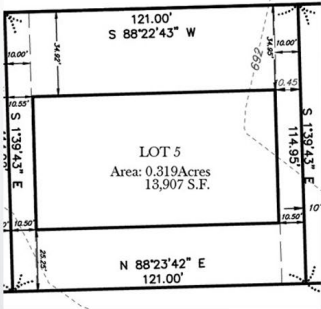
Proposed Development



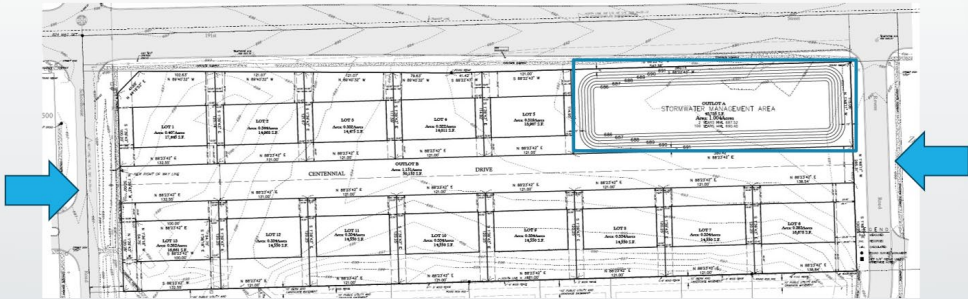
Proposed Development

- Each duplex will be roughly 3,968 sq./ft. (or 1,984 sq./ft. per unit)

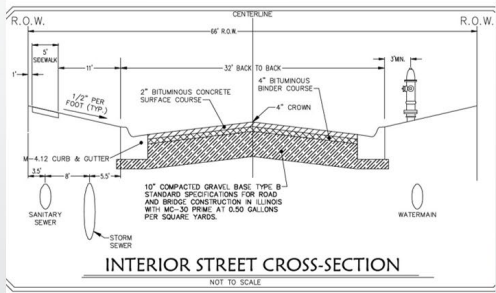
REGULATION	STANDARD	PROPOSED	
Density (Dwelling Units/Acre)	7.5 DU/AC	3.96 DU/AC	✓
Front yard setback	30'	25'	✗
Rear yard setback	40'	35'	✗
Side yard setback	15'	10'	✗



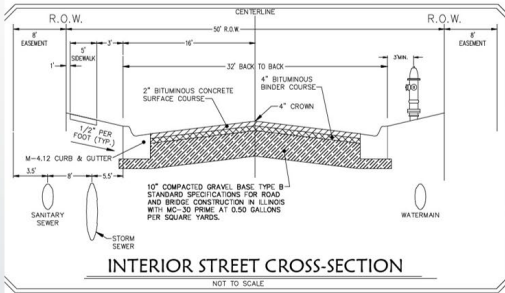
Proposed Development Site Plan



Interior Street Cross Section



TYPICAL



PROPOSED

Village Board Work Session: February 12, 2024

- Village Board reviewed and had concerns:
 - Location/alignment of road
 - Location of pond
 - Stacked traffic on Schoolhouse Road

Board Direction

1. Does the Board have any questions or concerns regarding the Rezone and Special Use Permit/Planned Unit Development request?
2. Are there any questions or concerns regarding the proposed development?
3. Does the Board recommend moving the proposed development forward to the Planning Commission for a Public Hearing?

Discussion:

Assistant Village Administrator Anderson stated that petitioners Bill and Marty Weber were in the audience. Joe Hammer, the project engineer, was present on behalf of the proposed development.

Trustee Germany stated that he still has safety concerns with traffic and stacking on Schoolhouse Road, stating issues already exist at the intersection of Schoolhouse Road and 191st Street. Trustee Germany also commented that the proposed location of the detention pond is also concerning with the potential for a driver to end up in the pond in an accident.

Trustee Fedora stated that she has the same concerns regarding the detention pond location off of 191st Street.

Trustee Metanias indicated that this development would be better suited with a cul-de-sac and that there are safety concerns with the location of the pond.

Trustee Engler commented that she also thinks a cul-de-sac is more appropriate for the road.

Mayor Fleischer asked the petitioners if they would like to add anything to the discussion.

Joe Hammer introduced himself as project engineer on behalf of Weber Homes, Inc. Mr. Hammer explained the current proposed location is on the lowest part of the property and is the proper place to put it. He stated that relocating the pond would require the elimination of lots. Mr. Hammer also stated that a cul-de-sac would eliminate lots and is not a desired option for the petitioner.

Mr. Marty Weber stated that he would consider a dead-end road versus a cul-de-sac.

Trustee Metainias indicated that this would not work for snowplows and for the fire department.

Mr. Marty Weber stated that he believes the product and density of the proposed development would have minimal impact as far as traffic going in and out.

Trustee Dauphinais proposed the option of parking bollards around the perimeter of the detention pond.

Mr. Jim Schlegel, community resident, stated that he likes this project and thinks it would be good for the lot and nearby properties. He stated they should consider boulders around the pond as parking bollards.

Mr. Marty Weber stated that he would consider a rustic border and landscape. Mr. Weber also asked the Village Board if they would consider a right in, right out entryway on to the road. Trustee Germany stated that these do not work as motorists routinely don't utilize them as designed.

Mayor Fleischer asked the Village Board how they would like to proceed with the project. The general consensus of the Village Board was that this project should not proceed forward in the development process without addressing the relocation of the detention pond and a cul-de-sac.

The petitioners stated that they would keep the parcel zoned as commercial and that they have recently had inquiries regarding projects.

Hometown Heroes Banner Program

Assistant Village Administrator/Acting Community Development Director Greg Anderson presented this item. He stated that during initial discussions with the Village Board, Trustee Dauphinais, Trustee Fedora, and Village Staff indicated that the program was developed so that banners are displayed Memorial Day through Veteran's Day.

The Village recently received correspondence from Mr. Joseph Budzyn requesting that the Village Board consider displaying the banners year-round when Christmas decorations are not displayed.

Discussion:

Mayor Fleischer requested Trustee Dauphinais to start the discussion as a committee member of developing the program. Trustee Dauphinais stated that during initial development, the committee was working through the program and used Memorial Day through Veteran's Day as the timeframe based on other comparable communities like New Lenox.

Trustee Fedora stated that she is very familiar with the material of the banners and that during winter weather and subzero temperatures the banners freeze, and wind can cause them to crack. She stated that we should honor the community veterans as much as we can but wants to honor the integrity of the banners for the families.

Assistant Village Administrator Anderson stated that this year, one banner was damaged and needed repairs by Image360. Image360 repaired the damage free of charge but stated that future repairs would require a fee.

The majority of the Board stated that they would like the banners to be placed as early as possible after the winter weather breaks.

Director of Public Works Jim Kulesa stated that the Public Works Department would monitor the weather and put the banners up as early as possible and take them down when Christmas decorations are being placed on Front Street.

Tourism Discussion

Mayor Fleischer presented this item.

Mayor Fleischer stated that he received the most recent copy of the Chicago Southland and Convention and Visitor's Bureau (CSCVB) Tourism Guide in the mail and that he does not want to take away advertisements and benefits from businesses by not signing the Agency of Record for the CSCVB.

Discussion:

Village Administrator John Tomasoski stated that as a reference point, the Village Board voted in January to terminate the agreement with the CSCVB and move on. This would allow the Village to use the one percent hotel/motel sales tax on other tourism functions. Village Administrator Tomasoski stated that every year the Village also signs an Agency of Record which provides state funding to the CSCVB for grants and marketing. Village Administrator Tomasoski stated that this is done annually and is due by March 31.

Trustee Fedora stated that she has referenced the Village of Mokena businesses twenty-three times in the Tourism Guide and sees this as free marketing for businesses.

The majority of the Village Board stated that they want to move on from the CSCVB without signing the Agency of Record.

Ordinance Amendment to Title 4, Chapter 1, Nuisances

Village Administrator John Tomasoski and Village Attorney/Human Resources Director Carl Buck presented this item.

The Village Board was provided an update from the last discussion of this issue at the February 12, 2024 Work Session and began with a review of the issue concerning Southern Border Arrivals, as part of the Village Board's ongoing assessment. It was noted that the Village Board had previously received an informational update which detailed the historical context, steps taken, and anticipated future actions regarding migrant contact, now referred to as Southern Border Arrivals.

The purpose of the presentation during the meeting was to provide the Village Board with a draft Ordinance Amendment. This amendment targeted bus/transportation companies conducting unscheduled drop-offs of Southern Border Arrivals, underpinning the conduct as a public health, safety, and welfare concern for the Village.

During the discussion, it was highlighted that the Illinois Municipal Code, §5/11-60-2, expressly authorizes the Village Board to define, prevent, and abate nuisances within the Village. The Village Board acknowledged that, given the resources available to the Village, the unscheduled presence of Southern Border Arrivals posed a significant public health, safety, and welfare concern to both the arrivals and the residents of the Village. The Village Board discussed the risks faced by Southern Border Arrivals without adequate food and shelter. Furthermore, the potential impact of the unappropriated use of Village funds to address or accommodate Southern Border Arrivals on the delivery of core services to Village residents was also discussed.

The discussion concluded with the consensus that declaring such unscheduled drop-offs of Southern Border Arrivals to be a nuisance would empower public safety resources to act. This action would aim to correctly direct bus/transportation companies to the appropriate areas, mitigating the issues discussed.

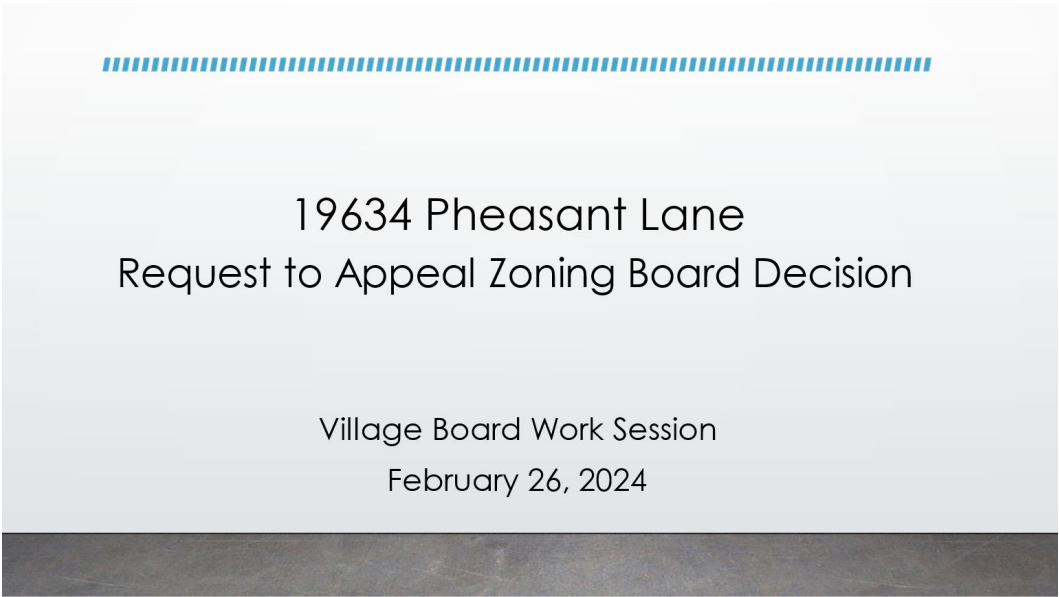
The proposed draft Ordinance provided an amendment to the Village Code, including the appropriate penalty for unscheduled drop-offs.

