

# Village of Mokena



## FY 24 BUDGET

*Planned Progress Pleasant Living*

**VILLAGE OF MOKENA**

**ANNUAL BUDGET  
July 1, 2023 – June 30, 2024**

**ELECTED OFFICIALS**

**FRANK A. FLEISCHER, Mayor**

**MELISSA MARTINI, Clerk**

**ROB DAUPHINAIS, Trustee**

**DEBBIE ENGLER, Trustee**

**MELISSA FEDORA, Trustee**

**TERRY G. GERMANY, Trustee**

**GEORGE J. METANIAS, Trustee**

**TERENCE SMITH, Trustee**

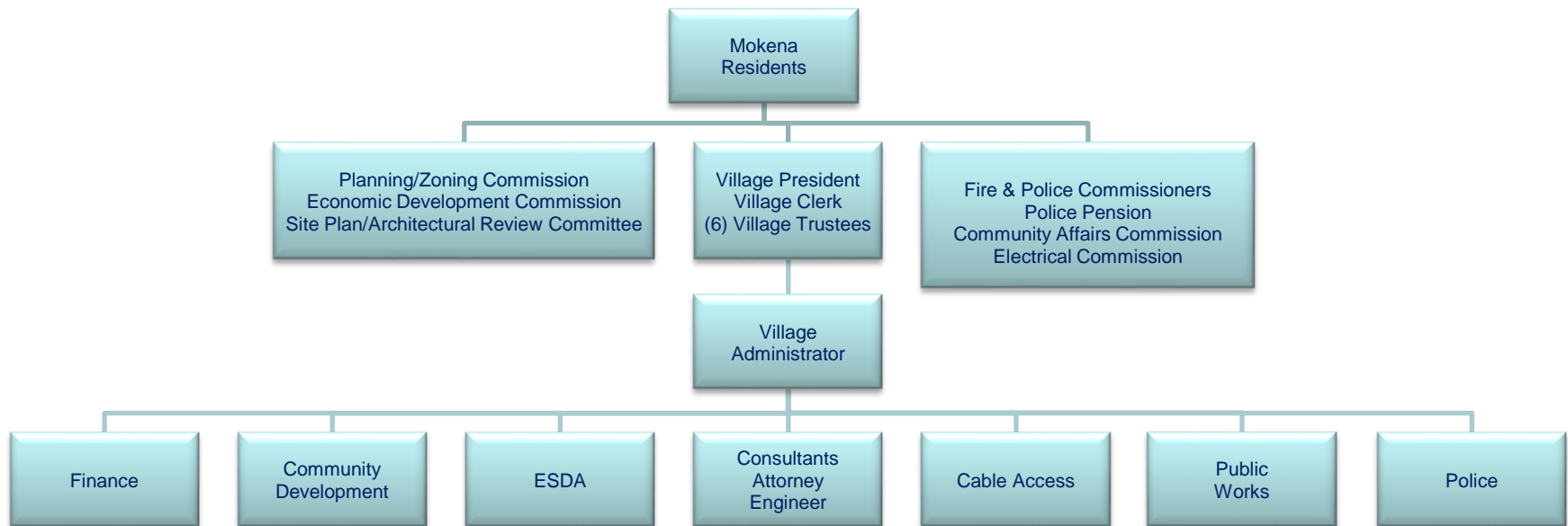
**Village Administrator  
JOHN D. TOMASOSKI**

**Finance Director  
NATHAN PASBRIG**

**Presented to Village Board  
June 12, 2023**

# Village of Mokena

## Fiscal '24 Organizational Chart



# VILLAGE OF MOKENA

## ANNUAL BUDGET 2023-2024

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## **FY 2023/2024 Budget Message**

June 8, 2023

The Honorable Village President Frank A. Fleischer, Clerk Melissa Martini, Board of Trustees and Residents of the Village of Mokena

Re: Village Administrator's Budget Message, Fiscal Year (FY) 2023/2024

Village staff is pleased to submit the Municipal Budget for the Village of Mokena for the fiscal year beginning July 1, 2023 and ending June 30, 2024. The Village of Mokena operates on a conservative platform. Fiscal and budgetary decision making is conducted in a cautiously optimistic fashion with conservative tendencies utilized to guide spending, borrowing, revenue forecasts and fund balance objectives. Collectively, these budgetary practices have allowed Mokena to maintain services, improve infrastructure and develop an effective work climate for employees. The Village's conservative practices coupled with its ability to analyze and solve problems will be essential to ensure our Village continues to thrive.

### **INTRODUCTION**

The Village of Mokena is a community with a population of 19,887 nestled in the northeast corner of Will County, and ideally situated between Interstate 80 and U.S. Route 30. Mokena was incorporated in 1880 and operates as a non-home rule municipality. The Village of Mokena has long-established itself as a first-class community with small town charm while additionally offering all the assets of suburban life.

The Village of Mokena operates under the Village form of government with an elected Village President and six (6) Trustees. Operational management is provided by a professional Village Administrator appointed by the Board of Trustees along with a professional management team, carrying out Village policy through its operation of Departments.

The Village of Mokena operates under the Budget Officer Act as outlined in Chapter 24, Section 8-2-9 of the Illinois Compiled Statutes, as revised. The Act requires the Village President and Board of Trustees to adopt the annual budget prior to the beginning of the fiscal year. The Budget

## **FY 2023/2024 Budget Message**

serves as an outline for how the monies are received into the Village of Mokena and how they should be spent to maintain and improve the Village, while providing high quality services to residents. The Village is required to make the budget document available for public inspection at least ten days prior to passage. Not less than one week after publication of the budget document's availability, and prior to Village Board approval, the President and Board of Trustees are required to hold a public hearing on the budget. After approval of the budget, the Village Board may amend the originally approved budget in the form of a budget amendment Ordinance.

### **BUDGET PROCESS**

Regardless of economic conditions, the following four practical components are absolutely necessary for a public budget process to be successful: (1) The ability to collect and present information in an accurate, comprehensive and meaningful manner; (2) Adequate time to absorb, digest and interpret the information; (3) A balanced environment to deliberate fiscal policies; and (4) A cognitive awareness regarding the past, present and future of budgeting and program delivery in the community. The proposed FY 2024 budget has included these necessary components as part of this year's budget process.

This year's budget process was initiated by staff during the fall of 2022 and the Village Board in January of 2023 as they began evaluating various categories of budget revenues and expenditures. Listed below are the budget work sessions that were conducted to produce the final version of the FY 2024 budget:

- January 23, 2023
  - Motor Fuel Tax (MFT) Program
  - Infrastructure Programs
  - Road Maintenance
  - Financial Overview of General Infrastructure Fund
- February 20, 2023
  - Fleet Replacement Program

## **FY 2023/2024 Budget Message**

- April 10, 2023
  - Water Operating Fund
    - Rate
    - Tap-on fee split
  - Sewer Operating Fund
  - Wastewater Treatment Plant Expansion Fund
  - Wastewater Treatment Plant Repair & Replacement Fund
  - Water System Capital Fund
  - Sewer System Capital Fund
  - Refuse Fund
  - Special Tax Allocation (TIF) Fund
- May 15, 2023
  - Review General Fund
  - FY 2023 - Status
  - Proposed FY 2024 Budget
  - Overall Financial Health
  - Review FY 2023 Surplus
  - Overview of Capital Improvement Fund Balances
  - Proposed FY 2023 Budget Amendments
  - Preliminary Draft
    - Overall Budget
    - Status
      - ✓ Budget Categories
      - ✓ Operating and Capital Fund Balances
      - ✓ Annual Transfers
  - Holiday Decorations
  - Tourism Fund
  - Municipal Parking Lot Fund

The Mokena Village Board has reviewed a significant volume of budget and program information over the past five months and has been provided appropriate time to consider staff's

## **FY 2023/2024 Budget Message**

recommendations. Consistent with the Village's financial practices, the FY 2024 budget has been prepared with a conservative approach.

### **MAJOR OPERATING FUND BALANCES (General, Water, Sewer & Parking Lot)**

The Village of Mokena Board of Trustees has adhered to a traditional practice of maintaining approximately 25% (or 3 months) of an operating fund's anticipated annual expenditures (including capital outlay) as a reserved balance within the water, sewer, and parking lot funds. However, in light of the State of Illinois' ongoing fiscal dilemmas and uncertainties, along with our traditional conservative budgeting practices, I am continuing to recommend that higher than traditional General Fund balance levels of 25% be maintained moving forward. This practice has been in place for the past nine years. These fund balance practices have historically been maintained to ensure that if any unforeseen or catastrophic events occur, we are in a position to meet basic operational expenditures for a reasonable amount of time. During the economic downturn that began in 2009, the Village utilized portions of these balances to allow time for the Board and staff to reduce spending or raise revenues in a logical and rational manner. When needed, these fund balances have proven to be a very valuable budgetary tool in dealing with lengthy and severe recessionary influences the Village has faced in the past.

### **ECONOMIC CONDITION AND OUTLOOK**

1. Current Police legislation requires municipalities to have pension funds 90% funded by the year 2040. The Mokena Police Pension fund is 82.47% funded based on the actuarial valuation report as of July 1, 2022. Changes to downstate public safety pension plans may have an impact on the Village in the near future. Currently, the investments are managed by an investment firm selected by the Mokena Police Pension Board. With the consolidation statute and the Illinois Police Officers' Pension Investment Fund (IPOPIF) Transfer of Asset Rule AR-2021-02, final transfer of tranches was expected to be completed by June 24, 2022. In February 2023, the appellate Circuit Court of Kane County affirmed the Trial Court's decision regarding the lawsuit filed by Police and Firefighter pension funds challenging the statutory consolidation. The lawsuit has been petitioned to the Illinois Supreme Court. The Mokena Police Pension Fund is a party to that suit. That

## **FY 2023/2024 Budget Message**

decision may be appealed by the pension funds, but consolidation is likely to proceed. Approximately 91% of all Illinois suburban and downstate police pension funds have been transferred into the consolidated fund. Once all transfers have been made, the consolidated pension funds are estimated to exceed \$9 billion.

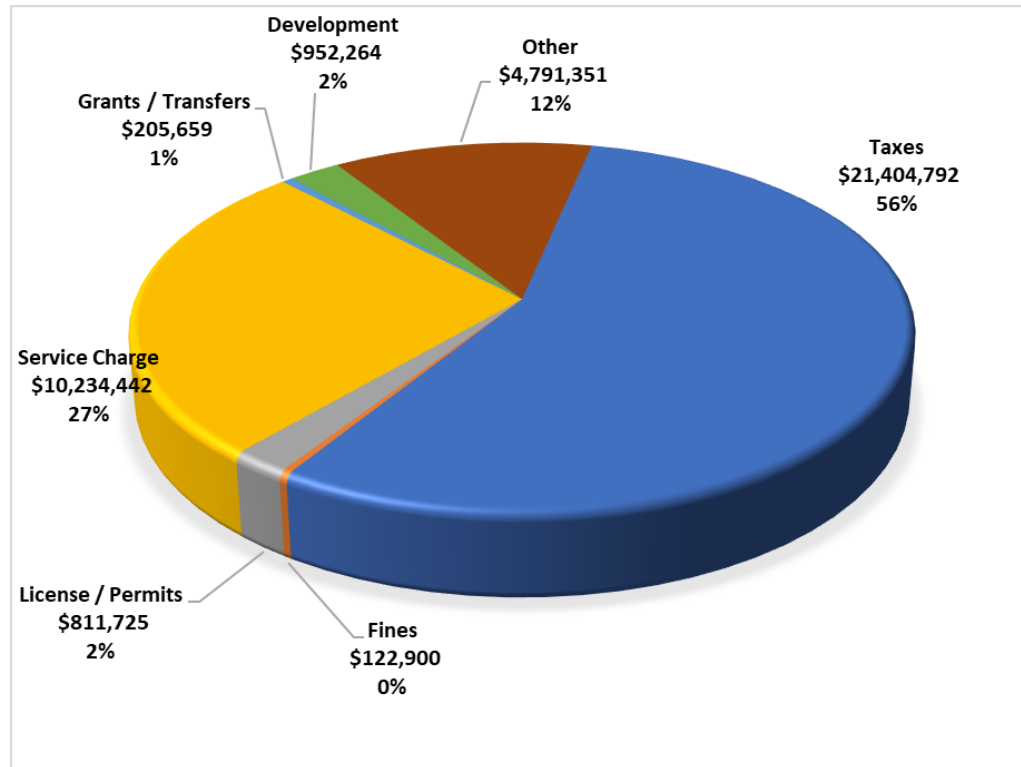
2. The Village's revenue sources have the potential to be impacted by general economic conditions at the local, state, national or even international levels. The State of Illinois controls some of the Village's revenue sources, and with the assistance of Illinois Municipal League they educate and take action, if any, of the municipality's revenue sources that are negatively affected. Staff will continually monitor the general economic conditions locally and abroad to be prepared in implementing any strategies to address any impacts to Village revenues.
3. According to the Bureau of Labor Statistics, which covers the Midwest region, the Consumer Price Index (CPI) rose 6.5 percent for the 12 months ending December 2022. Most of the Village's expenses are predictable in nature, however, expenses may increase if the Village must provide additional services in response to unexpected emergencies. Staff continues to monitor the economic conditions with a focus on inflationary pressures and global supply chain issues.
4. The Village's two collective bargaining agreements, which are Metropolitan Alliance of Police (MAP) and the International Union of Operating Engineers, Local 150 expired on June 30, 2022. The Village successfully negotiated a new agreement with MAP Patrol in November 2023. The Village is currently negotiating with Local 150. We are also in the process of negotiating a first-time agreement with the Village's Sergeants in the Police Department and Clerical Staff, which are both represented by MAP.
5. The Board approved a contract with Henry Bros. Co. on May 9, 2022 to build the new police station. Construction of the police station started in June of 2022 and is expected to be completed in 2024. The project will cost approximately \$18.2M in expenditures for architectural fees and construction of the project. The Village borrowed \$4.75M to fund the police station. The first installment of \$679,429 is due July 30, 2023.



## FY 2023/2024 Budget Message

### OVERVIEW OF REVENUES

Total revenues for FY 2024 are estimated to be \$38,523,133. Illustrated below is the breakdown of revenues for the entire budget as indicated by major category.



Below is an aggregate comparison of all categorical revenues for the Village of Mokena. It is anticipated that overall revenues will decrease by \$1.86M or 4.61% below FY 2023 budgeted amounts.

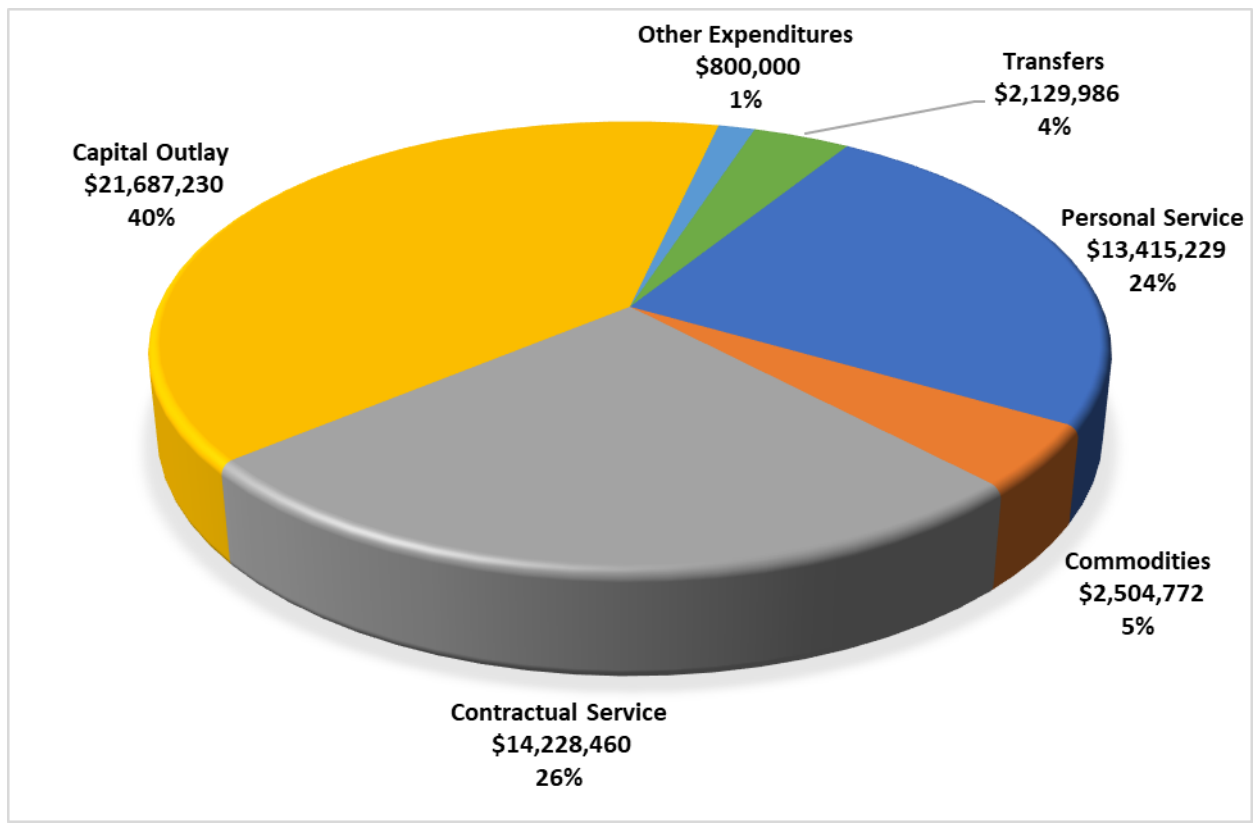
	FY 23 Budget	FY 24 Budget	\$ Increase/ (Decrease)	% Change
Revenues:				
Taxes	\$ 19,078,208	\$ 21,404,792	\$ 2,326,584	12.19%
Fines	90,750	122,900	32,150	35.43%
License / Permits	823,725	811,725	(12,000)	-1.46%
Service Charge	9,858,649	10,234,442	375,793	3.81%
Grants / Transfers	1,577,324	205,659	(1,371,665)	-86.96%
Development	943,550	952,264	8,714	0.92%
Promissory Note	5,000,000	-	(5,000,000)	-100.00%
Other	3,013,482	4,791,351	1,777,869	59.00%
<b>Total Revenues</b>	<b>\$ 40,385,688</b>	<b>\$ 38,523,133</b>	<b>\$ (1,862,555)</b>	<b>-4.61%</b>

## FY 2023/2024 Budget Message

Tax revenue for FY 2024 is forecasted to increase by \$2.32M. The main increases in tax revenues are associated with sales tax (\$1.04M), the ½% non-home rule sales tax (\$722K) and state income tax (\$230K). Notable upswing in other revenues includes an increase in interest income of \$925K. Also, the proposed budget has been prepared with a 50% (or \$1.54M) reduction in the Local Government Distributive Fund (LGDF) in order to be prepared for any possible negative financial consequences outside our control. This has been a prudent Village practice over the past eight years that will continue in FY 2024.

### OVERVIEW OF EXPENDITURES

Total estimated expenditures for FY 2024 are \$54,765,677. Illustrated below is the breakdown of expenditures for the entire budget as indicated by major category.



Below is an aggregate comparison of all categorical expenditures for the Village of Mokena. As illustrated, overall expenditures are anticipated to increase by \$4.93M or 9.88% over FY 2023 levels.

## FY 2023/2024 Budget Message

	FY 23 Budget	FY 24 Budget	\$ Increase/ (Decrease)	% Change
Expenditures:				
Personal Service	\$ 12,173,735	\$ 13,415,229	\$ 1,241,494	10.20%
Commodities	2,092,371	2,504,772	412,401	19.71%
Contractual Service	12,266,269	14,228,460	1,962,191	16.00%
Capital Outlay	21,428,044	21,687,230	259,186	1.21%
Other Expenditures	655,000	800,000	145,000	22.14%
Transfers	1,224,085	2,129,986	905,901	74.01%
<b>Total Expenditures</b>	<b>\$ 49,839,504</b>	<b>\$ 54,765,677</b>	<b>\$ 4,926,173</b>	<b>9.88%</b>

Personal services are budgeted to increase by \$1.24M. This increase is mainly attributable to salary, overtime, and benefit increases with the anticipation of adding new positions. Contractual services are budgeted to increase by \$1.96M, primarily due to water and sewer contracted maintenance (\$131K), lake water costs (\$180K), rebates due (\$296K) and debt payments for police station note payable of \$735K. Transfers increased by \$905K from FY 2023. Included in FY 2024 transfers are \$575K to the Municipal Parking Facilities Fund to pave the second half of the Hickory Creek Metra Parking Lot and \$745K to the Municipal Facility Fund to pay for the Police Station note payable installments.

The following table represents the Village's aggregate fiscal status in all funds for the past two budget cycles, as well as for FY 2024:

OVERALL FISCAL STATUS			
	Actual FY 2022	Anticipated FY 2023	Proposed FY 2024
Beginning Balance	\$ 74,921,534	\$ 73,980,301	\$ 73,039,066
Revenues	40,729,409	39,681,018	38,523,132
Expenditures	(41,670,642)	(40,622,253)	(54,765,678)
Ending Balance	\$ 73,980,301	\$ 73,039,066	\$ 56,796,520
Decrease			\$ (17,183,781)

## **FY 2023/2024 Budget Message**

The proposed FY 2024 Budget should see aggregate fund balances decrease by approximately (\$17.2M) to a total of \$56.79M. This is mainly attributable to saving money over a period of years for future capital projects and spending the funds when needed. In FY 2023, we begin to utilize the funds in the Capital Improvement, Repair, and Replacement Funds to construct the Police Station and the project will continue in FY 2024. On page xvi, a table is shown with the beginning and ending fund balances in capital reserves.

### **FINANCIAL AND OPERATING STATUS OF THE VILLAGE OF MOKENA:**

In addition to providing a basic overview of the proposed FY 2024 Budget, I will also discuss some of the key financial and budgetary issues associated with the proposed budget. Although there are several important components affiliated with a public budgeting process, we have traditionally concentrated on some basic issues to measure budget performance. These components include the following: (1) major operating fund balances, (2) capital reserves and (3) per capita debt.

#### **(1) MAJOR OPERATING FUND BALANCES**

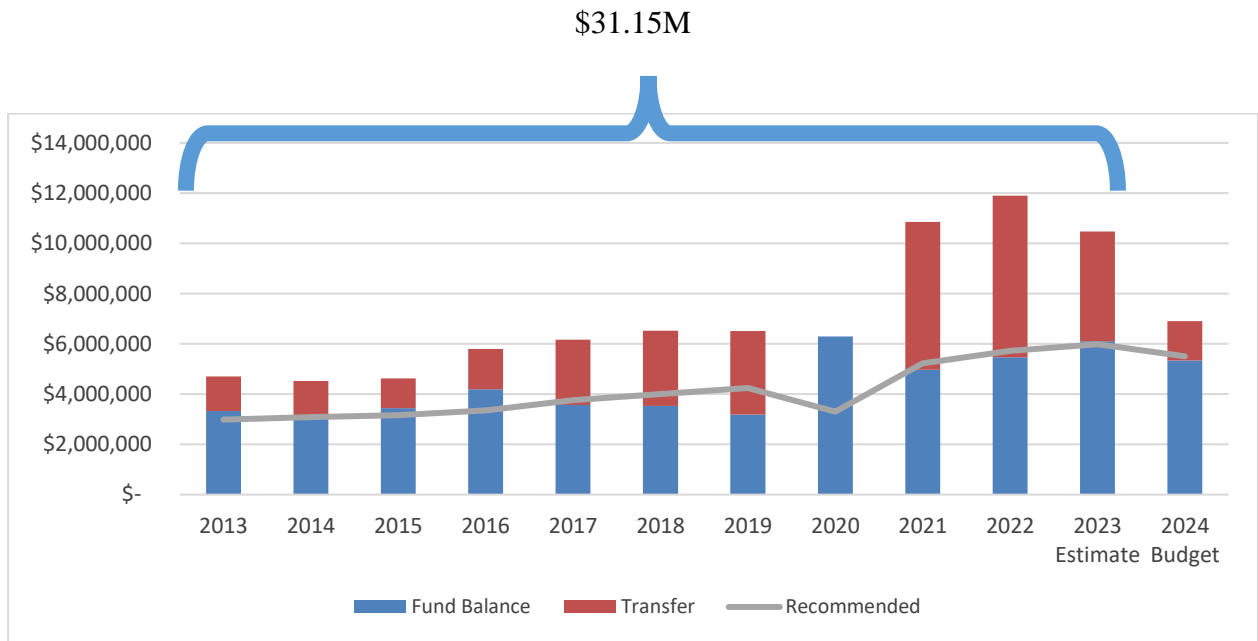
##### **GENERAL FUND**

FY 2023 is the eleventh consecutive year in which the General Fund has produced substantial “net positive operating” results. This has allowed for a total of \$31.15M over the previous eleven years to be transferred into the Police Pension Fund (\$600K), Water Operating Fund (\$725K), Plant Expansion Fund (\$5.82M), and the Capital Improvement, Repair and Replacement Fund for public improvement and municipal facility projects (\$24.0M).

In FY 2024, a transfer from the General Fund to Municipal Parking Lot for \$575K is budgeted to repave the second half of the Hickory Creek Metra Parking Lot. The FY 2024 Budget has been prepared with a proposed ending fund balance of 32% of overall General Fund expenditures. This will provide a buffering effect from any unforeseen or catastrophic events.

## FY 2023/2024 Budget Message

The following illustrates these balances over the past decade:



While fund balance levels dropped to a historic low in FY 10, a significant recovery has taken place since that time. The Village's success can be attributed to our conservative revenue forecasts, controlling expenses and record-setting sales tax revenues, which have led to an estimated FY 2023 year-end General Fund balance of \$6.10M. Based on the proposed FY 2024 Budget, the General Fund balance is projected to be over \$5.34M or 32% of total appropriations.

### WATER/SEWER FUNDS

The water distribution system annually pumps approximately 650 million gallons of water and the sewer system treats a similar approximate volume of wastewater. Personnel in these departments maintain approximately 110 miles of water mains, 5 water storage facilities and several water pumping stations. They also operate a Wastewater Treatment Plant, approximately 100 miles of sanitary mains and 12 sanitary sewer lift stations. Overall, the Village serves approximately 7,383 customer accounts on a 24/7 basis.

### WATER FUND

Mokena's valued water customers currently enjoy one of the best constructed and most efficient Lake Michigan water systems in the south suburbs. We continue to coordinate long-term planning efforts with our upstream water suppliers and neighboring Lake Michigan water customers. These



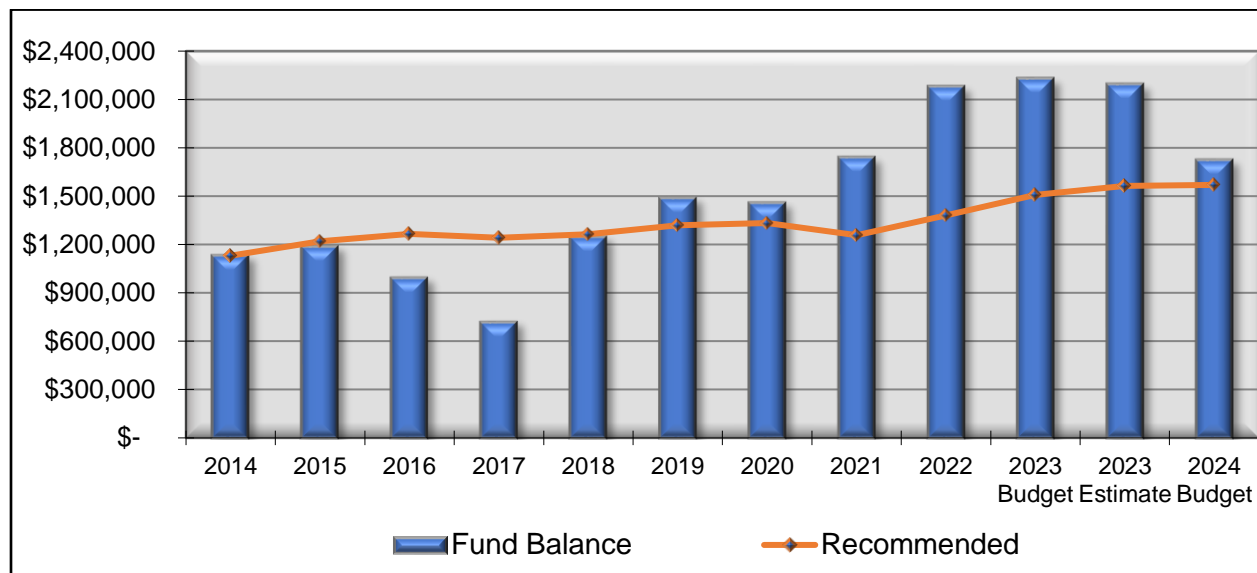
## **FY 2023/2024 Budget Message**

efforts are focused on long-term system improvements designed to serve our regional growth for the next 50-75 years. Planned upstream system enhancements include additional water mains, upgraded pumping facilities and other improvements. In 2014, the Village completed a long-term water supply agreement with Oak Lawn. This agreement was simultaneously negotiated by a five-community collective (i.e., “customer communities”: Mokena, New Lenox, Tinley Park, Orland Park, and Oak Forest) with Chicago Ridge, Palos Hills, and Palos Park agreeing to the same terms. The focus of these efforts were to secure a long-term water supply through a greatly improved regional delivery system. In addition, the communities strived to develop an operating agreement that would facilitate “best management practices” along with a rate-making methodology equitable and fair to all customers on Oak Lawn’s system. The original agreement contemplated that the construction improvements would be completed in 2018. However, at that time the project was ongoing and not completed. Consequently, an amendment to the agreement was legally needed to allow for the extension of certain financing terms, to address the current cost of the project and to incorporate the course of performance adjustments that have been made by the parties relative to certain control measures contained within the agreement, which the Board approved at the October 12, 2020 Board meeting. The current engineer’s estimate is ±\$275M. A funding mechanism (transportation bond funding beginning in FY 2026) has been identified and approved by the Board during the FY 2020 budget process to pay the Village’s share of improvements without adding this cost to the water rate. At the May 22, 2023 Board meeting, the Board of Trustees approved a Second Amendment which changed the ownership of the Orland Park Spur Two water transmission line and related appurtenances from the Village of Orland Park to the Village of Oak Lawn. The amendment also clarified the ownership of the Palos Hills Metering Station and Pump Station and defined the requirements of backflow devices for customer communities.

For historical reference, the City of Chicago passed a four year (2012-2015) accelerated water rate program, which severely impacted water rates not only for Mokena customers, but for all metered customers that obtain water from The City of Chicago. This four-year rate increase caused Lake Michigan water consumers to pay an additional \$1.80/1,000 gallons in aggregate for the water (only) component of their bill. Moving forward, Chicago has published that its rates will be linked to an inflation index. There was no rate increase in 2016, but on June 1, 2017, the City of Chicago imposed a 1.83% increase, followed by a 1.54% increase June 1, 2018, a 0.82% increase June 1,

## FY 2023/2024 Budget Message

2019, a 2.45% increase June 1, 2020, a 1.10% increase June 1, 2021, a 5.00% increase June 1, 2022, and then a 5.00% increase will go into effect June 1, 2023. Future rate increases will be necessary to keep up with the expense of purchasing water and to generate adequate revenue to operate the system and maintain satisfactory cash reserves to protect against unforeseeable events or circumstances. The graph below shows the budgeted and recommended amounts for FY 2014-FY 2023. The FY 2023 year-end balance is anticipated to be at 35%, which is above the recommended 25% fund balance.



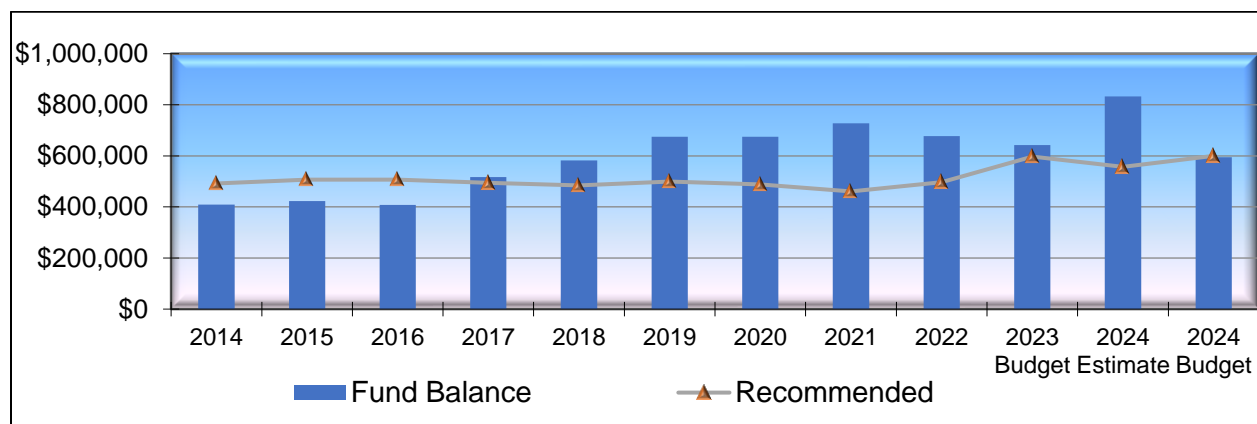
The FY 2024 Budget includes a water rate increase of \$0.30/1,000 gallons. The fund balance is anticipated to decrease by approximately \$484K in FY 2024. Even with this decrease, the fund is expected to be above its target level of 25% at the conclusion of the fiscal year.

### SEWER FUND:

The sewer enterprise fund, like the water fund, requires an adequate revenue stream to properly maintain the system. This fund has been impacted by Mokena's slowing residential growth trends, along with the effects of continued deduct meter installations and seasonal weather conditions. Approximately 38% of our customers utilize deduct meters, which have annually resulted in a loss in sewer billables ranging from 13-30%. In addition, the increasing cost of water, environmental initiatives and other factors have all contributed to a stagnation in sewer billables and resulted in flat revenue trends in prior years. Sewer billables are often impacted by extreme wet or dry

## FY 2023/2024 Budget Message

weather conditions in the spring and summer. The Village has been able to make some headway offsetting flat revenues through effectively managing our expenses. A rate adjustment of \$0.15/1,000 gallons was implemented in both FY 2016 and FY 2017 to help soften these flattening consumption trends. An additional rate increase of \$0.30/1,000 gallons will be implemented on July 1, 2023. The proposed FY 2024 fund balance is \$600K or 24%, which is \$5K lower than the Board's operating guideline of maintaining 25% of annual expenditures in each major fund. Moving forward we will continue to monitor this fund's performance and hope to balance the fine line between financial health and controlling costs for our residents and businesses.



## PARKING LOT FUND

Mokena operates four separate commuter parking lots encompassing over 1,600 spaces. From a historical perspective, 15 daily parking spaces in the Front Street area were authorized for purchase from Metra to support redevelopment in the downtown area in August of 2017. These spaces were converted to business parking in May of 2018. At the same time in May of 2018, the number of reserved monthly parking spaces available for parking in the McGovney Street gravel lot was expanded with 49 spaces being initially added to the original 51, and another 31 more installed later in response to commuter demand. Any vacant/open lease spaces are made available to interested commuters on a first come, first-serve basis. In August of 2019, Ozinga Bros., Inc. reserved 41 spaces close to their business for a monthly fee. This agreement is still in use.

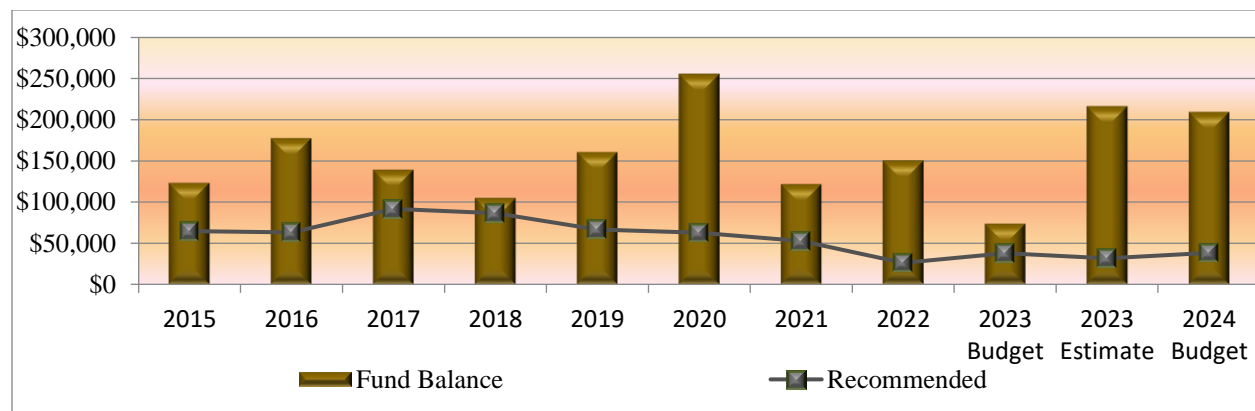
In FY 2023, it's estimated revenues will be \$94K more than budgeted partly due to a rate increase from \$1.25 to \$2.00 that took effect on January 1, 2023. Personnel costs for the three Community

## FY 2023/2024 Budget Message

Service Officers continue to be funded from the Police Department where they are providing support functions until it returns to normal operations.

In May 2023, the Therafin Parking Lot was converted from a gravel parking lot to a paved lot. In addition, half of the Hickory Creek Parking Lot is scheduled to be repaved in the summer of 2023. Both projects are being funded through transfers from the General Fund.

The FY 2024 fund balance is above the 25% target level as seen below. As we move forward, this fund will continue to be reviewed cautiously.



## OPERATING FUND BALANCE SUMMARY

When necessary, fund balances are a key component providing adequate time for policy makers and staff to fully analyze various financial situations. The following table provides an overview of fund balance levels for our four most significant operating funds (both FY 2023 along with proposed FY 2024).

OPERATING FUND BALANCES						
Fund	Beginning FY 2023	Beginning FY 2024	Ending FY 2024	Recommended Amount	Variance	Actual %
General	\$ 5,469,114	\$ 6,103,794	\$ 5,380,465	\$ 5,494,154	\$ (113,689)	32%
Water	\$ 2,738,624	\$ 2,192,266	\$ 1,723,803	\$ 1,569,851	\$ 153,952	27%
Sewer	\$ 1,008,096	\$ 833,329	\$ 594,562	\$ 600,096	\$ (5,534)	24%
Parking Lot	\$ 150,176	\$ 216,096	\$ 208,874	\$ 38,141	\$ 170,733	136%

## **FY 2023/2024 Budget Message**

Both the General Fund and Sewer Fund are projected to be at 32% and 24% by June 30, 2024, respectively. The Water Fund and Parking Lot Fund have ending balances above the recommended fund balance of 25%. We always try to balance the objective components of budgeting with the practical aspects of customer rate adjustments for those enterprise funds intended to operate as an independent utility. As we proceed forward, careful policy consideration will no doubt be necessary as we evaluate the competing pressures of maintaining strong cash positions with the negative impact of rate increases on the pocketbooks of our residents and businesses. This may result in fund balance levels in the water and sewer funds being compromised below that of traditionally maintained levels moving forward.

### **(2) CAPITAL RESERVES:**

As part of the Village's financial foundation, a structured system was developed to accumulate and earmark capital reserve funds over the years. These funds have been collected over a period of years and then expended as projects become necessary. This approach can result in large sums of money being collected and/or spent in a given year and result in balances fluctuating accordingly. This system includes utilization of specific policies for the financial management of water and sewer connection fees and formula driven developer contributions, as well as transfers of any potential "net positive operating results" into capital reserve accounts. In April of 2001, Mokena voters approved a ½% non-home rule sales tax that has been utilized to plan, design and fund local road improvements. This revenue source has been dedicated to pay the principal and interest costs affiliated with a \$10M Alternate Sales Tax Bond and provide cash funds for road system improvements. Over the past thirteen years, this revenue source has also been utilized for road and other infrastructure maintenance. The following represents the status of Mokena's Capital Reserve Funds for FY 2023 and FY 2024.



<b>CAPITAL RESERVE FUND BALANCE</b>			
<b>Fund</b>	<b>Beginning FY 2023</b>	<b>Beginning FY 2024</b>	<b>Ending FY 2024</b>
Water System Capital	\$ 2,964,989	\$ 1,860,324	\$ 1,778,659
Sewer System Capital	\$ 1,826,843	\$ 1,727,002	\$ 1,221,964
Sewer Plant Replacement	\$ 1,430,505	\$ 1,259,890	\$ 1,024,390
Sewer Plant Expansion	\$ 5,137,878	\$ 1,336,789	\$ 7,706
Capital Impr., Repair, Replacement	\$ 21,068,502	\$ 28,830,649	\$ 15,354,418
<b>Total</b>	<b>\$ 32,428,717</b>	<b>\$ 35,014,654</b>	<b>\$ 19,387,137</b>
<b>Change</b>			<b>\$ (15,627,517)</b>

The previously referenced table shows that at the conclusion of FY 2024, the Village should possess \$19.38M for future capital projects. In aggregate, these funds are expected to decline by (\$15.63M). The Village anticipates finalizing the upgrades to the Wastewater Treatment Plant and construction of the new Police Station, along with continuing the road rehabilitation program in FY 2024.

### **(3) PER CAPITA DEBT:**

#### **½% Non-Home Rule Sales Tax:**

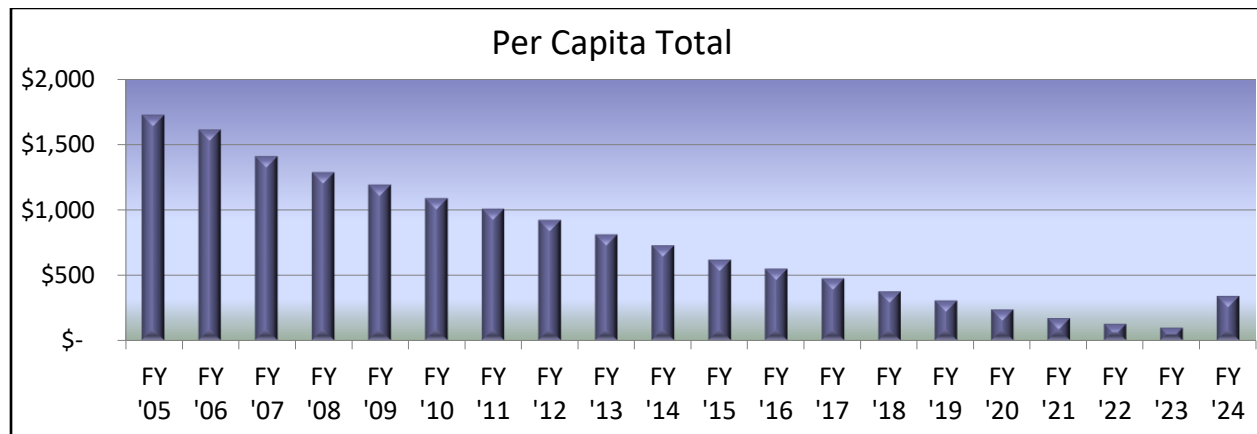
In April of 2001, Mokena voters approved a referendum authorizing a ½% non-home rule sales tax with categorical exclusions for certain foods, medicines, and titled property. The Village began collecting the revenue in April of 2002. The Village Board spent approximately 2 years prior to the successful referendum determining how to utilize the funds from a long-term perspective and made use of this timeframe to educate Mokena residents on the topic as well. While utilizing the first two years of proceeds to fund local costs for projects such as 191<sup>st</sup> Street improvements, the Board determined that borrowing \$10M would be the most prudent mechanism to fund immediate transportation projects. The bonds were issued in April of 2004 and carried an annual interest rate of 3.66% or \$720K in average principal and interest payments through 2024. In 2012, these bonds were refinanced with an average interest rate of 2.2%, saving on average of \$55K per year and \$686K over the balance of the bonds through 2024. We were able to maintain our AA+ bond rating as assigned by Standard and Poors, enhancing the savings possible on this refinancing effort. Annual payments will be in the range of \$643K+/- over the balance of this debt issue.

## FY 2023/2024 Budget Message

### Police Station Note Payable:

In August 2023, the Village took out a \$4,750,000 promissory note payable to help fund the construction of the new Police Station, which overall cost is approximately \$18.2M. This is an eight-year note with annual principal and semi-annual interest payments. The interest rates range from 2.71% to 3.33%. The first principal and interest payment is due on July 30, 2023 and can be callable in July 2024.

The following historical chart depicts Mokena's per capita debt position over the past twenty years as well as projections for FY 2024.



While reaching a high of over \$1,726 per capita in FY 2005, the Village's per capita debt levels began to decline and are currently \$340+/- per resident. Moving into FY 2024, the Village is in a strong position from a debt management perspective. Current debt levels are manageable. The Board has carefully worked to meet the balance of improving the Village's infrastructure while assuming debt and related principal and interest payments that can be met through earmarked sources.

### **FY 2024 PROPOSED EXPENDITURES:**

When highlighting the most significant expenditures affiliated with the proposed budget, it is important to note those expenditures which center on delivering Village services to the community. Village services include basic health, safety and welfare programs that ensure residents' safety and

## **FY 2023/2024 Budget Message**

comfort. These expenditures are divided by major category and represent the most significant appropriations affiliated with the proposed budget.

