

Village of Mokena



FY 23 BUDGET

Planned Progress Pleasant Living

VILLAGE OF MOKENA

**ANNUAL BUDGET
July 1, 2022 – June 30, 2023**

ELECTED OFFICIALS

FRANK A. FLEISCHER, Mayor

MELISSA MARTINI, Clerk

JOSEPH E. BUDZYN, Trustee

ROBERT DAUPHINAIS, Trustee

DEBBIE ENGLER, Trustee

MELISSA FEDORA, Trustee

GEORGE J. METANIAS, Trustee

JIM RICHMOND, Trustee

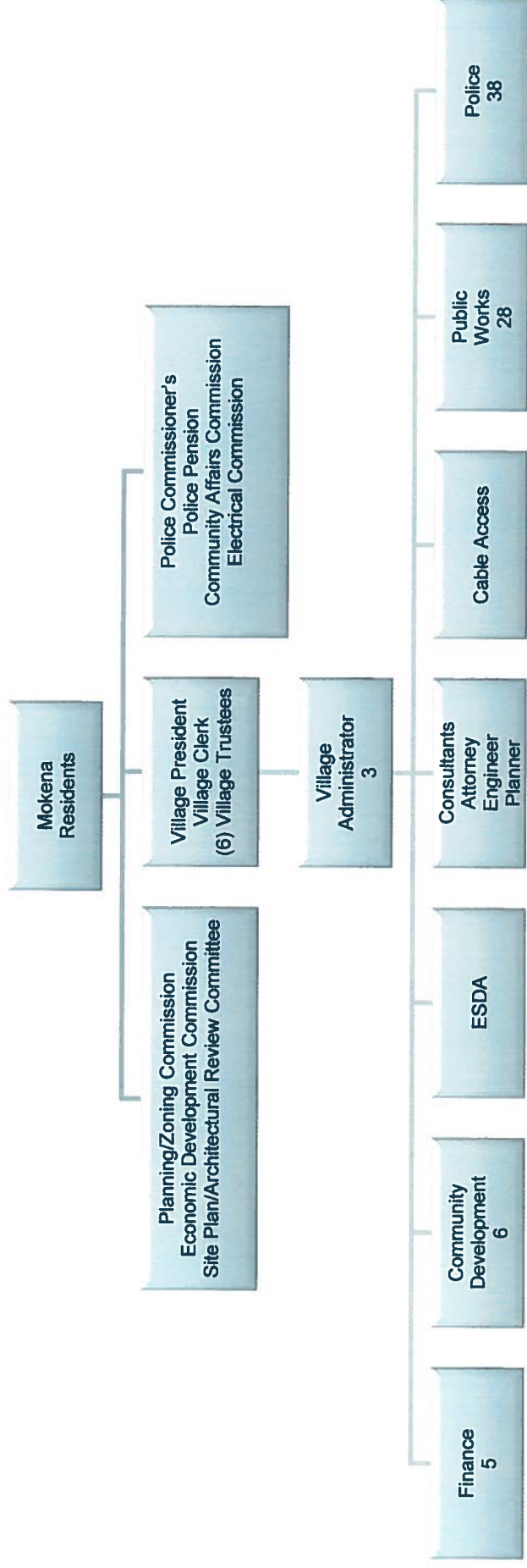
**Village Administrator
JOHN D. TOMASOSKI**

**Finance Director
SHARON DANGLES**

**Presented to Village Board
June 13, 2022**

Village of Mokena

Fiscal '23 Organizational Chart



80 Full Time Employees
\$49,839,504 FY '23 Appropriation

VILLAGE OF MOKENA
ANNUAL BUDGET 2022-2023

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FY 2022/2023 Budget Message

June 8, 2022

The Honorable Village President Frank A. Fleischer, Clerk Melissa Martini, Board of Trustees and Residents of the Village of Mokena

Re: Village Administrator's Budget Message, Fiscal Year (FY) 2022/2023

Village staff is pleased to submit the Municipal Budget for the Village of Mokena for the fiscal year beginning July 1, 2022 and ending June 30, 2023. The Village of Mokena operates on a conservative platform. Fiscal and budgetary decision making is conducted in a cautiously optimistic fashion with conservative tendencies utilized to guide spending, borrowing, revenue forecasts and fund balance objectives. Collectively, these budgetary practices have allowed Mokena to maintain services, improve infrastructure and develop an effective work climate for employees. As we enter the post COVID-19 era, the Village has and will continue to deal with supply chain issues, rising inflation and the conflict in Ukraine. The Village's conservative practices coupled with its ability to analyze and solve problems will be essential to ensure our Village continues to thrive.

INTRODUCTION

The Village of Mokena is a community with a population of 19,887 nestled in the northeast corner of Will County, and ideally situated between Interstate 80 and U.S. Route 30. Mokena was incorporated in 1880 and operates as a non-home rule municipality. The Village of Mokena has long-established itself as a first-class community with small town charm while additionally offering all the assets of suburban life.

The Village of Mokena operates under the Village form of government with an elected Village President and six (6) Trustees. Operational management is provided by a professional Village Administrator appointed by the Board of Trustees along with a professional management team, carrying out Village policy through its operation of Departments.

The Village of Mokena operates under the Budget Officer Act as outlined in Chapter 24, Section 8-2-9 of the Illinois Compiled Statutes, as revised. The Act requires the Village President and

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Board of Trustees to adopt the annual budget prior to the beginning of the fiscal year. The Budget serves as an outline for how the monies are received into the Village of Mokena and how they should be spent to maintain and improve the Village, while providing high-quality services to residents. The Village is required to make the budget document available for public inspection at least ten days prior to passage. Not less than one week after publication of the budget document's availability, and prior to Village Board approval, the President and Board of Trustees are required to hold a public hearing on the budget. After approval of the budget, the Village Board may amend the originally approved budget in the form of a budget amendment Ordinance.

BUDGET PROCESS

Regardless of economic conditions, following four practical components are absolutely necessary for a public budget process to be successful: (1) The ability to collect and present information in an accurate, comprehensive and meaningful manner; (2) Adequate time to absorb, digest and interpret the information; (3) A balanced environment to deliberate fiscal policies; and (4) A cognitive awareness regarding the past, present and future of budgeting and program delivery in the community. The proposed FY 23 budget has included these necessary components as part of this year's budget process.

This year's budget process was initiated by staff during the fall of 2021 and the Village Board in January of 2022 as they began evaluating various categories of budget revenues and expenditures. Listed below are the budget work sessions that were conducted to produce the final version of the FY 23 budget:

- January 17, 2022
 - MFT Program
 - Infrastructure Programs
 - Road Maintenance
 - Financial Overview of General Infrastructure Fund
- February 17, 2022
 - Fleet Replacement Program

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- April 11, 2022
 - Refuse Fund
 - Water Operating Fund
 - Rate
 - Tap-on fee split
 - Sewer Operating Fund
 - Wastewater Treatment Plant Expansion Fund
 - Wastewater Treatment Plant Repair & Replacement Fund
 - Water System Capital Fund
 - Sewer System Capital Fund
- April 25, 2022
 - Capital Equipment
 - Facility Improvements
 - Miscellaneous Topics
 - Utility Billing Outsourcing
 - Comprehensive Plan
 - Video Gaming Terminal Fees
- May 23, 2022
 - Tourism Fund
 - Special Tax Allocation Fund (TIF)
 - Municipal Parking Lot Fund
 - Holiday Decorations
 - Review General Fund
 - FY 22 - Status
 - Proposed FY 23 Budget
 - Overall Financial Health
 - Review FY 22 Surplus
 - Overview of Capital Improvement Fund Balances
 - Proposed FY 22 Budget Amendments
 - Preliminary Draft
 - Overall Budget

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- Status
 - ✓ Budget Categories
 - ✓ Operating and Capital Fund Balances
 - ✓ Annual Transfers

The Mokena Village Board has reviewed a significant volume of budget and program information over the past five months and has been provided appropriate time to consider staff's recommendations. Consistent with the Village's financial practices, the FY 23 budget has been prepared with a conservative approach.

MAJOR OPERATING FUND BALANCES (General, Water, Sewer & Parking Lot)

The Mokena Village Board of Trustees has adhered to a traditional practice of maintaining approximately 25% (or 3 months) of an operating fund's anticipated annual expenditures (including capital outlay) as a reserved balance within the water, sewer, and parking lot funds. However, in light of the State of Illinois' ongoing fiscal dilemma, along with our traditional conservative budgeting practices, I am continuing to recommend that higher than traditional General Fund balance levels of 25% be maintained moving forward. This practice has been in place for the past eight years. These fund balance practices have historically been maintained to ensure that if any unforeseen or catastrophic events occur, we are in a position to meet basic operational expenditures for a reasonable amount of time. During the economic downturn that began in 2009, the Village utilized portions of these balances to allow time for the Board and staff to reduce spending or raise revenues in a logical and rational manner. When needed, these fund balances have proven to be a very valuable budgetary tool in dealing with lengthy and severe recessionary influences the Village has faced in the past.

ECONOMIC CONDITION AND OUTLOOK

1. Current Police legislation requires municipalities to have pension funds 90% funded by the year 2040. The Mokena Police Pension fund is 81.24% funded based on the actuarial valuation report as of July 1, 2021. Changes to downstate public safety pension plans may have an impact on the Village in the near future. Currently, the investments are managed by an investment firm selected by the Mokena Police Pension Board. With the consolidation statute and the Illinois Police Officers' Pension Investment Fund (IPOPIF)

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Transfer of Asset Rule AR-2021-02, final transfer tranches must be completed by June 24, 2022. Recently, the Kane County Circuit Court dismissed the lawsuit filed by Police and Firefighter pension funds challenging the statutory consolidation. The Mokena Police Pension Fund was a party to that suit. That decision may be appealed by the pension funds, but consolidation is likely to proceed. Currently, 46% of the police pension funds have been transferred into the consolidated fund. Once all transfers have been made, the consolidated pension funds are estimated to exceed \$4 billion.

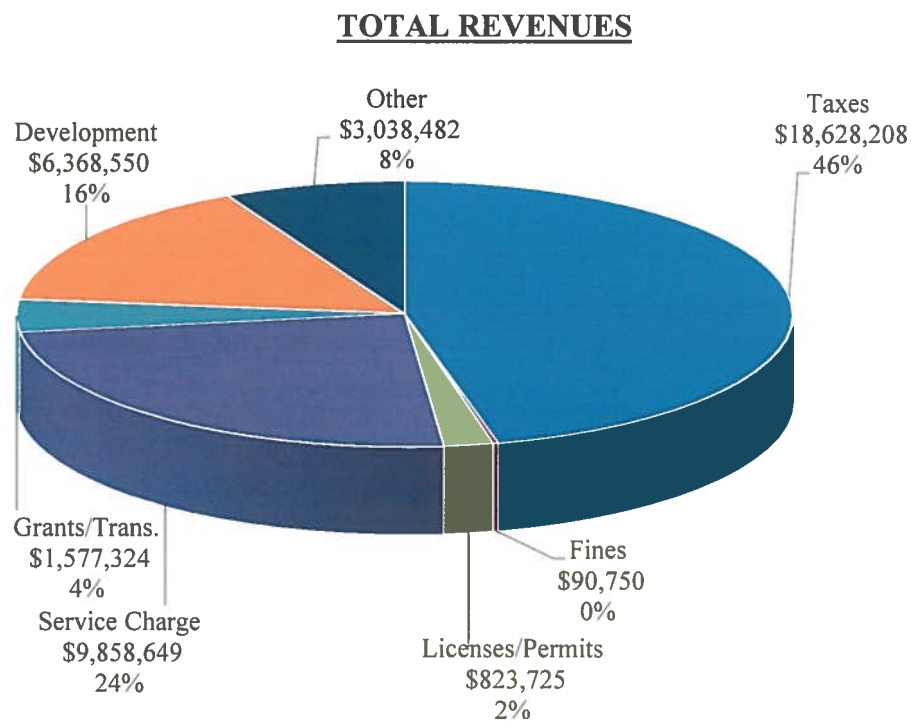
2. The Village's revenue sources have the potential to be impacted by general economic conditions at the local, state, national or even international levels. The State of Illinois controls some of the Village's revenue sources and with the assistance of Illinois Municipal League they educate and take action if any of the municipality's revenue sources are negatively affected. The Local Government Distributive Fund (LGDF) has been a revenue source where the Governor has proposed to reduce it by 10% during the spring legislative session. Although this proposal was not approved by the Illinois General Assembly, we continue our conservative approach of budgeting a 50% reduction in this revenue source. Staff will continually monitor the general economic conditions locally and abroad to be prepared in implementing any strategies to address any impacts to Village revenues.
3. According to the Bureau of Labor Statistics, which covers the Midwest region, the Consumer Price Index (CPI) rose 7.0 percent for the 12 months ending December, the largest 12-month increase since the period ending June 1982. Most of the Village's expenses are predictable in nature, however, expenses may increase if the Village must provide additional services in response to unexpected emergencies. Staff continues to monitor the economic conditions with a focus on inflationary pressures and global supply chain issues.
4. The Village's two collective bargaining agreements (Metropolitan Alliance of Police and The International Union of Operating Engineers, Local 150) expire on June 30, 2022. The Village also is in the process of negotiating a first time agreement with the Village's Sergeants in the Police Department as well.
5. The Board approved the contract with Henry Bros. Co. on May 9, 2022 to build the new police station. The project will cost approximately \$18.2M in expenditures for architectural fees and

FY 2022/2023 Budget Message

construction of the project. The Budget also includes a promissory note to borrow up to \$5 million dollars to help pay for the project. Due to the excellent financial health of the Village, it's expected to pay back the funds earlier than scheduled.

OVERVIEW OF REVENUES

Total revenues for FY 23 are estimated to be \$40,385,688. Illustrated by the pie chart found below, one will be able to see the breakdown of revenues for the entire budget as indicated by major category.



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Below is an aggregate comparison of all categorical revenues for the Village of Mokena. It is anticipated that overall revenues will increase by \$9.65M or 31.40% above FY 22 budgeted amounts.

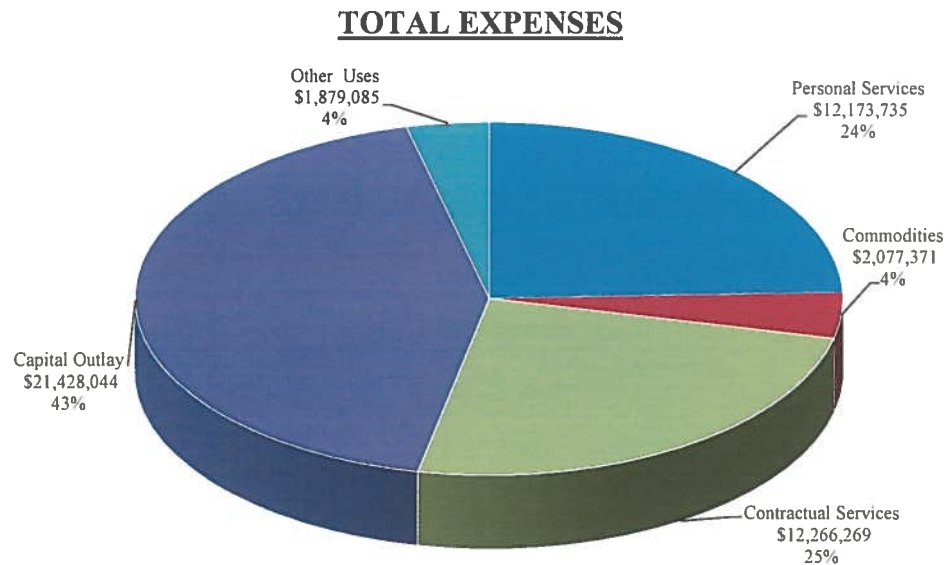
	FY 22 Budget	FY 23 Budget	\$ Inc/(Dec).	% Change
<u>REVENUES</u>				
Taxes	\$15,905,089	\$18,628,208	\$2,723,119	17.12%
Fines	\$96,500	\$90,750	(\$5,750)	(5.96%)
License/Permits	\$784,950	\$823,725	\$38,775	4.94%
Service Charge	\$9,604,034	\$9,858,649	\$254,615	2.65%
Grants/Trans.	\$205,659	\$1,577,324	\$1,371,665	666.96%
Development	\$938,276	\$6,368,550	\$5,430,274	778.75%
Other	\$3,200,708	\$3,038,482	(\$162,226)	(5.07%)
TOTAL	\$30,735,216	\$40,385,688	\$9,650,472	31.40%

Tax revenue for FY 23 is forecasted to increase by \$2.72M. The main increases in tax revenues are associated with sales tax \$2.02M, the ½% non-home rule sales \$758K, state income tax \$190K, amusement tax \$117K, and hotel/motel tax \$94K. Based on the Village Board approval to build the new police station, proceeds of \$5M are budgeted for a promissory note. Intergovernmental Revenues includes a Capital Grant from the American Rescue Plan Act for \$1.371M. Notable upswings in other revenues include increases in miscellaneous income (includes video gaming and OTB) of \$180K. Also, the proposed budget has been prepared with a 50% (or \$1.32M) reduction in the LGDF in order to be prepared for any possible negative financial consequences outside our control. This has been a prudent Village practice over the past seven years that will continue in FY 23.

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OVERVIEW OF EXPENDITURES

Total estimated expenditures for FY 23 are \$49,824,504. Illustrated by the pie chart found below, one will be able to see the breakdown of expenditures for the entire budget as indicated by major category.



Below is an aggregate comparison of all categorical expenditures for the Village of Mokena. As illustrated, overall expenditures are anticipated to increase by \$12.25M or 32.58% over FY 22 levels.

	FY 22 Budget	FY 23 Budget	\$ Inc/(Dec).	% Change
<u>EXPENSES</u>				
Personal Serv.	\$11,442,559	\$12,173,735	\$731,176	6.39%
Commodities	\$1,739,671	\$2,077,371	\$337,700	19.41%
Contract Serv.	\$11,492,047	\$12,266,269	\$774,222	6.74%
Capital Outlay	\$11,536,358	\$21,428,044	\$9,891,686	85.74%
Other/Trans	\$1,381,179	\$1,879,085	\$497,906	36.05%
TOTAL	\$37,591,814	49,824,504	\$12,232,690	32.54%

Personal services are budgeted to increase by \$731K. This increase is mainly attributable to salary, overtime and benefit increases and hiring of an additional community service officer, reclassification of Maintenance 1 position to an Arborist/Forester, and a new Mechanic Assistant position. Contractual services are budgeted to increase by \$774K, primarily due to engineering services associated with capital projects \$187K, comprehensive master plan \$175K, water and sewer contracted maintenance \$82K, lake water costs \$149K and rebates due \$124K. Capital outlay will see an increase of \$9.90M, associated with building of the new police station for \$12.5M, vehicle acquisitions will also increase due

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to carryover from the prior fiscal year based on supply chain issues and replacement public works vehicles by \$705K, and resurfacing the Hickory Creek Metra Lot for \$425K. The wastewater treatment plant upgrades are in the final stages for FY 23 and reflects a reduction of (\$4.3M) from the prior year.

The following table represents the Village's aggregate fiscal status in all funds for the past two budget cycles, as well as for FY 23:

OVERALL FISCAL STATUS			
	Actual FY '21	Anticipated FY '22	Proposed FY '23
Beginning Balance	\$62,782,439	\$74,921,539	\$75,019,887
Revenues	45,693,625	41,311,430	40,385,688
Expenditures	33,554,525	41,213,082	49,824,504
Ending Balance	\$74,921,539	\$75,019,887	\$65,581,071 -\$9.340M

The proposed FY 23 Budget should see aggregate fund balances decrease by approximately (\$9.340M) to a total of \$65.58M. This is mainly attributable to saving money over a period of years for future capital projects and spending the monies in a given year when the project is needed. For FY 23, we begin to utilize the funds in Water System Capital Improvement, Plant Expansion and Capital Improvement, Repair, and Replacement Funds to construct the Police Station. On page xv, a table is shown with the beginning and ending fund balances in capital reserves.

FINANCIAL AND OPERATING STATUS OF THE VILLAGE OF MOKENA:

In addition to providing a basic overview of the proposed FY 23 Budget, I will also discuss some of the key financial and budgetary issues associated with the proposed budget. Although there are several important components affiliated with a public budgeting process, we have traditionally concentrated on some basic issues to measure budget performance. These components include the following: (1) major operating fund balances, (2) capital reserves, (3) per capita debt, and (4) staffing levels.

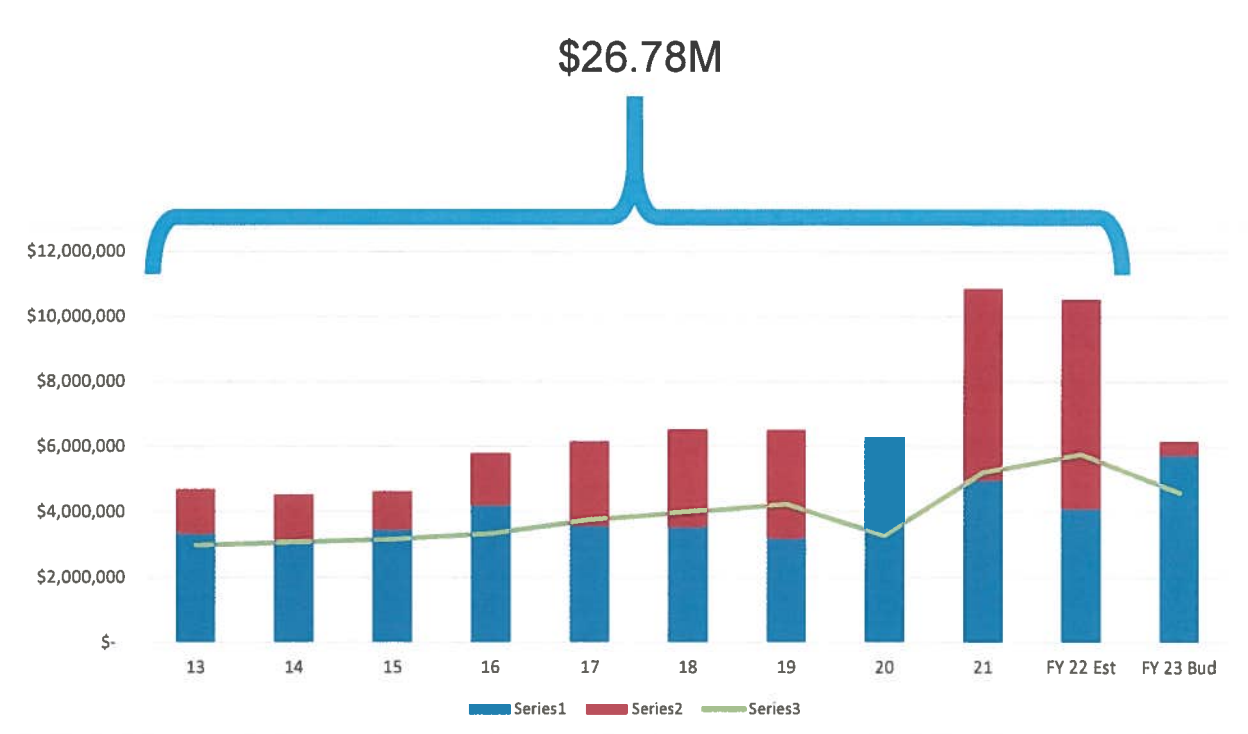
GENERAL FUND

FY 22 is the tenth consecutive year in which the General Fund has produced substantial "net positive operating" results. This has allowed for a total of \$26.78M over the previous ten years to be transferred into the Police Pension Fund for additional funding (\$600K), Water Operating Fund (\$725K), Plant Expansion Fund (\$1.37M), and the Capital Improvement, Repair and Replacement Fund for public improvement and municipal facility projects (\$24.08M).

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In FY 23, a transfer from the General Fund to Municipal Parking Lot is budgeted (\$425K) to repave half of the Hickory Creek Metra parking lot. The FY 23 Budget has been prepared with a proposed ending fund balance of 41% of overall General Fund expenditures. This will provide a buffering effect from any unforeseen or catastrophic events.

The following is a graph illustrating these balances over the past decade:



While fund balance levels dropped to a historic low in FY 10, significant recovery has taken place since that time. The Village's success can be attributed to our conservative revenue forecasts, controlling expenses and record-setting sales tax revenues, which have led to an estimated FY 22 year end General Fund balance of \$4.10M. Based on the proposed FY 23 Budget, the General Fund balance is projected to be over \$5.76M or 41% of total appropriations.

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WATER/SEWER FUNDS

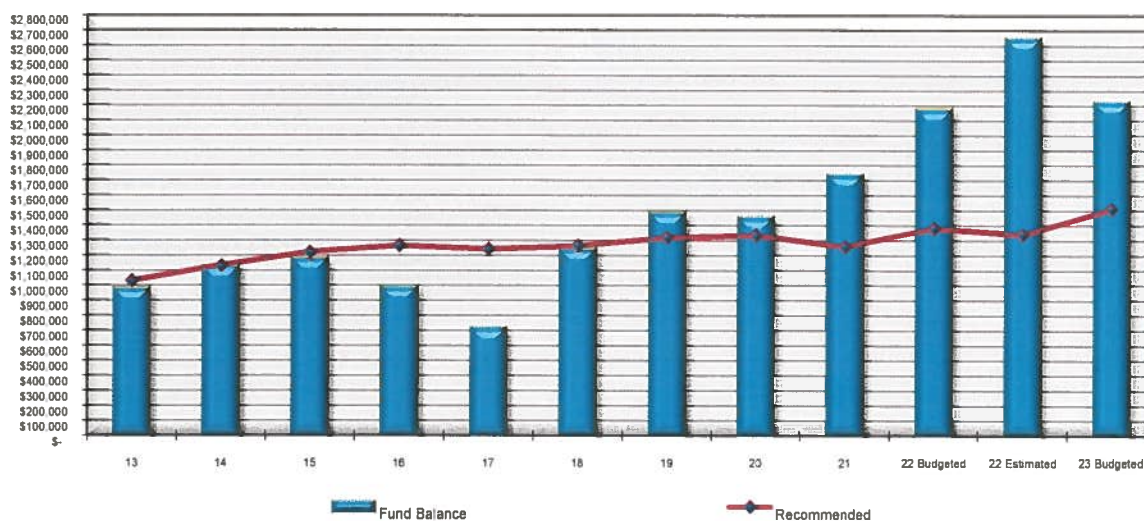
The water distribution system annually pumps approximately 650 million gallons of water and the sewer system treats a similar approximate volume of wastewater. Personnel in these departments maintain approximately 110 miles of water mains, 5 water storage facilities and several water pumping stations. They also operate a wastewater treatment plant, approximately 100 miles of sanitary mains and 12 sanitary sewer lift stations. Overall, the Village serves approximately 7,359 customer accounts on a 24/7 basis.

WATER FUND

Mokena's valued water customers currently enjoy one of the best constructed and most efficient Lake Michigan water systems in the south suburbs. We continue to coordinate long-term planning efforts with our upstream water suppliers and neighboring Lake Michigan water customers. These efforts are focused on long-term system improvements designed to serve our regional growth for the next 50-75 years. Planned upstream system enhancements include additional water mains, upgraded pumping facilities and other improvements. In 2014, the Village completed a long-term water supply agreement with Oak Lawn. This agreement was simultaneously negotiated by a five-community collective (i.e., "customer communities": Mokena, New Lenox, Tinley Park, Orland Park, and Oak Forest) with Chicago Ridge, Palos Hills, and Palos Park agreeing to the same terms. The focus of these efforts was to secure a long-term water supply through a greatly improved regional delivery system. In addition, the communities strived to develop an operating agreement that would facilitate "best management practices" along with a rate-making methodology that is equitable and fair to all customers on Oak Lawn's system. The original agreement contemplated that the construction improvements would be completed in 2018. However, at that time the project was ongoing and not completed. Consequently, an amendment to the agreement was legally needed to allow for the extension of certain financing terms, to address the current cost of the project and to incorporate the course of performance adjustments that have been made by the parties relative to certain control measures contained within the agreement, which the Board approved at the October 12, 2020 Board meeting. The current engineer's estimate is ±\$275M. A funding mechanism (transportation bond funding beginning in FY 26) has been identified and approved by the Board during the FY 20 budget process to pay the Village's share of improvements without adding this cost to the water rate.

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For historical reference, the City of Chicago passed a four year (2012-2015) accelerated water rate program, which severely impacted water rates not only for Mokena customers, but for all metered customers that obtain water from the City of Chicago. This four-year rate increase caused Lake Michigan water consumers to pay an additional \$1.80/1000 gallons in aggregate for the water (only) component of their bill. Moving forward, Chicago has published that its rates will be linked to an inflation index. There was no rate increase in 2016, but on June 1, 2017, the City of Chicago imposed a 1.83% increase, followed by a 1.54% increase June 1, 2018, a .82% increase June 1, 2019, a 2.45% increase June 1, 2020, a 1.10% increase June 1, 2021, and then a 5.00% increase went into effect June 1, 2022. Future rate increases will be necessary to keep up with the expense of purchasing water and to generate adequate revenue to operate the system and maintain satisfactory cash reserves to protect against unforeseeable events or circumstances. The graph below shows the budgeted and recommended amounts for FY 13-FY 23. The FY 22 year-end balance is anticipated to be at 50%, which is above the recommended 25% fund balance.



The FY 23 Budget includes a water rate increase of \$.25/1,000 gallons. The fund balance is anticipated to increase by approximately \$50K in FY 23 and is expected to be above its target level of 25% at the conclusion of the fiscal year.

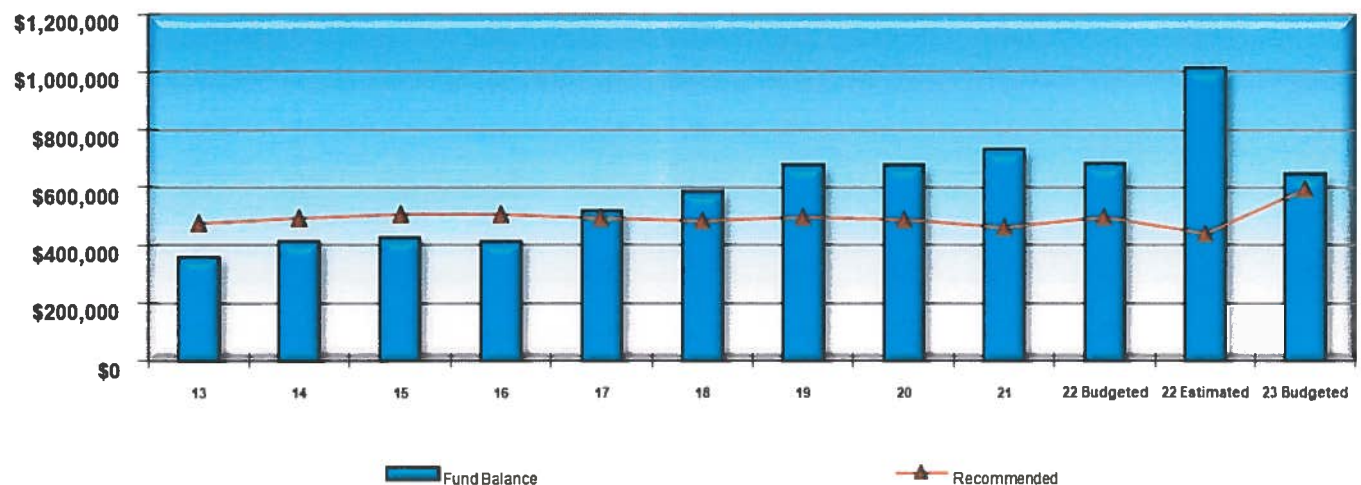
SEWER FUND:

The sewer enterprise fund, like the water fund, requires an adequate revenue stream to properly maintain the system. This fund has been impacted by Mokena's slowing residential growth trends, along with the effects of continued deduct meter installations and seasonal weather conditions. Approximately 38% of

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our customers utilize deduct meters, which have annually resulted in a loss in sewer billables ranging from 13-30%. In addition, the increasing cost of water, environmental initiatives and other factors have all contributed to a stagnation in sewer billables and resulted in flat revenue trends in prior years. Sewer billables are often impacted by extreme wet or dry weather conditions in the spring and summer. The Village has been able to make some headway offsetting flat revenues through effectively managing our expenses. Also, a rate adjustment of \$0.15/1,000 gallons was implemented in both FY 16 and FY 17 to help soften these flattening consumption trends. The proposed FY 23 fund balance is \$642K or 27%, which is \$45K higher than the Board's operating guideline of maintaining 25% of annual expenditures in each major fund. There is no proposed rate adjustment for FY 23.

Moving forward we will continue to monitor this fund's performance and hope to balance the fine line between financial health and controlling costs for our residents and businesses.