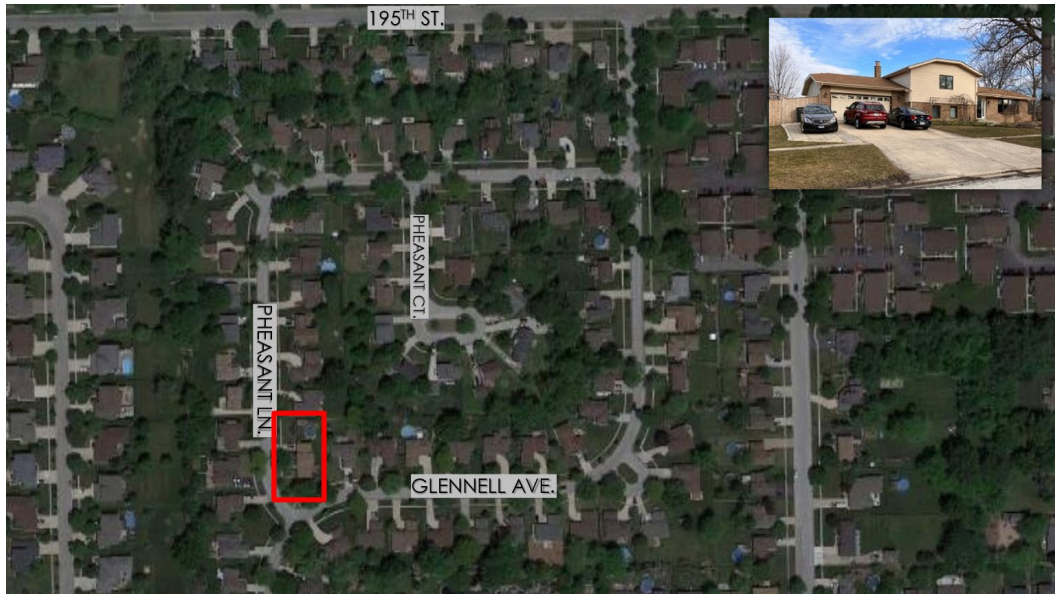
Discussion:

Trustee Metanias asked what the fine would be and Village Attorney/ Human Resources Director Buck responded by stating that the fine would be that allowed by the administrative adjudication section of the Illinois Municipal Code and would be on a per passenger basis. Mayor Fleischer asked if anyone had any other questions and there were none. The consensus of the Village Board was to proceed and to place the Ordinance Amendment on a future Board Meeting Agenda for consideration.

19634 Pheasant Lane: Request to Appeal Zoning Board Decision

Assistant Village Administrator/Acting Community Development Director Greg Anderson presented the following item:





Background

September 19, 2022

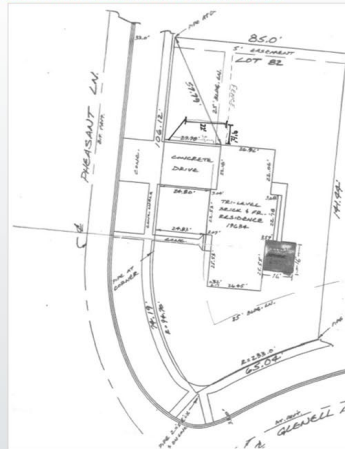
- Petitioner applied for a permit and was denied expansion
- Petitioner installed driveway expansion without permit approval

August 17, 2023

- *Petitioner applied for a variance request*
- *Proposed expansion: 9.5 ft. x 22 ft.*

October 19, 2023

- ZBA denies variance request



Variation from Village Code

Section 7-1A-4-2A:

“Where a driveway leads to a garage, the width of the driveway shall not exceed the width of the garage”



Request to Appeal

Petitioner Request

- ***Petitioner, Jennifer Martin, submitted Request to Appeal Zoning Board Decision***

Standards for Variation Approval

- a) The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the particular zone;
- b) The plight of the owner if due to unique circumstances; and
- c) The variation, if granted, will not alter the essential character of the locality.

Board Direction

1. **Has the petitioner provided sufficient evidence to warrant reconsideration by the Zoning Board of Appeals?**

Assistant Village Administrator Greg Anderson asked the Village Board if they believe the petitioners have provided sufficient evidence to warrant reconsideration by the Zoning Board of Appeals.

Petitioner Jennifer Martin and her spouse, residents of 19634 Pheasant Lane, were present.

Discussion:

Mayor Fleischer asked the Village Board if they think this variance should go back to the Zoning Board for reconsideration.

Trustee Fedora asked the petitioner why the driveway was extended.

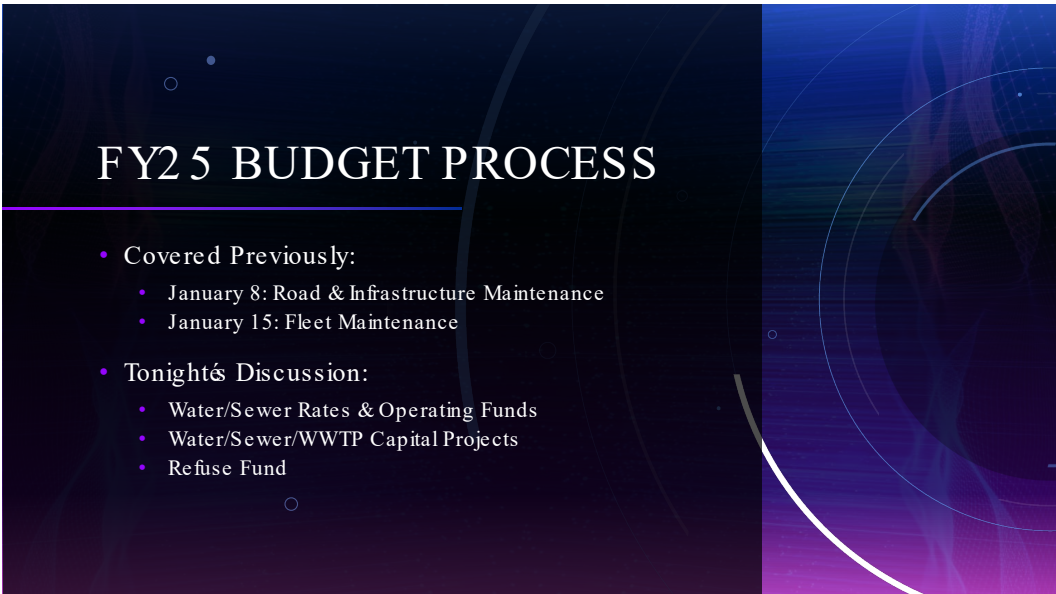
Petitioner Jennifer Martin stated that they put in gravel and stepping stones in order for this extension not to be a permanent driveway. Mrs. Martin stated that the sloping of the driveway has caused safety issues with her mother and herself.

The majority of the Village Board stated that the petitioners did not provide sufficient evidence to warrant reconsideration citing that similar zoning appeals have been denied by the Zoning Board of Appeals and the Village must be consistent.

The petitioners asked if they would be allotted time to restore the property back to comply with Village Code. Mayor Fleischer stated that they would be allowed time and Village staff would reach out to them.

Fiscal Year 2025 Budget: (1) Water and Sewer Operating/Capital Fund; (2) Wastewater Treatment Plant (WWTP) Expansion Fund; (3) WWTP Repair and Replacement Fund; and (4) Refuse Fund

Village Administrator John Tomasoski presented the following item:



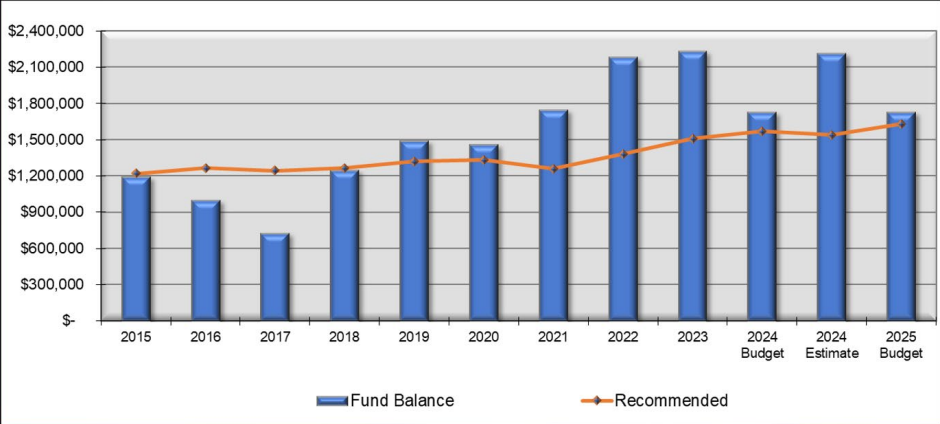
Water Operating Fund

FY 2024 Review

FY 2025 Review

	Budget	Expected	Changes		Budget	Change from FY 24 Expected	Increase / Decrease
Beg. Fund Balance	\$ 2,192,266	\$ 2,317,216	\$124,950	Beg. Fund Balance	\$ 2,208,974	\$ (108,242)	Decrease
Revenue	5,810,943	6,051,111	240,168	Revenue	6,039,713	(11,398)	Decrease
Expenses	(6,279,405)	(6,159,353)	(120,052)	Expenses	(6,539,463)	380,110	Increase
Ending Fund Balance	\$ 1,723,804	\$ 2,208,974	\$485,170	Ending Fund Balance	\$ 1,709,224	\$ 260,470	Decrease
Fund Balance percentages	27%	36%		Fund Balance percentage	26%		

Water Operating Fund Summary



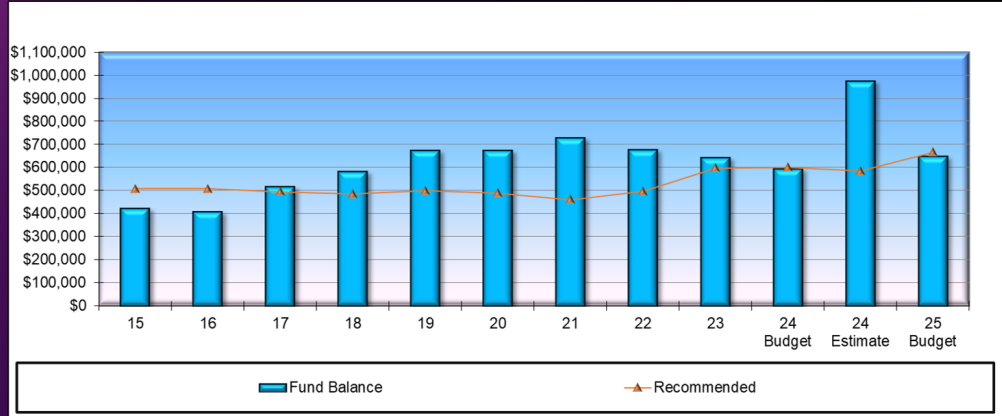
Sewer Operating Fund

FY 2024 Review

FY 2025 Review

	Budget	Expected	Changes		Budget	Change from FY 24 Expected	Increase / Decrease
Beg. Fund Balance	\$ 833,329	\$ 1,069,795	\$236,466	Beg. Fund Balance	\$ 973,751	\$ (96,044)	Decrease
Revenue	2,161,617	2,243,364	81,747	Revenue	2,337,346	93,982	Increase
Expenses	(2,400,384)	(2,339,408)	(60,976)	Expenses	(2,662,386)	322,978	Increase
Ending Fund Balance	\$ 594,562	\$ 973,751	\$379,189	Ending Fund Balance	\$ 648,711	\$ (325,040)	Decrease
Fund Balance percentages	25%	42%		Fund Balance percentage	24%		