### **(1) PERSONNEL:**

- Provides for full-time salaries to increase by \$816.2K or 11.0%.
- Provides for health care costs to increase by \$163.7K or 12.1%.
- Provides for (3) part-time Community Service Officers to assist with operations at the Police Department and Municipal Parking Lots. \$88K
- Provides for (4) part-time summer employees in the Public Works Department. \$53.8K
- Provides for (2) part-time Crossing Guards. \$31.3k

### **(2) PROGRAMS:**

- Provides for membership in the Will County Governmental League. \$14.8K
- Provides for membership in the South Suburban Mayors and Managers Association. \$15.3K
- Provides for web-based video streaming of Board meetings. \$11.2K
- Provides for Comprehensive Master Plan. \$200K
- Provides for economic incentive agreement obligations. \$1.62M
- Provides for patrol officer eligibility register. \$13.3K
- Provides for annual allotment to the Laraway Communications Center. \$343.7K
- Provides for (18) Flock Safety cameras. \$40K
- Provides for website design. \$15K
- Provides for consulting services for building inspections. \$106K
- Provides for downtown signage and façade grants. \$55K
- Provides for Lower Des Plaines Watershed Group dues. \$14K
- Provides for update to storm sewer atlas and digital mapping. \$15K
- Provides for GIS and Auto Workorder system and updates. \$25K
- Provides for aquatic weed control. \$55.5K
- Provides for cattail removal and maintenance at ponds. \$15K
- Provides for drainage improvements and pond/ditch grading and repair. \$13.4K
- Provides for large planters and hanging baskets. \$14K

## **FY 2023/2024 Budget Message**

- Provides for the removal and replacement of dead trees within Village easements and parkways. \$48K
- Provides for 50/50 cost sharing program for removal and replacement of dead trees. \$10K
- Provides for stump removal and grinding. \$12K
- Provides for weed control on Village properties/ponds. \$12K
- Provides for mosquito abatement program. \$20K
- Provides for maintenance of Crystal Creek wetlands. \$25K
- Provides for maintenance of Cherry Pond wetlands (north and south). \$18K
- Provides for membership in the Chicago Southland Convention & Visitors Bureau. \$39.9K
- Provides for Christmas lights and decorations on Front Street between Wolf Road and Mokena Street. \$45K
- Provides for 4<sup>th</sup> of July activities. \$40.7K
- Provides for TIF project reimbursement. \$13.7K
- Provides for rock salt and calcium chloride for snow and ice control. \$317.9K
- Provides for traffic signal maintenance and repairs. \$60K
- Provides for crack filling program (2023 Road Program). \$60K
- Provides for road re-striping. \$40K
- Provides for free leaf and branch pick-up program. \$43K

### **(3) EQUIPMENT**

- Provides for new office phones. \$20K
- Provides for new Village-Wide Software. \$275K
- Provides for Police Department Ballistic Helmets. \$14K
- Provides for Police Department Axon Body cameras. \$52K
- Provides for Police Department Axon Interview Room. \$13.8K
- Watch Guard In-Car Video Systems (2). \$12.5K
- Provides for (4) police vehicles setups. \$58.2K
- Provides for replacement of (2) pickup trucks in Community Development. \$74K
- Provides for Big Truck Scan tool. \$6K
- Provides for replacement of Public Works CV515 truck with plow and spreader. \$133.4K

## **FY 2023/2024 Budget Message**

- Provides for replacement of Public Works F350 pickup with plow. \$69.5K
- Provides for replacement of Public Works F350 pickup with plow and spreader. \$50.4K
- Provides for replacement of Backhoe. \$145K
- Provides for replacement of snowplow. \$133.6K
- Provides for Mid-Mount mower boom with grass flail and brush cutter. \$110K
- Provides for asphalt 2-ton hot box. \$25K
- Provides for (4) new bay doors and (3) new motors at Ken Heim Facility. \$40K
- Provides for (2) new Reznor hanging heaters at Ken Heim Facility. \$13K
- Provides for new 60,000 BTU furnace at Ken Heim Facility. \$13K
- Provides for (2) new Reznor Hanging heaters at Ken Heim Facility. \$17K
- Provides for new HVAC unit at Village Hall. \$16K
- Provides for (6) security cameras in Water and Sewer. \$19K
- Provides for 187<sup>th</sup> Street pump station doors. \$12K
- Provides for trailer mount valve exerciser. \$24K
- Provides for replacement of box truck. \$162.7K
- Provides for safety grading sludge tanks. \$10.8K
- Provides for ground penetrating radar (GPR) unit. \$25K
- Provides for second HVAC system in building 10. \$40K
- Provides for wall ladder with safety cage in building #17. \$12K
- Provides for SCADA improvements for (11) sewer lift stations. \$400K
- Provides for replacement of (2) lift station pumps. \$40K
- Provides for rebuilding (2) LS pumps. \$37K
- Provides SCADA water system improvements. \$27K
- Provides for (4) flow meters. \$19K
- Provides for Scum Pump. \$15K
- Provides for channel blower. \$8.5K
- Provides for sludge pump seals. \$18K
- Provides for (3) RAS pumps. \$170K



## **FY 2023/2024 Budget Message**

### **(4) PROJECTS/DEBT SERVICE**

- Provides for striping of crosswalks around schools and parks. \$5K
- Provides for striping and painting turn lanes and skip dash center lines. \$10K
- Provides for pedestrian crossing. \$20K
- Provides for digital speed and stop signs. \$20K
- Provides for pond retaining wall repairs. \$10K
- Provides for water main valve assessment (375 valves in southwest quadrant of Mokena). \$30K
- Provides for contractual obligations to Oak Lawn for lake water. \$912.6K
- Provides funding for future lake water joint system repair costs. \$50K
- Provides funding for Regional Water System costs. \$597K
- Provides for NPDES permit fees for WWTP, sludge and compliance. \$17.5K
- Provides for vacuum jetting and cleaning grease from wet wells at (6) lift stations. \$11.5K
- Provides for vacuum and cleaning chlorine contact chambers. \$16K
- Provides for outsourcing printing of utility bills. \$15.6K
- Provides for water reservoir inspection submersive. \$10K
- Provides for engineering and construction of WWTP upgrades. \$546K
- Provides for (4) digester blowers / diffusers. \$800K
- Provides for Village-wide leak survey. \$30K
- Provides for replacement of valves in the water system. \$30K
- Provides for water valve meter replacement and engineering. \$75K
- Provides for water tower and tank cleaning. \$9K.
- Provides for lake water joint system maintenance repair costs shared by Mokena and New Lenox. \$132.2K
- Provides for principal and interest payments on debt service for road improvements. \$640.7K
- Provides for bridge inspections. \$7K
- Provides engineering for LaGrange Road sidewalk. \$120K
- Provides funding for annual full depth patching projects. \$80K
- Provides funding for Wolf Road patching. \$80K
- Provides funding for annual sidewalk and other concrete rehabilitation projects. \$176K

## **FY 2023/2024 Budget Message**

- Provides for material testing of road projects. \$15K
- Provides for structural streetlight repairs. \$35K
- Provides for HA-5 treatment. \$95K
- Provides funding for FY 23 road maintenance program. \$2.682M
- Provides for construction related services for the road maintenance program. \$268.2K
- Provides for LaGrange Road sidewalk appraisals and right-of-way purchases. \$285K
- Provides for 191<sup>st</sup> Street engineering and road resurfacing. \$598K
- Provides for resurfacing Hickory Creek Metra Lot (Phase 2 of 2). \$575K
- Provides for engineering and construction of new Police Station. \$13.4M
- Provides for promissory note principal and interest payments. \$725K

### **NEW POLICE STATION**

As an outcome of a professional 40-year facilities space plan conducted by the Village in 2006, a recommendation was made to construct a new 33,000 sq. ft. public safety facility, and following due diligence, the Village Board purchased 3.5 acres at the northeast corner of 191<sup>st</sup> Street and 104<sup>th</sup> Avenue in early 2008 for that purpose. Strong recessionary forces took over the national, regional, and local economies shortly thereafter, and the project was ultimately shelved due to a lack of funding. With the economy having recovered and another key capital project (i.e., improvements to the Village's wastewater treatment plant) bid out and under construction, a Public Safety Facility Planning Committee was formed in early January 2021, which included former Trustees Joseph Budzyn and Joseph Siwinski (Chairman), former Interim Police Chief Tim McCarthy, Police Commander Randal Stumpf, and former Assistant Village Administrator Kirk Zoellner (former Police Chief John Keating later succeeded Interim Chief McCarthy on the Committee, and current Police Chief Brian Benton succeeded him). In February 2021, the Village Board approved reactivating a previously existing agreement for architectural services with Studio GC and the architects met 35 times over the next 14 months with the Committee, Police staff, and the Village Board to develop and refine plans for the new facility. Goals for the new facility included building and operational efficiency, environmental friendliness, safety and security, provision of work area/space for departmental growth, and cost effectiveness.

## **FY 2023/2024 Budget Message**

At the April 11, 2022 work session, the Village Board had an opportunity to review bids and different options for construction of the new facility. The Board provided direction to move forward with the base low bid for the project, along with installation of a gun range later by the Village, and at its regular meeting on April 25, 2022, the Board awarded the bid to the lowest bidder, Henry Bros. Co. of Hickory Hills, Illinois, in the amount of \$15,994,000. The Henry Bros. Co. bid included a \$580,000 construction contingency, and the Board additionally authorized an administrative contingency of \$150,000 to be authorized as needed by Village administration throughout the duration of the project. The Board officially approved the execution of a contract with Henry Bros. Co. at its May 9, 2022 meeting. Construction activities started in July 2022 and are currently underway. The project is expected to be completed in 2024.

The Village has conservatively planned and prepared for this capital project. Money from available funding sources has been earmarked in the Capital Improvement, Repair and Replacement Fund for Municipal Facilities. A promissory note was executed on August 3, 2022 for \$4,750,000 to help fund the project. Payments on this promissory note will begin in July 2023.

### **BUDGET SUMMARY**

In summary, the Village's total revenues are projected to decrease by approximately \$1.86M or 4.61% in FY 2024. Overall expenditures are expected to rise by \$4.93M or 9.88%. This increase in expenditures is attributable to the anticipated outflow of cash reserves for the Village's new Police Station, additional road projects, and other capital improvements.

### **FISCAL IMPACTS ON CUSTOMERS**

The proposed budget takes into consideration the cost of providing services to Mokena's residents and businesses with necessary adjustments for water and refuse service this year. The proposed budget includes a \$0.30/1,000 gallon adjustment for water rates and \$0.30/1,000 gallon adjustment for sewer rates, resulting in a \$4.80 per month increase for an average residential customer. Over the course of the entire fiscal year, this adjustment will result in a \$57.60 cost increase to the average household budget. The refuse rate will increase \$1.00 per month for townhomes/condos and \$0.67 for single family homes. Over the course of the entire fiscal year, this adjustment will result in a \$8-12 +/- increase to the average household budget. Combined with the water rate

## **FY 2023/2024 Budget Message**

adjustment taking effect in July, the average household will see an approximate \$65 +/- increase in fees.

The proposed budget has again been prepared to continue providing senior citizen households with refuse discounts of approximately \$21-\$23 +/- on an annual basis.

### **FINAL THOUGHTS**

The FY 2024 budget represents the collective fiscal philosophy historically employed by the Village because it is based on realistic economic goals and provided the financial strength to construction the new public safety building. With the retirement of several senior staff, this year's budget process called for a significant investment of time to ensure that all new Department Heads were informed and confident with their Department's budget. The FY 2024 budget places the Village in a position to respond to unknown conditions in the future without losing current opportunities to improve the quality of life of its residents.

The creation of the FY 2024 Budget did not happen in a vacuum – there were many stakeholders involved who used their knowledge and expertise to not only plan, but in a unique year such as this, predict what the needs of the Village would be. This arduous process allows the Village, on behalf of its residents, to aggressively and proactively sustain the high standard of living expected by our residents while simultaneously planning for long-term improvements. Each management team member participated in developing the FY 2024 budget and I would like to thank each of them for their commitment and flexibility this year in particular. The management team does function as a “Team”, but I am going to highlight our Finance Director Nathan Pasbrig who completed his first budget process. Mr. Pasbrig put in a tremendous amount of time and effort during this budget process and handled his duties as a true professional to continue the high level of financial analysis the Village has been historically accustomed to. His knowledge, work ethic and positive attitude were critical components for the creation of the FY 2024 Budget.

In conclusion, I would like to thank the Mayor, Board of Trustees, and the Department Directors for their thoughts, time and efforts during the budget process. A special thank you to all of the management team and their staff as a “new team” assembled this year's budget.

## **FY 2023/2024 Budget Message**

The FY 2024 Budget places the Village in a position to continue its commitment of providing outstanding core services to our residents in the most economical way. As a staff, we look forward to building on this historically solid foundation as Mokena continues to be a great community to live and work.

Respectfully submitted,

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John D. Tomasko  
Village Administrator/Chief Budget Officer  
Village of Mokena

**VILLAGE OF MOKENA  
FISCAL 2024 BUDGET  
SUMMARY OF ALL FUNDS**

	<u>Fund Name</u>	<u>Opening Fund Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Ending Fund Balance</u>
01	General	\$ 6,103,794	\$ 15,925,621	\$ 16,648,951	\$ 5,380,465
02	Audit	25,827	10,750	11,394	25,183
04	Performance Bond	945,326	88,000	613,000	420,326
05	Tourism	502,627	215,000	140,515	577,112
06	Special Tax Allocation	409,317	79,948	29,327	459,938
07	School Crossing Guard	48,661	15,800	31,332	33,129
08	IMRF/FICA/MC Contribution	658,418	950,795	966,973	642,239
09	Police Pension	27,180,894	3,027,496	1,325,109	28,883,281
11	Motor Fuel Tax	4,274,198	918,999	1,370,820	3,822,377
15	Refuse	250,814	1,761,891	1,757,453	255,251
16	Water & Sewer	3,025,595	7,972,559	8,679,789	2,318,365
17	Municipal Parking Lot	216,096	145,340	152,562	208,873
19	Sewer System Capital Improv.	1,727,002	137,562	642,600	1,221,964
20	Water System Capital Improv.	1,860,324	382,185	463,850	1,778,658
21	Sewer Plant Replacement	1,259,890	45,000	280,500	1,024,390
22	Plant Expansion	1,336,789	67,000	1,396,083	7,706
23	Capital Improvement, Repair and Replacement	<u>28,830,649</u>	<u>6,779,187</u>	<u>20,255,418</u>	<u>15,354,419</u>
	<b>Totals</b>	<u>\$ 78,656,222</u>	<u>\$ 38,523,132</u>	<u>\$ 54,765,678</u>	<u>\$ 62,413,677</u>

## **GENERAL FUND BUDGET SUMMARY**

### **REVENUE:**

#### **Current FY 2023**

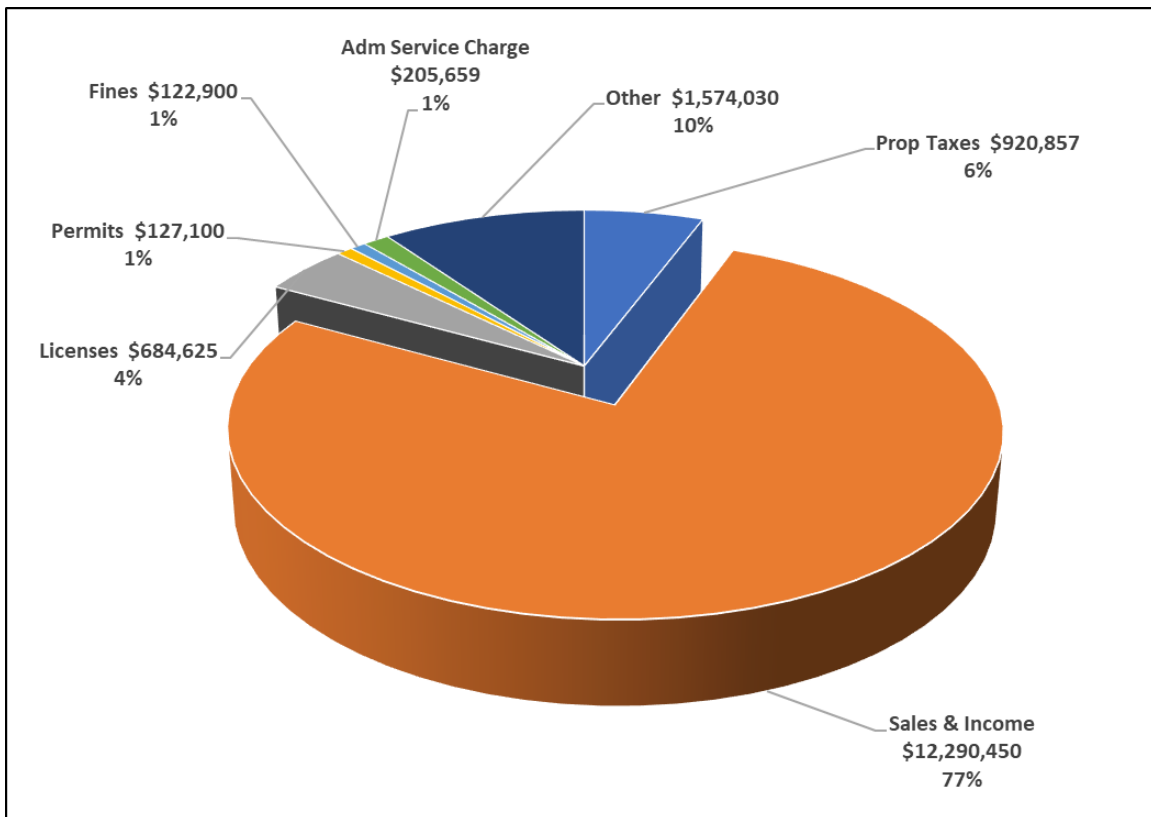
Estimated FY 2023 revenues are anticipated to be more than budget by approximately \$3.16M. This is primarily due to the conservative budgeting of revenues for online sales and state income taxes as to the unknowns of how it would impact Mokena. The sales tax came in higher than expected by \$896k and state income tax by \$1.80M due to budgeting only 50% of Local Government Distributive Funds (LGDF) and the amusement tax is above budget by \$63K. In addition, the Village received \$1.37M from the American Rescue Plan Act.

#### **Proposed FY 2024**

Fiscal 2024 revenues are anticipated to increase by \$1.55M above FY23 budget levels. This is primarily due to the increase in sales tax and LGDF revenues. The Village is estimating increases in sales tax of \$1.04M, state income tax of \$230K, and miscellaneous income of \$103K.

Total anticipated General Fund Revenues for FY 2024 are \$15,925,621. Below is the breakdown of revenues for the General Fund as indicated by major category.

### **TOTAL REVENUES**



## General Fund Summary

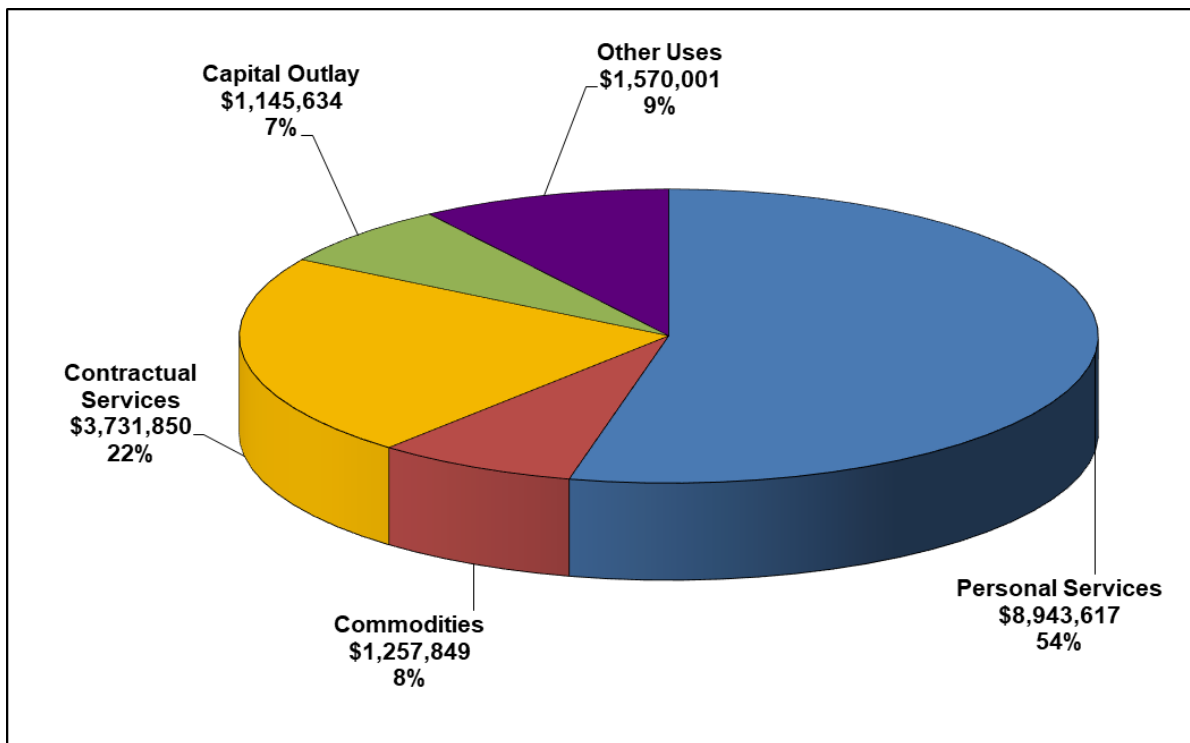
### **EXPENDITURES:**

**Current FY 2023** The FY 2023 General Fund expenditures are anticipated to be \$4.18M over appropriation. This is primarily due to transfers of \$1.37M and \$3.0M to the Capital Improvement, Repair and Replacement Fund for municipal facility improvements.

**Proposed FY 2024** Fiscal 2024 General Fund expenditure levels are proposed to increase by approximately \$2.74M above FY 2023 budget levels. This is associated with the net effect of increases in personal services \$997K, commodities \$177K, contractual services \$483K, capital \$131K, and other financing uses \$945K.

Total estimated General Fund expenditures for FY 2024 are \$16,648,951. Below is the breakdown of expenditures for the general fund as indicated by major category.

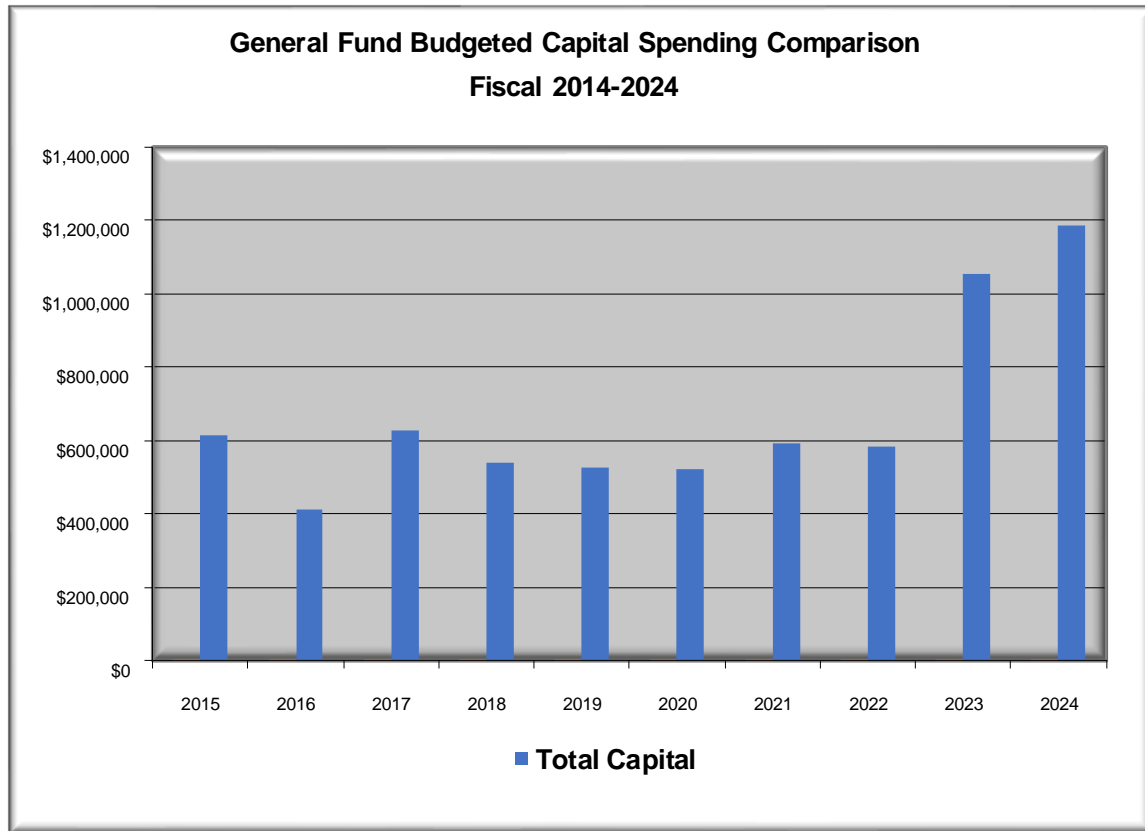
### **TOTAL EXPENSES**





## General Fund Summary

Below depicts the General Fund capital spending patterns over the past ten years and the proposed fiscal year.



The FY 2024 Capital Expenditures are higher than FY 2023 budgeted levels mainly due to purchase of vehicles and Village-Wide software.

### **FUND BALANCE:**

#### **Current FY 2023**

The FY 2023 General Fund estimated ending fund balance is approximately \$6.10M. This is above the budgeted FY 2023 balance by approximately \$349K which is due to the year-end surplus of \$3.00M and \$1.37M being transferred to the Capital Improvement, Repair and Replacement Fund for municipal facility improvements.

#### **Proposed FY 2024**

The proposed year-end FY 2024 General Fund balance amount is approximately \$5.38M or 32%. This is \$113K below the Board's preferred guidelines of maintaining 33% of the annual expenditures in the General Fund.

## General Fund Summary

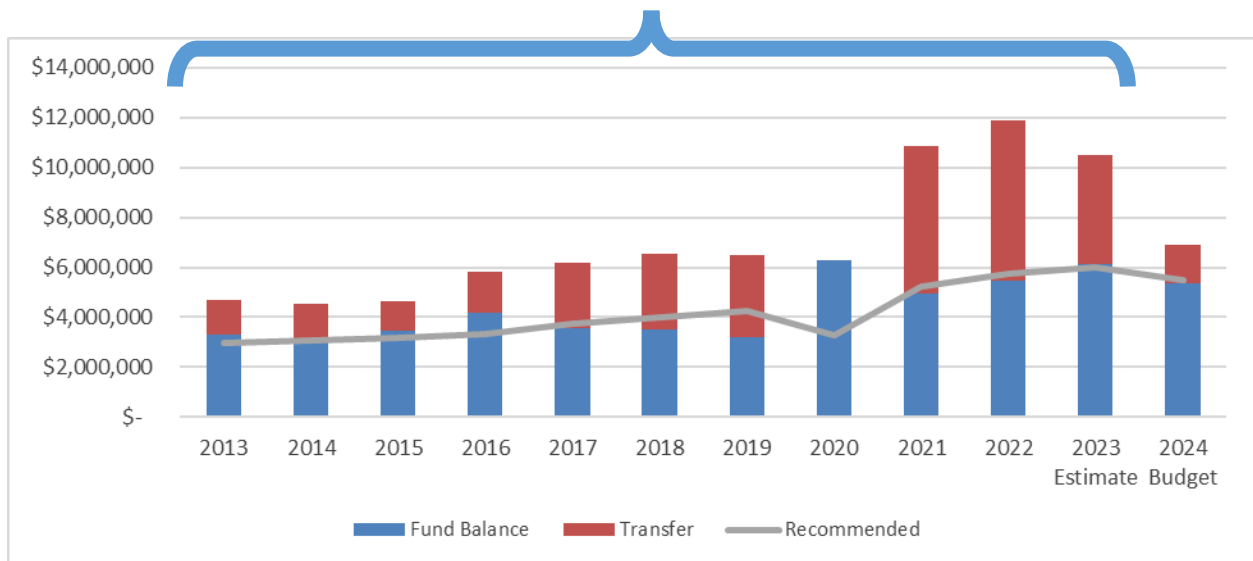
The following graph depicts the actual/estimated General Fund cash position for the last eleven budget cycles along with proposed FY 2024 levels. FY 2023 is the eleventh consecutive year in which the General Fund has produced substantial “net positive operating” results. This has allowed for a total of \$31.15M over the previous eleven years to be transferred into the Police Pension Fund for additional funding (\$600K), Water Operating Fund (\$725K), Plant Expansion Fund (\$5.82M) and the Capital Improvement, Repair and Replacement Fund for public improvement and municipal facility projects (\$24.0M).

In FY 2024, a transfer from the General Fund to Municipal Parking Lot is budgeted (\$575K).

### **FUND BALANCE**

#### **General Fund Balance Comparison FY 2013-2024**

\$31.15M



Prior to FY 2013, Mokena budgets have utilized 25% of overall General Fund spending as a benchmark for adequate fund balance levels. Given the unpredictable condition of the State of Illinois along with a sputtering economy, during the FY 2013 budget process, a recommendation was made to increase the benchmark to 33% of overall General Fund spending. By maintaining a more conservative fund balance position, those type of uncertainties previously mentioned would be less likely to impact core services in light of negative events.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 6,289,795	\$ 4,971,265	\$ 4,101,005	\$ 5,469,114	\$ 6,103,794
<b><u>Revenues:</u></b>					
Taxes	11,541,918	14,771,625	12,567,363	15,472,201	14,121,357
Licenses	630,729	707,059	689,725	706,619	684,625
Permits	294,332	188,549	134,000	92,043	127,100
Intergovernmental Revenue - State	839,803	1,371,665	1,371,665	1,371,665	-
Intergovernmental Revenue - Local	280,983	205,659	205,659	205,659	205,659
Exaction Fees	-	7,601	35,165	81	48,149
Fines	88,407	110,172	90,750	150,124	122,900
Other Revenue	821,233	486,968	513,234	770,669	615,832
<b>Total Revenue</b>	<b>14,497,405</b>	<b>17,849,298</b>	<b>15,607,561</b>	<b>18,769,061</b>	<b>15,925,621</b>
<b><u>Appropriations:</u></b>					
Legislative	94,068	107,924	90,998	88,783	118,957
Administrative	8,310,510	9,172,910	3,713,221	8,205,154	5,495,941
Fire & Police Commission	52,454	33,047	55,130	26,296	43,350
Police Department	5,092,772	5,228,192	5,921,466	6,045,832	6,270,632
Community Development	673,178	741,715	944,453	859,699	1,155,913
Village Clerk	7,760	8,587	11,696	9,806	13,352
Street Department	1,205,403	1,640,554	2,598,641	2,321,585	2,814,175
Buildings & Grounds Department	327,786	359,886	521,903	510,501	626,769
Cable TV Commission	9,469	13,044	16,618	15,789	17,814
E.S.D.A. Department	42,535	45,590	79,256	50,935	92,048
<b>Total Appropriations</b>	<b>15,815,935</b>	<b>17,351,449</b>	<b>13,953,382</b>	<b>18,134,380</b>	<b>16,648,951</b>
<b>Ending Fund Balance</b>	<b>\$ 4,971,265</b>	<b>\$ 5,469,114</b>	<b>\$ 5,755,184</b>	<b>\$ 6,103,794</b>	<b>\$ 5,380,465</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Revenue [01]**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 6,289,795	\$ 4,971,265	\$ 4,101,005	\$ 5,469,114	\$ 6,103,794
	<b><u>Taxes:</u></b>					
01.200.2010	Property Tax (See Footnote)	368,975	221,087	105,780	96,843	160,039
01.200.2030	Sales Tax	6,679,276	8,864,383	8,886,875	9,783,116	9,929,863
01.200.2035	Use Tax	913,463	778,862	745,763	795,983	815,367
01.200.2050	State Income Tax	2,637,649	3,072,377	1,315,525	3,113,310	1,545,220
01.200.2060	Road & Bridge Allocation	681,601	760,192	688,570	609,750	760,818
01.200.2070	Automobile Rental Tax	43,692	51,727	45,600	45,729	48,000
01.200.2080	Video Gaming Tax	-	601,566	450,000	635,016	528,000
01.200.2090	Amusement Tax	217,262	421,432	329,250	392,454	334,050
	<b>Total Taxes</b>	<b>11,541,918</b>	<b>14,771,625</b>	<b>12,567,363</b>	<b>15,472,201</b>	<b>14,121,357</b>
	<b><u>Licenses:</u></b>					
01.210.2110	Liquor	18,200	50,050	48,950	49,900	47,850
01.210.2130	Business	3,960	33,516	32,400	33,372	32,400
01.210.2140	Franchise	471,202	428,394	411,450	424,729	409,850
01.210.2145	Telecom Excise Tax	-	60,790	60,000	56,555	57,600
01.210.2150	Contractors	117,150	113,400	98,100	96,875	98,100
01.210.2190	Other	20,217	20,909	38,825	45,188	38,825
	<b>Total Licenses</b>	<b>630,729</b>	<b>707,059</b>	<b>689,725</b>	<b>706,619</b>	<b>684,625</b>
	<b><u>Permits:</u></b>					
01.220.2210	Building	194,924	80,542	60,900	24,622	61,500
01.220.2230	Solicitors	5,050	2,700	600	1,500	600
01.220.2290	Other	94,358	105,307	72,500	65,921	65,000
	<b>Total Permits</b>	<b>294,332</b>	<b>188,549</b>	<b>134,000</b>	<b>92,043</b>	<b>127,100</b>
	<b>Intergovernmental Revenue - State/County:</b>					
01.240.2450	Capital Grants	-	1,371,665	1,371,665	1,371,665	-
01.240.2460	Operating Grant	839,803	-	-	-	-
01.240.2490	Other Intergovernmental Revenue	-	-	-	-	-
	<b>Total State/County</b>	<b>839,803</b>	<b>1,371,665</b>	<b>1,371,665</b>	<b>1,371,665</b>	<b>-</b>
	<b>Intergovernmental Revenue - Local:</b>					
01.250.2510	Interfund Service Charges	280,983	205,659	205,659	205,659	205,659
	<b><u>Exaction Fees:</u></b>					
01.254.2560	Contributions	-	7,601	35,165	81	48,149

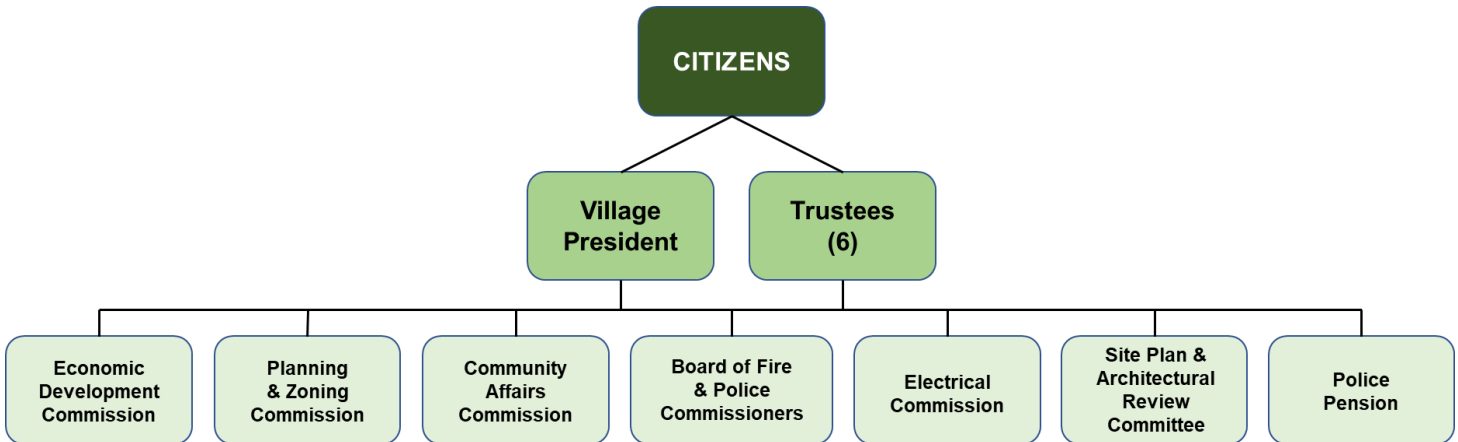
**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Revenue [01]**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
	<b>Fines:</b>					
01.280.2810	Court	43,002	46,287	40,000	58,495	55,000
01.280.2820	Parking	14,787	35,616	25,000	30,464	33,900
01.280.2880	Other	30,436	27,622	24,750	36,165	33,000
01.280.2890	Asset Forfeiture	182	647	1,000	25,000	1,000
	<b>Total Fines</b>	<b>88,407</b>	<b>110,172</b>	<b>90,750</b>	<b>150,124</b>	<b>122,900</b>
	<b>Other Revenue:</b>					
01.290.2910	Interest Earnings	24,735	11,227	10,500	196,826	100,000
01.290.2917	Gain/Loss on Investments	-	6	-	-	-
01.290.2920	Rental Income	299,670	323,753	347,104	347,003	362,494
01.290.2930	Donations	400	400	-	4,329	-
01.290.2940	Interfund Revenue	3,781	2,181	2,500	2,500	13,000
01.290.2960	Public Hearing/Development Fees	23,405	8,175	10,850	30,375	10,850
01.290.2970	Miscellaneous Income	469,242	141,226	142,280	189,635	129,488
01.290.2990	Bond Proceeds	-	-	-	-	-
	<b>Total Other Revenue</b>	<b>821,233</b>	<b>486,968</b>	<b>513,234</b>	<b>770,669</b>	<b>615,832</b>
	<b>Total Revenue</b>	<b>\$ 14,497,405</b>	<b>\$ 17,849,298</b>	<b>\$ 15,607,561</b>	<b>\$ 18,769,061</b>	<b>\$ 15,925,621</b>

Footnote: The revenues derived in line item 01.200.2010 are based on the 2022 tax levy as extended by the Will County Clerk for General Corporate purposes and will be used to fund line items 01.101.3060, 01.101.3270 and 01.101.3630 in the Administrative Department, line item 01.104.3670 in the Police Department and line item 01.105.3630 in the Community Development Department.

# *Legislative Branch*

## *Fiscal Year 2024*



### **Summary of Basic Function**

The Legislative Department of the Village includes all functions relating to the Village President and Board of Trustees. This includes Village-wide legislative and policy efforts.

The Village President and six Trustees are elected at-large on a staggered basis. According to the Mokena Village Code, "this Board shall be the legislative department of the Village Government, and shall perform such duties and have such powers as may be delegated by Statute to it."

The Village President is Chief Elected Officer of the Village and presides over all meetings. The Village Board meets in formal session the 2nd and 4th Mondays of every month.

The Village President, with advice and consent of the Board, appoints members to the Planning and Zoning Commissions, Economic Development Commission, Community Affairs Commission, Board of Fire and Police Commissioners, Site Plan & Architectural Review Committees, Electrical Commission, Police Pension Board and other ad hoc commissions from time to time. Following are descriptions of each formal committee:

- **Planning Commission:** This 9-member Commission meets monthly and reviews pending development and annexation proposals for the Village of Mokena. Members address proposed developments and annexations from a planning perspective by comparing the proposed land use to the Village's Comprehensive Land Planning Documents. The Commission formally votes and makes recommendations to the Village Board of Trustees.
- **Zoning Board of Appeals:** This Board is required by State Statute, with individuals appointed to staggered terms by the Village President with advice and consent of the Village Board. All

seven members are also members of the Planning Commission and review zoning issues for proposed developments and annexations to the Village of Mokena. In addition, the Board evaluates variance and special use zoning requests. The final determination regarding variance requests is concluded by the Zoning Board of Appeals, while zoning recommendations are forwarded to the Village Board for final review and determination.

- **Economic Development Commission:** This Commission focuses on enhancing economic development in the community and advises the Village Board on various programs that would improve the economic viability of the community. The Commission meets monthly and activities are coordinated through the Assistant Village Administrator.
- **Community Affairs Commission:** This Commission consists of six members appointed by the Village President with the advice and consent of the Board of Trustees. Commission members serve one-year terms. The Commission, which represents a merger of the Environmental Commission and the Downtown Committee, is dedicated to improving community volunteer opportunities along with increasing public awareness of various programs and the people who organize them.
- **Board of Fire and Police Commissioners:** This Commission is responsible for the selection, appointment, promotion, discipline, and dismissal of the municipality's full-time sworn police officers.
- **Site Plan Review Committee:** This Committee meets to review non-residential development site plans with the goal of enhancing the overall aesthetics and functionality of business site development. This committee meets on an as needed basis.
- **Architectural Review Committee:** This is a subcommittee of the Site Plan Review Committee charged with reviewing non-residential architectural elevations and other aspects of development.
- **Electrical Commission:** The purpose of this Commission is to review ordinances pertaining to electrical codes and make recommendations to the Village Board for changes, alterations, or maintenance of the status quo.
- **Police Pension Board:** Two of the four current members are appointed by the Village President with advice and consent of the Village Board. These members oversee the investment of Police Pension Fund Reserves and the operation of the Police Pension Fund.

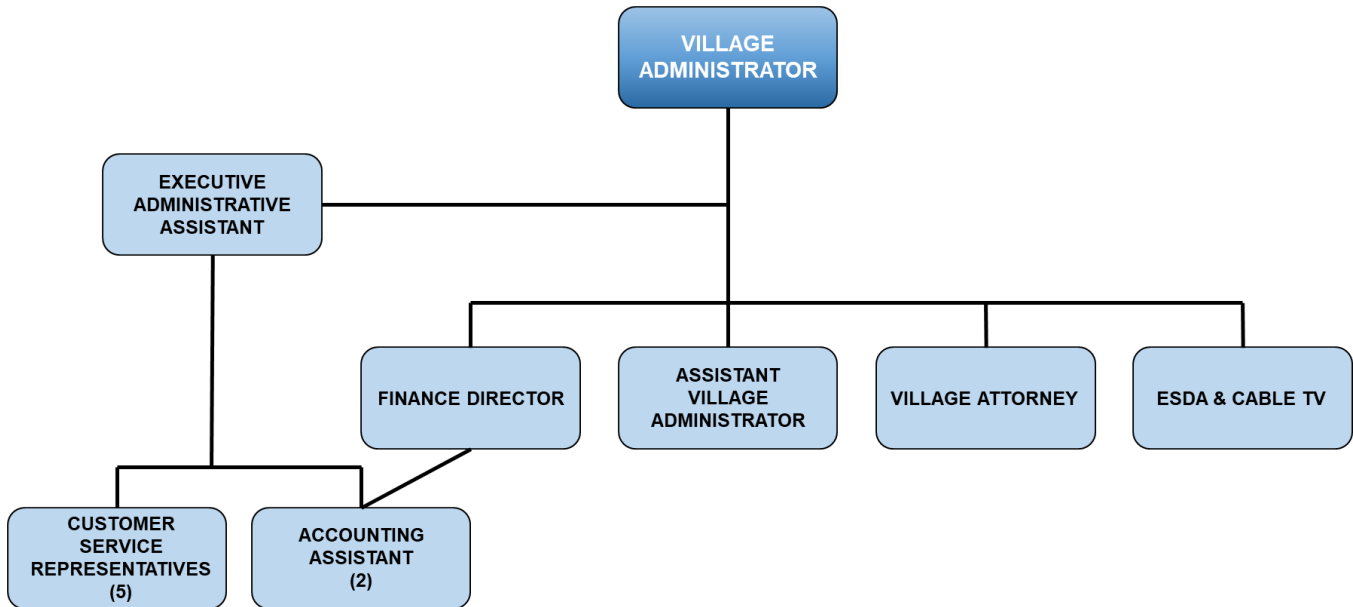
**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Legislative**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
01.100.3020	Salaries (Part Time)	\$ 35,550	\$ 47,100	\$ 50,100	\$ 50,625	\$ 60,000
	<b><u>Commodities:</u></b>					
01.100.3230	Conferences, Mtgs. & Seminars	(330)	158	5,940	450	12,940
01.100.3240	Membership Dues	29,231	28,931	30,257	29,610	35,275
01.100.3260	Publications	-	-	-	30	-
01.100.3290	Printing	-	116	195	350	260
01.100.3420	Donations	-	-	-	-	-
01.100.3440	Miscellaneous	266	-	100	125	1,000
01.100.3450	Public Relations	28,661	30,937	3,175	6,503	7,840
	<b>Total Commodities</b>	<u>57,828</u>	<u>60,141</u>	<u>39,667</u>	<u>37,068</u>	<u>57,315</u>
	<b><u>Contractual Services:</u></b>					
01.100.3710	Legal Advertising	-	-	-	-	-
01.100.3780	Telephone	514	506	700	914	700
01.100.3860	Other Contractual Services	176	176	181	176	192
01.100.3870	Auto Mileage & Expense Reimb.	-	-	350	-	750
	<b>Total Contractual Services</b>	<u>690</u>	<u>683</u>	<u>1,231</u>	<u>1,090</u>	<u>1,642</u>
	<b>Total Operating Expenses</b>	<u>94,068</u>	<u>107,924</u>	<u>90,998</u>	<u>88,783</u>	<u>118,957</u>
	<b><u>Capital Outlay:</u></b>					
01.100.4040	Machinery & Equipment	-	-	-	-	-
	<b>Total Capital Outlay</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Total Appropriations</b>	<u>\$ 94,068</u>	<u>\$ 107,924</u>	<u>\$ 90,998</u>	<u>\$ 88,783</u>	<u>\$ 118,957</u>



# *Administrative Department*

## *Fiscal Year 2024*



### **SUMMARY OF BASIC FUNCTIONS**

The Administrative Department coordinates finances and other organization-wide matters. The Village Administrator is the Chief Administrative Officer, employed by the Village President and Board of Trustees to manage the day-to-day operations of the Village. All Department Heads and consultants are responsible to coordinate their activities with the Village Administrator or their designee. Additionally, the Village Administrator acts as the Chief Budget Officer and is responsible for the advisement, interpretation and supervision of Board Policy.

The Assistant Village Administrator reports directly to the Village Administrator. This person serves as the Village's risk manager, and as its public information and media relations officer. In addition, the Assistant Village Administrator negotiates cellular leases and cable franchise agreements, manages the Village's website, serves as the FOI Officer, coordinates special projects, handles complex customer inquiries and concerns, coordinates training, provides staff support to the Community Affairs and Economic Development Commissions, and other projects as assigned by the Village Administrator.

The Finance Director supervises accounting and reporting tasks associated with Village finances. These tasks include forecasting revenues and expenditures, monitoring investments and cash reserves, overseeing accounts receivable/payable, utility billing, payroll and formulating the Village's Tax Levy. Additionally, the Finance Director oversees the financial software system, and

## Administrative Department Narrative

assists the Village Administrator with the supervision of Personnel records management along with preparation and day-to-day management of the budget.

The Executive Administrative Assistant oversees General Office Operations, maintains and oversees the production of "Board Correspondence". This person supervises the daily scheduling affairs of both the Mayor and Village Administrator. Additionally, this position is responsible for performing research, organizing projects and coordinating responses to formal citizen inquiries to the Village President, Board and Village Administrator. The Executive Administrative Assistant also serves as Deputy Clerk in support of the Elected Village Clerk.

The Accounting Assistants report to the Executive Administrative Assistant and Finance Director. Staff are responsible for maintaining accurate accounting records regarding accounts payable/receivable, utility billing, payroll entry, and maintaining personnel records.

Customer Service Representatives are responsible for service and responsiveness through counter service and telephone interaction. These positions report to the Executive Administrative Assistant. Two of these individuals work in the Administrative Department, two in the Community Development Department and one in the Public Works Department.

The ESDA Coordinator manages the Emergency Services Disaster Agency. This volunteer organization has the responsibility to provide an emergency preparedness plan for the Village. This agency ensures safety and a well-devised course of action in case of a catastrophe. All costs affiliated with employment of the E.S.D.A. Coordinator are budgeted for in the E.S.D.A. Department budget.

Cable TV is primarily comprised of a group of volunteers who broadcast Mokena Board meetings and special events on a year-round basis.

The Village of Mokena contracts annually for both engineering and legal services. The firm of Rathbun, Cservenyak & Kozol currently represents the Village, with the Village utilizing other legal firms if a particular area of legal expertise is required.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Administrative**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
01.101.3010	Salaries (Full Time)	\$ 680,660	\$ 877,339	\$ 726,106	\$ 766,386	\$ 926,239
01.101.3020	Salaries (Part Time)	-	-	-	-	-
01.101.3030	Salaries (Overtime)	1,854	6,891	6,681	5,769	6,681
01.101.3040	Unemployment Contribution	5,638	6,801	6,315	9,576	11,067
01.101.3060	Worker's Compensation	135,799	141,944	118,498	117,164	131,862
01.101.3100	Hospital/Life Insurance	95,767	101,982	122,495	96,083	121,973
	<b>Total Personal Services</b>	<b>919,718</b>	<b>1,134,957</b>	<b>980,095</b>	<b>994,978</b>	<b>1,197,822</b>
	<b><u>Commodities:</u></b>					
01.101.3210	Office Supplies	13,011	11,889	13,000	15,768	7,500
01.101.3220	Postage	9,050	8,970	9,550	8,929	9,900
01.101.3230	Conferences, Mtgs. & Seminars	39	83	2,115	1,235	3,060
01.101.3240	Membership Dues	4,703	3,951	4,180	4,805	3,780
01.101.3250	Professional Development	485	981	2,000	910	3,500
01.101.3260	Publications	2,308	2,327	2,690	1,875	1,455
01.101.3270	Liability Insurance	103,369	162,486	206,593	190,523	261,784
01.101.3280	Clothing & Personal Expense	-	-	-	-	2,600
01.101.3290	Printing	1,353	2,801	2,570	3,254	2,980
01.101.3300	Vehicle Expense (Gas)	1,594	2,181	3,500	2,095	3,150
01.101.3320	Maint: Vehicles & Motor Equip.	1,737	1,326	2,000	1,223	2,000
01.101.3440	Miscellaneous	65	446	500	763	1,075
01.101.3450	Public Relations	7,719	7,153	7,020	5,905	8,400
01.101.3510	Equipment	2,586	9,714	1,475	2,738	7,900
01.101.3520	Furniture	-	120	-	482	1,000
	<b>Total Commodities</b>	<b>148,019</b>	<b>214,428</b>	<b>257,193</b>	<b>240,503</b>	<b>320,084</b>
	<b><u>Contractual Services:</u></b>					
01.101.3620	Engineering Services	-	1,188	2,000	-	5,000
01.101.3630	Legal Services	114,548	142,420	190,000	220,083	150,000
01.101.3690	Computer Program/Maint.	44,887	61,228	55,113	54,892	70,395
01.101.3710	Legal Advertising	3,582	1,996	2,000	3,230	3,000
01.101.3750	Public Officials Ins./Bonding	-	1,196	-	-	-
01.101.3780	Telephone	2,636	2,820	3,200	3,115	5,100
01.101.3790	Comm./Office Machine Maint.	2,668	2,293	2,750	3,265	3,880
01.101.3850	Equipment Leasing	2,216	2,385	2,320	2,016	2,076
01.101.3860	Other Contractual Services	57,487	69,621	242,118	109,125	258,052
01.101.3870	Auto Mileage & Expense Reimb.	-	-	272	146	531
01.101.3890	Bond Principal	125,000	-	-	-	-
01.101.3900	Bond Interest	5,000	-	-	-	-
01.101.3950	Contractual Payments	160	320	160	-	-
01.101.3980	Rebates	982,132	1,106,394	1,319,000	1,595,244	1,615,000
	<b>Total Contractual Services</b>	<b>1,340,316</b>	<b>1,391,861</b>	<b>1,818,933</b>	<b>1,991,116</b>	<b>2,113,034</b>
	<b>Total Operating Expenses</b>	<b>2,408,053</b>	<b>2,741,245</b>	<b>3,056,221</b>	<b>3,226,597</b>	<b>3,630,940</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Administrative**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
	<b>Capital Outlay:</b>					
01.101.4040	Machinery & Equipment	12,457	-	11,000	12,352	295,000
01.101.4060	Land Acquisition	-	-	-	-	-
01.101.4080	Vehicle Acquisition	-	-	21,000	19,621	-
	<b>Total Capital Outlay</b>	<b>12,457</b>	<b>-</b>	<b>32,000</b>	<b>31,973</b>	<b>295,000</b>
	<b>Other Financing Uses:</b>					
01.101.4260	Interfund Transfers	-	-	-	-	-
01.101.4280	Contingencies	-	-	200,000	-	250,000
01.101.5000	Transfer - Out					
	Trf. to Plant Expansion	-	1,371,665	-	-	-
	Trf. to Escrow for Muni Parking	-	-	425,000	574,818	575,000
	Trf. to Escrow for Muni. Facility	5,890,000	5,060,000	-	4,371,766	745,001
	<b>Total Other Financing Uses</b>	<b>5,890,000</b>	<b>6,431,665</b>	<b>625,000</b>	<b>4,946,584</b>	<b>1,570,001</b>
	<b>Total Appropriations</b>	<b>\$ 8,310,510</b>	<b>\$ 9,172,910</b>	<b>\$ 3,713,221</b>	<b>\$ 8,205,154</b>	<b>\$ 5,495,941</b>

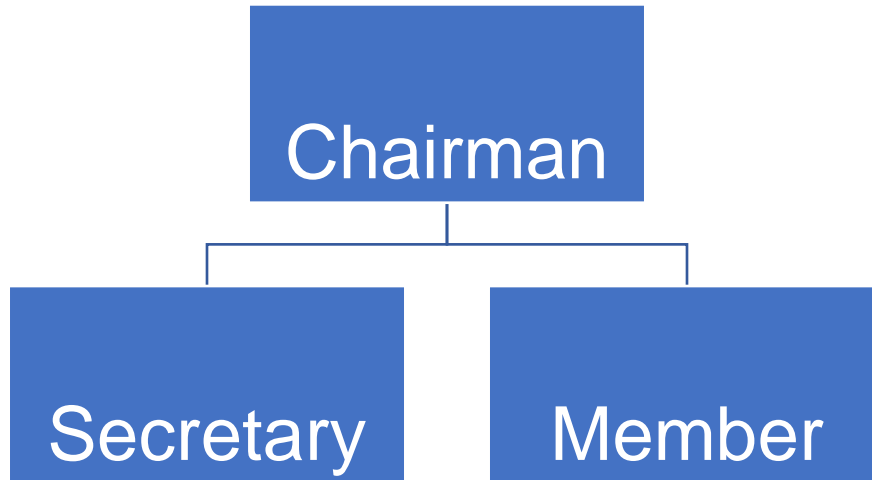
**VILLAGE OF MOKENA**  
**CAPITAL EQUIPMENT SUMMARY**

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**DEPARTMENT:** Administration

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
01.101.4080	Administrative Vehicle	21,000	21,000			This vehicle is moved to FY23 based on supply chain issues.
01.101.4040	Copier	11,000	11,000			Replace 2013 copier
01.101.4040	Office Phones			20,000	20,000	Replace existing phones
01.101.4040	Village-Wide Software			275,000	275,000	Replace and enhance Municipal Software purchased in 1989
Total		32,000	32,000	295,000	295,000	

# ***Board of Fire & Police Commissioners Fiscal Year 2024***



## **SUMMARY OF BASIC FUNCTION**

Division 2.1 of Article 10 of the Illinois Municipal Code requires that all municipalities having populations of 5,000 or more residents establish and maintain a Board of Fire and Police Commissioners. This Commission is then charged with the selection, appointment, promotion, discipline and dismissal of the municipality's full-time sworn police officers and firefighters (where applicable).

