

MOKENA POLICE DEPARTMENT

Requirements for Obtaining a Solicitation Permit

1. Complete an Application to Solicit.
2. Submit a copy of a valid Drivers License or State Identification Card with photograph upon submission of application.
3. A background check, which includes being fingerprinted, is required. Fingerprinting is done by an outside agency, FIRM Systems Fingerprint Services, 9405 Bormet Dr. Suite #1, Mokena, IL 60448. There is a fee for fingerprinting of \$65.00 for each applicant.

Call for an appointment at 708 478-6457, or contact them at their website, www.firmsystems.net

4. Upon successfully passing a background check the solicitor will be issued a certification of registration in accordance with 3-5B-3D.
 - Prior to being issued a certificate of registration the solicitor will be required to submit a deposit of \$50.00 for each day that the solicitation certificate is in effect.
 - Upon termination of the certificate the deposit will be refunded less \$25.00 for each day that the certificate was in effect.
5. Authorized Solicitation Days and Time:
 - Monday – Saturday 9:00am – 6:00pm
 - Solicitation is not permitted on Sundays or Holidays
6. Areas Restricted from Solicitation:
 - Storefront solicitations must be approved by the business owner
 - Uninvited soliciting is prohibited – 3-5B-5, 3-5B-6, 3-5B-7.
 - Street and Intersection solicitation is prohibited – 3-5B-7-1
7. A solicitor's permit will be revoked if the solicitor fails to comply with all requirements of the ordinance and will forfeit his/her deposit – 3-5B-3.