Sewer Operating Fund Summary



Plant Expansion Fund Expenditures

Digester Blowers Engineering & Construction

Total: \$1,200,000

Engineering

- \$150,000

Construction

- \$1,000,000

Contingency

- \$50,000

Staú expects project to occur over FY25 and FY26

Plant Expansion Fund Summary

	2024	2025	2026	2027	2028	2029
Beginning Fund Balance	\$ 1,686,494	\$ 990,447	\$ 300,351	\$ 53,355	\$ 53,889	\$ 54,428
Revenue:						
Interest	89,755	9,904	3,004	534	539	544
DCEO Grant	-	-	250,000	-	-	-
Total Available For Spending	1,776,249	1,000,351	553,355	53,889	54,428	54,972
Expenditures:						
Engineering	79,650	150,000	-	-	-	-
Improvements - Facilities	706,152	-	-	-	-	-
Machinery & Equipment	-	500,000	500,000	-	-	-
Contingency	-	50,000	-	-	-	-
Total Expenditures	785,802	700,000	500,000	-	-	-
Ending Fund Balance	\$ 990,447	\$ 300,351	\$ 53,355	\$ 53,889	\$ 54,428	\$ 54,972

Plant Expansion Fund Summary

	2024	2025	2026	2027	2028	2029
Beginning Fund Balance	\$ 1,686,494	\$ 990,447	\$ 300,351	\$ 53,355	\$ 53,889	\$ 54,428
Revenue:						
Interest	89,755	9,904	3,004	534	539	544
DCEO Grant	-	-	250,000	-	-	-
Total Available For Spending	1,776,249	1,000,351	553,355	53,889	54,428	54,972
Expenditures:						
Engineering	79,650	150,000	-	-	-	-
Improvements - Facilities	706,152	-	-	-	-	-
Machinery & Equipment	-	500,000	500,000	-	-	-
Contingency	-	50,000	-	-	-	-
Total Expenditures	785,802	700,000	500,000	-	-	-
Ending Fund Balance	\$ 990,447	\$ 300,351	\$ 53,355	\$ 53,889	\$ 54,428	\$ 54,972

Sewer Plant Replacement Fund Expenditures

	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Raw Pump	\$ -	\$ 36,000	\$ -	\$ 26,600	\$ -	\$ 28,300
Flow Meters	19,000	-	-	-	-	-
Scum Pump	15,000	-	-	-	-	-
Channel Blower	8,500	-	-	-	-	-
Sludge Pump Seals	18,000	-	-	-	-	-
RAS Pumps (3)	170,000	-	-	-	-	-
Non-Potable Pump	-	55,000	-	-	-	-
Generator (Building 85)	-	100,000	-	-	-	-
Clarifier Rehab	-	900,000	-	-	-	-
Explosion Proof Lighting (Building 85)	-	85,000	-	-	-	-
Lab BOD Incubator	-	-	12,500	-	-	-
RAS Pumps (3)	-	-	190,000	-	-	-
Roof Building 85	-	-	-	60,000	-	-
HVAC Building 85	-	-	-	-	15,000	-
Roof Building 90	-	-	-	-	20,000	-
Sludge Transfer Pumps	-	-	-	-	100,000	-
Chlorine Building Improv. (Overflow Pond)	-	-	-	-	-	15,000
Total	\$ 230,500	\$ 1,176,000	\$ 202,500	\$ 86,600	\$ 135,000	\$ 43,300

Plant Replacement Fund Summary

	2024	2025	2026	2027	2028	2029
Beginning Fund Balance	\$ 1,275,483	\$ 1,111,958	\$ (102,922)	\$ (305,422)	\$ (392,022)	\$ (527,022)
Revenue:						
Interest	66,975	11,120	-	-	-	-
Total Available For Spending	1,342,458	1,123,078	(102,922)	(305,422)	(392,022)	(527,022)
Expenditures:						
Improvements - Facilities	-	-	-	60,000	35,000	-
Machinery & Equipment	230,500	1,176,000	202,500	26,600	100,000	43,300
Contingency	-	50,000	-	-	-	-
Total Expenditures	230,500	1,226,000	202,500	86,600	135,000	43,300
Ending Fund Balance	\$ 1,111,958	\$ (102,922)	\$ (305,422)	\$ (392,022)	\$ (527,022)	\$ (570,322)

Transfer from another fund will be required to fund deficit.

Water Capital Improvements

Revenue Assumptions

- Proposed increase of 3.0% built into fee structure for
 - FY25-FY29
- Projections
 - FY 25: 20 x 1” = \$196,620
 - FY 26: 15 x 1” = \$151,898
 - FY 27: 15 x 1” = \$156,465
 - FY 28: 10 x 1” = \$107,445
 - FY 29: 10 x 1” = \$110,670

Note: 75% of tap on fees for Water System Capital

Water System Capital Improvements

	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Contractual/Engineering Services	\$ 10,000	\$ 117,500	\$ 17,500	\$ 12,000	\$ 12,000	\$ 12,000
Capital Outlay:						
Valve Replacements	30,000	30,000	32,000	34,000	36,000	38,000
Village Wide Leak Survey	30,000	35,000	37,000	39,000	41,000	44,000
West Tower Inspection	-	-	-	-	-	8,000
East Tower Painting	393,965	15,000	-	-	-	-
Water Tower Cleaning	9,000	9,500	10,000	10,500	11,100	11,700
Water Main Replacement/Lining	-	-	-	650,000	800,000	300,000
Water Main Extensions (Alta Vista)	-	1,000,000	-	-	-	-
SCADA Improvements	27,000	40,000	29,000	31,000	33,000	35,000
Water Tank Dive Inspections	3,000	5,000	5,300	5,600	5,900	6,200
Water Vault Meter Replacement	37,500	37,500	-	-	-	-
Quickview 360 (50% Split With Sewer)	11,000	-	-	-	-	-
HVAC Second System (Building 10)	20,000	-	-	-	-	-
Water Meter Testing Vaults	-	-	-	-	-	40,000
System Fire Flow Testing & Analysis	-	-	-	35,000	-	-
Total Capital Outlay	\$ 561,465	\$ 1,172,000	\$ 113,300	\$ 805,100	\$ 927,000	\$ 482,900
Other Financing Uses	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Total Costs	\$ 721,465	\$ 1,389,500	\$ 130,800	\$ 817,100	\$ 939,000	\$ 494,900

Water Capital Fund Summary

	2024	2025	2026	2027	2028	2029
Beginning Fund Balance	\$ 2,255,462	\$ 1,948,949	\$ 775,559	\$ 1,304,412	\$ 651,821	\$ (178,216)
Revenue:						
Tap-Ons	291,626	196,620	151,898	156,465	107,445	110,670
Interest	123,326	19,489	7,756	8,044	1,518	-
Grant Revenue (DECO)	-	-	500,000	-	-	-
Total Available For Spending	2,670,414	2,165,059	1,435,212	1,468,921	760,784	(67,546)
Expenditures:						
Contractual	10,000	117,500	17,500	12,000	12,000	12,000
Capital	561,465	1,172,000	113,300	805,100	927,000	482,900
Other Financing	150,000	100,000	-	-	-	-
Total Expenditures	721,465	1,389,500	130,800	817,100	939,000	494,900
Ending Fund Balance	\$ 1,948,949	\$ 775,559	\$ 1,304,412	\$ 651,821	\$ (178,216)	\$ (562,446)

Sewer Capital Improvements

Revenue Assumptions

- Proposed increase of 3.0% built into fee structure for
◦ FY24–FY29
- Projections
 - FY 25: 20 x 1” = \$65,540
 - FY 26: 15 x 1” = \$50,633
 - FY 27: 15 x 1” = \$52,155
 - FY 28: 10 x 1” = \$35,815
 - FY 29: 10 x 1” = \$36,890

Note: 25% of tap on fees for Sewer System Capital

Sewer System Capital Improvements

	2024	2025	2026	2027	2028	2029
Contractual/Engineering Services	\$ 8,000	\$ 125,000	\$ 15,000	\$ 15,800	\$ 16,600	\$ 17,500
Capital Projects:						
Rebuild 2 LS Pumps	37,000	-	-	-	-	-
Televise, Clean & Reline Sanitary Sewers	-	-	50,000	53,000	56,000	59,000
Lift Station Pumps	25,000	40,000	26,000	28,000	30,000	32,000
Control Box Replacement	-	-	-	10,200	-	-
SCADA Improvements	-	550,000	500,000	-	-	-
Quickview 360 (50% Split with Water)	11,000	-	-	-	-	-
Quickview Zoom Camera	-	20,544	-	-	-	-
HVAC Second System (Building 10)	20,000	-	-	-	-	-
Safety Grating Sludge Tanks	10,800	-	-	-	-	-
Wall Ladder with Safety Cage (Building 17)	12,000	-	-	-	-	-
Capacity Study	-	-	-	-	125,000	-
Total Capital Projects	\$115,800	\$ 610,544	\$ 576,000	\$ 91,200	\$ 211,000	\$ 91,000

Sewer Capital Fund Summary

	2024	2025	2026	2027	2028	2029
Beginning Fund Balance	\$ 1,755,481	\$ 1,831,335	\$ 1,079,644	\$ 550,073	\$ 500,729	\$ 313,951
Revenue:						
Tap-Ons	97,209	65,540	50,633	52,155	35,815	36,890
Interest	102,445	18,313	10,796	5,501	5,007	3,140
Total Available For Spending	1,955,135	1,915,188	1,141,073	607,729	541,551	353,981
Expenditures:						
Contractual	8,000	125,000	15,000	15,800	16,600	17,500
Capital	115,800	610,544	576,000	91,200	211,000	91,000
Other Financing	-	100,000	-	-	-	-
Total Expenditures	123,800	835,544	591,000	107,000	227,600	108,500
Ending Fund Balance	\$1,831,335	\$1,079,644	\$ 550,073	\$ 500,729	\$ 313,951	\$ 245,481

Proposed Tap -On Fees

	Current					
	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29
Residential:						
Water - 75%	\$ 9,545	\$ 9,831	\$ 10,127	\$ 10,431	\$ 10,745	\$ 11,067
Sewer - 25%	3,182	3,277	3,376	3,477	3,582	3,689
Total	\$ 12,726	\$ 13,108	\$ 13,502	\$ 13,908	\$ 14,326	\$ 14,756
Commercial:						
Water Service						
1"	\$ 12,726	\$ 13,108	\$ 13,502	\$ 13,908	\$ 14,326	\$ 14,756
1 1/2"	19,616	20,205	20,812	21,437	22,081	22,744
2"	32,694	33,675	34,686	35,727	36,799	37,903
3"	45,772	47,146	48,561	50,018	51,519	53,065
4"	91,547	94,294	97,123	100,037	103,039	106,131
6"	200,258	206,266	212,454	218,828	225,393	232,155

Propose increase of 3% for FY25 through FY29.

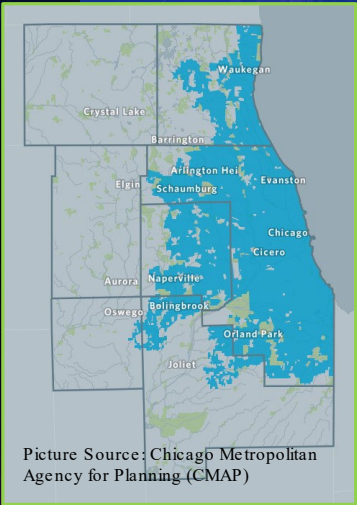
Regional Water System Update E
Projected Cost

Municipal Customer	Regional Water System Costs Allocated to Municipal Customers Without Southeast System Customer	Share of Total Project Cost	Regional Water System Costs Allocated to Municipal Customers With Southeast System Customer	Share of First \$10M SE Redundancy Project Cost	Additional Contingency	Share of Total Project Cost With SE Redundancy
Chicago Ridge	0.675%	\$1,934,586	0.576%	\$57,600	\$105,953	\$1,814,400
Palos Hills	5.629%	\$16,133,013	4.804%	\$480,400	\$883,681	\$15,132,600
Palos Park	2.219%	\$6,359,772	1.894%	\$189,400	\$348,396	\$5,966,100
Mokena	7.995%	\$22,914,094	6.823%	\$682,300	\$1,255,070	\$21,492,450
New Lenox	13.679%	\$39,204,740	11.674%	\$1,167,400	\$2,147,397	\$36,773,100
Oak Forest	7.754%	\$22,223,375	6.618%	\$661,800	\$1,217,361	\$20,846,700
Orland Park	26.421%	\$75,723,988	22.549%	\$2,254,900	\$4,147,820	\$71,029,350
Tinley Park	23.923%	\$68,564,587	20.417%	\$2,041,700	\$3,755,645	\$64,313,550
Oak Lawn	11.705%	\$33,547,151	9.989%	\$998,900	\$1,837,446	\$31,465,350
Country Club Hills			3.783%	\$378,300	\$695,871	\$11,916,450
Matteson			8.481%	\$848,100	\$1,560,054	\$26,715,150
Olympia Fields			2.392%	\$239,200	\$440,001	\$7,534,800
Totals	100%	\$286,605,305	100%	\$10,000,000	\$18,394,695	\$315,000,000

22

Regional Water System
Update

- Oak Lawn Debt True -up of\$569k received in 2/2024
- Transfer of\$650k from Infrastructure Fund starts in FY26
- Transfer of\$597k from Water Operating Fund will continue until FY43
- Suficient funding to pay Village portion of RWS upgrades (\$315M), unless signi cant changes occur.