The Board of Fire and Police Commissioners consists of three members. All members of the Commission must be residents of the Village and are appointed to their offices on staggered three-year terms. The Village President, with the advice and consent of the Village Board of Trustees, appoints the members of the commission.

The Chairman of the Commission presides over all meetings. The Secretary of the Commission is responsible for meeting minutes, forms, papers, books, and seal, along with the records of the Commission.

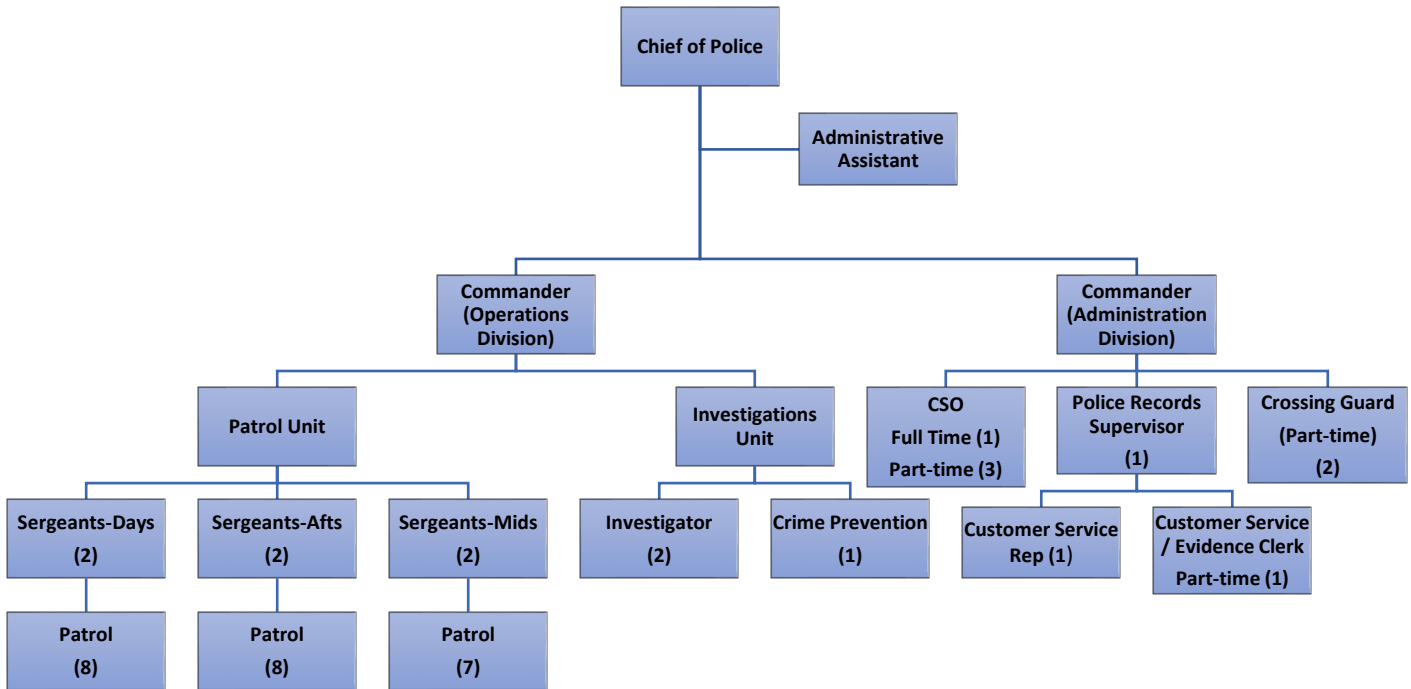
By statutory obligation, the Board of Fire and Police Commissioners must hold an annual meeting each July to elect its officers and conduct whatever business may come before the Commission. Additionally, the Commission may hold other meetings as might be necessary, upon the call of the Chairman.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Fire & Police Commission**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
01.103.3020	Salaries (Part Time)	\$ 3,550	\$ 1,090	\$ 4,080	\$ 1,750	\$ 4,080
01.103.3030	Salaries (Overtime)	7,215	2,203	9,000	6,964	3,000
	<b>Total Personal Services</b>	<b>10,765</b>	<b>3,293</b>	<b>13,080</b>	<b>8,714</b>	<b>7,080</b>
	<b><u>Commodities:</u></b>					
01.103.3230	Conferences, Mtgs. & Seminars	-	525	2,500	-	2,500
01.103.3240	Membership Dues	375	375	400	375	500
01.103.3250	Professional Development	-	-	200	-	200
01.103.3260	Publications	-	-	225	-	225
01.103.3290	Printing	-	-	300	-	500
01.103.3510	Equipment	-	173	175	-	175
	<b>Total Commodities</b>	<b>375</b>	<b>1,073</b>	<b>3,800</b>	<b>375</b>	<b>4,100</b>
	<b><u>Contractual Services:</u></b>					
01.103.3630	Legal Services	31,434	18,030	6,000	575	8,000
01.103.3640	Physical Exams	1,765	1,830	5,400	3,555	3,000
01.103.3650	Testing & Psych. Exams	8,115	8,753	25,350	13,077	19,670
01.103.3710	Legal Advertising	-	68	1,500	-	1,500
	<b>Total Contractual Services</b>	<b>41,314</b>	<b>28,681</b>	<b>38,250</b>	<b>17,207</b>	<b>32,170</b>
	<b>Total Operating Expenses</b>	<b>52,454</b>	<b>33,047</b>	<b>55,130</b>	<b>26,296</b>	<b>43,350</b>
	<b><u>Capital Outlay</u></b>					
01.103.4040	Machinery & Equipment	-	-	-	-	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total Appropriations</b>	<b>\$ 52,454</b>	<b>\$ 33,047</b>	<b>\$ 55,130</b>	<b>\$ 26,296</b>	<b>\$ 43,350</b>

# *Police Department*

## *Fiscal Year 2024*



### **SUMMARY OF BASIC FUNCTIONS**

The Police Department is responsible for the safety and security of our residents, businesses, and visitors. This responsibility is accomplished through community-based policing methods including problem identification and communication with residential and business customers, along with more traditional methods of enforcing State laws and local ordinances.

The Chief of Police is the chief administrative officer of the Department and reports to the Village Administrator. He/she is responsible for overseeing the daily operations of the Police Department to include developing and administering the department budget; formulating policies and procedures; implementing and communicating new programs and philosophies to department personnel. The Chief of Police is also responsible for community-based initiatives and for information flow to the public. He is also active with the Mokena School District 159 Safety and Security Committee.

The department is organized into two divisions, the operations division, and the administration division.



## Police Department Narrative

The Operations Division is made up of the patrol unit and the investigation unit. The patrol unit is supervised by a Commander and six Sergeants. The patrol unit is the front-line uniformed unit of the police department responding to calls for service of all types and engaging in high visibility pro-active patrol of the community along with a variety of community-based police activities. Two officers from the operations division are assigned to the Illinois Law Enforcement Alarm System (ILEAS) the statewide mutual aid organization.

The Investigation Unit is made up of two detectives and a crime prevention officer and is also supervised by the Operations Commander. The two detectives are responsible for a range of duties that include conducting follow-up investigations of reported criminal offenses, investigating traffic crashes that result in serious injury or death, consultation with the State's Attorney's Offices for criminal charges, serving arrest warrants, conducting search warrants, submitting subpoenas, investigating crimes against children, and responding to call outs with the Will/Grundy Major Crimes Task Force. The detectives are also responsible for conducting background investigations for businesses and for patrol officer candidates and other Village personnel during the pre-employment process.

The Crime Prevention Officer is responsible for the majority of the police department's community outreach to include the coordination of police department presence at block parties throughout the Village, planning and conducting annual zone meetings, working closely with the Frankfort/Mokena TRIAD Senior Safety Group, organizing traffic safety efforts such as Distracted Driving Awareness Week, Speed Awareness Week and Rail Safety Week, providing safety presentations to Village businesses and community groups, working closely with the D.A.R.E. officer as a liaison to our schools, coordinating child safety seat installations, elder service officer initiatives and neighborhood watch efforts. The crime prevention officer is assigned as the liaison to our Fire Protection Districts. He is also responsible for two community initiatives: The Neighborhood Watch Liaison Program and the Video Surveillance Registry.

The Administration Division includes a Records Supervisor, a Customer Service Representative, one full-time Community Service Officer and three part time, and two Crossing Guards who are supervised by the Administrative Division Commander.

The Administrative Assistant provides confidential administrative and clerical support to the Chief of Police and assists the two Commanders as well. The Administrative Assistant helps with budget preparation as well as management and personnel issues.

The Records Supervisor oversees and manages the Customer Service Representative, Community Service Officers and occasionally light-duty Officers when they work in the Records section.

The Records Supervisor and Customer Service Representative provide the clerical support function of the Department. They are responsible for taking calls from the public, walk-in customer service, maintenance of various databases, and data entry of citations and accident reports and numerous administrative, clerical, and mandatory reporting tasks that are required daily.

The Community Service Officers provide support to the operation and administration divisions by collecting daily parking fees from the Village's commuter parking lots and issuing warnings or

## Police Department Narrative

citations for ordinance violations. They assist the records division with data entry and records coverage as needed. In the field, they support the patrol division with disabled vehicles, traffic control at crash locations and monitoring parking issues. Other duties include the delivery of informational material to the Village President, Village Clerk, Village Trustees, Village Attorney, members of various Commissions, the Clerk of the Circuit Court and the State's Attorney's Office. They assist in the maintenance and service of the police fleet and other police related equipment.

The Crossing Guards have the critical task to safeguard our children who walk to school and cross busy streets to get there. They are there rain or shine and in all weather.

Through its community-based policing philosophy, the Department actively solicits requests for police service from the residents of the Village and looks to the community to assist with setting a portion of the Department's agenda, deploy police officers for non-emergency interaction with the community and expects the line-level police officers to identify and offer solutions to reported problems within the community. The key to success as a Police Department is interaction with our residents, business owners and visitors to the Village through community engagement.

During Fiscal Year 2024 the Police Department will be staffed by (35) sworn full-time employees holding state certifications that are required by the Illinois Law Enforcement Training and Standards Board, with the remaining employees of the Department being civilian personnel consisting of clerical staff, crossing guards and community service officers.

The Department continues to advance technologically through the implementation of new programs such as the electronic ticketing software and early warning personnel tracking software. Also, through the increased implementation of the department's Drones. In addition, based on the success of the Flock camera/LPR system, the Department expects to expand the system in FY 2024.

Police Department services that are provided within the corporate limits of the Village 24-hours per day, 365-days per year include, but are not limited to the following:

- Crime Prevention, through community awareness and education programs
- Arbitration and resolution of neighborhood and family disputes
- Identification and apprehension of those in violation of state statutes and local ordinances
- Preventive patrols of the community
- Visibility at special events within the Village to include those held by the Mokena Park District, the Mokena Chamber of Commerce, Mokena civic organizations, neighborhood block parties and National Night Out
- Traffic safety through increased visibility and discretionary enforcement
- Prescription drug drop-off program (during business hours)
- Regular interaction with residential and business customers

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Police**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
<b>Personal Services:</b>						
01.104.3010	Salaries (Full Time)	\$ 3,356,119	\$ 3,347,963	\$ 3,704,064	\$ 3,630,022	\$ 3,987,551
01.104.3020	Salaries (Part Time)	-	52,310	89,616	99,726	55,383
01.104.3030	Salaries (Overtime)	337,048	397,887	372,313	479,853	420,181
01.104.3031	Salaries (Holiday Pay)	76,605	88,497	90,000	101,932	115,000
01.104.3100	Hospital/Life Insurance	518,782	556,383	616,203	549,865	693,473
	<b>Total Personal Services</b>	<b>4,288,554</b>	<b>4,443,040</b>	<b>4,872,196</b>	<b>4,861,398</b>	<b>5,271,588</b>
<b>Commodities:</b>						
01.104.3120	Office Supplies	-	-	-	-	7,500
01.104.3230	Conferences, Mtgs. & Seminars	150	408	1,480	975	4,530
01.104.3240	Membership Dues	1,275	1,525	1,740	2,054	1,885
01.104.3250	Professional Development	19,875	25,144	41,916	37,148	26,142
01.104.3260	Publications	347	309	400	400	400
01.104.3280	Clothing & Personal Expense	35,453	34,747	47,040	54,127	35,580
01.104.3290	Printing	1,827	2,374	3,170	2,600	3,600
01.104.3300	Vehicle Expense (Gas)	53,747	81,460	125,000	97,610	112,500
01.104.3320	Maint: Vehicles & Motor Equip.	33,827	26,757	27,920	32,137	33,500
01.104.3400	Ammunition	3,013	15,179	15,450	15,224	11,550
01.104.3420	Donations	-	-	-	-	-
01.104.3440	Miscellaneous	1,411	5,573	2,714	2,980	2,044
01.104.3450	Public Relations	5,460	6,128	7,700	5,537	10,700
01.104.3470	Range Supplies	1,424	1,467	1,500	485	2,000
01.104.3480	Narcotics Enforcement	-	-	300	-	-
01.104.3500	Coop. Investigations	3,148	2,930	3,450	3,200	4,450
01.104.3510	Equipment	17,984	12,558	28,675	27,503	38,870
01.104.3520	Furniture	-	343	-	-	-
	<b>Total Commodities</b>	<b>178,941</b>	<b>216,903</b>	<b>308,455</b>	<b>281,980</b>	<b>295,251</b>
<b>Contractual Services:</b>						
01.104.3640	Physical Exams	1,135	1,106	6,400	525	6,400
01.104.3660	Prisoner Care	-	6	75	35	75
01.104.3670	Communications Center	340,796	303,539	337,242	336,650	343,760
01.104.3690	Computer Program/Maint.	32,545	37,116	80,293	53,054	87,745
01.104.3710	Legal Advertising	-	-	300	299	500
01.104.3780	Telephone	20,303	22,372	28,203	26,267	29,547
01.104.3790	Comm./Office Mach. Maint.	360	1,642	1,350	1,084	1,350
01.104.3850	Equipment Leasing	4,743	5,653	5,160	4,994	5,160
01.104.3860	Other Contractual Services	17,732	40,305	50,292	47,502	68,962
01.104.3870	Auto Mileage & Expense Reimb.	-	152	100	-	500
	<b>Total Contractual Services</b>	<b>417,614</b>	<b>411,890</b>	<b>509,415</b>	<b>470,410</b>	<b>543,999</b>
	<b>Total Operating Expenses</b>	<b>4,885,109</b>	<b>5,071,833</b>	<b>5,690,066</b>	<b>5,613,788</b>	<b>6,110,838</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Police**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Capital Outlay:</b>					
01.104.4030	Improvements - Facilities	-	-	-	-	-
01.104.4040	Machinery & Equipment	72,975	31,528	57,200	57,520	101,597
01.104.4080	Vehicle Acquisitions	134,688	124,831	174,200	374,524	58,196
	<b>Total Capital Outlay</b>	<b>207,663</b>	<b>156,359</b>	<b>231,400</b>	<b>432,044</b>	<b>159,793</b>
	<b>Total Appropriations</b>	<b>\$ 5,092,772</b>	<b>\$ 5,228,192</b>	<b>\$ 5,921,466</b>	<b>\$ 6,045,832</b>	<b>\$ 6,270,632</b>

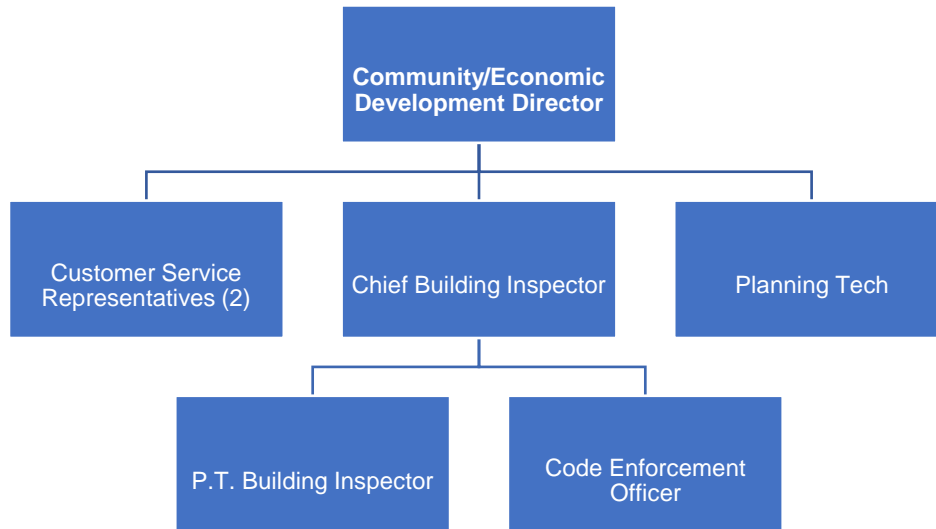
**VILLAGE OF MOKENA  
CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Police**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
01.104.4080	Patrol SUV & Set-up	51,900	51,900			Replace M07 per fleet schedule
01.104.4080	Patrol SUV & Set-up	51,900	51,900			Replace M08 per fleet schedule
01.104.4080	Patrol SUV & Set-up	51,900	51,900			Replace M11 per fleet schedule
01.104.4080	Directed Patrol ATV	18,500	18,500			Add an additional electric ATV to Patrol
01.104.4080	The Beast Property Management System	10,500	10,500			Barcoded Property Management - IL Crime Lab approved
01.104.4080	Department Handguns with Holster (20)	13,000	13,000			Departmental handguns; CLOCK 17, Gen 5, 9mm Holster; Safariland Level 3
01.104.4080	Department Patrol Rifles & Magazines (15)	16,000	16,000			Department Patrol Rifles: FN15 Patrol Carbine
01.104.4080	Flock Safety LPR Cameras	17,700	17,700			2 additional fixed LPR cameras and 4 rechargeable -portable cameras
01.104.4040	Ballistic Helmets (35)			14,000	14,000	Officer protection equipment
01.104.4040	Axon Bodycam			52,000	52,000	Bodycam required for Illinois Safe-T Act
01.104.4040	Axon Interview Room			13,847	13,847	Interview software for new Police Station
01.104.4040	Watch Guard 4RE In-Car Video Systems (M21 & M22)			12,500	12,500	Vehicle video system
01.104.4080	Vehicle setup M06			14,549	14,549	Set-up vehicle equipment
01.104.4080	Vehicle setup M13			14,549	14,549	Set-up vehicle equipment
01.104.4080	Vehicle setup M17			14,549	14,549	Set-up vehicle equipment
01.104.4080	Vehicle setup M15			14,549	14,549	Set-up vehicle equipment
Total		231,400	231,400	150,543	150,543	

# *Community Development Department*

## *Fiscal Year 2024*



### **Summary of Basic Functions**

The Community Development Department enforces all ordinances and provisions relating to the construction of buildings and structures within Mokena's corporate limits. This department also administers all zoning, land use and land development regulations, as well as economic development functions such as business attraction and retention.

The Community and Economic Development Director manages the daily operations of the Department. This person reports to the Village Administrator and is responsible for overseeing the enforcement of Village codes, construction standards and all land development as well as implementing activities and programs that further the economic well-being of the community. The Director represents the Department at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, Economic Development Commission, Electrical Commission and Site Plan and Architectural Review Committees.

The Chief Building Inspector manages the Building and Code Enforcement functions of the Community Development Department, including establishing and implementing management policies and procedures. This person is responsible for directing, organizing, and administering all facets concerning building regulations, inspection functions, code enforcement and the advisement and supervision of Village Board policy. On occasions, this person may attend meetings and makes presentations to the Village Board, Planning Commission, Zoning Board of Appeals, Site Plan and

## Community Development Department Narrative

Architectural Review Committees and the Electrical Commission. The Chief Building Inspector reports to the Community and Economic Development Director.

The Planning Tech is responsible for all activities related to planning and zoning, as well as support functions related to economic development. This person works closely with the Economic and Community Development Director and coordinates staff reviews of land use submittals. This person attends meetings and makes presentations to the Planning Commission, Zoning Board of Appeals, and Site Plan and Architectural Review Committees. The Planning Tech schedules public hearings, reviews and processes new business licenses and assists in the preparation and delivery of meeting packets. This individual reports to the Community and Economic Development Director.

The Part-Time Building Inspector is responsible for all activities related to building permit applications, plan review, building permit issuance, inspection services and the administration of all building codes and construction regulations. This person coordinates the activities of outside consultants and contractors. This position's time is divided between office duties and field inspections. This person reports to the Chief Building Inspector.

The Code Enforcement Officer reports to the Chief Building Inspector and is responsible for reviewing, processing, and issuing incidental permits as well as enforcing property maintenance regulations. Enforcement action related to property maintenance codes and the vacant structure program are administered by the Code Enforcement Officer. This person also performs the annual business license sweep and plays a key role in the vacant structures inspection program.

Two Customer Service Representatives are responsible for providing clerical and administrative support, including but not limited to, preparing monthly reports, organizing Planning Commission and Zoning Board of Appeals packets, maintaining public property records, tracking receivables, performing clerical duties as needed, issuing building permits, scheduling inspections, taking residents' complaints, updating files, and performing data entry of building permit information. In addition, these positions coordinate the contractor registration program. These positions report to the Executive Administrative Assistant, and Community and Economic Development Director.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Community Development**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
<b>Personal Services:</b>						
01.105.3010	Salaries (Full Time)	\$ 463,174	\$ 493,645	\$ 489,837	\$ 494,860	\$ 597,939
01.105.3020	Salaries (Part Time)	36,587	36,103	37,808	42,654	35,478
01.105.3030	Salaries (Overtime)	141	-	6,115	2,224	6,997
01.105.3100	Hospital/Life Insurance	91,280	102,610	144,684	140,757	180,533
	<b>Total Personal Services</b>	<b>591,182</b>	<b>632,358</b>	<b>678,444</b>	<b>680,495</b>	<b>820,946</b>
<b>Commodities:</b>						
01.105.3230	Conferences, Mtgs. & Seminars	-	50	1,220	1,805	1,878
01.105.3240	Membership Dues	1,609	960	1,753	1,745	1,448
01.105.3250	Professional Development	902	1,125	1,100	500	3,500
01.105.3260	Publications	5,377	6,318	7,026	8,424	9,968
01.105.3280	Clothing & Personal Expense	611	707	1,350	1,813	1,950
01.105.3290	Printing	778	494	620	428	620
01.105.3300	Vehicle Expense (Gas)	2,717	2,479	3,475	3,710	3,128
01.105.3320	Maint: Vehicles & Motor Equip.	6,514	2,704	3,500	2,037	3,500
01.105.3330	Small Tools	96	10	100	161	250
01.105.3390	Public Hearing Signs	1,049	2,965	3,200	3,910	2,950
01.105.3440	Miscellaneous	276	2,107	1,360	1,164	2,500
01.105.3450	Public Relations	-	-	-	-	-
01.105.3510	Equipment	26	-	-	1,300	2,500
01.105.3520	Furniture	1,210	498	-	-	-
	<b>Total Commodities</b>	<b>21,165</b>	<b>20,418</b>	<b>24,704</b>	<b>26,996</b>	<b>34,192</b>
<b>Contractual Services:</b>						
01.105.3620	Engineering Services	(3,782)	(11,918)	33,000	11,833	33,000
01.105.3621	Contract Inspections	(1,000)	(26,623)	-	10,149	35,000
01.105.3630	Legal Services	6,026	8,513	10,000	16,765	20,000
01.105.3680	Plan Review Fees	(15,765)	29,990	6,000	25,000	15,000
01.105.3690	Computer Program/Maint.	10,322	11,095	12,529	12,981	12,776
01.105.3710	Legal Advertising	2,416	3,944	2,400	2,287	2,400
01.105.3780	Telephone	2,320	2,103	3,300	2,509	3,190
01.105.3790	Comm./Office Mach. Maint.	5,745	6,392	5,200	5,024	3,820
01.105.3860	Other Contractual Services	54,549	65,441	41,736	44,536	46,449
01.105.3870	Auto Mileage & Expense Reimb.	-	-	140	-	140
01.105.3940	Signage and Façade Program	-	-	55,000	11,000	55,000
	<b>Total Contractual Services</b>	<b>60,831</b>	<b>88,938</b>	<b>169,305</b>	<b>142,083</b>	<b>226,775</b>
	<b>Total Operating Expenses</b>	<b>673,178</b>	<b>741,715</b>	<b>872,453</b>	<b>849,574</b>	<b>1,081,913</b>
<b>Capital Outlay:</b>						
01.105.4040	Machinery & Equipment	-	-	10,000	10,125	-
01.105.4080	Vehicle Acquisition	-	-	62,000	-	74,000
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>72,000</b>	<b>10,125</b>	<b>74,000</b>
	<b>Total Appropriations</b>	<b>\$ 673,178</b>	<b>\$ 741,715</b>	<b>\$ 944,453</b>	<b>\$ 859,699</b>	<b>\$ 1,155,913</b>

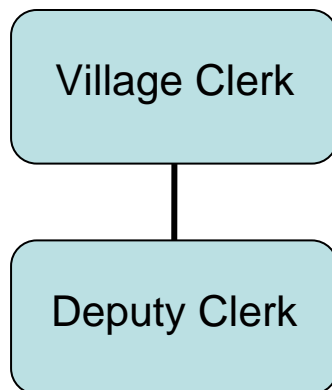


**VILLAGE OF MOKENA  
CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Community Development**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
01.105.4040	Color Copier	10,000	20,000			Replace 2013 Color Copier
01.105.4080	Replace pickup truck (BZ2)	31,000	31,000	37,000	37,000	This vehicle is moved to FY24 based on supply chain issues.
01.105.4080	Replace pickup truck (BZ7)	31,000	31,000	37,000	37,000	This vehicle is moved to FY24 based on supply chain issues.
Total		72,000	82,000	74,000	74,000	

# ***Village Clerk Fiscal Year 2024***



## **SUMMARY OF BASIC FUNCTIONS**

The Village Clerk is the custodian of all official records and documents of the Village. The Clerk works with Village staff to ensure records and documents are recorded in a timely and accurate manner. The Clerk attests to and seals all documents of the Village. The Deputy Clerk fills in for the Elected Village Clerk from time to time.

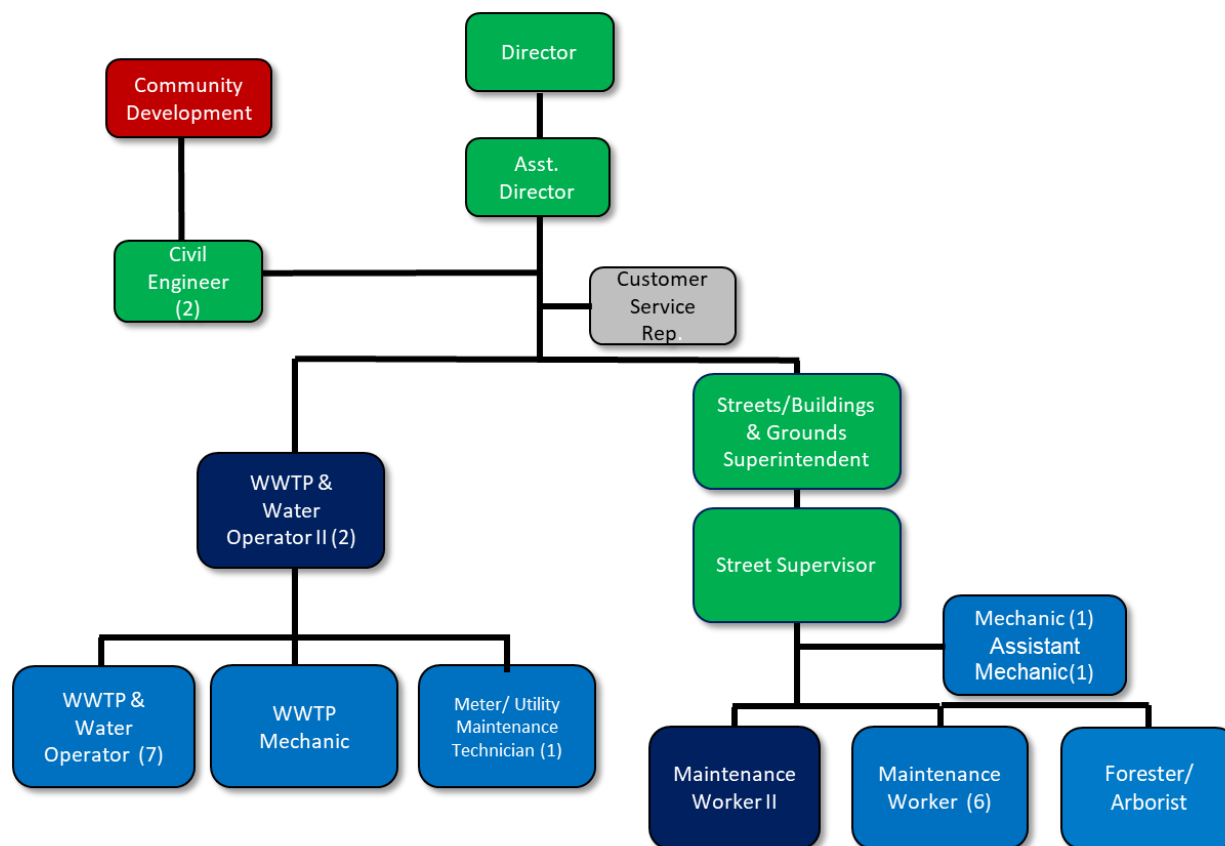
The Clerk also provides voter registration services to Village residents and attends all Village Board meetings.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Village Clerk**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
01.106.3020	Salaries (Part Time)	\$ 4,800	\$ 5,850	\$ 6,000	\$ 6,000	\$ 6,000
	<b>Total Personal Services</b>	4,800	5,850	6,000	6,000	6,000
	<b><u>Commodities:</u></b>					
01.106.3230	Conferences, Mtgs. & Seminars	-	50	225	-	225
01.106.3240	Membership Dues	-	-	30	30	30
01.106.3250	Professional Development	-	-	-	-	-
01.106.3260	Publications	-	-	-	-	-
01.106.3290	Printing	-	-	65	-	65
01.106.3430	Recording Charges	111	-	-	-	150
01.106.3440	Miscellaneous	38	-	50	-	1,050
	<b>Total Commodities</b>	149	50	370	30	1,520
	<b><u>Contractual Services:</u></b>					
01.106.3710	Legal Advertising	1,243	1,344	1,500	1,729	2,000
01.106.3720	Ordinance Codification	1,043	818	2,500	1,129	2,500
01.106.3860	Other Contractual Services	525	525	1,276	919	1,282
01.106.3870	Auto Mileage & Expense Reimb.	-	-	50	-	50
	<b>Total Contractual Services</b>	2,811	2,687	5,326	3,776	5,832
	<b>Total Operating Expense</b>	7,760	8,587	11,696	9,806	13,352
	<b>Total Appropriations</b>	\$ 7,760	\$ 8,587	\$ 11,696	\$ 9,806	\$ 13,352

# *Public Works Department*

## *Fiscal Year 2024*



### **SUMMARY OF BASIC FUNCTION**

The 28 full-time employees of the Public Works Department are responsible for the operation and maintenance of all Village infrastructure. This includes the wastewater treatment facility, lift stations, collection system, four water towers, a ground storage tank, and the total water distribution system. The overall operation of the Street and Buildings/Grounds Divisions includes maintenance of streets, curbs and gutters, sidewalks, bike paths, streetlights, storm sewers, storm water retention ponds, shoulders/ditches, parkway trees, public buildings, Village landscaped areas, grass cutting, snow removal and vehicle/ equipment maintenance.

The Director of Public Works manages the activities of the department. Management is exercised directly, or through the Assistant Public Works Director and various operational supervisors. The Director is responsible to the Village Administrator for successful operation of the Department and is supported by Customer Service Representatives. The Assistant Public Works Director is responsible for overall departmental operations in the absence of the Public Works Director.

## Public Works Department Narrative

Two (2) Staff Engineers report directly to the Public Works Director and Assistant Public Works Director. They provide technical support and oversee Village-related engineering functions including capital projects, subdivision development/inspections, capital improvement plans, consulting contracts, bidding specifications and private utility coordination, along with other engineering issues, and are responsible for the inspection of all new public improvements within new developments. The Staff Engineers inspect Village construction projects, which include sewer, water and stormwater system rehabilitation and extensions. These employees prepare and inspect all road maintenance projects, as well as respond to local drainage complaints. In addition, these positions provide building and site inspection support and oversee various consulting engineers employed by the Village to perform a multitude of other engineering services.

The two (2) Mechanics (Automotive Mechanic and Assistant Automotive Mechanic) maintains all Village vehicles from every department and reports directly to the Street/Buildings & Grounds Superintendent and Streets Supervisor. The Street/Buildings & Grounds Superintendent manages the day-to-day overall operations of Streets and Buildings & Grounds and reports directly to the Public Works Director and Assistant Public Works Director.

The one (1) Street and Buildings & Grounds Superintendent and one (1) Streets Supervisor oversees the Streets and Buildings & Grounds crew which consists of eight (8) full-time employees. There are seven (7) Maintenance Workers and one (1) Forester / Arborist. These personnel are funded through the General Corporate Fund. The FY 2024 budget also appropriates funds for two (2) seasonal employees in Street and Buildings & Grounds to assist with right-of-way and grounds care.

Water and Sewer consists of twelve (12) full-time employees. Oversight of operations is divided between the Public Works Director and the Assistant Public Works Director. The two (2) Wastewater Treatment Plant Operator II is responsible for overall operation of the Wastewater Treatment Plant. The Water Systems Operator II is responsible for overall operation of the water and sewer distribution systems. The duties of the Treatment Plant Mechanic include maintenance of all mechanical equipment at the plant. The seven (7) Water & Wastewater Treatment Plant Operators and the one (1) Plant Mechanic are responsible for testing and process operation of the plant, along with testing and maintenance of the water distribution system. These employees are also responsible for operation and maintenance of the lift stations and collection system. The one (1) Meter/ Utility Maintenance Technicians repair, replace, and install water meters, including meters in new homes and businesses. They are also responsible for reading the meters each month for billing purposes and assisting with the maintenance of the distribution system as time allows. The one (1) Customer Service Representative is responsible for all administrative support in Utilities and reports to the Executive Administrative Assistant. The FY 2024 budget also appropriates funds for two (2) seasonal employees in Utilities to assist with day-to-day maintenance.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Streets**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
	<b>Personal Services:</b>					
01.107.3010	Salaries (Full Time)	\$ 616,266	\$ 734,042	\$ 989,080	\$ 975,414	\$ 1,175,386
01.107.3020	Salaries (Part Time)	21,528	12,532	14,160	12,930	15,120
01.107.3030	Salaries (Overtime)	18,331	22,492	27,797	40,686	37,924
01.107.3100	Hospital/Life Insurance	120,414	136,430	190,812	150,836	237,127
	<b>Total Personal Services</b>	<b>776,539</b>	<b>905,496</b>	<b>1,221,849</b>	<b>1,179,867</b>	<b>1,465,557</b>
	<b>Commodities:</b>					
01.107.3230	Conferences, Mtgs. & Seminars	40	350	435	249	435
01.107.3240	Membership Dues	6,681	6,737	7,629	7,333	7,629
01.107.3250	Professional Development	225	170	1,980	1,570	3,230
01.107.3260	Publications	-	104	110	85	110
01.107.3280	Clothing & Personal Expense	3,769	4,311	5,200	5,200	6,500
01.107.3290	Printing	73	347	400	-	400
01.107.3300	Vehicle Expense (Gas)	36,140	55,948	85,000	74,500	76,500
01.107.3310	Maint: Bldgs., Streets & Grounds	39,973	38,486	38,900	54,200	45,000
01.107.3320	Maint: Vehicle & Motor Equip.	64,665	65,064	67,600	67,600	77,600
01.107.3330	Small Tools	2,476	1,232	2,400	2,400	4,100
01.107.3340	Traffic & Street Sign Material	5,436	21,156	13,000	18,200	20,125
01.107.3380	Rock, Sand & Salt	3,904	6,934	9,200	11,200	9,200
01.107.3440	Miscellaneous	318	256	600	600	530
01.107.3510	Equipment	2,939	5,396	11,925	14,267	149,000
01.107.3520	Furniture	28	516	800	800	800
	<b>Total Commodities</b>	<b>166,667</b>	<b>207,008</b>	<b>245,179</b>	<b>258,204</b>	<b>401,159</b>
	<b>Contractual Services:</b>					
01.107.3620	Engineering Services	6,106	10,395	49,000	19,000	62,860
01.107.3640	Physical Exams	580	850	1,000	1,000	1,000
01.107.3690	Computer Program/Maint.	1,652	750	2,209	875	2,364
01.107.3710	Legal Advertising	943	2,264	2,500	1,482	3,500
01.107.3760	Street Lighting Energy Charge	102,881	95,553	105,000	85,480	136,500
01.107.3780	Telephone	2,829	3,117	4,500	3,882	9,180
01.107.3850	Equipment Leasing	4,588	3,699	4,200	5,620	4,840
01.107.3860	Other Contractual Services	88,136	107,487	116,170	118,000	133,614
01.107.3870	Auto Mileage & Expense Reimb.	7	13	55	-	150
01.107.3950	Contractual Payments	-	-	610	610	610
01.107.3970	Tree Removal/Replacement	54,475	70,550	127,000	110,700	75,000
	<b>Total Contractual Services</b>	<b>262,197</b>	<b>294,678</b>	<b>412,244</b>	<b>346,649</b>	<b>429,618</b>
	<b>Total Operating Expense</b>	<b>1,205,403</b>	<b>1,407,183</b>	<b>1,879,272</b>	<b>1,784,720</b>	<b>2,296,334</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Streets**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
	<b>Capital Outlay:</b>	<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
01.107.4010	Improvements - Streets	-	8,677	35,000	29,926	55,000
01.107.4020	Improvements - Other	-	-	-	-	-
01.107.4030	Improvements - Facilities	-	-	-	-	-
01.107.4040	Machinery & Equipment	-	13,910	21,215	19,715	75,900
01.107.4050	Improvements & Extensions	-	-	-	-	-
01.107.4080	Vehicle Acquisitions	-	210,783	663,154	487,224	386,941
	<b>Total Capital Outlay</b>	-	233,371	719,369	536,865	517,841
	<b>Total Appropriations</b>	<b>\$ 1,205,403</b>	<b>\$ 1,640,554</b>	<b>\$ 2,598,641</b>	<b>\$ 2,321,585</b>	<b>\$ 2,814,175</b>

**VILLAGE OF MOKENA**  
**CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Streets**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
01.107.4010	Striping of crosswalks around schools & parks	5,000	5,000	5,000	5,000	Striping of crosswalks around schools & parks
01.107.4010	Restriping & painting turn lanes & skip dash center lines	10,000	10,000	10,000	10,000	Restriping & painting turn lanes & skip dash center lines
01.107.4010	Annual maintenance pedestrian crossing	20,000	20,000	20,000	20,000	Annual maintenance pedestrian crossing
01.107.4040	Gradell Bucket	1,500	1,500			New Holland tractor bucket
01.107.4040	Hydro Seeder	19,715	19,715			Hydro Seeder (split 50/50 with water department)
01.107.4080	Replace F350 Pickup truck with plow and spreader	52,250	52,250	50,430	50,430	Replace ST3
01.107.4080	CV515 Truck with plow and spreader	89,100	89,100	133,417	133,417	Replace ST5
01.107.4080	Replace F550 lift truck	131,575	131,575			Replace S11
01.107.4080	Replace F350 pickup with plow	54,120	54,120	69,488	69,488	Replace ST18
01.107.4080	Street sweeper	336,109	336,109			Street sweeper
01.107.3510	Big Truck Scan Tool	6,000	6,000	6,000	6,000	Scan Tool
01.107.3510	Mid-mount mower boom with grass flail and brush cutter			110,000	110,000	Mower boom
01.107.3510	Asphalt 2 ton hot box			25,000	25,000	Asphalt hot box
01.107.4010	Digital speed signs & stop signs			20,000	20,000	Digital signs
01.107.4040	Backhoe			72,500	72,500	Replace 2001 backhoe (split 50/40/10 with water & sewer depts.)
01.107.4080	Replace snowplow			133,606	133,606	Replace ST2
Total		725,369	725,369	655,441	655,441	



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Buildings & Grounds**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
<b>Personal Services:</b>						
01.108.3010	Salaries (Full Time)	\$ 24,472	\$ 46,787	\$ 64,657	\$ 63,514	\$ 51,019
01.108.3020	Salaries (Part Time)	10,435	10,806	14,160	12,810	15,120
01.108.3030	Salaries (Overtime)	2,841	2,944	2,792	5,222	5,936
01.108.3100	Hospital/Life Insurance	9,405	10,868	13,165	12,187	12,098
	<b>Total Personal Services</b>	<b>47,153</b>	<b>71,406</b>	<b>94,774</b>	<b>93,734</b>	<b>84,173</b>
<b>Commodities:</b>						
01.108.3240	Membership Dues	3,000	-	3,025	3,025	3,025
01.108.3250	Professional Development	-	-	-	-	2,500
01.108.3280	Clothing & Personal Expense	966	985	300	950	300
01.108.3310	Maint: Bldgs., Streets & Grounds	39,604	45,642	126,750	126,450	50,900
01.108.3320	Maint: Vehicles & Motor Equip.	2,326	3,640	4,000	3,975	4,000
01.108.3330	Small Tools	374	417	500	500	500
01.108.3370	Janitorial Supplies	15,386	9,862	10,000	10,800	10,500
01.108.3440	Miscellaneous	-	-	-	-	1,000
01.108.3510	Equipment	2,514	4,533	3,500	3,817	7,750
01.108.3520	Furniture	-	200	3,000	3,975	3,000
	<b>Total Commodities</b>	<b>64,170</b>	<b>65,280</b>	<b>151,075</b>	<b>153,492</b>	<b>83,475</b>
<b>Contractual Services:</b>						
01.108.3620	Engineering Services	-	-	-	-	13,860
01.108.3710	Legal Advertising	-	-	-	-	500
01.108.3770	Electricity & Gas	5,397	4,502	6,000	4,880	7,800
01.108.3780	Telephone	(10)	103	144	145	156
01.108.3850	Equipment Leasing	-	-	-	-	-
01.108.3860	Other Contractual Services	187,231	193,896	269,910	238,900	337,805
	<b>Total Contractual Services</b>	<b>192,618</b>	<b>198,500</b>	<b>276,054</b>	<b>243,925</b>	<b>360,121</b>
	<b>Total Operating Expense</b>	<b>303,941</b>	<b>335,186</b>	<b>521,903</b>	<b>491,151</b>	<b>527,769</b>
<b>Capital Outlay:</b>						
01.108.4030	Improvements - Facilities	18,760	24,700	-	19,350	99,000
01.108.4040	Machinery & Equipment	5,085	-	-	-	-
	<b>Total Capital Outlay</b>	<b>23,845</b>	<b>24,700</b>	<b>-</b>	<b>19,350</b>	<b>99,000</b>
	<b>Total Appropriations</b>	<b>\$ 327,786</b>	<b>\$ 359,886</b>	<b>\$ 521,903</b>	<b>\$ 510,501</b>	<b>\$ 626,769</b>

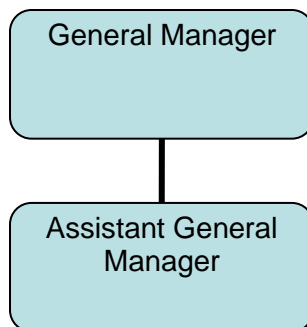
**VILLAGE OF MOKENA**  
**CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Building & Grounds**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
01.108.4030	4 - New Bay Doors & 3 New Motors - Ken Heim Facility			40,000	40,000	Replace Bay Doors with motors
01.108.4030	2- New Reznor Hanging Heaters 200,000 BTUs - Ken Heim Facility (East Garage)			13,000	13,000	Replace Heaters
01.108.4030	1- New 60,000 BTUs Furnace, for offices, lunch room , ETC. - Ken Heim Facility			13,000	13,000	Replace Furance
01.108.4030	2- New Reznors Hanging Heaters 200,00 BTUs - Ken Heim Facility (West Garage)			17,000	17,000	Replace Heaters
01.108.4030	New HVAC Unit - Village Hall			16,000	16,000	Replace HVAC unit
Total		-	-	99,000	99,000	

# *Cable TV Commission*

## *Fiscal Year 2024*



### **Summary of Basic Functions**

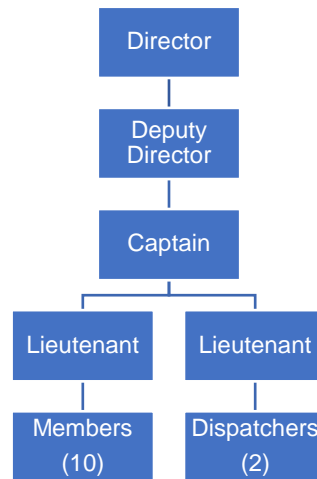
The Mokena Cable TV Commission is comprised of a General Manager and an Assistant General Manager who are responsible for management and placement of media productions on Cable Access Channel 6 and streaming video on the Village's website.

The Village Board has established a goal of utilizing the Cable Access Channel and the Village's website to communicate various aspects of the public policy decision-making process to the residents of Mokena. Through utilization of local Cable Access Channel 6 and the Village's website, various educational videos are displayed throughout the course of the year. Additionally, all regular Mokena Village Board meetings are "aired" live and on tape delay on Cable Access Channel 6 and are available live and on an "on demand" basis on the Village's website.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: Cable TV Commission**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
01.110.3020	Salaries (Part Time)	\$ 9,200	\$ 9,200	\$ 9,200	\$ 9,200	\$ 9,200
	<b><u>Commodities:</u></b>					
01.110.3210	Office Supplies	219	-	200	-	200
01.110.3440	Miscellaneous	-	-	-	-	2,000
01.110.3510	Equipment	-	-	6,668	5,985	5,750
01.110.3520	Furniture	-	-	-	-	-
	<b>Total Commodities</b>	<u>219</u>	<u>-</u>	<u>6,868</u>	<u>5,985</u>	<u>7,950</u>
	<b><u>Contractual Services:</u></b>					
01.110.3790	Comm./Office Mach. Maint.	-	-	500	425	600
01.110.3850	Equipment Leasing	-	-	-	-	-
01.110.3860	Other Contractual Services	50	50	50	50	64
	<b>Total Contractual Services</b>	<u>50</u>	<u>50</u>	<u>550</u>	<u>475</u>	<u>664</u>
	<b>Total Operating Expense</b>	<u>9,469</u>	<u>9,250</u>	<u>16,618</u>	<u>15,660</u>	<u>17,814</u>
	<b><u>Capital Outlay:</u></b>					
01.110.4040	Machinery & Equipment	-	3,794	-	128	-
01.110.4100	Office Furniture	-	-	-	-	-
	<b>Total Capital Outlay</b>	<u>-</u>	<u>3,794</u>	<u>-</u>	<u>128</u>	<u>-</u>
	<b>Total Appropriations</b>	<u>\$ 9,469</u>	<u>\$ 13,044</u>	<u>\$ 16,618</u>	<u>\$ 15,789</u>	<u>\$ 17,814</u>

# *Emergency Services and Disaster Agency Fiscal Year 2024*



## **SUMMARY OF BASIC FUNCTION**

The Emergency Services & Disaster Agency (ESDA) is a public safety agency charged with a two-fold mission: 1) coordination and provision of activities related to disaster mitigation, preparedness, response, and recovery; and 2) provision of both unique and supplemental emergency services which are provided on both a scheduled and on-call basis, as requested for emergencies, disasters, and community functions.