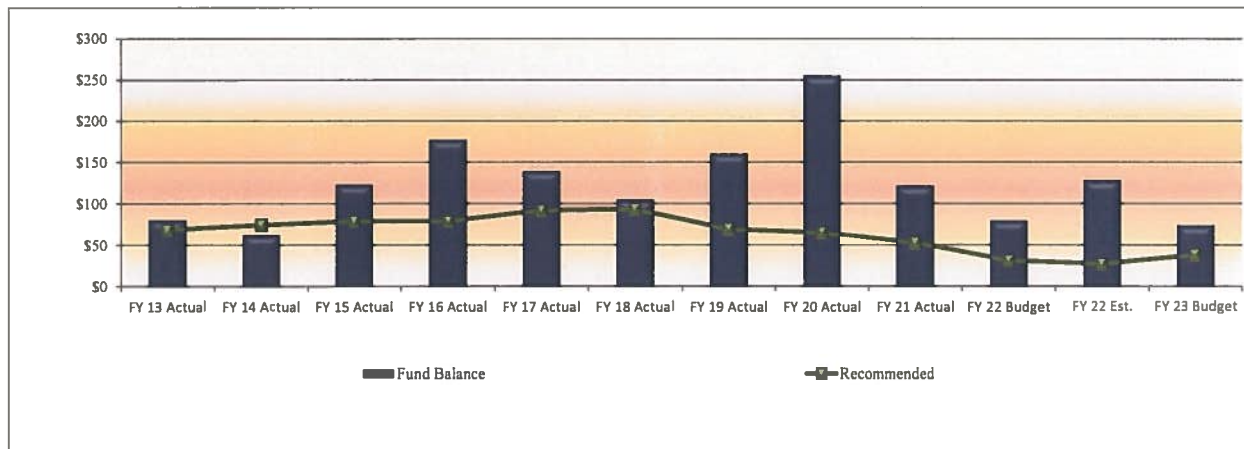
PARKING LOT FUND

Mokena operates four separate commuter parking lots encompassing over 1,600 spaces. This fund is beginning to recover from the impacts of COVID-19. From a historical perspective, 15 daily parking spaces in the Front Street area were authorized for purchase from Metra to support redevelopment in the downtown area in August of 2017. These spaces were converted to business parking in May of 2018. At the same time in May of 2018, the number of reserved monthly parking spaces available for parking in the McGovney Street gravel lot was expanded with 49 spaces being initially added to the original 51, and another 31 more installed later in

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response to commuter demand. Any vacant/open lease spaces are made available to interested commuters on a first come, first-served basis. In August of 2019, Ozinga Bros., Inc. reserved 41 spaces close to their business for a monthly fee. This agreement is still in use.

In FY 22, it's estimated revenues will be \$30K more than budgeted as some of our past commuters have returned to taking the train downtown. An additional Community Service Officer was added to this fund while the personnel costs for the three Community Service Officers continue to be funded from the Police Department where they are providing support functions until it returns to normal operations. The FY 23 fund balance is above the 25% target level as seen in the chart below. As we move forward, this fund will need to be reviewed in a cautionary manner.



OPERATING FUND BALANCE SUMMARY

When necessary, fund balances are a key component providing adequate time for policy makers and staff to fully analyze various financial situations. The following table provides an overview of fund balance levels for our four most significant operating funds (both FY 22 along with proposed FY 23).

OPERATING FUND BALANCES						
Fund	Begin FY '22	Begin FY '23	Ending FY '23	Recommended Amount	Variance	Actual %
General	\$4,971,265	\$4,101,005	\$5,755,184	\$4,604,616	\$1,150,568	41%
Water	2,312,111	2,652,694	2,229,592	1,508,789	720,803	37%
Sewer	683,475	1,010,026	642,303	596,944	45,359	27%
Parking Lot	121,496	128,187	73,620	38,039	35,581	48%

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The data compares anticipated ending FY 23 fund balances to the recommended 33% in the General Fund and 25% for the three enterprise funds. The General Fund is in a solid position with an anticipated 41% balance at the end of FY 23. The water and sewer funds are above the recommended fund balance of 25% and the parking lot fund is in a positive position as well. We always try to balance the objective components of budgeting with the practical aspects of customer rate adjustments for those enterprise funds intended to operate as an independent utility. As we proceed forward, careful policy consideration will no doubt be necessary as we evaluate the competing pressures of maintaining strong cash positions with the negative impact of rate increases on the pocketbooks of our residents and businesses. This may result in fund balance levels in the water and sewer funds being compromised below that of traditionally maintained levels moving forward.

(2) CAPITAL RESERVES:

As part of the Village's financial foundation, a structured system was developed to accumulate and earmark capital reserve funds over the years. These funds have been collected over a period of years and then expended as projects become necessary. This approach can result in large sums of money being collected and/or spent in a given year and result in balances fluctuating accordingly. This system includes utilization of specific policies for the financial management of water and sewer connection fees and formula driven developer contributions, as well as transfers of any potential "net positive operating results" into capital reserve accounts. In April of 2001, Mokena voters approved a ½% non-home rule sales tax that has been utilized to plan, design and fund local road improvements. This revenue source has been dedicated to pay the principal and interest costs affiliated with a \$10 million Alternate Sales Tax Bond and provide cash funds for road system improvements. Over the past twelve years, this revenue source has also been utilized for road and other infrastructure maintenance. The following table represents the status of Mokena's Capital Reserve Funds for FY 22 and FY 23.

CAPITAL RESERVE FUND BALANCE			
Fund	Begin FY '22	Begin FY '23	Ending FY '23
Water System Capital	\$3,243,991	\$2,811,396	\$1,538,633
Sewer System Capital	1,820,885	1,696,996	1,701,667
Sewer Plant Replacement	1,493,591	1,429,437	1,208,037
Sewer Plant Expansion	10,796,285	5,380,339	1,714,009
Capital Imp., Repair, Replacement	14,897,996	20,415,972	13,656,837
Totals	\$32,252,748	\$31,734,140	\$19,819,183
			-\$11.915M

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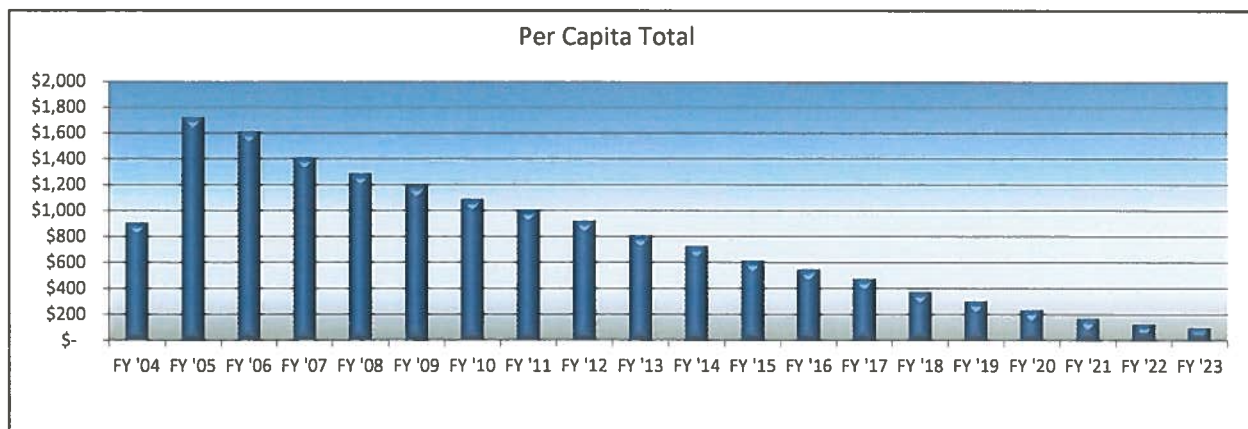
The previously referenced table shows that at the conclusion of FY 23, the Village should possess \$19.82M for future capital projects. In aggregate, these funds are expected to decline by (-\$11.915M). The Village anticipates almost finalizing the upgrades to the wastewater treatment plant, starting the construction of the new police station, and continuing the road rehabilitation program in FY 23.

(3) PER CAPITA DEBT:

½% Non-Home Rule Sales Tax:

In April of 2001, Mokena voters approved a referendum authorizing a ½% non-home rule sales tax with categorical exclusions for certain foods, medicines, and titled property. The Village began collecting the revenue in April of 2002. The Village Board spent approximately 2 years prior to the successful referendum determining how to utilize the funds from a long-term perspective and made use of this timeframe to educate Mokena residents on the topic as well. While utilizing the first two years of proceeds to fund local costs for projects such as 191st Street improvements, the Board determined that borrowing \$10M would be the most prudent mechanism to fund immediate transportation projects. The bonds were issued in April of 2004 and carried an annual interest rate of 3.66% or \$720K in average principal and interest payments through 2024. In 2012, these bonds were refinanced with an average interest rate of 2.2%, saving on average (\$55K) per year and (\$686K) over the balance of the bonds through 2024. We were able to maintain our AA+ bond rating as assigned by Standard and Poors, enhancing the savings possible on this refinancing effort. Annual payments will be in the range of \$643K+/- over the balance of this debt issue.

The following historical chart depicts Mokena's per capita debt position over the past nineteen years as well as projections for FY 23.

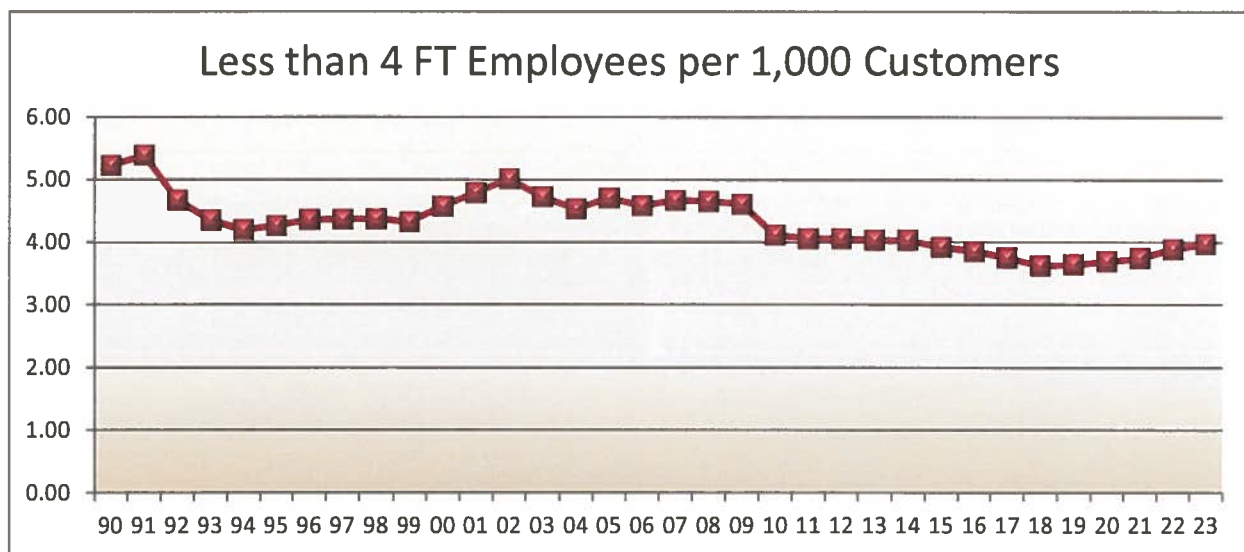


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While reaching a high of over \$1.7K per capita in FY 05, the Village's per capita debt levels began to decline and are currently \$98+/- per resident. Moving into FY 23, the Village is in a strong position from a debt management perspective. Current debt levels are incrementally decreasing and manageable. The Board has carefully worked to meet the balance of improving the Village's infrastructure while assuming debt and related principal and interest payments that can be met through earmarked sources.

(4) STAFFING LEVELS

Staffing levels remain at historical lows of less than 4 full-time employees per 1,000 residents and clearly represents our efforts to maintain operating costs. The following chart represents the Village's staffing levels per 1,000 residents since 1990.



FY 22 – 79 Full Time Employees

FY 23 – 80 Full Time Employees

FY 23 PROPOSED EXPENDITURES:

When highlighting the most significant expenditures affiliated with the proposed budget, it is important to note those expenditures which center on delivering Village services to the community. Village services include basic health, safety and welfare programs that ensure residents' safety and comfort. These expenditures are divided by major category and represent the most significant appropriations affiliated with the proposed budget.

(1) PERSONNEL:

FY 2022/2023 Budget Message

- Provides for full time salaries to increase by \$279.4K or 3.9%.
- Provides for health care costs to increase by \$52.9K or 4.1%.
- Provides for Waste Water Operator overlap position due to retirement for training \$37.8K
- Provides for Maintenance Worker II overlap position due to retirement for training \$11.3K
- Provides for (4) part-time Community Service Officers to assist with operations at the Police Department and Municipal Parking Lots. \$77K
- Provides for (2) part-time summer employees in the Public Works Department. \$19.2K
- Provides for (2) LWHS District 210 special education transition program students during the school year in the Public Works Department. \$2.1K
- Provides for (2) part-time Crossing Guards. \$27.6K

(2) PROGRAMS:

- Provides for membership in the Will County Governmental League. \$14.8K
- Provides for membership in the South Suburban Mayors and Managers Association. \$11.8K
- Provides for monthly “News You Can Use” updates. \$7.0K
- Provides for web-based video streaming of Board meetings. \$12.7K
- Provides for Comprehensive Master Plan. \$175K
- Provides for economic incentive agreement obligations. \$1.32M
- Provides for patrol officer eligibility register. \$13.3K
- Provides for patrol officer eligibility exams and tests. \$11.7K
- Provides for police academy training (6). \$22.4K
- Provides for annual allotment to the Laraway Communications Center. \$337.2K
- Provides for mandated Officer Wellness Mental Health Screening. \$5.3K
- Provides for Flock Safety cameras (12). \$24K
- Provides for Evidence processing. \$4.5K
- Provides for website design. \$15K
- Provides for Public Records Management software. \$6.8K
- Provides for Evidence Management System. \$10.5K
- Provides for Cyber Computer Inv.. \$4.8K
- Provides for permit tracking/code enforcement software lease. \$7.8K
- Provides for vacant/distressed property maintenance program. \$3.8K

FY 2022/2023 Budget Message

- Provides for consulting services for building inspections. \$33.3K
- Provides for downtown signage and façade grants. \$55K
- Provides for Lower Des Plaines Watershed Group dues. \$14K
- Provides for NPDES II compliance permit. \$4K
- Provides for update to storm sewer atlas and digital mapping. \$15K
- Provides for GIS and Auto Workorder system and updates. \$32.5K
- Provides for aquatic weed control. \$45.5K
- Provides for cattail removal and maintenance at ponds. \$13K
- Provides for drainage improvements and pond/ditch grading and repair. \$13.4K
- Provides for large planters and hanging baskets. \$13.2K
- Provides for EAB parkway tree soil treatments. \$5.4K
- Provides for the removal and replacement of dead trees within Village easements and parkways. \$48K
- Provides for 50/50 cost sharing program for removal and replacement of dead trees. \$10K
- Provides for stump removal and grinding. \$9K
- Provides for tree inventory. \$60K
- Provides for Village Hall Gym maintenance. \$55K
- Provides for Clean-Up Day program. \$2.2K
- Provides for replacement of (2) waste disposal devices and (4) lids in public areas. \$2.2K
- Provides for weed control on Village properties/ponds. \$12K
- Provides for Christmas lights and decorations on Front Street between Wolf Road and Mokena Street and two nodes. \$31.5K
- Provides for Village Hall landscaping. \$8K
- Provides for mosquito abatement program. \$16K
- Provides for animal control ponds and creeks. \$7K
- Provides for maintenance of Crystal Creek wetland. \$22K
- Provides for maintenance of Cherry Pond wetlands (north and south). \$15.2K
- Provides for maintenance of Mokena Marketplace wetland. \$5K
- Provides for attendance (3) at the International Council of Shopping Centers Spring convention. \$4.2K
- Provides for membership in the Will County Center for Economic Development. \$2.5K

FY 2022/2023 Budget Message

- Provides for membership in the Chicago Southland Convention & Visitors Bureau. \$35.5K
- Provides for 4th of July activities. \$33.1K
- Provides for TIF project reimbursement. \$13.7K
- Provides for signage and façade reimbursement. \$11K
- Provides for rock salt and calcium chloride for snow and ice control. \$241K
- Provides for traffic signal maintenance and repairs. \$50.7K
- Provides for crack filling program (2019 Road Program). \$45K
- Provides for road re-striping. \$40K
- Provides for free leaf and branch pick-up program. \$7.7K

(3) EQUIPMENT

- Provides for replacement of administrative copier. \$11K
- Provides for replacement of administrative vehicle. \$21K
- Provides for department handguns and holsters. \$13K
- Provides for department rifles and magazines. \$16K
- Provides for Flock Safety Cameras (6). \$17.7K
- Provides for replacement of (3) police vehicles. \$155.7K
- Provides for new police ATV. \$18.5K
- Provides for replacement of Community Development copier. \$10K
- Provides for replacement of (2) pickup trucks in Community Development. \$62K
- Provides for Big Truck Scan tool. \$6K
- Provides for replacement of gradall bucket for New Holland tractor. \$1.5K
- Provides for replacement of hydro seeder in Streets and Water \$39.4K
- Provides for replacement of Public Works 1 ton truck with plow and spreader. \$89.1K
- Provides for replacement of Public Works Lift Truck. \$131.6K
- Provides for replacement of Public Works F350 pickup with plow. \$54.1K
- Provides for replacement of Public Works F350 pickup with plow and spreader. \$52.3
- Provides for replacement of street sweeper. \$336.1K
- Provides for replacement of conference room chairs at Village Hall. \$3K
- Provides for replacement of equipment in Mokena Channel 6 control room. \$6.7K
- Provides for cargo storage glide system in ESDA. \$3K

FY 2022/2023 Budget Message

- Provide for hydraulic trench braces. \$3.5K
- Provides for replacement of main security gate in Water and Sewer. \$19K
- Provides for security cameras (6) in Water and Sewer. \$18K
- Provides for HVAC in Building 10 in Water and Sewer. \$42K
- Provides trailer for trench box and skid steer. \$6K
- Provides for hydraulic unit and pump. \$9.3K
- Provides for replacement of pickups in Water and Sewer (3). \$128.9K
- Provides for replacement of pickup with lift gate in Water and Sewer. \$53.4K
- Provides for replacement of box truck. \$187K
- Provides for replacement of (2) transducers at lift stations. \$5K
- Provides for pump/engine hoist. \$3.5K
- Provides for compressor on building 20. \$3K
- Provides for vac regulators (3). \$3.6K
- Provides for chlorine gas detector. \$2.5K
- Provides for safety grading sludge tanks. \$9.6K
- Provides for air conditioning in building 30. \$13.8K
- Provides for CMOM for permit compliance NPDES. \$5K
- Provides for SCADA improvements for lift stations. \$30K
- Provides for replacement of (2) lift station pumps. \$23K
- Provides for replacement of tallgrass box. \$9K
- Provides SCADA system improvements. \$25K
- Provides for replacement of heat detectors in building 17. \$8.5K
- Provides for replacement of WWTP services doors. \$9.4K
- Provides replacement of RAW pump. \$20K
- Provides for RAS pump impeller. \$7.2K
- Provides for RAS check valve. \$8.2K

(4) PROJECTS/DEBT SERVICE

- Provides for striping of crosswalks around schools and parks. \$5K
- Provides for striping and painting turn lanes and skip dash center lines. \$10K
- Provides for pedestrian crossing. \$20K

FY 2022/2023 Budget Message

- Provides for replacement of (8) civic signs under welcome signs. \$2.4K
- Provides for restoration of grave markers at Pioneer Cemetery. \$2.2K
- Provides for noise mitigation along the CN Rail line adjacent to Mokena. \$3.8K
- Provides for finishing upgrades to ESDA Command van. \$1.5K
- Provides for new decorative downtown street name signs and poles along Wolf Road. \$8.1K
- Provides for replacement of downtown community sign. \$2.4K
- Provides for water main valve assessment (375 valves in southwest quadrant of Mokena). \$30K
- Provides for contractual obligations to Oak Lawn for lake water. \$566.1K
- Provides funding for future lake water joint system repair costs. \$50K
- Provides funding for regional water system costs. \$597K
- Provides for NPDES permit fees for WWTP, sludge and compliance. \$17.5K
- Provides for vacuum jetting and cleaning grease from wet wells at (6) lift stations. \$10.5K
- Provides for outsourcing printing of utility bills. \$16.7K
- Provides for water reservoir inspection submersive. \$10K
- Provides for Centifuge maintenance. \$53K
- Provides for replacement of roof on Building #20 at WWTP. \$120K
- Provides for engineering and construction of WWTP upgrades. \$3.6M
- Provides for material testing during WWTP upgrades. \$10K
- Provides for Village wide leak survey. \$28K
- Provides for replacement of valves in the water system. \$28K
- Provides for design and construction of Alta Vista Way watermain (Wolf to Owens). \$400K
- Provides for engineering on Revere, Bryant, Union, and Water Main Replacement Design. \$48.6K
- Provides for refurbishing and painting the East Tower water tank. \$850K
- Provides for water vault meter replacement and engineering. \$25K
- Provides for Well #2 Repairs/Improvement or abandonment. \$30K
- Provides for lake water joint system maintenance repair costs shared by Mokena and New Lenox. \$71.2K
- Provides for principal and interest payments on debt service for road improvements. \$640.9K
- Provides for bridge inspections. \$2K
- Provides engineering for LaGrange Road sidewalk. \$110K
- Provides funding for annual full depth patching projects. \$80K

FY 2022/2023 Budget Message

- Provides funding for Wolf Road patching. \$80K
- Provides funding for annual sidewalk and other concrete rehabilitation projects. \$176K
- Provides for material testing of road projects. \$15K
- Provides for structural streetlight repairs. \$35K
- Provides funding for downtown drainage study. \$125K
- Provides funding for FY 23 road maintenance program. \$1.28M
- Provides for construction related services for the road maintenance program. \$44.7K
- Provides for engineering services for 104th Avenue bridge. \$5K
- Provides engineering WCGL STP grant for 191st Street resurfacing. \$35K
- Provides for HA-5 treatment. \$95K
- Provides for resurfacing Village Hall and McGovney lots. \$9K
- Provides for resurfacing Hickory Creek Metra Lot (Phase 1 of 2). \$425K
- Provides for promissory note issuance costs. \$33K
- Provides for engineering and construction of new police station. \$12.7M

SIGNIFICANT PROJECT.. NEW POLICE STATION

As one outcome of a professional 40-year facilities space plan conducted by the Village in 2006, a recommendation was made to construct a new 33,000 sq. ft. public safety facility, and following due diligence, the Village Board purchased 3.5 acres at the northeast corner of 191st Street and 104th Avenue in early 2008 for that purpose. Strong recessionary forces took over the national, regional, and local economies shortly thereafter, and the project was ultimately shelved due to a lack of funding. With the economy having recovered and another key capital project (i.e., improvements to the Village's wastewater treatment plant) bid out and under construction, a Public Safety Facility Planning Committee was formed in early January, 2021, which included Trustee Joseph Budzyn, Joseph Siwinski (Chairman), Past Interim Police Chief Tim McCarthy, Police Commander Randal Stumpf, and Assistant Village Administrator Kirk Zoellner. (Past Police Chief John Keating later succeeded Interim Chief McCarthy on the Committee, and current Interim Police Chief Brian Benton succeeded him.) In February, 2021, the Village Board approved reactivating a previously existing agreement for architectural services with Studio GC and the architects met 35 times over the following 14 months with the Committee, Police staff, and the Village Board to develop and refine plans for the new facility. Goals for the new facility

FY 2022/2023 Budget Message

included building and operational efficiency, environmental friendliness, safety and security, provision of work area/space for departmental growth, and cost effectiveness.

At its April 11, 2022 work session, the Village Board had an opportunity to review bids and different options for construction of the new facility. The Board provided direction to move forward with the base low bid for the project, along with installation of a gun range later by the Village, and at its regular meeting April 25, 2022, the Board awarded the bid to the lowest bidder, Henry Bros. of Hickory Hills, Illinois, in the amount of \$15,994,000. The Henry Bros. bid includes a \$580,000 construction contingency, and the Board additionally authorized an administrative contingency of \$150,000 to be authorized as needed by Village administration throughout the duration of the project. The Board officially approved the execution of a contract with Henry Bros. at its May 9, 2022 meeting. Pre-construction activities are currently underway, with construction expected to begin later this summer.

The Village has conservatively planned and prepared for this capital project. Money from available funding sources has been earmarked in the Capital Improvement, Repair and Replacement Fund for Municipal Facilities. The Board agreed to have Staff work with PMA Securities to issue a promissory note and these monies will be used for the police project.

BUDGET SUMMARY

In summary, the Village's total revenues are projected to increase by approximately \$9.65M or 31.40% in FY 23. At the same time, overall expenditures are expected to rise by \$12.23M or 32.54%, with the considerable upturn attributable to the anticipated outflow of cash reserves for for the Village's new police station, vehicle purchases, and other capital improvements.

FISCAL IMPACTS ON CUSTOMERS

The proposed budget takes into consideration the cost of providing services to Mokena's residents and businesses with necessary adjustments for water and refuse service this year. The proposed budget includes a \$0.25/1,000 gallon adjustment for water rates, resulting in a \$2.00 per month increase for an average residential customer. Over the course of the entire fiscal year, this adjustment will result in a \$24.00 cost increase to the average household budget. The refuse rate will increase \$0.62 per month for townhomes/condos and \$0.70 for single family homes. Over the course of the entire fiscal year, this

FY 2022/2023 Budget Message

adjustment will result in a \$7-\$8 +/- increase to the average household budget. Combined with the water rate adjustment taking effect in July, the average household will see an approximate \$32 +/- increase in fees.

The proposed budget has again been prepared to continue providing senior citizen households with refuse discounts of approximately \$28-\$31 +/- on an annual basis.

FINAL THOUGHTS

The FY 23 budget represents the collective fiscal philosophy historically employed by the Village because it is based on realistic economic goals. Having the financial strength to proceed with the construction of the new public safety building despite the increased cost demonstrates that fact. With the retirement of several senior staff, this year's budget process called for a significant investment of time to ensure that all the new Department Heads were informed and confident with their Department's budget. The FY 23 budget places the Village in a position to respond to unknown conditions in the future without losing current opportunities to improve the quality of life of its residents.

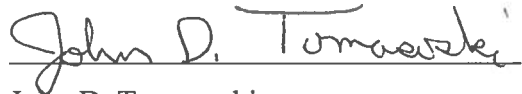
The creation of the FY 23 Budget did not happen in a vacuum – there were many stakeholders involved who used their knowledge and expertise to not only plan, but in a unique year such as this, predict what the needs of the Village would be. This arduous process allows the Village, on behalf of its residents, to aggressively and proactively sustain the high standard of living expected by our residents while simultaneously planning for long-term improvements. Each management team member participated in developing the FY 23 budget and I would like to thank each of them for their commitment and flexibility this year in particular. The management team does function as a “Team”, but I am going to highlight our Finance Director Sharon Dangles who, completed her first budget process. Ms. Dangles committed herself to the task and worked diligently towards successful completion of the budget.

In conclusion, I would like to thank the Mayor, Board of Trustees, and the Department Directors for their thoughts, time and efforts during the budget process. A special thank you to all of the management team and their staff as a “new team” assembled this year's budget.

FY 2022/2023 Budget Message

The FY 23 Budget places the Village in a position to continue its commitment of providing outstanding core services to our residents in the most economical way. As a staff, we look forward to building on this historically solid foundation as Mokena continues to be a great community to live and work.

Respectfully submitted,

A handwritten signature in black ink, reading "John D. Tomaszki", written over a horizontal line.

John D. Tomaszki

Village Administrator/Chief Budget Officer

Village of Mokena

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GENERAL FUND BUDGET SUMMARY

REVENUE

Current FY 22

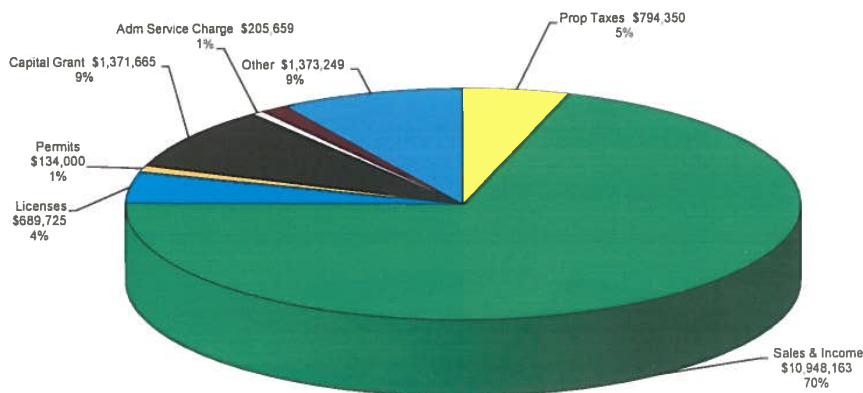
Estimated FY 22 Revenues are anticipated to be more than budget by approximately \$4.65M. This is primarily due to the conservative budgeting of revenues for online sales and state income taxes as to the unknowns of how it would impact Mokena. The sales tax came in higher than expected by \$1.80M and state income tax by \$1.31M due to budgeting only 50% of Local Government Distributive Funds (LGDF) and the amusement tax is above budget by \$116K due to lessening of COVID restrictions. In addition, the Village received \$1.37M from the American Rescue Plan Act.

Proposed FY 23

Fiscal 23 Revenues are anticipated to increase by \$3.64M. This is primarily due to the budgeting of online sales tax revenues and receiving the second payment from the American Rescue Plan Act. The Village is estimating increases in sales tax \$2.02M, state income tax \$190K, amusement tax \$117K, capital grant \$1.37K, and miscellaneous income \$180K.

Total anticipated General Fund Revenues for FY 23 are \$15,607,561. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire General Fund as indicated by major category.

TOTAL REVENUES



EXPENSES

Current FY 22

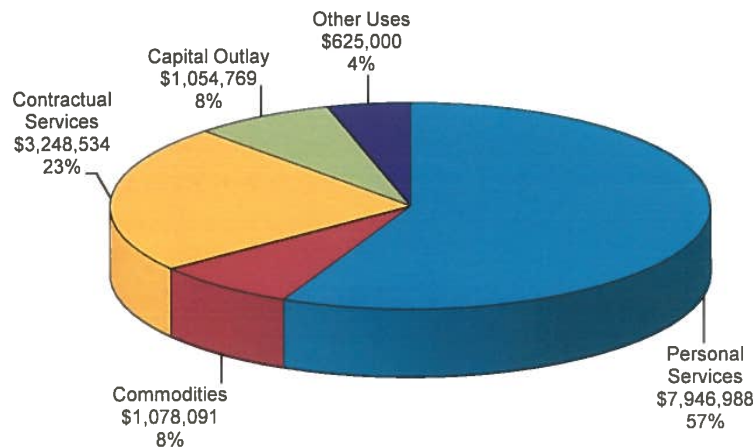
The FY 22 General Fund Expenses are anticipated to be \$5.57M over appropriation. This is primarily due to a year end transfer of \$5.06M to the Capital Improvement, Repair and Replacement Fund for municipal facility improvements and \$1.37M to the Plant Expansion Fund for waste water treatment plant improvements.

Proposed FY 23

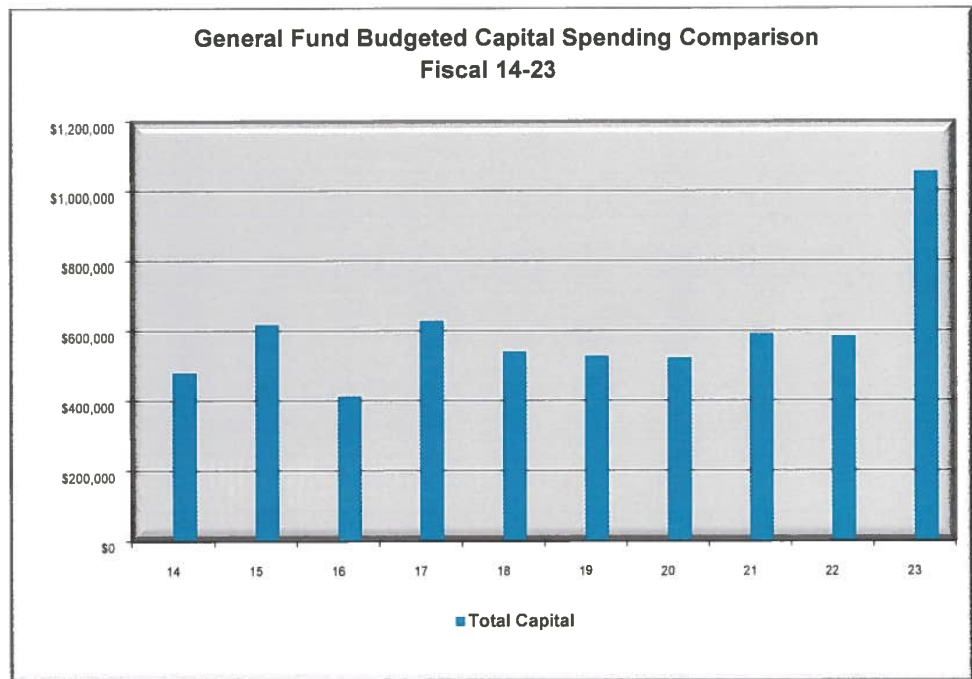
FY 23 General Fund Expenditure levels are proposed to increase by approximately \$2.04M above FY 22 budget levels. This is associated with the net effect of increases in personal services \$338K, commodities \$203K, contractual services \$553K, other financing uses \$475K, and capital \$471K.

Total estimated General Fund expenditures for FY 23 are \$13,953,382. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures for the entire general fund as indicated by major category.

TOTAL EXPENSES



The chart below depicts the General Fund capital spending patterns over the past nine years and the proposed fiscal year.



The FY 23 Capital Expenditures are higher than FY 22 budgeted levels mainly due to vehicle purchases, which were carried over from the prior fiscal year due to supply chain issues.

FUND BALANCE

Current FY 22

You will note the FY 22 General Fund estimated ending fund balance to be approximately \$4.10M. This is below the budgeted FY 22 balance by approximately \$207K which is due to the year-end surplus of \$5.06M being transferred to the Capital Improvement, Repair and Replacement Fund for municipal facility improvements and \$1.37M to the Plant Expansion Fund for waste water treatment plant improvements.

Proposed FY 23

The proposed year end FY 23 General Fund balance amount is approximately \$5.76M or 41%. This is \$1.15M above the Board's preferred guidelines of maintaining 33% of the annual expenditures in the General Fund.