23

Refuse Fund Summary



\$1.84M	FY 25 Revenue
	• +\$81.3K
	• +4.62%

\$1.84M	FY 25 Expense
	• +\$81.6K
	• +4.64%

\$253k	FY 25 Fund Balance
---------------	---------------------------

24

Questions for Discussion

- Prepare ordinance for water rate increase of \$0.36 at the June 10th Board meeting?
- Prepare ordinance for sewer rate increase of \$0.35 at the June 10th Board meeting?
- Proceed with capital projects as prepared tonight?
- Proceed with RWS Funding Plan?

25

Discussion:

The Board directed Village staff to prepare an ordinance for a water rate increase of \$0.36/1,000 gallons and a sewer rate increase of \$0.35/1,000 gallons for the June 10, 2024 Board meeting. The Board also concurred with the capital projects that were presented and the updated Regional Water System funding plan.

Village Administrator Tomasoski informed the Board there would be a future work session discussing various options for a future funding source for water and sewer capital projects. Village Administrator Tomasoski referenced the deficits in some of the water and sewer five-year capital fund plans as well as highlighting the Board’s desire to use any General Fund surplus to be earmarked for a new Village Hall. There was general discussion from Mayor Fleischer and the Board on this topic. The Board directed Village staff to present this topic at a future work session and expressed their desire to have all options evaluated as part of this process.

There being no further business to bring before the Mayor and Village Board of Trustees, Mayor Fleischer adjourned the work session at 9:07 p.m.

VILLAGE BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, April 8, 2024

CALL TO ORDER

Mayor Fleischer called the Village Board of Trustees work session to order at 7:31 p.m.

ROLL CALL

The following Trustees were present:

Rob Dauphinais
Debbie Engler
Melissa Fedora
Terry G. Germany
George J. Metanias
Terence Smith

Also present were the following: Deputy Clerk Kathleen Pyznarski; Village Administrator John Tomazoski; Finance Director Nathan Pasbrig; Assistant Village Administrator Greg Anderson; Village Attorney/Human Resources Director Carl Buck; Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Community Development Director Brent Cann

Mokena Crossings Subdivision: Special Use Permit/Planned Unit Development Amendment Request

Community Development Director Brent Cann presented the following item:

Special Use Permit/Planned Unit Development Amendment Request–
Concept Review

Mokena Crossings – 9972-9998 190th Street

Village Board Work Session
April 8, 2024

Request

Applicant
John Olivieri

Location
9972-9998 190th Street

Background
Agreement Executed August 12, 2002

Request
Seeking support for site building and parking amendment



150

Background

Annexation Agreement (2002) – Special Use Permit for a Planned Unit Development – August 12, 2002

- Approval for Original Special Use Permit for a Planned Unit Development
 - 44 Acre Development

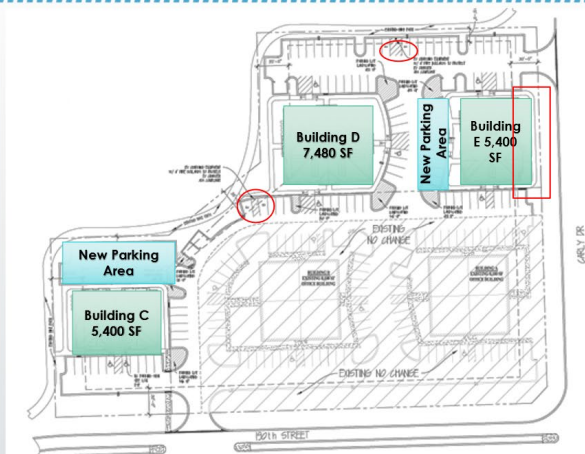
Special Use Permit for a Planned Unit Development Amendment (2024)

- Amendment to S.U.P/P.U.D.
 - Construct Final Three (3) Buildings on Original Lot 4
 - Seeking Side Yard Setback Variance of 12' – Reducing Side Yard Setback from 30' to 18'

Existing 2002 Site Plan



Proposed Site Plan



2024 Proposed Building Elevations



- Proposed Building Elevations
 - Exterior Finish to Match Adjacent Buildings in the Development – Red Face Brick with Hardiboard Siding (Shell White Color)
 - Asphalt Shingle Roof Proposed – Owens Corning Duration (Black Stable Color)

Parking Analysis

2024 PARKING ANALYSIS

Propose Parking

Proposed Use	Zoning Code	Parking Provided	Parking Required
Offices	1 space / 250 sq./ft gross floor area	108 spaces	74 spaces

- Per Zoning Ordinance 9-16-7
- Offices Require 1 Space per 250 SF of Gross Floor Area
- $18,280 \text{ SF} / 250 \text{ SF} = 74 \text{ Spaces}$
- 108 Spaces Provided
 - 96 Standard Spaces
 - 8 ADA Accessible Spaces
 - 4 EV Charger Station Spaces

Amendment Summary

- Proposing Three (3) Buildings– Slightly Smaller Than Original (Reducing Density)
- Proposing Two (2) New Parking Locations
- Proposing Four (4) EV Charger Stations
- Building Elevations Consistent and Compliant with Existing Buildings
- Seeking Relief on the Side Yard Setback for Building E– Reduced From 30' to 18'

Board Direction

1. Does the Board have any questions or concerns regarding the proposed plan?

2. Does the Board support moving the amendment forward to the Planning Commission?

Petitioner John Olivieri was in the audience and Mayor Fleischer asked him if there was anything additional he would like to add to the presentation.

Mr. Olivieri stated that based on the original site plan, he assumed the side yard setback for Building E was already an approved variance. However, he understands the need to amend the agreement.

Discussion:

Trustee Fedora stated Mr. Olivieri builds quality buildings.

Trustee Metanias stated Mr. Olivieri builds quality buildings and would rather have the additional parking than larger buildings.

Mayor Fleischer thanked the petitioner for providing adequate parking and having no parking issues.

The Board majority recommended moving the project forward to the Planning Commission.

Olivieri Business Park: Special Use Permit/Planned Unit Development Amendment Request
Community Development Director Brent Cann presented the following item:

Special Use Permit/Planned Unit
Development Amendment Request–
Concept Review

Olivieri Business Park Phase I– 10076-10102 W.
190th Place

Village Board Work Session
April 8, 2024

Request

Applicant
John Olivieri

Location
10076-10102 W. 190th Place

Background
Agreement Executed March 22, 2004

Request
Seeking support for Lot 4 building and parking amendment



Background

Annexation Agreement (2004) – Special Use Permit for a Planned Unit Development – March 22, 2004

- Approval for Original Special Use Permit for a Planned Unit Development
 - Olivieri Business Park (Phase I)
 - 14 Buildings

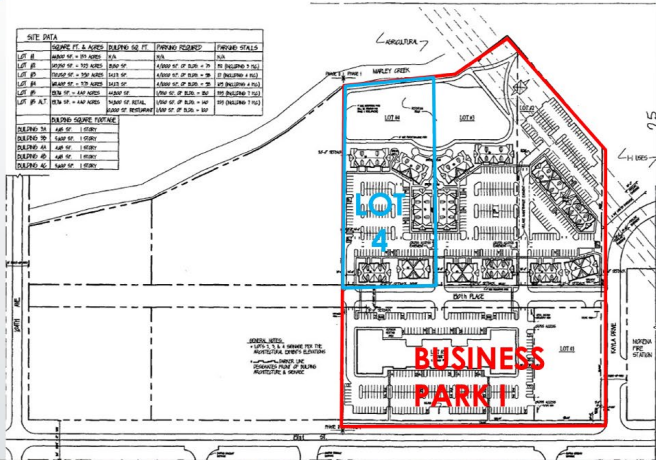
Annexation Agreement (2008) – Special Use Permit for a Planned Unit Development – January 14, 2008

- Approval for Original Special Use Permit for a Planned Unit Development
 - Olivieri Business Park II
 - Tap On Fee Waiver for Lot 4 of Phase I (3 years and 8 mos remaining)

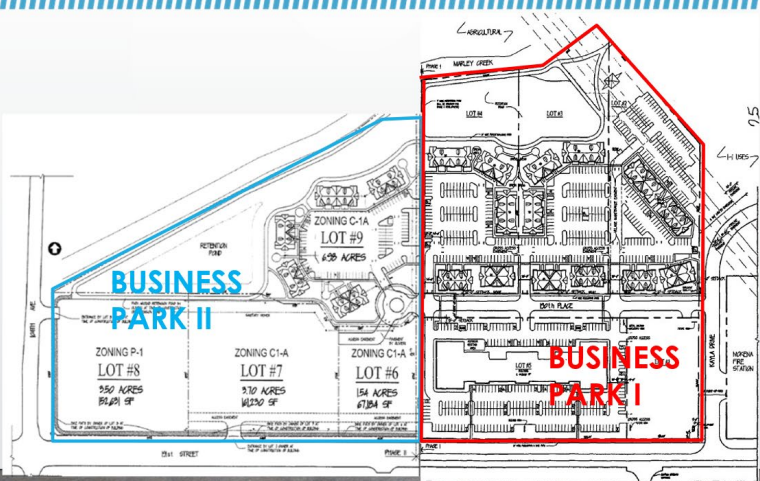
Special Use Permit for a Planned Unit Development Amendment (2024)

- Amendment to S.U.P/P.U.D.
 - 11 Buildings and Parking Layout Modifications

Existing 2004 Site Plan



Existing 2004 and 2008 Site Plans



2004 vs 2024 Lot 4 Proposed Site Plan

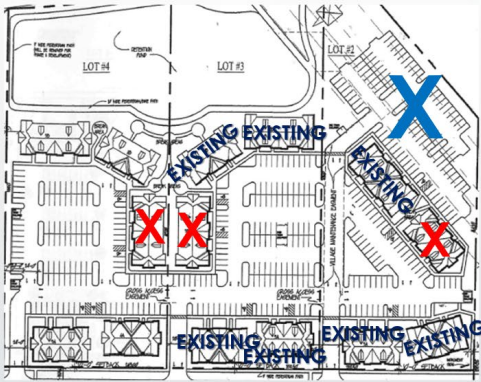
- 2004 Lot 4 Site Plan



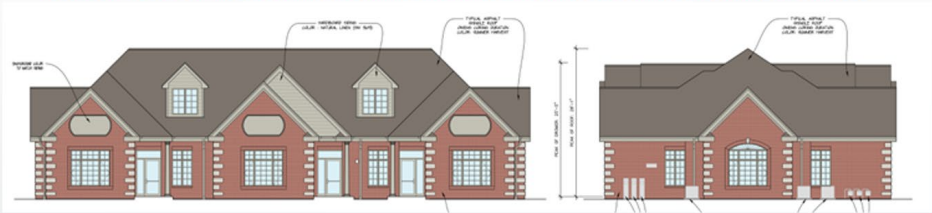
- 2024 Lot 4 Site Plan



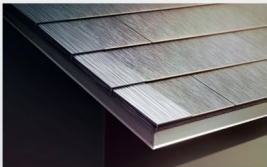
Olivieri Business Park I Site Plan



2024 Proposed Building Elevations



- Proposed Building Elevations
 - Exterior Finish to Match Adjacent Buildings in the Development – Red Face Brick with Hardiboard Siding (Natural Linen Color)
 - Solar “Shingle” Roofing Material Proposed – Comprised of Glass and Steel