Disaster-related activities include a variety of functions such as development and maintenance of a single, comprehensive emergency operations plan; development and maintenance of community warning systems; providing a fixed emergency operations center and mobile command center for facilitating the direction of emergency operations; alerting key officials and notifying the public of impending emergencies; encouraging disaster mitigation efforts; and promoting and fostering efforts to prepare for disasters.

Emergency services functions include activities such as providing mobile and portable lighting and power, search and rescue services, traffic direction, supplemental security and patrol functions, crowd control, emergency communications, severe weather monitoring, and other specialized functions as needed.

## **SUMMARY OF AGENCY ORGANIZATION**

ESDA is headed by a salaried, part-time Director appointed by the Village President. A part-time Deputy Director assists the Director as needed. The Director and all personnel work on an on-call basis for emergencies and community events. Administrative tasks, training, maintenance activities, and other support activities are conducted by the Director and other personnel on a as needed basis.

ESDA personnel are recruited, selected, and assigned to various supervisory positions, specialized positions, or general membership positions by the Director. Because of the all-volunteer nature of the agency, staffing fluctuates periodically. General responsibilities of the various positions are outlined below:

- **Director** - The Director is responsible for the overall organization, administration, training and operation of the agency.
- **Deputy Director** - The Deputy Director assists the Director in the execution of his duties and serves as the acting Director in the event of the Director's temporary absence.
- **Captain** - The Captain is the senior line officer responsible for supervising agency field activities.
- **Lieutenant (2 Positions)** - The Lieutenant is a junior line officer responsible for supervising agency field activities.
- **Member (10 Positions)** - The Member is responsible for providing field service. Members that have attained a minimum of six years of service are awarded the senior membership designation of Corporal. In addition, one or more Members may be appointed to the senior membership designation of Sergeant for the purpose of providing additional supervisory personnel for field activities.
- **Dispatcher (2 Positions)** - The Dispatcher is a Member that is assigned specifically and solely to providing dispatching services in support of agency field activities.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: General Fund**  
**Dept: E.S.D.A.**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
<b><u>Personal Services:</u></b>						
01.111.3020	Salaries (Part Time)	\$ 14,356	\$ 15,863	\$ 21,250	\$ 19,676	\$ 21,250
<b><u>Commodities:</u></b>						
01.111.3210	Office Supplies	136	186	550	340	550
01.111.3230	Conferences, Mtgs. & Seminars	20	524	2,150	1,276	2,150
01.111.3240	Membership Dues	-	75	425	425	425
01.111.3250	Professional Development	200	380	500	300	500
01.111.3260	Publications	30	30	30	30	150
01.111.3280	Clothing & Personal Expense	3,307	2,493	3,625	1,471	3,625
01.111.3290	Printing	355	-	600	250	1,000
01.111.3300	Vehicle Expense (Gas)	1,597	2,887	9,000	3,535	8,100
01.111.3320	Maint: Vehicle & Motor Equip.	8,697	4,527	12,050	3,186	14,100
01.111.3330	Small Tools	-	98	700	375	700
01.111.3440	Miscellaneous	433	381	500	612	3,120
01.111.3510	Equipment	4,233	4,541	10,050	4,910	17,783
01.111.3520	Furniture	-	-	600	565	600
	<b>Total Commodities</b>	<b>19,008</b>	<b>16,121</b>	<b>40,780</b>	<b>17,275</b>	<b>52,803</b>
<b><u>Contractual Services:</u></b>						
01.111.3690	Computer Program/Maint.	-	-	800	413	900
01.111.3780	Telephone	7,019	7,491	7,842	6,860	7,278
01.111.3790	Comm./Office Mach. Maint.	665	2,295	2,450	1,633	2,950
01.111.3850	Equipment Leasing	228	27	230	228	280
01.111.3860	Other Contractual Services	1,074	1,891	1,704	1,628	1,387
01.111.3880	Warning System Maintenance	185	1,903	4,200	3,223	5,200
	<b>Total Contractual Services</b>	<b>9,171</b>	<b>13,607</b>	<b>17,226</b>	<b>13,984</b>	<b>17,995</b>
	<b>Total Operating Expense</b>	<b>42,535</b>	<b>45,590</b>	<b>79,256</b>	<b>50,935</b>	<b>92,048</b>
<b><u>Capital Outlay</u></b>						
01.111.4020	Improvements - Other	-	-	-	-	-
01.111.4030	Improvements - Facilities	-	-	-	-	-
01.111.4040	Machinery & Equipment	-	-	-	-	-
01.111.4080	Vehicle Acquisition	-	-	-	-	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total Appropriations</b>	<b>\$ 42,535</b>	<b>\$ 45,590</b>	<b>\$ 79,256</b>	<b>\$ 50,935</b>	<b>\$ 92,048</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Audit Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 22,472	\$ 21,384	\$ 21,193	\$ 24,023	\$ 25,827
<b><u>Revenues:</u></b>					
Taxes	5,997	11,845	12,500	11,020	10,500
Other Revenue	80	28	35	489	250
<b>Total Revenue</b>	<b>6,077</b>	<b>11,873</b>	<b>12,535</b>	<b>11,509</b>	<b>10,750</b>
<b><u>Appropriations:</u></b>					
Contractual Services	7,165	15,219	9,705	9,705	11,394
<b>Total Appropriations</b>	<b>7,165</b>	<b>15,219</b>	<b>9,705</b>	<b>9,705</b>	<b>11,394</b>
<b>Ending Fund Balance</b>	<b>\$ 21,384</b>	<b>\$ 18,038</b>	<b>\$ 24,023</b>	<b>\$ 25,827</b>	<b>\$ 25,183</b>



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Audit Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 22,472	\$ 21,384	\$ 21,193	\$ 24,023	\$ 25,827
	<b><u>Taxes:</u></b>					
02.200.2010	Property Tax	5,997	11,845	12,500	11,020	10,500
	<b><u>Other Revenue:</u></b>					
02.290.2910	Interest Earnings	80	28	35	489	250
	<b>Total Revenue</b>	<b>6,077</b>	<b>11,873</b>	<b>12,535</b>	<b>11,509</b>	<b>10,750</b>

**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Contractual Services:</u></b>					
02.116.3610	Accounting Services	7,165	15,219	9,705	9,705	11,394
	<b>Total Appropriations</b>	<b>7,165</b>	<b>15,219</b>	<b>9,705</b>	<b>9,705</b>	<b>11,394</b>
	<b>Ending Fund Balance</b>	<b>\$ 21,384</b>	<b>\$ 18,038</b>	<b>\$ 24,023</b>	<b>\$ 25,827</b>	<b>\$ 25,183</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Performance Bond Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 930,261	\$ 1,318,074	\$ 824,329	\$ 1,099,480	\$ 945,326
<b><u>Revenues:</u></b>					
Other Revenue	629,327	147,838	102,100	72,845	88,000
<b>Total Revenue</b>	<b>629,327</b>	<b>147,838</b>	<b>102,100</b>	<b>72,845</b>	<b>88,000</b>
<b><u>Appropriations:</u></b>					
Contractual Services	237,733	364,251	600,000	199,654	600,000
Other Financing Uses	3,781	2,181	2,100	27,345	13,000
<b>Total Appropriations</b>	<b>241,514</b>	<b>366,433</b>	<b>602,100</b>	<b>226,999</b>	<b>613,000</b>
<b>Ending Fund Balance</b>	<b>\$ 1,318,074</b>	<b>\$ 1,099,480</b>	<b>\$ 324,329</b>	<b>\$ 945,326</b>	<b>\$ 420,326</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Performance Bond Fund**  
**Revenue**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 930,261	\$ 1,318,074	\$ 824,329	\$ 1,099,480	\$ 945,326
<b><u>Other Revenue:</u></b>					
04.290.2910 Interest Earnings	3,781	2,181	2,100	27,345	13,000
04.290.2917 Gain/Loss on Investments	-	254	-	-	-
04.290.2940 Interfund Revenue	-	-	-	-	-
04.290.2970 Miscellaneous Income	625,546	145,404	100,000	45,500	75,000
<b>Total Other Revenue</b>	<u>629,327</u>	<u>147,838</u>	<u>102,100</u>	<u>72,845</u>	<u>88,000</u>
<b>Total Revenue</b>	<u>629,327</u>	<u>147,838</u>	<u>102,100</u>	<u>72,845</u>	<u>88,000</u>

**Appropriations**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b><u>Contractual Services:</u></b>					
04.118.3920 Performance Bond Refund	237,733	364,251	600,000	199,654	600,000
<b><u>Other Financing Uses:</u></b>					
Interfund Transfer					
04.118.4260 Trf. To General Fund	3,781	2,181	2,100	27,345	13,000
Trf. To Escrow for Muni. Facility	-	-	-	-	-
<b>Total Other Financing Uses</b>	<u>3,781</u>	<u>2,181</u>	<u>2,100</u>	<u>27,345</u>	<u>13,000</u>
<b>Total Appropriations</b>	<u>241,514</u>	<u>366,433</u>	<u>602,100</u>	<u>226,999</u>	<u>613,000</u>
<b>Ending Fund Balance</b>	<u>\$ 1,318,074</u>	<u>\$ 1,099,480</u>	<u>\$ 324,329</u>	<u>\$ 945,326</u>	<u>\$ 420,326</u>

# ***TOURISM FUND***

## ***Fiscal Year 2024***

### **SUMMARY OF BASIC FUNCTION**

Village Ordinance No. 1293 entitles the Village to assess a 5% "Hotel and Motel Accommodation Tax" applicable to all hotel and motel room rentals within the Village's corporate limits. The Village has historically received tax collections from the Super 8 Motel. In Fiscal Year 21, the Village also began to receive tax collections from the new Holiday Inn Express.

In accordance with Ordinance No. 1293, proceeds resulting from the imposition of this tax are credited to the Tourism Fund. The proceeds attributable to the Tourism Fund are used for the promotion of tourism, beautification, and business enhancement activities within the Village of Mokena.



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Tourism Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 155,284	\$ 227,454	\$ 373,576	\$ 389,244	\$ 502,627
<b><u>Revenues:</u></b>					
Taxes	92,196	198,072	187,000	178,160	210,000
Other Revenue	696	477	500	14,085	5,000
<b>Total Revenue</b>	<u>92,892</u>	<u>198,549</u>	<u>187,500</u>	<u>192,245</u>	<u>215,000</u>
<b><u>Appropriations:</u></b>					
Personal Services	-	-	-	-	-
Commodities	20,722	36,758	88,166	78,862	140,365
Contractual Services	-	-	150	-	150
<b>Total Appropriations</b>	<u>20,722</u>	<u>36,758</u>	<u>88,316</u>	<u>78,862</u>	<u>140,515</u>
<b>Ending Fund Balance</b>	<u>\$ 227,454</u>	<u>\$ 389,244</u>	<u>\$ 472,760</u>	<u>\$ 502,627</u>	<u>\$ 577,112</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Tourism Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 155,284	\$ 227,454	\$ 373,576	\$ 389,244	\$ 502,627
	<b><u>Taxes:</u></b>					
05.200.2080	Hotel/Motel Tax	92,196	198,072	187,000	178,160	210,000
	<b><u>Other Revenue:</u></b>					
05.290.2910	Interest Earnings	696	477	500	11,085	5,000
05.290.2970	Miscellaneous Income	-	-	-	3,000	-
	<b>Total Other Revenue</b>	<u>696</u>	<u>477</u>	<u>500</u>	<u>14,085</u>	<u>5,000</u>
	<b>Total Revenue</b>	<u>92,892</u>	<u>198,549</u>	<u>187,500</u>	<u>192,245</u>	<u>215,000</u>

**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
05.119.3010	Salaries (Full Time)	-	-	-	-	-
05.119.3040	Unemployment Contribution	-	-	-	-	-
05.119.3100	Hospital/Life Insurance	-	-	-	-	-
	<b>Total Personal Services</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b><u>Commodities:</u></b>					
05.119.3230	Conferences, Mtgs. & Seminars	-	288	3,410	450	4,215
05.119.3240	Membership Dues	19,017	36,097	39,030	42,117	43,150
05.119.3250	Professional Development	-	-	-	-	-
05.119.3260	Publications	-	-	40	40	50
05.119.3290	Printing	-	-	500	-	500
05.119.3440	Miscellaneous	-	-	-	-	-
05.119.3450	Public Relations	1,705	373	45,186	36,255	92,450
	<b>Total Commodities</b>	<u>20,722</u>	<u>36,758</u>	<u>88,166</u>	<u>78,862</u>	<u>140,365</u>
	<b><u>Contractual Services:</u></b>					
05.119.3860	Other Contractual Services	-	-	-	-	-
05.119.3870	Auto Mileage & Expense Reimb.	-	-	150	-	150
	<b>Total Contractual Services</b>	<u>-</u>	<u>-</u>	<u>150</u>	<u>-</u>	<u>150</u>
	<b>Total Appropriations</b>	<u>20,722</u>	<u>36,758</u>	<u>88,316</u>	<u>78,862</u>	<u>140,515</u>
	<b>Ending Fund Balance</b>	<u>\$ 227,454</u>	<u>\$ 389,244</u>	<u>\$ 472,760</u>	<u>\$ 502,627</u>	<u>\$ 577,112</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Special Tax Allocation Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 262,031	\$ 304,670	\$ 367,178	\$ 368,431	\$ 409,317
<b><u>Revenues:</u></b>					
Taxes	57,384	79,155	73,486	67,858	75,248
Other Revenue	1,090	528	450	10,044	4,700
<b>Total Revenue</b>	<b>58,474</b>	<b>79,683</b>	<b>73,936</b>	<b>77,902</b>	<b>79,948</b>
<b><u>Appropriations:</u></b>					
Commodities	98	55	120	109	140
Contractual Services	15,737	15,866	40,115	36,908	29,187
<b>Total Appropriations</b>	<b>15,835</b>	<b>15,921</b>	<b>40,235</b>	<b>37,016</b>	<b>29,327</b>
<b>Ending Fund Balance</b>	<b>\$ 304,670</b>	<b>\$ 368,431</b>	<b>\$ 400,879</b>	<b>\$ 409,317</b>	<b>\$ 459,938</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Special Tax Allocation Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 262,031	\$ 304,670	\$ 367,178	\$ 368,431	\$ 409,317
	<b><u>Taxes:</u></b>					
06.200.2010	Property Tax	57,384	79,155	73,486	67,858	75,248
	<b><u>Other Revenue:</u></b>					
06.290.2910	Interest Earnings	1,090	528	450	10,044	4,700
	<b>Total Revenue</b>	<b>58,474</b>	<b>79,683</b>	<b>73,936</b>	<b>77,902</b>	<b>79,948</b>

**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Commodities:</u></b>					
06.120.3220	Postage	98	55	120	109	140
	<b><u>Contractual Services:</u></b>					
06.120.3610	Accounting Services	-	-	575	575	635
06.120.3620	Engineering Services	-	-	-	-	-
06.120.3630	Legal Services	-	-	2,500	-	2,500
06.120.3860	Other Contractual Services	-	-	10,000	-	10,000
06.120.3985	Surplus Funds Remittance	2,120	2,203	2,377	11,839	2,377
	Tribes Beer Company	13,617	13,664	13,663	13,494	13,675
	ZAP! Taco	-	-	11,000	11,000	-
	<b>Total Contractual Services</b>	<b>15,737</b>	<b>15,866</b>	<b>40,115</b>	<b>36,908</b>	<b>29,187</b>
	<b>Total Appropriations</b>	<b>15,835</b>	<b>15,921</b>	<b>40,235</b>	<b>37,016</b>	<b>29,327</b>
	<b>Ending Fund Balance</b>	<b>\$ 304,670</b>	<b>\$ 368,431</b>	<b>\$ 400,879</b>	<b>\$ 409,317</b>	<b>\$ 459,938</b>



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: School Crossing Guard Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 56,527	\$ 70,665	\$ 68,021	\$ 67,343	\$ 48,661
<b><u>Revenues:</u></b>					
Taxes	27,779	20,763	10,000	9,255	15,000
Other Revenue	247	121	200	1,510	800
<b>Total Revenue</b>	<b>28,026</b>	<b>20,884</b>	<b>10,200</b>	<b>10,765</b>	<b>15,800</b>
<b><u>Appropriations:</u></b>					
Personal Services	13,825	22,931	27,764	29,137	29,882
Commodities	63	1,275	1,250	310	1,250
Contractual Services	-	-	200	-	200
<b>Total Appropriations</b>	<b>13,888</b>	<b>24,206</b>	<b>29,214</b>	<b>29,446</b>	<b>31,332</b>
<b>Ending Fund Balance</b>	<b>\$ 70,665</b>	<b>\$ 67,343</b>	<b>\$ 49,007</b>	<b>\$ 48,661</b>	<b>\$ 33,129</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: School Crossing Guard Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 56,527	\$ 70,665	\$ 68,021	\$ 67,343	\$ 48,661
	<b><u>Taxes:</u></b>					
07.200.2010	Property Tax	27,779	20,763	10,000	9,255	15,000
	<b><u>Other Revenue:</u></b>					
07.290.2910	Interest Earnings	247	121	200	1,510	800
	<b>Total Revenue</b>	<u>28,026</u>	<u>20,884</u>	<u>10,200</u>	<u>10,765</u>	<u>15,800</u>

**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
07.121.3020	Salaries (Part Time)	13,764	22,796	27,572	28,937	29,583
07.121.3040	Unemployment Contribution	61	135	192	199	299
	<b>Total Personal Services</b>	<u>13,825</u>	<u>22,931</u>	<u>27,764</u>	<u>29,137</u>	<u>29,882</u>
	<b><u>Commodities:</u></b>					
07.121.3280	Clothing & Personal Expense	13	917	700	253	700
07.121.3340	Traffic & Street Sign Material	-	-	200	-	200
07.121.3440	Miscellaneous	50	358	350	57	350
	<b>Total Commodities</b>	<u>63</u>	<u>1,275</u>	<u>1,250</u>	<u>310</u>	<u>1,250</u>
	<b><u>Contractual Services:</u></b>					
07.121.3710	Legal Advertising	-	-	200	-	200
	<b>Total Appropriations</b>	<u>13,888</u>	<u>24,206</u>	<u>29,214</u>	<u>29,446</u>	<u>31,332</u>
	<b>Ending Fund Balance</b>	<u>\$ 70,665</u>	<u>\$ 67,343</u>	<u>\$ 49,007</u>	<u>\$ 48,661</u>	<u>\$ 33,129</u>

# ***IMRF/FICA/MC FUND***

## ***Fiscal Year 2024***

### **SUMMARY OF BASIC FUNCTION**

#### **Illinois Municipal Retirement Fund:**

The Illinois Municipal Retirement Fund (IMRF) was created by Illinois law under Article 7 of the Illinois Pension Code (Illinois Compiled Statutes, Ch. 40, 5/7-101 to 5/7-222). Since 1941, the Illinois Municipal Retirement Fund has provided employees of local governments and school districts in Illinois with a sound and efficient system for the payment of retirement, disability, and death benefits. The Village of Mokena began participation in IMRF on January 1, 1972.

On April 14, 2010, the governor signed Senate Bill 1946 (Public Act 96-0889). This new law created a second tier of IMRF benefits for members who were first enrolled in IMRF's Regular Plan or Sheriff's Law Enforcement Personnel Plan (SLEP) on or after January 1, 2011. This new law did not affect current IMRF members participating in IMRF, SLEP, or in a reciprocal system prior to the effective date of this legislation. These members remain in Tier 1.

The retirement plan IMRF offers is a defined benefit plan. In a defined benefit plan, the amount of the retirement benefit is based on a member's final salary and their years of service. Under Regular Tier 1, an IMRF employee must complete eight years of service to be vested. Under Regular Tier 2, an IMRF employee must complete ten years of service to be vested. The employee contributes 4.5% of their salary to IMRF. Under SLEP Tier 1, an employee must have twenty years of SLEP service credit. Under SLEP Tier 2, an employee must have at least ten years of SLEP service credit. The employee contributes 7.5% of their salary to SLEP. The Village's contribution rates change annually based on actuarial assumptions and are funded through the property tax levy. The rate Regular IMRF Tier 1 and Tier 2 for July 2023 through December 2023 is 13.08% and the rate for January 2024 through June 2024 is 12.02%. The rate for SLEP Tier 1 and Tier 2 for July 2023 through June 2024 is 12.48%.

#### **Social Security and Medicare:**

Social Security and Medicare taxes are calculated using the employee's gross salary. The gross wage is not reduced for IMRF or Police Pension contributions. In Fiscal 2024, the rate for Social Security is 6.2% and is paid by both the employee and employer on wages up to the wage base, which changes annually. The rate for Medicare is 1.45% and is paid by both the employee and Village on the entire gross salary.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: IMRF/FICA/MC Contribution Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 508,410	\$ 520,229	\$ 616,475	\$ 661,714	\$ 658,418
<b><u>Revenues:</u></b>					
Taxes	714,126	887,896	874,102	783,926	905,795
Intergovernmental Revenue - State	24,641	53,867	29,750	56,823	35,000
Other Revenue	1,489	950	1,000	18,326	10,000
<b>Total Revenue</b>	<u>740,256</u>	<u>942,714</u>	<u>904,852</u>	<u>859,075</u>	<u>950,795</u>
<b><u>Appropriations:</u></b>					
Personal Services	728,437	801,229	886,655	862,372	966,973
<b>Total Appropriations</b>	<u>728,437</u>	<u>801,229</u>	<u>886,655</u>	<u>862,372</u>	<u>966,973</u>
<b>Ending Fund Balance</b>	<u>\$ 520,229</u>	<u>\$ 661,714</u>	<u>\$ 634,672</u>	<u>\$ 658,418</u>	<u>\$ 642,239</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: IMRF/FICA/MC Contribution Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 508,410	\$ 520,229	\$ 616,475	\$ 661,714	\$ 658,418
	<b><u>Taxes:</u></b>					
08.200.2010	Property Tax	714,126	887,896	874,102	783,926	905,795
	<b><u>Intergovernmental Rev. - State:</u></b>					
08.240.2420	Personal Property Replacement	24,641	53,867	29,750	56,823	35,000
	<b><u>Other Revenue:</u></b>					
08.290.2910	Interest Earnings	1,489	950	1,000	18,326	10,000
08.290.2940	Interfund Revenue	-	-	-	-	-
08.290.2970	Miscellaneous Revenue	-	-	-	-	-
	<b>Total Other Revenue</b>	<u>1,489</u>	<u>950</u>	<u>1,000</u>	<u>18,326</u>	<u>10,000</u>
	<b>Total Revenue</b>	<u>740,256</u>	<u>942,714</u>	<u>904,852</u>	<u>859,075</u>	<u>950,795</u>

**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
08.122.3050	Social Security (FICA) Contrib.	345,608	378,728	427,344	420,513	478,633
08.122.3051	Medicare Contribution	83,784	90,444	99,943	99,431	111,938
08.122.3070	IL Muni. Ret. Fund (IMRF) Contrib.	299,045	332,057	359,368	342,428	376,402
	<b>Total Personal Services</b>	<u>728,437</u>	<u>801,229</u>	<u>886,655</u>	<u>862,372</u>	<u>966,973</u>
	<b>Total Appropriations</b>	<u>728,437</u>	<u>801,229</u>	<u>886,655</u>	<u>862,372</u>	<u>966,973</u>
	<b>Ending Fund Balance</b>	<u>\$ 520,229</u>	<u>\$ 661,714</u>	<u>\$ 634,672</u>	<u>\$ 658,418</u>	<u>\$ 642,239</u>

# ***POLICE PENSION FUND***

## ***Fiscal Year 2024***

### **SUMMARY OF BASIC FUNCTION**

Section 5/3-101, Chapter 40 of the Illinois Compiled Statutes requires that an incorporated municipality with more than 5,000 residents establish a Police Pension Fund for its full-time sworn police personnel. Pursuant to the 1990 Census, the Village of Mokena exceeded the minimum of 5,000 residents required for enactment of the Pension Fund. Therefore, the Village Board of Trustees adopted an Ordinance creating the necessary budget and financial means to manage the Pension Fund for the Village's full-time police officers.

The Pension Board consists of five members. Two are appointed by the Village President for two-year terms; and two members are elected by the active police officers from the full-time sworn staff for two-year terms. The fifth member of the Pension Board is elected for a two-year term from amongst the retired, disabled or widowed fund beneficiaries if applicable. The Village Finance Director acts as an Ex-Officio member of the Board.

On December 30, 2010, the governor signed Senate Bill 3538 (Public Act 096-1495). This new law created a second tier of pension benefits for public safety employees hired on or after January 1, 2011. This law did not affect members currently receiving retirement benefits in the police pension fund. Under Tier 1, a police pension member may retire at age 50. Under Tier 2, a police pension member may retire at age 55.

The Police Pension Board is responsible for maintaining and managing retirement assets accumulated from financial contributions by both active police officers and the Village of Mokena. Active police officers contribute 9.91% of their salary to the Police Pension Fund. The Village's contribution to the Police Pension Fund is made through the property tax levy, which equates to approximately 14.10% as a percentage of expected payroll for the full-time sworn police personnel and the amortization of the unfunded accrued liability.

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Police Pension Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 24,647,339	\$ 29,143,493	\$ 29,534,380	\$ 25,885,643	\$ 27,180,894
<b><u>Revenues:</u></b>					
Taxes	815,363	1,091,060	1,092,592	1,031,918	1,052,248
Other Revenue	4,573,072	(3,310,924)	1,899,899	1,386,495	1,975,248
<b>Total Revenue</b>	<u>5,388,435</u>	<u>(2,219,864)</u>	<u>2,992,491</u>	<u>2,418,413</u>	<u>3,027,496</u>
<b><u>Appropriations:</u></b>					
Personal Services	770,307	904,960	997,786	975,562	1,086,054
Commodities	86,754	89,996	107,050	86,341	104,350
Contractual Services	35,220	43,030	83,415	61,259	84,705
Other Financing Uses	-	-	50,000	-	50,000
<b>Total Appropriations</b>	<u>892,281</u>	<u>1,037,986</u>	<u>1,238,251</u>	<u>1,123,162</u>	<u>1,325,109</u>
<b>Ending Fund Balance</b>	<u>\$ 29,143,493</u>	<u>\$ 25,885,643</u>	<u>\$ 31,288,620</u>	<u>\$ 27,180,894</u>	<u>\$ 28,883,281</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Police Pension Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 24,647,339	\$ 29,143,493	\$ 29,534,380	\$ 25,885,643	\$ 27,180,894
	<b><u>Taxes:</u></b>					
09.200.2010	Property Tax	815,363	1,091,060	1,092,592	1,031,918	1,052,248
	<b><u>Other Revenue:</u></b>					
09.290.2910	Interest Earnings	448,800	479,153	450,000	718,941	525,000
09.290.2911	Short Term Capital Gain	28,005	113,678	10,000	(3,031)	10,000
09.290.2912	Long Term Capital Gain	139,186	589,437	150,000	738,508	150,000
09.290.2913	Realized Gain from Annuity	-	-	-	-	-
09.290.2916	Invest. Inc. - Market Fluctuations	3,660,704	(4,787,949)	952,000	(398,922)	952,000
	Interfund Revenue - (From)					
09.290.2940	General fund - Police Dept.	-	-	-	-	-
09.290.2970	Miscellaneous Income	-	-	-	-	-
09.290.2980	Member Contributions	296,377	294,757	337,899	330,999	338,248
	<b>Total Other Revenue</b>	<u>4,573,072</u>	<u>(3,310,924)</u>	<u>1,899,899</u>	<u>1,386,495</u>	<u>1,975,248</u>
	<b>Total Revenue</b>	<u>5,388,435</u>	<u>(2,219,864)</u>	<u>2,992,491</u>	<u>2,418,413</u>	<u>3,027,496</u>
<b>Appropriations</b>						
		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Personal Services:</u></b>					
09.123.3020	Salaries (Part Time)	-	-	-	-	-
09.123.3080	Pension Payment	770,307	904,960	997,786	975,562	1,086,054
09.123.3081	Disability Payment	-	-	-	-	-
	<b>Total Personal Services</b>	<u>770,307</u>	<u>904,960</u>	<u>997,786</u>	<u>975,562</u>	<u>1,086,054</u>
	<b><u>Commodities:</u></b>					
09.123.3230	Conferences, Mtgs. & Seminars	1,375	1,375	6,150	1,100	6,150
09.123.3240	Membership Dues	795	795	900	795	900
09.123.3440	Miscellaneous	84,584	87,826	100,000	84,446	97,300
	<b>Total Commodities</b>	<u>86,754</u>	<u>89,996</u>	<u>107,050</u>	<u>86,341</u>	<u>104,350</u>
	<b><u>Contractual Services:</u></b>					
09.123.3610	Accounting Services	18,793	18,338	18,715	19,545	19,605
09.123.3630	Legal Services	5,080	6,586	31,000	8,549	31,200
09.123.3750	Public Officials Ins./Bonding	3,272	3,679	3,700	3,165	3,900
09.123.3930	Pension Refunds	8,075	14,428	30,000	30,000	30,000
	<b>Total Contractual Services</b>	<u>35,220</u>	<u>43,030</u>	<u>83,415</u>	<u>61,259</u>	<u>84,705</u>
	<b><u>Other Financing Uses:</u></b>					
09.123.4280	Contingencies	-	-	50,000	-	50,000
	<b>Total Appropriations</b>	<u>892,281</u>	<u>1,037,986</u>	<u>1,238,251</u>	<u>1,123,162</u>	<u>1,325,109</u>
	<b>Ending Fund Balance</b>	<u>\$ 29,143,493</u>	<u>\$ 25,885,643</u>	<u>\$ 31,288,620</u>	<u>\$ 27,180,894</u>	<u>\$ 28,883,281</u>



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: State Motor Fuel Tax Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 1,708,315	\$ 2,784,441	\$ 3,384,834	\$ 3,481,449	\$ 4,274,198
<b><u>Revenues:</u></b>					
Intergovernmental Revenue - State	813,704	858,492	819,345	809,345	844,999
Other Revenue	671,099	236,803	1,800	365,281	74,000
<b>Total Revenue</b>	<b>1,484,803</b>	<b>1,095,296</b>	<b>821,145</b>	<b>1,174,626</b>	<b>918,999</b>
<b><u>Appropriations:</u></b>					
Personal Services	93,336	69,913	130,260	45,724	134,820
Commodities	210,570	218,878	273,601	220,852	351,000
Contractual Services	104,771	109,496	143,674	115,300	365,000
Capital Outlay	-	-	-	-	520,000
<b>Total Appropriations</b>	<b>408,677</b>	<b>398,288</b>	<b>547,535</b>	<b>381,876</b>	<b>1,370,820</b>
<b>Ending Fund Balance</b>	<b>\$ 2,784,441</b>	<b>\$ 3,481,449</b>	<b>\$ 3,658,444</b>	<b>\$ 4,274,198</b>	<b>\$ 3,822,377</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: State Motor Fuel Tax Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 1,708,315	\$ 2,784,441	\$ 3,384,834	\$ 3,481,449	\$ 4,274,198
	<b>Intergovernmental Rev. - State:</b>					
11.240.2430	Motor Fuel Tax Allotment	813,704	858,492	819,345	809,345	844,999
	<b>Other Revenue:</b>					
11.290.2910	Interest Earnings	2,009	8,536	1,800	142,251	74,000
11.290.2940	Interfund Revenue	-	-	-	-	-
11.290.2970	Miscellaneous Revenue	669,090	228,267	-	223,030	-
	<b>Total Other Revenue</b>	<u>671,099</u>	<u>236,803</u>	<u>1,800</u>	<u>365,281</u>	<u>74,000</u>
	<b>Total Revenue</b>	<u>1,484,803</u>	<u>1,095,296</u>	<u>821,145</u>	<u>1,174,626</u>	<u>918,999</u>

**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Personal Services:</b>					
11.125.3030	Salaries (Overtime)	93,336	69,913	130,260	45,724	134,820
	<b>Commodities:</b>					
11.125.3310	Maint: Bldgs., Streets & Grounds	31,826	40,703	32,501	31,152	33,000
11.125.3380	Salt	178,648	178,175	241,000	189,700	317,900
11.125.3440	Miscellaneous	96	-	100	-	100
	<b>Total Commodities</b>	<u>210,570</u>	<u>218,878</u>	<u>273,601</u>	<u>220,852</u>	<u>351,000</u>
	<b>Contractual Services:</b>					
11.125.3620	Engineering Services	-	6,403	8,000	6,147	80,000
11.125.3860	Other Contractual Services	104,771	103,093	135,674	109,153	285,000
11.125.3970	Tree Removal/Replacement	-	-	-	-	-
	<b>Total Contractual Services</b>	<u>104,771</u>	<u>109,496</u>	<u>143,674</u>	<u>115,300</u>	<u>365,000</u>
	<b>Capital Outlay:</b>					
11.125.4010	Improvements - Streets & Alleys	-	-	-	-	520,000
11.125.4020	Improvements - Other	-	-	-	-	-
	<b>Total Capital Outlay</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>520,000</u>
	<b>Total Appropriations</b>	<u>408,677</u>	<u>398,288</u>	<u>547,535</u>	<u>381,876</u>	<u>1,370,820</u>
	<b>Ending Fund Balance</b>	<u>\$ 2,784,441</u>	<u>\$ 3,481,449</u>	<u>\$ 3,658,444</u>	<u>\$ 4,274,198</u>	<u>\$ 3,822,377</u>

**VILLAGE OF MOKENA**  
**CAPITAL EQUIPMENT SUMMARY**

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**DEPARTMENT: Motor Fuel Tax Fund - Expenditures**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
11.125.3620	191st Street Resurfacing Engineering			78,000	78,000	191st Street Resurfacing Engineering
11.125.4010	191st Street Resurfacing Engineering			520,000	520,000	191st Street Resurfacing Engineering
11.125.3860	Traffic signal maintenance	50,674	50,674	35,000	35,000	Traffic signal maintenance
11.125.3860	Crack filling	45,000	45,000	60,000	60,000	Crack filling
11.125.3860	Road re-striping	40,000	40,000	40,000	40,000	Road re-striping
Total		135,674	135,674	733,000	733,000	

# ***REFUSE FUND***

## ***Fiscal Year 2024***

### **SUMMARY OF BASIC FUNCTION**

Residential refuse pick-up is contracted through Nu-Way Disposal Service. Approximately 7,208 customers currently receive service on a weekly basis with over 373,344 pickups annually by NuWay Disposal. Residents are invoiced monthly on their water and sewer bill to fully fund these services and submit a combined payment to the Village for the above-mentioned services.

This year's budget includes provision for the continued operation of a Curb Side Recycling Program, yearly senior discounts of approximately \$22, and free leaf and branch pickup.



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Refuse Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 192,806	\$ 190,033	\$ 203,848	\$ 214,235	\$ 250,814
<b><u>Revenues:</u></b>					
Charges for Service	1,583,330	1,636,077	1,685,204	1,722,038	1,753,051
Other Revenue	4,876	5,498	4,880	9,554	8,840
<b>Total Revenue</b>	<u>1,588,206</u>	<u>1,641,575</u>	<u>1,690,084</u>	<u>1,731,592</u>	<u>1,761,891</u>
<b><u>Appropriations:</u></b>					
Commodities	51,266	26,265	33,950	41,150	43,000
Contractual Services	1,539,713	1,591,108	1,651,528	1,653,863	1,714,453
Capital Outlay	-	-	-	-	-
<b>Total Appropriations</b>	<u>1,590,979</u>	<u>1,617,373</u>	<u>1,685,478</u>	<u>1,695,013</u>	<u>1,757,453</u>
<b>Ending Fund Balance</b>	<u>\$ 190,033</u>	<u>\$ 214,235</u>	<u>\$ 208,454</u>	<u>\$ 250,814</u>	<u>\$ 255,251</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Refuse Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 192,806	\$ 190,033	\$ 203,848	\$ 214,235	\$ 250,814
	<b><u>Charges for Service:</u></b>					
15.260.2710	Refuse Collection Charges	1,583,330	1,636,077	1,685,204	1,722,038	1,753,051
	<b><u>Other Revenue:</u></b>					
15.290.2910	Interest Earnings	741	338	400	5,568	4,200
15.290.2970	Miscellaneous Revenue	4,135	5,160	4,480	3,986	4,640
	<b>Total Other Revenue</b>	<u>4,876</u>	<u>5,498</u>	<u>4,880</u>	<u>9,554</u>	<u>8,840</u>
	<b>Total Revenue</b>	<u>1,588,206</u>	<u>1,641,575</u>	<u>1,690,084</u>	<u>1,731,592</u>	<u>1,761,891</u>
<b>Appropriations</b>						
		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Commodities:</u></b>					
15.129.3450	Public Relations	51,266	26,265	33,950	41,150	43,000
	<b><u>Contractual Services:</u></b>					
15.129.3610	Accounting Services	280	339	150	150	168
15.129.3730	Refuse Service	1,494,444	1,545,780	1,606,389	1,608,724	1,669,296
15.129.3840	Interfund Service Charge	44,989	44,989	44,989	44,989	44,989
	<b>Total Contractual Services</b>	<u>1,539,713</u>	<u>1,591,108</u>	<u>1,651,528</u>	<u>1,653,863</u>	<u>1,714,453</u>
	<b><u>Capital Outlay:</u></b>					
15.129.4040	Machinery & Equipment	-	-	-	-	-
	<b>Total Capital Outlay</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Total Appropriations</b>	<u>1,590,979</u>	<u>1,617,373</u>	<u>1,685,478</u>	<u>1,695,013</u>	<u>1,757,453</u>
	<b>Ending Fund Balance</b>	<u>\$ 190,033</u>	<u>\$ 214,235</u>	<u>\$ 208,454</u>	<u>\$ 250,814</u>	<u>\$ 255,251</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Water & Sewer Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b><u>Opening Fund Balance:</u></b>					
Water Dept. - Operating	\$ 1,803,647	\$ 2,312,111	\$ 2,652,694	\$ 2,738,624	\$ 2,192,266
Sewer Dept. - Operating	601,670	683,475	1,010,026	1,008,096	833,329
<b>Total Opening Fund Balance</b>	<b>2,405,317</b>	<b>2,995,586</b>	<b>3,662,720</b>	<b>3,746,720</b>	<b>3,025,595</b>
<b><u>Revenues:</u></b>					
Water Department	5,635,067	5,723,244	5,612,055	5,705,084	5,810,943
Sewer Department	2,103,360	2,093,060	2,020,051	2,053,808	2,161,617
<b>Total Revenue</b>	<b>7,738,427</b>	<b>7,816,304</b>	<b>7,632,106</b>	<b>7,758,892</b>	<b>7,972,559</b>
<b><u>Appropriations:</u></b>					
Water Department	5,126,603	5,296,732	6,035,157	6,251,442	6,279,405
Sewer Department	2,021,555	1,768,438	2,387,774	2,228,575	2,400,384
<b>Total Appropriations</b>	<b>7,148,158</b>	<b>7,065,170</b>	<b>8,422,931</b>	<b>8,480,017</b>	<b>8,679,789</b>
<b><u>Ending Fund Balance:</u></b>					
Water Dept. - Operating	2,312,111	2,738,624	2,229,592	2,192,266	1,723,803
Sewer Dept. - Operating	683,475	1,008,096	642,303	833,329	594,562
<b>Total Ending Fund Balance</b>	<b>\$ 2,995,586</b>	<b>\$ 3,746,720</b>	<b>\$ 2,871,895</b>	<b>\$ 3,025,595</b>	<b>\$ 2,318,365</b>

## **WATER OPERATING FUND BUDGET SUMMARY**

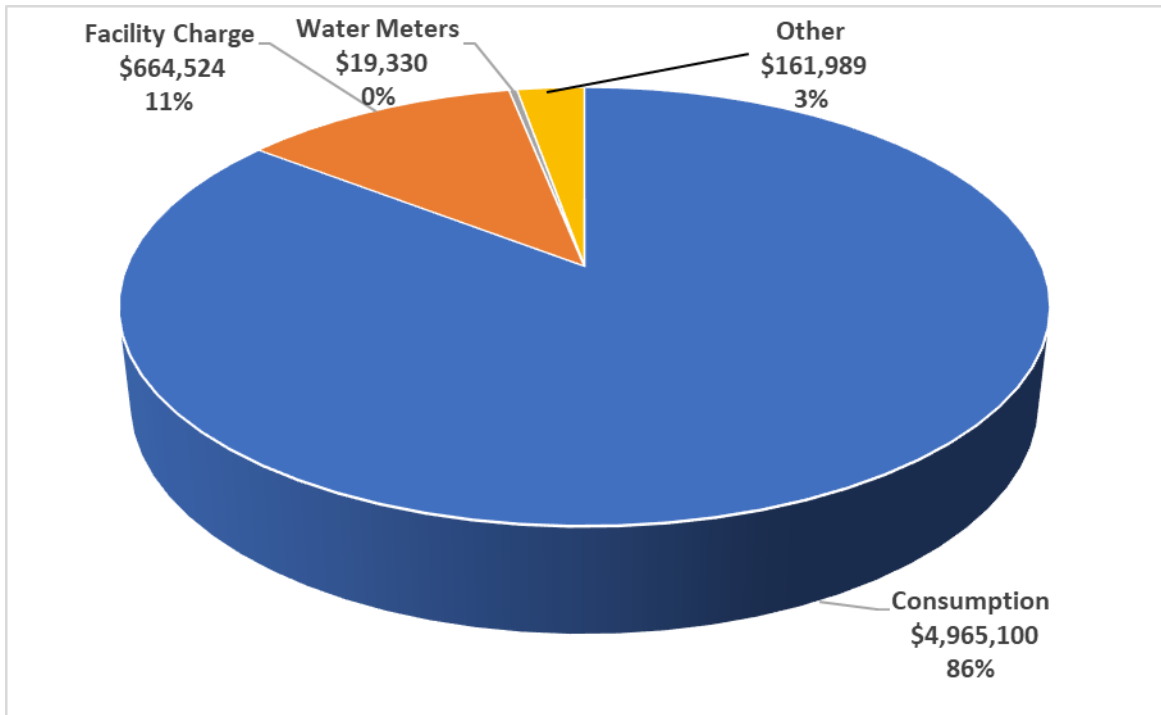
### **REVENUE:**

Current FY 2023      Estimated FY 2023 revenues are anticipated to be over budget by approximately \$93K. This is primarily due to an increase in water consumption.

Proposed FY 2024      FY 2024 revenues are budgeted to increase above FY 2023 budget levels by approximately \$199K. This is associated with a projected price increase in pass-through costs from City of Chicago, Oak Lawn and Tinley Park.

Total water revenues for FY 2024 are budgeted at \$5,810,943. Below is the breakdown of revenues for the entire Water Operating Fund by major category.

### **TOTAL REVENUES**





## Water Operating Fund Summary

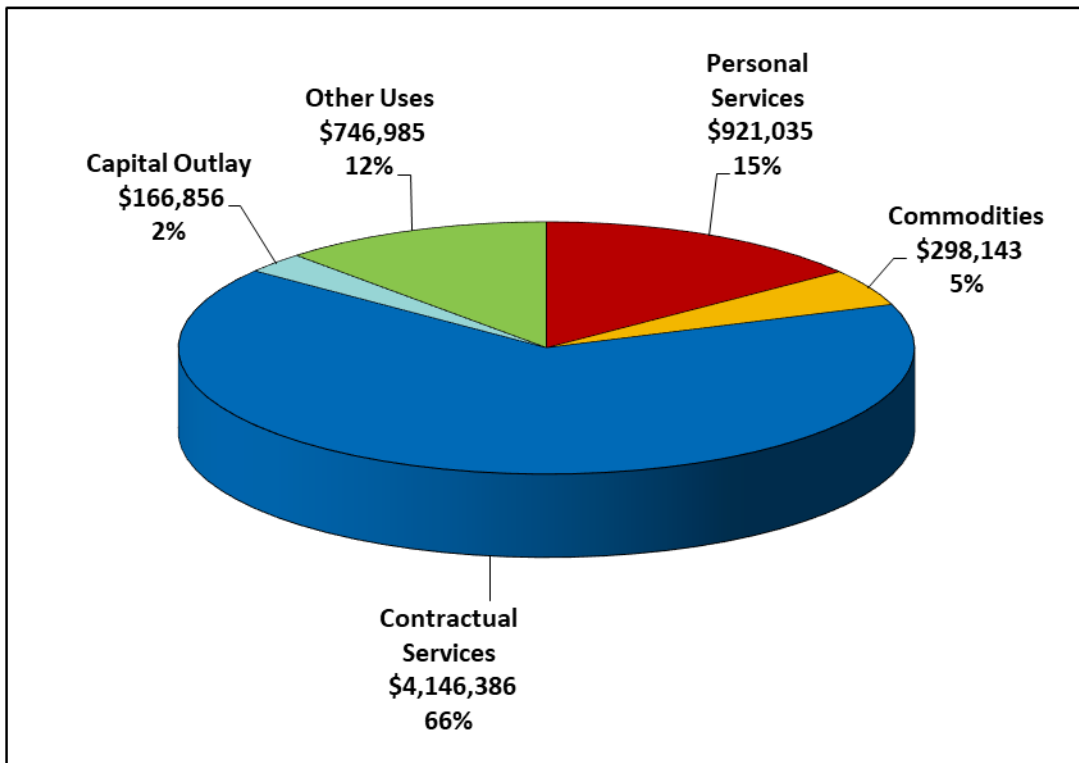
### EXPENDITURES:

Current FY 2023      Estimated FY 2023 expenditures are anticipated to be approximately \$216K greater than budgeted. This is due to a major water break under Hickory Creek.

Proposed FY 2024      FY 2024 water operating fund expenditures are proposed to increase above FY 2023 budget levels by approximately \$244K.

Total water expenses are budgeted at \$6,279,405. Below is the breakdown of expenditures of the Water Operating Fund by major category.

### TOTAL EXPENSES



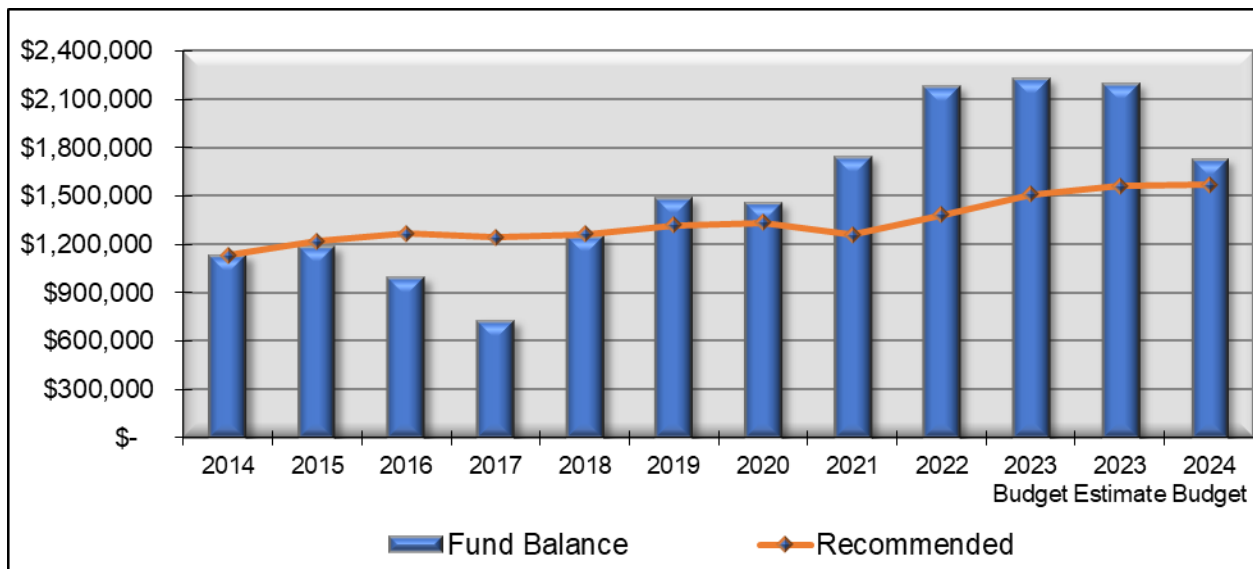
## Water Operating Fund Summary

### FUND BALANCE:

**Current FY 2023** You will note the FY 2023 Water Operating Fund estimated ending fund balance to be approximately \$2.192M. This is below the budgeted FY 2023 balance by approximately \$37K due to higher lake water costs associated with water main break under Hickory Creek.

**Proposed FY 2024** Below, you will note the cash position of the Water Operating Fund for the last several budget cycles along with proposed FY 2024 levels. The proposed FY 2024 year-end balance is \$1.724M (or 27%) which is \$154K above the Board's operating guideline of maintaining 25% of annual expenditures in each major fund. Since the transition to Lake Michigan water in FY 2003, the Village Board has maintained a steady approach to fund balance levels in the water fund. This approach has enabled the Village Board to analyze unforeseen events and make solid policy decisions regarding rates and other operational aspects. This fund was beginning to show signs of structural weakness in FY 2016. During the FY 2018 budget process, the Village Board agreed to transfer \$400K from the General Fund, along with a rate adjustment of \$0.28/1,000 gallons to stabilize the fund. In FY 2019, there was a rate adjustment of \$0.09/1,000 gallons and a year-end transfer of \$325K from the General Fund. In FY 2020 and FY 2021, there were rate adjustments of \$0.15/1,000 gallons and \$0.11/1,000 respectively. In FY 2022 and FY 2023 there was a rate increase of \$0.16/1,000 gallons and \$0.25/1,000 gallons, respectively. In FY 2024, there is an anticipated rate increase of \$0.30/1,000 gallons, which includes a pass-through of increases from the City of Chicago, Oak Lawn and Tinley Park. We will need to continue evaluating our operating cost components for potential rate adjustments from the City of Chicago and future lake water debt.