Following you will note a graph depicting the actual/estimated general fund cash position for the last ten budget cycles along with proposed FY 23 levels. FY 22 is the tenth consecutive year in which the General Fund has produced substantial “net positive operating” results. This has allowed for a total of \$26.78M over the previous ten years to be transferred into the Police Pension Fund for additional funding (\$600K), Water Operating Fund (\$725K), Plant Expansion Fund (\$1.37M), and the Capital Improvement, Repair and Replacement Fund for public improvement and municipal facility projects (\$24.08M).

In FY 23, a transfer from the General Fund to Municipal Parking Lot is budgeted (\$425K).

FUND BALANCE

General Fund Balance Comparison FY 13-23



Prior to FY 13, Mokena budgets have utilized 25% of overall GF spending as a benchmark for adequate fund balance levels. Given the unpredictable condition of the State of Illinois along with a sputtering economy, during the FY 13 budget process, a recommendation was made to increase the benchmark to 33% of overall GF spending. By maintaining a more conservative fund balance position, those type of uncertainties previously mentioned would be less likely to impact core services in light of negative events.

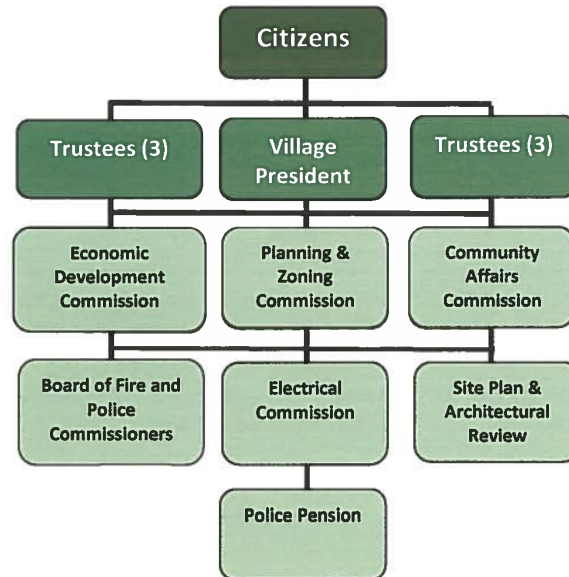
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VILLAGE OF MOKENA						
Fiscal 2023 Budget: General Fund						
Revenue [01]						
		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
280	Fines					
2810	Court	\$ 44,016	43,002	40,000	40,000	40,000
2820	Parking	29,893	14,787	20,000	26,500	25,000
2880	Other	22,200	30,436	29,000	23,000	24,750
2890	Asset Forfeiture	-	182	7,500	647	1,000
	Total	96,109	88,407	96,500	90,147	90,750
290	Other Revenue					
2910	Interest Earnings	\$ 62,315	24,735	10,500	10,058	10,500
2917	Gain/Loss on Investments	63	-	-	-	-
2920	Rental Income	323,934	299,670	331,349	331,080	347,104
2930	Donations	300	400	-	400	-
2940	Interfund Revenue	11,634	3,781	2,750	1,844	2,500
2960	Public Hearing/Development Fees	24,500	23,405	18,500	10,000	10,850
2970	Miscellaneous Income	446,366	469,242	412,771	618,505	592,280
2990	Bond Proceeds	-	-	-		
	Total	869,112	821,233	775,870	971,887	963,234
	Revenue Grand Total	\$ 13,103,055	14,497,405	11,965,522	16,612,353	15,607,561
	Opening Fund Balance	\$ 3,187,732	6,289,795	4,256,161	4,971,265	4,101,005
	Total Available for Spending	\$ 16,290,787	20,787,200	16,221,683	21,583,618	19,708,566
Footnote: The revenues derived in line item 01.200.2010 are based on the 2021 tax levy as extended by the Will County Clerk for General Corporate purposes and will be used to fund line items 01.101.3060, 01.101.3270 and 01.101.3630 in the Administrative Department, line item 01.104.3670 in the Police Department and line item 01.105.3630 in the Community Development Department.						

Legislative Branch

Fiscal Year 23



Summary of Basic Function

The Legislative Department of the Village includes all functions relating to the Village President and Board of Trustees. This includes Village-wide legislative and policy efforts.

The Village President and six Trustees are elected at-large on a staggered basis. According to the Mokena Village Code, "this Board shall be the legislative department of the Village Government, and shall perform such duties and have such powers as may be delegated by Statute to it."

The Village President is Chief Elected Officer of the Village and presides over all meetings. The Village Board meets in formal session the 2nd and 4th Mondays of every month.

The Village President, with advice and consent of the Board, appoints members to the Planning and Zoning Commissions, Economic Development Commission, Community Affairs Commission, Board of Fire and Police Commissioners, Site Plan & Architectural Review Committees, Electrical Commission, Police Pension Board and other ad hoc commissions from time to time. Following are descriptions of each formal committee:

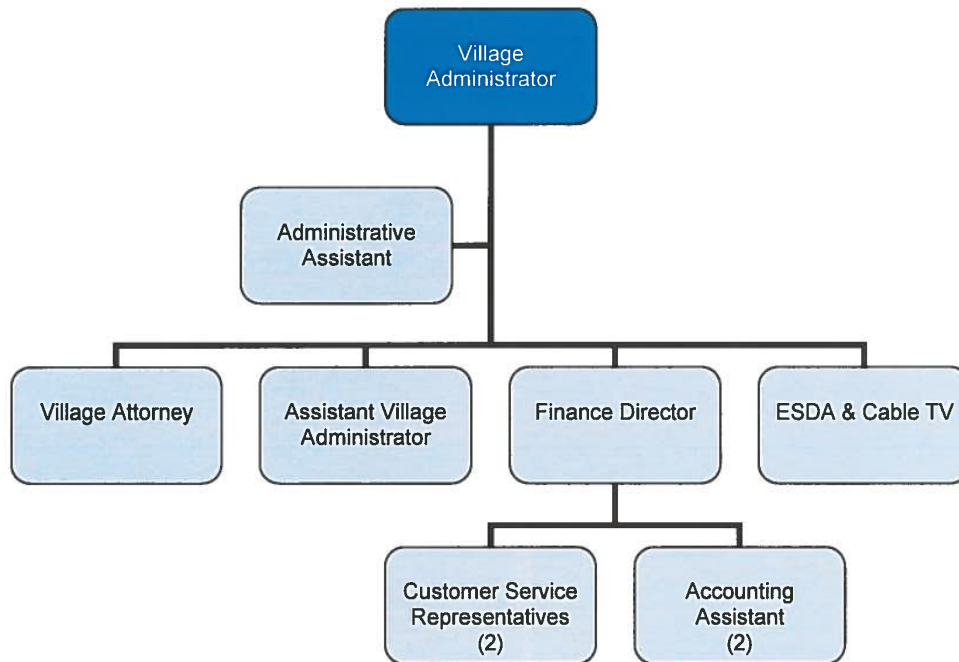
- **Planning Commission:** This 9-member Commission meets on a monthly basis and reviews pending development and annexation proposals for the Village of Mokena. Members address proposed developments and annexations from a planning perspective by comparing the proposed land use to the Village's Comprehensive Land Planning Documents. The Commission formally votes and makes recommendations to the Village Board of Trustees.
- **Zoning Board of Appeals:** This Board is required by State Statute, with individuals appointed to staggered terms by the Village President with advice and consent of the Village Board. All seven members are also members of the Planning Commission and review zoning issues for proposed developments and annexations to the Village of Mokena. In addition, the Board evaluates variance and special use zoning requests. The final determination regarding variance requests is concluded by the Zoning Board of Appeals, while zoning recommendations are forwarded to the Village Board for final review and determination.

- **Economic Development Commission:** This Commission focuses on enhancing economic development in the community and advises the Village Board on various programs that would improve the economic viability of the community. The Commission meets on a monthly basis and activities are coordinated through the Assistant Village Administrator.
- **Community Affairs Commission:** This Commission consists of six members appointed by the Village President with the advice and consent of the Board of Trustees. Commission members serve one-year terms. The Commission, which represents a merger of the Environmental Commission and the Downtown Committee, is dedicated to improving community volunteer opportunities along with increasing public awareness of various programs and the people who organize them.
- **Board of Fire and Police Commissioners:** This Commission is responsible for the selection, appointment, promotion, discipline and dismissal of the municipality's full-time sworn police officers.
- **Site Plan Review Committee:** This Committee meets to review non-residential development site plans with the goal of enhancing the overall aesthetics and functionality of business site development. This committee meets on an as needed basis.
- **Architectural Review Committee:** This is a subcommittee of the Site Plan Review Committee charged with reviewing non-residential architectural elevations and other aspects of development.
- **Electrical Commission:** The purpose of this Commission is to review ordinances pertaining to electrical codes and make recommendations to the Village Board for changes, alterations or maintenance of the status quo.
- **Police Pension Board:** Two of the four current members are appointed by the Village President with advice and consent of the Village Board. These members oversee the investment of Police Pension Fund Reserves and the operation of the Police Pension Fund.

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Administrative Department

Fiscal Year 23



SUMMARY OF BASIC FUNCTIONS

The Administrative Department coordinates finances and other organization-wide matters. The Village Administrator is the Chief Administrative Officer, employed by the Village President and Board of Trustees to manage the day-to-day operations of the Village. All Department Heads and consultants are responsible to coordinate their activities with the Village Administrator or their designee. Additionally, the Village Administrator acts as the Chief Budget Officer and is responsible for the advisement, interpretation and supervision of Board Policy. The Assistant Village Administrator reports directly to the Village Administrator. This person serves as the Village's risk manager, and as its public information and media relations officer. In addition, the Assistant Village Administrator negotiates cellular leases and cable franchise agreements, manages the Village's website, serves as the FOI Officer, manages the Village's foreclosed and vacant structures program, coordinates special projects, handles complex customer inquiries and concerns, provides staff support to the Community Affairs and Economic Development Commissions, and other projects as assigned by the Village Administrator.

The Finance Director supervises accounting and reporting tasks associated with Village finances. These tasks include forecasting revenues and expenditures, monitoring investments and cash

Administrative Department Narrative/Goals

Page 2

reserves, overseeing accounts receivable/payable, utility billing, payroll and formulating the Village's Tax Levy. Additionally, the Finance Director oversees General Office Operations, the financial software system, and assists the Village Administrator with the supervision of Personnel records management along with preparation and day-to-day management of the budget.

The Administrative Assistant maintains and oversees the production of "Board Correspondence". This person supervises the daily scheduling affairs of both the Mayor and Village Administrator. Additionally, this position is responsible for performing research, organizing projects and coordinating responses to formal citizen inquiries to the Village President, Board and Village Administrator. The Administrative Assistant also serves as Deputy Clerk in support of the Elected Village Clerk.

The Accounting Assistants report to the Finance Director. Staff is responsible for maintaining accurate accounting records regarding accounts payable/receivable, utility billing, payroll entry, and maintaining personnel records.

Two Customer Service Representatives are responsible for service and responsiveness through counter service and telephone interaction. These positions also report to the Finance Director.

The ESDA Coordinator manages the Emergency Services Disaster Agency. This volunteer organization has the responsibility to provide an emergency preparedness plan for the Village. This agency ensures safety and a well-devised course of action in case of a catastrophe. All costs affiliated with employment of the E.S.D.A. Director are budgeted for in the E.S.D.A. Department budget.

Cable TV is primarily comprised of a group of volunteers who broadcast Mokena Board meetings and special events on a year-round basis.

The Village of Mokena contracts annually for both engineering and legal services. The firm of Rathbun, Cservenyak & Kozol currently represents the Village, with the Village utilizing other legal firms if a particular area of legal expertise is required.

VILLAGE OF MOKENA						
Fiscal 2023 Budget: General Fund						
Dept: Administrative [01-101]						
		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
3010	Salaries (Full Time)	\$ 691,615	680,660	888,750	877,619	726,106
3020	Salaries (Part Time)	-	-	-	-	-
3030	Salaries (Overtime)	1,182	1,854	1,730	7,325	6,681
3040	Unemployment Contribution	5,083	5,638	6,151	6,801	6,315
3060	Worker's Compensation	130,557	135,799	142,669	141,944	118,498
3100	Hospital/Life Insurance	98,360	95,767	112,095	108,000	122,495
	Total	\$ 926,797	919,718	1,151,395	1,141,689	980,095
	<u>Commodities</u>					
3210	Office Supplies	\$ 11,615	13,011	13,000	12,231	13,000
3220	Postage	8,966	9,050	9,550	9,200	9,550
3230	Conferences, Mtgs. & Seminars	364	39	1,205	600	2,115
3240	Membership Dues	3,781	4,703	4,315	3,780	4,180
3250	Professional Development	280	485	2,000	1,500	2,000
3260	Publications	861	2,308	2,200	2,400	2,690
3270	Liability Insurance	107,521	103,369	160,899	160,899	206,593
3290	Printing	2,053	1,353	2,525	2,500	2,570
3300	Vehicle Expense (Gas)	1,636	1,594	3,320	2,220	3,500
3320	Maint: Vehicles & Motor Equip.	1,810	1,737	2,350	750	2,000
3440	Miscellaneous	2,161	65	150	675	500
3450	Public Relations	6,206	7,719	6,600	6,840	7,020
3510	Equipment	851	2,586	1,175	5,715	1,475
3520	Furniture	-	-	-	120	-
	Total	\$ 148,105	148,019	209,289	209,430	257,193
	<u>Contractual Services</u>					
3620	Engineering Services	\$ 2,502	-	-	1,188	2,000
3630	Legal Services	95,550	114,548	150,000	144,055	190,000
3690	Computer Program./Maint.	37,105	44,887	49,790	62,100	55,113
3710	Legal Advertising	1,828	3,582	2,000	2,000	2,000
3750	Public Officials Ins./Bonding	-	-	1,500	1,196	-
3780	Telephone	2,852	2,636	3,720	2,915	3,200
3790	Comm./Office Machine Maint.	2,517	2,668	2,750	2,555	2,750
3850	Equipment Leasing	2,878	2,216	2,215	2,215	2,320
3860	Other Contractual Services	29,561	57,487	69,054	69,690	242,118
3870	Auto Mileage & Expense Reimb.	91	-	267	50	272
3890	Bond Principal	120,000	125,000	-	-	-
3900	Bond Interest	9,500	5,000	-	-	-
3901	Bond Issuance Costs	-	-	-	-	-
3950	Contractual Payments	160	160	160	160	160
3980	Rebates	927,088	982,132	1,194,519	1,106,394	1,319,000
	Total	\$ 1,231,632	1,340,316	1,475,975	1,394,518	1,818,933
	Total Operating Expenses	\$ 2,306,534	2,408,053	2,836,659	2,745,637	3,056,221

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		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Capital Outlay</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
4040	Machinery & Equipment	\$ 73,676	12,457	-	-	11,000
4060	Land Acquisition	-	-	-	-	-
4080	Vehicle Acquisition	-	-	21,000	-	21,000
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 73,676	12,457	21,000	-	32,000
	<u>Other Financing Uses</u>					
4260	Interfund Transfers	\$ -	-	-	-	-
4280	Contingencies	-	-	150,000	-	200,000
4300	Payment to Refunding Escrow	-	-	-	-	-
5000	Transfer - Out					
	A. Trf. to Plant Expansion	-	-	-	1,371,665	-
	B. Trf. to Escrow for Muni Parking	-	-	-	-	425,000
	C. Trf. to Escrow for Muni. Facility	-	5,890,000	-	5,060,000	-
	Total	\$ -	5,890,000	150,000	6,431,665	625,000
	Total Appropriations	\$ 2,380,210	8,310,510	3,007,659	9,177,302	3,713,221

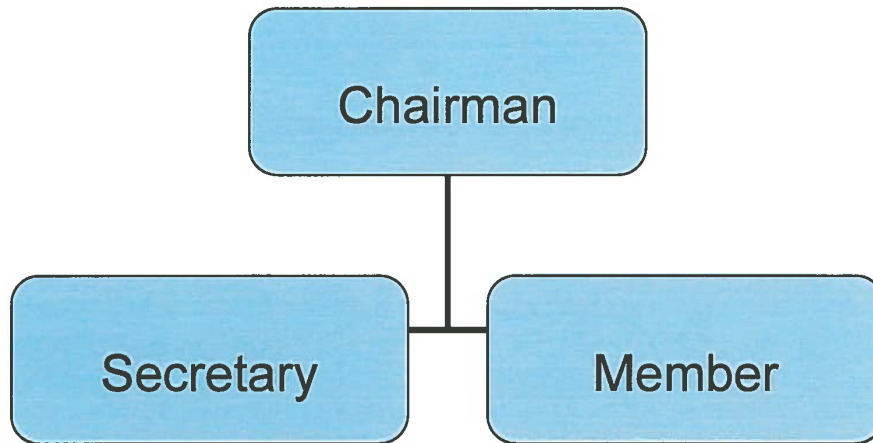
DEPARTMENT Administrative

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4080	Administrative Vehicle	\$21,000	\$21,000	\$21,000	\$21,000	Base	This vehicle is moved to FY23 based on Supply Chain issues.
4040	Copier			\$11,000	\$11,000	Base	Replace 2013 Copier

TOTAL	\$21,000	\$32,000
REQUESTS APPROVED	\$21,000	\$32,000

Board of Fire & Police Commissioners ***Fiscal Year 23***



SUMMARY OF BASIC FUNCTION

Division 2.1 of Article 10 of the Illinois Municipal Code requires that all municipalities having populations of 5,000 or more residents establish and maintain a Board of Fire and Police Commissioners. This Commission is then charged with the selection, appointment, promotion, discipline and dismissal of the municipality's full-time sworn police officers and firefighters (where applicable).

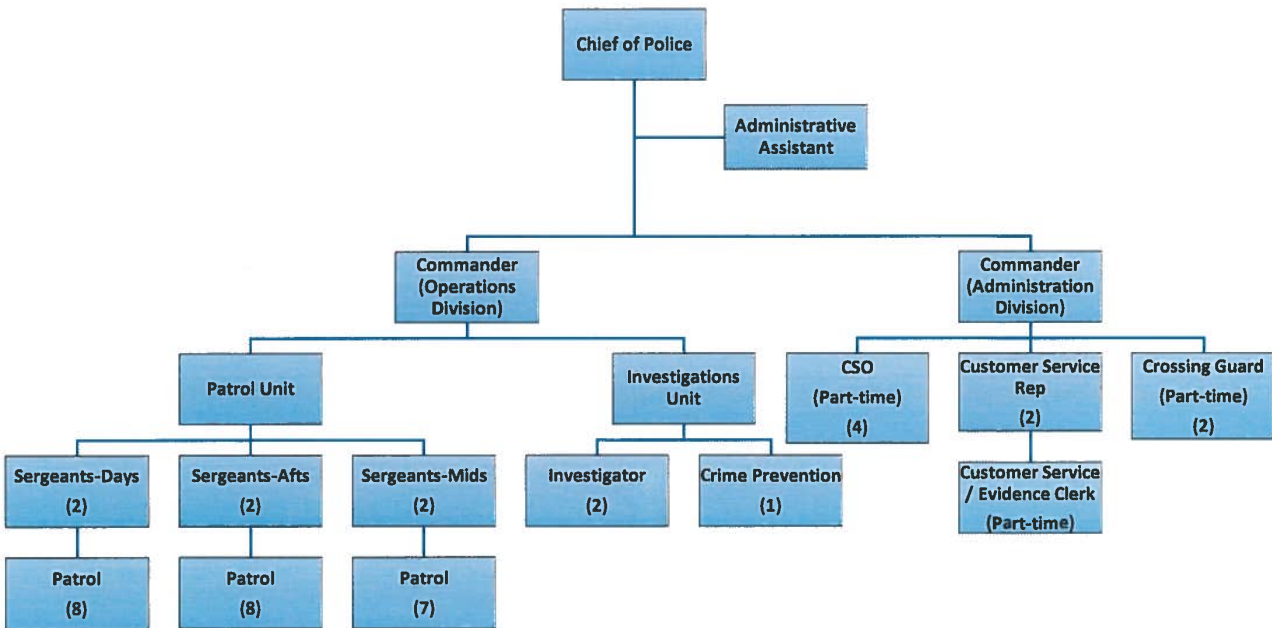
The Board of Fire and Police Commissioners consists of three members. All members of the Commission must be residents of the Village and are appointed to their offices on staggered three-year terms. The Village President, with the advice and consent of the Village Board of Trustees, appoints the members of the commission.

The Chairman of the Commission presides over all meetings. The Secretary of the Commission is responsible for meeting minutes, forms, papers, books, and seal, along with the records of the Commission.

By statutory obligation, the Board of Fire and Police Commissioners must hold an annual meeting each July to elect its officers and conduct whatever business may come before the Commission. Additionally, the Commission may hold other meetings as might be necessary, upon the call of the Chairman.

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Police Department Fiscal Year 23



SUMMARY OF BASIC FUNCTIONS

The Police Department is responsible for the safety and security of our residents, businesses, and visitors. This responsibility is accomplished through community-based policing methods including problem identification and communication with residential and business customers, along with more traditional methods of enforcing State laws and local ordinances.

The Chief of Police is the chief administrative officer of the Department and reports to the Village Administrator. He/she is responsible for overseeing the daily operations of the Police Department to include developing and administering the department budget; formulating policies and procedures; implementing and communicating new programs and philosophies to department personnel. The Chief of Police is also responsible for community-based initiatives and for information flow to the public. He is also active with the Mokena School District 159 Safety and Security Committee.

The department is organized into two divisions, the operations division, and the administration division.

The operations division is made up of the patrol unit and the investigation unit. The patrol unit is supervised by a Commander and six Sergeants. The patrol unit is the front-line uniformed unit of the police department responding to calls for service of all types and engaging in high visibility pro-active patrol of the community along with a variety of community-based police activities. Two officers from the operations division are assigned to the Illinois Law Enforcement Alarm System (ILEAS) the statewide mutual aid organization.

The Investigation Unit is made up of two detectives and a crime prevention officer and is also supervised by the Operations Commander. The two detectives are responsible for a range of duties that include conducting follow-up investigations of reported criminal offenses, investigating traffic crashes that result in serious injury or death, consultation with the State's Attorney's Offices for criminal charges, serving arrest warrants, conducting search warrants, submitting subpoenas, investigating crimes against children, and responding to call outs with the Will/Grundy Major Crimes Task Force. The detectives are also responsible for conducting background investigations for businesses and for patrol officer candidates and other Village personnel during the pre-employment process.

The Crime Prevention Officer is responsible for the majority of the Police Department's community outreach to include the coordination of police department presence at block parties throughout the Village, planning and conducting annual zone meetings, working closely with the Frankfort/Mokena TRIAD Senior Safety Group, organizing traffic safety efforts such as Distracted Driving Awareness Week, Speed Awareness Week and Rail Safety Week, providing safety presentations to Village businesses and community groups, working closely with the D.A.R.E. officer as a liaison to our schools, coordinating child safety seat installations, elder service officer initiatives and neighborhood watch efforts. The crime prevention officer is assigned as the liaison to our Fire Protection Districts. He is also responsible for two community initiatives: The Neighborhood Watch Liaison Program and the Video Surveillance Registry.

The administration division is made up of the two crossing guards, four community service officers, three customer service representatives and is supervised by the administrative division commander.

The Administrative Assistant provides confidential administrative and clerical support to the Chief of Police and the two Commanders. The Administrative Assistant assists with budget preparation and management and personnel issues.

The Customer Service Representatives provide the clerical support function of the Department. They are responsible for taking calls from the public, walk-in customer service, and numerous administrative, clerical, and mandatory reporting tasks that are required daily.

The part-time Evidence/Records Clerk is assigned to assist the department in performing tasks which are necessary for evidence intake, transportation of evidence to the crime lab, release of property, and court preparation. Records duties include answering and directing phones calls, waiting on residents at the customer service counter, maintenance of various databases, and data entry of citations and accident reports.

The four part-time Community Service Officers provide support to the operation and administration divisions by collecting daily parking fees from the Village's commuter parking lots and issuing warnings or citations for ordinance violations. They have in the past assisted the records division with data entry and records coverage, but with the addition of the part-time customer service representative, will assist the patrol division more with disabled vehicles, traffic control at crash locations and monitoring parking issues. Other duties include the delivery of informational material to the Village President, Village Clerk, Village Trustees, Village Attorney, members of various Commissions, the Clerk of the Circuit Court and the State's Attorney's Office. They assist in the maintenance and service of the police fleet and other police related equipment.

The Crossing Guards have the critical task to safeguard our children who walk to school and cross busy streets to get there. They are there rain or shine and in all weather.

Through its community-based policing philosophy, the Department actively solicits requests for police service from the residents of the Village and looks to the community to assist with setting a portion of the Department's agenda, deploy police officers for non-emergency interaction with the community and expects the line-level police officers to identify and offer solutions to reported problems within the community. The key to success as a Police Department is interaction with our residents, business owners and visitors to the Village through community engagement.

During Fiscal Year 2023 the Police Department will be staffed by (35) sworn full-time employees holding state certifications that are required by the Illinois Law Enforcement Training and Standards Board, with the remaining employees of the Department being civilian personnel consisting of clerical staff, crossing guards and community service officers.

The Department continues to advance technologically through the implementation of new programs such as the electronic ticketing software and early warning personnel tracking software. Also, based on the success of the Flock camera/LPR system, the Department expects to expand the system in FY23.

Police Department services that are provided within the corporate limits of the Village 24-hours per day, 365-days per year include, but are not limited to the following:

- Crime Prevention, through community awareness and education programs
- Arbitration and resolution of neighborhood and family disputes
- Identification and apprehension of those in violation of state statutes and local ordinances
- Preventive patrols of the community
- Visibility at special events within the Village to include those held by the Mokena Park District, the Mokena Chamber of Commerce, Mokena civic organizations and neighborhood block parties
- Traffic safety through increased visibility and discretionary enforcement
- Prescription drug drop-off program (during business hours)
- Regular interaction with residential and business customers

VILLAGE OF MOKENA						
Fiscal 2023 Budget: General Fund						
Dept: Police [01-104]						
		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
3010	Salaries (Full Time)	\$ 3,102,996	3,356,119	3,532,408	3,349,166	3,704,064
3020	Salaries (Part Time)	-	-	57,776	47,000	89,616
3030	Salaries (Overtime)	384,937	337,048	277,315	383,333	372,313
3031	Salaries (Holiday Pay)	75,834	76,605	80,843	87,000	90,000
3100	Hospital/Life Insurance	486,993	518,782	631,069	570,500	616,203
	Total	\$ 4,050,760	4,288,554	4,579,411	4,436,999	4,872,196
	<u>Commodities</u>					
3230	Conferences, Mtgs. & Seminars	\$ 120	150	305	408	1,480
3240	Membership Dues	1,690	1,275	2,085	1,375	1,740
3250	Professional Development	11,499	19,875	25,321	25,120	41,916
3260	Publications	-	347	400	309	400
3280	Clothing & Personal Expense	31,890	35,453	32,705	32,700	47,040
3290	Printing	1,837	1,827	2,420	2,375	3,170
3300	Vehicle Expense (Gas)	55,641	53,747	103,750	81,680	125,000
3320	Maint: Vehicles & Motor Equip.	26,097	33,827	26,130	26,000	27,920
3400	Ammunition	6,276	3,013	11,500	4,443	15,450
3420	Donations	-	-	-	-	-
3440	Miscellaneous	1,673	1,411	2,384	2,330	2,714
3450	Public Relations	7,050	5,460	6,200	6,000	7,700
3470	Range Supplies	1,496	1,424	1,500	1,450	1,500
3480	Narcotics Enforcement	-	-	300	-	300
3500	Coop. Investigations	3,211	3,148	3,650	2,930	3,450
3510	Equipment	10,851	17,984	12,775	12,700	28,675
3520	Furniture	1,840	-	240	344	-
	Total	\$ 161,171	178,941	231,665	200,164	308,455
	<u>Contractual Services</u>					
3640	Physical Exams	\$ -	1,135	1,150	508	6,400
3650	Testing & Psych. Exams	-	-	-	-	-
3660	Prisoner Care	7	-	75	15	75
3670	Communications Center	346,007	340,796	336,546	331,157	337,242
3690	Computer Program./Maint.	23,567	32,545	39,610	37,200	80,293
3710	Legal Advertising	-	-	300	-	300
3780	Telephone	20,669	20,303	24,324	22,372	28,203
3790	Comm./Office Mach. Maint.	856	360	1,150	1,092	1,350
3850	Equipment Leasing	5,138	4,743	4,920	4,947	5,160
3860	Other Contractual Services	24,626	17,732	47,327	41,500	50,292
3870	Auto Mileage & Expense Reimb.	-	-	100	-	100
	Total	\$ 420,870	417,614	455,502	438,791	509,415
	Total Operating Expenses	\$ 4,632,801	4,885,109	5,266,578	5,075,954	5,690,066

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DEPARTMENT Police

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4080	Patrol SUV & Set Up			\$51,900	\$51,900	Base	Replace M07 per fleet schedule
4080	Patrol SUV & Set Up			\$51,900	\$51,900	Base	Replace M08 per fleet schedule
4080	Patrol SUV & Set Up			\$51,900	\$51,900	Base	Replace M11 per fleet schedule
4080	Directed Patrol ATV			\$18,500	\$18,500	Base	Add an additional Electric ATV to Patrol
4040	The Beast Property Management System			\$10,500	\$10,500	Base	Barcoded Property Management – IL Crime Lab Approved
4040	Department Handguns with Holster (20)			\$13,000	\$13,000	Base	Departmental Handguns: GLOCK 17, Gen 5, 9mm Holster: Safariland Level 3
4040	Department Patrol Rifles & Magazines (15)			\$16,000	\$16,000	Base	Departmental Patrol Rifles: FN 15 Patrol Carbine
4040	Flock Safety LPR Cameras			\$17,700	\$17,700	Base	(2) Additional fixed LPR cameras and (4) Rechargeable – Portable

TOTAL See Page 2 See Page 2 See Page 2

REQUESTS APPROVED

DEPARTMENT Police

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

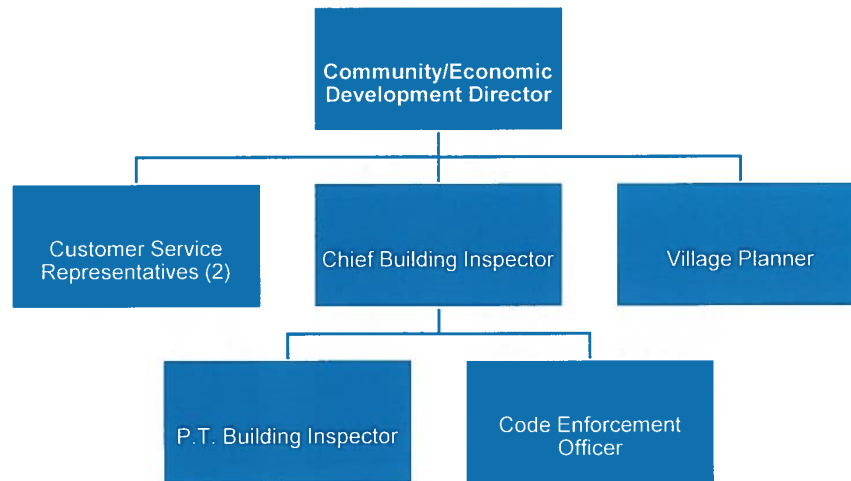
(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4080	Patrol SUV & Set Up	\$47,750	\$47,750			Base	Replace M03 per fleet schedule
4080	Patrol SUV & Set Up	\$47,750	\$47,750			Base	Replace M12 per fleet schedule
4080	Investigations SUV & Set Up	\$29,500	\$29,500			Base	Replace M10, current vehicle is a 2011 and needs to be replaced
4040	(1) Panasonic CF-54 Toughbook Laptop Computers w/ Docking Stations and Install.	\$4,000	\$4,000			Base	For CSO squad, and use for training and major incidents
4040	(4) Kenwood Portable Radios w/ Accessories	\$7,800	\$7,800			Base	New officers & CSOs
4040	Desktop Computer for Squad Room (W/Microsoft)	\$1,175	\$1,175			Base	Replace current desktop computer
4040	Laptops - Commanders	\$2,000	\$2,000			Base	Working Remotely, Trainings
4040	E-Tickets: Printers, Cradles, Paper (13)	\$17,060	\$17,060			Base	Will County tickets will be entered and printed instead of handwritten

TOTAL \$157,035 \$231,400

REQUESTS APPROVED \$157,035 \$231,400

Community Development Department

Fiscal Year 23



Summary of Basic Functions

The Community Development Department enforces all ordinances and provisions relating to the construction of buildings and structures within Mokena's corporate limits. This department also administers all zoning, land use and land development regulations, as well as economic development functions such as business attraction and retention.

The **Community and Economic Development Director** manages the daily operations of the Department. This person reports to the Village Administrator and is responsible for overseeing the enforcement of Village codes, construction standards and all land development as well as implementing activities and programs that further the economic well-being of the community. The Director represents the Department at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, Economic Development Commission, Electrical Commission and Site Plan and Architectural Review Committees.

The **Chief Building Inspector** manages the Building and Code Enforcement functions of the Community Development Department, including establishing and implementing management policies and procedures. This person is responsible for directing, organizing, and administering all facets concerning building regulations, inspection functions, code enforcement and the advisement and supervision of Village Board policy. On occasions, this person may attend meetings and makes presentations to the Village Board, Planning Commission, Zoning Board of Appeals, Site Plan and Architectural Review Committees and the Electrical Commission. The Chief Building Inspector reports to the Community and Economic Development Director.

The **Village Planner** is responsible for all activities related to planning and zoning, as well as support functions related to economic development. This person works closely with the Economic and Community Development Director and coordinates staff reviews of land use submittals. This person attends meetings and makes presentations to the Planning Commission, Zoning Board of Appeals, and Site Plan and Architectural Review Committees. The Village Planner schedules public hearings, reviews and processes new business licenses and assists in the preparation and delivery of meeting packets. The Village Planner reports to the Community and Economic Development Director.