Parking Analysis

2024 PARKING ANALYSIS

Lot 4 Parking

Proposed Use	Zoning Code	Parking Required	Parking Provided
Offices	1 space / 250 sq./ft gross floor area	104 spaces	115 spaces

Overall Lots 2, 3 & 4 Parking

Original Agreement Required	Existing Site Provided	Proposed Amendment Provided
269 Spaces 269 TOTAL	(174 spaces + 7 ADA) 181 TOTAL	(181 existing + 115 proposed) 296 TOTAL

- Per Zoning Ordinance 9-16-7
- Offices Require 1 Space per 250 SF of Gross Floor Area
- 25,840 SF / 250 SF = 104 Spaces
- 115 Spaces Provided
 - 103 Standard Spaces
 - 6 ADA Accessible Spaces
 - 6 EV Charger Station Spaces

Amendment Summary

- Eliminating Three (3) Buildings
- Proposing Six (6) EV Charger Stations
- Proposing Solar Panel Shingles
- Constructing Two (2) Buildings – Start 2024
- Constructing Two (2) Foundations –Start 2024
 - Completing Two (2) Foundation Only Buildings to Match the 2008 Economic Incentive Agreement – roughly 3 years and 8 months remain

Board Direction

1. Does the Board have any questions or concerns regarding the proposed plan?
2. Does the Board support moving the amendment forward to the Planning Commission?

Petitioner John Olivieri was in the audience and Mayor Fleischer asked him if there was anything additional he would like to add to the presentation.

Mr. Olivieri stated that the economic incentive agreement was put in place with the Village in cooperation with the Village purchasing property at a discounted rate for the Police Station.

Mr. Olivieri also stated that he chose to eliminate buildings to improve density and provide adequate parking to differentiate himself from competitors. He also discussed the solar shingles and provided that if the lead time works out; he would like to include those in the construction of the final four buildings. He indicated the shingles should last approximately 30 years.

Discussion:

Trustee Dauphinais asked which buildings would be constructed first and if any other communities have solar shingles.

Mr. Olivieri stated the rear buildings would be constructed first with the front buildings constructed next.

Trustee Metanias asked when the two foundation only buildings would be completed? He also asked how the EV Charger Stations would be utilized and by whom.

Mr. Olivieri stated the buildings would be constructed as soon as possible.

Village Attorney/Human Resources Director Carl Buck stated the construction would be tied to the timing of the economic incentive agreement, approximately 3 years and 8 months from today.

Mr. Olivieri stated that the EV Charger Stations could be used by anyone by way of a credit card, but that non-tenants would pay a slightly higher rate than tenants.

Trustee Engler spoke in support of the project.

Mayor Fleischer thanked the petitioner for adding the EV Charger Stations.

Mr. Olivieri stated that he had installed EV Charger Stations at the Highpoint Development in Mokena as well.

The Board majority recommended moving the project forward to the Planning Commission.

Fiscal Year 2025 Budget: Holiday Decorations

Director of Public Works Jim Kulesa presented the following item:

Village of Mokena

2024 Holiday Decorations Options



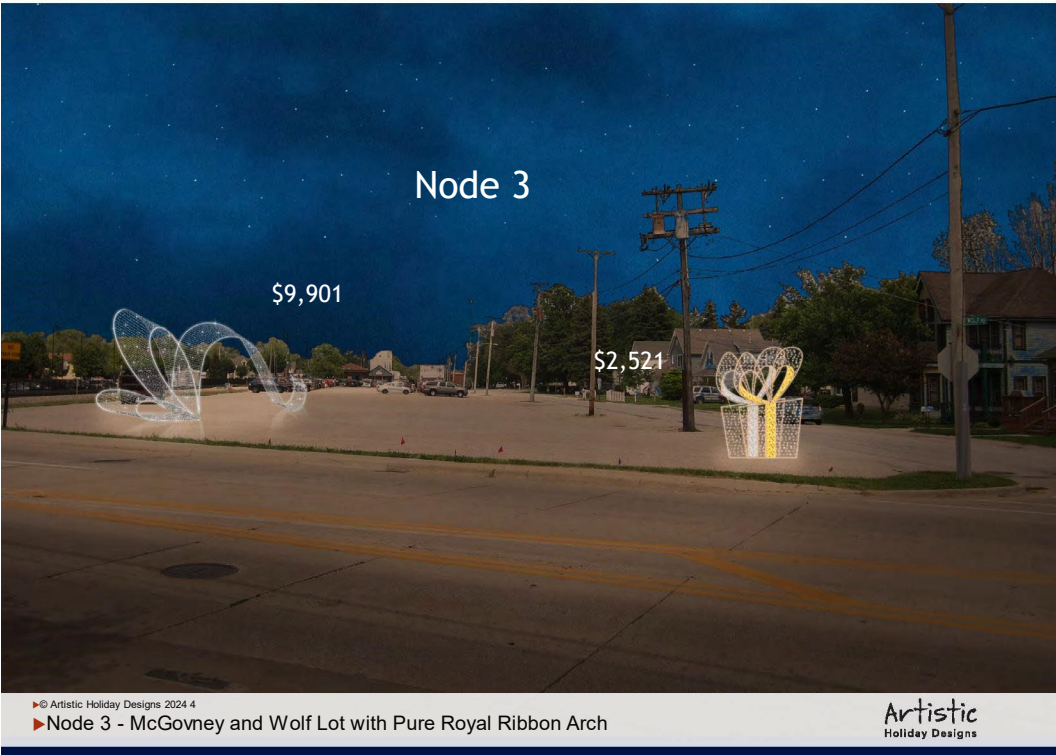
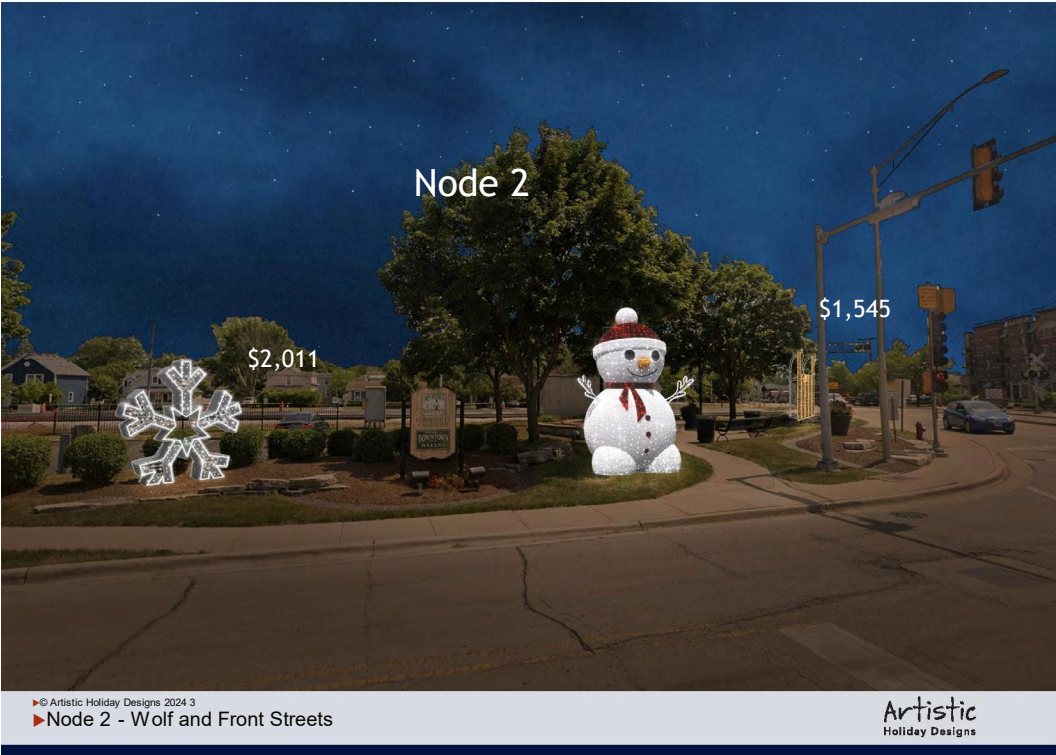
Node 1

\$10,141

\$3,916

►© Artistic Holiday Designs 2024 2
►Node 1 - Metra Station

Artistic
Holiday Designs



Node 3

\$11,835



►© Artistic Holiday Designs 2024 5

►Node 3 - McGovney and Wolf Lot with Mirrored Starburst

Artistic
Holiday Designs



\$3,017



\$1,416



\$927

►McGingerbreadMan
►H 0.20ft x W 0.30ft x L 0.90ft

Artistic
Holiday Designs

► FY25 Budget \$20,000

► Option 1

- Node 1 Gingerbread House, Trumpet Solider and Gingerbread man \$13,000
- Node 2 Village Owned Snowman and 3D Gold Sled \$1,600
- Node 3 Snowflake and 3D Enchanted Giftbox \$5,000
- Estimated Cost \$19,600 after discount



Artistic
Holiday Designs



► FY25 Budget \$20,000

► Option 2

- Node 1 Gingerbread House and Trumpet Solider \$12,600
- Node 2 Village Owned Snowman
- Node 3 2D/3D Gingerbread Man and 2D/3D Enchanted Giftbox \$7,000
- Estimated Cost \$19,600 after discount



Artistic
Holiday Designs



Board Direction

- ▶ Should we continue with the \$20,000 budget
 - ▶ Node 1 (Wolf and Front St)
 - ▶ Node 2 (Front and Mokena St)
 - ▶ Node 3 (Wolf and McGovney St)
- ▶ Is there a preference of Option 1 versus Option 2

Discussion:

Director of Public Works Kulesa reviewed the options for 2024 Holiday decorations. He also shared that Artistic Holiday Design has a discount of 25% at the \$25,000 level and was able to negotiate this down to the \$20,000 level.

Trustee Engler asked if there were other options than the gingerbread house. Director of Public Works Kulesa stated there were, but many of the sit-down options were decorations the Village has used in the past. He further stated that all the proposed options were not guaranteed and were based on stock availability.

Mayor Fleischer questioned the Board about the \$20,000 amount and asked if the budget should be increased. Trustee Metanias stated the \$20,000 budget amount was adequate and with the 20% discount it would give us more than last year. The rest of the Board members agreed.

Trustee Fedora asked about the positioning of the snowman. Director of Public Works Kulesa confirmed it would go in the same location as last year at node 1. Trustee Fedora also asked if the snowman could be cleaned because it was very dirty. Director of Public Works Kulesa said he was unsure but would check. Director of Public Works Kulesa also stated if it were not possible, the Board would have to consider purchasing a new one or leasing one in the future.

Trustee Fedora suggested the Board consider color-changing string lights similar to the lights that zigzagged down Front Street. That way they could be left up all year and would be used for different events, including food trucks days through the summer. The Board concurred and Director of Public Works Kulesa said he would look into the possibility.

Trustee Engler discussed the possibility of snowflakes on poles being expanded down Wolf Road. Village Administrator Tomasoski said this was looked into in the past and the electrical connection was not set up. Village Administrator Tomasoski asked if Director of Public Works Kulesa could evaluate capability and cost. Director of Public Works Kulesa said we were considering expanding the snowflakes on Front Street from Mokena Street east to Division Street. Village Administrator Tomasoski said to explore going east of Wolf Road down to the English Garden. Director of Public Works Kulesa said we did this last year for the summer flowerpots and would explore the possibility.