**Water Fund Balance Comparison**  
FY 2014-2024 Budgets



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Water Department**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 1,803,647	\$ 2,312,111	\$ 2,652,694	\$ 2,738,624	\$ 2,192,266
<b><u>Revenues:</u></b>					
Charges for Service	5,587,770	5,675,263	5,589,391	5,612,868	5,747,474
Other Revenue	47,297	47,981	22,664	92,216	63,469
<b>Total Revenue</b>	<b>5,635,067</b>	<b>5,723,244</b>	<b>5,612,055</b>	<b>5,705,084</b>	<b>5,810,943</b>
<b><u>Appropriations:</u></b>					
Personal Services	757,798	761,294	887,288	920,868	921,035
Commodities	136,795	188,246	258,438	235,438	298,143
Contractual Services	3,716,610	3,703,438	3,880,836	4,267,167	4,146,386
Capital Outlay	-	15,325	259,110	180,984	166,856
Other Financing Uses	515,400	628,429	749,485	646,985	746,985
<b>Total Appropriations</b>	<b>5,126,603</b>	<b>5,296,732</b>	<b>6,035,157</b>	<b>6,251,442</b>	<b>6,279,405</b>
<b>Ending Fund Balance</b>	<b>\$ 2,312,111</b>	<b>\$ 2,738,624</b>	<b>\$ 2,229,592</b>	<b>\$ 2,192,266</b>	<b>\$ 1,723,803</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Water Department**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 1,803,647	\$ 2,312,111	\$ 2,652,694	\$ 2,738,624	\$ 2,192,266
	<b><u>Charges For Service:</u></b>					
16.260.2610	Water Sales	4,803,340	4,894,664	4,790,750	4,836,864	4,965,100
16.260.2640	Facility Charge	651,723	658,613	663,822	660,597	664,524
16.260.2660	Water Meter Installation	37,259	23,860	36,299	16,382	19,330
16.260.2690	Other Charges	95,448	98,126	98,520	99,025	98,520
	<b>Total Charges for Services</b>	<u>5,587,770</u>	<u>5,675,263</u>	<u>5,589,391</u>	<u>5,612,868</u>	<u>5,747,474</u>
	<b><u>Other Revenue:</u></b>					
16.290.2910	Interest Earnings	6,962	4,049	3,660	72,916	50,000
16.290.2917	Gain/Loss on Investments	-	445	-	-	-
	Interfund Revenue - (From)					
16.290.2940	General Fund - Admin. Dept.	-	-	-	-	-
16.290.2970	Miscellaneous Income	40,335	43,488	19,004	19,300	13,469
	<b>Total Other Revenue</b>	<u>47,297</u>	<u>47,981</u>	<u>22,664</u>	<u>92,216</u>	<u>63,469</u>
	<b>Total Revenues</b>	<u>5,635,067</u>	<u>5,723,244</u>	<u>5,612,055</u>	<u>5,705,084</u>	<u>5,810,943</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Water Department**  
**Appropriations**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
	<b>Personal Services:</b>					
16.130.3010	Salaries (Full Time)	483,451	479,482	585,629	598,973	611,250
16.130.3020	Salaries (Part Time)	10,979	11,473	10,640	15,094	14,560
16.130.3030	Salaries (Overtime)	42,417	50,254	44,025	66,853	50,167
16.130.3040	Unemployment Contribution	566	733	771	600	1,550
16.130.3050	FICA Contribution	32,986	33,238	39,698	41,995	41,911
16.130.3051	Medicare Contribution	7,718	7,773	9,284	9,821	9,802
16.130.3060	Workmen's Compensation	21,166	22,124	18,469	18,261	13,149
16.130.3070	IMRF Contribution	75,377	74,838	83,369	87,615	84,595
16.130.3100	Hospital/Life Insurance	83,138	81,378	95,403	81,656	94,052
	<b>Total Personal Services</b>	<b>757,798</b>	<b>761,294</b>	<b>887,288</b>	<b>920,868</b>	<b>921,035</b>
	<b>Commodities:</b>					
16.130.3210	Office Supplies	1,865	2,374	2,500	2,624	3,000
16.130.3220	Postage	18,676	19,958	21,025	22,982	22,345
16.130.3230	Conferences, Mtgs. & Seminars	210	1,180	1,410	1,721	1,510
16.130.3240	Membership Dues	369	534	965	797	1,215
16.130.3250	Professional Development	50	138	900	330	1,200
16.130.3260	Publications	40	42	45	45	50
16.130.3270	Liability Insurance	14,513	23,583	30,399	29,184	36,459
16.130.3280	Clothing & Personal Expenses	2,283	1,704	3,700	2,837	5,475
16.130.3290	Printing	5,043	4,294	3,590	5,080	1,700
16.130.3300	Vehicle Expense (Gasoline)	12,542	15,110	28,500	22,150	25,500
16.130.3310	Maint. - Bldgs., Sets., & Grnds.	8,723	10,858	11,600	11,600	11,600
16.130.3320	Maint. - Vehicles & Motor Equip.	4,011	15,149	11,000	9,155	10,000
16.130.3330	Small Tools	361	1,077	1,925	2,400	2,200
16.130.3360	Repair Materials	15,176	12,189	14,600	20,347	21,550
16.130.3380	Stone, Sand & Salt	3,888	3,990	5,600	10,000	10,000
16.130.3410	Water Meters - New Construction	15,658	13,932	33,076	20,164	17,011
16.130.3411	Water Meters - Replacements	29,261	54,880	75,203	60,000	106,863
16.130.3440	Miscellaneous	379	2,321	470	221	525
16.130.3450	Public Relations	235	-	640	640	640
16.130.3460	Chemicals	806	490	1,920	1,827	1,920
16.130.3510	Equipment	2,635	2,158	7,710	9,675	15,380
16.130.3520	Furniture	71	2,285	1,660	1,660	2,000
	<b>Total Commodities</b>	<b>136,795</b>	<b>188,246</b>	<b>258,438</b>	<b>235,438</b>	<b>298,143</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Water Department**  
**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Contractual Services:</u></b>					
16.130.3610	Accounting Services	3,237	3,297	1,501	1,500	1,678
16.130.3620	Engineering Services	44,373	44,698	33,500	33,500	33,500
16.130.3630	Legal Services	-	-	3,000	1,500	1,500
16.130.3640	Physical Exams	-	320	500	-	500
16.130.3690	Computer Program/Maint.	34,502	36,488	43,061	44,145	61,285
16.130.3710	Legal Advertising	-	1,367	1,000	500	1,000
16.130.3750	Public Officials Ins./Bonding	-	121	-	-	-
16.130.3770	Electricity & Gas	87,639	125,455	100,000	65,981	120,000
16.130.3780	Telephone	13,724	14,773	15,702	8,586	12,619
16.130.3790	Comm./Office Machine Maint.	793	806	815	865	342
16.130.3840	Interfund Service Charge	80,335	80,335	80,335	80,335	80,335
16.130.3850	Leased Equipment	2,301	835	800	756	800
16.130.3860	Other Contractual Services	129,382	160,200	193,313	427,705	244,900
16.130.3870	Auto Mileage & Expense Reimb.	7	218	254	399	282
16.130.3890	Bond Principal	-	-	-	-	-
16.130.3900	Bond Interest	-	-	-	-	-
16.130.3910	Utility Deposit Refunds	-	-	100	-	100
16.130.3950	Contractual Payments	159,600	46,571	45,135	45,135	45,303
16.130.3960	Lake Water Costs	3,160,717	3,187,953	3,361,820	3,556,260	3,542,242
	<b>Total Contractual Services</b>	<b>3,716,610</b>	<b>3,703,438</b>	<b>3,880,836</b>	<b>4,267,167</b>	<b>4,146,386</b>
	<b>Total Operating Expenses</b>	<b>4,611,203</b>	<b>4,652,978</b>	<b>5,026,562</b>	<b>5,423,473</b>	<b>5,365,564</b>
	<b><u>Capital Outlay:</u></b>					
16.130.4020	Improvements - Other	-	-	-	-	-
16.130.4030	Improvements - Facilities	-	-	39,500	32,550	15,500
16.130.4040	Machinery & Equipment	-	15,325	34,975	34,975	70,000
16.130.4050	Improvements & Extensions	-	-	-	-	-
16.130.4080	Vehicle Acquisition	-	-	184,635	113,459	81,356
16.130.4100	Office Furniture	-	-	-	-	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>15,325</b>	<b>259,110</b>	<b>180,984</b>	<b>166,856</b>
	<b><u>Other Financing Uses:</u></b>					
16.130.4280	Contingencies	-	-	102,500	-	100,000
16.130.5000	Transfer - Out					
	Trf. to Escrow for Joint System	35,000	35,000	50,000	50,000	50,000
	Trf. to Escrow for RWS	480,400	593,429	596,985	596,985	596,985
	<b>Total Other Financing Uses</b>	<b>515,400</b>	<b>628,429</b>	<b>749,485</b>	<b>646,985</b>	<b>746,985</b>
	<b>Total Appropriations</b>	<b>5,126,603</b>	<b>5,296,732</b>	<b>6,035,157</b>	<b>6,251,442</b>	<b>6,279,405</b>
	<b>Ending Fund Balance</b>	<b>\$ 2,312,111</b>	<b>\$ 2,738,624</b>	<b>\$ 2,229,592</b>	<b>\$ 2,192,266</b>	<b>\$ 1,723,803</b>

**VILLAGE OF MOKENA**  
**CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Water Operating - Expenditures**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
16.130.4030	Main security gate	9,500	9,500			Replace main security gate (split 50/50 with sewer dept.)
16.130.4030	Security cameras (6)	9,000	9,000	9,500	9,500	6 security cameras (split 50/50 with sewer dept.)
16.130.4030	HVAC - Bldg. #10	21,000	21,000			Replace HVAC Bldg. #10 (split 50/50 with sewer dept.)
16.130.4040	Hydro seeder	19,715	19,715			Hydro seeder (split 50/50 with street dept.)
16.130.4040	Trailer trench box & skid steer	6,000	6,000			Replace trailer to transport existing equipment
16.130.4040	Hydraulic unit	9,260	9,260			New hydraulic unit
16.130.4080	Replace pickup truck	26,125	26,125			Replace WS4 (split 50/50 with sewer dept.)
16.130.4080	Replace pickup truck	26,675	26,675			Replace WS11 (split 50/50 with sewer dept.)
16.130.4080	Replace pickup truck	21,395	21,395			Replace WS7 (split 50/50 with sewer dept.)
16.130.4080	Replace pickup truck	16,940	16,940			Replace WS12 (split 50/50 with sewer dept.)
16.130.4080	Replace box truck	93,500	93,500	81,356	81,356	Replace WS13 (split 50/50 with sewer dept.)
16.130.4030	187th Street Pump Station Doors			6,000	6,000	Replace pump station doors
16.130.4040	Valve exerciser - trailer mounted			12,000	12,000	Value Exerciser
16.130.4040	Backhoe			58,000	58,000	Replace 2001 backhoe (split 40/50/10 with streets and sewer depts.)
Total		259,110	259,110	166,856	166,856	

**SEWER OPERATING FUND BUDGET SUMMARY**

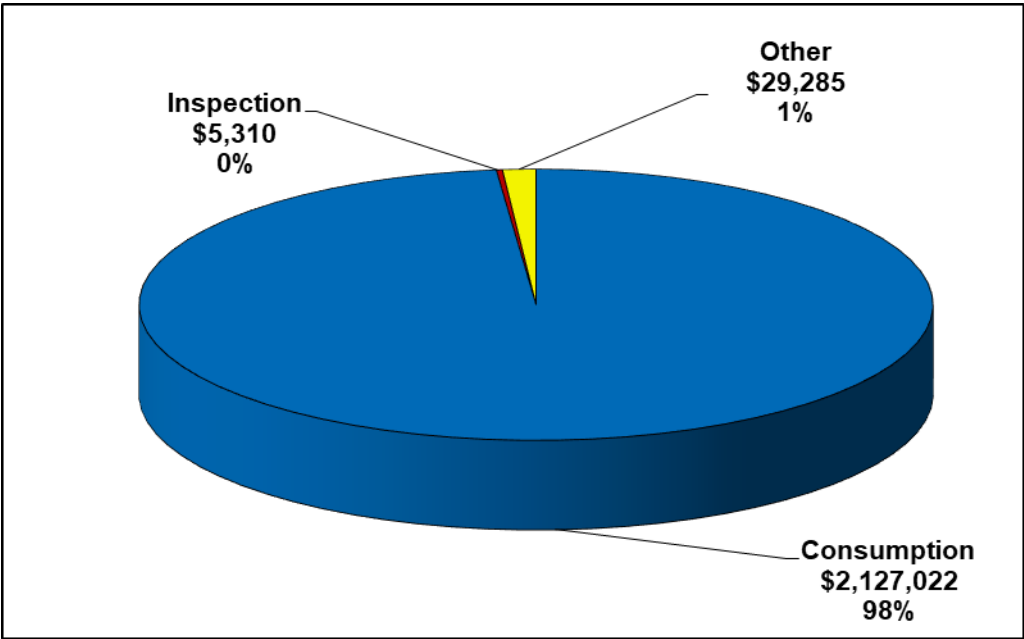
**REVENUES:**

Current FY 2023      Estimated FY 2023 revenues are anticipated to be above budget by approximately \$34K. This is primarily associated with the increase in water consumption.

Proposed FY 2024      FY 2024 revenues are budgeted to be more than FY 2023 budget levels by \$142K due to a rate increase of \$0.30/1,000 gallons.

Total sewer revenues for FY 2024 are budgeted at \$2,161,617. Below is the breakdown of revenues for the entire enterprise by category.

**TOTAL REVENUES**





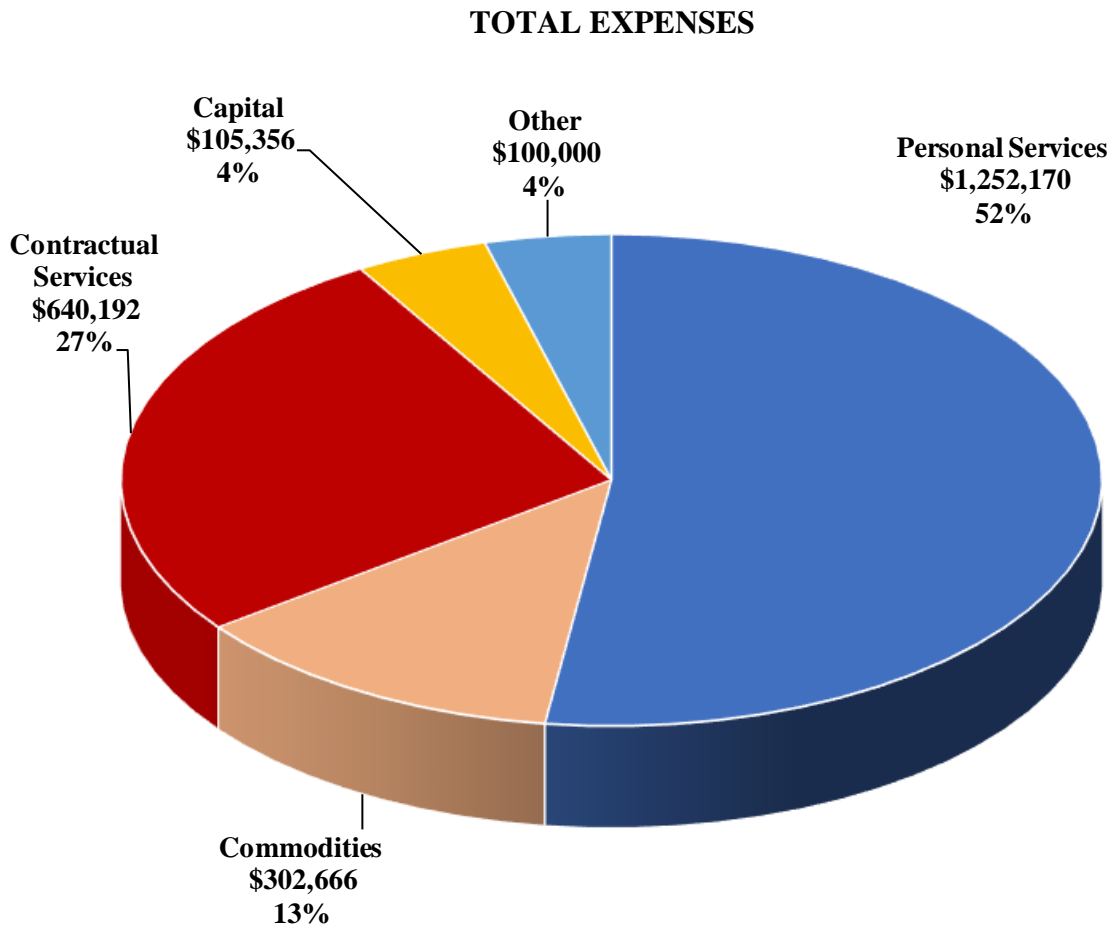
## Sewer Operating Fund Summary

### EXPENDITURES:

**Current FY 2023** Estimated FY 2023 expenditures are anticipated to be \$159K below budget. This is mainly attributable to a vehicle not being replaced and the contingency line item not being utilized (\$102K).

**Proposed FY 2024** FY 2024 sewer operating fund expenditures are proposed to increase above FY 2023 budget levels by approximately \$13K.

Total FY 2024 sewer expenses are budgeted at \$2,400,384. Below is the breakdown of expenditures by major category.



## Sewer Operating Fund Summary

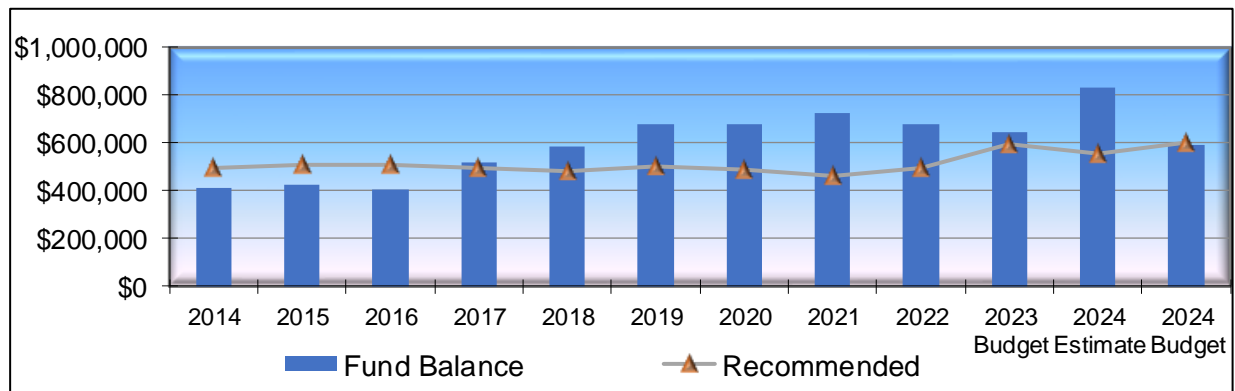
### FUND BALANCE:

**Current FY 2023** You will note the FY 2023 Sewer Operating Fund estimated ending fund balance to be approximately \$833k. This is above the budgeted FY 2023 balance by approximately \$191K. The rationale for this higher than projected year end cash position is as follows:

FY 2023 revenues are anticipated to be \$33K above budgeted and FY 2023 expenditures are forecasted to be below budget levels by approximately \$159K.

**Proposed FY 2024** Below you will note the cash position of the Sewer Operating Fund for the last several budget cycles along with proposed FY 2024 levels. A rate adjustment of \$0.15/1,000 gallons was implemented in both FY 2016 and FY 2017 to help soften the flattening consumption trends. In FY 2024, there is an anticipated rate increase of \$0.30/1,000 gallons to offset increased expenditures. The proposed FY 2024 fund balance is \$595K or 24%, which is \$5,534 lower than the Board's operating guideline of maintaining 25% of the annual expenditures in each major fund.

**Sewer Fund Balance Comparison  
FY 2014-2024**



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Sewer Department**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 601,670	\$ 683,475	\$ 1,010,026	\$ 1,008,096	\$ 833,329
<b><u>Revenues:</u></b>					
Charges for Service	2,088,994	2,074,402	2,010,231	1,989,591	2,132,332
Other Revenue	14,366	18,658	9,820	64,217	29,285
<b>Total Revenue</b>	<u>2,103,360</u>	<u>2,093,060</u>	<u>2,020,051</u>	<u>2,053,808</u>	<u>2,161,617</u>
<b><u>Appropriations:</u></b>					
Personal Services	1,086,752	1,052,980	1,212,030	1,240,480	1,252,170
Commodities	133,090	184,884	231,296	248,567	302,666
Contractual Services	479,124	529,369	594,413	538,370	640,192
Capital Outlay	22,589	1,205	247,535	201,159	105,356
Other Financing Uses	300,000	-	102,500	-	100,000
<b>Total Appropriations</b>	<u>2,021,555</u>	<u>1,768,438</u>	<u>2,387,774</u>	<u>2,228,575</u>	<u>2,400,384</u>
<b>Ending Fund Balance</b>	<u>\$ 683,475</u>	<u>\$ 1,008,096</u>	<u>\$ 642,303</u>	<u>\$ 833,329</u>	<u>\$ 594,562</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Sewer Department**  
**Revenue**

		<u>Actual Fiscal 2021</u>	<u>Actual Fiscal 2022</u>	<u>Budgeted Fiscal 2023</u>	<u>Estimated Fiscal 2023</u>	<u>Board App. Fiscal 2024</u>
	<b>Opening Fund Balance</b>	\$ 601,670	\$ 683,475	\$ 1,010,026	\$ 1,008,096	\$ 833,329
	<b><u>Charges For Service:</u></b>					
16.260.2620	Sewer Charges	2,072,002	2,063,782	1,999,965	1,985,343	2,127,022
16.260.2680	Sewer Inspection Fees	16,992	10,620	10,266	4,248	5,310
	<b>Total Charges For Service</b>	<u>2,088,994</u>	<u>2,074,402</u>	<u>2,010,231</u>	<u>1,989,591</u>	<u>2,132,332</u>
	<b><u>Other Revenue:</u></b>					
16.290.2910	Interest Earnings	2,068	2,180	2,000	39,262	27,000
16.290.2917	Gain/Loss on Investments	-	239	-	-	-
16.290.2940	Interfund Revenue - (From)	-	-	-	-	-
16.290.2970	Miscellaneous Income	12,298	16,238	7,820	24,955	2,285
	<b>Total Other Revenue</b>	<u>14,366</u>	<u>18,658</u>	<u>9,820</u>	<u>64,217</u>	<u>29,285</u>
	<b>Total Revenues</b>	<u>2,103,360</u>	<u>2,093,060</u>	<u>2,020,051</u>	<u>2,053,808</u>	<u>2,161,617</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Sewer Department**  
**Appropriations**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
		<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
	<b>Personal Services:</b>					
16.131.3010	Salaries (Full Time)	707,239	674,494	807,938	821,763	837,248
16.131.3020	Salaries (Part Time)	10,978	11,473	10,640	15,094	14,560
16.131.3030	Salaries (Overtime)	43,104	52,269	44,025	62,786	50,167
16.131.3040	Unemployment Contribution	785	965	1,011	882	1,903
16.131.3050	FICA Contribution	46,495	45,085	53,481	55,241	55,922
16.131.3051	Medicare Contribution	10,878	10,544	12,508	12,919	13,079
16.131.3060	Workmen's Compensation	24,912	26,040	21,738	21,493	17,373
16.131.3070	IMRF Contribution	107,333	102,391	112,800	116,580	113,500
16.131.3100	Hospital/Life Insurance	135,028	129,720	147,889	133,723	148,418
	<b>Total Personal Service</b>	<b>\$ 1,086,752</b>	<b>1,052,980</b>	<b>1,212,030</b>	<b>1,240,480</b>	<b>1,252,170</b>
	<b>Commodities:</b>					
16.131.3210	Office Supplies	1,728	2,411	2,500	3,132	3,000
16.131.3220	Postage	18,540	19,905	19,825	23,120	22,345
16.131.3230	Conferences, Mtgs. & Seminars	278	364	1,360	668	1,560
16.131.3240	Membership Dues	6,700	6,727	7,445	7,464	7,700
16.131.3250	Professional Development	-	108	2,500	1,529	1,000
16.131.3260	Publications	40	43	45	45	250
16.131.3270	Liability Insurance	24,501	39,811	51,316	49,265	61,546
16.131.3280	Clothing & Personal Expenses	2,241	1,675	3,625	3,625	5,400
16.131.3290	Printing	4,625	3,529	3,260	2,192	1,400
16.131.3300	Vehicle Expense (Gasoline)	11,613	14,705	27,500	21,127	25,500
16.131.3310	Maint. - Bldgs., Sts., & Grnds.	8,900	19,090	24,000	24,000	26,800
16.131.3320	Maint. - Vehicles & Motor Equip.	3,353	13,357	10,000	9,155	10,000
16.131.3330	Small Tools	129	849	1,605	1,700	2,400
16.131.3360	Repair Materials	-	-	2,000	1,300	2,000
16.131.3370	Janitorial Supplies	3,311	3,054	3,500	4,100	4,400
16.131.3380	Stone, Sand & Salt	1,388	2,146	2,600	2,052	2,600
16.131.3440	Miscellaneous	379	899	525	221	525
16.131.3460	Chemicals	40,630	45,526	42,000	66,941	98,300
16.131.3510	Equipment	4,663	9,416	24,190	25,613	24,240
16.131.3520	Furniture	71	1,269	1,500	1,318	1,700
	<b>Total Commodities</b>	<b>\$ 133,090</b>	<b>184,884</b>	<b>231,296</b>	<b>248,567</b>	<b>302,666</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Sewer Department**  
**Appropriations**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b><u>Contractual Services:</u></b>					
16.131.3610 Accounting Services	2,776	2,829	1,501	1,500	1,678
16.131.3620 Engineering Services	399	3,400	8,000	8,000	8,000
16.131.3630 Legal Services	-	508	1,500	-	1,000
16.131.3640 Physical Exams	-	320	500	-	500
16.131.3690 Computer Program/Maint.	35,700	29,362	44,141	42,000	52,185
16.131.3700 Sludge Removal	23,373	29,033	33,000	33,000	40,250
16.131.3710 Legal Advertising	-	1,367	1,000	500	1,000
16.131.3750 Public Officials Ins./Bonding	-	121	-	-	-
16.131.3770 Electricity & Gas	223,449	192,823	218,000	167,667	268,000
16.131.3780 Telephone	3,644	3,956	4,440	5,244	7,090
16.131.3790 Comm./Office Machine Maint.	793	806	815	865	342
16.131.3840 Interfund Service Charge	80,335	80,335	80,335	80,335	80,335
16.131.3850 Leased Equipment	2,942	835	800	1,325	1,100
16.131.3860 Other Contractual Services	105,706	183,662	197,877	197,877	176,180
16.131.3870 Auto Mileage & Expense Reimb.	7	13	254	57	282
16.131.3890 Bond Principal	-	-	-	-	-
16.131.3900 Bond Interest	-	-	-	-	-
16.131.3950 Contractual Payments	-	-	2,250	-	2,250
<b>Total Contractual Services</b>	<b>479,124</b>	<b>529,369</b>	<b>594,413</b>	<b>538,370</b>	<b>640,192</b>
<b>Total Operating Expenses</b>	<b>1,698,966</b>	<b>1,767,233</b>	<b>2,037,739</b>	<b>2,027,416</b>	<b>2,195,028</b>
<b><u>Capital Outlay:</u></b>					
16.131.4030 Improvements - Facilities	12,637	-	62,900	62,700	9,500
16.131.4040 Machinery & Equipment	9,952	1,205	-	-	14,500
16.131.4050 Improvements & Extensions	-	-	-	-	-
16.131.4080 Vehicle Acquisition	-	-	184,635	138,459	81,356
16.131.4100 Office Furniture	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>22,589</b>	<b>1,205</b>	<b>247,535</b>	<b>201,159</b>	<b>105,356</b>
<b><u>Other Financing Uses:</u></b>					
16.131.4280 Contingencies	-	-	102,500	-	100,000
16.131.5000 Transfer - Out	-	-	-	-	-
Plant Replacement Fund	150,000	-	-	-	-
Plant Expansion Fund	-	-	-	-	-
Sewer System Capital	150,000	-	-	-	-
<b>Total Other Financing Uses</b>	<b>300,000</b>	<b>-</b>	<b>102,500</b>	<b>-</b>	<b>100,000</b>
<b>Total Appropriations</b>	<b>2,021,555</b>	<b>1,768,438</b>	<b>2,387,774</b>	<b>2,228,575</b>	<b>2,400,384</b>
<b>Ending Fund Balance</b>	<b>\$ 683,475</b>	<b>\$ 1,008,096</b>	<b>\$ 642,303</b>	<b>\$ 833,329</b>	<b>\$ 594,562</b>

**VILLAGE OF MOKENA  
CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Sewer Operating - Expenditures**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
16.131.4030	Main security gate	9,500	9,500			Replace main security gate (split 50/50 with sewer dept.)
16.131.4030	Security cameras (6)	9,000	9,000	9,500	9,500	6 security cameras (split 50/50 with sewer dept.)
16.131.4030	HVAC - Bldg. #10	21,000	21,000			Replace HVAC Bldg. #10 (split 50/50 with sewer dept.)
16.131.4030	Safety grating sludge tanks	9,600	9,600			Safety grating sludge tanks
16.131.4030	AC Bldg. #30 electrical room	13,800	13,800			AC Bldg. #30 electrical room
16.131.4080	Replace pickup truck	26,125	26,125			Replace WS4 (split 50/50 with sewer dept.)
16.131.4080	Replace pickup truck	26,675	26,675			Replace WS11 (split 50/50 with sewer dept.)
16.131.4080	Replace pickup truck	21,395	21,395			Replace WS7 (split 50/50 with sewer dept.)
16.131.4080	Replace pickup truck	16,940	16,940			Replace WS12 (split 50/50 with sewer dept.)
16.131.4080	Replace box truck	93,500	93,500	81,356	81,356	Replace WS13 (split 50/50 with sewer dept.)
16.130.4030	187th Street Pump Station Doors			6,000	6,000	Replace pump station doors
16.130.4040	Valve exerciser - trailer mounted			12,000	12,000	Value Exerciser
16.130.4040	Backhoe			14,500	1,500	Replace 2001 backhoe (split 10/50/40 with streets and water depts.)
Total		247,535	247,535	123,356	110,356	

# ***MUNICIPAL PARKING LOT FUND***

## ***Fiscal Year 2024***

### **SUMMARY OF BASIC FUNCTION**

The Municipal Parking Lot Fund supports operations at several commuter parking facilities located in close proximity to Mokena's two Rock Island Metra line train stations. These facilities include the following:

- Downtown/Front Street parking areas (east of Wolf Road between Front and McGovney Streets): Approximately 169 daily parking spaces
- McGovney Street parking lot: Approximately 131 reserved monthly parking spaces and 35 daily spaces
- Metra/Hickory Creek lot (located east of LaGrange Road, north of 191<sup>st</sup> Street): 1,114 daily parking spaces
- Willowcrest lot (located one block north of Front Street, just west of Wolf Road): 101 daily parking spaces
- Village Hall lot (located on Division Street between Carpenter and Third Streets): 58 daily parking spaces

All of these facilities provide commuters access to the LaSalle Street station in the Chicago Loop via the Rock Island Metra line.

Parking revenues are derived from daily and monthly fees charged for each parking space, with revenues used to operate and maintain the parking facilities.



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Municipal Parking Lot Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 255,131	\$ 121,496	\$ 128,187	\$ 150,176	\$ 216,096
<b><u>Revenues:</u></b>					
Charges for Service	74,638	131,061	96,340	187,830	141,340
Other Revenue	1,757	2,210	1,250	4,317	4,000
<b>Total Revenue</b>	<b>76,395</b>	<b>133,271</b>	<b>97,590</b>	<b>192,147</b>	<b>145,340</b>
<b><u>Appropriations:</u></b>					
Personal Services	84,478	60,209	84,964	89,468	80,677
Commodities	4,826	3,948	5,409	5,667	6,009
Contractual Services	120,726	40,435	61,784	31,092	65,876
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total Appropriations</b>	<b>210,030</b>	<b>104,591</b>	<b>152,157</b>	<b>126,227</b>	<b>152,562</b>
<b>Ending Fund Balance</b>	<b>\$ 121,496</b>	<b>\$ 150,176</b>	<b>\$ 73,620</b>	<b>\$ 216,096</b>	<b>\$ 208,873</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Municipal Parking Lot Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 255,131	\$ 121,496	\$ 128,187	\$ 150,176	\$ 216,096
	<b><u>Charges for Service:</u></b>					
17.260.2630	Parking Fees	74,638	131,061	96,340	187,830	141,340
	<b><u>Other Revenue:</u></b>					
17.290.2910	Interest Earnings	757	210	250	4,317	3,000
	Interfund Revenue					
17.290.2940	Capital Improvement	-	-	-	-	-
17.290.2970	Miscellaneous Income	1,000	2,000	1,000	-	1,000
	<b>Total Other Revenue</b>	<u>1,757</u>	<u>2,210</u>	<u>1,250</u>	<u>4,317</u>	<u>4,000</u>
	<b>Total Revenue</b>	<u>76,395</u>	<u>133,271</u>	<u>97,590</u>	<u>192,147</u>	<u>145,340</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Municipal Parking Lot Fund**  
**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b><u>Personal Services:</u></b>						
17.132.3010	Salaries (Full Time)	24,479	25,759	43,344	41,055	40,238
17.132.3020	Salaries (Part Time)	33,283	10,956	13,802	17,330	10,944
17.132.3030	Salaries (Overtime)	2,721	2,731	949	5,112	1,979
17.132.3040	Unemployment Contribution	213	170	443	152	221
17.132.3050	FICA Contribution	3,702	2,394	3,601	3,883	3,296
17.132.3051	Medicare Contribution	866	560	842	908	771
17.132.3060	Workmen's Compensation	4,432	5,677	4,740	4,687	1,226
17.132.3070	IMRF Contribution	8,290	5,528	7,689	7,788	6,799
17.132.3100	Hospital/Life Insurance	6,492	6,435	9,554	8,553	15,203
	<b>Total Personal Services</b>	<b>84,478</b>	<b>60,209</b>	<b>84,964</b>	<b>89,468</b>	<b>80,677</b>
<b><u>Commodities:</u></b>						
17.132.3280	Clothing & Personal Expenses	883	863	1,034	1,025	509
17.132.3310	Maint: Bldgs., Sts., & Grnds.	3,328	2,713	3,500	3,500	4,500
17.132.3340	Traffic & Street Sign Material	615	300	875	1,075	1,000
17.132.3440	Miscellaneous	-	73	-	67	-
	<b>Total Commodities</b>	<b>4,826</b>	<b>3,948</b>	<b>5,409</b>	<b>5,667</b>	<b>6,009</b>
<b><u>Contractual Services:</u></b>						
17.132.3610	Accounting Services	321	388	150	150	168
17.132.3620	Engineering Services	-	128	-	-	-
17.132.3710	Legal Advertising	-	-	150	-	150
17.132.3760	Street Lighting - Energy Charge	4,040	4,449	4,500	3,213	4,500
17.132.3780	Telephone	448	122	129	127	144
17.132.3840	Interfund Service Charge	75,324	-	-	-	-
17.132.3860	Other Contractual Services	38,732	30,849	51,355	22,101	55,414
17.132.3890	Bond Principal	-	-	-	-	-
17.132.3900	Bond Interest	-	-	-	-	-
17.132.3950	Contractual Payments	1,861	4,500	5,500	5,500	5,500
	<b>Total Contractual Services</b>	<b>120,726</b>	<b>40,435</b>	<b>61,784</b>	<b>31,092</b>	<b>65,876</b>
<b><u>Capital Outlay:</u></b>						
17.132.4020	Improvements: Other	-	-	-	-	-
17.132.4040	Machinery & Equipment	-	-	-	-	-
17.132.4050	Improvement & Expansions	-	-	-	-	-
17.132.4080	Vehicle Acquisitions	-	-	-	-	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Other Financing Uses:</u></b>						
17.132.5000	Transfer - Out	-	-	-	-	-
	<b>Total Appropriations</b>	<b>\$ 210,030</b>	<b>104,591</b>	<b>152,157</b>	<b>126,227</b>	<b>152,562</b>
	<b>Ending Fund Balance</b>	<b>\$ 121,496</b>	<b>\$ 150,176</b>	<b>\$ 73,620</b>	<b>\$ 216,096</b>	<b>\$ 208,873</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Sewer System Capital Improvement Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 1,466,984	\$ 1,820,885	\$ 1,696,996	\$ 1,826,843	\$ 1,727,002
<b><u>Revenues:</u></b>					
Exaction Fees	-	-	-	-	-
Charges for Service	332,870	197,690	119,371	55,000	115,062
Other Revenue	156,145	3,122	2,500	45,159	22,500
<b>Total Revenue</b>	<u>489,015</u>	<u>200,811</u>	<u>121,871</u>	<u>100,159</u>	<u>137,562</u>
<b><u>Appropriations:</u></b>					
Contractual Services	6,348	-	5,200	-	10,300
Capital Outlay	128,766	194,853	62,000	200,000	532,300
Other Financing Uses	-	-	50,000	-	100,000
<b>Total Appropriations</b>	<u>135,114</u>	<u>194,853</u>	<u>117,200</u>	<u>200,000</u>	<u>642,600</u>
<b>Ending Fund Balance</b>	<u>\$ 1,820,885</u>	<u>\$ 1,826,843</u>	<u>\$ 1,701,667</u>	<u>\$ 1,727,002</u>	<u>\$ 1,221,964</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Sewer System Capital Improvement Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 1,466,984	\$ 1,820,885	\$ 1,696,996	\$ 1,826,843	\$ 1,727,002
	<b><u>Exaction Fees:</u></b>					
19.254.2560	Contributions	-	-	-	-	-
	<b><u>Charges for Service:</u></b>					
19.260.2650	Tap-On Fees	332,870	197,690	119,371	55,000	115,062
	<b><u>Other Revenue:</u></b>					
19.290.2910	Interest Earnings	6,145	3,122	2,500	45,159	22,500
	Interfund Revenue - (From)					
19.290.2940	Sewer Department	150,000	-	-	-	-
	<b>Total Other Revenue</b>	<u>156,145</u>	<u>3,122</u>	<u>2,500</u>	<u>45,159</u>	<u>22,500</u>
	<b>Total Revenue</b>	<u>489,015</u>	<u>200,811</u>	<u>121,871</u>	<u>100,159</u>	<u>137,562</u>
<b>Appropriations</b>						
		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Contractual Services:</u></b>					
19.140.3620	Engineering Services	6,250	-	5,000	-	10,000
19.140.3630	Legal Services	-	-	-	-	-
19.140.3710	Legal Advertising	98	-	200	-	300
	<b>Total Contractual Services</b>	<u>6,348</u>	<u>-</u>	<u>5,200</u>	<u>-</u>	<u>10,300</u>
	<b><u>Capital Outlay:</u></b>					
19.140.4030	Improvements - Facilities	-	-	-	-	-
19.140.4040	Machinery & Equipment	37,860	194,853	62,000	200,000	489,500
19.140.4050	Improvements & Extensions	90,906	-	-	-	42,800
	<b>Total Capital Outlay</b>	<u>128,766</u>	<u>194,853</u>	<u>62,000</u>	<u>200,000</u>	<u>532,300</u>
	<b><u>Other Financing Uses:</u></b>					
19.140.4280	Contingencies	-	-	50,000	-	100,000
	Transfer - Out					
19.140.5000	To Plant Expansion Fund	-	-	-	-	-
	<b>Total Other Financing Uses</b>	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>100,000</u>
	<b>Total Appropriations</b>	<u>135,114</u>	<u>194,853</u>	<u>117,200</u>	<u>200,000</u>	<u>642,600</u>
	<b>Ending Fund Balance</b>	<u>\$ 1,820,885</u>	<u>\$ 1,826,843</u>	<u>\$ 1,701,667</u>	<u>\$ 1,727,002</u>	<u>\$ 1,221,964</u>

**VILLAGE OF MOKENA**  
**CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Sewer System Capital Improvements - Expenditures**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
19.140.4040	SCADA improvements lift stations	30,000	30,000	400,000	400,000	11 lift stations
19.140.4040	2 Lift station pumps	23,000	23,000	40,000	40,000	Replace 2 worm pumps - lift stations
19.140.4040	Tallgrass box replacement	9,000	9,000			Replace box
19.140.4040	Rebuild 2 LS pumps			37,000	37,000	Rebuild 2 pumps
19.140.4040	Ground Penetrating Radar (GPR) Mobile Unit			12,500	12,500	GPR Unit (split 50/50 with water system capital improvement)
19.140.4050	HVAC Bldg. #10 Second System			20,000	20,000	New HVAC system (split 50/50 with water system capital improvement)
19.140.4050	Safety Grating Sludge tanks			10,800	10,800	Safety grating sludge tanks
19.140.4050	Wall Ladder with Safety Cage -Bldg. #17			12,000	12,000	Wall ladder with safety gate
Total		62,000	62,000	532,300	532,300	

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Water System Capital Improvement Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 3,077,221	\$ 3,243,991	\$ 2,811,396	\$ 2,964,989	\$ 1,860,324
<b><u>Revenues:</u></b>					
Exaction Fees	-	-	-	-	-
Charges for Service	332,870	197,690	358,112	165,000	345,185
Other Revenue	31,588	5,754	4,000	72,148	37,000
<b>Total Revenue</b>	<u>364,458</u>	<u>203,444</u>	<u>362,112</u>	<u>237,148</u>	<u>382,185</u>
<b><u>Appropriations:</u></b>					
Contractual Services	7,608	64,171	53,875	72,023	10,350
Capital Outlay	40,080	268,275	1,381,000	1,119,790	203,500
Other Financing Uses	150,000	150,000	200,000	150,000	250,000
<b>Total Appropriations</b>	<u>197,688</u>	<u>482,446</u>	<u>1,634,875</u>	<u>1,341,813</u>	<u>463,850</u>
<b>Ending Fund Balance</b>	<u>\$ 3,243,991</u>	<u>\$ 2,964,989</u>	<u>\$ 1,538,633</u>	<u>\$ 1,860,324</u>	<u>\$ 1,778,658</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Water System Capital Improvement Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 3,077,221	\$ 3,243,991	\$ 2,811,396	\$ 2,964,989	\$ 1,860,324
	<b><u>Exaction Fees:</u></b>					
20.254.2560	Contributions	-	-	-	-	-
	<b><u>Charges for Service:</u></b>					
20.260.2650	Tap-On Fees	332,870	197,690	358,112	165,000	345,185
	<b><u>Other Revenue:</u></b>					
20.290.2910	Interest Earnings	11,704	5,532	4,000	72,148	37,000
20.290.2917	Gain/Loss on Investments	-	222	-	-	-
20.290.2970	Miscellaneous Income	19,884	-	-	-	-
	<b>Total Other Revenue</b>	<u>31,588</u>	<u>5,754</u>	<u>4,000</u>	<u>72,148</u>	<u>37,000</u>
	<b>Total Revenue</b>	<u>364,458</u>	<u>203,444</u>	<u>362,112</u>	<u>237,148</u>	<u>382,185</u>
<b>Appropriations</b>						
		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b><u>Contractual Services:</u></b>					
20.141.3620	Engineering Services	7,608	64,030	53,625	71,900	10,000
20.141.3630	Legal Services	-	-	-	-	-
20.141.3710	Legal Advertising	-	141	250	123	350
	<b>Total Contractual Services</b>	<u>7,608</u>	<u>64,171</u>	<u>53,875</u>	<u>72,023</u>	<u>10,350</u>
	<b><u>Capital Outlay:</u></b>					
20.141.4040	Machinery & Equipment	19,884	248,475	25,000	43,790	39,500
20.141.4050	Improvements & Extensions	20,196	19,800	1,356,000	1,076,000	164,000
20.141.4060	Land Acquisition	-	-	-	-	-
20.141.4080	Vehicle Acquisition	-	-	-	-	-
	<b>Total Capital Outlay</b>	<u>40,080</u>	<u>268,275</u>	<u>1,381,000</u>	<u>1,119,790</u>	<u>203,500</u>
	<b><u>Other Financing Uses:</u></b>					
20.141.4280	Contingencies	-	-	50,000	-	100,000
	Transfer - Out					
20.141.5000	Trf. to Escrow for Water Imp.	150,000	150,000	150,000	150,000	150,000
	Trf. to General Fund for Capital	-	-	-	-	-
	<b>Total Other Financing Uses</b>	<u>150,000</u>	<u>150,000</u>	<u>200,000</u>	<u>150,000</u>	<u>250,000</u>
	<b>Total Appropriations</b>	<u>197,688</u>	<u>482,446</u>	<u>1,634,875</u>	<u>1,341,813</u>	<u>463,850</u>
	<b>Ending Fund Balance</b>	<u>\$ 3,243,991</u>	<u>\$ 2,964,989</u>	<u>\$ 1,538,633</u>	<u>\$ 1,860,324</u>	<u>\$ 1,778,658</u>



**VILLAGE OF MOKENA**  
**CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Water System Capital Improvements - Expenditures**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
20.141.4040	SCADA Improvements	25,000	25,000	27,000	27,000	East and West Towers & 187th Pump House upgrades
20.141.4050	Village-Wide leak survey	28,000	28,000	30,000	30,000	Village-Wide leak survey
20.141.4050	Replacement valves (2)	28,000	28,000	30,000	30,000	Replacement valves (2)
20.141.4050	Alta Vista Way Watermain (Wolf to Owens)	400,000	400,000			Alta Vista Way Watermain (Wolf to Owens)
20.141.4050	Paint East Tower	850,000	850,000			Paint East Tower
20.141.4050	Water Valve Meter Replacement	20,000	20,000	75,000	75,000	Replace Water Valve Meter Replacement
20.141.4050	Well #2 Repairs / Improvement or Abandonment	30,000	30,000			Well #2 Repairs / Improvement or Abandonment
20.141.4040	Ground Penetrating Radar (GPR) Mobile Unit			12,500	12,500	GPR Unit (split 50/50 with sewer system capital improvement)
20.141.4040	Water Tower/Tank Cleaning			9,000	9,000	Water tower / tank cleaning
20.141.4040	HVAC Bldg. #10 Second System			20,000	20,000	New HVAC system (split 50/50 with sewer system capital improvement)
Total		1,381,000	1,381,000	203,500	203,500	

# ***SEWER PLANT REPLACEMENT FUND Fiscal Year 2024***

This fund currently exists as a Depository for Encumbered Revenues utilized to repair/replace the existing Sewer Plant. The fund generates adequate revenue to offset anticipated annual expenses.

The fund currently has a balance of \$1.26M+/- with anticipated average annual replacement costs of approximately \$177K+/- per year over the next five years.