The **Part-Time Building Inspector** is responsible for all activities related to building permit applications, plan review, building permit issuance, inspection services and the administration of all building codes and construction regulations. This person coordinates the activities of outside consultants and contractors. This position's time is divided between office duties and field inspections. This person reports to the Chief Building Inspector.

The **Code Enforcement Officer** reports to the Chief Building Inspector and is responsible for reviewing, processing, and issuing incidental permits as well as enforcing property maintenance regulations. Enforcement action related to property maintenance codes and the vacant structure program are administered by the Code Enforcement Officer. This person also performs the annual business license sweep and plays a key role in the vacant structures inspection program.

Two **Customer Service Representatives** are responsible for providing clerical and administrative support, including but not limited to, preparing monthly reports, organizing Planning Commission and Zoning Board of Appeals packets, maintaining public property records, tracking receivables, performing clerical duties as needed, issuing building permits, scheduling inspections, taking residents' complaints, updating files, and performing data entry of building permit information. In addition, these positions coordinate the contractor registration program. These positions report to the Community and Economic Development Director, who coordinates daily activities.

VILLAGE OF MOKENA						
Fiscal 2023 Budget: General Fund						
Dept: Community Development [01-105]						
		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
3010	Salaries (Full Time)	\$ 455,453	463,174	534,916	496,652	489,837
3020	Salaries (Part Time)	36,993	36,587	37,809	34,702	37,808
3030	Salaries (Overtime)	-	141	-	-	6,115
3100	Hospital/Life Insurance	71,129	91,280	115,526	110,692	144,684
	Total	\$ 563,575	591,182	688,251	642,046	678,444
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 1,056	-	470	250	1,220
3240	Membership Dues	3,061	1,609	2,105	1,500	1,753
3250	Professional Development	1,566	902	1,355	1,125	1,100
3260	Publications	5,320	5,377	6,113	6,400	7,026
3280	Clothing & Personal Expense	647	611	1,350	1,350	1,350
3290	Printing	631	778	620	800	620
3300	Vehicle Expense (Gas)	3,307	2,717	7,470	3,000	3,475
3320	Maint: Vehicles & Motor Equip.	5,554	6,514	3,500	2,500	3,500
3330	Small Tools	42	96	100	75	100
3390	Public Hearing Signs	3,564	1,049	4,140	3,500	3,200
3440	Miscellaneous	228	276	360	2,225	1,360
3450	Public Relations	-	-	-	-	-
3510	Equipment	134	26	150	-	-
3520	Furniture	-	1,210	1,250	500	-
	Total	\$ 25,110	21,165	28,983	23,225	24,704
	Contractual Services					
3620	Engineering Services	\$ 15,682	(3,782)	25,000	26,700	33,000
3621	Contract Inspections	1,000	(1,000)	-	-	-
3630	Legal Services	7,046	6,026	10,000	9,780	10,000
3680	Plan Review Fees	6,253	(15,765)	6,000	5,865	6,000
3690	Computer Program./Maint.	10,001	10,322	10,860	10,900	12,529
3710	Legal Advertising	1,594	2,416	1,600	5,970	2,400
3780	Telephone	2,674	2,320	2,760	2,340	3,300
3790	Comm./Office Mach. Maint.	5,088	5,745	5,900	6,393	5,200
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	56,202	54,549	63,311	60,000	41,736
3870	Auto Mileage & Expense Reimb.	80	-	140	40	140
3940	Signage and Façade Program	3,555	-	55,000	11,000	55,000
	Total	\$ 109,175	60,831	180,571	138,988	169,305
	Total Operating Expenses	\$ 697,860	673,178	897,805	804,259	872,453

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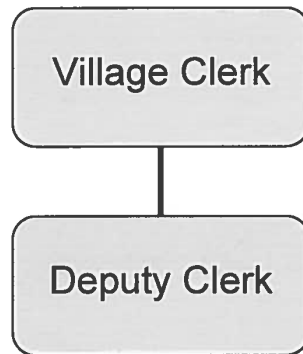
DEPARTMENT Community Development

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4080	Replace Pickup Truck	\$31,000	\$31,000	\$31,000	\$31,000	Base	This vehicle is moved to FY23 based on Supply Chain issues.
4080	Replace Pickup Truck	\$31,000	\$31,000	\$31,000	\$31,000	Base	This vehicle is moved to FY23 based on Supply Chain issues.
4040	Color Copier			\$10,000	\$10,000	Base	Replace 2013 Color Copier

TOTAL	\$62,000	\$72,000
REQUESTS APPROVED	\$62,000	\$72,000

Village Clerk Fiscal Year 23



SUMMARY OF BASIC FUNCTIONS

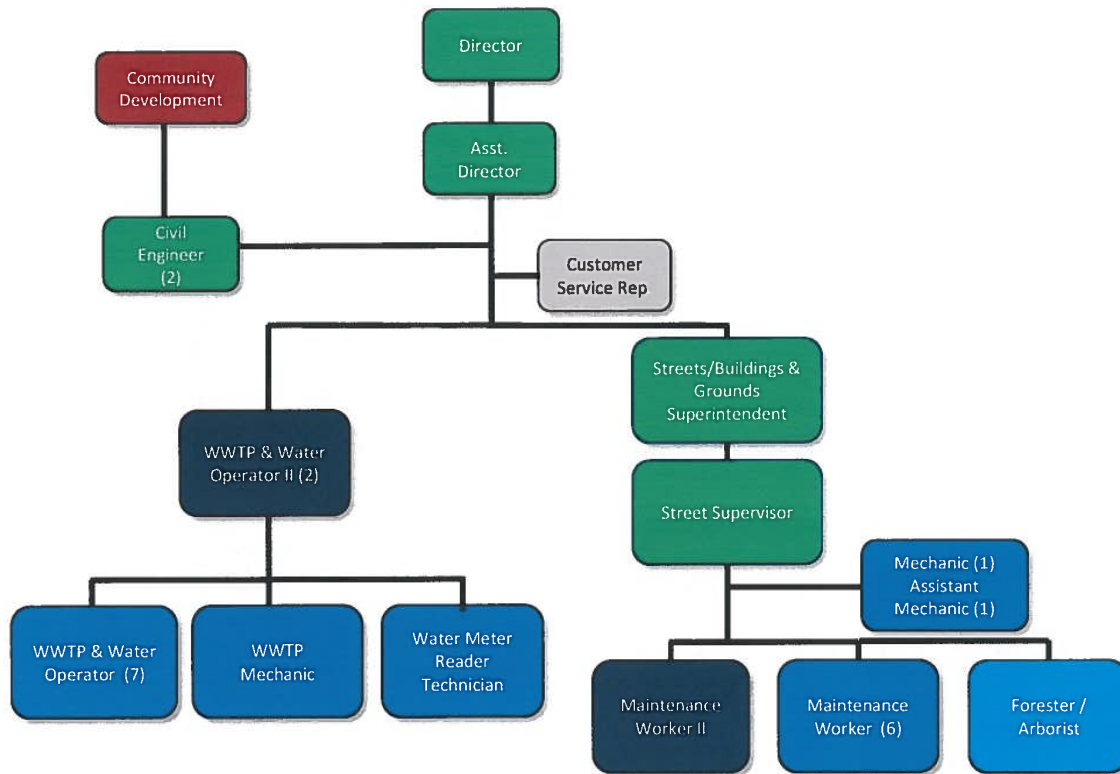
The Village Clerk is the custodian of all official records and documents of the Village. The Clerk works with Village staff to ensure records and documents are recorded in a timely and accurate manner. The Clerk attests to and seals all documents of the Village. The Deputy Clerk fills in for the Elected Village Clerk from time to time.

The Clerk also provides voter registration services to Village residents and attends all Village Board meetings.

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Public Works Department

Fiscal Year 23



SUMMARY OF BASIC FUNCTION

The 28 full-time employees of the Public Works Department are responsible for the operation and maintenance of all Village infrastructure. This includes the wastewater treatment facility, lift stations, collection system, four water towers, a ground storage tank, and the total water distribution system. The overall operation of the Street and Buildings/Grounds Divisions includes maintenance of streets, curbs and gutters, sidewalks, bike paths, streetlights, storm sewers, storm water retention ponds, shoulders/ditches, parkway trees, public buildings, Village landscaped areas, grass cutting, snow removal and vehicle/ equipment maintenance.

The Director of Public Works manages the activities of the department. Management is exercised directly, or through the Assistant Public Works Director and various operational supervisors. The Director is responsible to the Village Administrator for successful operation of the Department and is supported by Customer Service Representatives. The Assistant Public Works Director is responsible for overall departmental operations in the absence of the Public Works Director.

Two (2) Staff Engineers report directly to the Public Works Director and Assistant Public Works Director. They provide technical support and oversee Village-related engineering functions including capital projects, subdivision development/inspections, capital improvement plans, consulting contracts, bidding specifications and private utility coordination, along with other engineering issues, and are responsible for the inspection of all new public improvements within new developments. The Staff Engineers inspect Village construction projects, which include sewer, water and stormwater system rehabilitation and extensions. These employees prepare and inspect all road maintenance projects, as well as respond to local drainage complaints. In addition, these positions provide building and site inspection support and oversee various consulting engineers employed by the Village to perform a multitude of other engineering services.

The two (2) Mechanics (Automotive Mechanic and Assistant Automotive Mechanic) maintains all Village vehicles from every department and reports directly to the Street/Buildings & Grounds Superintendent and Streets Supervisor. The Street/Buildings & Grounds Superintendent manages the day-to-day overall operations of Streets and Buildings & Grounds and reports directly to the Public Works Director and Assistant Public Works Director.

The Street Supervisor oversees the Streets and Buildings & Grounds crew which consists of eight (8) full-time employees. There are seven (7) Maintenance Workers and one (1) Forester / Arborist. These personnel are funded through the General Corporate Fund. The FY 23 budget also appropriates funds for two (2) seasonal employees in Street and Buildings & Grounds to assist with right-of-way and grounds care.

Water and Sewer consists of twelve (12) full-time employees. Oversight of operations is divided between the Public Works Director and the Assistant Public Works Director. The two (2) Wastewater Treatment Plant Operator II is responsible for overall operation of the Wastewater Treatment Plant. The Water Systems Operator II is responsible for overall operation of the water and sewer distribution systems. The duties of the Treatment Plant Mechanic include maintenance of all mechanical equipment at the plant. The seven (7) Water & Wastewater Treatment Plant Operators and the one (1) Plant Mechanic are responsible for testing and process operation of the plant, along with testing and maintenance of the water distribution system. These employees are also responsible for operation and maintenance of the lift stations and collection system. The one (1) Water Meter Reader/Technicians repair, replace, and install water meters, including meters in new homes and businesses. They are also responsible for reading the meters each month for billing purposes and assisting with the maintenance of the distribution system as time allows. The one (1) Customer Service Representative is responsible for all administrative support in Utilities. The FY 23 budget also appropriates funds for two (2) seasonal employees in Utilities to assist with day-to-day maintenance.

VILLAGE OF MOKENA						
Fiscal 2023 Budget: General Fund						
Dept: Streets [01-107]						
		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
3010	Salaries (Full Time)	\$ 740,994	616,266	815,033	733,948	989,080
3020	Salaries (Part Time)	10,900	21,528	27,560	22,000	14,160
3030	Salaries (Overtime)	12,701	18,331	9,708	21,000	27,797
3100	Hospital/Life Insurance	123,816	120,414	170,302	139,925	190,812
	Total	\$ 888,411	776,539	1,022,603	916,873	1,221,849
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 309	40	435	400	435
3240	Membership Dues	6,734	6,681	8,947	6,750	7,629
3250	Professional Development	490	225	1,480	900	1,980
3260	Publications	-	-	-	104	110
3280	Clothing & Personal Expense	4,749	3,769	5,200	4,000	5,200
3290	Printing	73	73	100	400	400
3300	Vehicle Expense (Gas)	39,202	36,140	78,850	65,000	85,000
3310	Maint: Bldgs, Streets & Grounds	40,314	39,973	36,900	32,000	38,900
3320	Maint: Vehicle & Motor Equip.	74,255	64,665	67,600	67,000	67,600
3330	Small Tools	1,561	2,476	2,900	2,850	2,400
3340	Traffic & Street Sign Material	12,843	5,436	8,450	23,000	13,000
3380	Rock, Sand & Salt	4,518	3,904	6,625	6,890	9,200
3440	Miscellaneous	351	318	290	300	600
3450	Public Relations	-	-	-	-	-
3510	Equipment	1,450	2,939	3,514	6,500	11,925
3520	Furniture	-	28	300	520	800
	Total	\$ 186,849	166,667	221,591	216,614	245,179
	Contractual Services					
3620	Engineering Services	\$ 1,940	6,106	19,000	15,000	49,000
3640	Physical Exams	55	580	600	1,000	1,000
3690	Computer Program./Maint.	6,096	1,652	1,695	1,717	2,209
3710	Legal Advertising	1,407	943	850	2,500	2,500
3760	Street Lighting Energy Charge	118,828	102,881	100,251	105,000	105,000
3780	Telephone	3,694	2,829	4,020	4,000	4,500
3790	Comm./Office Mach. Maint.	-	-	-	-	-
3850	Equipment Leasing	4,672	4,588	4,118	4,200	4,200
3860	Other Contractual Services	96,405	88,136	96,985	83,000	116,170
3870	Auto Mileage & Expense Reimb.	13	7	54	20	55
3950	Contractual Payments	-	-	610	-	610
3970	Tree Removal/Replacement	42,120	54,475	67,000	64,475	127,000
	Total	\$ 275,230	262,197	295,183	280,912	412,244
	Total Operating Expense	\$ 1,350,490	1,205,403	1,539,377	1,414,399	1,879,272

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DEPARTMENT Streets

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

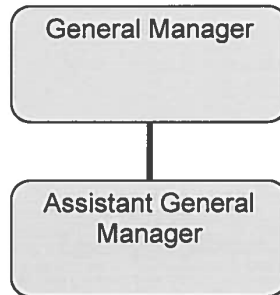
(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP	EXPLANATION
4010	Striping of Crosswalks around Schools & Parks	\$5,000	\$5,000	\$5,000	\$5,000	Base	Striping of Crosswalks around Schools & Parks
4010	Restriping & Painting Turn Lanes & Skip Dash Center Lines	\$10,000	\$10,000	\$10,000	\$10,000	Base	Restriping & Painting Turn Lanes & Skip Dash Center Lines
4010	Annual Maintenance Pedestrian crossing			\$20,000	\$20,000	Base	Townline/Francis, Wolf/195 th , 195 th /LaGrange, 191 st /Old LaGrange, Hickory Creek/191 st and 88 th /191 st
4040	Gradell Bucket	\$1,500	\$1,500	\$1,500	\$1,500		New Holland Tractor
4040	Stainless Steel Chipper Box	\$5,000	\$5,000				Additional chipper box
4040	Lighted Message Board	\$7,625	\$7,625				Additional lighted message (Split 50/50 with Water Dept.)
4040	Hydro Seeder			\$19,715	\$19,715	Base	Hydro Seeder (Split 50/50 with Water Dept.)
4080	Replace 2 ½ Ton truck with plow, spreader and calcium tank	\$152,191	\$152,191				Replace ST1
4080	Replace F350 Pickup with plow and spreader	\$47,500	\$47,500	\$52,250	\$52,250	Base	Replace ST3
4080	Replace 1 Ton truck with plow and spreader	\$81,000	\$81,000	\$89,100	\$89,100	Base	Replace ST5
4080	Replace F550 Lift Truck			\$131,575	\$131,575	Base	Replace ST11
4080	Replace F350 Pickup with plow			\$54,120	\$54,120	Base	Replace ST18
4080	Street Sweeper			\$336,109	\$336,109		
4080	Chipper	\$96,592	\$96,592			Base	Replace Chipper (approved late FY 22)

TOTAL	\$406,408	\$719,369
REQUESTS APPROVED	\$406,408	\$719,369

		VILLAGE OF MOKENA				
		Fiscal 2023 Budget: General Fund				
		Dept: Buildings & Grounds [01-108]				
		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
	Personal Services					
3010	Salaries (Full Time)	\$ 48,605	24,472	46,922	46,726	64,657
3020	Salaries (Part Time)	6,195	10,435	12,360	11,821	14,160
3030	Salaries (Overtime)	945	2,841	931	2,700	2,792
3100	Hospital/Life Insurance	7,781	9,405	11,146	9,405	13,165
	Total	\$ 63,526	47,153	71,359	70,652	94,774
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ -	-	-	-	-
3240	Membership Dues	3,025	3,000	3,025	3,000	3,025
3250	Professional Development	-	-	-	-	-
3280	Clothing & Personal Expense	556	966	300	500	300
3300	Vehicle Expense (Gas)	-	-	-	-	-
3310	Maint: Bldgs, Streets & Grounds	48,107	39,604	53,550	46,800	126,750
3320	Maint: Vehicles & Motor Equip.	2,827	2,326	4,000	3,900	4,000
3330	Small Tools	265	374	500	500	500
3370	Janitorial Supplies	16,582	15,386	14,000	9,700	10,000
3440	Miscellaneous	-	-	-	-	-
3510	Equipment	4,932	2,514	1,320	4,750	3,500
3520	Furniture	163	-	-	-	3,000
	Total	\$ 76,457	64,170	76,695	69,150	151,075
	Contractual Services					
3620	Engineering Services	\$ -	-	-	-	-
3710	Legal Advertising	-	-	-	-	-
3770	Electricity & Gas	6,147	5,397	6,800	5,100	6,000
3780	Telephone	161	(10)	144	100	144
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	178,934	187,231	226,880	217,150	269,910
	Total	\$ 185,242	192,618	233,824	222,350	276,054
	Total Operating Expense	\$ 325,225	303,941	381,878	362,152	521,903
	Capital Outlay					
4030	Improvements - Facilities	\$ 37,563	18,760	26,900	24,700	-
4040	Machinery & Equipment	-	5,085	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 37,563	23,845	26,900	24,700	-
	Other Financing Uses					
5000	Transfer - Out					
	A. Trf. to Escrow for Muni. Facility	\$ -	-	-	-	-
	Total	\$ -	-	-	-	-
	Total Appropriations	\$ 362,788	327,786	408,778	386,852	521,903

Cable TV Commission

Fiscal Year 23



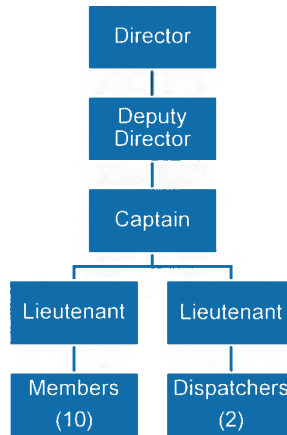
Summary of Basic Functions

The Mokena Cable TV Commission is comprised of a General Manager and an Assistant General Manager who are responsible for management and placement of media productions on Cable Access Channel 6 and streaming video on the Village's website.

The Village Board has established a goal of utilizing the Cable Access Channel and the Village's website to communicate various aspects of the public policy decision-making process to the residents of Mokena. Through utilization of local Cable Access Channel 6 and the Village's website, various educational videos are displayed throughout the course of the year. Additionally, all regular Mokena Village Board meetings are "aired" live and on tape delay on Cable Access Channel 6 and are available live and on an "on demand" basis on the Village's website.

[illegible]

Emergency Services and Disaster Agency Fiscal Year 23



SUMMARY OF BASIC FUNCTION

The Emergency Services & Disaster Agency (ESDA) is a public safety agency charged with a two-fold mission: 1) coordination and provision of activities related to disaster mitigation, preparedness, response, and recovery; and 2) provision of both unique and supplemental emergency services which are provided on both a scheduled and on-call basis, as requested for emergencies, disasters, and community functions.

Disaster-related activities include a variety of functions such as development and maintenance of a single, comprehensive emergency operations plan; development and maintenance of community warning systems; providing a fixed emergency operations center and mobile command center for facilitating the direction of emergency operations; alerting key officials and notifying the public of impending emergencies; encouraging disaster mitigation efforts; and promoting and fostering efforts to prepare for disasters.

Emergency services functions include activities such as providing mobile and portable lighting and power, search and rescue services, traffic direction, supplemental security and patrol functions, crowd control, emergency communications, severe weather monitoring, and other specialized functions as needed.

SUMMARY OF AGENCY ORGANIZATION

ESDA is headed by a salaried, part-time Director appointed by the Village President. A part-time Deputy Director assists the Director as needed. The Director and all personnel work on an on-call basis for emergencies and community events. Administrative tasks, training, maintenance activities, and other support activities are conducted by the Director and other personnel on an as available basis.

ESDA personnel are recruited, selected and assigned to various supervisory positions, specialized positions or general membership positions by the Director. Because of the all-volunteer nature of the agency, staffing fluctuates periodically. General responsibilities of the various positions are outlined below:

- **Director** - The Director is responsible for the overall organization, administration, training and operation of the agency.
- **Deputy Director** - The Deputy Director assists the Director in the execution of his duties, and serves as the acting Director in the event of the Director's temporary absence.
- **Captain** - The Captain is the senior line officer responsible for supervising agency field activities.
- **Lieutenant (2 Positions)** - The Lieutenant is a junior line officer responsible for supervising agency field activities.
- **Member (10 Positions)** - The Member is responsible for providing field service. Members that have attained a minimum of six years of service are awarded the senior membership designation of Corporal. In addition, one or more Members may be appointed to the senior membership designation of Sergeant for the purpose of providing additional supervisory personnel for field activities.
- **Dispatcher (2 Positions)** - The Dispatcher is a Member that is assigned specifically and solely to providing dispatching services in support of agency field activities.

VILLAGE OF MOKENA						
Fiscal 2023 Budget: General Fund						
Dept: E.S.D.A. [01-111]						
		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
3020	Salaries (Part Time)	\$ 19,125	14,356	19,250	15,863	21,250
	<u>Commodities</u>					
3210	Office Supplies	\$ 234	136	550	550	550
3230	Conferences, Mtgs. & Seminars	604	20	2,150	2,150	2,150
3240	Membership Dues	275	-	425	425	425
3250	Professional Development	104	200	500	400	500
3260	Publications	30	30	30	30	30
3280	Clothing & Personal Expense	1,232	3,307	3,475	3,250	3,625
3290	Printing	-	355	600	500	600
3300	Vehicle Expense (Gas)	4,401	1,597	11,413	3,860	9,000
3320	Maint: Vehicle & Motor Equip.	6,500	8,697	10,050	10,000	12,050
3330	Small Tools	234	-	600	250	700
3440	Miscellaneous	250	433	500	500	500
3510	Equipment	2,443	4,233	6,450	6,100	10,050
3520	Furniture	-	-	300	300	600
	Total	\$ 16,307	19,008	37,043	28,315	40,780
	<u>Contractual Services</u>					
3690	Computer Program./Maint.	\$ 355	-	800	500	800
3780	Telephone	7,396	7,019	7,842	7,842	7,842
3790	Comm./Office Mach. Maint.	1,125	665	3,800	3,600	2,450
3850	Equipment Leasing	228	228	230	228	230
3860	Other Contractual Services	729	1,074	1,644	1,600	1,704
3880	Warning System Maintenance	2,640	185	4,200	4,150	4,200
	Total	12,473	9,171	18,516	17,920	17,226
	Total Operating Expense	\$ 47,905	42,535	74,809	62,098	79,256
	<u>Capital Outlay</u>					
4020	Improvements - Other	\$ -	-	1,500	1,500	-
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	-	-	-	-	-
4080	Vehicle Acquisition	-	-	-	-	-
	Total Capital	\$ -	-	1,500	1,500	-
	Total Appropriations	\$ 47,905	42,535	76,309	63,598	79,256

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[illegible]

[illegible]

	Actual	Actual	Budgeted	Estimated	Board App.
<u>Revenues</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
Other Revenue	\$ 329,594	629,327	202,750	84,544	102,100
Total Revenue	\$ 329,594	629,327	202,750	84,544	102,100
Opening Fund Balance	\$ 698,301	930,261	1,265,261	1,318,074	824,329
Total Available for Spending	\$ 1,027,895	1,559,588	1,468,011	1,402,618	926,429
	Actual	Actual	Budgeted	Estimated	Board App.
<u>Appropriations</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
Contractual Services	\$ 86,000	237,733	600,000	576,445	600,000
Other Financing Uses	11,634	3,781	2,750	1,844	2,100
Total Appropriations	\$ 97,634	241,514	602,750	578,289	602,100
Ending Fund Balance	\$ 930,261	1,318,074	865,261	824,329	324,329

[illegible]

TOURISM FUND

Fiscal Year 23

SUMMARY OF BASIC FUNCTION

Village Ordinance No. 1293 entitles the Village to assess a 5% "Hotel and Motel Accommodation Tax" applicable to all hotel and motel room rentals within the Village's corporate limits. The Village has historically received tax collections from the Super 8 Motel. In Fiscal Year 21, the Village also began to receive tax collections from the new Holiday Inn Express.

In accordance with Ordinance No. 1293, proceeds resulting from the imposition of this tax are credited to the Tourism Fund. The proceeds attributable to the Tourism Fund are used for the promotion of tourism, beautification, and business enhancement activities within the Village of Mokena.



[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

IMRF/FICA/MC FUND

Fiscal Year 23

SUMMARY OF BASIC FUNCTION

Illinois Municipal Retirement Fund:

The Illinois Municipal Retirement Fund (IMRF) was created by Illinois law under Article 7 of the Illinois Pension Code (Illinois Compiled Statutes, Ch. 40, 5/7-101 to 5/7-222). Since 1941, the Illinois Municipal Retirement Fund has provided employees of local governments and school districts in Illinois with a sound and efficient system for the payment of retirement, disability, and death benefits. The Village of Mokena began participation in IMRF on January 1, 1972.

On April 14, 2010, the governor signed Senate Bill 1946 (Public Act 96-0889). This new law created a second tier of IMRF benefits for members who were first enrolled in IMRF's Regular Plan or Sheriff's Law Enforcement Personnel Plan (SLEP) on or after January 1, 2011. This new law did not affect current IMRF members participating in IMRF, SLEP, or in a reciprocal system prior to the effective date of this legislation. These members remain in Tier 1.

The retirement plan IMRF offers is a defined benefit plan. In a defined benefit plan, the amount of the retirement benefit is based on a member's final salary and their years of service. Under Regular Tier 1, an IMRF employee must complete eight years of service to be vested. Under Regular Tier 2, an IMRF employee must complete ten years of service to be vested. The employee contributes 4.5% of their salary to IMRF. Under SLEP Tier 1, an employee must have twenty years of SLEP service credit. Under SLEP Tier 2, an employee must have at least ten years of SLEP service credit. The employee contributes 7.5% of their salary to SLEP. The Village's contribution rates change annually based on actuarial assumptions and are funded through the property tax levy. The rate Regular IMRF Tier 1 and Tier 2 for July 2022 through December 2022 is 13.40% and the rate for January 2023 through June 2023 is 13.08%. The rate for SLEP Tier 1 and Tier 2 for July 2022 through June 2023 is 12.49%.

Social Security and Medicare:

Social Security and Medicare taxes are calculated using the employee's gross salary. The gross wage is not reduced for IMRF or Police Pension contributions. In Fiscal 2023, the rate for Social Security is 6.2% and is paid by both the employee and employer on wages up to the wage base, which changes annually. The rate for Medicare is 1.45% and is paid by both the employee and Village on the entire gross salary.

[illegible]

[illegible]

POLICE PENSION FUND

Fiscal Year 23

SUMMARY OF BASIC FUNCTION

Section 5/3-101, Chapter 40 of the Illinois Compiled Statutes requires that an incorporated municipality with more than 5,000 residents establish a Police Pension Fund for its full-time sworn police personnel. Pursuant to the 1990 Census, the Village of Mokena exceeded the minimum of 5,000 residents required for enactment of the Pension Fund. Therefore, the Village Board of Trustees adopted an Ordinance creating the necessary budget and financial means to manage the Pension Fund for the Village's full-time police officers.

The Pension Board consists of five members. Two are appointed by the Village President for two year terms; and two members are elected by the active police officers from the full-time sworn staff for a two year term. The fifth member of the Pension Board is elected for a two year term from amongst the retired, disabled or widowed fund beneficiaries if applicable. The Village Finance Director acts as an Ex-Officio member of the Board.

On December 30, 2010, the governor signed Senate Bill 3538 (Public Act 096-1495). This new law created a second tier of pension benefits for public safety employees hired on or after January 1, 2011. This law did not affect members currently receiving retirement benefits in the police pension fund. Under Tier 1, a police pension member may retire at age 50. Under Tier 2, a police pension member may retire at age 55.

The Police Pension Board is responsible for maintaining and managing retirement assets accumulated from financial contributions by both active police officers and the Village of Mokena. Active police officers contribute 9.91% of their salary to the Police Pension Fund. The Village's contribution to the Police Pension Fund is made through the property tax levy, which equates to approximately 14.50% as a percentage of expected payroll for the full-time sworn police personnel and the amortization of the unfunded accrued liability.

[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Police Pension Fund						
Revenue [09]						
		Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Board App. Fiscal '23
200	Taxes					
2010	Property Tax	\$ 764,027	815,363	1,185,130	1,185,000	1,092,592
290	Other Revenue					
2910	Interest Earnings	\$ 478,207	448,800	425,000	456,935	450,000
2911	Short Term Capital Gain	11,392	28,005	20,000	33,600	10,000
2912	Long Term Capital Gain	169,226	139,186	130,000	585,000	150,000
2913	Realized Gain from Annuity	-	-	-	-	-
2916	Invest. Inc. - Market Fluctuations	1,057,394	3,660,704	1,250,000	(1,087,000)	952,000
2940	Interfund Revenue - (From)					
	A. General fund - Police Dept.	-	-	-	-	-
2970	Miscellaneous Income	226	-	-	-	-
2980	Member Contributions	291,617	296,377	320,954	260,000	337,899
	Total	\$ 2,008,062	4,573,072	2,145,954	248,535	1,899,899
	Revenue Grand Total	\$ 2,772,089	5,388,435	3,331,084	1,433,535	2,992,491
	Opening Fund Balance	\$ 22,676,490	24,647,339	28,698,255	29,143,493	29,534,380
	Total Available for Spending	\$ 25,448,579	30,035,774	32,029,339	30,577,028	32,526,871
Appropriations [09-123]						
		Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Board App. Fiscal '23
	Personal Services					
3020	Salaries (Part Time)	\$ -	-	-	-	-
3080	Pension Payment	692,863	770,307	807,214	904,960	997,786
3081	Disability Payment	-	-	-	-	-
	Total	\$ 692,863	770,307	807,214	904,960	997,786
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 1,250	1,375	6,150	1,500	6,150
3240	Membership Dues	795	795	900	795	900
3440	Miscellaneous	73,466	84,584	100,000	95,000	100,000
	Total	\$ 75,511	86,754	107,050	97,295	107,050
	Contractual Services					
3610	Accounting Services	\$ 16,935	18,793	19,058	19,493	18,715
3630	Legal Services	2,272	5,080	31,000	9,900	31,000
3750	Public Officials Ins./Bonding	3,138	3,272	3,500	3,680	3,700
3930	Pension Refunds	10,521	8,075	30,000	7,320	30,000
	Total	\$ 32,866	35,220	83,558	40,393	83,415
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
	Total Appropriations	\$ 801,240	892,281	1,047,822	1,042,648	1,238,251

[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: State Motor Fuel Tax Fund						
Revenue [111]						
		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
240	Intergovernmental Rev. - State					
2430	Motor Fuel Tax Allotment	\$ 762,782	\$ 813,704	799,002	814,231	819,345
290	Other Revenue					
2910	Interest Earnings	\$ 21,482	\$ 2,009	1,500	2,132	1,800
2940	Interfund Revenue	-	-	-	-	-
2970	Miscellaneous Revenue	223,030	669,090	-	223,030	-
	Total	\$ 244,512	671,099	1,500	225,162	1,800
	Revenue Grand Total	\$ 1,007,294	1,484,803	800,502	1,039,393	821,145
	Opening Fund Balance	\$ 1,203,609	1,708,315	2,769,555	2,784,441	3,384,834
	Total Available for Spending	\$ 2,210,903	3,193,118	3,570,057	3,823,834	4,205,979
Appropriations [11-125]						
		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
3030	Personal Services					
	Salaries (Overtime)	\$ 56,728	93,336	109,020	70,000	130,260
	Commodities					
3310	Maint: Bldgs, Streets & Grounds	\$ 19,022	31,826	32,500	32,500	32,501
3380	Salt	304,202	178,648	241,000	230,000	241,000
3440	Miscellaneous	-	96	100	-	100
	Total	\$ 323,224	210,570	273,600	262,500	273,601
	Contractual Services					
3620	Engineering Services	\$ -	-	8,000	6,500	8,000
3860	Other Contractual Services	122,636	104,771	135,674	100,000	135,674
3970	Tree Removal/Replacement	-	-	-	-	-
	Total	\$ 122,636	104,771	143,674	106,500	143,674
	Capital Outlay					
4010	Improvements - Streets & Alleys	\$ -	-	-	-	-
4020	Improvements - Other	-	-	-	-	-
	Total	\$ -	-	-	-	-
	Total Appropriations	\$ 502,588	408,677	526,294	439,000	547,535

REFUSE FUND

Fiscal Year 23

SUMMARY OF BASIC FUNCTION

Residential refuse pick-up is contracted through Nu-Way Disposal Service. Approximately 7,193 customers currently receive service on a weekly basis with over 374,036 pickups annually by NuWay Disposal. Residents are invoiced monthly on their water and sewer bill to fully fund these services and submit a combined payment to the Village for the above-mentioned services.

This year's budget includes provision for the continued operation of a Curb Side Recycling Program (including a monthly rate of \$.50 for electronics disposal), yearly senior discounts of approximately \$30, and free leaf and branch pickup.