The Board approved option 1 with an estimated cost of \$19,600 after discount (with delivery and install) and agreed to spend up to the \$20,000 Fiscal Year 25 budgeted amount.

There being no further business to bring before the Mayor and Village Board of Trustees, Mayor Fleischer adjourned the work session at 8:06 p.m.

VILLAGE BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, May 13, 2024

CALL TO ORDER

Mayor Pro Tem Metanias called the Village Board of Trustees work session to order at 7:49 p.m.

ROLL CALL

The following Trustees were present:

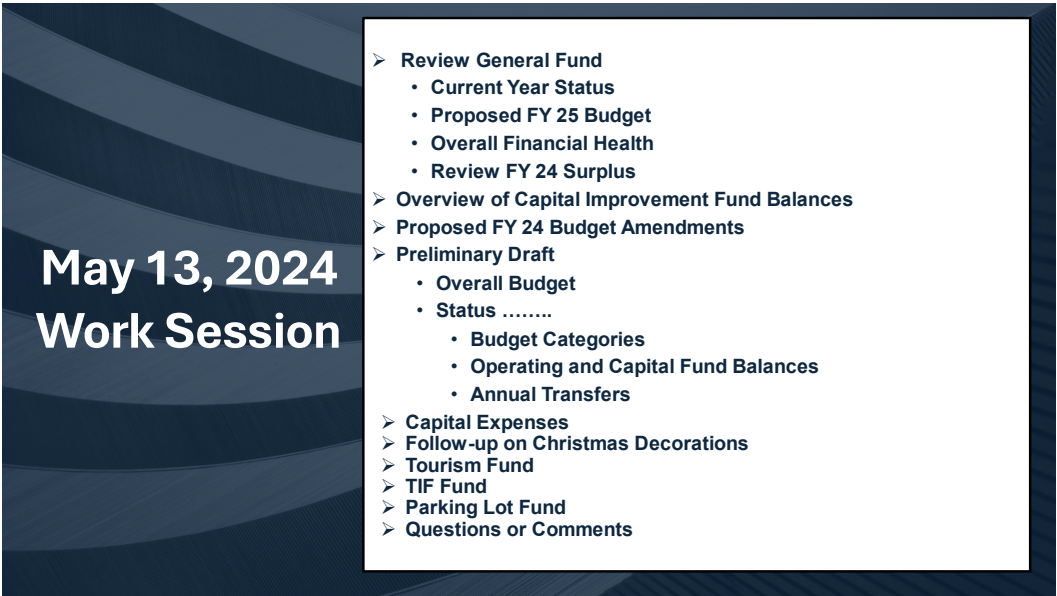
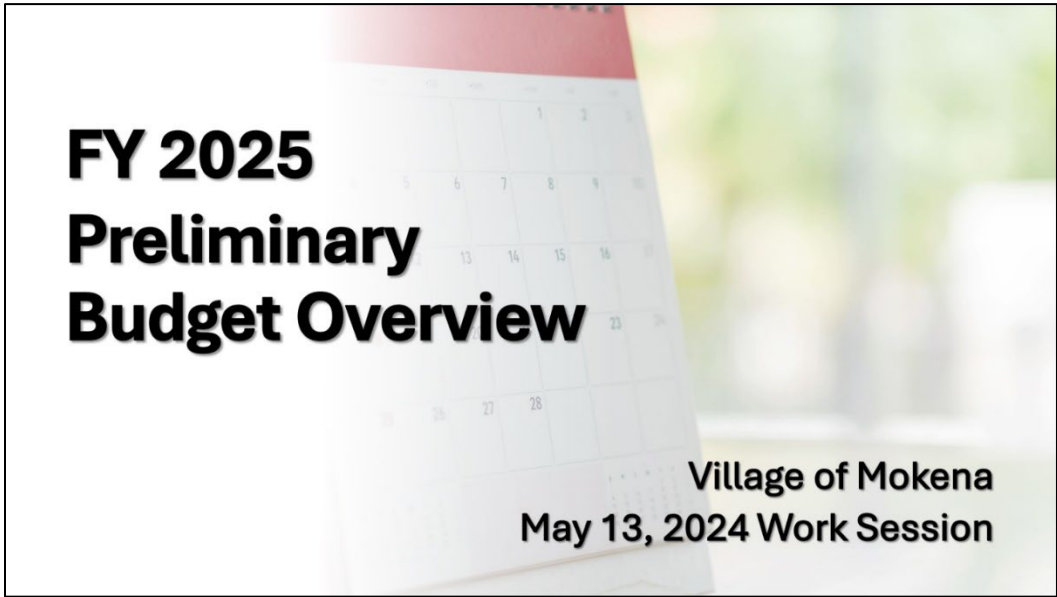
Rob Dauphinais
Debbie Engler
Melissa Fedora
Terry G. Germany
George J. Metanias (Mayor Pro Tem)
Terence Smith

Absent: Mayor Frank A. Fleischer

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Finance Director Nathan Pasbrig; Village Attorney/Human Resources Director Carl Buck; Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Community Development Director Brent Cann

Fiscal Year 2025 Budget Overview

Village Administrator John Tomasoski presented the following item:



FY 24 (Current Year)

	Budgeted	Anticipated	Difference	
FY 24 Revenues	\$ 15,925,622	\$ 17,243,516	\$ 1,317,894	
FY 24 Expenditures	16,648,951	15,768,475	880,476	
Ending FY 23			1,130,015	
FY 24 Net Positive Operating Results			3,328,385	
Adjust Fund Balance			(638,858)	*
Total Transfer			\$ 2,689,527	**

* Surplus left in General Fund to keep 33% ending fund balance

** Surplus is proposed to be transferred to Municipal Facilities

Police Station Promissory Note


- In June 2022, the Board authorized an ordinance to issue a \$4.75M Promissory Note for the remainder of the Police Station funding
- Eight-year note with a call date of July 30, 2024



Police Station Promissory Note Upcoming Payments

Fiscal Year	Principal	Interest	Total Payment	Interest Rate
2025	\$ 550,000	\$ 123,307	\$ 673,307	2.85%
2026	565,000	107,164	672,164	2.94%
2027	580,000	90,071	670,071	3.03%
2028	600,000	71,984	671,984	3.10%
2029	620,000	52,795	672,795	3.19%
2030	640,000	32,442	672,442	3.27%
2031	66,000	10,989	76,989	3.33%
Total	\$ 3,621,000	\$ 488,752	\$ 4,109,752	

Strategy for Police Station Promissory Note



Old Plank Trail Bank interest income rate at 4/30/2024

5.4%

FY23 Surplus transferred to Municipal Facility

Proposed FY24 Surplus transferred to Municipal Facility

Total surplus transferred to Municipal Facility

\$ 3,000,102

2,689,527

\$ 5,689,629

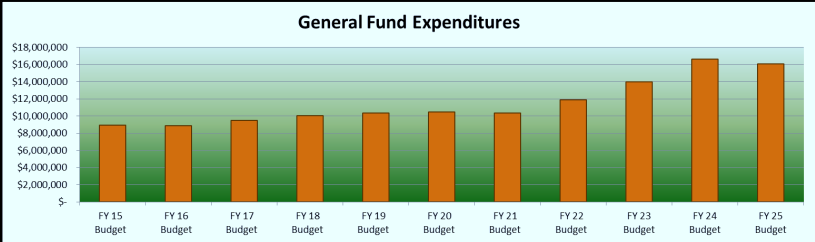
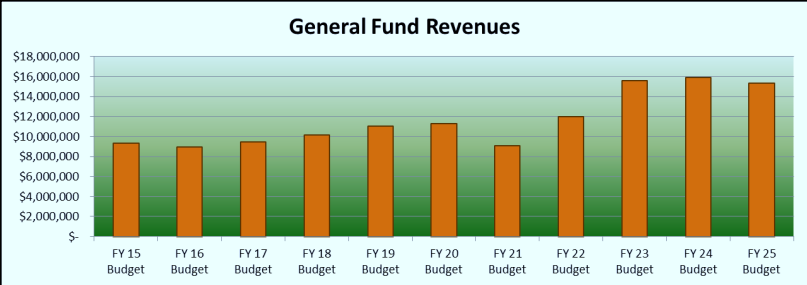
General Fund Revenue Summary

- Tax revenue decreased by \$597k or 3.75%.
- Sales tax decrease \$1.1MM or 11.02%.
- Income tax increased \$155K or 10.03% (includes budgeting for only 50% of LGDF).
- Building permits increased based on new rates approved at January 8, 2024 Board of Trustee Meeting

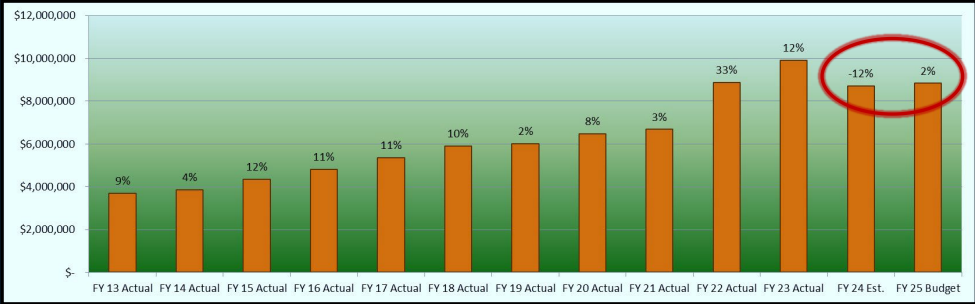
	Actual Fiscal '22	Actual Fiscal '23	Budget Fiscal '24	Anticipated Fiscal '24	Dept. Req. Fiscal '25	Amount Change	% of Change
Revenues:							
Taxes	\$ 14,771,625	\$ 15,801,216	\$ 14,121,357	\$ 14,665,320	\$ 13,357,452	\$ (763,905)	-5.41%
Licenses	707,059	723,147	684,625	680,726	676,244	(8,381)	-1.22%
Permits	188,549	118,843	127,100	173,672	239,625	112,525	88.53%
Intergovernmental Revenue - State	1,371,665	1,371,665	-	-	60,000	60,000	100.00%
Intergovernmental Revenue - Local	205,659	205,659	205,659	205,659	205,659	-	0.00%
Exaction Fees	7,601	8,196	48,149	12,984	27,000	(21,149)	-43.92%
Fines	110,172	184,102	122,900	125,374	122,900	-	0.00%
Other Revenue	486,968	946,062	615,832	1,379,781	639,613	23,781	3.86%
Total Revenue	\$ 17,849,298	\$ 19,358,890	\$ 15,925,622	\$ 17,243,516	\$ 15,328,493	\$ (597,129)	-3.75%

General Fund Expenditure Summary

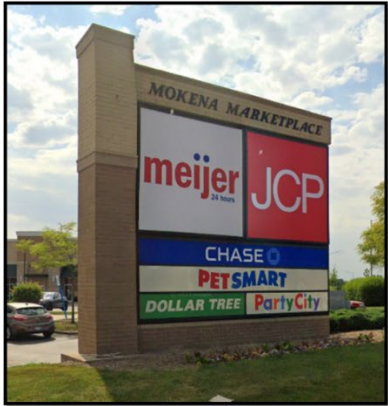
Appropriations	Actual Fiscal '22	Actual Fiscal '23	Budget Fiscal '24	Anticipated Fiscal '24	Dept. Req. Fiscal '25	Amount Change	% of Change
Legislative	\$ 107,924	\$ 85,756	\$ 118,957	\$ 99,573	\$ 145,400	\$ 26,443	22.23%
Administrative	9,172,910	8,222,851	5,495,941	8,036,081	4,410,167	(1,085,774)	-19.76%
Fire & Police Commission	33,047	23,198	43,350	18,692	45,400	2,050	4.73%
Police Department	5,228,192	5,889,063	6,270,632	6,316,842	6,979,177	708,545	11.30%
Community Development	741,715	720,923	1,155,913	935,105	1,068,580	(87,333)	-7.56%
Village Clerk	8,587	9,014	13,352	11,278	15,105	1,753	13.13%
Street Department	1,640,554	2,132,626	2,814,175	2,363,858	2,729,730	(84,445)	-3.00%
Buildings & Grounds Department	359,886	451,024	626,769	597,205	540,040	(86,729)	-13.84%
Cable TV Commission	13,044	13,529	17,814	11,131	17,639	(175)	-0.98%
E.S.D.A. Department	45,590	46,212	92,048	68,238	99,751	7,703	8.37%
Total Appropriations	\$ 17,351,449	\$ 17,594,196	\$ 16,648,951	\$ 18,458,003	\$ 16,050,989	\$ (597,962)	-3.59%



Changes in 1% Sales Tax



Mokena Marketplace



- Started in July 2008
- Board approved final payment of \$557,496 at the November 13, 2024 Board Meeting.
- No further payments will be made.