Notable expenditures for FY 2024 include the following:

- 4 Flow Meters - \$19,000
- Scum Pump - \$15,000
- Channel Blower - \$8,500
- Sludge Pump Seals - \$18,000
- 3 RAS Pumps - \$170,000

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Sewer Plant Replacement Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 1,375,041	\$ 1,493,591	\$ 1,429,437	\$ 1,430,505	\$ 1,259,890
<b><u>Revenues:</u></b>					
Other Revenue	152,122	4,152	1,900	45,292	45,000
<b>Total Revenue</b>	<u>152,122</u>	<u>4,152</u>	<u>1,900</u>	<u>45,292</u>	<u>45,000</u>
<b><u>Appropriations:</u></b>					
Contractual Services	-	-	-	-	-
Capital Outlay	33,572	67,238	173,300	215,907	230,500
Other Financing Uses	-	-	50,000	-	50,000
<b>Total Appropriations</b>	<u>33,572</u>	<u>67,238</u>	<u>223,300</u>	<u>215,907</u>	<u>280,500</u>
<b>Ending Fund Balance</b>	<u>\$ 1,493,591</u>	<u>\$ 1,430,505</u>	<u>\$ 1,208,037</u>	<u>\$ 1,259,890</u>	<u>\$ 1,024,390</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Sewer Plant Replacement Fund**  
**Revenue**

		<u>Actual Fiscal 2021</u>	<u>Actual Fiscal 2022</u>	<u>Budgeted Fiscal 2023</u>	<u>Estimated Fiscal 2023</u>	<u>Board App. Fiscal 2024</u>
	<b>Opening Fund Balance</b>	\$ 1,375,041	\$ 1,493,591	\$ 1,429,437	\$ 1,430,505	\$ 1,259,890
	<b><u>Other Revenue:</u></b>					
21.290.2910	Interest Earnings	2,122	3,255	1,900	45,292	45,000
21.290.2917	Gain/Loss on Investments	-	897	-	-	-
	Interfund Revenue - (From)					
21.290.2940	Sewer Department	150,000	-	-	-	-
	<b>Total Other Revenue</b>	<u>152,122</u>	<u>4,152</u>	<u>1,900</u>	<u>45,292</u>	<u>45,000</u>
	<b>Total Revenue</b>	<u>152,122</u>	<u>4,152</u>	<u>1,900</u>	<u>45,292</u>	<u>45,000</u>
<b>Appropriations</b>						
		<u>Actual Fiscal 2021</u>	<u>Actual Fiscal 2022</u>	<u>Budgeted Fiscal 2023</u>	<u>Estimated Fiscal 2023</u>	<u>Board App. Fiscal 2024</u>
	<b><u>Contractual Services:</u></b>					
21.142.3440	Miscellaneous	-	-	-	-	-
21.142.3510	Machinery & Equipment	-	-	-	-	-
21.142.3620	Engineering Services	-	-	-	-	-
21.142.3710	Legal Advertising	-	-	-	-	-
	<b>Total Contractual Services</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b><u>Capital Outlay:</u></b>					
21.142.4030	Improvements - Facilities	-	-	137,900	137,900	-
21.142.4040	Machinery & Equipment	33,572	67,238	35,400	78,007	230,500
21.142.4050	Improvements & Extensions	-	-	-	-	-
	<b>Total Capital Outlay</b>	<u>33,572</u>	<u>67,238</u>	<u>173,300</u>	<u>215,907</u>	<u>230,500</u>
	<b><u>Other Financing Uses:</u></b>					
21.142.4280	Contingencies	-	-	50,000	-	50,000
	<b>Total Appropriations</b>	<u>33,572</u>	<u>67,238</u>	<u>223,300</u>	<u>215,907</u>	<u>280,500</u>
	<b>Ending Fund Balance</b>	<u>\$ 1,493,591</u>	<u>\$ 1,430,505</u>	<u>\$ 1,208,037</u>	<u>\$ 1,259,890</u>	<u>\$ 1,024,390</u>

**VILLAGE OF MOKENA**  
**CAPITAL EQUIPMENT SUMMARY**

**DEPARTMENT: Sewer Plant Replacement Fund - Expenditures**

Line Item	Item	FY 23 Dept. Request	FY 23 Board Approved	FY 24 Dept. Request	FY 24 Board Approved	Explanation
21.142.4030	Roof - Bldg. #20	120,000	120,000			Replace roof
21.142.4030	Explosion proof heat detectors - Bldg. #17	8,500	8,500			Replace heat detectors
21.142.4030	3 WWTP Service doors	9,400	9,400			Replace 3 service doors
21.142.4040	Raw pump	20,000	20,000			Replace pump
21.142.4040	RAS pump impeller	7,200	7,200			Replace RAS pump impeller
21.142.4040	RAS check value	8,200	8,200			Replace RAS check value
21.142.4040	4 Flow meters			19,000	19,000	Replace flow meters
21.142.4040	Scum pump			15,000	15,000	Replace scum pump
21.142.4040	Channel Blower			8,500	8,500	Replace channel blower
21.142.4040	Sludge pump seals			18,000	18,000	Replace sludge pump seals
21.142.4040	3 RAS pumps			170,000	170,000	Replace RAS pumps
Total		173,300	173,300	230,500	230,500	

# ***SEWER PLANT EXPANSION FUND***

## ***Fiscal Year 2024***

### **SUMMARY OF BASIC FUNCTION**

This fund was established and is intended to be utilized as an Escrow Fund to accumulate fiscal resources to offset future capital or land acquisition costs affiliated with Sewer Plant expansions. The Village Board authorized staff to annually transfer funds through Fiscal 2011 into this fund from the Sewer System Capital Improvement Fund. These transfers resulted in over \$5M being earmarked for the pending plant rehabilitation and/or expansion. After conducting numerous work sessions to come to an agreement on necessary upgrades to the wastewater treatment plant (WWTP), the Village transferred \$4.197M in FY 2019 and \$1.62M in FY 2021 to be earmarked for this project as well.

In November of 2019, a design engineering agreement for the proposed WWTP upgrades was approved by the Board. In the Spring of 2020, the proposed WWTP upgrades were bid, with a contract to be awarded in FY 2021. The Village Board awarded the contract for the WWTP upgrades at the February 22, 2021 Board meeting. At the May 10, 2021 Board meeting, the Village Board authorized a WWTP contract amendment to adhere to requirements for grant funding from the Department of Commerce and Economic Opportunity for \$760K. One of the conditions was the submission of a Business Enterprise Program (BEP) Utilization Plan that would total 25% of the total grant funds, where 20% of the funds would be expended on minority owned sub-contractors and 5% expended on women owned sub-contractors. Due to adhering to the BEP Utilization Plan, an additional 75 days was added to the substantial and final completion dates.

Originally, \$1.37M was deposited into the Sewer Plant Expansion Fund from the American Rescue Plan Act (ARPA) in FY 2022 to help pay for the project costs. Due to changes in the ARPA guidelines the money was moved to the General Fund to help defray police salaries and \$1.37M of funding from the general fund was transferred to replace the ARPA monies. A significant portion of the costs for the construction of the WWTP upgrades were done in FY 2022 and the General Fund transferred \$1.37M in FY 2022 to cover the remaining costs needed to complete this project. The project is scheduled to be completed in FY 2024 with the optimization of the new equipment.



**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Plant Expansion Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 9,323,077	\$ 10,796,285	\$ 5,380,339	\$ 5,137,878	\$ 1,336,789
<b><u>Revenues:</u></b>					
Intergovernmental	-	495,080	-	264,920	-
Other Revenue	1,639,635	1,391,777	3,500	90,358	67,000
<b>Total Revenue</b>	<u>1,639,635</u>	<u>1,886,857</u>	<u>3,500</u>	<u>355,278</u>	<u>67,000</u>
<b><u>Appropriations:</u></b>					
Commodities	-	-	-	-	-
Contractual Services	142,509	534,615	310,000	380,807	-
Capital Outlay	23,918	7,010,649	3,309,830	2,400,753	1,346,083
Other Financing Uses	-	-	50,000	1,374,807	50,000
<b>Total Appropriations</b>	<u>166,427</u>	<u>7,545,264</u>	<u>3,669,830</u>	<u>4,156,366</u>	<u>1,396,083</u>
<b>Ending Fund Balance</b>	<u>\$ 10,796,285</u>	<u>\$ 5,137,878</u>	<u>\$ 1,714,009</u>	<u>\$ 1,336,789</u>	<u>\$ 7,706</u>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Plant Expansion Fund**  
**Revenue**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Opening Fund Balance</b>	\$ 9,323,077	\$ 10,796,285	\$ 5,380,339	\$ 5,137,878	\$ 1,336,789
	<b>Intergovernmental Revenue - State/County:</b>					
22.240.2450	Capital Grant	-	495,080	-	264,920	-
	<b>Other Revenue:</b>					
22.290.2900	Proceeds - Sale of Property	-	-	-	-	-
22.290.2910	Interest Earnings	14,635	16,918	3,500	90,358	67,000
22.290.2917	Gain/Loss on Investments	-	3,194	-	-	-
	Interfund Revenue - (From)					
22.290.2940	General Fund	-	1,371,665	-	-	-
	Sewer System Capital Imp.	-	-	-	-	-
	Capital Imp., Repair & Replace.	1,625,000	-	-	-	-
	<b>Total Other Revenue</b>	<b>1,639,635</b>	<b>1,391,777</b>	<b>3,500</b>	<b>90,358</b>	<b>67,000</b>
	<b>Total Revenue</b>	<b>1,639,635</b>	<b>1,886,857</b>	<b>3,500</b>	<b>355,278</b>	<b>67,000</b>

**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Commodities:</b>					
22.143.3440	Miscellaneous	-	-	-	-	-
	<b>Contractual Services:</b>					
22.143.3620	Engineering Services	142,509	534,615	310,000	380,807	-
22.143.3630	Legal Services	-	-	-	-	-
22.143.3710	Legal Advertising	-	-	-	-	-
	<b>Total Contractual Service</b>	<b>142,509</b>	<b>534,615</b>	<b>310,000</b>	<b>380,807</b>	<b>-</b>
	<b>Capital Outlay:</b>					
22.143.4030	Improvements - Facilities	23,918	6,361,960	3,309,830	2,288,042	1,346,083
22.143.4031	Grant Capital Expenses	-	648,689	-	112,711	-
22.143.4060	Land Acquisition	-	-	-	-	-
22.143.4100	Office Furniture	-	-	-	-	-
	<b>Total Capital Outlay</b>	<b>23,918</b>	<b>7,010,649</b>	<b>3,309,830</b>	<b>2,400,753</b>	<b>1,346,083</b>
	<b>Other Financing Uses:</b>					
22.143.4280	Contingencies	-	-	50,000	-	50,000
22.143.5000	Transfers - Out	-	-	-	1,374,807	-
	<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>1,374,807</b>	<b>50,000</b>
	<b>Total Appropriations</b>	<b>166,427</b>	<b>7,545,264</b>	<b>3,669,830</b>	<b>4,156,366</b>	<b>1,396,083</b>
	<b>Ending Fund Balance</b>	<b>\$ 10,796,285</b>	<b>\$ 5,137,878</b>	<b>\$ 1,714,009</b>	<b>\$ 1,336,789</b>	<b>\$ 7,706</b>



# ***CAPITAL IMPROVEMENT, REPAIR, AND REPLACEMENT FUND***

## ***Fiscal Year 2024***

### **SUMMARY OF BASIC FUNCTION**

This fund has been established as an escrow account for capital projects that are normally long-term in nature. Included in this fund are subcategories for municipal parking facilities, water improvements, municipal facilities, and general infrastructure such as roads, street lights, and sidewalks. Revenues are collected and deposited into this fund and then expended on specific infrastructure projects, debt service, and land acquisition.



## Capital Improvement, Repair, and Replacement Summary

Notable Expenditures for FY 2024 are:

1	Provides funding for Hickory Creek Metra Lot resurface	575,000
2	Provides funding for Police Station	13,370,149
3	Provides funding for principal and interest payments for debt service for Police Station	745,001
4	Provides funding for Bridge Inspections	7,000
5	Provides funding for FY 24 road maintenance program *	2,682,000
6	Provides funding for construction related services for road maintenance	283,200
7	Provides funding for LaGrange Road sidewalk	120,000
8	Provides funding for land and right of way for LaGrange Road sidewalk	285,000
9	Provides funding for general road patching	80,000
10	Provides funding for Wolf Road patching	80,000
11	Provides funding for annual sidewalk and concrete rehabilitation projects	176,000
12	Provides funding for structural street light repairs	35,000
13	Provides funding for emergency repairs	30,000
14	Provides funding for high density mineral bond surface treatment	95,000
15	Provides funding for principal and interest payments for debt service for road improvements	643,650
16	Provides funding for contractual obligations to Oak Lawn for water improvements	912,668
17	Provides funding for lake water joint system maintenance costs shared by Mokena and New Lenox	132,250

\* FY 2024 Road Maintenance Program

### **Creekview subdivision**

#### **Boulder Ridge subdivision (North of Francis Road)**

#### **191<sup>st</sup> Street (Wolf Road to just west of LaGrange Road)**

**TOTAL 3.91 Miles**

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Capital Improvement, Repair & Replacement Fund**  
**Summary**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 10,106,428	\$ 14,897,996	\$ 20,415,972	\$ 21,068,502	\$ 28,830,649
<b><u>Revenues:</u></b>					
Municipal Parking Facilities	767	599	425,400	587,453	585,000
Water Improvements	675,710	804,258	807,335	985,880	867,410
Municipal Facilities	7,265,229	5,080,412	5,062,250	11,038,551	957,251
General Infrastructure	2,777,966	3,783,066	3,469,220	4,322,213	4,369,526
<b>Total Revenue</b>	<b>10,719,672</b>	<b>9,668,335</b>	<b>9,764,205</b>	<b>16,934,097</b>	<b>6,779,187</b>
<b><u>Appropriations:</u></b>					
Municipal Parking Facilities	-	-	434,000	159,358	575,000
Water Improvements	449,883	401,738	594,200	576,202	1,044,918
Municipal Facilities	57,452	687,348	12,741,102	5,720,727	14,115,150
General Infrastructure	5,420,769	2,408,743	2,754,038	2,715,663	4,520,350
<b>Total Appropriations</b>	<b>5,928,104</b>	<b>3,497,829</b>	<b>16,523,340</b>	<b>9,171,950</b>	<b>20,255,418</b>
<b>Ending Fund Balance</b>	<b>\$ 14,897,996</b>	<b>\$ 21,068,502</b>	<b>\$ 13,656,837</b>	<b>\$ 28,830,649</b>	<b>\$ 15,354,419</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Capital Improvement, Repair & Replacement Fund**  
**Revenue**

	<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
<b>Opening Fund Balance</b>	\$ 10,106,428	\$ 14,897,996	\$ 20,415,972	\$ 21,068,502	\$ 28,830,649
<b><u>Project Name</u></b>					
<b>Municipal Parking Facilities:</b>					
23.254.2560 Contributions	-	-	-	-	-
23.290.2910 Interest Earnings	767	599	400	12,635	10,000
23.290.2940 Interfund Revenue - (From)					
General Fund - Administrative	-	-	425,000	574,818	575,000
Municipal Parking Lot	-	-	-	-	-
23.290.2970 Miscellaneous Income	-	-	-	-	-
<b>Total Muni Parking Facilities</b>	<b>767</b>	<b>599</b>	<b>425,400</b>	<b>587,453</b>	<b>585,000</b>
<b>Water Improvements:</b>					
23.254.2560 Contributions	-	-	-	-	-
23.254.2570 Recaptures	-	-	-	-	-
23.290.2900 Proceeds - Sale of Property	-	-	-	-	-
23.290.2910 Interest Earnings	10,310	5,688	10,350	86,659	70,425
23.290.2940 Interfund Revenue - (From)					
Water Dept for Joint System	35,000	50,000	50,000	50,000	50,000
Water Dept for RWS	480,400	578,429	596,985	596,985	596,985
Water System Capital Imp.	150,000	150,000	150,000	150,000	150,000
General Fund	-	-	-	-	-
23.290.2950 Bond Proceeds	-	-	-	-	-
23.290.2970 Miscellaneous Income	-	20,141	-	102,236	-
<b>Total Water Improvements</b>	<b>675,710</b>	<b>804,258</b>	<b>807,335</b>	<b>985,880</b>	<b>867,410</b>
<b>Municipal Facilities:</b>					
23.240.2450 Capital Grant	-	-	-	-	-
23.254.2560 Contributions	-	-	57,250	-	57,250
23.290.2910 Interest Earnings	229	20,412	5,000	541,978	175,000
23.290.2940 Interfund Revenue - (From)					
General Fund - Administrative	5,890,000	5,060,000	-	4,371,766	725,001
Sewer Plant Replacement	-	-	-	1,374,807	-
General Infrastructure	1,375,000	-	-	-	-
23.290.2950 Proceeds - Bond Sale	-	-	5,000,000	4,750,000	-
<b>Total Municipal Facilities</b>	<b>7,265,229</b>	<b>5,080,412</b>	<b>5,062,250</b>	<b>11,038,551</b>	<b>957,251</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Capital Improvement, Repair & Replacement Fund**  
**Revenue**

		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Estimated</b>	<b>Board App.</b>
	<b>Project Name</b>	<b>Fiscal 2021</b>	<b>Fiscal 2022</b>	<b>Fiscal 2023</b>	<b>Fiscal 2023</b>	<b>Fiscal 2024</b>
	<b>General Infrastructure:</b>					
23.200.2030	Sales Tax	2,640,487	3,699,149	3,412,070	4,073,543	4,134,646
23.240.2450	Capital Grants	-	-	-	-	-
23.254.2560	Contributions	57,000	68,691	54,150	21,400	49,880
23.254.2570	Recapture	-	-	-	-	-
23.290.2900	Proceeds - Sale of Property	-	-	-	-	-
23.290.2910	Interest Earnings	7,888	15,226	3,000	227,270	185,000
	Interfund Revenue - (From)					
23.290.2940	General Fund - Street Dept.	-	-	-	-	-
23.290.2950	Proceeds - Bond Sale	-	-	-	-	-
23.290.2955	Bond Issuance Premium	-	-	-	-	-
23.290.2970	Miscellaneous Income	72,591	-	-	-	-
	<b>Total General Infrastructure</b>	<b>2,777,966</b>	<b>3,783,066</b>	<b>3,469,220</b>	<b>4,322,213</b>	<b>4,369,526</b>
	<b>Total Revenue</b>	<b>10,719,672</b>	<b>9,668,335</b>	<b>9,764,205</b>	<b>16,934,097</b>	<b>6,779,187</b>

**VILLAGE OF MOKENA**  
**Fiscal 2024 Budget: Capital Improvement, Repair & Replacement Fund**  
**Appropriations**

		<b>Actual Fiscal 2021</b>	<b>Actual Fiscal 2022</b>	<b>Budgeted Fiscal 2023</b>	<b>Estimated Fiscal 2023</b>	<b>Board App. Fiscal 2024</b>
	<b>Project Name</b>					
	<b>Municipal Parking Facilities:</b>					
23.144.3620	Engineering Services	-	-	-	-	-
23.144.3630	Legal Services	-	-	-	-	-
23.144.4010	Improvements - Streets & Alleys	-	-	-	-	-
23.144.4030	Improvements - Facilities	-	-	434,000	159,358	575,000
23.144.4060	Land Acquisition	-	-	-	-	-
	Transfer - Out					
23.144.5000	Municipal Parking Lot	-	-	-	-	-
	<b>Muni Parking Facilities Approp.</b>	-	-	434,000	159,358	575,000
	<b>Water Improvements:</b>					
23.144.3620	Engineering Services	-	-	-	-	-
23.144.3950	Contractual Payments	391,543	395,263	523,050	516,202	912,668
23.144.3961	Joint System Maintenance	58,340	6,475	71,150	60,000	132,250
23.144.4050	Improvements & Extensions	-	-	-	-	-
23.144.4060	Land Acquisition	-	-	-	-	-
	<b>Water Improvements Approp.</b>	449,883	401,738	594,200	576,202	1,044,918
	<b>Municipal Facilities:</b>					
23.144.3620	Engineering Services	57,452	656,217	186,752	213,423	118,398
23.144.3630	Legal Services	-	173	-	-	-
23.144.3890	Bond Principal	-	-	-	-	535,000
23.144.3900	Bond Interest	-	-	-	-	210,001
23.144.3901	Bond Issuance Costs	-	-	33,000	33,750	-
23.144.4030	Improvements - Facilities	-	30,958	12,521,350	5,473,554	13,251,751
23.144.4040	Machinery & Equipment	-	-	-	-	-
23.144.4060	Land Acquisition	-	-	-	-	-
23.144.4100	Office Furniture	-	-	-	-	-
	<b>Municipal Facilities Approp.</b>	57,452	687,348	12,741,102	5,720,727	14,115,150
	<b>General Infrastructure:</b>					
23.144.3620	Engineering Services	107,949	212,198	196,700	193,427	395,200
23.144.3630	Legal Services	-	117	-	-	3,500
23.144.3860	Other Contractual Services	3,228	3,228	2,450	2,428	2,950
23.144.3890	Bond Principal	565,000	585,000	600,000	600,000	615,000
23.144.3900	Bond Interest	66,822	54,603	40,888	24,194	25,700
23.144.3901	Bond Issuance Costs	-	-	-	-	-
23.144.3950	Contractual Payments	-	-	-	-	-
23.144.4010	Improvements - Streets & Alleys	1,677,769	1,553,597	1,914,000	1,895,614	3,193,000
23.144.4030	Improvements - Facilities	-	-	-	-	-
23.144.4050	Improvements & Extensions	-	-	-	-	-
23.144.4060	Land Acquisition	-	-	-	-	285,000
23.144.4030	Payment to Escrow Agent	-	-	-	-	-
23.144.5000	Transfer - Out					
	Plant Expansion Fund	1,625,000	-	-	-	-
	Municipal Facilities	1,375,000	-	-	-	-
	<b>General Infrastructure Approp.</b>	5,420,769	2,408,743	2,754,038	2,715,663	4,520,350
	<b>Total Appropriations</b>	<b>5,928,104</b>	<b>3,497,829</b>	<b>16,523,340</b>	<b>9,171,950</b>	<b>20,255,418</b>
	<b>Ending Fund Balance</b>	<b>\$ 14,897,996</b>	<b>\$ 21,068,502</b>	<b>\$ 13,656,837</b>	<b>\$ 28,830,649</b>	<b>\$ 15,354,419</b>

## FISCAL 2024 TRANSFERS

Fund From	Fund To	Purpose	Amount
General	Capital Improvement	Transfer for Municipal Parking	\$ 575,000
General	Capital Improvement	Transfer to Municipal Facilities	725,001
Performance Bond	General	Transfer Interest Earnings	13,000
Refuse	General	Interfund Service Charge	44,989
Water	General	Interfund Service Charge	80,335
Water	Capital Improvement	Lake Water Joint System Costs	50,000
Water	Capital Improvement	Regional Water System Debt	596,985
Sewer	General	Interfund Service Charge	80,335
Water System Capital	Capital Improvement	Water Improvements	150,000
<b>Total</b>			<b>\$ 2,315,645</b>

**BOARD OF TRUSTEES WORK SESSION**  
**11004 Carpenter Street, Mokena, Illinois 60448**  
**Monday, January 23, 2023**

**CALL TO ORDER**

Mayor Fleischer called the Board of Trustees work session to order at 8:14 p.m.

**ROLL CALL**

The following Trustees were present:

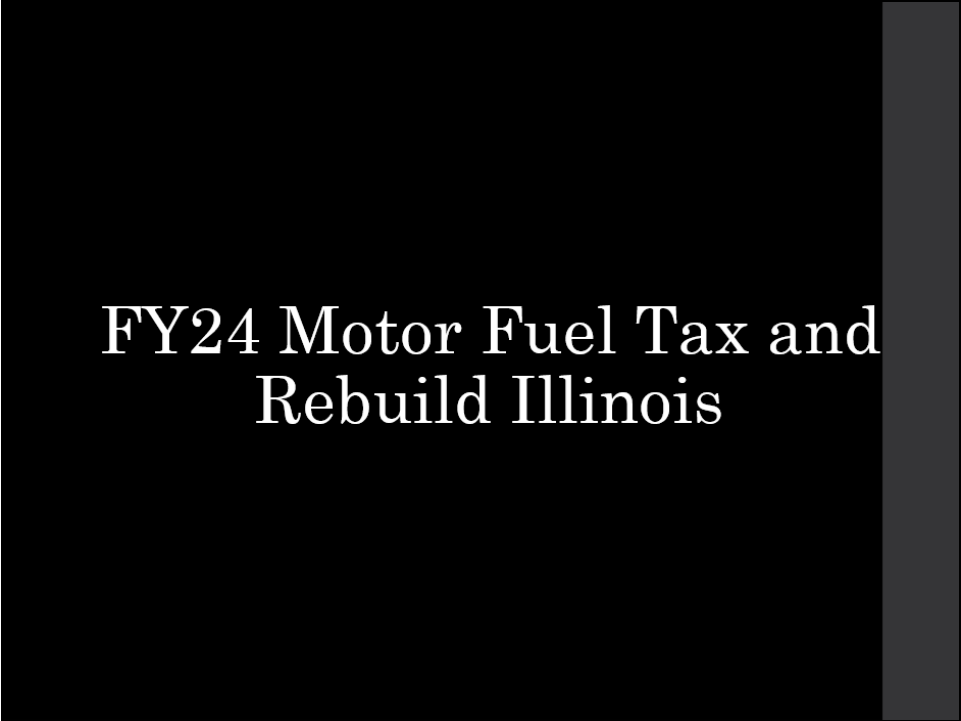
Rob Dauphinais  
Debbie Engler  
Melissa Fedora  
George Metanias

Absent: Joseph Budzyn

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomazoski; Assistant Village Administrator Greg Anderson; Finance Director Nathan Pasbrig; Village Attorney Carl Buck; Community and Economic Development Director Matt Ziska; Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Assistant Public Works Director Dan Peloquin

**Fiscal Year 24 Budget: Roadway Improvements**

Village Staff presented the following item:





Will County  
Governmental  
League – STP  
Grant

- LaGrange Road Sidewalk and 191<sup>st</sup> St. Resurfacing selected for funding
- Funded at 80% federal and 20% local match
- 191<sup>st</sup> Street Resurfacing construction estimated at \$3M, including Mokena's match at \$600k
- Lagrange Sidewalk construction estimated at \$920,000, including Mokena's match at \$184k
- Phase 3 Engineering and Construction is next step for 191<sup>st</sup> Street
- Phase 2 and 3 Engineering are the next required steps for the LaGrange Road project
- 8-10 months for approvals from IDOT expected for plans
- 191<sup>st</sup> Street: FY24 expected construction start
- LaGrange Rd: FY26 expected construction start

FY 24 MFT Expenditures	Snow Plowing OT	\$135k
	Salt	\$288k
	Liquid Chloride	\$30k
	Patching Materials	\$8k
	Street Light Parts	\$25k
	Crack Sealing	\$60k
	Signal Maintenance (All)	\$21k
	191 <sup>st</sup> Street Engineering	\$78k*
	191 <sup>st</sup> Street Construction	\$520k*
	RBI Project Supplement	\$150k
	Bridge Inspections	\$2k
	Roadway Striping	\$40k
	Signal Service Calls	\$45k
	<b>TOTAL</b>	<b>\$1.402M</b>

\* - Village's 20% local share of total costs

# FY 24 Crack Sealing Program

A map of a residential area with several streets highlighted in blue, indicating the scope of the FY 24 Crack Sealing Program. The highlighted streets include a loop starting from the top left, going south on Bayview, east on Reservoir, south on Austin, west on Bernal, north on Kingston Way, east on Camp Hill Dr, north on Midway, east on Storck Rd, and north on 190th St. Other visible streets include Bayview, Reservoir, Austin, Bernal, Kingston Way, Camp Hill Dr, Midway, Storck Rd, 190th St, Oakwood, La Porte, and Buckhorn.

## FY 21 Street Maintenance Program

2.8 miles plus Wolf Road & Bike Paths

<div>Rebuild Illinois Funds</div>	
	<div>Mokena has received all Rebuild Illinois installments for a total fund balance of approximately \$1.35M.</div>
	<div>Staff plans to utilize these funds to accelerate the road maintenance program by one year</div>
	<div>Old Castle Woods and Prestancia of Rider Ridge are planned to utilize these funds</div>
	<div>This project is estimated to expend all RBI funds and will require small amount of supplemental MFT funds</div>
	<div>All RBI funds must be expended by July 1<sup>st</sup>, 2025.</div>

<div>FY 24 RBI Expenditures</div>	
	<div>• Old Castle Woods</div>
	<div>• Prestancia of Rider Ridge</div>
	<div>• 4” depth asphalt resurfacing</div>
	<div>• Estimated \$1.5M for construction</div>
	<div>• Intended for bidding at end of 2023 with construction in Spring 2024 due to the Rebuild Illinois grant process</div>

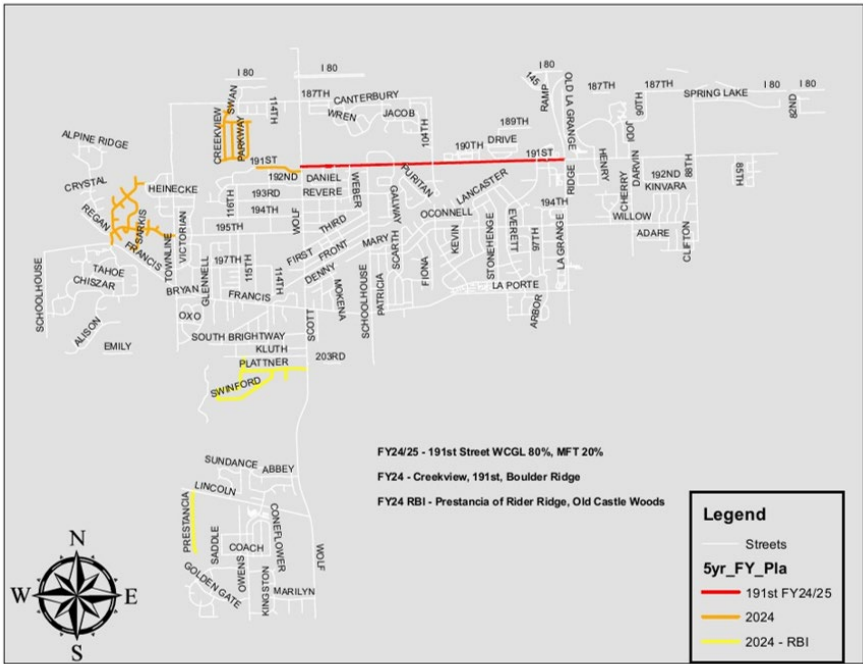
<div>FY24 Infrastructure Maintenance Projects</div>
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# FY24 Infrastructure Maintenance Projects

• Wolf Road PCC Pavement Patching	\$80k
• Mineral Bond Asphalt HA5 Surface Treatment	\$95k
• Full Depth Asphalt Patching	\$80k
• Curb Shotcrete	\$8k
• Sidewalks and Curb Program	\$160k
• Mudjacking (Sidewalks/Curbs)	\$8k
• Structural Street Light Repair	\$35k
• Emergency Repairs	\$30k
• Material Testing	\$15k
• CRS for Infrastructure Projects	\$268k
• Bridge Inspections & Engineering	\$7k
• LaGrange Road Sidewalk Phase 2 Engineering	\$120k*
• LaGrange Road Appraisals	\$135k
• <u>LaGrange Road ROW Purchase</u>	<u>\$150k</u>
• <b>Total</b>	<b>\$1.191M</b>

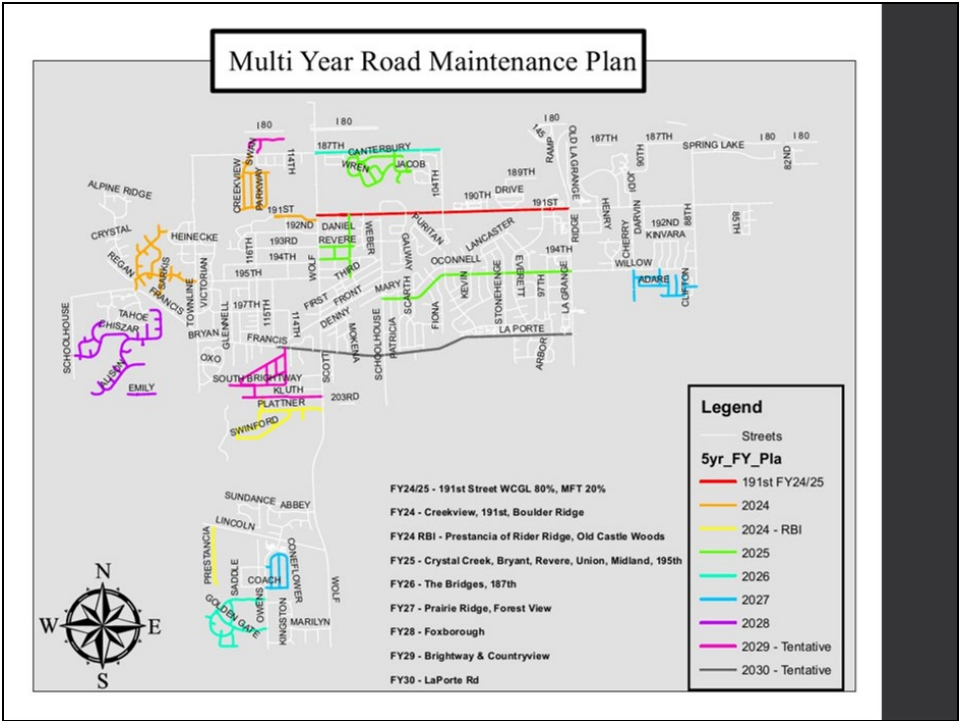
\* - Village is responsible for 20% of this cost and will be reimbursed 80%

# FY24 Road Maintenance Program



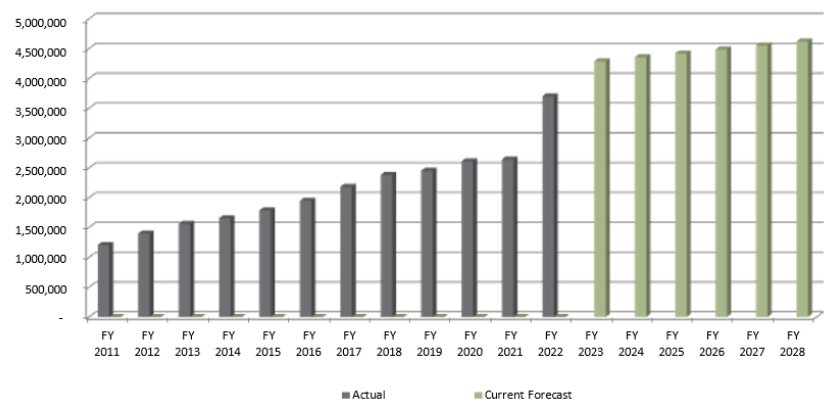
# FY24 Road Maintenance Program

- Regular Planned RMP
  - Boulder Ridge Phase 1
  - Creekview
  - 191<sup>st</sup> Street (resurface due to WWTP construction traffic)
  - \$2,682,000
- Rebuild Illinois Funds RMP
  - Prestancia of Rider Ridge
  - Old Castle Woods
  - \$1,486,000
- 191<sup>st</sup> Street (Lagrange to Wolf)
  - STP WCGL Grant Money – 80%
  - Construction likely to begin in FY24 (Spring of 2024)
  - \$2,990,000



# Revenues and Funds

# Non-Home Rule Sales Tax Revenue




# General Infrastructure Fund Balances

	2023	2024	2025	2026	2027	2028
Beginning Fund Balance	\$5,901,012	\$7,434,915	\$7,353,319	\$7,249,988	\$7,922,196	\$9,502,186
Revenue	\$4,472,741	\$4,450,804	\$4,515,275	\$4,580,508	\$4,654,490	\$4,738,559
Expenditures	\$2,938,838	\$4,532,400	\$4,618,606	\$3,908,300	\$3,074,500	\$3,700,400
Ending Fund Balance	\$7,434,915	\$7,353,319	\$7,249,988	\$7,922,196	\$9,502,186	\$10,540,345

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# MFT Plan

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Beginning fund balance	\$ 3,481,449	\$ 4,010,672	\$ 3,508,177	\$ 3,537,689	\$ 3,756,061	\$ 3,964,656
Revenue:						
MFT Allotment	454,018	481,265	486,078	490,939	495,848	500,806
MFT Renewal fund	356,461	377,853	381,632	385,448	389,302	393,195
MFT Rebuild Illinois Grant	223,030	-	-	-	-	-
Interest Earnings	73,907	40,107	35,082	35,377	37,561	39,647
Total Revenue	1,107,416	899,225	902,792	911,764	922,711	933,648
Operating expenditures:						
Personal services	97,695	134,820	138,860	143,020	147,320	151,740
Commodities	336,824	350,900	361,440	372,262	383,403	394,957
Contractual services	143,674	318,000	172,980	178,110	183,393	188,834
Capital Outlay - 191st Street	-	598,000	-	-	-	-
Capital Outlay - 104th Bridge	-	-	200,000	-	-	-
Total operating expenditures	578,193	1,401,720	873,280	693,392	714,116	735,531
Ending fund balance	\$ 4,010,672	\$ 3,508,177	\$ 3,537,689	\$ 3,756,061	\$ 3,964,656	\$ 4,162,773



### FY24 Staff Recommendations

- Continue with our annual infrastructure maintenance programs
- Continue necessary engineering for the LaGrange Road sidewalk and 191<sup>st</sup> Street projects
- Complete FY24 Road Maintenance Programs
- Use RBI funds for Old Castle Woods and Prestancia of Rider Ridge Resurfacing

# Questions/Comments

Discussion:

The Board concurred with staff’s recommendations for fiscal year 2024 and thanked staff for the presentation.

**4<sup>th</sup> of July Fireworks Display**

Assistant Village Administrator Greg Anderson presented this item.

Assistant Village Administrator Anderson advised that the Village has historically used Pyrotecnico for the 4<sup>th</sup> of July fireworks display. The contract with Pyrotecnico for the 2022 display was executed for a total of \$25,800. Total cost was split with the Mokena Park District. Due to the labor shortage and retirements, Pyrotecnico will not be able to conduct the Village’s display in 2023. Staff reached out to 9 vendors and received 7 responses. Mad Bomber is the only vendor with show availability on the 4<sup>th</sup> of July at a cost of \$50,000, non-negotiable. It was also discussed that the contract with Mad Bomber will not be available at the next meeting due to high demand for shows on the 4<sup>th</sup> of July.

Assistant Village Administrator Anderson requested direction from the Board on budget for the 4<sup>th</sup> of July display or options for alternate dates if we pass on the 4<sup>th</sup> of July.

Discussion:

The consensus of the Board was to look at alternate dates of Sunday, July 2, Monday, July 3, and Friday, July 7 and directed staff to obtain additional quotes for these days. Staff will gather information to be presented at the next work session.

**Hometown Heroes Banner Program Update**

Trustee Dauphinais and Trustee Fedora presented this item.

Trustee Dauphinais presented information on the new Hometown Heroes Banner Program. The Village will work with Image360 to develop program materials and print banners. Thirty-seven banners will be available for the Hometown Heroes on Front Street in the Mokena Downtown area on a first-come, first-serve basis. Applicants will submit materials at Village Hall. Photos will need to be scanned at 1200 DPI. Banners will be hung around Memorial Day for a two-year period.

Discussion:

The consensus of the Board was to move forward with the program. The Board directed staff to continue with the procurement of a 1200 DPI scanner.

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 9:21 p.m.



**BOARD OF TRUSTEES WORK SESSION**  
**11004 Carpenter Street, Mokena, Illinois 60448**  
**Monday, February 20, 2023**

**CALL TO ORDER**

Mayor Fleischer called the Board of Trustees work session to order at 6:01 p.m.

**PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

**ROLL CALL**

The following Trustees were present:

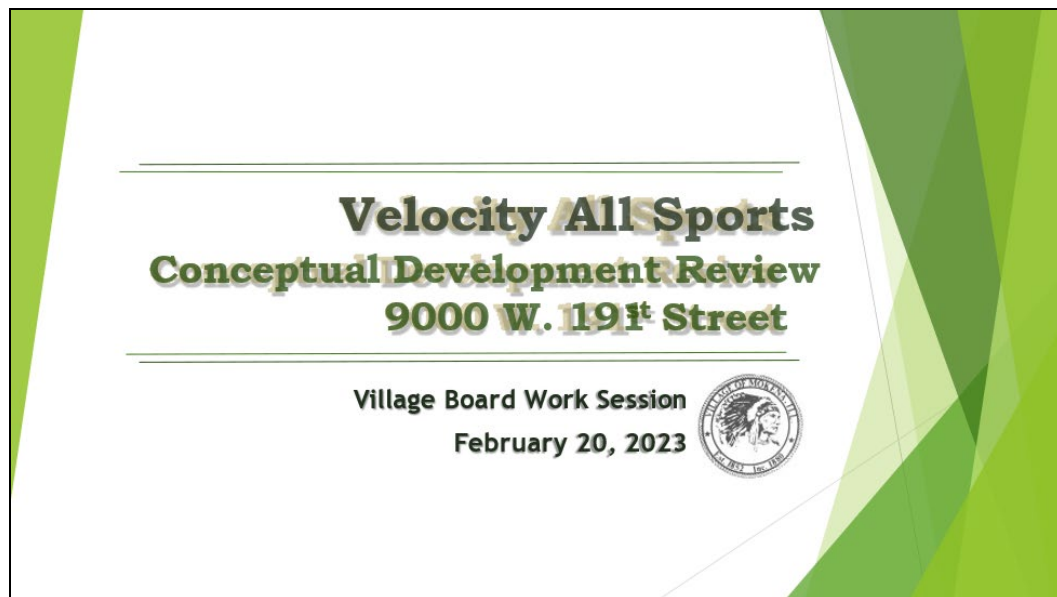
Joseph Budzyn  
Rob Dauphinais  
Melissa Fedora  
George Metanias

Absent: Debbie Engler

Also present were the following: Village Clerk Melissa Martini; Finance Director Nathan Pasbrig; Assistant Village Administrator Greg Anderson; Community and Economic Development Director Matt Ziska; Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Assistant Public Works Director Dan Peloquin

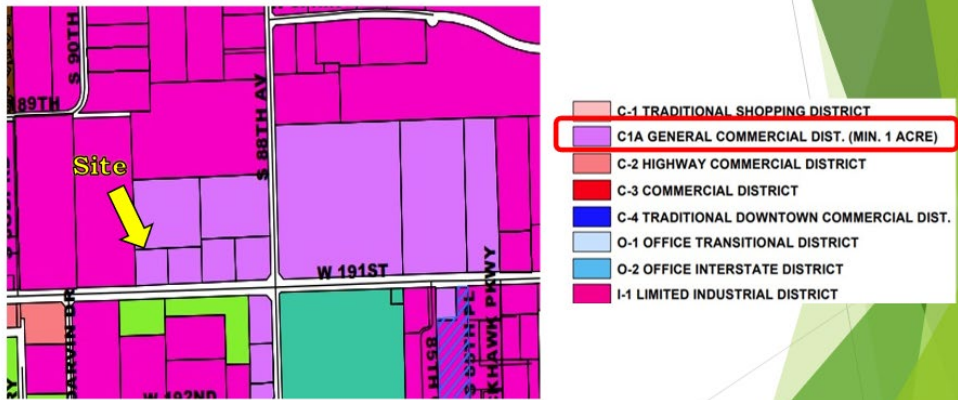
**Velocity, 9000 W. 191<sup>st</sup> Street: Special Use Permit Amendment**

Community and Economic Development Director Matt Ziska presented the following item:



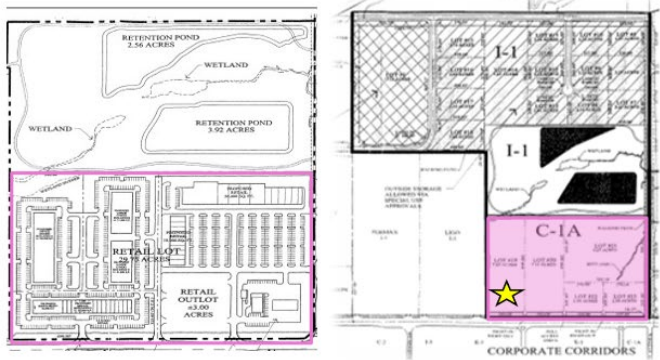


Land Use & Zoning:



2005 Corporate Corridors North Development Agreement:

c. The Planned Unit Development for the property zoned C-1A shall be in general conformance with "Exhibit E" (Concept Site Development 191<sup>st</sup> Street – Retail).



Proposed Use



Proposed Building Area: 32,555 sq./ft.  
Total Indoor Recreation Area: 30,305 sq./ft.  
Total Retail Area: 2,250 sq./ft.

Case History:

► On January 24, 2022, the Village Board reviewed the original concept plans and sought modifications to the proposed plans prior to advancing to the Planning Commission :

- ❑ Revised building elevations that break up large building expanses and uninterrupted wall lines
- ❑ Revise site plan to reflect standard parking stall dimensions (9'x20' required vs. 8'x18' as proposed)
- ❑ Provide a comprehensive parking study that adequately accounts for the parking demands of the proposed facility and adjacent Velocity All Sports.



# Case History:

- ▶ On June 27, 2022, the Village Board reviewed the revised site plan and building elevations. At that time, the Board's opinion on the architecture was mixed.
- ▶ A majority of Trustees noted their support for the proposed use, but there was a shared concern over the proposed parking arrangements.
- ▶ The Board ultimately agreed that the petitioner should address Staff's remaining plan review comments and concerns including providing standard parking stalls and drive-aisle dimensions and increasing the total amount of parking.

## Revised Site Plan →

Previous Site Plan



Previously Noted Areas of Concerns:

- 24' Drive Aisle Requirement
- 107 parking spaces provided/110 spaces required



113 parking spaces provided\* / 110 spaces required  
\*spaces that may need to be eliminated

## Proposed Elevations:



# Proposed Elevations:



# Zoning Ordinance Relief:

- **Foundation Landscaping** – minimum 10’ required (Section 9-17-9A)
- **Parkway Tree Requirement** – minimum 1:40 lineal feet (Section 9-17-6, C1)
- **Side Yard Building Setback** – minimum 15’ required (Table 9-11-3.3)
- **Perimeter Yard Landscape Area** – minimum 5’ width (9-17-7, C1)
- **\*Off-street Parking Requirements** – Gym/Recreation Building (9-16-7)



# Proposed Parking:

KLOA Traffic Study (Dated 9-16-22)

- Recommended provisions be made for offsite parking
- States that the peak parking demand for the existing facility is 232 parking spaces

(page 5)





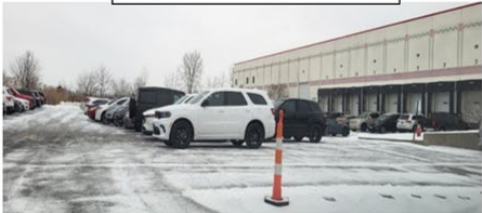
Parking Observations:

Date/Time	1/27/2023	1/28/2023	1/28/2023	1/28/2023	1/29/2023	1/29/2023	1/29/2023
	Friday 5:15 pm	Saturday 9:10 am	Saturday 2:30 pm	Saturday 7 pm	Sunday 9:10 am	Sunday 2:30 pm	Sunday 7 pm
Total Parking Count	58	198	198	177	211	203	118

Photo Taken at 9am on 1-28-23.



Photo Taken at 9am on 1-29-23.



Parking Recommendation:

USE	REQUIREMENT	9100 (Existing)	9000 (NEW)*
Indoor Amusement Park	1 space/ 125 sq ft.	400 spaces	252 spaces
Recreation Building	1 space/ 200 sq.ft.	250 spaces	161 spaces
Gymnasium	1 space/ 300 sq.ft.	167 spaces	111 spaces

*\* Parking counts include 9 retail parking spaces (2,500 sq./ft. of retail proposed)*

Staff believes that the primary use of each facility will be gymnasium with scheduled use as a recreational facility.

Therefore, it would be reasonable to apply a hybrid of the two parking ratios, which would be 1 space/250 sq./ft. (1:300 sq./ft. + 1:200 sq./ft. 2 = 1:250 sq./ft.).

When applying a hybrid parking ratio to both facilities, the minimum number of parking spaces required across both lots would be 330 parking spaces (proposed site plan shows a maximum of 291 parking spaces for both facilities).



VILLAGE BOARD DIRECTION:

1. Does the Board support providing the Applicant the zoning ordinance relief being requested relative to the building?
2. Does the Board support the development in consideration of the parking requirements that will need to be incorporated into the subsequent Special Use Permit?

Discussion:

Property owner and petitioner, Michael See, attended the meeting with project architect, Ron Vari, and business partner Edward Drozd.

Mayor Fleischer asked Attorney Carl Buck to provide an overview of the current development proposal in comparison to the development proposal that was previously approved by the Village Board in July 2020.

In response, Attorney Buck stated that the previous development proposal did not require any waivers from the Village Codes and involved significantly different uses. Under the original (2020) approval, the predominant use was retail, and the parking lot was intentionally oversized to provide overflow parking for the existing Velocity All Sports Facility.

Attorney Buck further clarified that the petitioner is required to amend the Development Agreement under the current proposal because the primary use is indoor recreation rather than retail or restaurant-based, as shown on the approved development plans for the Corporate Corridors North Business Park.

Trustee Metanias stated that he was concerned with the proposed parking arrangements and suggested that tournaments be limited to one facility at any given time, referring to the proposed facility (9000 W. 191<sup>st</sup> Street) and the existing Velocity All Sports at 9100 W. 191<sup>st</sup> Street.

Petitioner Michael See stated that he would agree to limit tournaments to only one facility so that overflow parking would be available on the adjacent lot. He also acknowledged that there have been instances in the past where patrons of the existing Velocity facility have parked in private parking lots south of 191<sup>st</sup> Street when on-site parking is full and agreed that it would be difficult to prevent this from happening again in the future whenever on-site parking is full.

be unable to prevent people from crossing 191<sup>st</sup> Street under similar circumstances should they occur in the future.

Trustee Metanias noted that Trustee Debbie Engler was unable to attend the meeting, but she had expressed similar concerns over the proposed parking arrangements when they spoke earlier in the day.

Trustee Fedora and Trustee Dauphinais also shared similar parking concerns and agreed that tournaments should be limited to only one facility at any given time. Trustee Fedora noted that such restrictions could be difficult to enforce.

Trustee Budzyn commented that many of the parking spaces shown on the site plan for 9100 W. 191<sup>st</sup> Street do not actually exist and felt that the proposed parking arrangements would not adequately support the anticipated demands.

The Village Board ultimately agreed that the petitioner could proceed to the Planning Commission at their own risk in shared understanding of the remaining concerns noted by the Board.