[illegible]

[illegible]

[illegible]

WATER OPERATING FUND BUDGET SUMMARY

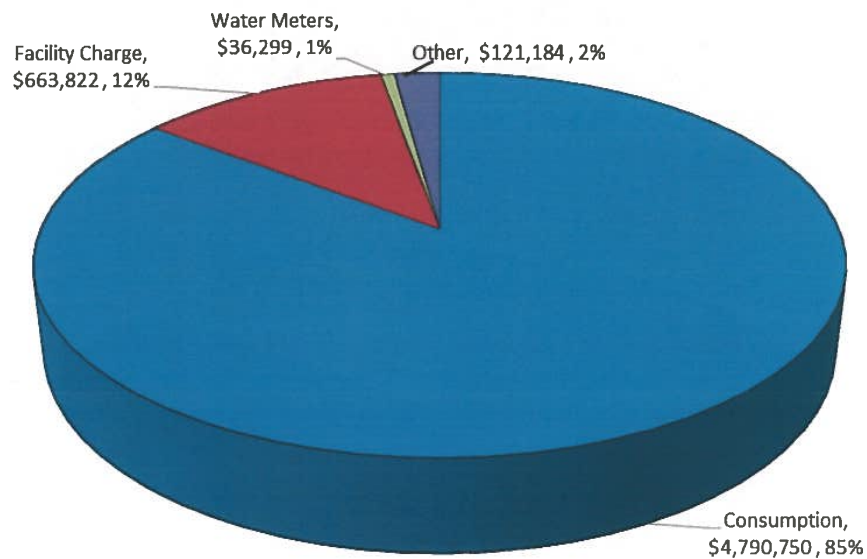
REVENUE

Current FY 22 Estimated FY 22 revenues are anticipated to be over budget by approximately \$242K. This is primarily due to an increase in water consumption.

Proposed FY 23 FY 23 revenues are budgeted to increase above FY 22 levels by approximately \$161K. This is associated with a projected increase in water consumption.

Total water revenues for FY 23 are budgeted at \$5,612,055. Illustrated by the chart found below, one will be able to see the breakdown of revenues for the entire Water Fund by major category.

TOTAL REVENUES

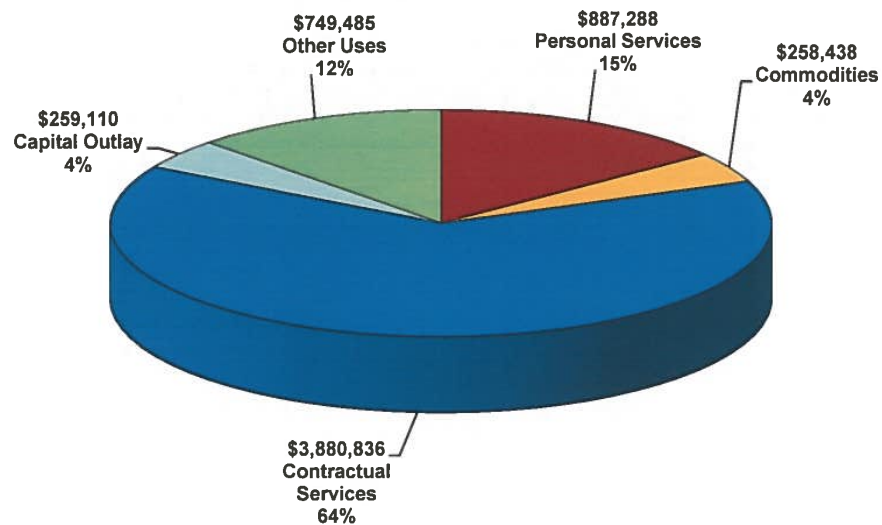


EXPENDITURES

Current FY 22	Estimated FY 22 expenditures are anticipated to be approximately \$168K less than budgeted. This is attributable to a vacant position not filled, two vehicles were moved to FY 23 due to supply chain issues, and a contingency line item not being utilized (\$100K).
Proposed FY 23	FY 23 water operating fund expenditures are proposed to increase above FY 22 levels by approximately \$515K.

Total water expenses are budgeted at \$6,035,157. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures of the Water Fund by major category.

TOTAL EXPENSES



FUND BALANCE

Current FY 22

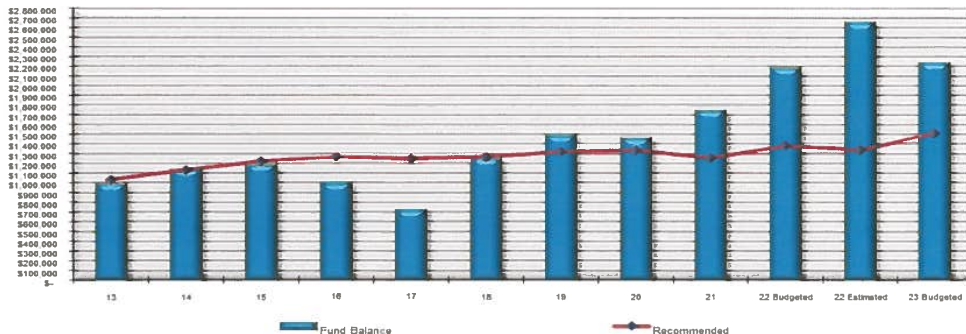
You will note the FY 22 Water Operating Fund estimated ending fund balance to be approximately \$2.653M. This is above the budgeted FY 22 balance by approximately \$473K. The rationale for this higher than projected year end cash position is as follows:

The beginning FY 22 fund balance was \$64K more than budgeted, the FY 22 revenues are anticipated to be \$242K above budget and FY 22 expenditures are forecasted to be below budget levels by approximately (\$168K).

Proposed FY 23

Below, you will note the cash position of the Water Enterprise Fund for the last several budget cycles along with Proposed FY 23 levels. The proposed FY 23 year-end balance is \$2.230M (or 37%) which is \$721K above the Board's operating guideline of maintaining 25% of annual expenditures in each major fund. Since the transition to Lake Michigan water in FY 03, the Village Board has maintained a steady approach to fund balance levels in the water fund. This approach has enabled the Village Board to analyze unforeseen events and make solid policy decisions regarding rates and other operational aspects. This fund was beginning to show signs of structural weakness in FY 16. During the FY 18 budget process, the Village Board agreed to transfer \$400K from the General Fund, along with a rate adjustment of \$.28/1,000 gallons to stabilize the fund. In FY 19, there was a rate adjustment of \$.09/1,000 gallons and a year end transfer of \$325K from the General Fund. In FY 20 and FY 21, there were rate adjustments of \$.15/1,000 gallons and \$.11/1,000 respectively. In FY 22 there was a rate increase of \$.16/1,000 gallons and an anticipated rate increase in FY 23 of \$.25/1,000 gallons, which includes a pass-through of increases from the City of Chicago, Oak Lawn and Tinley Park. We will need to continue evaluating our operating cost components for potential rate adjustments from the City of Chicago and future lake water debt.

Water Fund Balance Comparison
FY 13-23 Budgets



[illegible]

[illegible]

[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Water Department						
Appropriations [16-130]						
		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Contractual Services</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
3610	Accounting Services	\$ 2,574	3,237	3,297	3,297	1,501
3620	Engineering Services	21,655	44,373	23,500	35,500	33,500
3630	Legal Services	1,160	-	3,000	-	3,000
3640	Physical Exams	48	-	300	500	500
3690	Computer Program./Maint.	24,602	34,502	38,055	39,000	43,061
3710	Legal Advertising	1,291	-	500	1,300	1,000
3750	Public Officials Ins./Bonding	-	-	130	130	-
3770	Electricity & Gas	75,980	87,639	89,500	94,410	100,000
3780	Telephone	19,157	13,724	15,702	15,153	15,702
3790	Comm./Office Machine Maint.	781	793	815	800	815
3840	Interfund Service Charge	80,335	80,335	80,335	80,335	80,335
3850	Leased Equipment	740	2,301	750	900	800
3860	Other Contractual Services	206,857	129,382	164,628	170,000	193,313
3870	Auto Mileage & Expense Reimb.	13	7	244	230	254
3890	Bond Principal	360,000	-	-	-	-
3900	Bond Interest	6,300	-	-	-	-
3910	Utility Deposit Refunds	-	-	100	-	100
3950	Contractual Payments	272,135	159,600	48,691	48,691	45,135
3960	Lake Water Costs	2,744,005	3,160,717	3,212,550	3,260,000	3,361,820
	Total	\$ 3,817,633	3,716,610	3,682,097	3,750,246	3,880,836
	Total Operating Expenses	\$ 4,803,765	4,611,203	4,735,812	4,708,606	5,026,562
	<u>Capital Outlay</u>					
4020	Improvements - Other	\$ -	-	-	-	-
4030	Improvements - Facilities	-	-	-	-	39,500
4040	Machinery & Equipment	9,431	-	7,625	15,325	34,975
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisition	27,225	-	48,000	-	184,635
4100	Office Furniture	-	-	-	-	-
	Total	\$ 36,656	-	55,625	15,325	259,110
	<u>Other Financing Uses</u>					
4280	Contingencies	\$ -	-	100,000	-	102,500
5000	Transfer - Out					
	A. Trf. to Escrow for Joint System	35,000	35,000	35,000	35,000	50,000
	B. Trf. to Escrow for RWS	-	480,400	593,429	593,429	596,985
	Total	\$ 35,000	515,400	728,429	628,429	749,485
	Total Appropriations	\$ 4,875,421	5,126,603	5,519,866	5,352,360	6,035,157

DEPARTMENT Water Dept.

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4030	Main Security Gate			\$9,500	\$9,500	Base	Replace Main Security Gate (Split 50/50 with Sewer Dept.)
4030	Security Cameras (6)			\$9,000	\$9,000	Base	Security Cameras (6) (Split 50/50 with Sewer Dept.)
4030	HVAC Bldg. #10			\$21,000	\$21,000	Base	Replace HVAC Bldg. #10 (Split 50/50 with Sewer Dept)
4040	Hydro Seeder			\$19,715	\$19,715	Base	Hydro Seeder (Split 50/50 with Street Dept.)
4040	Trailer Trench Box & Skid Steer			\$6,000	\$6,000	Base	Replace Trailer to transport existing equipment
4040	Hydraulic Unit			\$9,260	\$9,260	Supp.	New Hydraulic Unit
4080	Replace Pickup Truck	\$23,750	\$23,750	\$26,125	\$26,125	Base	Replace WS4 (Split 50/50 with Sewer Dept.)
4080	Replace Pickup Truck	\$24,250	\$24,250	\$26,675	\$26,675	Base	Replace WS11 (Split 50/50 with Sewer Dept.)
4080	Replace Pickup Truck			\$21,395	\$21,395	Base	Replace WS7 (Split 50/50 with Sewer Dept.)
4080	Replace Pickup Truck			\$16,940	\$16,940	Base	Replace WS12 (Split 50/50 with Sewer Dept.)
4080	Replace Box Truck			\$93,500	\$93,500	Base	Replace WS13 (Split 50/50 with Sewer Dept.)

TOTAL	\$55,625	\$259,110
REQUESTS APPROVED	\$55,625	\$259,110

SEWER OPERATING FUND BUDGET SUMMARY

REVENUES

Current FY 22

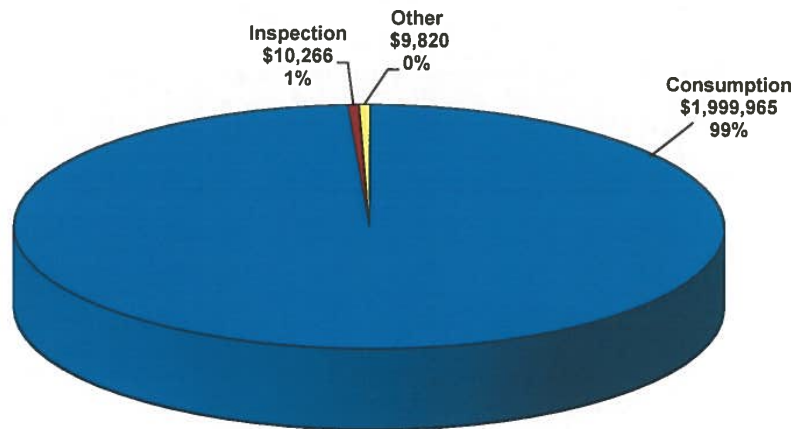
Estimated FY 22 revenues are anticipated to be above budget by approximately \$69K. This is primarily associated with the increase in water consumption.

Proposed FY 23

FY 23 revenues are budgeted to be more than FY 22 levels by \$1,428 due to an increase in Miscellaneous Income.

Total sewer revenues for FY 23 are budgeted at \$2,020,051. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire enterprise by category.

TOTAL REVENUES



EXPENDITURES

Current FY 22

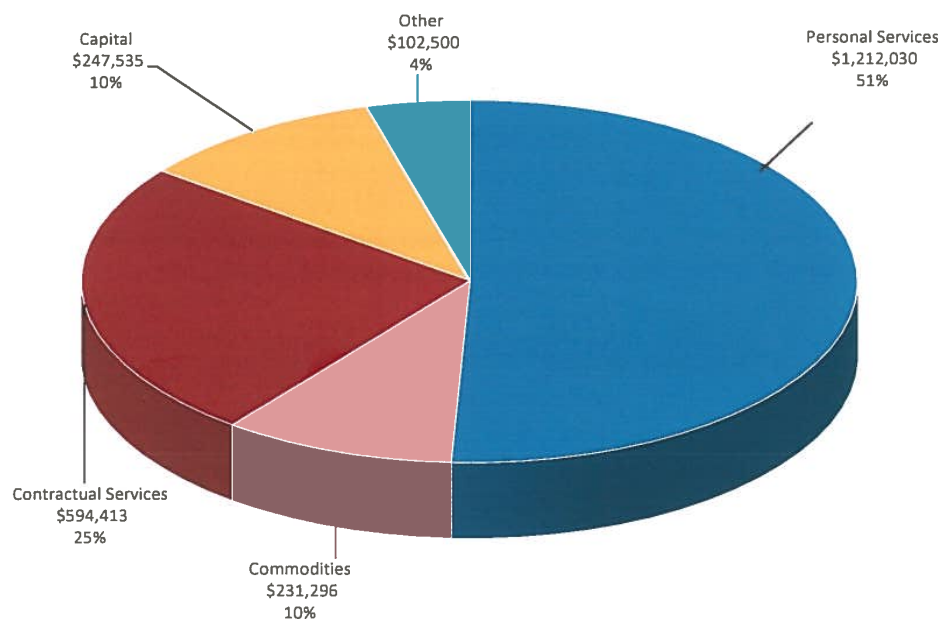
Estimated FY 22 expenditures are anticipated to be \$224K below budget. This is mainly attributable to not filling a vacant position and the contingency line item not being utilized (\$100K).

Sewer Operating Fund Summary
Page 2

Proposed FY 23 FY 23 sewer operating fund expenditures are proposed to increase above FY 22 budget levels by approximately \$402K. This is primarily due to increases in personal services \$69K, other contractual services \$85K, and capital outlay for the purchase of vehicles of \$197K for facility improvements and purchase of vehicles.

Total FY 23 sewer expenses are budgeted at \$2,387,774. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures by major category.

TOTAL EXPENSES



FUND BALANCE8

Current FY 22

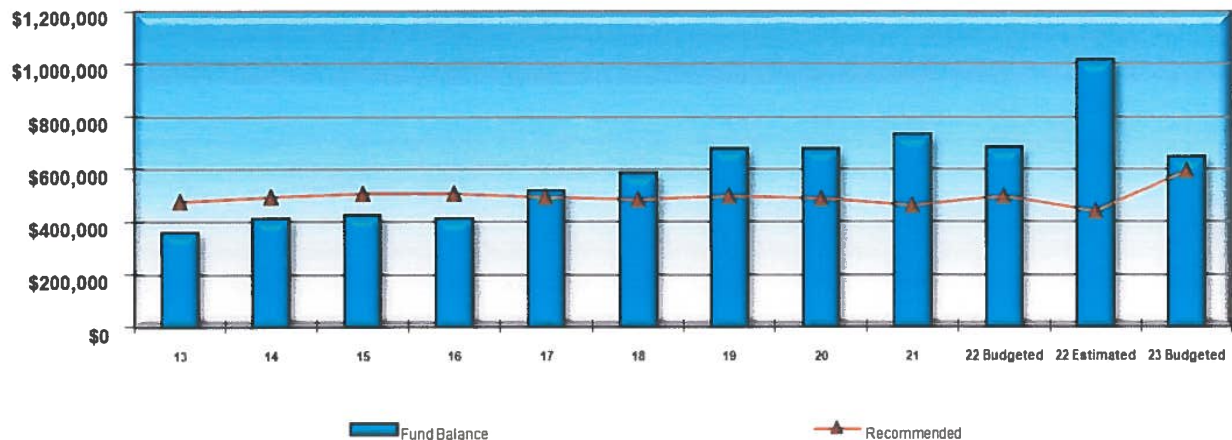
You will note the FY 22 Sewer Operating Fund estimated ending fund balance to be approximately \$1.0M. This is above the budgeted FY 22 balance by approximately \$333K. The rationale for this higher than projected year end cash position is as follows:

The actual FY 21 Year End Fund Balance was approximately \$39K above anticipated. Additionally, FY 22 revenues are anticipated to be \$69K above budgeted and FY 22 expenditures are forecasted to be below budget levels by approximately \$224K.

Proposed FY 23

Below you will note the cash position of the Sewer Enterprise fund for the last several budget cycles along with proposed FY 23 levels. A rate adjustment of \$.15/1,000 gallons was implemented in both FY 16 and FY 17 to help soften the flattening consumption trends. The proposed FY 23 fund balance is \$642K or 27%, which is \$45K higher than the Board's operating guideline of maintaining 25% of the annual expenditures in each major fund. There is no rate adjustment being proposed for FY 23.

**Sewer Fund Balance Comparison
FY 13-23**



[illegible]

[illegible]

[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Sewer Department						
Appropriations [16-131]						
		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Contractual Services</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
3610	Accounting Services	\$ 2,210	2,776	2,829	2,829	1,501
3620	Engineering Services	-	399	2,500	3,250	8,000
3630	Legal Services	-	-	1,500	510	1,500
3640	Physical Exams	103	-	300	500	500
3690	Computer Program./Maint.	28,552	35,700	41,035	36,000	44,141
3700	Sludge Removal	22,773	23,373	25,200	25,000	33,000
3710	Legal Advertising	1,291	-	500	1,350	1,000
3750	Public Officials Ins./Bonding	-	-	130	130	-
3770	Electricity & Gas	210,609	223,449	218,000	215,000	218,000
3780	Telephone	4,314	3,644	4,440	4,000	4,440
3790	Comm./Office Machine Maint.	782	793	815	800	815
3840	Interfund Service Charge	80,335	80,335	80,335	80,335	80,335
3850	Leased Equipment	740	2,942	750	900	800
3860	Other Contractual Services	115,533	105,706	128,603	145,000	197,877
3870	Auto Mileage & Expense Reimb.	13	7	244	30	254
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	-	-	2,250	-	2,250
	Total	\$ 467,255	479,124	509,431	515,634	594,413
	Total Operating Expenses	\$ 1,734,101	1,698,966	1,834,910	1,748,954	2,037,739
	<u>Capital Outlay</u>					
4030	Improvements - Facilities	\$ -	12,637	-	11,400	62,900
4040	Machinery & Equipment	-	9,952	3,000	1,205	-
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisition	27,225	-	48,000	-	184,635
4100	Office Furniture	-	-	-	-	-
	Total	\$ 27,225	22,589	51,000	12,605	247,535
	<u>Other Financing Uses</u>					
4280	Contingencies	\$ -	-	100,000	-	102,500
5000	Transfer - Out	-	-	-	-	-
	A. Plant Replacement Fund	150,000	150,000	-	-	-
	B. Plant Expansion Fund	-	-	-	-	-
	C. Sewer System Capital	150,000	150,000	-	-	-
	Total	\$ 300,000	300,000	100,000	-	102,500
	Total Appropriations	\$ 2,061,326	2,021,555	1,985,910	1,761,559	2,387,774

DEPARTMENT Sewer Dept.

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4030	Main Security Gate			\$9,500	\$9,500	Base	Replace Main Security Gate (Split 50/50 with Water Dept.)
4030	Security Cameras (6)			\$9,000	\$9,000	Base	Security Cameras (6) (Split 50/50 with Water Dept.)
4030	HVAC Bldg. #10			\$21,000	\$21,000	Base	Replace HVAC Bldg. #10 (Split 50/50 with Water Dept.)
4030	Safety Grating Sludge Tanks			\$9,600	\$9,600	Supp.	Safety Grating Sludge Tanks
4030	AC Bldg. #30 electrical room			\$13,800	\$13,800	Supp.	AC Bldg. #30 electrical room
4040	Replace transducers	\$3,000					Replace worm transducers
4080	Replace Pickup Truck	\$23,750	\$23,750	\$26,125	\$26,125	Base	Replace WS4 (Split 50/50 with Water Dept.)
4080	Replace Pickup Truck	\$24,250	\$24,250	\$26,675	\$26,675	Base	Replace WS11 (Split 50/50 with Water Dept.)
4080	Replace Pickup Truck			\$21,395	\$21,395	Base	Replace WS7 (Split 50/50 with Water Dept.)
4080	Replace Pickup Truck			\$16,940	\$16,940	Base	Replace WS12 (Split 50/50 with Water Dept.)
4080	Replace Box Truck			\$93,500	\$93,500	Base	Replace WS13 (Split 50/50 with Water Dept.)

TOTAL \$51,000 \$247,535

REQUESTS APPROVED \$51,000 \$247,535

MUNICIPAL PARKING LOT FUND

Fiscal Year 23

SUMMARY OF BASIC FUNCTION

The Municipal Parking Lot Fund supports operations at several commuter parking facilities located in close proximity to Mokena's two Rock Island Metra line train stations. These facilities include the following:

- Downtown/Front Street parking areas (east of Wolf Road between Front and McGovney Streets): Approximately 169 daily parking spaces
- McGovney Street gravel lot: Approximately 131 reserved monthly parking spaces and 35 daily spaces
- Metra/Hickory Creek lot (located east of LaGrange Road, north of 191st Street): approximately 1,144 daily parking spaces
- Willowcrest lot (located one block north of Front Street, just west of Wolf Road): 101 daily parking spaces
- Village Hall lot (located on Division Street between Carpenter and Third Streets): 52 daily parking spaces

All of these facilities provide commuters access to the LaSalle Street station in the Chicago Loop via the Rock Island Metra line.

Parking revenues are derived from daily and monthly fees charged for each parking space, with revenues used to operate and maintain the parking facilities.

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[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Municipal Parking Lot Fund						
Appropriations [17-132]						
		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Personal Services</u>	<u>Fiscal '20</u>	<u>Fiscal '21</u>	<u>Fiscal '22</u>	<u>Fiscal '22</u>	<u>Fiscal '23</u>
3010	Salaries (Full Time)	\$ 52,237	24,479	25,806	25,705	43,344
3020	Salaries (Part Time)	37,396	33,283	11,503	10,873	13,802
3030	Salaries (Overtime)	1,121	2,721	931	2,650	949
3040	Unemployment Contribution	258	213	150	130	443
3050	FICA Contribution	5,540	3,702	2,371	2,432	3,601
3051	Medicare Contribution	1,296	866	555	569	842
3060	Workmen's Compensation	5,222	4,432	5,707	5,707	4,740
3070	IMRF Contribution	11,604	8,290	5,346	5,430	7,689
3100	Hospital/Life Insurance	11,341	6,492	6,433	6,605	9,554
	Total	\$ 126,015	84,478	58,802	60,101	84,964
	<u>Commodities</u>					
3280	Clothing & Personal Expenses	\$ 1,971	883	659	863	1,034
3310	Maint: Bldgs., Sts., & Grnds.	571	3,328	3,500	3,500	3,500
3340	Traffic & Street Sign Material	270	615	875	614	875
3440	Miscellaneous	-	-	-	-	-
	Total	\$ 2,812	4,826	5,034	4,977	5,409
	<u>Contractual Services</u>					
3610	Accounting Services	\$ 303	321	388	388	150
3620	Engineering Services	-	-	-	-	-
3710	Legal Advertising	216	-	150	-	150
3760	Street Lighting - Energy Charge	4,576	4,040	4,500	4,100	4,500
3780	Telephone	520	448	120	122	129
3840	Interfund Service Charge	75,324	75,324	-	-	-
3860	Other Contractual Services	33,584	38,732	51,550	33,000	51,355
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	3,843	1,861	4,600	5,500	5,500
	Total	\$ 118,366	120,726	61,308	43,110	61,784
	<u>Capital Outlay</u>					
4020	Improvements: Other	\$ 11,980	-	-	-	-
4040	Machinery & Equipment	-	-	-	-	-
4080	Vehicle Acquisitions	-	-	-	-	-
	Total	\$ 11,980	-	-	-	-
	<u>Other Financing Uses</u>					
5000	Transfer - Out	\$ -	-	-	-	-
	Total Appropriations	\$ 259,173	210,030	125,144	108,188	152,157

[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Sewer System Capital Improvement Fund						
Revenue [19]						
		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
254	Exaction Fees					
2560	Contributions	\$ -	-	-	-	-
260	Charges for Service					
2650	Tap-On Fees	\$ 227,041	332,870	228,531	230,000	119,371
290	Other Revenue					
2910	Interest Earnings	\$ 17,786	6,145	2,500	3,111	2,500
2940	Interfund Revenue - (From)					
	A. Sewer Department	150,000	150,000	-	-	-
	Total	\$ 167,786	156,145	2,500	3,111	2,500
	Revenue Grand Total	\$ 394,827	489,015	231,031	233,111	121,871
	Opening Fund Balance	\$ 1,210,507	1,466,984	1,838,995	1,820,885	1,696,996
	Total Available for Spending	\$ 1,605,334	1,955,999	2,070,026	2,053,996	1,818,867
Appropriations [19-140]						
		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
	Contractual Services					
3620	Engineering Services	\$ 16,200	6,250	-	-	5,000
3630	Legal Services	-	-	-	-	-
3710	Legal Advertising	104	98	200	-	200
	Total	\$ 16,304	6,348	200	-	5,200
	Capital Outlay					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	18,662	37,860	357,000	357,000	62,000
4050	Improvements & Extensions	103,384	90,906	132,000	-	-
4080	Vehicle Acquisition	-	-	-	-	-
	Total	\$ 122,046	128,766	489,000	357,000	62,000
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
5000	Transfer - Out					
	A. To Plant Expansion Fund	-	-	-	-	-
	Total	\$ -	-	50,000	-	50,000
	Total Appropriations	\$ 138,350	135,114	539,200	357,000	117,200

DEPARTMENT Sewer System Capital Improvement Fund

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

[illegible]

TOTAL	\$357,000	\$62,000
REQUESTS APPROVED	\$357,000	\$62,000

[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Water System Capital Improvement Fund						
Revenue [20]						
		Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Board App. Fiscal '23
254	Exaction Fees					
2560	Contributions	\$ -	-	-	-	-
260	Charges for Service					
2650	Tap-On Fees	\$ 250,667	332,870	228,531	230,000	358,112
290	Other Revenue					
2910	Interest Earnings	\$ 44,922	11,704	5,500	5,155	4,000
2917	Gain/Loss on Investments	2,431	-	-	-	-
2970	Miscellaneous Income	-	19,884	-	-	-
	Total	\$ 47,353	31,588	5,500	5,155	4,000
	Revenue Grand Total	\$ 298,020	364,458	234,031	235,155	362,112
	Opening Fund Balance	\$ 3,186,735	3,077,221	3,216,536	3,243,991	2,811,396
	Total Available for Spending	\$ 3,484,755	3,441,679	3,450,567	3,479,146	3,173,508
Appropriations [20-141]						
		Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Board App. Fiscal '23
	Contractual Services					
3620	Engineering Services	\$ -	7,608	93,250	93,250	53,625
3630	Legal Services	-	-	-	-	-
3710	Legal Advertising	101	-	100	-	250
	Total	\$ 101	7,608	93,350	93,250	53,875
	Capital Outlay					
4040	Machinery & Equipment	\$ 4,625	19,884	181,000	181,000	25,000
4050	Improvements & Extensions	252,808	20,196	587,000	243,500	1,356,000
4060	Land Acquisition	-	-	-	-	-
	Total	\$ 257,433	40,080	768,000	424,500	1,381,000
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
5000	Transfer - Out					
	A. Trf. to Escrow for Water Imp.	150,000	150,000	150,000	150,000	150,000
	B. Trf. to General Fund for Capital	-	-	-	-	-
	Total	\$ 150,000	150,000	200,000	150,000	200,000
	Total Appropriations	\$ 407,534	197,688	1,061,350	667,750	1,634,875

DEPARTMENT Water System Capital Improvement Fund

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	SCADA Improvements	\$181,000	\$181,000	\$25,000	\$25,000	Base	East and West Towers & 187 th Pump House Upgrades
4050	Village Wide Leak Survey (Spring)	\$20,000	\$20,000	\$28,000	\$28,000	Base	Village Wide Leak Survey (Spring)
4050	Replacement Valves (2)	\$27,000	\$27,000	\$28,000	\$28,000	Base	Replace Valves (2)
4050	Alta Vista Way Watermain (Wolf to Owens)	\$350,000	\$350,000	\$400,000	\$400,000		Replace Alta Vista Way Watermain (Wolf to Owens) Spend moved to FY 23 with a \$50,000 increase.
4050	Paint East Tower			\$850,000	\$850,000	Base	Paint East Tower
4050	Water Vault Meter Replacement			\$20,000	\$20,000	Base	Replace Water Vault Meter
4050	Well #2 Repairs/Improvement or Abandonment			\$30,000	\$30,000	Base	Well #2 Repairs/Improvement or Abandonment

TOTAL	\$181,000	\$1,381,000
REQUESTS APPROVED	\$181,000	\$1,381,000

SEWER PLANT REPLACEMENT FUND Fiscal Year 23

This fund currently exists as a Depository for Encumbered Revenues utilized to repair/replace the existing Sewer Plant. The fund generates adequate revenue to offset anticipated annual expenses.

The fund currently has a balance of \$1.429M+/- with anticipated average annual replacement costs of approximately \$289K+/- per year over the next eight years.



Notable expenditures for FY 23 include the following:

- Raw Pump - \$20,000
- Explosion Proof Heat Detectors - \$8,500
- Roof Building #20 - \$120,000
- Service Door #85 and #90 - \$9,400
- RAS Pump #6 Impeller - \$7,200
- RAS Check Valve - \$8,200

[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Sewer Plant Replacement Fund						
Revenue [21]						
		Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Board App. Fiscal '23
290	Other Revenue					
2910	Interest Earnings	\$ 19,475	2,122	1,900	1,846	1,900
2917	Gain/Loss on Investments	9,817	-	-	-	-
2940	Interfund Revenue - (From) A. Sewer Department	150,000	150,000	-	-	-
	Total	\$ 179,292	152,122	1,900	1,846	1,900
	Revenue Grand Total	\$ 179,292	152,122	1,900	1,846	1,900
	Opening Fund Balance	\$ 1,234,686	1,375,041	1,491,141	1,493,591	1,429,437
	Total Available for Spending	\$ 1,413,978	1,527,163	1,493,041	1,495,437	1,431,337
Appropriations [21-142]						
		Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Board App. Fiscal '23
	Contractual Services					
3440	Miscellaneous	\$ -	-	-	-	-
3510	Machinery & Equipment	-	-	-	-	-
3620	Engineering Services	-	-	-	-	-
3710	Legal Advertising	-	-	-	-	-
	Total	\$ -	-	-	-	-
	Capital Outlay					
4030	Improvements - Facilities	\$ 14,480		28,000	-	137,900
4040	Machinery & Equipment	24,457	33,572	19,000	66,000	35,400
4050	Improvements & Extensions	-	-	-	-	-
	Total	\$ 38,937	33,572	47,000	66,000	173,300
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
	Total Appropriations	\$ 38,937	33,572	97,000	66,000	223,300

DEPARTMENT Sewer Plant Replacement Fund

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '22 DEPT. REQUEST	FY '22 BOARD APPROVED	FY '23 DEPT. REQUEST	FY '23 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4030	Roof (Bldg. #20)	\$28,000	\$28,000	\$120,000	\$120,000	Base	Replace Roof
4030	Explosion Proof Heat Detectors (Bldg. #17)			\$8,500	\$8,500	Base	Replace Heat Detectors
4030	(3) WWTP Service Doors			\$9,400	\$9,400	Base	Replace (3) Service Doors
4040	Replace channel blower	\$7,000	\$7,000			Base	Replace aging equipment
4040	Replace influent and effluent samplers	\$12,000	\$12,000				
4040	Raw Pump			\$20,000	\$20,000	Base	Replace Pump
4040	RAS Pump Impeller			\$7,200	\$7,200	Base	Replace RAS Pump Impeller
4040	RAS Check Valve			\$8,200	\$8,200	Base	Replace RAS Check Valve

TOTAL	\$47,000	\$173,300
REQUESTS APPROVED	\$47,000	\$173,300

SEWER PLANT EXPANSION FUND

Fiscal Year 23

SUMMARY OF BASIC FUNCTION

This fund was established and is intended to be utilized as an Escrow Fund to accumulate fiscal resources to offset future capital or land acquisition costs affiliated with Sewer Plant expansions. The Village Board authorized staff to annually transfer funds through Fiscal 2011 into this fund from the Sewer System Capital Improvement Fund. These transfers resulted in over \$5M being earmarked for the pending plant rehabilitation and/or expansion. After conducting numerous work sessions to come to an agreement on necessary upgrades to the wastewater treatment plant (WWTP), the Village transferred \$4.197M in FY 19 and \$1.625M in FY 21 to be earmarked for this project as well.