Altorfer Industries, Inc.



- Started in January 2020.
- Expires in December 2035 or when total payments reach \$2M.
- Total payments made to date is \$733,490.
- Based on current trends, total payments will reach \$2M in the next 3-4 years.

Corporate Corridors North



- Board approved two agreements.
- First agreement started in December 2007 and expired in November 2022.
- Second agreement started in March 2019 and will expire in April 2034.
- Last payment on the first agreement was in April 2023 for \$360,110.
- The first payment on the second agreement will be made in July 2024.

Municipal Parking Capital Improvements

	Cost
Therafin (work completed in June & July 2023)	\$ 156,523
Hickory Creek - Phase 1 (work completed in August & September 2023)	413,391
Hickory Creek - Phase 2 (work completed in April & May 2024)	575,000 *
Total	<u>\$ 1,144,914 **</u>

* Budgeted amount. All invoices have not been received.
** 100% of this amount was transferred from General Fund.

FUND BALANCES IN ESCROW ACCOUNTS				
Accounts	Begin FY '24	Begin FY '25	Ending FY '25	Purpose
Municipal Parking Facilities (Restricted)	\$ 688,455	\$ 309,366	\$ 272,366	improvements to the municipal parking facilities. Funds escrowed through transferred parking lot fees and transfers from General Fund.
Water Improvements (General Restrictions for Water Related Issues)				Funds escrowed through connection fees, operating transfers, contributions and interest. The fund is established specifically to be utilized for water related expenditures which include, Oak Lawn debt and lake water joint system maintenance (Mokena and New Lenox).
(1) Regional Water System	3,301,562	4,363,050	4,182,709	
(2) Joint System	326,720	340,909	306,684	
Total Water Improvement	3,628,282	4,703,959	4,489,393	
Municipal Facilities	16,611,717	9,101,024	7,260,774	Facility improvements / major upkeep can be funded through this account. This account has also been utilized to fund land acquisitions and facility expansions.
General Infrastructure (Transportation Projects)	7,768,322	7,741,886	5,511,082	This account is available for road and other infrastructure projects and costs based on pending needs of the Village. The ¼% sales tax provides revenue for this fund.
Total	\$ 28,696,776	\$ 21,856,235	\$ 17,533,615	

SUMMARY

Fiscal 2024 Budget Amendments

Fund Name	Budgeted Amount	Proposed Amendment	Reason / Funding Source
General Fund	\$ 16,648,951	\$ 18,608,003 \$ 1,959,052	Additional Costs / Additional Revenue
Crossing Guard	\$ 31,332	\$ 32,439 \$ 1,107	Additional Costs / Additional Revenue
Motor Fuel Tax	\$ 1,370,820	\$ 2,224,344 \$ 853,524	Additional Costs / Rebuild Illinois Funds
Refuse Fund	\$ 1,757,453	\$ 1,827,239 \$ 69,786	Additional Costs / Additional Revenue
Water / Sewer Fund	\$ 8,679,789	\$ 8,745,467 \$ 65,678	Additional Costs / Additional Revenue
Water Capital	\$ 463,850	\$ 758,965 \$ 295,115	Additional Costs

Proposed
FY 2025
Budget
Summary

	Fund Name	Opening Fund Balance	Revenue	Expenses	Ending Fund Balance
1	General	\$ 6,019,323	\$ 15,328,493	\$ 16,050,988	\$ 5,296,828
2	Audit	17,503	11,750	11,600	17,653
4	Performance Bond	919,296	88,000	613,000	394,296
5	Tourism	654,206	183,000	179,037	658,169
6	Special Tax Allocation	506,921	85,493	159,120	433,294
7	School Crossing Guard	37,413	25,800	37,140	26,072
8	IMRF/FICA/MC Contribution	794,489	976,684	1,036,037	735,136
9	Police Pension	30,192,710	3,101,138	1,466,492	31,827,356
11	Motor Fuel Tax	3,450,163	941,073	1,967,560	2,423,676
15	Refuse	252,955	1,851,740	1,858,932	245,763
16	Water & Sewer	3,071,772	8,377,058	9,186,534	2,262,297
17	Municipal Parking Lot	344,198	184,840	173,497	355,542
19	Sewer System Capital Improv.	1,865,984	88,040	835,844	1,118,180
20	Water System Capital Improv.	1,973,888	233,620	1,399,850	807,658
21	Sewer Plant Replacement	1,248,813	160,000	1,406,000	2,813
22	Plant Expansion	990,447	9,904	700,000	300,351
23	Capital Improvement, Repair and Replacement	21,856,235	5,403,669	9,726,289	17,533,615
	Totals	\$ 74,196,316	\$ 37,050,301	\$ 46,807,920	\$ 64,438,697

Budget
Summary By
Category

	FY 24 Budget	FY 25 Budget	\$ Increase/ (Decrease)	% Change
Revenues:				
Taxes	\$ 21,404,792	\$ 20,235,398	\$ (1,169,394)	-5.46%
Fines	\$ 122,900	\$ 122,900	-	0.00%
License / Permits	\$ 811,725	\$ 915,869	104,144	12.83%
Service Charge	\$ 10,234,442	\$ 10,540,606	306,164	2.99%
Grants / Transfers	\$ 205,659	\$ 265,659	60,000	29.17%
Development	\$ 952,264	\$ 732,735	(219,529)	-23.05%
Other	\$ 4,791,351	\$ 4,237,135	(554,216)	-11.57%
Total Revenues	\$ 38,523,133	\$ 37,050,302	\$ (1,472,831)	-3.82%
	FY 24 Budget	FY 25 Budget	\$ Increase/ (Decrease)	% Change
Expenditures:				
Personal Service	\$ 13,415,229	\$ 14,619,138	\$ 1,203,909	8.97%
Commodities	\$ 2,504,772	\$ 2,627,767	122,995	4.91%
Contractual Service	\$ 14,228,460	\$ 14,191,692	(36,768)	-0.26%
Capital Outlay	\$ 21,687,230	\$ 13,081,031	(8,606,199)	-39.68%
Other Expenditures	\$ 800,000	\$ 800,000	-	0.00%
Transfers	\$ 2,129,986	\$ 1,463,292	(666,694)	-31.30%
Total Expenditures	\$ 54,765,677	\$ 46,782,920	\$ (7,982,757)	-14.58%

OPERATING FUND BALANCES

Fund	Beginning FY 2024	Beginning FY 2025	Ending FY 2025	Recommended Amount	Variance	Actual %
General	\$ 7,233,808	\$ 6,019,323	\$ 5,296,828	\$ 5,296,826	\$ 2	33%
Water	\$ 2,317,216	\$ 2,152,005	\$ 1,645,601	\$ 1,636,529	\$ 9,072	25%
Sewer	\$ 1,069,795	\$ 919,768	\$ 616,695	\$ 660,105	\$ (43,410)	23%
Parking Lot	\$ 241,779	\$ 344,198	\$ 355,542	\$ 43,374	\$ 312,168	205%

CAPITAL RESERVE FUND BALANCE

Fund	Beginning FY 2024	Beginning FY 2025	Ending FY 2025
Water System Capital	\$ 2,292,902	\$ 1,973,888	\$ 807,658
Sewer System Capital	\$ 1,931,730	\$ 1,865,984	\$ 1,118,180
Sewer Plant Replacement	\$ 1,275,482	\$ 1,248,813	\$ 2,813
Sewer Plant Expansion	\$ 1,686,494	\$ 990,447	\$ 300,351
Capital Impr., Repair, Replacement	\$ 28,696,776	\$ 19,277,708	\$ 14,955,088
Total	\$ 35,883,384	\$ 25,356,839	\$ 17,184,089
Change			\$ (8,172,750)

FISCAL 2024 TRANSFERS

Fund From	Fund To	Purpose	Budgeted	Proposed
General	Capital Improvement	Transfer for Municipal Facilities	\$ -	\$ 2,689,527
General	Capital Improvement	Transfer for Municipal Parking	575,000	575,000
General	Capital Improvement	Transfer to Municipal Parking	725,001	725,001
Performance Bond	General	Transfer Interest Earnings	13,000	57,719
Refuse	General	Interfund Service Charge	44,989	44,989
Water	General	Interfund Service Charge	80,335	80,335
Water	Capital Improvement	Lake Water Joint System Costs	50,000	50,000
Water	Capital Improvement	Regional Water System Debt	596,985	596,985
Sewer	General	Interfund Service Charge	80,335	80,335
Water System Capital	Capital Improvement	Water Improvements	150,000	150,000
Total			\$ 2,315,645	\$ 5,049,891

FISCAL 2025 TRANSFERS			
Fund From	Fund To	Purpose	Amount
General	Capital Improvement	Transfer to Municipal Facilities	\$ 673,307
Performance Bond	General	Transfer Interest Earnings	13,000
Refuse	General	Interfund Service Charge	44,989
Water	General	Interfund Service Charge	80,335
Water	Capital Improvement	Lake Water Joint System Costs	50,000
Water	Capital Improvement	Regional Water System Debt	596,985
Sewer	General	Interfund Service Charge	80,335
Total			\$ 1,538,951


Additional Items Budgeted in FY 25 General Fund

- Comprehensive Plan - \$135K
 - Sign & Façade Program - \$55K
 - Façade Grants - \$10K
 - Sign Grants - \$1K
 - Village-Wide Software - \$275K
 - State of the Village - \$17,500 *
- * \$15,000 proposed revenue



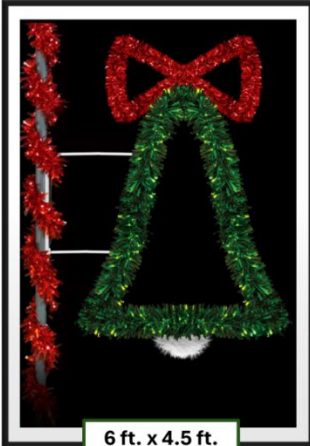
Capital Equipment Summary			
Equipment	Department	Fund	Proposed
Board Tablets	Legislative	General	\$ 10,500
Village Hall Security Cameras	All Departments	General	30,000
Speed Trailer	Police	General	15,000
Drones	Police	General	25,000
Zero Turn Mower	Building & Grounds	General	15,000
Front Street LED Lights	Tourism	Tourism	25,000
Francis Tower Station Doors	Water	Water	5,000
Door Replacements at WWTP, lift, pump stations	Sewer	Sewer	60,000
Sewer line inspection cameras	Sewer	Sewer Capital	20,544
Total			\$ 206,044

Lighted Stocking



8ft.
\$570.00

Lighted Bell with Garland



6 ft. x 4.5 ft.
\$371.25

Santa



5 ft. x 8 ft.
\$1,020.00

Garland Top Hat Snowman



6ft.
\$817.50

Stocking with Candy Canes




5 ft.
\$349.50

Candle



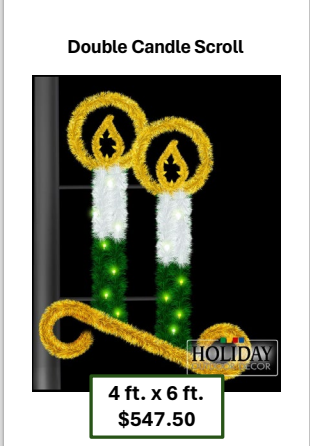
5 ft.
\$375.75

Christmas Tree with Bow



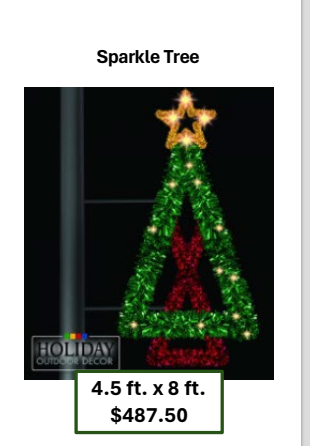
\$408.75 (6ft.) -
\$621.00 (8 ft.)