**Fiscal Year 24 Budget Discussion: Fleet**

Village Staff presented the following item:






# Fleet Management Approach





• Village Fleet is evaluated annually based on age, miles driven and maintenance

Police	Public Works	Other
<ul style="list-style-type: none"><li>Patrol SUVs 4 years +/-</li><li>Other vehicles 10 years +/-</li></ul>	<ul style="list-style-type: none"><li>2.5-ton w/plows @ 12 years +/-</li><li>1-ton w/plows @ 10 years +/-</li><li>Pick-Ups w/plows @ 7-8 years +/-</li></ul>	<ul style="list-style-type: none"><li>Vehicles @ 10-12 years +/-</li><li>Heavy Equipment @ 12-20 years +/-</li></ul>
		





## SERVICE TYPES BY DEFINITION







 Emergency	Servicing issues and incidents which pose an immediate risk to safety, health or welfare of community.
 Priority Service	Servicing events which require prompt attention but are not emergency in nature.
 Internal Program Maintenance Administrative	Servicing Residential/Customer requests that are general maintenance, non-emergencies or administrative activities that are conducted on a regular basis.

## FY 24 FLEET MANAGEMENT - POLICE

Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
M06 *	2024	2019 Ford Explorer	76,818 mi.	\$64,846		Replace with Ford Explorer (Interceptor) Due June 2023
M13 *	2024	2019 Ford Explorer - Sergeants	53,200 mi.	\$64,846		Replace with Ford Explorer (Interceptor) Due June 2023
M17 *	2024	2019 Ford Explorer	65,560 mi.	\$64,846		Replace with Ford Explorer (Interceptor) Due June 2023
M15*	2024	2015 Ford Taurus	99,720 mi.	\$48,072		Replace with Ford Explorer (Interceptor)
* Cost includes set up for vehicles				TOTAL \$ = \$242,610		

FY 24 FLEET MANAGEMENT – STREETS & MACHINERY & EQUIPMENT						
Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
ST2	2024	2012 International 2.5 Ton Snowplow	17,995 mi.	\$204,000 or \$133,606 est. Quote requested		Replace with Heavy Duty 1-ton Intermediate size plow and keep unit as backup and utilize for water main breaks
ST14	2024	2014 Ford F-350 4x4	44,795 mi.	\$70,000		Move out to FY26
				TOTALS \$204,000		

FY 24 FLEET MANAGEMENT – WATER/SEWER & MACHINERY & EQUIPMENT						
Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
WS9*	2024	2015 Ford F-250 Utility Truck	45,642 mi.	\$64,000		Move out to FY25
WS14*	2024	2016 Ford F-250 w/plow	42,202 mi.	\$50,500		Move out to FY26
Backhoe	2024	2001 Backhoe	3102 Hours	\$145,000 Quote requested		Total = 49.5 points, needs immediate consideration
				FY24 TOTAL: \$145,000		
MACHINERY & EQUIPMENT	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
Gator Cart*	2024	2012 Gator Cart	N/A	\$12,000		Move out to FY29
* Move out\$126,500						

FY 24 FLEET MANAGEMENT PROGRAM TOTAL:						
Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
M06	2024	2019 Ford Explorer	76,818 mi.	\$64,846		Ford Explorer (Interceptor) Due June 2023 Maybe
M13	2024	2019 Ford Explorer- Sergeants	53,200 mi.	\$64,846		Ford Explorer (Interceptor) Due June 2023 Maybe
M17	2024	2019 Ford Explorer	65,560 mi.	\$64,846		Ford Explorer (Interceptor) Due June 2023 Maybe
M15	2024	2015 Ford Taurus	99,720 mi.	\$48,072		Replace with Ford Explorer (Interceptor)
ST2	2024	2012 International 2.5 Ton Snowplow	17,995 mi.	\$204,000 or \$133,606 est.		Replace with Heavy Duty-8on Intermediate Consider cancelling FY22 order for F55 1 ton and placing order for Intermediate515
Backhoe	2024	2001 Backhoe	3102 Hours	\$145,000 Need Quote		Total = 49.5 points, needs immediate consideration
				FY 24 TOTAL: \$ 591,610		

## Village Board Direction

- ▶ Does the Board agree with the FY24 Fleet Budget Proposal
- ▶ Does the Board agree with changing the FY22 F550 Snowplow to International Intermediate Model

### Discussion:

Director of Public Works Jim Kulesa presented the FY24 fleet budget and first reviewed the police department's needs and issues related to a shortage of vehicles. Commander Stumpf reviewed the reason for the M15 possibly being a Ford Explorer Interceptor or similar vehicle. The Commander further explained the need to replace the 3 totaled vehicles as soon as possible. He explained that Sutton Ford had an order cancel for 3 titanium Ford Explorers and the PD was going to request purchasing but the next day they were sold. Chief Benton shared the PD's intent to purchase a vehicle because the insurance company had already reimbursed the village for about \$35,000 for one of the totaled vehicles and that the PD department had the additional \$10,000 funds budget. The Board concurred with the Chief's intent to expend budgeted funds in this manner.

The replacement of ST2 2.5 ton International with an intermediate International CV515 was reviewed by Director of Public Works Kulesa. Trustee Metanias asked if the Intermediate would fill the needs of the Public Works Department to remove snow. Director of Public Works Kulesa explained the increase in GVW over an F550, ability to use a 10-foot snowplow instead of a 9-foot, safety improvements with hood, line of sight and side gates would be additional benefits beyond the ability to clear snow efficiently. Trustee Metanias agreed with the advantages and asked if there were any additional concerns. Director of Public Works Kulesa explained the 16 plus months lead time on the 2.5 ton with the ability to order the Intermediate International now was another positive factor. Also, there will be another F550 in the fleet schedule for FY25 and if the public works department believed the 2.5 ton was still needed, we would recommend bumping this back up a 2.5 ton at that time.

Director of Public Works Kulesa reviewed the ability to pushout several vehicles (ST14, SW9, WS14 and Gator Cart) based on the good condition of these vehicles. He explained the need for the Backhoe and how public works utilized the point system to validate these decisions. Trustee Budzyn asked if the point system was now the new way to justify the fleet purchases and Director of Public Works Kulesa explained the mileage, age and maintenance was still the guidelines, and the point system was being used as a verification step going forward for the next few years.

Director of Public Works Kulesa explained the current situation with the super duty orders with Morrow Brother Ford and that Ford was not allowing any prioritization of the vehicles. The F550 on order had a 25% chance of being delivered and Director of Public Works Kulesa requested to cancel this order and place an order for Intermediate International. The cost would stay in line with the increased budgeted funding approved by the board in December.

Trustee Dauphinais asked if any vehicles were going to auction. Director of Public Works Kulesa explained none at this point because we are short vehicles and none are being delivered. The intent would be to evaluate the needs of the department based on vehicles being totaled, increased personnel at the PD and Public Works Departments and then determine which would go to auction. DPW also reiterated the intent to keep ST2 and utilize one of the 2.5 ton at the WWTP for watermain breaks and back up snowplow. Since the trade in for the 2.5 ton that would be traded in was only \$7,000, Director of Public Works Kulesa recommended keeping.



Trustee Metanias agreed and said no vehicles should go to auction now because of the current conditions.

All board members agreed to the FY24 budget proposal and cancelling the F550 order and replacing it with an Intermediate International.

Trustee Budzyn asked why ESDA had so many vehicles and what the plan was going forward. DPW explained this would need to be reviewed with Administrator Tomasoski because ESDA reported to the Administrator. Trustee Budzyn stated he thought ESDA reported directly to the Chief and the Chief confirmed it was the Administrator. The mayor asked Assistant Administrator Anderson to inform Administrator Tomasoski of the concern regarding ESDA vehicles.

Trustee Budzyn asked what the (OSO) and the (OOS) stood for on the Fleet list 24 report. Director of Public Works Kulesa said they would investigate these abbreviations.

### **Will County Special Operations Squad**

Chief Benton discussed the difficulties smaller police departments are experiencing when attempting to attract and retain new police officers. He expressed the benefit of providing opportunities for officers outside of everyday patrol duties. He shared that the Will County Sheriff's Department offers the opportunity for other departments to assign an officer to their Special Operations Group to help address high-risk incidents such as armed and barricaded subjects or hostage rescue situations. Chief Benton discussed the approximate costs associated with participating on the team and the benefits to the Mokena Police Department for doing so. The board supported Chief Benton's efforts to pursue a position on the team and directed him to move forward with the proposal.

### **Staff Reports**

Mayor Fleischer asked if the Board or staff had anything they wished to discuss under this topic. No questions or discussions were presented at this time.

### **EXECUTIVE SESSION**

Trustee Metanias made a motion to enter executive session at 7:23 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1). Trustee Budzyn seconded.

AYES: (4) Budzyn, Dauphinais, Fedora, Metanias

NAYS: (0)

Absent: (1) Engler

Motion carried

### **RECONVENE WORK SESSION**

Trustee Metanias made a motion to adjourn the executive session and reconvene the work session at 7:40 p.m. Trustee Budzyn seconded.

AYES: (4) Budzyn, Dauphinais, Fedora, Metanias

NAYS: (0)

Absent: (1) Engler

Motion carried

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 7:40 p.m.

**BOARD OF TRUSTEES WORK SESSION**  
**11004 Carpenter Street, Mokena, Illinois 60448**  
**Monday, April 10, 2023**

**CALL TO ORDER**

Mayor Fleischer called the Board of Trustees work session to order at 7:23 p.m.

**ROLL CALL**

The following Trustees were present:

Joseph Budzyn  
Rob Dauphinais  
Debbie Engler  
Melissa Fedora  
George Metanias

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Finance Director Nathan Pasbrig; Village Attorney Carl Buck; Community and Economic Development Director Matt Ziska; Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Assistant Public Works Director Dan Peloquin

**Fiscal Year 24 Budget: Water/Sewer Capital Fund, Water/Sewer Operating Fund, Refuse Fund, Tax Increment Financing (TIF) Fund**

Village Administrator John Tomasoski presented the following item:

FY 24 BUDGET


Water & Sewer Operating & Capital Funds

Refuse Fund

TIF Fund

Work Session  
April 10, 2023

FY 24 BUDGET PROCESS



What We've Covered So Far

✓ January 23: Road and Infrastructure Maintenance

✓ February 20: Fleet Maintenance

Tonight's Discussion

> Water

- Rate

- Operating Fund

- Capital Improvements

> Sewer

- Operating Fund

- Capital Improvements

- WWTP Repair & Replacement

- WWTP Expansion Fund

> Refuse Fund

> TIF Fund

# FY 24 WATER RATE VARIABLES

## Water Rates

- Chicago rate increase June 1, 2023 – 5% or \$0.22/1,000 gallons
- Delivery component increase – \$0.05/1,000 gallons (Oak Lawn)
- Local component increase – \$0.03/1,000 gallons (Tinley Park)
- Total proposed rate increase of \$0.30/1,000 gallons for FY 24

## Sewer Rate

- Propose increase of \$0.30/1,000 gallons



### BREAKDOWN

CHICAGO	\$0.22
OAK LAWN	\$0.05
TINLEY PARK	\$0.03
<b>TOTAL</b>	<b>\$0.30</b>

# WATER OPERATING FUND

## FY 2023 REVIEW

	Budget	Expected	Change
Beg. Fund Balance	\$2,652,694	\$2,738,624	\$85,930
Revenue	5,612,055	5,702,923	90,868
Expenses	6,035,157	6,252,268	217,111
Ending Fund Balance	\$2,229,592	\$2,189,279	(\$40,313)
<b>Fund Balance Percentage</b>	<b>37%</b>	<b>35%</b>	

## FY 2024 REVIEW

	Budget	Change from FY 2023	
Beg. Fund Balance	\$2,189,279	(\$549,345)	Decrease
Revenue	5,810,943	108,020	Increase
Expenses	6,294,904	42,636	Increase
Ending Fund Balance	\$1,705,318	(\$483,961)	Decrease
<b>Fund Balance Percentage</b>	<b>27%</b>		

# WATER OPERATING FUND SUMMARY



### TALKING POINTS

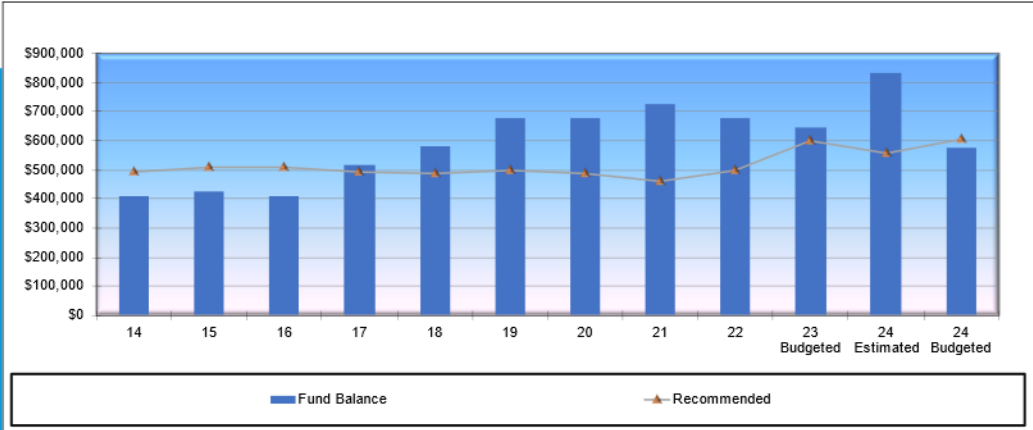
- FY 23 Budgeted fund balance was \$2.230M. FY 23 estimated fund balance is expected to be \$2.189M.
- FY 24 Fund balance is expected to decrease by (\$484K) to \$1.705M or 27% which is above the target level of 25%
- Water costs equal 56% of budget

# SEWER OPERATING FUND

FY 23 REVIEW				FY 24 REVIEW			
	Budget	Expected	Change		Budget	Change	
Beg. Fund Balance	\$1,010,026	\$1,008,096	(\$1,930)	Beg. Fund Balance	\$ 833,737	(\$174,359)	Decrease
Revenue	2,020,051	2,055,488	35,437	Revenue	2,161,617	106,129	Increase
Expenses	2,387,774	2,229,847	(157,927)	Expenses	2,418,025	188,178	Increase
Ending Fund Balance	\$ 642,303	\$ 833,737	\$191,434	Ending Fund Balance	\$ 577,329	(\$256,408)	Decrease
Fund Balance Percentage	27%	37%		Fund Balance Percentage	24%		

Propose rate increase of \$0.30/1,000 gallons which is included in FY 24 budget revenue.

## SEWER OPERATING FUND SUMMARY



### TALKING POINTS

- FY 23 budgeted fund balance was \$642K. FY23 estimated fund balance is expected to be \$834k.
- FY 24 fund balance is expected to decrease by (\$256K) to \$577K or 24% which is below the target level of 25%.
- Propose a rate increase of \$0.30.

## Municipal Comparison

Based on consumption of 8,000 gallons

Municipality	Water	Sewer	Other Charges	Total
New Lenox	50.64	85.04	49.13 **	184.81
Homer Glen	159.76		-	159.76
Lockport	82.35	46.84	21.49	150.68
Shorewood ^	51.04	67.92	22.43	141.39
Romeoville	59.44	79.68	-	139.12
Plainfield	82.24	43.63	6.50	132.37
Crest Hill	61.81	64.73	-	126.54
Orland Park	67.73	10.72 *	37.83	116.28
Frankfort ^^	38.16	77.28	-	115.44
Mokena	67.52	36.40	5.83	109.75
Tinley Park ^	59.84	16.31 *	4.34	80.49

^ Currently conducting rate studies  
 \* Metropolitan Water Reclamation District of Greater Chicago  
 \*\* Monthly water line charge of \$34 and sewer charge of \$15.13  
 ^^ Frankfort is discussing rate increase



## WWTP EXPANSION FUND

	Fiscal '23	Fiscal '24
Beginning Balance	\$ 3,766,213	\$ 1,335,192
Revenues	350,539	13,352
Expenses	2,781,560	546,083
Ending Balance	<b>\$ 1,335,192</b>	<b>\$ 802,461</b>

## WWTP MULTI-YEAR REPLACEMENT PLAN

	FY2024	FY2025	FY2026	FY2027	FY2028
Flow Meters (4)	\$19,000				
Scum Pump	\$15,000				
Channel Blower	\$8,500				
Digester Blowers/Diffusers (4)	\$800,000				
Sludge Pump Seals	\$18,000				
RAS Pumps (3)	\$170,000		\$190,000		
Raw Pump (1)		\$25,000		\$26,600	
Non-Potable Pump (1)		\$55,000			
Generator (Building 85)		\$100,000			
Lab BOD Indicator			\$12,500		
Roof (85 in FY27, 90 in FY 28)				\$60,000	\$20,000
HVAC Improvements (Bld 85 in FY28)					\$15,000
Sludge Transfer Pumps (2)					\$100,000
Total	\$1,030,500	\$180,000	\$202,500	\$86,600	\$135,000

## WWTP REPAIR AND REPLACEMENT FUND

	2023	2024	2025	2026	2027	2028
Beginning Fund Balance	\$ 1,430,506	\$ 1,267,498	\$ 199,673	\$ 21,670	\$ (180,613)	\$ (267,213)
Revenue:						
Interest	60,292	12,675	1,997	217	-	-
Total Available For Spending	1,490,798	1,280,173	201,670	21,887	(180,613)	(267,213)
Expenditures:						
Improvements - Facilities	137,900	-	-	-	60,000	35,000
Machinery & Equipment	85,400	1,030,500	180,000	202,500	26,600	100,000
Contingency	-	50,000	-	-	-	-
Total Expenditures	223,300	1,080,500	180,000	202,500	86,600	135,000
Ending Fund Balance	<b>\$ 1,267,498</b>	<b>\$ 199,673</b>	<b>\$ 21,670</b>	<b>\$ (180,613)</b>	<b>\$ (267,213)</b>	<b>\$ (402,213)</b>

Transfer from General Infrastructure Fund in FY 2026.

# WATER SYSTEM CAPITAL IMPROVEMENTS

## Revenue Assumptions:

- Increase of 1.5% built into fee structure for FY 2024
- Connection fee\* = FY 24 through FY 28 - \$9,545
- FY 2025 = 20-1" connections (\$191K); FY 2026 and FY 2027 = 15-1" connections (\$143K); FY 2028 = 10-1" connections (\$95K)

\*75% Tap - on fees for Water System Capital

# WATER SYSTEM CAPITAL PROJECTS

	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Contractual Services	\$ 118,925	\$ 10,000	\$ 100,000	\$ 17,500	\$ 12,000	\$ 12,000
Capital Outlay:						
Valve Replacements	28,000	30,000	32,000	34,000	36,000	38,000
Village Wide Leak Survey	28,000	30,000	32,000	34,000	36,000	38,000
East Tower Painting	916,800	-	-	-	-	-
West Tower Inspection	-	-	-	-	-	-
Water Tower Cleaning	7,100	9,000	9,300	9,600	9,900	10,200
187th Street Tank Painting	140,500	-	-	-	-	-
Water Main Replacement/Lining	-	-	650,000	800,000	300,000	-
Water Main Extensions	-	-	-	-	400,000	500,000
SCADA Improvements	25,000	27,000	29,000	31,000	33,000	35,000
Water Tank Dive Inspections	-	-	-	12,500	12,500	-
Water Vault Meter Replacement	-	75,000	-	-	-	-
GPR (50% Split With Sewer)	-	12,500	-	-	-	-
HVAC Second System (Building 10)	-	20,000	-	-	-	-
Well Improvements/Abandonment	30,000	-	-	-	-	-
System Fire Flow Testing & Analysis	-	-	-	-	35,000	-
Total Capital Outlay	\$ 1,175,400	\$ 203,500	\$ 752,300	\$ 921,100	\$ 862,400	\$ 621,200
Other Financing Uses	\$ 150,000	\$ 250,000	\$ 150,000	\$ 150,000	\$ -	\$ -
Total Costs	\$1,444,325	\$ 463,500	\$1,002,300	\$1,088,600	\$ 874,400	\$ 633,200

# WATER SYSTEM CAPITAL FUNDS

	2023	2024	2025	2026	2027	2028
Beginning Fund Balance	\$ 2,964,988	\$ 1,735,811	\$ 1,634,854	\$ 839,803	\$ (97,224)	\$ (828,449)
Revenue:						
Tap-Ons	165,000	345,185	190,900	143,175	143,175	95,450
Interest	50,148	17,358	16,349	8,398	-	-
Total Available For Spending	3,180,136	2,098,354	1,842,103	991,376	45,951	(732,999)
Expenditures:						
Contractual	118,925	10,000	100,000	17,500	12,000	12,000
Capital	1,175,400	203,500	752,300	921,100	862,400	621,200
Other Financing	150,000	250,000	150,000	150,000	-	-
Total Expenditures	1,444,325	463,500	1,002,300	1,088,600	874,400	633,200
Ending Fund Balance	\$1,735,811	\$1,634,854	\$ 839,803	\$ (97,224)	\$ (828,449)	\$ (1,366,199)

Transfer from General Infrastructure Fund in FY 2026.

# SEWER SYSTEM CAPITAL IMPROVEMENTS

## Revenue Assumptions:

- Increase of 1.5% built into fee structure for Fiscal 2024
- Connection fee\* = FY 24 through 28 - \$3,182
- FY 2025 = 20-1” connections (\$63.6K); FY 2026 and FY 2027 = 15-1” connections (\$47.7K); FY 2028 = 10-1” connections (\$31.8K)

\*25% Tap-on fees for Sewer System Capital

# SEWER SYSTEM CAPITAL PROJECTS

	2023	2024	2025	2026	2027	2028
Engineering	\$ 5,200	\$ 10,000	\$ 10,500	\$ 11,100	\$ 11,700	\$ 12,300
Capital Projects:						
Rebuild 2 LS Pumps		37,000				
Televis, Clean & Reline Sanitary Sewers					50,000	53,000
Lift Station Pumps	23,000	40,000	25,000	27,000	29,000	31,000
Control Box Replacement	9,000				10,200	
SCADA Improvements	92,040	400,000	430,000	30,000		
GPR (50% Split with Water)		12,500				
HVAC Second System (Building 10)		20,000				
Safety Grating Shldge Tanks		10,800				
Wall Ladder with Safety Cage (Building 17)		12,000				
Smoke Testing			30,000			
Total Capital Projects	\$ 124,040	\$ 532,300	\$ 485,000	\$ 57,000	\$ 89,200	\$ 84,000

# SEWER SYSTEM CAPITAL FUNDS

	2023	2024	2025	2026	2027	2028
Beginning Fund Balance	\$ 1,826,843	\$ 1,782,762	\$ 1,273,352	\$ 854,226	\$ 842,398	\$ 797,652
Revenue:						
Tap-Ons	55,000	115,062	63,640	47,730	47,730	31,820
Interest	30,159	17,828	12,734	8,542	8,424	7,977
Total Available For Spending	1,912,002	1,915,652	1,349,726	910,498	898,552	837,449
Expenditures:						
Contractual	5,200	10,000	10,500	11,100	11,700	12,300
Capital	124,040	532,300	485,000	57,000	89,200	84,000
Other Financing	-	100,000	-	-	-	-
Total Expenditures	129,240	642,300	495,500	68,100	100,900	96,300
Ending Fund Balance	\$ 1,782,762	\$ 1,273,352	\$ 854,226	\$ 842,398	\$ 797,652	\$ 741,149



# REFUSE FUND

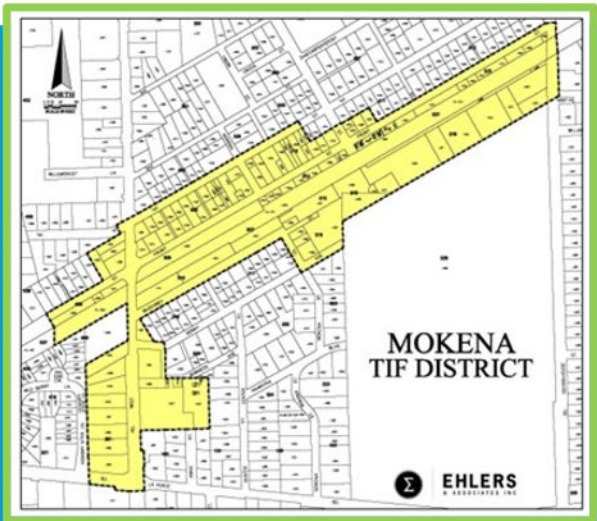
**\$1.762M** *FY 24 Revenue*  
• +\$71K  
• +4.25%

**\$1.756M** *FY 24 Expenses*  
• +\$70.2K  
• +4.16%

**\$232.2K** *FY 24 FUND BALANCE*



# SPECIAL TAX ALLOCATION FUND (TIF)



**\$79.9K** *FY 24 Revenue*  
• +\$6K  
• +8.13%

**\$29.3K** *FY 24 Expenses*  
• -\$10.9K  
• -27.2%

**\$477.1K** *FY 24 FUND BALANCE*

# QUESTIONS TO DISCUSS

- Prepare ordinance for water rate increase to \$8.44 at the June 12<sup>th</sup> Board meeting?
- Prepare ordinance for sewer rate increase to \$4.55 at the June 12<sup>th</sup> Board meeting?
- Proceed with capital projects as prepared tonight?





Discussion:

Trustee Budzyn asked how much the City of Chicago can increase the cost of Lake Michigan water on an annual basis? Village Administrator Tomasoski responded a maximum of five percent. Trustee Budzyn asked for the main reasons why the expenses have increased in the sewer fund resulting in a recommended increase for Fiscal Year (FY) 24. Village Administrator Tomasoski advised the sewer rate was last increased in FY 17 and as such, many items in this fund have increased since that time. However, two significant increases in FY 24 were the new electric rates for the operation of the Wastewater Treatment Plant and lift stations as well as the cost of chemicals for phosphorus removal, which is an Illinois Environmental Protection Agency requirement.

Mayor Fleischer and Trustee Fedora thanked Village Tomasoski for providing the “Municipal Comparison” slide (slide #8) and explaining what communities currently have Lake Michigan water, as well as some of the operational and financial challenges the communities that are working on obtaining Lake Michigan water are facing compared to the Village’s current position.

The Board directed staff to prepare ordinances for a water rate increase of \$8.44 and a sewer rate increase to \$4.55 at the June 12, 2023 Board meeting. The Board also concurred with the capital projects as presented.

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 7:52 p.m.

**BOARD OF TRUSTEES WORK SESSION**  
**11004 Carpenter Street, Mokena, Illinois 60448**  
**Monday, May 15, 2023**

**CALL TO ORDER**

Mayor Fleischer called the Board of Trustees work session to order at 6:01 p.m.

**PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

**ROLL CALL**

The following Trustees were present:

Rob Dauphinais  
Debbie Engler  
Terry G. Germany  
George Metanias  
Terence Smith

Absent: Melissa Fedora

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Assistant Village Administrator Greg Anderson; Finance Director Nathan Pasbrig; Village Attorney Carl Buck; Community and Economic Development Director Matt Ziska; Director of Public Works Jim Kulesa; Chief of Police Brian Benton; and Planning Technician Emily Cabay

**Lot 10 Meridian Centre: Plat of Re-Subdivision Request**

Village Attorney Carl Buck presented this item.

Attorney Buck advised the Board that in January 2023, the Board reviewed the proposed development plans for Lot 10 in Meridian Centre, including the proposed Plat of Re-subdivision. He noted that the site improvement plans and building elevation details are scheduled to go before the Site Plan and Architectural Review Committee next month (June) as part of the zoning entitlement process; however, to allow the sale of the lot to proceed, the Developer has requested that the proposed amended plat of re-subdivision be authorized under separate Village Board action. Typically, a Plat of Subdivision is approved as part of the Board's review and approval of the final zoning entitlements, which in this case would be the Special Use Permit for a drive-through.

Attorney Buck then stated that the property owner, Don Santacaterina, is seeking to subdivide Lot 10 (1.72-acres) into two separate parcels referred to as Lot 1 (0.89-acres) and Lot 2 (0.82-acres) on the proposed Final Plat of Re-subdivision. Both lots created under the proposed subdivision will comply with the minimum development requirements authorized under the Development Agreement and the C-3 District.

Based on the details of the proposed request, current status of review, and minimal risk this poses to the Village, Staff recommends approving the amended Plat of Re-subdivision prior to final project approval as requested by the Developer.

The Board supported the request and directed staff to prepare the items for approval at its May 22, 2023, Board meeting.

**Fiscal Year 24 Draft Budget Overview**

Village Administrator John Tomasoski presented the following item:


# FY 24 Preliminary Budget Overview

May 15, 2023 Work Session



## May 15, 2023 Work Session

- Review General Fund
  - Current Year Status
  - Proposed FY 24 Budget
  - Overall Financial Health
  - Review FY 23 Surplus
- Overview of Capital Improvement Fund Balances
- Proposed FY 23 Budget Amendments
- Preliminary Draft
  - Overall Budget
  - Status .....
    - Budget Categories
    - Operating and Capital Fund Balances
    - Annual Transfers
- Capital Expenses
- Christmas Decorations
- Tourism Fund
- Parking Lot Fund
- Questions or Comments



## FY 23 (Current Year)

	Budgeted	Anticipated	Difference
FY 23 Revenues	\$ 15,607,561	\$ 18,769,061	\$ 3,161,500
FY 23 Expenditures	13,953,382	15,134,279	(1,180,897) *
Ending FY 22			1,368,109
FY 23 Net Positive Operating Results			3,348,712
Adjust Fund Balance			(348,610)
Total Transfer			\$ 3,000,102

\* Purchased FY 24 Police Vehicles for \$160,344  
Transferred surplus generated from ARPA funds of \$1,371,665 to Municipal Facilities

# Police Station Funding



	Base Bid
Construction cost	15,994,000
Less construction contingency	(580,000)
Less IT/AV allowance	(162,180)
Gun range (by Village):	
HVAC	285,000
Ballistics	361,591
Cleaning room	160,000
Covered Parking	
Enclosed Garage	
Architect's construction fees	424,868
Furniture costs	271,890
Architect's furniture fees	20,392
Other IT/AV costs*	114,480
Owner Other Costs**	285,840
<b>Subtotal:</b>	<b>17,175,881</b>
<b>Contingencies &amp; Allowances</b>	
Construction contingency	580,000
IT/AV allowance ***	162,180
Gun range (by Village) contingency	100,000
Owner allowance ****	150,000
<b>Subtotal Contingency &amp; Allowances:</b>	<b>992,180</b>
<b>Project Total:</b>	<b>18,168,061</b>
Henry Bros. bid	18,724,101
<b>Difference:</b>	<b>(556,040)</b>

\* Server Relocations and other unforeseen AV/IT needs  
 \*\* Material Testing, Interview System, Responder Repeater, Insurance  
 \*\*\* Monitors, Cabling, Server Racks, AV Equipment  
 \*\*\*\* Other unforeseen items

# Police Station Promissory Note

- In June 2022, the Board authorized an ordinance to issue a \$4.75M Promissory Note for the remainder of the Police Station funding
- Eight-year note with a call date of July 30, 2024



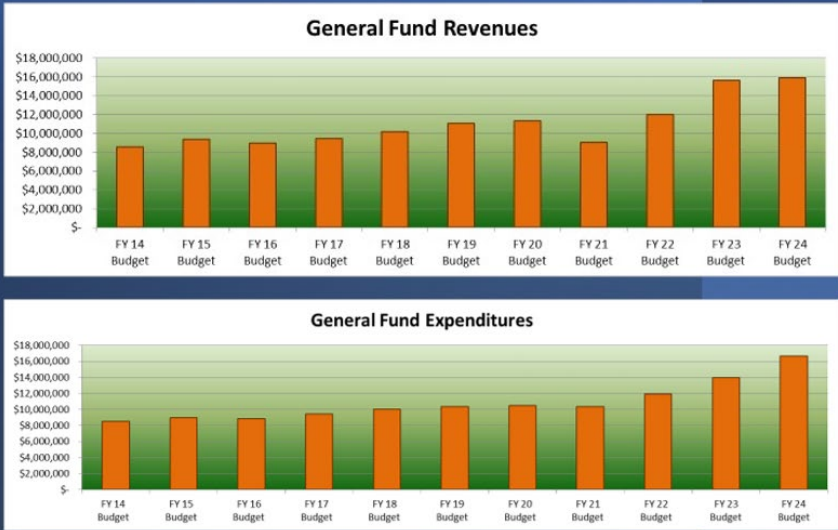
Revenues:	Actual Fiscal '21	Actual Fiscal '22	Budget Fiscal '23	Antidpated Fiscal '23	Dept. Req. Fiscal '24	Amount Change	% of Change
Taxes	\$ 11,541,918	\$ 14,771,625	\$ 12,567,363	\$ 15,472,201	\$ 14,121,357	\$ 1,553,994	12.37%
Licenses	630,729	707,059	689,725	706,619	684,625	(5,100)	-0.74%
Permits	294,332	188,549	134,000	92,043	127,100	(6,900)	-5.15%
Intergovernmental Revenue - State	839,803	1,371,665	1,371,665	1,371,665	-	(1,371,665)	-100.00%
Intergovernmental Revenue - Local	280,983	205,659	205,659	205,659	205,659	-	0.00%
Exaction Fees	-	7,601	35,165	81	48,149	12,984	36.92%
Fines	88,407	110,172	90,750	150,124	122,900	32,150	35.43%
Other Revenue	821,233	486,968	513,234	770,669	615,832	102,598	19.99%
Total Revenue	\$ 14,497,405	\$ 17,849,298	\$ 15,607,561	\$ 18,769,061	\$ 15,925,622	\$ 318,061	2.04%

# General Fund Revenue Summary

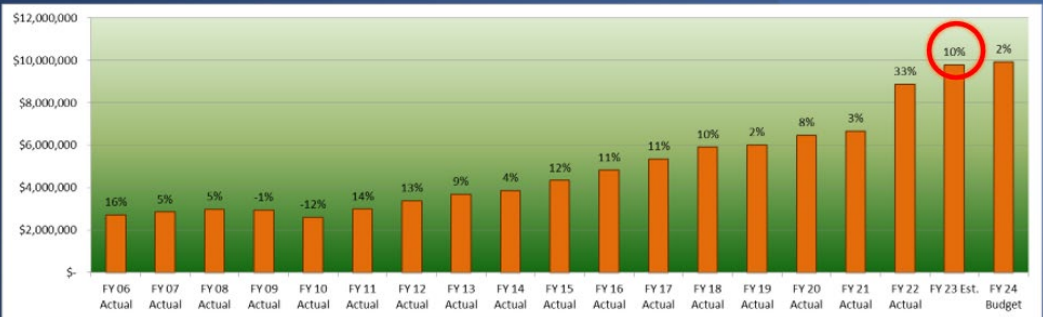
- Tax revenue up by \$1.5MM or 12.37%.
- Sales tax increased \$1.0MM or 11.74%.
- Income tax increased \$230K or 17.46% (includes budgeting for only 50% of LGDF).
- No ARPA Funds in FY 24. Decrease of \$1.37MM.
- Miscellaneous income increased \$103k or 19.99% due to interest income

# General Fund Expenditure Summary

Appropriations	Actual Fiscal '21	Actual Fiscal '22	Budget Fiscal '23	Anticipated Fiscal '23	Dept. Req. Fiscal '24	Amount Change	% of Change
Legislative	\$ 94,068	\$ 107,924	\$ 90,998	\$ 88,783	\$ 118,957	\$ 27,959	30.72%
Administrative	8,310,510	9,172,910	3,713,221	8,205,154	5,495,941	1,782,720	48.01%
Fire & Police Commission	52,454	33,047	55,130	26,296	43,350	(11,780)	-21.37%
Police Department	5,092,772	5,228,192	5,921,466	6,045,832	6,270,632	349,166	5.90%
Community Development	673,178	741,715	944,453	859,699	1,155,913	211,460	22.39%
Village Clerk	7,760	8,587	11,696	9,806	13,352	1,656	14.16%
Street Department	1,205,403	1,640,554	2,598,641	2,321,585	2,814,175	215,534	8.29%
Buildings & Grounds Department	327,786	359,886	521,903	510,501	626,769	104,866	20.09%
Cable TV Commission	9,469	13,044	16,618	15,789	17,814	1,196	7.20%
E.S.D.A. Department	42,535	45,590	79,256	50,935	92,048	12,792	16.14%
Total Appropriations	\$ 15,815,935	\$ 17,351,449	\$ 13,953,382	\$ 18,134,380	\$ 16,648,951	\$ 2,695,569	19.32%



# Changes in 1% Sales Tax





FUND BALANCES IN ESCROW ACCOUNTS				
Accounts	Begin FY '23	Begin FY '24	Ending FY '24	Purpose
Municipal Parking Facilities (Restricted)	\$ 245,116	\$ 673,211	\$ 683,211	Funds escrowed for future repairs / improvements to the municipal parking facilities. Funds escrowed through transferred parking lot fees and transfers from General Fund.
Water Improvements (General Restrictions for Water Related Issues)				Funds escrowed through connection fees, operating transfers, contributions and interest. The fund is established specifically to be utilized for water related expenditures which include, Oak Lawn debt and lake water joint system maintenance (Mokena and New Lenox).
(1) Regional Water System	2,785,734	3,204,897	3,109,124	
(2) Joint System	276,195	266,710	184,975	
Total Water Improvement	3,061,929	3,471,607	3,294,099	
Municipal Facilities	11,860,445	17,178,269	4,020,370	Facility improvements / major upkeep can be funded through this account. This account has also been utilized to fund land acquisitions and facility expansions.
General Infrastructure (Transportation Projects)	5,901,012	7,507,562	7,356,738	This account is available for road and other infrastructure projects and costs based on pending needs of the Village. The ½% sales tax provides revenue for this fund.
<b>Total</b>	<b>\$ 21,068,502</b>	<b>\$ 28,830,649</b>	<b>\$ 15,354,418</b>	

## SUMMARY

### Fiscal 2023 Budget Amendments

Fund Name	Budgeted Amount	Proposed Amendment	Reason / Funding Source
General Fund	\$ 13,953,382	\$ 18,284,380 \$ 4,330,998	Additional Costs / Additional Revenue
Crossing Guard	\$ 29,214	\$ 30,196 \$ 982	Additional Costs / Additional Revenue
Refuse Fund	\$ 1,685,478	\$ 1,725,013 \$ 39,535	Additional Costs / Additional Revenue
Water / Sewer Fund	\$ 8,422,931	\$ 8,580,017 \$ 157,086	Additional Costs / Additional Revenue
Sewer Capital	\$ 117,200	\$ 215,000 \$ 97,800	Additional Costs
Sewer Plant Replacement	\$ 223,300	\$ 245,907 \$ 22,607	Additional Costs / Additional Revenue
Plant Expansion	\$ 3,669,830	\$ 4,256,366 \$ 586,536	Transfer surplus generated by ARPA Funds to Municipal Facilities

## Proposed Budget Summary

	Fund Name	Opening Fund Balance	Revenue	Expenses	Ending Fund Balance
1	General	\$ 6,103,794	\$ 15,925,622	\$ 16,648,951	\$ 5,380,465
2	Audit	25,827	10,750	11,394	25,183
4	Performance Bond	945,326	88,000	613,000	420,326
5	Tourism	502,627	215,000	140,515	577,112
6	Special Tax Allocation	409,317	79,947	29,328	459,936
7	School Crossing Guard	48,661	15,800	31,332	33,129
8	IMRF/FICA/MC Contribution	658,418	950,795	966,973	642,240
9	Police Pension	27,180,894	3,027,496	1,325,109	28,883,281
11	Motor Fuel Tax	4,274,198	918,999	1,370,820	3,822,377
15	Refuse	250,814	1,761,891	1,757,453	255,252
16	Water & Sewer	3,025,595	7,972,559	8,679,789	2,318,365
17	Municipal Parking Lot	216,096	145,340	152,562	208,874
19	Sewer System Capital Improv.	1,727,002	137,562	642,600	1,221,964
20	Water System Capital Improv.	1,860,324	382,185	463,850	1,778,659
21	Sewer Plant Replacement	1,259,890	45,000	280,500	1,024,390
22	Plant Expansion	1,336,789	67,000	1,396,083	7,706
23	Capital Improvement, Repair and Replacement	28,830,649	6,779,187	20,255,418	15,354,418
	<b>Totals</b>	<b>\$ 78,656,221</b>	<b>\$ 38,523,133</b>	<b>\$ 54,765,677</b>	<b>\$ 62,413,677</b>

## Budget Summary By Category

	FY 23 Budget	FY 24 Budget	\$ Increase/ (Decrease)	% Change
<b>Revenues:</b>				
Taxes	\$ 19,078,208	\$ 21,404,792	\$ 2,326,584	12.19%
Fines	90,750	122,900	32,150	35.43%
License / Permits	823,725	811,725	(12,000)	-1.46%
Service Charge	9,858,649	10,234,442	375,793	3.81%
Grants / Transfers	1,577,324	205,659	(1,371,665)	-86.96%
Development	943,550	952,264	8,714	0.92%
Promissory Note	5,000,000	-	(5,000,000)	-100.00%
Other	3,013,482	4,791,351	1,777,869	59.00%
<b>Total Revenues</b>	<b>\$ 40,385,688</b>	<b>\$ 38,523,133</b>	<b>\$ (1,862,555)</b>	<b>-4.61%</b>
<b>Expenditures:</b>				
Personal Service	\$ 12,173,735	\$ 13,415,229	\$ 1,241,494	10.20%
Commodities	2,092,371	2,504,772	412,401	19.71%
Contract Service	12,266,269	14,228,460	1,962,191	16.00%
Capital Outlay	21,428,044	21,687,230	259,186	1.21%
Other / Transfers	1,879,085	2,929,986	1,050,901	55.93%
<b>Total Expenditures</b>	<b>\$ 49,839,504</b>	<b>\$ 54,765,677</b>	<b>\$ 4,926,173</b>	<b>9.88%</b>

### OPERATING FUND BALANCES

Fund	Begin FY '23	Begin FY '24	Ending FY '24	Recommended Amount	Variance	Actual %
General	\$ 5,469,114	\$ 6,103,794	\$ 5,380,465	\$ 5,494,154	\$ (113,689)	32%
Water	\$ 2,738,624	\$ 2,192,266	\$ 1,723,803	\$ 1,569,851	\$ 153,952	27%
Sewer	\$ 1,008,096	\$ 833,329	\$ 594,562	\$ 600,096	\$ (5,534)	24%
Parking Lot	\$ 150,176	\$ 216,096	\$ 208,874	\$ 38,141	\$ 170,733	136%

### CAPITAL RESERVE FUND BALANCE

Fund	Begin FY '23	Begin FY ' 24	Ending FY '24
Water System Capital	\$ 2,964,989	\$ 1,860,324	\$ 1,778,658
Sewer System Capital	\$ 1,826,843	\$ 1,727,002	\$ 1,221,964
Sewer Plant Replacement	\$ 1,430,505	\$ 1,259,890	\$ 1,024,390
Sewer Plant Expansion	\$ 5,137,878	\$ 1,336,789	\$ 7,706
Capital Impr., Repair, Replacement	\$ 21,068,502	\$ 28,830,649	\$ 15,354,419
<b>Total</b>	<b>\$ 32,428,717</b>	<b>\$ 35,014,654</b>	<b>\$ 19,387,137</b>
<b>Change</b>			<b>\$ (15,627,517)</b>

### FISCAL 2023 TRANSFERS

Fund From	Fund To	Purpose	Budgeted	Proposed
General	Capital Improvement	Transfer for Municipal Facilities	\$ -	\$ 3,000,102
General	Capital Improvement	Transfer for Municipal Parking	425,000	574,818 *
General	Capital Improvement	Transfer for Municipal Facilities	-	1,371,665 **
Performance Bond	General	Transfer Interest Earnings	2,100	27,345
Refuse	General	Interfund Service Charge	44,989	44,989
Water	General	Interfund Service Charge	80,335	80,335
Water	Capital Improvement	Lake Water Joint System Costs	50,000	50,000
Water	Capital Improvement	Regional Water System Debt	596,985	596,985
Sewer	General	Interfund Service Charge	80,335	80,335
Sewer Plant Expansion	Capital Improvement	Transfer to Municipal Facilities	-	1,374,807 ***
Water System Capital	Capital Improvement	Water Improvements	150,000	150,000
<b>Total</b>			<b>\$ 1,429,744</b>	<b>\$ 7,351,381</b>

\* Increase is for Therafin Parking Lot

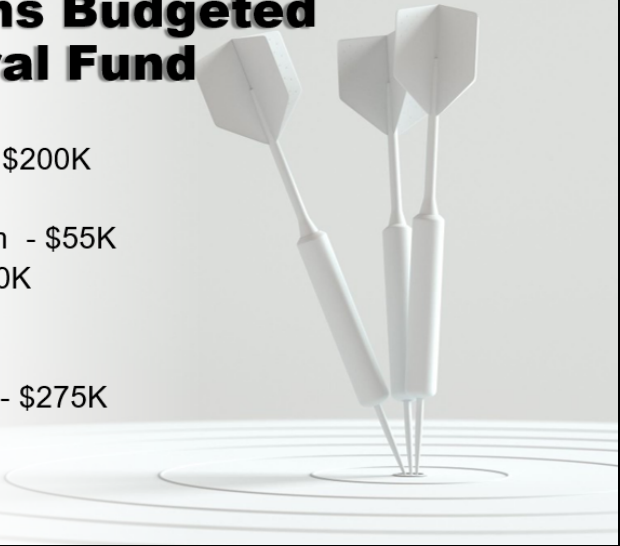
\*\* Transfer is related to surplus generated from ARPA Second Installment

\*\*\* Transfer is related to surplus generated from ARPA First Installment

FISCAL 2024 TRANSFERS			
Fund From	Fund To	Purpose	Amount
General	Capital Improvement	Transfer for Municipal Parking	\$ 575,000
General	Capital Improvement	Transfer to Municipal Facilities	725,001
Performance Bond	General	Transfer Interest Earnings	13,000
Refuse	General	Interfund Service Charge	44,989
Water	General	Interfund Service Charge	80,335
Water	Capital Improvement	Lake Water Joint System Costs	50,000
Water	Capital Improvement	Regional Water System Debt	596,985
Sewer	General	Interfund Service Charge	80,335
Water System Capital	Capital Improvement	Water Improvements	150,000
Total			\$ 2,315,645

### Additional Items Budgeted in FY 24 General Fund

- Comprehensive Plan - \$200K
- Sign & Façade Program - \$55K
  - Façade Grants - \$10K
  - Sign Grants - \$1K
- Village -Wide Software - \$275K



Capital Equipment Summary			
Equipment	Department	Fund	Proposed
Office Phones	All Departments	General	\$ 20,000
Village-Wide Software	All Departments	General	275,000
Axon Bodycam System	Police	General	52,000
Axon Interview System	Police	General	13,847
Watch Guard 4RE In-Car Video System	Police	General	12,500
Ballistic Helmets	Police	General	14,000
Big Truck Scan Tool	Streets	General	6,000
Mid-Mount Mower Boom	Streets	General	110,000
Asphalt 2 Ton Hot Box	Streets	General	25,000
Security Cameras (6)	Water & Sewer	Water & Sewer	19,000
Valve Exerciser - Trailer Mounted	Water	Water	12,000
Ground Penetrating Radar (GPR)	Sewer & Water Capital	Sewer & Water Capital	25,000
Total			\$ 584,347



Axon Enterprises

Police Body Cameras

Mandated for all police in Illinois by the Safe-T-Act

Ground Penetrating Radar Equipment (GPR) - \$25k

- Technology report shows GPR has the highest impact rank for Locating/Marking - Non-metallic pipes, including PVC and asbestos cement, Underground Electrical Cable, Concrete storm and sewer systems, Utilities where installed tracing has failed, Underground storage tanks and drainage tiles, Septic system components, Utility structures such as vaults, foundation walls and concrete pads.

In reviewing the following technology categories, please rank them from 1-5 with 1 being the category you believe has the potential to make the greatest impact on reducing damages to underground facilities through technology advancements and 5 being the least likely to make a significant impact on reducing damages.

Technology Category	Rank (%)	Count (n)
Locating/Marking (in electromagnetic, Ground Penetrating Radar, LIDAR)	100%	320
Mapping/Profiling (in facility detection related to GMS/GPS)	89%	284
Facility Installation/Maintenance (in RFID marker balls, vacuum excavation, locator plastic)	85%	275
Software (in electronic white lining, ticket management, enhanced profile response)	79%	254
Excavation (in GPS on excavation equipment, thermal imaging)	68%	217

[Technology Advancements & Gaps in Underground Safety Technology Report 2022 VOLUME 5 Released July 2022](#)

Falcon 2T Hot Box - \$25k

Improves Safety and Efficiency

- Unloading material from a standard dump truck causes the workers to strain their backs and slow down. The Falcon asphalt repair trailer has a waist-high unloading door height and a platform for safe easy hopper access.

Reduces Cost

- Eliminates Asphalt Waste
- Rapidly warms cold patch mix with high efficiency heating system

Asphalt Recycler Trailer

- Can fill 80 potholes 1' x 1' x 4" depth
- Has patented low voltage shutdown to prevent damage

2 TON ASPHALT HOT BOX AND RECYCLER


The Falcon Advantage

140



# Boom with Flail Mower and Brush Cutter - \$110k

Enhance VOM Beatification

- Improve Safety
  - Reduce number of poison ivy cases
  - Reduce hand and arm strain
- Safely cut back deep behind guardrails throughout village
- Ability to mow and form drainage ditches currently not possible
- Ability to cut and move heavy brush line back



The Samurai is Alamo Industrials' most cost-effective boom. Ideal for municipal mowing over guardrails and barriers with an economical price to fit any budget.