In November of 2019, a design engineering agreement for the proposed WWTP upgrades was approved by the Board. In the Spring of 2020, the proposed WWTP upgrades were bid, with a contract to be awarded in FY21. The Village Board awarded the contract for the WWTP upgrades at the February 22, 2021 Board meeting. At the May 10, 2021 Board meeting, the Village Board authorized a WWTP contract amendment to adhere to requirements for grant funding from the Department of Commerce and Economic Opportunity for \$760K. One of the conditions was the submission of a Business Enterprise Program (BEP) Utilization Plan that would total 25% of the total grant funds, where 20% of the funds would be expended on minority owned sub-contractors and 5% expended on women owned sub-contractors. Due to adhering to the BEP Utilization Plan, an additional 75 days was added to the substantial and final completion dates.

Originally, \$1.37M was deposited into the Sewer Plant Expansion Fund from the American Rescue Plan Act (ARPA) in FY 22 to help pay for the project costs. Due to changes in the ARPA guidelines the money was moved to the General Fund to help defray police salaries and \$1.37M of funding from the general fund was transferred to replace the ARPA monies. A significant portion of the costs for the construction of the WWTP upgrades were done in FY 22 and the General Fund transferred \$1.37M in FY 22 to cover the remaining costs needed to complete this project. Over \$3 million is budgeted for completion of the project in FY 23.



[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Plant Expansion Fund						
Revenue [22]						
	Intergovernmental	Actual	Actual	Budgeted	Estimated	Board App.
240	Revenue - State/County	Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
2450	Capital Grant	\$ -	-	-	303,689	-
290	Other Revenue					
2900	Proceeds - Sale of Property	\$ -	-	-	-	-
2910	Interest Earnings	144,710	14,635	6,200	8,700	3,500
2917	Gain/Loss on Investments	34,970	-	-	-	-
2940	Interfund Revenue - (From)					
	A. General Fund	-	-	-	1,371,665	-
	B. Sewer System Capital Imp.	-	-	-	-	-
	C. Capital Imp., Repair & Replace.	-	1,625,000	-	-	-
	Total	\$ 179,680	1,639,635	6,200	1,380,365	3,500
	Revenue Grand Total	\$ 179,680	1,639,635	6,200	1,684,054	3,500
	Opening Fund Balance	\$ 9,349,534	9,323,077	10,646,804	10,796,285	5,380,339
	Total Available for Spending	\$ 9,529,214	10,962,712	10,653,004	12,480,339	5,383,839
Appropriations [22-143]						
	Commodities	Actual	Actual	Budgeted	Estimated	Board App.
3440	Miscellaneous	Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
		\$ -	-	-	-	-
	Contractual Services					
3620	Engineering Services	\$ 205,322	142,509	656,250	600,000	310,000
3630	Legal Services	-	-	-	-	-
3710	Legal Advertising	815	-	-	-	-
	Total	\$ 206,137	142,509	656,250	600,000	310,000
	Capital Outlay					
4030	Improvements - Facilities	\$ -	23,918	7,607,469	6,500,000	3,309,830
4031	Grant Capital Expenses	-	-	-	-	-
4060	Land Acquisition	-	-	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total	\$ -	23,918	7,607,469	6,500,000	3,309,830
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
	Total Appropriations	\$ 206,137	166,427	8,313,719	7,100,000	3,669,830

CAPITAL IMPROVEMENT, REPAIR, AND REPLACEMENT FUND Fiscal Year 23

SUMMARY OF BASIC FUNCTION

This fund has been established as an escrow account for capital projects that are normally long-term in nature. Included in this fund are subcategories for municipal parking facilities, water improvements, municipal facilities, and general infrastructure such as roads, street lights, and sidewalks. Revenues are collected and deposited into this fund and then expended on specific infrastructure projects, debt service, and land acquisition.



Notable Expenditures for FY 23 are:

1	Provides funding for Village Hall Parking Lot and McGovney Lot	\$9K
2	Provides funding for Hickory Creek Metra Lot resurface (Phase 1 of 2)	\$425K
3	Provides funding for annual full-depth patching projects	\$80K
4	Provides funding for Wolf Road patching	\$80K
4	Provides funding for annual sidewalk and other concrete rehabilitation projects	\$176K
5	Provides funding for material testing of road projects	\$15K
6	Provides funding for structural street light repairs	\$35K
7	Provides funding for downtown drainage study	\$125K
8	Provides funding for emergency repairs	\$30K
9	Provides funding for the FY 23 road maintenance program *	\$1.28M
10	Provides funding for construction related services for the road maintenance program.	\$44.7K
11	Provides funding for LaGrange Road sidewalk	\$110K
12	Provides for bridge inspections	\$2K
13	Provides for WCGL STP Grants – 191 st resurfacing	\$35K
14	Provides for principal and interest payments on debt service for road improvements	\$640.9K
15	Provides for lake water joint system maintenance contingent repair costs shared by Mokena and New Lenox	\$71.2K
16	Provides for contractual obligation to Oak Lawn for upstream improvements	\$523.1K
17	Provides funding for new Police Station	\$12.5M

* FY 23 Road Maintenance Program

Corporate Corridors, Tara Hills, The Oaks

Oakwood Dr.	195 th St. (Willow)
Grove Ct.	192 nd St.
Red Oak Dr.	Darvin Dr.
Golden Oak Ln.	88 th Ave.
Oxo Dr.	

TOTAL 2.7 Miles

[illegible]

[illegible]

[illegible]

VILLAGE OF MOKENA						
Fiscal 2023 Budget: Capital Improvement, Repair & Replacement Fund						
Appropriations [23-144]						
		Actual	Actual	Budgeted	Estimated	Board App.
	Project Name	Fiscal '20	Fiscal '21	Fiscal '22	Fiscal '22	Fiscal '23
	Municipal Parking Facilities					
3620	Engineering Services	\$ -	-	-	-	-
3630	Legal Services	-	-	-	-	-
4010	Improvements - Streets & Alleys	-	-	-	-	-
4030	Improvements - Facilities	-	-	-	-	434,000
4060	Land Acquisition	-	-	-	-	-
5000	Transfer - Out					
	A. Municipal Parking Lot	100,000	-	-	-	-
	Subtotal	\$ 100,000	-	-	-	434,000
	Water Improvements					
3620	Engineering Services	\$ -	-	-	-	-
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	395,414	391,543	388,642	388,642	523,050
3961	Joint System Maintenance	158,253	58,340	40,298	40,851	71,150
4050	Improvements & Extensions	-	-	-	-	-
4060	Land Acquisition	-	-	-	-	-
	Subtotal	\$ 553,667	449,883	428,940	429,493	594,200
	Municipal Facilities					
3620	Engineering Services	\$ -	57,452	-	521,595	186,752
3630	Legal Services	\$ -	-	-	200	-
3901	Bond Issuance Costs					33,000
4030	Improvements - Facilities	-	-	-	-	12,521,350
4040	Machinery & Equipment	-	-	-	-	-
4060	Land Acquisition	-	-	-	-	-
4100	Office Furniture	-	-	-	-	-
	Subtotal	\$ -	57,452	-	521,795	12,741,102
	General Infrastructure					
3620	Engineering Services	\$ 24,919	107,949	243,725	242,000	196,700
3630	Legal Services	\$ -	-	-	234	-
3860	Other Contractual Services	3,228	3,228	3,250	3,230	2,450
3890	Bond Principal	575,000	565,000	585,000	585,000	600,000
3900	Bond Interest	78,575	66,822	54,603	54,603	40,888
3901	Bond Issuance Costs	-	-	-	-	-
3950	Contractual Payments	-	-	-	-	-
4010	Improvements - Streets & Alleys	2,017,215	1,677,769	1,934,000	1,900,000	1,914,000
4030	Improvements - Facilities	-	-	-	-	-
4050	Improvements & Extensions	-	-	-	-	-
4060	Land Acquisition	-	-	-	-	-
4300	Payment to Escrow Agent	-	-	-	-	-
5000	Transfer - Out					
	A. Plant Expansion Fund	-	1,625,000	-	-	-
	B. Municipal Facilities	-	1,375,000	-	-	-
	Subtotal	\$ 2,698,937	5,420,769	2,820,578	2,785,067	2,754,038
	Total Appropriations	\$ 3,352,604	5,928,104	3,249,518	3,736,355	16,523,340

FISCAL 2023 TRANSFERS			
Fund From	Fund To	Purpose	Amount
General	Capital Improvement	Transfer for Municipal Parking	\$425,000
Performance Bond	General	Transfer Interest Earnings	2,100
Refuse	General	Interfund Service Charge	44,989
Water	General	Interfund Service Charge	80,335
Water	Capital Improvement	Lake Water Joint System Costs	50,000
Water	Capital Improvement	Regional Water System Debt	596,985
Sewer	General	Interfund Service Charge	80,335
Water System Capital	Capital Improvement	Water Improvements	150,000
TOTALS			\$1,429,744

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, January 17, 2022

CALL TO ORDER

Mayor Fleischer called the Board of Trustees work session to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL

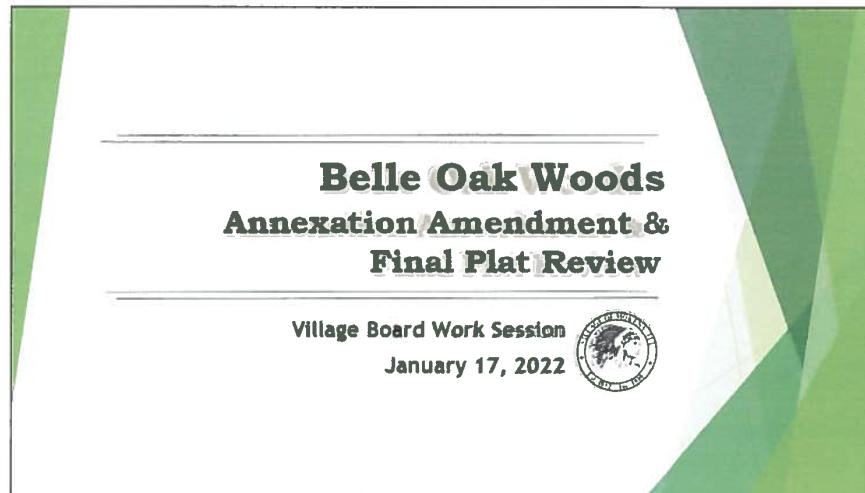
Clerk Martini called the roll and the following Trustees were present:

Joseph Budzyn
Rob Dauphinais
Debbie Engler
Melissa Fedora
George Metanias (via phone)
Jim Richmond

Also present were: Village Clerk Melissa Martini; Village Administrator John Tomaszoski; Assistant Village Administrator Kirk Zoellner; Attorney Carl Buck; Finance Director Sharon Dangles; Community and Economic Development Director Matt Ziska; Interim Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Assistant Public Works Director Daniel Peloquin

Belle Oak Woods, 10508 LaPorte Road, Draft Annexation Agreement Amendment and Final Plat Review

Community and Economic Development Director Matt Ziska presented the following item:



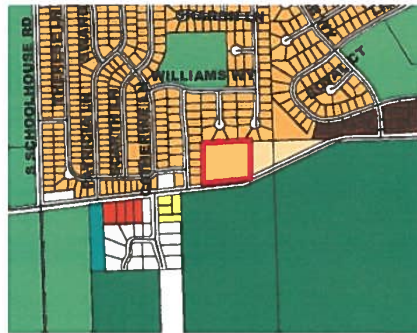
Introduction:

Mark Berardelli is seeking Village Board approval of the proposed draft Annexation Agreement Amendment and Final Plat of Subdivision for Belle Oak Woods.



Background:

- On November 10, 2014, the Village Board annexed and rezoned the subject property.

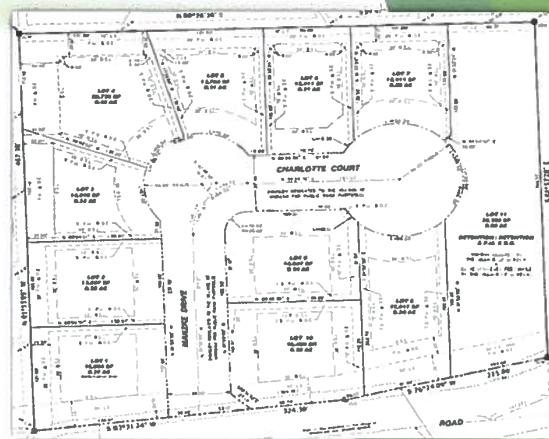


ZONING MAP LEGEND

- E-1 ESTATE RESIDENCE DIST. (2 1/2 ACRES)
- R-1 SINGLE FAMILY RESIDENCE DIST. (40,000 SQ. FT.)
- R-2 SINGLE FAMILY RESIDENCE DIST. (20,000 SQ. FT.)
- R-3 SINGLE FAMILY RESIDENCE DIST. (15,000 SQ. FT.)
- R-4 SINGLE FAMILY RESIDENCE DIST. (12,500 SQ. FT.)**

Background:

- Preliminary Plat of Subdivision also approved by Village Board on November 10, 2014.
- Final Plat of Subdivision also received positive recommendation from the Planning Commission on November 24, 2014.

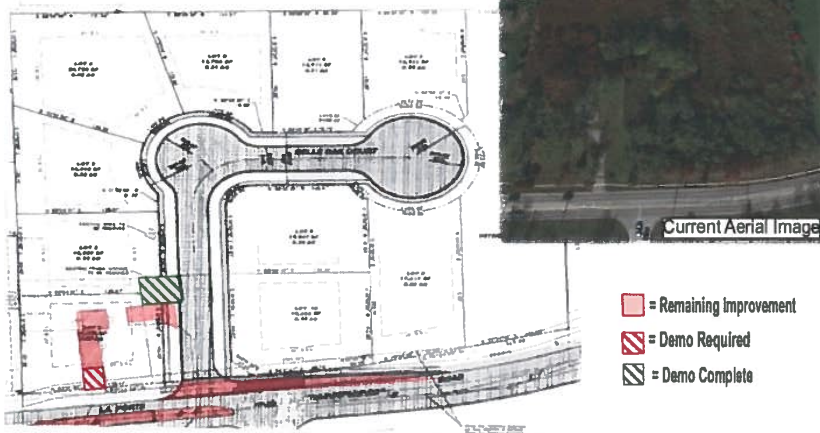


Stipulations of Approval:

- Full interior and exterior renovation the existing home on Lot 1.
- Remove existing detached garage structure.
- Remove and relocate the existing residential driveway on LaPorte Road.
- Construct a new full access off LaPorte Road for future Belle Oak Court connection.
- Construct westbound/right-hand turn lane and restripe existing eastbound/left-hand turn lane on LaPorte Road.



Current Status:

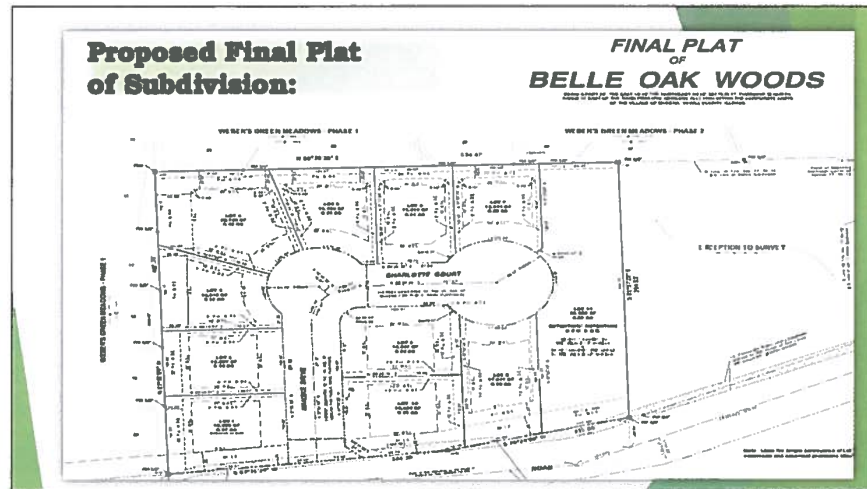


Proposed Amendments:

4. RENOVATION OF EXISTING HOME ~~Owner agrees to vacate the premises of the existing home and garage barn prior to November 30, 2014. Owner further agrees to renovate the existing structures on the property as noted in this section prior to the issuance of the third building permit for a new home, or one year from the date of this Agreement the approval the final plat by the village board and the subsequent recording of said plat, whichever is the first to occur.~~ Renovations shall include the following:

- Removal of the existing driveway accessing LaPorte Road and the installation of a new paved driveway accessing Belle Oak Court.
- ~~The demolition and removal of the detached garage (barn) structure.~~
- Full renovation of the exterior of the structure with masonry materials in accordance with current Village codes and as depicted on the attached Exhibit "C".
- Full interior renovation in accordance with Section 9 of this Agreement

5. TURN LANES ON LAPORTE ROAD Owner agrees to construct a westbound right hand turn lane into the subject premises and stripe a left-hand turn lane in accordance with the approved engineering plans ~~within one year from the date of this Agreement upon the issuance of a site development permit for the construction of the site improvements in accordance with the approved final engineering plans. Said turn lanes shall be completed prior to the issuance of the first occupancy permit for lots 2 through 10, whichever is the first to occur.~~



Additional Notes:

- Proposed Final Plat conforms to approved Preliminary Plat.
- Petitioner currently working on Letter of Credit submittal and intends to start site development this Spring (2022).
- All public improvements (including public streets, ways, and stormwater detention facilities) shall be deeded over to Village upon final inspection approval.
- Petitioner expects average home price to start at \$450,000.



VILLAGE BOARD ACTION:

1. Are there questions or concerns regarding the proposed Annexation Agreement amendments or Final Plat?
2. Should Staff prepare these documents for final Village Board approval?

Discussion:

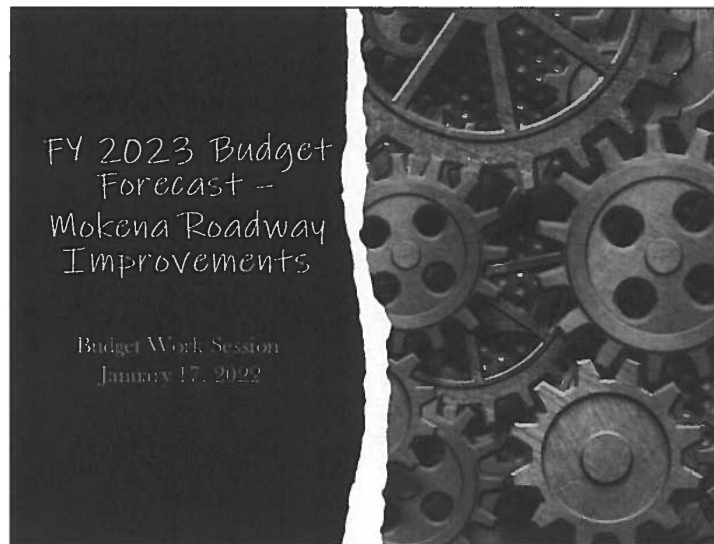
Trustee Fedora inquired if the proposed development would tie onto the Village's water and sanitary sewer systems. Community & Economic Development Director Matt Ziska confirmed that all homes within the development will be required to connect to municipal utilities.

When referencing the site development plans, Trustee Budzyn and Mayor Fleischer expressed some concerns over the location of the proposed sidewalk along the easternmost cul-de-sac, and the potential difficulties with keeping the sidewalk clear after the adjacent roadway has been plowed.

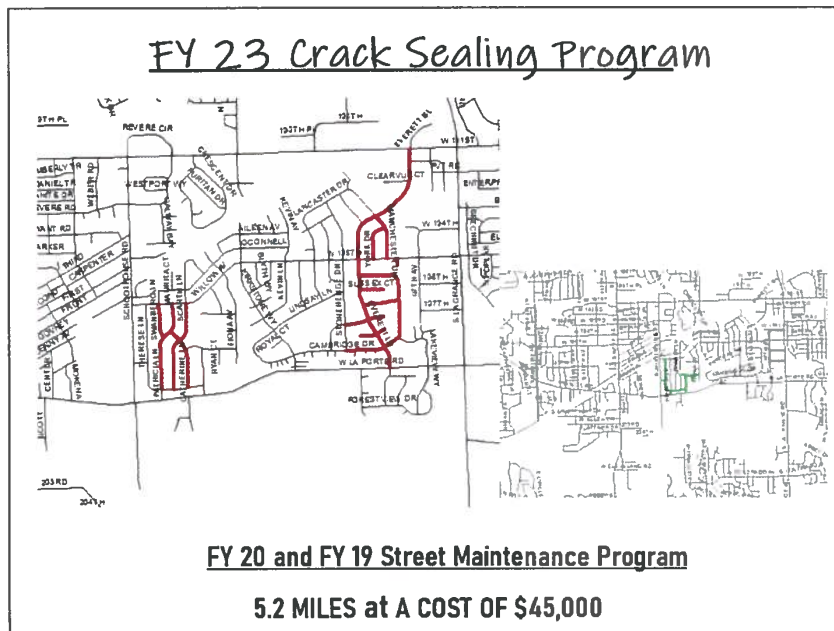
While the consensus of the Board supported the proposed amendments to the Annexation Agreement, the Board requested that staff look into the possibility of relocating the abovementioned sidewalk further away from the roadway prior to placing this item on a regular agenda for final Village Board action.

FY 23 Budget: MFT Fund; General Infrastructure; Road Rehabilitation Program

Assistant Public Works Director Daniel Peloquin and Finance Director Sharon Dangles presented the following item:



FY 23 MFT Expenditures	
Snow Plowing Overtime	\$105k
Salt	\$236k
Liquid Chloride	\$29k
Patching Materials	\$6k
Street Light Parts	\$25k
Crack Sealing	\$45k
Signal Maintenance	\$48k
IDOT Signal Maintenance	\$4k
Bridge Inspections	\$8K
Roadway Striping	\$40k
TOTAL	\$546k



Rebuild Illinois (RBI) Mokena's Allocation

- Mokena has received approximately \$900,000 with the first 4 installments. Remaining payments depend on State of Illinois bond sales.
- Possible projects compilation will continue in FY 23 as the Village's other capital priorities and funding are determined.
- Staff will explore if the rules for the use of these funds evolves and how that may impact use options. Currently parking lots and bike path projects are not eligible projects for these funds.
- All RBI funds must be expended by July 1st, 2025.
- Staff will continue to get updates on program parameters and guidance on eligibility rules. Prioritizing eligible projects and possible program changes will continue in FY23.



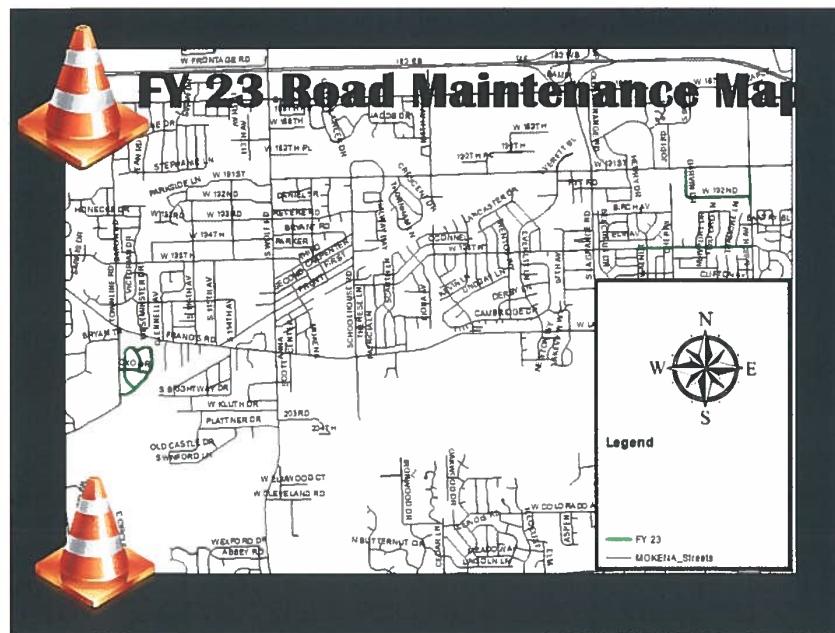
Will County Governmental League - STP Grant

- Mokena applied for LaGrange Road Sidewalk project and 19th St overlay in 2020
- Funded at 80% federal and 20% local match
- Both projects were not selected for funding, but were moved to the stand-by list of projects
- Projects will need to reapply under spring 2022 call for projects
 - Ranking likely to improve based on engineering completed
 - More shovel ready if funding becomes available in a funding year
- 19th has received IDOT phase 1 approval moving into phase 2
- LaGrange is ongoing with phase 1 but more involved as it is in IDOT right of way
- Continuing phase 1 and 2 engineering then applying for evaluation in next project evaluation period projects is the next required step.



FY 23 Infrastructure Maintenance Expenditure

• Pond Bank Stabilization	\$30k
• Wolf Road PCC Pavement Patching	\$30k
• Drainage Study Maintenance Projects	\$125k
• Mineral Bond Asphalt HA5 Surface Treatment	\$95k
• Full Depth Asphalt Patching	\$80k
• Curb ShoCrete	\$8k
• Sidewalks and Curb Program	\$160k
• Mudjacking Sidewalks/Curbs)	\$8k
• Structural Street Light Repair	\$35k
• Material Testing	\$15k
• CRS for Infrastructure Projects	\$32k
• Bridge Inspections & Engineering	\$7k
• 191 st Street Resurfacing Grading	\$25k
• LaGrange Road Sidewalk Phase 2	\$100k
• Total	\$750k



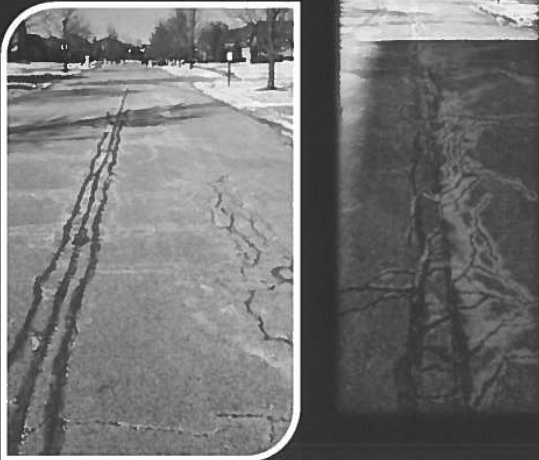


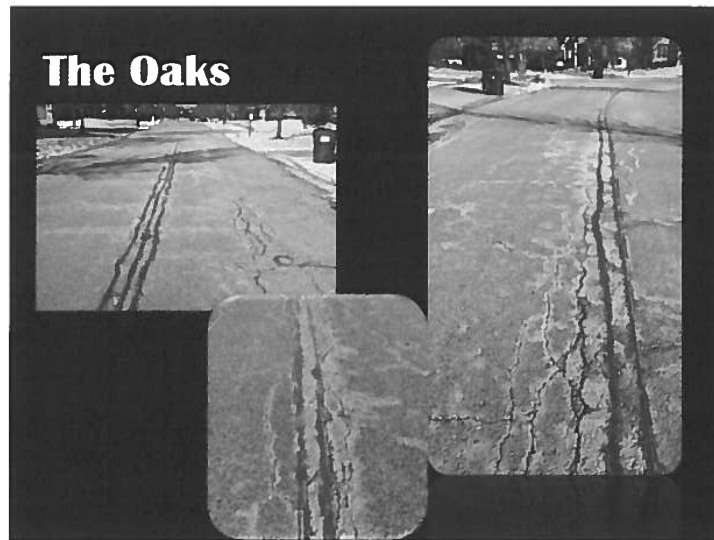
FY 2023 ROAD MAINTENANCE PROGRAM
Corporate Corridors, Tara Hills, The Oaks

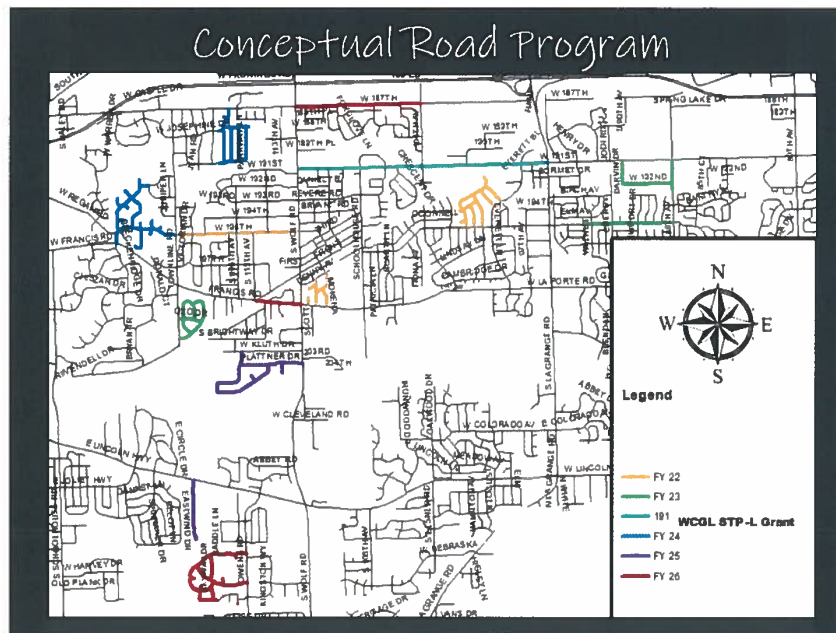
- Oakwood Dr.
- Grove Ct.
- Red Oak Dr.
- Golden Oak Ln.
- Oxo Dr.
- 195th St. (Willow)
- 192nd St.
- Darwin Dr.
- 88th Ave.

TOTAL OF 2.7 MILES AT A COST OF \$1,278,000

The Oaks





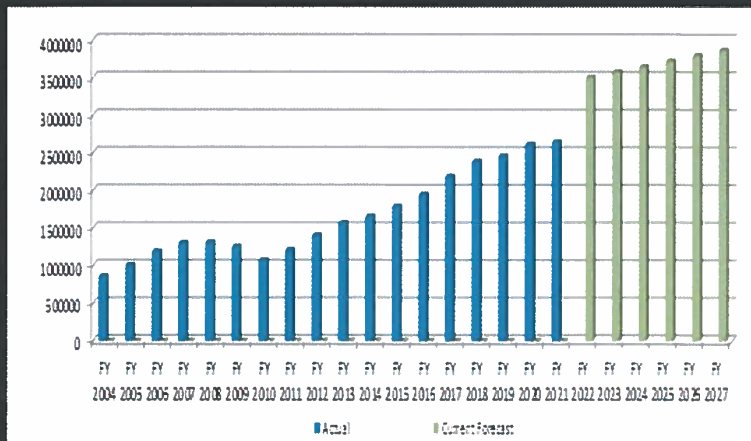


Sales Tax

REVENUE TYPE	ACTUALS				FY 21 VS. FY22 DIFFERENCE	FY 21 VS. FY22 % CHANGE
	Fiscal 19 July - Jan. '19	Fiscal 20 July - Jan. '20	Fiscal 21 July - Jan. '21	Fiscal 22 July - Jan. '22		
Sales Tax	\$ 3,581,920	\$ 3,952,620	\$ 3,927,716	\$ 5,198,180	\$ 1,270,464	32.35%
1/2% Sales Tax	\$ 1,475,391	\$ 1,613,489	\$ 1,566,551	\$ 2,124,669	\$ 558,118	35.63%

Fiscal year 2022 includes a full year of Alterfor plus on line sales tax ("Leveling the Playing Field for Illinois Retail Act")

Non-Home Rule Sales Tax Revenue



General Infrastructure Fund Balances

	2022	2023	2024	2025	2026	2027
Beginning Fund Balance	\$4,543,089	\$5,699,286	\$4,657,748	\$4,397,308	\$7,298,215	\$7,953,563
Revenue	\$3,546,000	\$3,630,000	\$3,701,400	\$3,747,228	\$3,788,513	\$3,844,283
Expenditures	\$2,409,803	\$2,671,538*	\$3,961,840	\$2,846,321	\$3,133,165	\$2,886,360
Ending Fund Balance	\$5,699,286	\$4,657,748	\$4,397,308	\$7,298,215	\$7,953,563	\$8,931,484

→ *A contingency of 7.5% was incorporated for FY 23 Infrastructure items. This is to account for possible impacts in labor, materials, and supply chain.