Double Candle Scroll



4 ft. x 6 ft.
\$547.50

Sparkle Tree



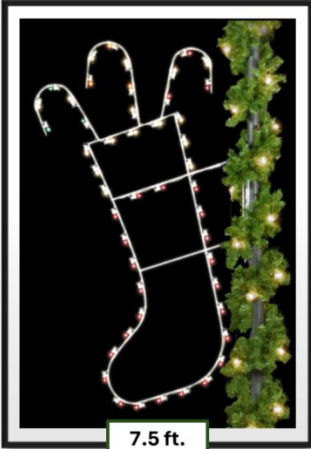
4.5 ft. x 8 ft.
\$487.50

Christmas Candle



6 ft.
\$390.75

Christmas Stocking




7.5 ft.
\$431.25

Candy Cane Outline



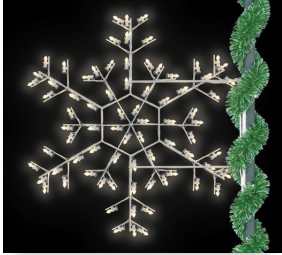
5 ft.
\$349.50

Snowboy Face



5 ft. x. 6 ft.
\$720.00

Prairie Crystal Snowflake




5 ft.
\$581.25

ELECTRICITY

Cost to convert poles:
≈ \$1,400

Total cost for 11 poles:
≈ \$23,000



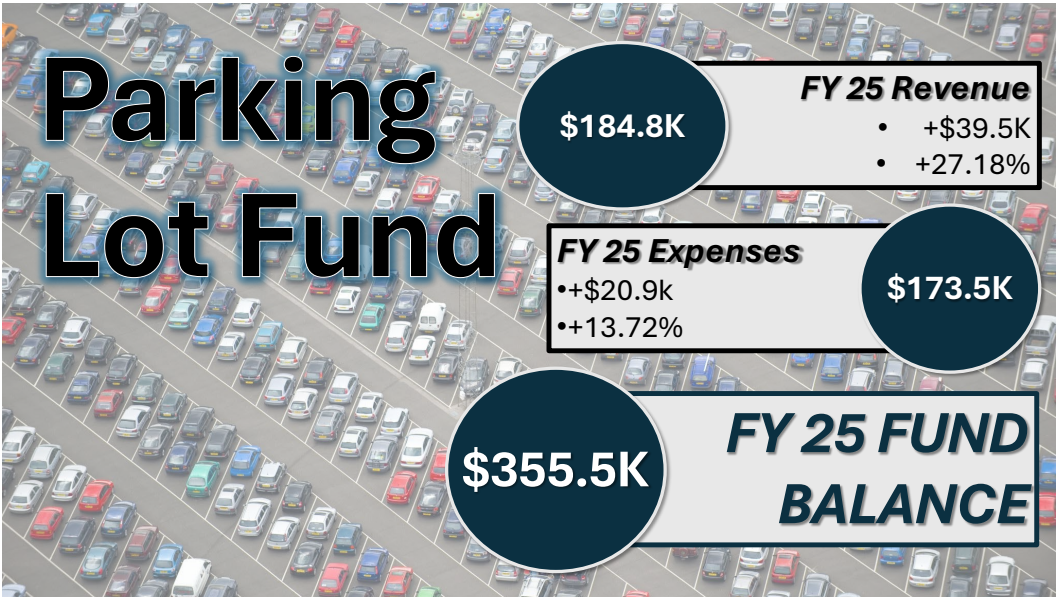
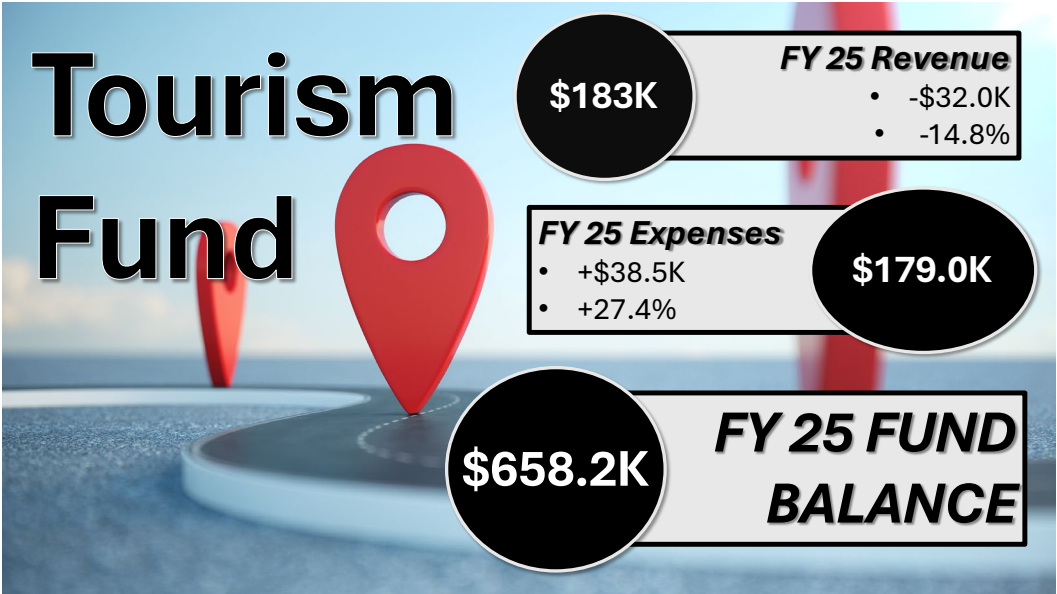
Plant Replacement Fund Update

➤ Originally shown with an ending fund balance of -\$102,922 at March 11th Work Session

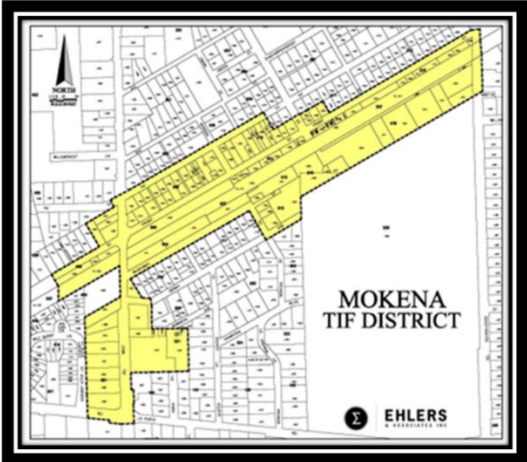
➤ Propose to fund negative balance with transfer from Capital Improvement Infrastructure Fund of \$130k

➤ With expenditure changes, this will provide the fund with a balance of \$2,813

Facility Improvement Summary		
Facility Improvements	Fund	Proposed
Replace garage trench floor drain inside Ken Heim Facility	General	\$ 25,000
WWTP Building 85 LED Lighting	Sewer Plant Replacement	30,000
WWTP fire alarm upgrade	Sewer Plant Replacement	20,000
Total		\$ 75,000



SPECIAL TAX ALLOCATION Fund (TIF)



\$85.5K *FY 25 Revenue*

- +\$5.5K
- +6.94%

\$158.9K *FY 25 Expenses*

- +\$129.8K
- +442.6%

\$433.3K *FY 25 FUND BALANCE*

Policy Decisions

- \$2.69M transfer for Municipal Facilities?
- Concur with capital and facility improvements?
- Agree with the strategy for Police Station Promissory Note?
- Questions or comments on any budget items?



Next Steps:

- June 10, 2024 Board of Trustees meeting
 - Public Hearing and approval of final FY25 budget
 - Approve the water and sewer ordinances
 - Approve tap-on fees
- June 24, 2024 Board of Trustees meeting
 - Approve final FY24 budget amendments



Discussion:

Mayor Pro Tem Metanias agreed with the transfer of \$2.69M to the Municipal Facilities. He asked if Food Trucks expenses could be taken from the Tourism Fund. Village Administrator Tomasoski indicated Trustee Engler and Finance Director Nathan Pasbrig are working together to have entertainment expenses come from this fund along with Public Works overtime. Mayor Pro Tem Metanias asked why the Village is doing a State of the Village as this hasn’t been done in the past twelve years and believes the Village should wait until after the Comprehensive Plan is completed.

Trustee Engler agreed with the recommended transfer of \$2.69M to the Municipal Facilities. She agreed with Mayor Pro Tem Metanias regarding the State of the Village. Regarding Christmas decorations, she indicated no fluffy white-stuff and recommended the Christmas Tree with Bow. In addition, the Christmas Trees and Snowflakes should alternate on the poles.

Trustee Dauphinais agreed with the Christmas Tree with Bow and with the recommended transfer to the Municipal Facilities. He asked why the Village’s overall expenses are greater than revenue. Village Administrator Tomasoski indicated there are two factors: 1) the Village’s conserve approach to the budget where Village staff estimated revenues a little low and the expenses a little high, and 2) completing large capital projects in Fiscal Year (FY) 25. Trustee Dauphinais thought the State of the Village could be done for less than \$17,500 and suggested the Village could have a virtual State of the Village.

Trustee Germany agreed with the fund transfer and with new security cameras for Village Hall. He asked why the sales tax decreased so much. Village Administrator Tomasoski indicated the Village sales tax revenue is heavily based on the construction industry, and this fluctuates as construction fluctuates. In addition, the Village lost one of its top ten sales tax producers in calendar year 2023. Trustee Germany asked if Village staff can look into new cameras for the Board meetings. Village Administrator Tomasoski said to upgrade the Board Room could be more than the Board is willing to spend especially if the Village Hall will only be occupied for the next 5-8 years, but Village staff can look into some options. Trustee Germany also agreed the State of the Village should wait until the Comprehensive Plan is completed.

Trustee Smith had no issues with the transfer, Christmas Tree or cameras. Trustee Smith stated maybe there are better ways to have the State of the Village.

Trustee Fedora agreed with the transfer of \$2.69M to the Municipal Facilities. She supported the purchase of Village Hall cameras. Trustee Fedora stated she is in agreement with the Christmas decorations. The Chamber’s banners are up year-round and asked if the Village can place the decorations on the other side of Chamber’s banner. Village staff state they would work with the Chamber on this matter. Trustee Fedora had no strong opinion regarding the State of the Village and that the Chamber is okay with giving up the event as she wants to see this event grow.

The Board directed staff to transfer \$2.69M to Municipal Facilities, approved the proposed capital and facility improvements, and agreed with the strategy for the Police Station promissory note.

Village Administrator Tomasoski asked the Trustees if the overall concession of the Board is to eliminate having the State of the Village in the budget. Mayor Pro Tem Metanias indicated this was the first-time hearing about it and would like to have further information before a final decision is made. Trustees agreed with him. Village Administrator Tomasoski indicated the best thing would be to have a Work Session regarding this item. The Board agreed.

There being no further business to bring before the Mayor and Village Board of Trustees, Mayor Pro Tem Metanias adjourned the work session at 8:49 p.m.