18' mid-mounted, hydraulically powered boom mower for cutting grass and brush on roadsides

# Digester Blowers / Diffusers

- Originally proposed as Sewer Replacement Fund Capital Expense at April 10<sup>th</sup> Work Session
- Propose to reclassify to Plant Expansion
- Budget \$800,000



Facility Improvement Summary		
Facility Improvements	Fund	Proposed
4 New Bay Doors & 3 New Motors - Ken Heim Facility	General	\$ 40,000
2 New Reznor Hanging Heaters 200,000 BTUs - Ken Heim Facility	General	13,000
60,000 BTUs Furnace for offices, lunch room, etc. - Ken Heim Facility	General	13,000
2 New Reznors Hanging Heaters 200,00 BTUs - Ken Heim Facility	General	17,000
New HVAC Unit - Village Hall	General	16,000
187th Street Pump Station Doors	Water	6,000
HVAC Bldg. #10 Second System - WWTP	Sewer & Water Capital	40,000
Safety Grating Sludge Tanks - WWTP	Sewer Capital	10,800
Wall Ladder with Safety Cage - WWTP	Sewer Capital	12,000
Total		\$ 167,800

**3D Candy Cakes - 9.8ft**  
**Purchase price \$11,062.29**  
**Lease price \$ 3,893.93**  
**Installation \$ 800.00**

3D glittering candies with animated rope light on the yellow lollipop and pink base.

H 9.8ft x W 6.5ft x D 4.9ft



© Artistic Holiday Designs

**2D Sugar Trees - H 5.7ft**  
**Purchase price \$3,807.06**  
**Lease price \$ 1,340.09**  
**Installation \$ 400.00**

Accent decor for our candy land products. 2D panels with red, pink, white, and gold glittering carpets accented with 3D ornaments.

61.72lbs

65W X H 5.7ft x W 6.5ft



© Artistic Holiday Designs



**3D Large Green Ornament - 7.8ft**  
**Purchase price \$5,646.39**  
**Lease price \$ 1,811.38**  
**Installation \$ 1,100.00**

Decorative 3D Large Ornament in glittering green garland.

H 7.87ft x W 6.89ft x D 6.89ft

**3D Medium Green Ornament - 4.6ft**  
**Purchase price \$3,757.97**  
**Lease price \$ 1,322.80**  
**Installation \$ 800.00**

Decorative 3D Medium Ornament in glittering green garland.


H 4.59ft x W 3.94ft x D 3.94ft



**Gold Sparkle Cone Tree - 10.82ft**  
**Purchase price \$6,382.88**  
**Lease price \$2,246.77**  
**Installation \$1,100.00**

Gold lights with reflective spangles.

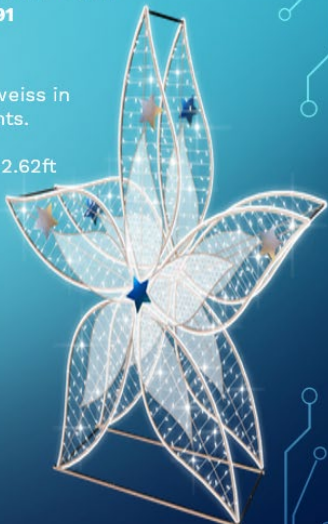
H 10.82ft x W 4.92ft x D 4.92ft



**2D/3D Enchanted Edelweiss - 9.8ft**  
**Purchase price \$4,909.91**  
**Lease price \$ 1,728.29**  
**Installation \$ 1,100.00**

Decorative 2D/3D Edelweiss in glittering pure white lights.

H 9.84ft x W 9.84ft x D 2.62ft







**Giftbox Chair - 3.28ft**  
**Purchase price \$7,037.53**  
**Lease price \$ 2,477.21**  
**Installation \$ 400.00**

Special giftbox chair for Santa. Illuminated in glittering garland and white lights.

H 3.28ft x W 3.94ft



**Sledding Polar Bear - 4.1ft**  
**Purchase price \$9,654.84**  
**Lease price \$ 3,398.50**  
**Installation \$ 400.00**

Sledding polar bear in glittering garland.

H 4.1ft x W 6.8ft x D 9.5ft

**3D Rudolph - 11.48ft**  
**Purchase price \$20,163.34**  
**Lease price \$ 8,065.34**  
**Installation \$ 1,100.00**

Adorable 3D Rudolph with glittering garland in white lights. Structure is made of aluminum and wrapped in vinyl carpets.

H 11.48ft x W 7.54ft x D 7.54ft



**Reindeer in Gold with Gold Spangles - 9.84ft**  
**Purchase price \$8,825.84**  
**Lease price \$ 3,106.70**  
**Installation \$ 600.00**

Gold glittering Reindeer with whimsical antlers. The display includes gold glittering garlands with reflective spangles – great for daytime or indoor decor.

H 9.84ft x W 6.23ft x D 2.62ft



**3D Teddy - 9.8ft**  
**Purchase price \$20,163.34**  
**Lease price \$ 8,065.34**  
**Installation \$ 1,100.00**

3D Teddy wrapped in white glittering garlands with gold accents.

H 9.84ft x W 7.54ft x D 7.54ft



**Candy Cane Arch - 11.15ft**  
**Purchase Price \$28,804.78**  
**Lease Price \$ 11,521.91**  
**Installation \$ 1,500.00**

Candy Cane arch wrapped in red and white glittering garlands.

H 11.15ft x W 19.68ft x D 3.94ft



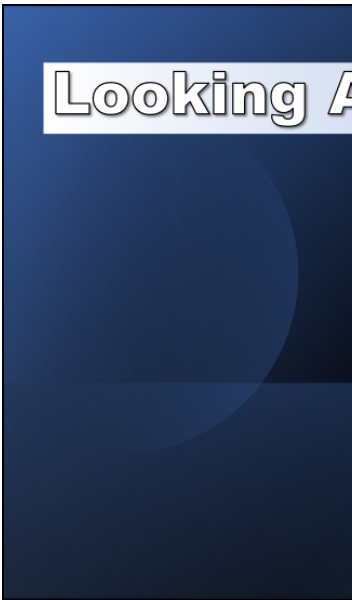






# Municipal Parking

Proposed \$575,000 transfer from the General Fund to  
Municipal Parking (Capital Improvement)  
for the repavement of second half of the Hickory Creek Lot  
(Phase 2 of 2 – East side)



## Looking Ahead – Next Steps

- \$3MM transfer for Municipal Facilities
- Approval of FY 23 budget amendments
- FY 24 budget adoption
- Concur with capital and facility improvements?
- Decision on Christmas Decorations
- Questions or comments on any budget items?



## Questions

\*

## Comments

\*

## Clarifications

Discussion:

Trustee Metanias asked Director of Public Works Jim Kulesa about the Ground Penetrating Radar equipment and supported the concept, but mentioned the locates are not getting done. Director of Public Works Kulesa stated this is now being tracked and improvement has been made. More data analysis is needed to determine if additional manpower is needed or is overtime is sufficient during the busy summer months. Trustee Metanias asked if the flail arm with attachments will be utilized. Director of Public Works Kulesa informed the Board that in order to continue improving the beautification of the Village in areas not done before, this type of equipment would be utilized at multiple locations a year which justifies the cost. Village Administrator Tomasoski reminded the Board this was done on Wolf Road south of Laporte approximately three years ago.

Trustee Dauphinais was supportive of the funding to update the comprehensive plan and new village software.

The Mayor and Board had a discussion of how much funding the Village currently receives from the hotel tax in the tourism fund and how much is paid to the Chicago Southland Convention and Visitors Bureau on an annual basis. The general consensus was to revisit this topic in the future.

The Board directed staff to transfer \$3M to the municipal facilities fund, present proposed FY23 budget amendments, and proposed FY24 budget adoption at a future Board meeting, and to discuss holiday decorations at a future work session.

### **Second Amendment to the Regional Water System Agreement**

Village Administrator John Tomasoski presented this item.

Village Administrator Tomasoski advised the Board of a draft ordinance authorizing the Second Amendment to the Water Sale, Purchase, and Service Agreement with Oak Lawn because 1) ownership of specific improvements need to be delineated to obtain an Illinois EPA loan, and 2) cost allocation for those specific improvements need to be confirmed, and 3) require customer communities to install backflow devices to guard against contaminating the water system. Approval of the draft ordinance is necessary for the continued construction of the long term water service project.

Village Administrator Tomasoski stated that in June of 2014, the Board approved the Ordinance authorizing the water sale, purchase and service agreement between the Village of Oak Lawn and certain municipal customers, including the Village of Mokena. In October, 2020, Oak Lawn and all customer communities approved the First Amendment to the Agreement which approved the amended cost of the system improvements and addressed certain operational and administrative management functions between Oak Lawn and the Customer Communities. Village Administrator Tomasoski informed the Board he continues to be the Chairman of the Regional Water System Managers/Administrators group.

Village Administrator Tomasoski indicated the Second Amendment does three things:

1. Changes the ownership of the water transmission line and related appurtenances of the Orland Park Spur Two from the Village of Orland Park to the Village of Oak Lawn. The change in ownership is required by the IEPA to approve their loan for this project or otherwise known as Bid Package 7B.
2. Clarifies the ownership of the Palos Hills Metering Station and Pump Station between the Village of Oak Lawn and the City of Palos Hills. This clarification will increase the likelihood of the Regional Water System to receive an IEPA loan for Bid Package 8 (Palos Hills Spur)
3. Defines the requirements of backflow devices for the customer communities for approved emergencies.

Village Administrator Tomasoski stated the Second Amendment is principally being done to secure the necessary IEPA loan for two bid packages and the terms of the original agreement are not amended as those relate to the Village of Mokena. The backflow device referenced in the third section of the Amendment is an appropriate precaution that will require each customer community to install and manage its own backflow device in case of emergency.

Discussion:

The Board thanked Village Administrator Tomasoski for all of his efforts and directed staff to place the Second Amendment for the Regional Water System on the May 22, 2023 Board agenda.

### **Staff Reports**

Director of Public Works Kulesa informed the Board that the Street Sweeper should be delivered before the end of May and a check will be cut to take delivery as soon as possible. The Public

Works Department will also work on replacing the Downtown Mokena sign on Front Street with similar construction as the Village Hall signs.

Assistant Public Works Director Dan Peloquin informed the Board on the sewer line break by Schoolhouse south of the railroad tracks. Repairs have been completed and the Public Works Department is following up on business upstream.

Assistant Village Administrator Greg Anderson reminded the Board that the State of Illinois requires mandatory anti-harassment training and that the training materials were included in the work session packet.

Assistant Village Administrator Anderson requested direction from the Board on a Special Event Permit Application that was submitted by the Mokena Baseball/Softball Association (MBSA) after the deadline had passed. The application is complete and MBSA is requesting assistance with the annual parade on Sunday, June 4, 2023, from 9:00 am to 11:45 am. The Board concurred with staff's recommendation to move the item forward to the May 22, 2023 Board meeting for approval.

Assistant Village Administrator Anderson provided a brief economic development update on a potential sale of the Tribes building by a brewery from Homewood, Illinois. The brewery is also interested in selling beer at the Food Trucks on Front event. Trustee Engler and Liquor Commissioner Fleischer agreed to move forward with a Special Event Liquor License application to allow for the sale of beer by Rabid Brewing from Homewood, Illinois. Assistant Village Administrator Anderson explained that the Economic Development Commission (EDC) met on Monday, May 8, 2023 regarding the redevelopment agreement for 11116 Front Street and that the agreement will be presented to the Board at a future meeting. The recommendation from the EDC is for \$95,400 upfront to assist the developer with environmental fees, interior and exterior demo, and structural repair and framing.

Lastly, Assistant Village Administrator Anderson reminded the public that the Hometown Heroes Banner Ceremony will be held on May 26, 2023, at 10:00 a.m. in Downtown Mokena.

Community & Economic Development Director Matt Ziska provided an update on the remaining site improvements for the Clancy Brothers Coffee Roasters located at 19931 S. Wolf Road. He informed the Board that the property owner and co-business owner, Mike Clancy, was seeking to utilize alternative concrete planters that can be produced locally in lieu of the decorative planters shown on the approved plans, which are manufactured in Wisconsin and have a 12-week lead time for delivery.

Community & Economic Development Director Ziska noted that a total of six (6) decorative planters were required along the east and west sides of the outdoor dining area, and that the planters were intended to provide both aesthetic benefit and vehicular crash protection for any patrons seated in this area. Ziska also stated that the proposed (alternative) planters would be similar in size and weight as the originally proposed planters.

The consensus of the Board agreed that the property owner needed to provide all six (6) decorative concrete planters, as proposed under the approved plans. Trustee Germany added that the petitioners still needed to install the pavers near the front entrance along LaPorte Road. Community & Economic Development Director Ziska stated that Staff would work with Mr. Clancy to ensure that all remaining improvements are completed as required.

## **EXECUTIVE SESSION**

Trustee Engler made a motion to enter executive session at 7:47 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2). Trustee Metanias seconded.

AYES: (5) Dauphinais, Engler, Germany, Metanias, Smith

NAYS: (0)

Absent: (1) Fedora



Motion carried

**RECONVENE WORK SESSION**

Trustee Engler made a motion to adjourn the executive session and reconvene the work session at 8:03 p.m. Trustee Metanias seconded.

AYES: (5) Dauphinais, Engler, Germany, Metanias, Smith

NAYS: (0)

Absent: (1) Fedora

Motion carried

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 8:04 p.m.

**MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION**  
**11004 Carpenter Street, Mokena, Illinois 60448**

Session #011

June 12, 2023

**CALL TO ORDER**

Mayor Fleischer called the regular session of the Board of Trustees to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

**ROLL CALL/ESTABLISHMENT OF QUORUM**

Clerk Martini called the roll and the following Trustees were present:

Debbie Engler  
Melissa Fedora  
Terry G. Germany  
George Metanias  
Terence Smith

Absent: Rob Dauphinais

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Assistant Village Administrator Greg Anderson; Finance Director Nathan Pasbrig; Village Attorney Carl Buck; Community and Economic Development Director Matt Ziska; Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Planning Technician Emily Cabay

**EXECUTIVE SESSION**

Trustee Engler made a motion to enter executive session at 6:01 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1), collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2), litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to 5 ILCS 120/2(c)(11). Trustee Metanias seconded.

AYES: (5) Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (1) Dauphinais

Motion carried

Trustee Dauphinais entered the Board Room at 6:54 p.m.

**RECONVENE REGULAR SESSION**

Trustee Engler made a motion to adjourn the executive session and reconvene the regular meeting at 7:02 p.m. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (0)

Motion carried

Mayor Fleischer acknowledged the recent passing of the Village's former Community & Economic Development Director Alan Zordan. He provided a history of Mr. Zordan's career and dedicated service to the Village.

Mayor Fleischer asked everyone to stand for a moment of silence to honor Mr. Zordan.

## **DISCOVER MOKENA**

Clerk Martini presented the Community Calendar.

## **PUBLIC COMMENTS**

Mayor Fleischer advised of the Village's rules regarding public comments.

There were no public comments.

## **CONSENT AGENDA**

Village Administrator John Tomasoski presented three (3) items on the Consent Agenda for Board approval. These items are strictly administrative in nature.

- a. Motion to adopt Ordinance No. 2023-O-017, an ordinance authorizing the sale/transfer/disposition via Clinton Auto Auction of certain personal property owned by the Village of Mokena and to authorize the Village President and Village Clerk to execute the same.
- b. Motion to approve the minutes from the May 15, 2023 Work Session.
- c. Motion to approve the minutes from the May 22, 2023 Board Meeting and Work Session.

Trustee Engler made a motion to approve Consent Agenda items 7 (a), (b) and (c) as depicted in the June 8, 2023 Request for Board Action prepared by the Village Administrator. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (0)

Motion carried

## **FINANCE REPORT/ACCOUNTS PAYABLE**

Finance Director Nathan Pasbrig presented the accounts payable list for June totaling \$3,365,132.65. He highlighted the following invoice to be paid:

- \$ 336,109 to Standard Equipment Company for the Street Sweeper.
- \$ 522,900 to ERA-Valdivia Contractors for painting the East Water Tower.

Trustee Engler made a motion to approve the monthly accounts payable in the amount of \$3,365,132.65. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (0)

Motion carried

## **APPOINTMENTS/PROCLAMATIONS/PRESENTATIONS**

### **Proclamation for National Pollinator Week**

Clerk Martini read a proclamation recognizing June 19 - 25, 2023 as National Pollinator Week.

## **PRE-SCHEDULED PROPOSALS / PRESENTATIONS AND VISITORS**

N/A

## **PUBLIC HEARINGS**

### **Fiscal Year 2024 Budget**

Trustee Engler made a motion to enter into a Public Hearing to discuss the proposed Village of Mokena FY 2023/2024 Budget. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (0)

Motion carried

Village Administrator John Tomasoski delivered to the Board and public a PowerPoint presentation regarding the Fiscal Year 2024 Budget.



# Building a Budget

**January 23, 2023**

- Motor Fuel Tax (MFT) Fund
- Infrastructure Programs
- Road Maintenance
- Financial Overview of General Infrastructure Fund

**February 20, 2023**


- Fleet Replacement Program

**April 10, 2023**

- Water Operating Fund
  - Rate
  - Tap-on fee split
- Water & Sewer Operating Funds
- Water & Sewer System Capital Funds
- WWTP Repair, Replacement & Expansion Funds
- Refuse Fund
- Special Tax Allocation Fund (TIF)

**May 22, 2023**

- Review General Fund
- Fiscal Year 2023 – status
- Overall Financial Health
- Review of Fiscal Year 2023 Surplus
- Capital Improvement Fund
- Fiscal Year 2023 Budget Amendments
- Holiday Decorations
- Tourism Fund
- Municipal Parking Lot Fund
- Review of Fiscal Year 2024 Preliminary Budget

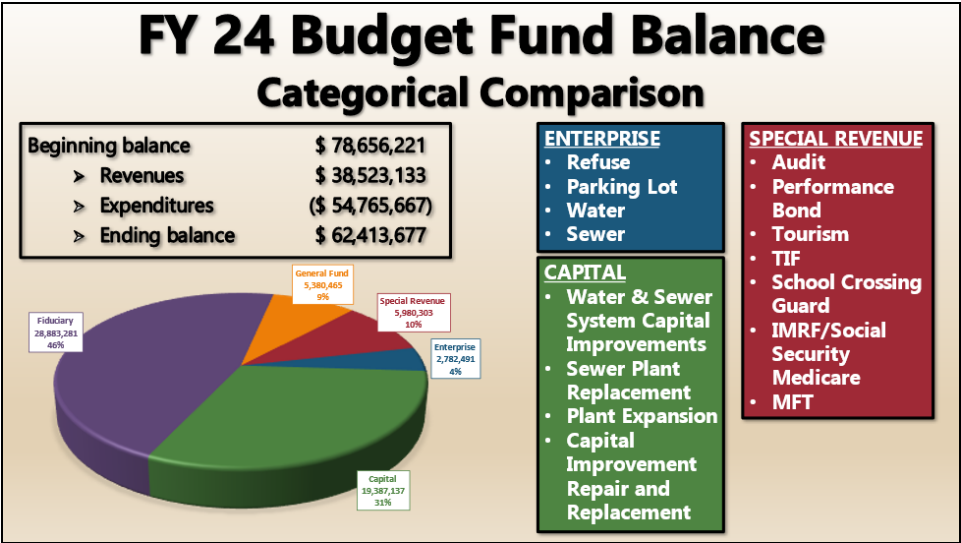


## FY 24 Proposed Budget Summary



	Fund Name	Opening Fund Balance	Revenue	Expenses	Ending Fund Balance
1	General	\$ 6,103,794	\$ 15,925,622	\$ 16,648,951	\$ 5,380,465
2	Audit	25,827	10,750	11,394	25,183
4	Performance Bond	945,326	88,000	613,000	420,326
5	Tourism	502,627	215,000	140,515	577,112
6	Special Tax Allocation	409,317	79,947	29,328	459,936
7	School Crossing Guard	48,661	15,800	31,332	33,129
8	IMRF/FICA/MC Contribution	658,418	950,795	966,973	642,240
9	Police Pension	27,180,894	3,027,496	1,325,109	28,883,281
11	Motor Fuel Tax	4,274,198	918,999	1,370,820	3,822,377
15	Refuse	250,814	1,761,891	1,757,453	255,252
16	Water & Sewer	3,025,595	7,972,559	8,679,789	2,318,365
17	Municipal Parking Lot	216,096	145,340	152,562	208,874
19	Sewer System Capital Improv.	1,727,002	137,562	642,600	1,221,964
20	Water System Capital Improv.	1,860,324	382,185	463,850	1,778,659
21	Sewer Plant Replacement	1,259,890	45,000	280,500	1,024,390
22	Plant Expansion	1,336,789	67,000	1,396,083	7,706
23	Capital Improvement, Repair and Replacement	28,830,649	6,779,187	20,255,418	15,354,418
	<b>Totals</b>	<b>\$78,656,221</b>	<b>\$38,523,133</b>	<b>\$54,765,677</b>	<b>\$62,413,677</b>





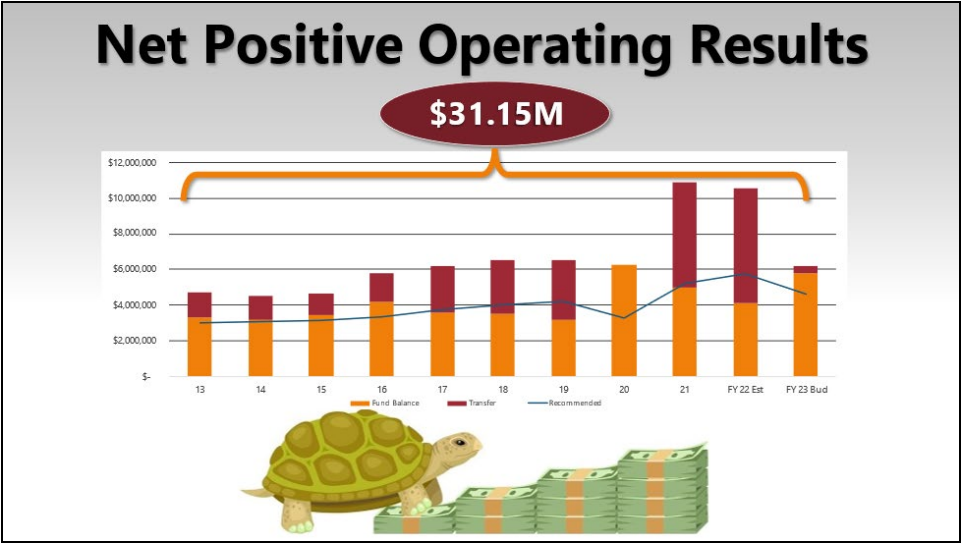
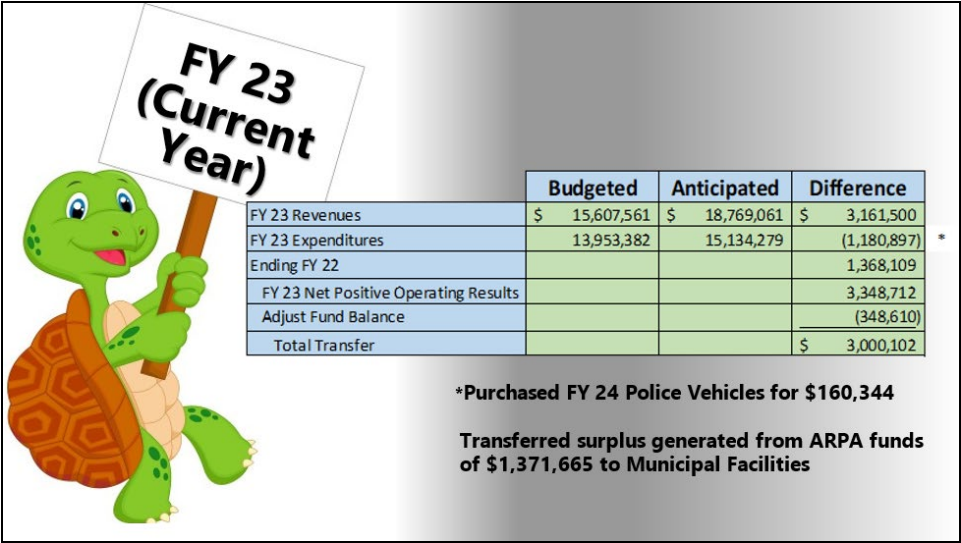
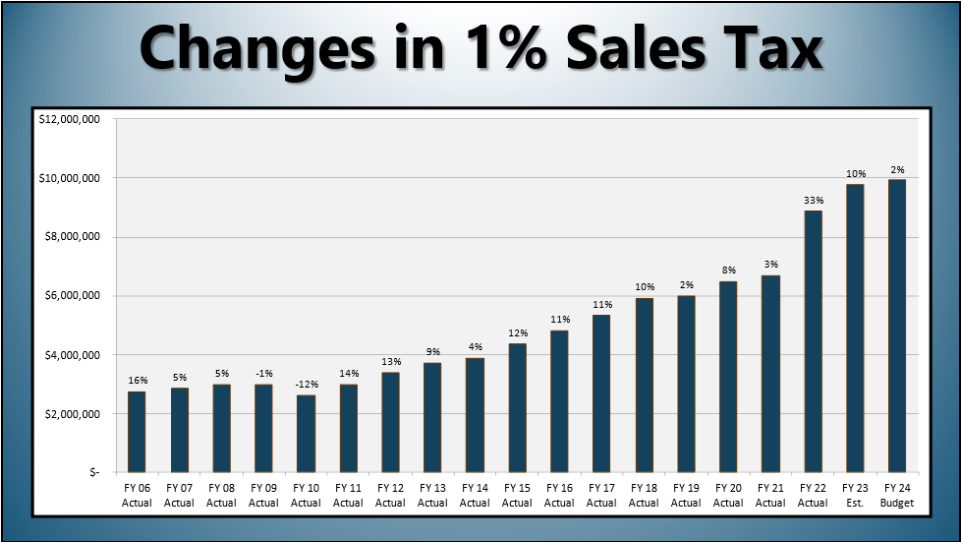
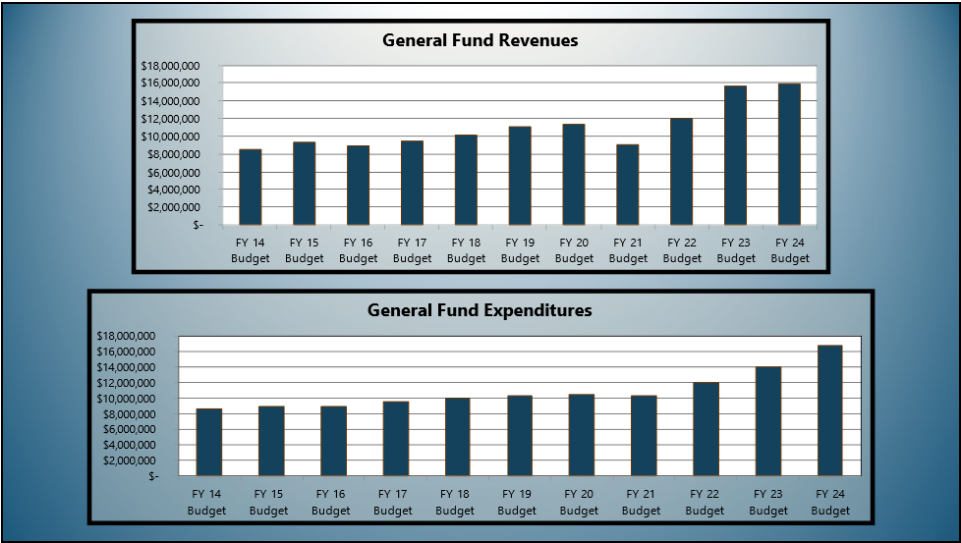
	Actual Fiscal '21	Actual Fiscal '22	Budget Fiscal '23	Anticipated Fiscal '23	Dept. Req. Fiscal '24	Amount Change	% of Change
Revenues:							
Taxes	\$ 11,541,918	\$ 14,771,625	\$ 12,567,363	\$ 15,472,201	\$ 14,121,357	\$ 1,553,994	12.37%
Licenses	630,729	707,059	689,725	706,619	684,625	(5,100)	-0.74%
Permits	294,332	188,549	134,000	92,043	127,100	(6,900)	-5.15%
Intergovernmental Revenue - State	839,803	1,371,665	1,371,665	1,371,665	-	(1,371,665)	-100.00%
Intergovernmental Revenue - Local	280,983	205,659	205,659	205,659	205,659	-	0.00%
Exaction Fees	-	7,601	35,165	81	48,149	12,984	36.92%
Fines	88,407	110,172	90,750	150,124	122,900	32,150	35.43%
Other Revenue	821,233	486,968	513,234	770,669	615,832	102,598	19.99%
Total Revenue	\$ 14,497,405	\$ 17,849,298	\$ 15,607,561	\$ 18,769,061	\$ 15,925,622	\$ 318,061	2.04%

## General Fund Revenue Summary

- Tax revenue up by \$1.5MM or 12.37%.
- Sales tax increased \$1.0MM or 11.74%.
- Income tax increased \$230K or 17.46% (includes budgeting for only 50% of LGDF).
- No ARPA Funds in FY 24. Decrease of \$1.37MM.
- Miscellaneous income increased \$103k or 19.99% due to interest income.

## General Fund Expenditure Summary

Appropriations	Actual Fiscal '21	Actual Fiscal '22	Budget Fiscal '23	Anticipated Fiscal '23	Dept. Req. Fiscal '24	Amount Change	% of Change
Legislative	\$ 94,068	\$ 107,924	\$ 90,998	\$ 88,783	\$ 118,957	\$ 27,959	30.72%
Administrative	8,310,510	9,172,910	3,713,221	8,205,154	5,495,941	1,782,720	48.01%
Fire & Police Commission	52,454	33,047	55,130	26,296	43,350	(11,780)	-21.37%
Police Department	5,092,772	5,228,192	5,921,466	6,045,832	6,270,632	349,166	5.90%
Community Development	673,178	741,715	944,453	859,699	1,155,913	211,460	22.39%
Village Clerk	7,760	8,587	11,696	9,806	13,352	1,656	14.16%
Street Department	1,205,403	1,640,554	2,598,641	2,321,585	2,814,175	215,534	8.29%
Buildings & Grounds Department	327,786	359,886	521,903	510,501	626,769	104,866	20.09%
Cable TV Commission	9,469	13,044	16,618	15,789	17,814	1,196	7.20%
E.S.D.A. Department	42,535	45,590	79,256	50,935	92,048	12,792	16.14%
Total Appropriations	\$ 15,815,935	\$ 17,351,449	\$ 13,953,382	\$ 18,134,380	\$ 16,648,951	\$ 2,695,569	19.32%





What Has This Funding Accomplished?



Wastewater Treatment Plant



Police Station



Roads



Police Pension Fund

What Does It Mean?

- AA+ Bond Rating (Source – Standard & Poors February 1, 2023)
- Police Pension Funded 82.47% (as of valuation report dated July 1, 2022)



Orland Park utility fee OK'd

Sales tax hike also approved to help pay for projects

By Mike Nolan  
Daily Southtown

The tax is estimated to generate \$3.5 million to \$3.9 million annually, and the revenue will be set aside for projects including an indoor police firing range and a police training center.

Orland Park's overall sales tax rate, now 10%, would increase to 10.5% at the start of next year.

Enterprise Funds

- REFUSE ✓
- PARKING LOT ✓
- WATER ✓
- SEWER ✓



Refuse Fund



FY 24 Revenue

- +\$71K
- +4.25%



\$1.762M

FY 24 Expenses

- +\$70.2K
- +4.16%



\$1.756M

FY 24 FUND BALANCE

\$232.2K






## FY 24 Water Rate Variables

Water Rates

- Chicago rate increase June 1, 2023 – 5% or \$0.22/1,000 gallons
- Delivery component increase – \$0.05/1,000 gallons (Oak Lawn)
- Local component increase – \$0.03/1,000 gallons (Tinley Park)
- Total proposed rate increase of \$0.30/1,000 gallons for FY 24



Sewer Rate

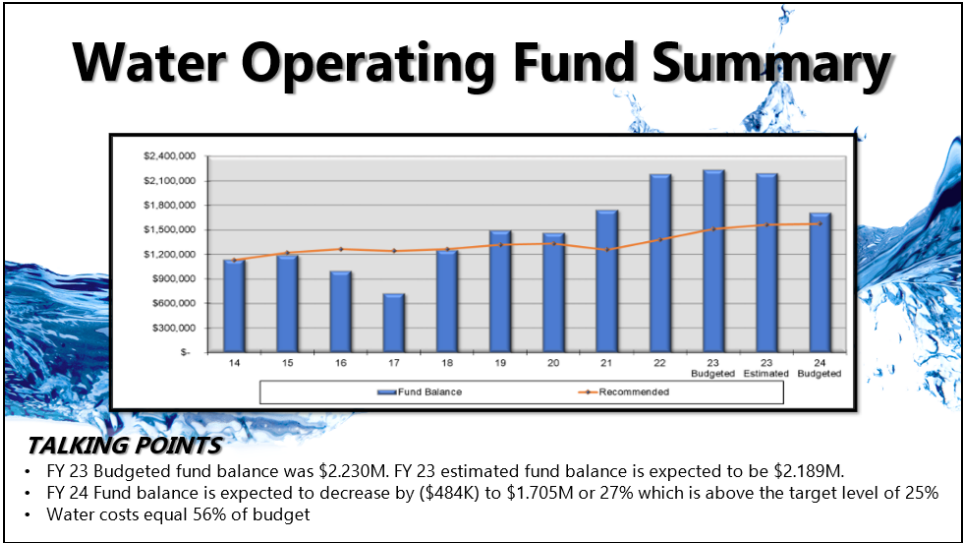
- Propose increase of \$0.30/1,000 gallons

BREAKDOWN	
CHICAGO	\$0.22
OAK LAWN	\$0.05
TINLEY PARK	\$0.03
<b>TOTAL</b>	<b>\$0.30</b>

## Water Operating Fund

FY 2023 REVIEW			
	Budget	Expected	Change
Beg. Fund Balance	\$2,652,694	\$2,738,624	\$85,930
Revenue	5,612,055	5,702,923	90,868
Expenses	6,035,157	6,252,268	217,111
Ending Fund Balance	\$2,229,592	\$2,189,279	(\$40,313)
Fund Balance Percentage	37%	35%	

FY 2024 REVIEW			
	Budget	Change from FY 2023	
Beg. Fund Balance	\$2,189,279	(\$549,345)	Decrease
Revenue	5,810,943	108,020	Increase
Expenses	6,294,904	42,636	Increase
Ending Fund Balance	\$1,705,318	(\$483,961)	Decrease
Fund Balance Percentage	27%		





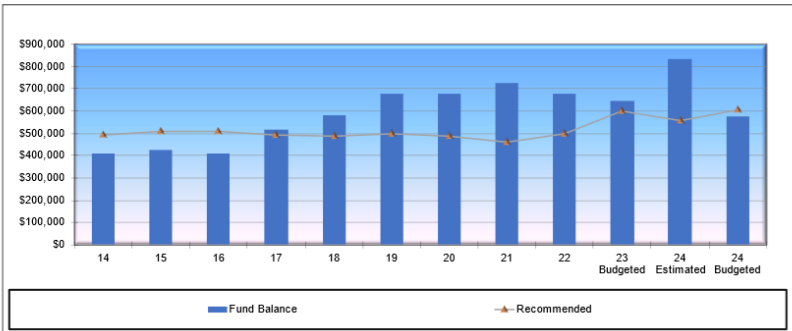
# Sewer Operating Fund

FY 23 REVIEW			
	Budget	Expected	Change
Beg. Fund Balance	\$1,010,026	\$1,008,096	(\$1,930)
Revenue	2,020,051	2,055,488	35,437
Expenses	2,387,774	2,229,847	(157,927)
Ending Fund Balance	\$ 642,303	\$ 833,737	\$191,434
Fund Balance Percentage	27%	37%	

FY 24 REVIEW			
	Budget	Change	
Beg. Fund Balance	\$ 833,737	(\$174,359)	Decrease
Revenue	2,161,617	106,129	Increase
Expenses	2,418,025	188,178	Increase
Ending Fund Balance	\$ 577,329	(\$256,408)	Decrease
Fund Balance Percentage	24%		

Propose rate increase of \$0.30/1,000 gallons which is included in FY 24 budget revenue.

## Sewer Operating Fund Summary



### TALKING POINTS

- FY 23 budgeted fund balance was \$642K. FY23 estimated fund balance is expected to be \$834K.
- FY 24 fund balance is expected to decrease by (\$256K) to \$577K or 24% which is below the target level of 25%.
- Propose a rate increase of \$0.30.



### Collar counties fast depleting their groundwater, turning eyes toward the lake

Joliet is set to empty its aquifer by 2030, others by 2050, raising questions about the area's economic growth.

### Chicago wins \$30 million-a-year competition for right to sell Lake Michigan water to Joliet

The Joliet City Council's 7-to-1 vote Thursday night followed a personal pitch from Mayor Lori Lightfoot and now former Mayor Commissioner Randy Conner.

### Joliet Picks Chicago For Future Water Source

The Joliet City Council made the decision Thursday evening.

### Just 50 miles from Lake Michigan, groundwater is running out, leaving Illinois towns with a tough choice to make

By Morgan Grewe Chicago Tribune | Feb. 25, 2021

### City takes a deep dive into Lake Michigan water project

By Bob Kroll

### LAKE MICHIGAN WATER BY 2030


Grand Prairie Water Commission aims to deliver water to Joliet, 5 other communities

**The costs**

The project is estimated to cost between \$22 million and \$30 million. Joliet's monthly water rates are expected to nearly triple to \$88 by 2030, in part to pay for it.

## Grand Prairie Water Commission

Channahon  
Crest Hill  
Joliet  
Minooka  
Romeoville  
Shorewood



Source: [www.gpwel.org](http://www.gpwel.org)

### Joliet City Council approves Lake Michigan water agreement to bring water to Will County

By BOB OKON | Joliet/Joliet.com

The Joliet City Council on Tuesday approved an agreement that sets the terms for buying water from Chicago for the next 100 years.


The agreement is the next step in the Joliet's shift from local wells, the source of city water for more than a century, to Lake Michigan water.

Joliet is working on a deadline to deliver Lake Michigan water to city residents.

Trans-City water at the Joliet water plant is only what approved by the Council and Lightfoot.

Joliet is in a water crisis and is only what approved by the Council and Lightfoot.

Joliet is in a water crisis and is only what approved by the Council and Lightfoot.



Mayor Bob Okon said Joliet initiated the search for a new source of water amid studies showing local wells would no longer meet peak demands by 2030.

Lake Michigan and the city's water system is one of our most precious assets, and we are pleased to now share that with 250,000 residents of the southwest suburbs in this water supply contract with Joliet.

Lightfoot, Chicago mayor

Chicago can charge Joliet for water, Swisher said.

"We have the comfort of knowing that we will not have more than 25-year rate increases from the city of Chicago," Swisher said.

The agreement will extend to other communities that have joined Joliet to create the Grand Prairie Water Commission, which will share in the benefits and costs of Lake Michigan water.

Those communities include Romeoville, Crest Hill, Shorewood, Channahon and Minooka.

# Municipal Comparison

Based on consumption of 8,000 gallons

Municipality	Water	Sewer	Other Charges	Total
New Lenox	50.64	85.04	49.13 **	184.81
Homer Glen	159.76		-	159.76
Lockport	82.35	46.84	21.49	150.68
Shorewood ^	51.04	67.92	22.43	141.39
Romeoville	59.44	79.68	-	139.12
Plainfield	82.24	43.63	6.50	132.37
Crest Hill	61.81	64.73	-	126.54
Orland Park	67.73	10.72 *	37.83	116.28
Frankfort ^^	38.16	77.28	-	115.44
Mokena	67.52	36.40	5.83	109.75
Tinley Park ^	59.84	16.31 *	4.34	80.49



^ Currently conducting rate studies  
\* Metropolitan Water Reclamation District of Greater Chicago  
\*\* Monthly water line charge of \$34 and sewer charge of \$15.13  
^^ Frankfort is discussing rate increase



## OPERATING FUND BALANCES

Fund	Begin FY '23	Begin FY '24	Ending FY '24	Recommended Amount	Variance	Actual %
General	\$ 5,469,114	\$ 6,103,794	\$ 5,380,465	\$ 5,494,154	\$ (113,689)	32%
Water	\$ 2,738,624	\$ 2,192,266	\$ 1,723,803	\$ 1,569,851	\$ 153,952	27%
Sewer	\$ 1,008,096	\$ 833,329	\$ 594,562	\$ 600,096	\$ (5,534)	24%
Parking Lot	\$ 150,176	\$ 216,096	\$ 208,874	\$ 38,141	\$ 170,733	136%



## Village Improvements

- ✓ VILLAGE-WIDE SOFTWARE
- ✓ COMPREHENSIVE PLAN
- ✓ PUBLIC SAFETY IMPROVEMENTS
  - BODY CAM SYSTEM
  - INTERVIEW ROOM SYSTEM

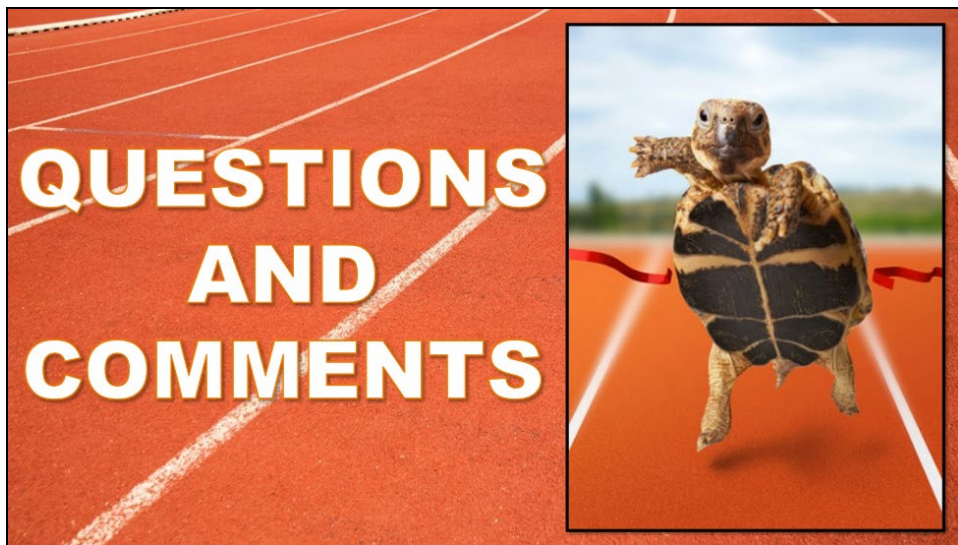


- ✓ \$±2.682M to resurface local roads through the Road Maintenance Program.
- ✓ \$±1.486M to resurface local roads through the Rebuild Illinois Program.
- ✓ \$±876K to repair curbs, sidewalks, streets, lights, etc.
- ✓ \$±405K pedestrian related upkeep and improvements
- ✓ Paving ½ of Hickory Creek Metra Lot

## Infrastructure Improvements







Village Administrator Tomasoski thanked Village staff and recognized Finance Director Nathan Pasbrig for his valuable input and efforts throughout the budget process.

Mayor Fleischer asked if any individuals in attendance had questions or comments regarding the Fiscal Year 2024 Budget.

There were no questions or comments from the public.

Trustee Engler made a motion to close the Public Hearing and enter into Regular Session. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (0) Fedora

Motion carried

Trustee Engler made a motion to approve ordinance No. 2023-O-018 an ordinance adopting the Mokena Annual Budget for the Fiscal Year 2023/2024 and authorize the Village President and Village Clerk to execute the same. Trustee Metanias seconded.

Trustee Engler thanked Village staff for a great job on the Fiscal Year 2024 Budget.

Trustee Metanias agreed with Trustee Engler and further thanked Finance Director Pasbrig and Village Administrator Tomasoski for their efforts.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (0)

Motion carried

## **OLD BUSINESS**

### **Fiscal Year 2024 Municipal Water and Sewer Fees Ordinance**

Finance Director Nathan Pasbrig presented an ordinance amending the water rate.

Finance Director Pasbrig advised there will be a water rate adjustment of \$0.30/1,000 gallons which will increase the current rates from \$8.14/1,000 gallons to \$8.44/1,000 gallons. In addition, there will be a sewer rate adjustment of \$0.30/1,000 gallons which will increase the current rates from \$4.25/1,000 gallons to \$4.55/1,000 gallons. Both the water and sewer rate increases will take effective July 1, 2023. Customers will not see an increase until they receive their August bills. The monthly impact to the utility invoice for an average use of 8,000 gallons a month will be an additional \$4.80.

Trustee Engler made a motion to adopt Ordinance No. 2023-O-019, an ordinance pertaining to municipal water and sewer fees and to authorize the Village President and Village Clerk to execute same. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith  
NAYS: (0)  
Absent: (0)  
Motion carried

## **NEW BUSINESS**

### **Police Station Geothermal Drilling Contract**

Chief of Police Brian Benton presented this item.

Chief Benton stated that as part of the construction of the new Police Station, geothermal drilling was bid as one component of the energy efficient HVAC system. A geothermal well field provides either the heating or cooling of water used within that system. Being more efficient and less maintenance than either a boiler and chiller for a conventional HVAC system, the geothermal well field is a critical component of the new building.

Initially, the geothermal well field called for 16 wells to each be 500 feet deep. After reviewing the geological conditions on the site, it was determined that 500-foot wells could not be drilled as that depth could not be reached. Accordingly, the geothermal well field was revised to call for 32 wells to each be 250 feet deep to accommodate the system. As a result, the scope of work changed and Studio GC issued a change order to reflect the needs of the new geothermal well field.

Chief Benton advised the original cost to drill the geothermal well field was \$275,000. Following the issue of the change order, Henry Brothers obtained a price from the well drilling subcontractor, Geothermal, Inc., in the amount of \$411,923.65. The Village requested that an alternative price be obtained as that cost was unacceptable to the Village. Studio GC contacted three different well drillers with one, QC Geothermal, responding with a bid of \$298,200 to provide the drilling of the revised geothermal well field. The price differential between the two bids is \$113,723.65. Additionally, as this process developed, the original subcontractor removed his equipment from the job site and has indicated that it may not be able to complete the work in 2023. As a result, the Village and Studio GC would like to contract with QC Geothermal to provide drilling services and replace the current subcontractor. Studio GC has confirmed that QC Geothermal is available and can complete the work in the time required.

Chief Benton stated that the drilling of the geothermal well field is necessary so that construction of the building can proceed. Should the drilling be delayed, the project is at risk for not being completed on time which would likely cause additional costs to the Village. As a result, Village staff is recommending that the Village Board waive the bidding requirements as permitted by law. This recommendation is based on the current status of the project, the availability of the contractor, the lack of response by other contractors, and competitive price for the work contained in the proposed change order.

Trustee Engler made a motion to approve a contract with QC Geothermal in the amount of \$298,200 for drilling of the Village of Mokena Police Department geothermal well field and to waive the bidding requirements pursuant to 65 ILCS 5/8-9-1 with the Village President and Village Clerk authorized to execute the same. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith  
NAYS: (0)  
Absent: (0)  
Motion carried

## **VILLAGE ADMINISTRATOR'S COMMENTS**

Community and Economic Development Director Matt Ziska announced new businesses that have recently opened in Mokena.

Assistant Village Administrator Greg Anderson highlighted the Village's Honoring Our Hometown Heroes Ceremony that took place on May 26, 2023.

Village Administrator John Tomasoski advised the public of the Village's current watering regulations.

## **TRUSTEES' COMMENTS**

Trustee Engler offered her deepest sympathies to Alan Zordan's family. She stated he will be missed. Trustee Engler reminded motorists to be cautious while driving and to watch for pedestrians and children.

Trustee Dauphinais echoed Trustee Engler's comments regarding Alan Zordan and expressed his sympathies to Mr. Zordan's family. He thanked Assistant Village Administrator Greg Anderson and Village staff for their hard work and assistance with the Honoring Our Hometown Heroes Ceremony. He advised residents there are still banners available for purchase.

Trustee Germany echoed Trustee Engler's and Trustee Dauphinais' comments regarding Alan Zordan and offered his prayers and condolences to Mr. Zordan's family. He congratulated Trustee Engler on another successful Food Trucks on Front event.

Trustee Smith passed on the opportunity to make comments.

Trustee Fedora offered her condolences to Alan Zordan's family. She reminded everyone that the Mokena Lion's Club will be hosting their 70<sup>th</sup> Anniversary event on Saturday, June 17 at Yunker Farm.

Trustee Metanias congratulated Trustee Fedora on the Chamber of Commerce's successful golf outing. He thanked Finance Director Nathan Pasbrig, Village Administrator John Tomasko, and Village staff for their great work on the Fiscal Year 24 budget. Trustee Metanias offered his condolences to the family of Alan Zordan. He discussed their personal friendship and professional relationship and the attributes of Mr. Zordan that made him a great person. He stated he will be missed. Trustee Metanias wished everyone a Happy Father's Day.

## **CLERK'S COMMENTS**

Clerk Martini passed on the opportunity to make comments.

## **MAYOR'S COMMENTS**

Mayor Fleischer wished everyone a Happy Father's Day.

## **ADJOURNMENT**

Trustee Engler made a motion to adjourn the regular session and enter into the scheduled work session at 8:03 p.m. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (0)

Motion carried

Respectfully submitted,

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Frank A. Fleischer, Village President

ATTEST:

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Melissa Martini, Village Clerk