General Infrastructure Fund Balance

- FY 2013 through 2019
 - ✓ General Fund contributed \$10,630,000 to the General Infrastructure Fund for Improvements
- Average debt payment of \$650,000 will be paid off in FY 2025.
- Beginning in FY 2026, \$650,000 will be transferred annually for lake water improvements

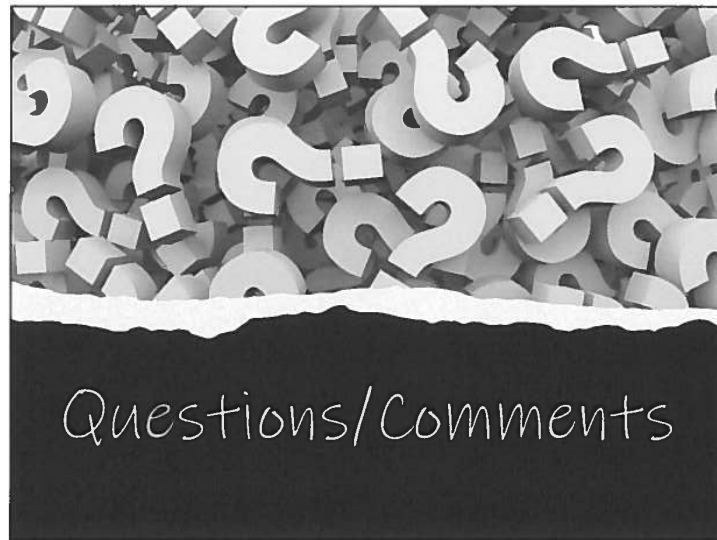
MFT Plan

	2022	2023	2024	2025	2026	2027
Beginning Fund Balance	\$2,784,441	\$3,215,684	\$3,457,885	\$3,146,220	\$3,350,883	\$3,627,072
Revenue:						
MFT Allotment	\$517,622	\$457,401	\$466,549	\$475,880	\$485,398	\$496,106
MFT Transportation Rental Fund	\$338,295	\$330,124	\$336,727	\$343,461	\$350,330	\$357,337
MFT Rebuild Illinois Bond Grants	\$0	\$0	\$0	\$0	\$0	\$0
Interest Earnings	\$800	\$850	\$950	\$1,050	\$1,150	\$1,250
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$856,717	\$788,375	\$804,226	\$820,391	\$836,878	\$854,693
Total Available For Spending	\$3,641,158	\$4,004,059	\$4,262,111	\$3,966,611	\$4,187,761	\$4,481,764
Operating Expenses:						
Personal Services	\$94,300	\$104,800	\$106,896	\$109,034	\$111,215	\$113,439
Commodities	\$226,000	\$296,180	\$297,235	\$298,322	\$299,442	\$300,597
Contractual Services	\$105,174	\$145,194	\$711,760	\$208,372	\$150,033	\$111,744
Total Operating Expenses	\$425,474	\$546,174	\$1,115,891	\$615,728	\$560,690	\$525,780
Total Expenses	\$425,474	\$546,174	\$1,115,891	\$615,728	\$560,690	\$525,780
Ending Fund Balance	\$3,215,684	\$3,457,885	\$3,146,220	\$3,350,883	\$3,627,072	\$3,954,985

FY23 Staff Recommendations

- Continue with our annual infrastructure maintenance programs
- Continue necessary engineering for the LaGrange Road sidewalk and 191st Street projects while reapplying for grant awards incorporating progress made for re-evaluation
- Complete FY23 Road Maintenance Program





Discussion:

Trustee Budzyn asked for clarification on what bike path project might be eligible for Rebuild Illinois. He inquired as to if a pedestrian project along La Porte and Francis might be eligible. Staff indicated it would likely not qualify. If a larger roadway improvement by the Will County Highway Department (WCHD) occurred including some sidewalk improvement may then qualify. Staff gave an update on recent discussions with WCHD staff. WCHD staff indicated that no improvements or projects are intended for Francis/La Porte/Front at this point. Any type of crossing improvements would also require coordination with the railroad as well as all the jurisdictional agencies. Trustee Budzyn asked staff what the best way is to pursue this project. Mayor Fleischer indicated that he wants to discuss budgeting for a complete traffic study versus piecemealing random improvements throughout the Village.

Village Administrator John Tomaszoski highlighted the financial health of both the General Infrastructure Fund and MFT fund and the significance of their financial status for the Village's ability to fund a new Police Station.

The Village Board was in agreement for the approval of the intended budget and staff recommendations.

Staff Reports

Village Administrator John Tomaszoski highlighted his staff report regarding the Cannabis Regulation and Tax Act. The Mayor and Board discussed the possibility of allowing recreational sale of recreational marijuana within the Village.

Assistant Village Administrator Kirk Zoellner updated the Board on the most recent cost estimates for the new police station base bid and various alternates. He also discussed the Village's current special event process and recommended adding language to the special event application form requiring a written explanation from the organizer should they find themselves unable to meet a four month notice to the Village. The Board discussed this recommendation and how much notice the Village should receive for special event requests. Mayor Fleisher asked for this discussion to be completed at another meeting since the Board had an executive session scheduled yet for this evening.

EXECUTIVE SESSION

Trustee Engler made a motion to enter executive session at 7:29 p.m. to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to 5 ILCS 120/2(c)(11). Trustee Richmond seconded.

January 17, 2022
Work Session
Page 17 of 17

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

RECONVENE WORK SESSION

Trustee Engler made a motion to adjourn the executive session and reconvene the work session at 8:57 p.m. Trustee Richmond seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 8:58 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 21, 2022

CALL TO ORDER

Mayor Pro Tem Metanias called the Board of Trustees work session to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL

Clerk Martini called the roll and the following Trustees were present:

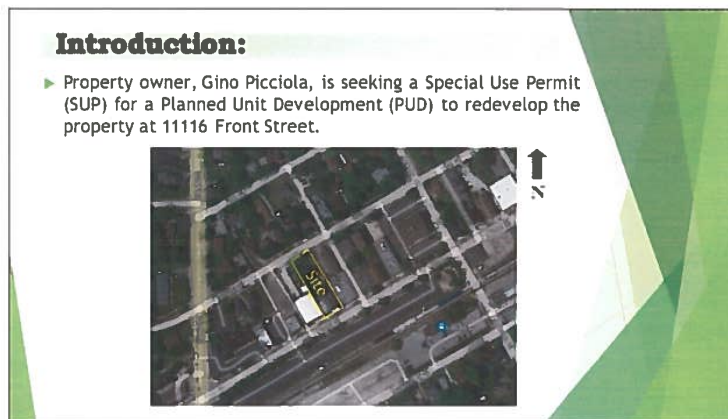
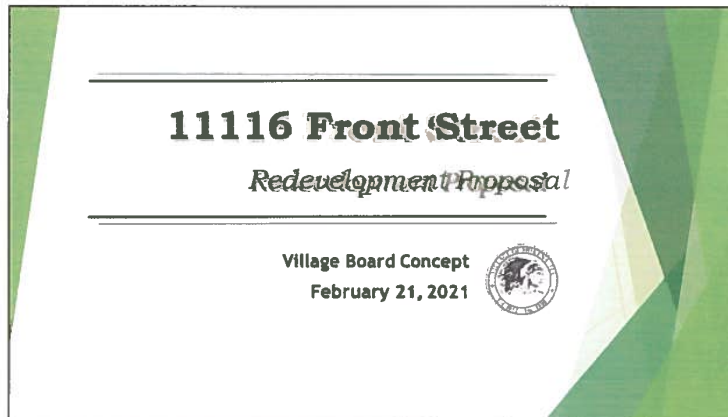
Joseph Budzyn
Rob Dauphinais
Debbie Engler
Melissa Fedora
George Metanias (Mayor Pro Tem)
Jim Richmond

Absent: Mayor Frank A. Fleischer

Also present were: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Assistant Village Administrator Kirk Zoellner; Attorney Carl Buck; Finance Director Sharon Dangles; Community & Economic Development Director Matt Ziska; Interim Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Assistant Public Works Director Daniel Peloquin

Gino Picciola, 11116 Front Street: Special Use Permit Request

Community & Economic Development Director Matt Ziska presented the following item:



Property History:

- ▶ Originally constructed in 1872
- ▶ Last utilized as mixed-use building
 - ▶ 1st Floor: Restaurant (formerly Paul E's)
 - ▶ 2nd Floor: 4-bedroom residential apartment



Street View Image



Photos of Existing 2nd Floor Residential Unit

Zoning Map:



ZONING MAP LEGEND:

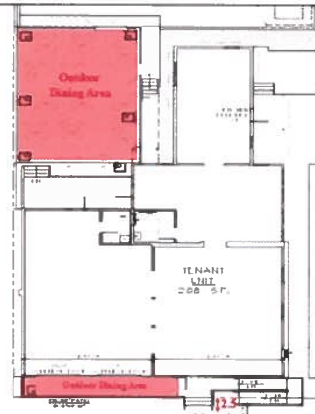
- C-1, Traditional Shopping Dist.
- C-4, Traditional Downtown Dist.
- R-5, Single-Family Residential

SUP/PUD Request:

- ▶ Two (2) outdoor dining areas with alcohol sales
- ▶ 731 sq./ft. detached garage
- ▶ Front Street encroachment (new ADA-compliant ramp)




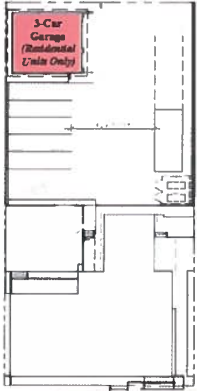
Existing Grade Differential




Proposed Parking:

- Parking exemption of up to 2,500 sq./ft. for businesses in C-4 Zoning District.
- 9 on-site parking spaces required (9 provided).
- 66 off-site parking spaces available nearby


USE	PARKING STANDARD	PARKING CRITERIA	NET PARKING
RESTAURANT	1,000 sq./ft. over 2,500 sq./ft.	RESTAURANTS 2,500 sq./ft.	4
Dwellings	1.5/Dwelling Unit	3 dwelling units	5

Façade Improvements:



- ▶ Gooseneck-style light fixtures
- ▶ ADA-compliant entrance ramp
- ▶ Overhead doors
- ▶ 2nd Floor Addition (new apartment unit)



- ▶ Replace existing siding with new hardie-board composite siding
- ▶ Detached garage to match principle structure




North (Rear) Elevation



Proposed Detached Garage

Incentive Request:

- ▶ Applicant is interested in any available financial incentives:
 - ☐ Permit fee soft cost waivers
 - ☐ Downtown façade and sign grant
 - ▶ The facade program allows a 50% reimbursement of the facade costs up to \$10,000.00
 - ▶ The sign program allows a 50% reimbursement of the sign costs up to \$1,000.00
 - ☐ Potential T.I.F. reimbursement
 - ▶ Requires separate T.I.F. Redevelopment Agreement
 - ▶ Past examples: Tribes Ale House, Zap! Taco
 - ▶ Petitioner must submit formal request letter

**Village Board Input**

- ▶ Does the Board support the proposed use(s)?
- ▶ Is outdoor dining appropriate at this location?
- ▶ Is the proposed right-of-way encroachment acceptable?
- ▶ Does the Board support financial incentives for this project?

Discussion:

The Board supported the proposed use and felt outdoor dining was appropriate for this location. When referencing the proposed site plan, Trustee Budzyn requested further review of the right-of-way encroachment shown along Front Street, to ensure adequate clear space is provided for pedestrians utilizing the sidewalk once the proposed entrance ramp is installed.

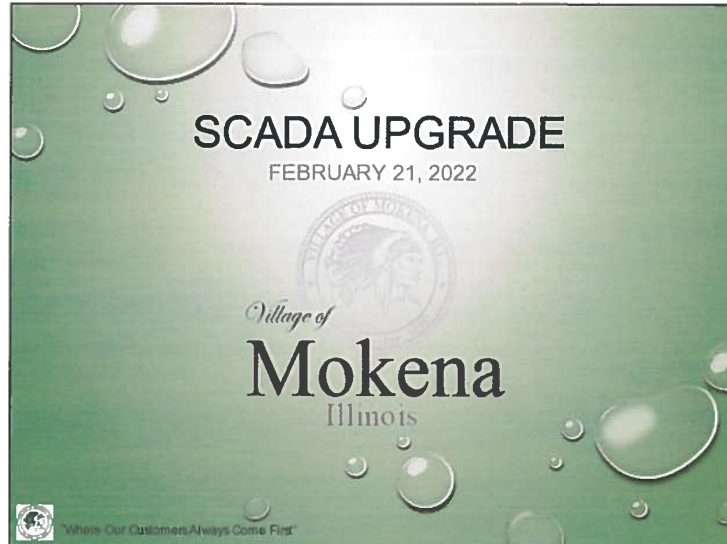
Trustee Dauphinais inquired where trucks would make deliveries. Property owner and petitioner, Gino Picciola, responded that deliveries would be made in back of the building, similar to the Tribes Ale House next door. Trustee Dauphinais also asked if the Mokena Fire District was aware of the proposed request, to which Community & Economic Development Director Matt Ziska confirmed that the petitioner had been working with local fire district representatives to conceptually address any applicable fire and life safety requirements.

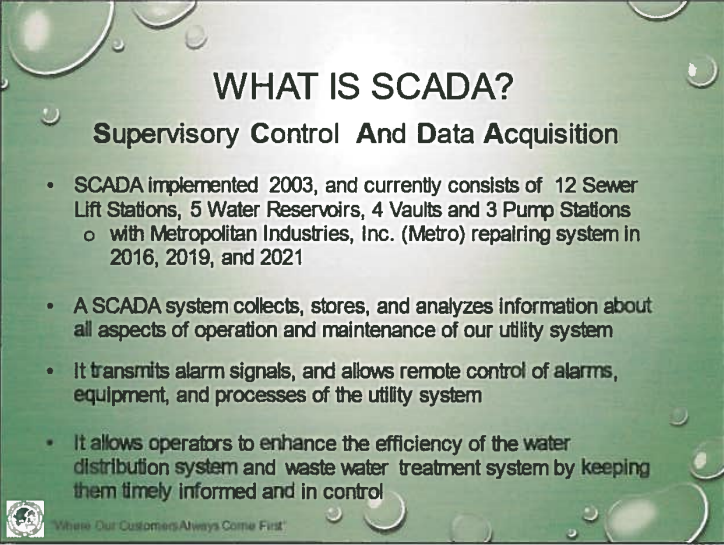
When asked if there was a prospective tenant for the first-floor restaurant space, Mr. Picciola stated he has been contacted by several interested restaurant users, but felt that the proposed improvements should be made prior to selecting an end user.

When discussing the petitioner's request for financial incentives, The Board agreed to consider financial incentives, but asked the petitioner to provide a formal letter identifying any TIF-eligible improvement costs for which he is seeking financial reimbursement of. The Board then directed Staff to bring the proposed incentive request back to the Board during a future work session, prior to scheduling a public hearing with the Planning Commission.

SCADA

Assistant Public Works Director Dan Peloquin and Village Attorney Carl Buck presented the following item:






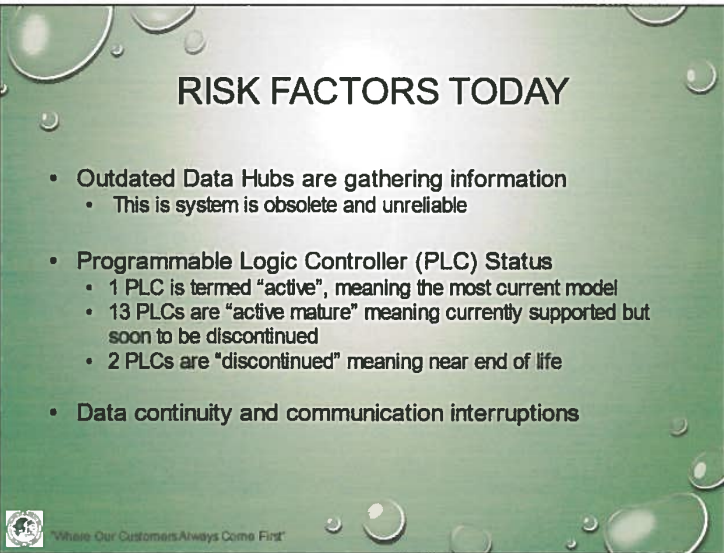
WHAT IS SCADA?

Supervisory Control And Data Acquisition

- SCADA implemented 2003, and currently consists of 12 Sewer Lift Stations, 5 Water Reservoirs, 4 Vaults and 3 Pump Stations
 - with Metropolitan Industries, Inc. (Metro) repairing system in 2016, 2019, and 2021
- A SCADA system collects, stores, and analyzes information about all aspects of operation and maintenance of our utility system
- It transmits alarm signals, and allows remote control of alarms, equipment, and processes of the utility system
- It allows operators to enhance the efficiency of the water distribution system and waste water treatment system by keeping them timely informed and in control




"Where Our Customers Always Come First"



RISK FACTORS TODAY

- Outdated Data Hubs are gathering information
 - This system is obsolete and unreliable
- Programmable Logic Controller (PLC) Status
 - 1 PLC is termed "active", meaning the most current model
 - 13 PLCs are "active mature" meaning currently supported but soon to be discontinued
 - 2 PLCs are "discontinued" meaning near end of life
- Data continuity and communication interruptions



"Where Our Customers Always Come First"

SCADA UPGRADE BENEFITS

- New SCADA system allows us to update to current technology as we replace the oldest and soon to be discontinued PLC's
- Communication will be cellular and radio -based technology which will eliminate of older phone lines
- Upgrades will provide continuity across past, current, and future sewer facilities, upgrades, and equipment
- As upgrades commence on the WWTP having a modern up to date SCADA center gives us the reliability and access from any location with data stored on Cloud Servers

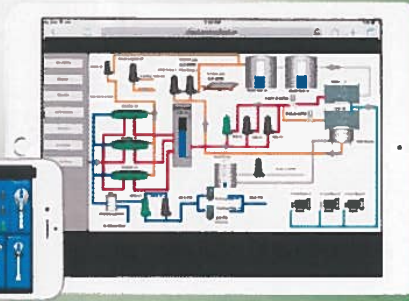


"Where Our Customers Always Come First"

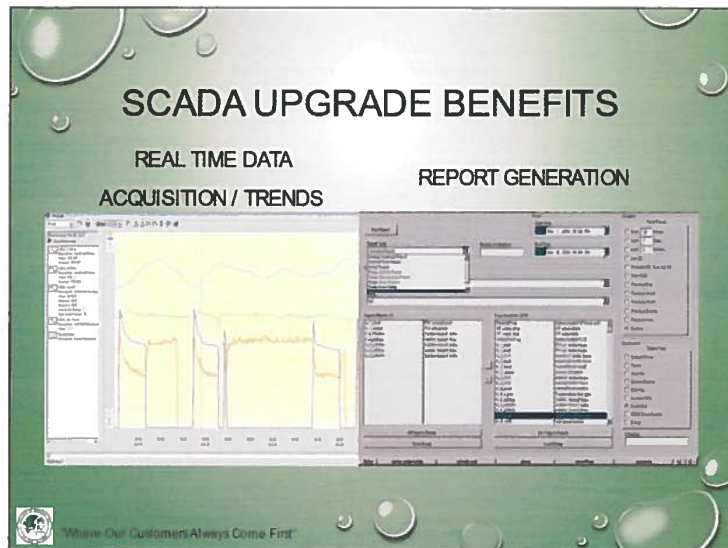
SCADA UPGRADE BENEFITS *OPERATORS WILL HAVE REMOTE ACCESS*

Aids in:

- Operational efficiency
- Diagnosis/Troubleshooting
- Data analysis & trending




"Where Our Customers Always Come First"



CONTRACTS NOT REQUIRING BIDS

§ 8-10-4. CONTRACTS WHICH BY THEIR NATURE ARE NOT ADAPTED TO AWARD BY COMPETITIVE BIDDING, SUCH AS BUT NOT LIMITED TO CONTRACTS FOR THE SERVICES OF INDIVIDUALS POSSESSING A HIGH DEGREE OF PROFESSIONAL SKILL WHERE THE ABILITY OR FITNESS OF THE INDIVIDUAL PLAYS AN IMPORTANT PART, CONTRACTS FOR SUPPLIES, MATERIALS, PARTS OR EQUIPMENT WHICH ARE AVAILABLE ONLY FROM A SINGLE SOURCE

 "Where Our Customers Always Come First"

BID WAIVER

§ 8-9-1. ... IF AUTHORIZED BY A VOTE OF TWO -THIRDS OF ALL THE ALDERMEN OR TRUSTEES THEN HOLDING OFFICE, TO - WIT: THE COMMISSIONER OF PUBLIC WORKS OR OTHER PROPER OFFICERS TO BE DESIGNATED BY ORDINANCE, SHALL SUPERINTEND AND CAUSE TO BE CARRIED OUT THE CONSTRUCTION OF THE WORK OR OTHER PUBLIC IMPROVEMENT...



"Where Our Customers Always Come First"

SCADA UPGRADE COST TIMELINE

*\$470 - \$520K in 2022 Year
Program for SCADA Upgrades*

*FY22 budget
for \$ 516k*

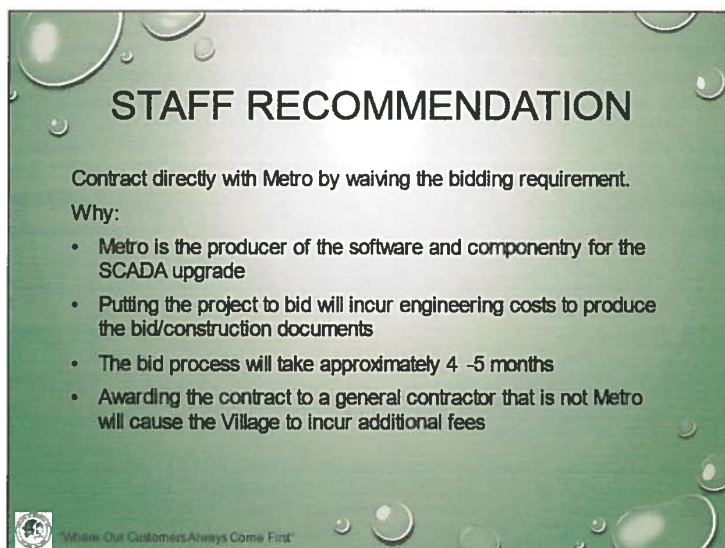
*FY23 budget is
\$ 25-75k*

\$516k is in the approved FY22 budget

Cost apportionment: Water Distribution System: \$160 170k Sewage Pumping System: \$320 \$350 K



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STAFF RECOMMENDATION

Contract directly with Metro by waiving the bidding requirement.

Why:

- Metro is the producer of the software and componentry for the SCADA upgrade
- Putting the project to bid will incur engineering costs to produce the bid/construction documents
- The bid process will take approximately 4 -5 months
- Awarding the contract to a general contractor that is not Metro will cause the Village to incur additional fees

 "Where Our Customers Always Come First"



QUESTIONS/COMMENTS



 "Where Our Customers Always Come First"

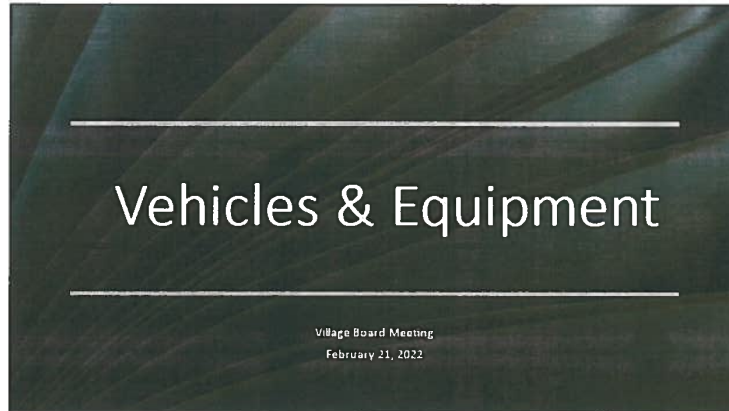
Discussion:

Trustee Budzyn asked if cyber security was in the scope of the cloud system service provider. Staff responded that it was and the system utilizes Google Government server protections. Trustee Budzyn expressed the desire to have precautions to secure the system from hackers and have monitoring for intrusions. Trustee Budzyn asked if there would be other SCADA upgrades in the future. Assistant Public Works Director Dan Peloquin confirmed that future SCADA upgrades would be needed at the Wastewater Treatment Plant. Trustee Engler commented on hacker's ability to gain access to the most secure systems and the frustration that can cause. Trustee Richmond indicated that the first concern for cyber security would be firewalls or protections to the remote server segment that would be utilized. The second would be the encryption for cellular data transmissions and connectivity. Staff stated that the provider is utilizing encryption and protections but would inquire on specifics. The system is utilized by similar local government utility networks. Trustee Dauphinais expressed strong support for modernizing technology and keeping the water system up to date. Trustee Fedora inquired as to if the provider is already updating some locations in network. Staff confirmed that several utility components have already been updated since 2016 and that providing continuity and consistency in the specialized equipment was a benefit considered. Staff also affirmed that the Cloud services in use have been reliable and effective.

Village Administrator John Tomasoski stated that based on the Board's direction, staff would work to prepare the necessary paperwork for Board approval at an upcoming Board meeting to proceed with the proposed SCADA improvements.

Fiscal Year 2023 Budget: Fleet




Director of Public Works Jim Kulesa presented the following item:






Fleet Management Approach

Police	Public Works	Other
<ul style="list-style-type: none"> Patrol SUVs 4 years +/- Other vehicles 10 years +/- 	<ul style="list-style-type: none"> 2.5-ton w/plows @ 12 years +/- 1-ton w/plows @ 10 years +/- Pick-Ups w/plows @ 7-8 years +/- 	<ul style="list-style-type: none"> Vehicles @ 10-12 years +/- Heavy Equipment @ 12-20 years +/-

Village Fleet is evaluated annually based on age, miles driven and maintenance.

SERVICE TYPES BY DEFINITION

 Emergency	Servicing issues and incidents which pose an immediate risk to safety, health or welfare of community.
 Priority Service	Servicing events which require prompt attention but are not emergency in nature.
 Internal Program Maintenance Administrative	Servicing Residential/Customer requests that are general maintenance, non-emergencies or administrative activities that are conducted on a regular basis.

FY 23 FLEET MANAGEMENT - POLICE

Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
M07 *	2023	2019 Ford Explorer	76,818 mi.	\$49,381	+	Replace with Ford Explorer (Interceptor)
M08 *	2023	2019 Ford Explorer - Sergeants	53,200 mi.	\$49,381	+	Replace with Ford Explorer (Interceptor)
M11 *	2023	2019 Ford Explorer	65,560 mi.	\$49,381	+	Replace with Ford Explorer (Interceptor)
New *	New	2022 Tracker EV IS ATV	0	\$18,500	+	Percentage maybe covered by grant
* Cost includes set up for vehicles			TOTAL	\$166,643		

FY 23 FLEET MANAGEMENT – STREETS & MACHINERY & EQUIPMENT



Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
ST11	2023	2012 Ford F-350 L/R Truck	49,360 mi.	\$131,115	!	Aerial Lift Truck
ST18	2023	2014 Ford F-350 4x4	64,803 mi.	\$49,200	!	Truck w/Plow
				TOTALS \$180,315		
MAXIMUM FY 23 EQUIPMENT	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
Chipper	2023	2012 Chipper	N/A	\$96,592	!	Chipper with improved safety features
				TOTALS \$96,592		

FY 23 FLEET MANAGEMENT – WATER/SEWER

Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
WS7	2023	2015 Ford F-250 4x4	69,639 mi.	\$38,900	!	Replace with Pickup
WS12	2023	2014 Ford F-350	85,879 mi.	\$30,800	!	Replace with Pickup w/Lift Gate
WS13	2024	2004 Ford F-550 Box Truck	46,100 mi.	\$170,000	+	Replace with Box Truck
				TOTALS \$239,700		

EXPLORE OPTIONS TO IMPROVE COST BENEFIT IN FY23

How to Calculate Optimal Replacement Cycles

Approaches to Replacement - The following are three approaches that may be used in determining when to replace a vehicle:

- Conduct an **economic lifecycle analysis** to estimate the optimum replacement point that results in the lowest total overall cost over the vehicle's life.
- Replace at an **established age and/or mileage criteria**.
- Replace when the **cost to repair exceeds a threshold amount**.
- Fleet Replacement Analysis **Based on Point System**

[Fleet Financials](#) [How to Calculate Optimal Replacement Cycles](#) [Operations](#) [Fleet Financials](#)

EXPLORE OPTIONS TO IMPROVE COST BENEFIT IN FY23

Established age and/or mileage criteria

Example only - American Public Works Association (APWA)

VEHICLE TYPE	REPLACEMENT RANGE (YEARS)	THRESHOLD RESIDUAL VALUE
Medium	3	\$45,000
Light Duty Trucks	6	\$45,000
Light Duty Trucks	7	\$45,000
Heavy Duty Trucks	7	\$45,000
Medium Duty Trucks	6	\$45,000
Source: Federal Highway Administration Replacement Standards 414 FHWA 102-34-2003		
Light Duty Trucks	7	\$45,000
Heavy Duty Trucks	7	\$45,000
Light Duty Trucks	7	\$45,000
Heavy Duty Trucks	7	\$45,000
Medium Duty Trucks	6-10	\$45,000
Heavy Duty Trucks	6-10	\$45,000
Medium Duty Trucks	6-10	\$45,000
Source: City of Pittsburgh Vehicle Replacement Schedule, John Harvey, General Manager		
Light Duty Trucks	7	\$45,000
Heavy Duty Trucks	7	\$45,000
Medium Duty Trucks	7	\$45,000
Source: American Public Works Association Vehicle Replacement Guide		

[Fleet Financials](#) [How to Calculate Optimal Replacement Cycles](#) [Operations](#) [Fleet Financials](#)

EXPLORE OPTIONS TO IMPROVE COST BENEFIT IN FY23

Cost to Repair Exceeds a Threshold Amount

Comparing Maintenance and Repair (M&R) Expenses to Residual Values			FIGURE 2
Year	M&R	Residual Value	Percent M&R is of Residual Value
0		\$60,000*	
1	\$1,500	\$42,000	3.6%
2	\$2,500	\$33,600	7.4%
3	\$3,500	\$26,880	13.0%
4	\$3,700	\$21,504	17.2%
5	\$3,800	\$17,155	22.2%
6	\$3,900	\$12,048	32.4%
7	\$4,500	\$11,010	40.9%
8	\$6,000	\$8,808	68.1%
9	\$7,100	\$7,047	100.8%
10	\$10,000	\$5,620	177.9%

*Assumes a \$60,000 medium class value

SOURCE: CHATAM CONSULTING

As shown above, a 30 percent threshold is reached just before year six, an ideal time to review the vehicle for replacement before major repairs are needed. [Fleet Financials](#) [How to Calculate Optimal Replacement Cycles](#) [Operations](#) [Fleet Financials](#)

EXPLORE OPTIONS TO IMPROVE COST BENEFIT IN FY23 Fleet Replacement Analysis Based on Point System	
Action	Points
Age	One point for each year of chronological age, based on in-service date On-road units with a 7L or larger diesel engine receive one point for each 20,000 miles. All other on-road units receive one point for each 10,000 miles.
Miles/Hours	On-road equipment with a diesel engine over 150 hp receives one point for each 1,000 hours, or 200 hours if its diesel engine is 150 hp or less
Type of Service	Vehicles assigned 1, 3, or 5 points. Administrative sedans receive 1 point. Severe-duty equipment receives 5 points
Reliability	1 to 5 points assigned based on how often the unit is in for repairs. A 5 would be in 3 or more times a month, a 1 would be in every 3 months or less
Maintenance and Repair Cost	1 to 5 points assigned based on maintenance costs. If maintenance and repair costs are 20% or less of the purchase price, 1 point is assigned. If costs are 100% or more of the purchase price, 5 points are assigned
Condition	0 to 5 points assigned based on body condition, rust, interior condition, accident history, anticipated repairs, and other criteria
Energy Efficiency	0 to 6 points assigned: 2 points for utilization/sharing across fleet groups 3 for right-sizing of replacement unit 1 for flex-fuel-compatible or biodiesel-compatible engines 2 for hybrid, electric, or alternative-fuel engines 2 for alternative power unit or anti-idling technology
Point Ranges: American Public Works Association (APWA) vehicle replacement guide Condition I: Under 18 Points (Excellent) Condition II: 18 to 22 Points (Good) Condition III: 23 to 27 Points (Fair/Needs Consideration) Condition IV: 28 Points and Above (Needs Immediate Consideration)	

EXPLORE OPTIONS TO IMPROVE COST BENEFIT IN FY23 Fleet Replacement Analysis Based on Point System For WS13		
Action	Points	Example WS13 2004 Ford F550 Box Truck
Age	One point for each year of chronological age, based on in-service date On-road units with a 7L or larger diesel engine receive one point for each 20,000 miles. All other on-road units receive one point for each 10,000 miles.	18 years since it was placed in service = 18 points
Miles/Hours	On-road equipment with a diesel engine over 150 hp receives one point for each 1,000 hours, or 200 hours if its diesel engine is 150 hp or less Vehicles assigned 1, 3, or 5 points. Administrative sedans receive 1 point. Severe-duty equipment receives 5 points	46,164 miles = 5 points
Type of Service		Water Main Breaks = 3 points
Reliability	1 to 5 points assigned based on how often the unit is in for repairs. A 5 would be in 3 or more times a month, a 1 would be in every 3 months or less	Poor reliability = 1 point
Maintenance and Repair Cost	1 to 5 points assigned based on maintenance costs. If maintenance and repair costs are 20% or less of the purchase price, 1 point is assigned. If costs are 100% or more of the purchase price, 5 points are assigned -- <u>Note: Repair costs to 2021 \$4,172</u>	Repairs are 21% - 48% of its purchase price = 2 points
Condition	0 to 5 points assigned based on body condition, rust, interior condition, accident history, anticipated repairs, and other criteria	Fair condition = 3 points
Energy Efficiency	0 to 6 points assigned: 2 points for utilization/sharing across fleet groups 3 for right-sizing of replacement unit 1 for flex-fuel-compatible or biodiesel-compatible engines 2 for hybrid, electric, or alternative-fuel engine 2 for alternative power unit or anti-idling technology	Utilization/sharing = 2 points
Point Ranges: American Public Works Association (APWA) vehicle replacement guide Condition I: Under 18 Points (Excellent) Condition II: 18 to 22 Points (Good) Condition III: 23 to 27 Points (Fair/Needs Consideration) Condition IV: 28 Points and Above (Needs Immediate Consideration)		

Fleet Replacement Analysis Based on Point System	
History of WS13	
<ul style="list-style-type: none"> 04 Ford F550 Box Truck used for watermain breaks now 18 years old Current Guideline @ 10-12 years +/- (Replace 2014 – 2016) Point System validates need to replace now 	
Example WS13 2004 Ford F550 Box Truck 18 years since it was placed in service = 18 points 46,164 miles = 5 points Water Main Breaks = 3 points Poor reliability = 1 point Repairs are 21% - 48% of its purchase price = 2 points Fair condition = 3 points Utilization/sharing = 2 point Total = 34 points, needs immediate consideration	

FY 22 FLEET MANAGEMENT PROGRAM TOTAL:						
Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
M03	2022	2017 Ford Explorer	68,788 mi.	\$47,750	+	Replace with Ford Explorer (Interceptor)
M10	2022	2011 Chevy Impala	95,079 mi.	\$29,500	+	Replace with Ford Explorer
M12	2022	2017 Ford Explorer	70,037 mi.	\$47,750	+	Replace with Ford Explorer (Interceptor)
ST3	2022	2012 Ford F-350	83,150 mi.	\$47,500	!	Replace with Pickup
ST5	2022	2012 Ford F-550	56,065 mi.	\$81,000	!	Replace with Box Truck w/Plow
WS4	2022	2012 Ford F-350	75,654 mi.	\$47,500	!	Replace with Pickup
WS11	2022	2014 Ford F-350	68,009 mi.	\$48,500	!	Replace with Pickup w/Lift Gate
B22	2022	2006 Ford F-150	76,753 mi.	\$31,000	+	Replace with Pickup
B27	2022	2006 Ford F-150	63,500 mi.	\$31,000	+	Replace with Pickup
				TOTAL: \$411,900		

FY 23 FLEET MANAGEMENT PROGRAM TOTAL:						
Vehicle No.	Scheduled Replacement	Vehicle Description	Miles	Cost	Service Type	Notes
M07 *	2023	2019 Ford Explorer	76,818 mi.	\$49,381	+	Ford Explorer (Interceptor)
M08 *	2023	2019 Ford Explorer - Sergeants	53,200 mi.	\$49,381	+	Ford Explorer (Interceptor)
M11 *	2023	2019 Ford Explorer	65,560 mi.	\$49,381	+	Ford Explorer (Interceptor)
New*	New	2022 Tracker EV/ATV	0	\$18,500	+	% maybe covered by grant
Chipper	2023	2012 Chipper	N/A	\$96,592	+	Chipper with improved safety features
ST11	2023	2012 Ford F-550 Lift Truck	49,360 mi.	\$131,115	!	Aerial Lift Truck
ST18	2023	2014 Ford F-350 4x4	64,803 mi.	\$49,200	!	Truck w/Plow
WS7	2023	2015 Ford F-250 4x4	69,639 mi.	\$38,900	!	Replace with Pickup
WS12	2023	2014 Ford F-350	85,879 mi.	\$30,800	!	Pickup w/Lift Gate
WS13	2024	2004 Ford F-550 Box Truck	46,100 mi.	\$170,000	+	Box Truck
				TOTAL: \$688,250 x 10% = \$751,575		



Discussion:

Trustee Metanias asked for clarification on the ATV EV status related to grant funding and if additional cost would be incurred for a charging station. Interim Chief of Police Benton informed the board the grant was for a potential \$10,000 from ComEd but would not receive confirmation until Q2/ Q3. Interim Chief of Police Brian Benton confirmed additional costs for a charging station would be incurred and the intent was to get the ATV with or without the grant.

Trustee Richmond and Trustee Budzyn appreciated the Public Works Department was focused on safety with the purchase of a new chipper. Both Trustees asked about a chipper sitting outside the red barn by the Park District and asked if this was owned by the Village. Director of Public

Works Jim Kulesa responded that it was most likely the old backup chipper, and the Public Works Department may use it on a more regular basis with the proactive tree trimming program. Trustee Budzyn requested Director of Public Works Kulesa to determine if a backup unit was really needed, especially if it didn't have the safety features of the new one.

Director of Public Works Kulesa proposed a WS13 2004 box truck be considered for the Fiscal Year 23 budget. Director of Public Works Kulesa shared various methodologies on how to optimize the cost benefit for the fleet, with the focus on total cost of ownership. WS13 was utilized as an example in the point-based system analysis and showed replacement was needed with classification of "needs immediate consideration." Director of Public Works Kulesa explained the projected cost in the budget is based on the same type of box truck used at New Lenox and Romeoville, but other options were being explored. Trustee Richmond and Trustee Dauphinais thanked Director of Public Works Kulesa for studying various methodologies to improve the cost benefit to the Village.

The consensus of the Village Board was in agreement for the approval of the intended budget and staff recommendations.

Staff Reports

Village Administrator John Tomasoski stated that Village Hall, led by Assistant Village Administrator Kirk Zoellner, is ready to start an Instagram account in conjunction with the Police Department's Facebook page and anticipates they will both begin the following week.

Interim Chief of Police Brian Benton advised the Board that the Board of Fire and Police Commissioners recently extended conditional offers of employment to three candidates which will be contingent upon them passing their psychological and medical exams. If they pass, the three candidates will report to the police academy on March 27. The current hiring list is now exhausted so a new testing process will begin shortly. Interim Chief Benton also informed the board that Officer Jeremy Turner has submitted his two weeks' notice indicating that he has accepted a police officer position with Oak Brook. Interim Chief Benton advised that the police department is still down three positions.

Interim Chief Benton requested that the police department should begin issuing handguns to new officers with the intent to offer department issued handgun to all officers in the new budget. This is recommended to improve officer safety and reduce liability on the department by standardizing the weapons system. The Board concurred with this recommendation.

Interim Chief Benton also explained to the Board how money is seized and expended in accordance with the different asset forfeiture laws. The federal drug forfeiture laws have more flexible spending permissions while the state drug asset forfeiture law is more restrictive. While completing this year's Illinois Seizure and Awarded Assets Annual Report, it was noticed that money has been incorrectly expended from the state drug asset forfeiture account and must be replenished from the Article 36 seizure funds which was co-mingled in the general fund. Interim Chief Benton is working with Finance Director Sharon Dangles to complete this process.

Director of Public Works Jim Kulesa advised the Board that per the water meter replacement program that began pre-COVID, staff is working under the collective bargaining agreement to transition a meter reader position into a water/sewer operator position. This will be a formal appointment by the Board when this process is completed.

Assistant Village Administrator Kirk Zoellner informed the Board the updated special events form is attached to his staff report and he intended to have two proposed special events prepared for the next Board meeting.

There being no further business to bring before the Board of Trustees, Mayor Pro Tem Metanias adjourned the work session at 7:42 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, April 11, 2022

CALL TO ORDER

Mayor Pro Tem Metanias called the Board of Trustees work session to order at 7:41 p.m.

ROLL CALL

The following Trustees were present:

Joseph Budzyn
Rob Dauphinais
Debbie Engler
Melissa Fedora
George Metanias (Mayor Pro Tem)
Jim Richmond

Absent: Mayor Frank A. Fleischer

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Assistant Village Administrator Kirk Zoellner; Village Attorney Carl Buck; Finance Director Sharon Dangles; Community and Economic Development Director Matt Ziska; Interim Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Assistant Public Works Director Dan Peloquin




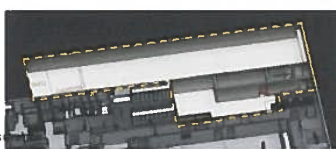
Police Station





Village Administrator John Tomasoski introduced presentations for the police station project, indicating there were three items to be addressed by the Board: 1) whether to accept or reject bids, 2) if accepting bids, at what level, and 3) possible options for financing.



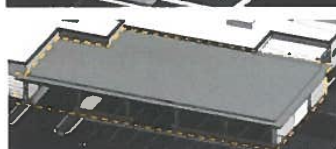

Police Station Committee and Studio GC/Public Safety Facility Bids/Options




Assistant Village Administrator Kirk Zoellner and Pat Callahan of Studio GC presented the following PowerPoint presentation:


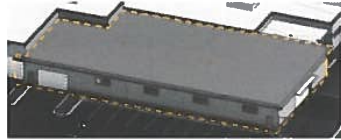
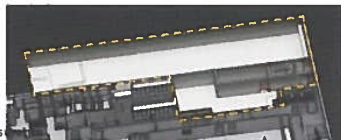



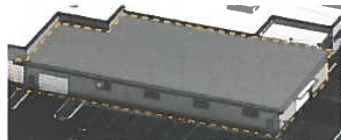
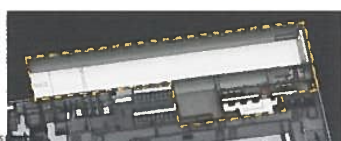
<div>  <p>Mokona</p> <p>POLICE STATION</p> <p>BASE BID ONLY</p> <p>4/11/22</p> </div>	Base Bid	
	Construction Cost	\$15,994,000
	Less Construction Contingency	(\$580,000)
	Less IT/AV Allowance	(\$162,180)
	Architect's Construction Fees	\$424,868
	Furniture Costs	\$271,890
	Architect's Furniture Fees	\$20,392
	Other IT/AV Costs *	\$114,480
	Owner Other Costs **	\$285,840
	Subtotal	\$16,369,290
	Contingencies & Allowances	
	Construction Contingency	\$580,000
	IT/AV Allowance ***	\$162,180
	Owner Allowance ****	\$150,000
	Subtotal	\$892,180
	Project Total	\$17,261,470
	* Server Relocations and other unforeseen AV/IT needs ** Material Testing, Interview System, Responder Repeater, Ins *** Monitors, Cabling, Server Racks, AV Equipment **** Other unforeseen items	
	  	

<div>  <p>Mokona</p> <p>POLICE STATION</p> <p>GUN RANGE HVAC & CLEANING ROOM</p> <p>4/11/22</p> </div>	Gun Range Only	
	Construction Cost	\$15,994,000
	Less Construction Contingency	(\$580,000)
	Less IT/AV Allowance	(\$162,180)
	Gun Range (HVAC + Cleaning Room)	\$1,050,000
	Architect's Construction Fees	\$429,399
	Furniture Costs	\$271,890
	Architect's Furniture Fees	\$20,392
	Other IT/AV Costs *	\$114,480
	Owner Other Costs **	\$693,940
	Subtotal	\$17,831,921
	Contingencies & Allowances	
	Construction Contingency	\$580,000
	IT/AV Allowance ***	\$162,180
	Owner Allowance ****	\$150,000
	Subtotal	\$892,180
	Project Total	\$18,724,101
	* Server Relocations and other unforeseen AV/IT needs ** Material Testing, Interview System, Responder Repeater, Ins *** Monitors, Cabling, Server Racks, AV Equipment **** Other unforeseen items	
	  	

<div>  <p>Mokona</p> <p>POLICE STATION</p> <p>COVERED PARKING ONLY</p> <p>4/11/22</p> </div>	Covered Parking Only	
	Construction Cost	\$15,994,000
	Less Construction Contingency	(\$580,000)
	Less IT/AV Allowance	(\$162,180)
	Covered Parking	\$947,000
	Architect's Construction Fees	\$431,227
	Furniture Costs	\$271,890
	Architect's Furniture Fees	\$20,392
	Other IT/AV Costs *	\$114,480
	Owner Other Costs **	\$285,840
	Subtotal	\$17,322,649
	Contingencies & Allowances	
	Construction Contingency	\$580,000
	IT/AV Allowance ***	\$162,180
	Owner Allowance ****	\$150,000
	Subtotal	\$892,180
	Project Total	\$18,214,829
	* Server Relocations and other unforeseen AV/IT needs ** Material Testing, Interview System, Responder Repeater, Ins *** Monitors, Cabling, Server Racks, AV Equipment **** Other unforeseen items	
	  	

Mokena POLICE STATION COVERED PARKING + GUN RANGE HVAC AND CLEANING ROOM 4/11/22	Covered Parking + Gun Range	
	Construction Cost	\$15,994,000
	Less Construction Contingency	(\$580,000)
	Less IT/AV Allowance	(\$162,180)
	Gun Range (HVAC + Cleaning Room)	\$1,050,000
	Covered Parking	\$947,000
	Architect's Construction Fees	\$435,759
	Furniture Costs	\$271,890
	Architect's Furniture Fees	\$20,392
	Other IT/AV Costs *	\$114,480
	Owner Other Costs **	\$693,940
	Subtotal	\$18,785,281
	Contingencies & Allowances	
	Construction Contingency	\$580,000
	IT/AV Allowance ***	\$162,180
	Owner Allowance ****	\$150,000
	Subtotal	\$892,180
	Project Total	\$19,677,461
	* Server Relocations and other unforeseen AV/IT needs ** Material Testing, Interview System, Responder Repeater, INS *** Monitors, Cabling, Server Racks, AV Equipment **** Other unforeseen items	
	  	

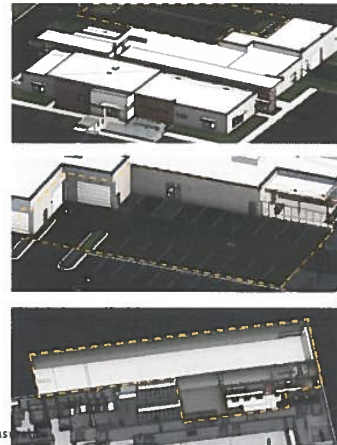
Mokena POLICE STATION ENCLOSED GARAGE ONLY 4/11/22	Enclosed Garage	
	Construction Cost	\$15,994,000
	Less Construction Contingency	(\$580,000)
	Less IT/AV Allowance	(\$162,180)
	Enclosed Garage	\$1,400,000
	Architect's Construction Fees	\$442,558
	Furniture Costs	\$271,890
	Architect's Furniture Fees	\$20,392
	Other IT/AV Costs *	\$114,480
	Owner Other Costs **	\$285,840
	Subtotal	\$17,786,980
	Contingencies & Allowances	
	Construction Contingency	\$580,000
	IT/AV Allowance ***	\$162,180
	Owner Allowance ****	\$150,000
	Subtotal	\$892,180
	Project Total	\$18,679,160
	* Server Relocations and other unforeseen AV/IT needs ** Material Testing, Interview System, Responder Repeater, INS *** Monitors, Cabling, Server Racks, AV Equipment **** Other unforeseen items	
	  	

Mokena POLICE STATION ENCLOSED GARAGE AND GUN RANGE HVAC AND CLEANING ROOM 4/11/22	Enclosed Garage + Gun Range	
	Construction Cost	\$15,994,000
	Less Construction Contingency	(\$580,000)
	Less IT/AV Allowance	(\$162,180)
	Gun Range (HVAC + Cleaning Room)	\$1,050,000
	Enclosed Garage	\$1,400,000
	Architect's Construction Fees	\$447,090
	Furniture Costs	\$271,890
	Architect's Furniture Fees	\$20,392
	Other IT/AV Costs *	\$114,480
	Owner Other Costs **	\$693,940
	Subtotal	\$19,249,612
	Contingencies & Allowances	
	Construction Contingency	\$580,000
	IT/AV Allowance ***	\$162,180
	Owner Allowance ****	\$150,000
	Subtotal	\$892,180
	Project Total	\$20,141,792
	* Server Relocations and other unforeseen AV/IT needs ** Material Testing, Interview System, Responder Repeater, INS *** Monitors, Cabling, Server Racks, AV Equipment **** Other unforeseen items	
	  	

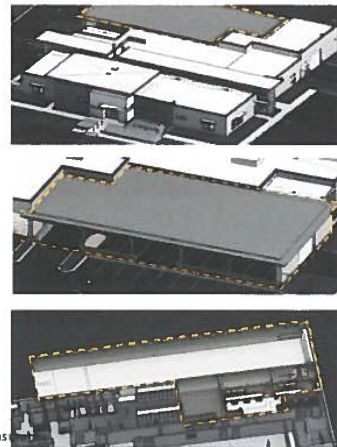
Mokena		Base Bid	Gun Range Only	Covered Parking Only	Covered Parking/Range	Enclosed Garage	Enclosed Garage/Range
Construction cost		15,994,000	15,994,000	15,994,000	15,994,000	15,994,000	15,994,000
Less construction contingency		(580,000)	(580,000)	(580,000)	(580,000)	(580,000)	(580,000)
Less IT/AV allowance		(162,180)	(162,180)	(162,180)	(162,180)	(162,180)	(162,180)
Gun Range (HVAC & Cleaning Room)			1,050,000		1,050,000		1,050,000
Covered Parking				947,000	947,000		
Enclosed Garage						1,400,000	1,400,000
Architect's construction fees		424,868	429,399	431,227	435,759	447,558	447,090
Furniture costs		271,890	271,890	271,890	271,890	271,890	271,890
Architect's furniture fees		20,392	20,392	20,392	20,392	20,392	20,392
Other IT/AV costs*		114,480	114,480	114,480	114,480	114,480	114,480
Owner Other Costs**		285,840	693,940	285,840	693,940	285,840	693,940
Subtotal		18,345,280	17,833,871	17,322,643	18,781,781	17,766,980	19,245,612
Contingencies & Allowances							
Construction contingency		580,000	580,000	580,000	580,000	580,000	580,000
IT/AV allowance**		162,180	162,180	162,180	162,180	162,180	162,180
Owner allowance**		150,000	150,000	150,000	150,000	150,000	150,000
Subtotal Contingency & Allowances		892,180	892,180	892,180	892,180	892,180	892,180
Project Total:		17,261,470	18,724,181	18,214,823	19,677,461	18,679,160	20,141,792
* Server Relocations and other unforeseen AV/IT needs							
** Material Testing, Interview System, Responder Repeater, Insurance							
*** Monitors, Cabling, Server Racks, AV Equipment							
**** Other unforeseen items							



Mokena		Base Bid
Construction cost		15,994,000
Less construction contingency		(580,000)
Less IT/AV allowance		(162,180)
Gun range (by Village):		
HVAC		285,000
Ballistics		361,591
Cleaning room		160,000
Covered Parking		
Enclosed Garage		
Architect's construction fees		424,868
Furniture costs		271,890
Architect's furniture fees		20,392
Other IT/AV costs*		114,480
Owner Other Costs**		285,840
Subtotal		17,175,881
Contingencies & Allowances		
Construction contingency		580,000
IT/AV allowance***		162,180
Gun range (by Village) contingency		100,000
Owner allowance****		150,000
Subtotal Contingency & Allowances		992,180
Project Total:		18,168,061
Henry Bros. bid		18,724,101
Difference:		(556,040)
* Server Relocations and other unforeseen AV/IT needs		
** Material Testing, Interview System, Responder Repeater, Insurance		
*** Monitors, Cabling, Server Racks, AV Equipment		
**** Other unforeseen items		



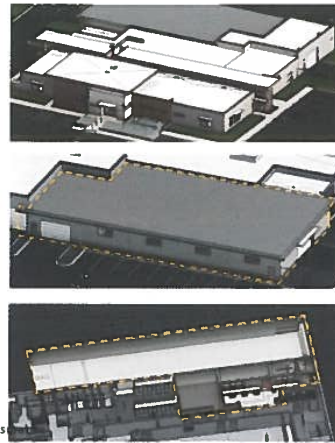
Mokena		Covered Parking/Range
Construction cost		15,994,000
Less construction contingency		(580,000)
Less IT/AV allowance		(162,180)
Gun range (by Village):		
HVAC		285,000
Ballistics		361,591
Cleaning room		160,000
Covered Parking		
Enclosed Garage		
Architect's construction fees		431,227
Furniture costs		271,890
Architect's furniture fees		20,392
Other IT/AV costs*		114,480
Owner Other Costs**		285,840
Subtotal		18,129,240
Contingencies & Allowances		
Construction contingency		580,000
IT/AV allowance***		162,180
Gun range (by Village) contingency		100,000
Owner allowance****		150,000
Subtotal Contingency & Allowances		992,180
Project Total:		19,121,420
Henry Bros. bid		19,677,461
Difference:		(556,041)
* Server Relocations and other unforeseen AV/IT needs		
** Material Testing, Interview System, Responder Repeater, Insurance		
*** Monitors, Cabling, Server Racks, AV Equipment		
**** Other unforeseen items		



Mokona		Enclosed Garage/Range	
POLICE STATION ENCLOSED GARAGE + CUSTOM RANGE	Construction cost	15,994,000	
	Less construction contingency	(580,000)	
	Less IT/AV allowance	(162,180)	
	Gun range (by Village):		
	HVAC	285,000	
	Ballistics	361,591	
	Cleaning room	160,000	
	Covered Parking		
	Enclosed Garage	1,400,000	
	Architect's construction fees	442,558	
	Furniture costs	271,890	
	Architect's furniture fees	20,392	
	Other IT/AV costs*	114,480	
	Owner Other Costs**	285,840	
	Subtotal	18,585,751	
	Contingencies & Allowances		
	Construction contingency	580,000	
	IT/AV allowance***	162,180	
	Gun range (by Village) contingency	100,000	
	Owner allowance****	150,000	
	Subtotal Contingency & Allowances	992,180	
	Project Total:	19,577,931	
	Henry Bros. bid	20,141,792	
	Difference:	(\$56,041)	

* Server Relocations and other unforeseen AV/IT needs
 ** Material Testing, Interview System, Responder Repeater, Insurance
 *** Monitors, Cabling, Server Racks, AV Equipment
 **** Other unforeseen items

4/11/22



Mokona		Base Bid		Covered Parking/Range		Enclosed Garage/Range	
POLICE STATION CUSTOM RANGE OPTIONS- SUMMARY	Construction cost	15,994,000		15,994,000		15,994,000	
	Less construction contingency	(580,000)		(580,000)		(580,000)	
	Less IT/AV allowance	(162,180)		(162,180)		(162,180)	
	Gun range (by Village):						
	HVAC	285,000		285,000		285,000	
	Ballistics	361,591		361,591		361,591	
	Cleaning room	160,000		160,000		160,000	
	Covered Parking			947,000			
	Enclosed Garage					1,400,000	
	Architect's construction fees	414,868		431,227		442,558	
	Furniture costs	271,890		271,890		271,890	
	Architect's furniture fees	20,392		20,392		20,392	
	Other IT/AV costs*	114,480		114,480		114,480	
	Owner Other Costs*	285,840		285,840		285,840	
	Subtotal	17,175,881		18,125,340		18,585,751	
	Contingencies & Allowances						
	Construction contingency	580,000		580,000		580,000	
	IT/AV allowance**	162,180		162,180		162,180	
	Gun range (by Village) contingency	100,000		100,000		100,000	
	Owner allowance***	150,000		150,000		150,000	
	Subtotal Contingency & Allowances	992,180		992,180		992,180	
	Project Total:	18,168,061		19,117,520		19,577,931	
	Henry Bros. bid	18,714,101		19,677,461		20,141,792	
	Difference:	(\$546,040)		(\$559,941)		(\$56,041)	

* Server Relocations and other unforeseen AV/IT needs
 ** Material Testing, Interview System, Responder Repeater, Insurance
 *** Monitors, Cabling, Server Racks, AV Equipment
 **** Other unforeseen items

4/11/22



Mokona	
POLICE STATION	

4/11/22

QUESTIONS?
COMMENTS?

Discussion:

Trustee Budzyn emphasized all the work the Public Safety Facility Planning Committee and Police staff had put into the project. He said the Village could save a substantial amount of money by constructing the gun range itself. Committee Chairman Joe Siwinski agreed and said the base bid provided Mokena's police officers and the community with a modern structure it could be proud of. He commended the work of the Committee and Police staff. He said the Committee supported the gun range and it being constructed by the Village. Commander Randal Stumpf commented that the facility was being constructed for the younger officers and future officers and would be useful as a recruiting tool. He said he enjoyed serving on the Committee and that the facility was well-designed. Interim Chief Brian Benton referenced the increasing difficulty in getting range time at Statesville, and that the department having its own range would be extremely helpful in getting officers qualified and kept current with their training.


Mayor Pro Tem Metanias indicated he supported a gun range constructed by the Village and referenced the cost savings.

Village Administrator Tomasoski said that based on previous feedback from the Board, staff anticipated some type of scenario that would include a Village-built gun range as part of the project. As such, PMA Securities and staff would be presenting financing options not only for each of the original Henry Bros. bid alternates, but additionally for three "hybrid" alternatives pairing a Village-built gun range with the Henry Bros. base bid.

Mayor Pro Tem Metanias requested that Administrator Tomasoski provide information on financing prior to further discussion by the Board.

PMA Securities and Village Staff/ Police Facility Financing Analysis

Village Administrator John Tomasoski and Bob Lewis of PMA Securities presented the following item:

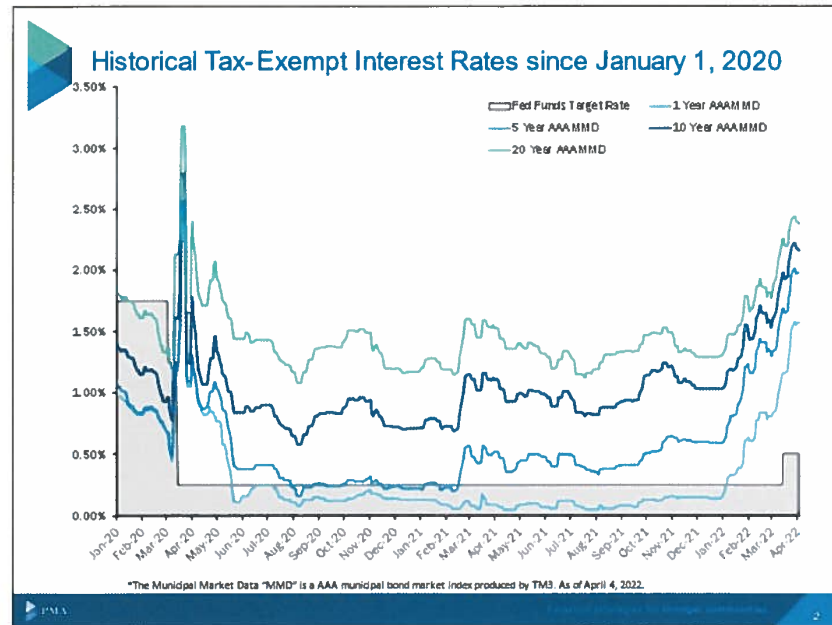


Village of Mokena

**Market Update and Police
Station Funding Analysis**

Robert Lewis
Senior Vice President, Managing Director
PMA Securities, LLC

April 11, 2022



New Money Capital Funding Analysis

Key Assumptions:

Interest Rates Calculated at Current Market Plus 0.25%

Additional Assumption Variations Described for Each Project Summary

Updated Project Options - 8 Years

	Included Garage & Range	Included Garage	Covered Parking + Range	Range Only	Covered Parking	Base Bid
	8 Payments	8 Payments	8 Payments	8 Payments	8 Payments	8 Payments
Estimated Debt Service (\$)	Estimated Debt Service (\$)	Estimated Debt Service (\$)	Estimated Debt Service (\$)	Estimated Debt Service (\$)	Estimated Debt Service (\$)	Estimated Debt Service (\$)
Estimated TIC (\$)	Estimated TIC (\$)	Estimated TIC (\$)	Estimated TIC (\$)	Estimated TIC (\$)	Estimated TIC (\$)	Estimated TIC (\$)
Other Funding (\$)	Other Funding (\$)	Other Funding (\$)	Other Funding (\$)	Other Funding (\$)	Other Funding (\$)	Other Funding (\$)
Estimated Cash on Hand as of April 11, 2022:	Estimated Cash on Hand as of April 11, 2022:	Estimated Cash on Hand as of April 11, 2022:	Estimated Cash on Hand as of April 11, 2022:	Estimated Cash on Hand as of April 11, 2022:	Estimated Cash on Hand as of April 11, 2022:	Estimated Cash on Hand as of April 11, 2022:
Estimated Surplus for FYE June 30, 2022:	Estimated Surplus for FYE June 30, 2022:	Estimated Surplus for FYE June 30, 2022:	Estimated Surplus for FYE June 30, 2022:	Estimated Surplus for FYE June 30, 2022:	Estimated Surplus for FYE June 30, 2022:	Estimated Surplus for FYE June 30, 2022:
Estimated Grant Money:	Estimated Grant Money:	Estimated Grant Money:	Estimated Grant Money:	Estimated Grant Money:	Estimated Grant Money:	Estimated Grant Money:
Fund Balance Policy 15%:	Fund Balance Policy 15%:	Fund Balance Policy 15%:	Fund Balance Policy 15%:	Fund Balance Policy 15%:	Fund Balance Policy 15%:	Fund Balance Policy 15%:
Estimated ARPA Funds:	Estimated ARPA Funds:	Estimated ARPA Funds:	Estimated ARPA Funds:	Estimated ARPA Funds:	Estimated ARPA Funds:	Estimated ARPA Funds:
2023	\$ 965,000	\$ 751,000	\$ 898,000	\$ 735,000	\$ 899,000	\$ 535,000
2024	965,000	751,000	897,000	731,000	899,000	535,000
2025	967,000	754,000	896,000	740,000	899,000	535,000
2026	961,400	755,600	899,700	761,500	896,600	535,100
2027	964,200	756,600	897,100	762,500	899,300	534,900
2028	964,100	752,000	898,500	762,600	896,500	535,200
2029	961,600	757,000	893,000	762,500	896,200	535,900
2030	967,200	756,100	893,700	761,400	899,400	535,000
	\$ 7,220,100	\$ 6,042,000	\$ 7,339,000	\$ 6,092,400	\$ 7,210,000	\$ 4,411,700
Estimated TIC (\$)	2,900%	2,900%	2,900%	2,900%	2,900%	2,900%
Other Funding (\$)	\$ 6,724,175	\$ 5,261,543	\$ 6,259,044	\$ 5,306,484	\$ 4,797,212	\$ 3,343,853
Estimated Cash on Hand as of April 11, 2022:	6,989,257	6,989,257	6,989,257	6,989,257	6,989,257	6,989,257
Estimated Surplus for FYE June 30, 2022:	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Estimated Grant Money:	685,000	685,000	685,000	685,000	685,000	685,000
Fund Balance Policy 15%:	-	-	-	-	-	-
Estimated ARPA Funds:	2,743,330	2,743,330	2,743,330	2,743,330	2,743,330	2,743,330
	\$ 13,151,755	\$ 18,478,160	\$ 18,677,681	\$ 16,714,161	\$ 18,114,810	\$ 11,368,170

(1) Analysis assumes current market tax-exempt rates plus 0.25% as of April 4, 2022.
(2) Each option included \$550,000 construction contingencies and \$150,000 owner's allowance.
*Milestones where a greater portion of the overall debt is issued in advance of the expenditures of the proceeds will likely result in higher fees earned by the investment manager of the debt proceeds.

Overview of Changes Since March 14th Presentation

- ▶ The construction cost in the bids were higher than the pre-bid estimates
 - ▶ The larger amount necessitates a financing to complete the project
- ▶ Due to concerns about the overall macro economy, there is a greater reluctance to use \$1.3 million of General Fund reserves, which would have reduced the fund balance to 25%; so, this amount was removed as a source of funding
- ▶ There is an option for the Village to manage the construction of the gun range to lower its cost
 - ▶ Reduces the number of options provided on the next slide
 - ▶ The gun range was included in all options at an estimated cost of \$906,571

Alternate Project Options - 8 Years

	Enclosed Garage Including Village Blvd Gun Range	Covered Parking Including Village Blvd Gun Range	Base Bid Including Village Blvd Gun Range
8 Payments	8 Payments	8 Payments	8 Payments
Estimated Debt Service (\$)	Estimated Debt Service (\$)	Estimated Debt Service (\$)	Estimated Debt Service (\$)
2023	\$ 83,640	\$ 81,751	\$ 60,615
2024	83,370	81,315	61,243
2025	84,345	81,503	62,303
2026	84,740	81,895	63,625
2027	85,335	81,303	67,815
2028	86,245	81,713	68,913
2029	86,135	81,343	68,243
2030	86,040	81,013	67,133
	\$ 707,190	\$ 653,765	\$ 545,570
Estimated TIC (\$)	2,947,500	2,947,500	2,947,500
Other Funding (\$):	\$ 6,168,134	\$ 5,763,803	\$ 4,750,444
Estimated Cash on Hand as of April 11, 2022:	6,959,217	6,929,217	6,929,217
Potential Surplus for FY22 June 30, 2022:	3,800,000	3,800,000	3,800,000
Estimated Grant Money:	685,000	685,000	685,000
Fund Balance Per May 25th:	-	-	-
Estimated ARPA Funds:	2,743,338	2,743,338	2,743,338
	\$ 19,295,751	\$ 19,121,410	\$ 18,168,091

(1) Analysis assumes current market interest rates plus 0.25% as of April 4, 2022.
(2) Each option includes 5% construction contingency and \$15,000 owner's allowance.
NOTE: Scenarios where a greater portion of the overall debt is used in advance of the expenditures of the proceeds will likely result in higher fees earned by the investment manager of the debt proceeds.

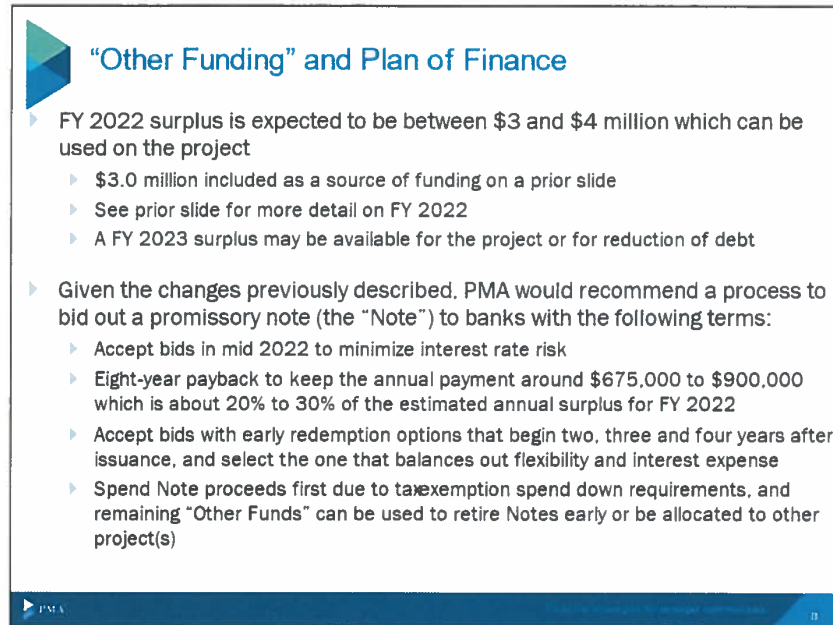
Estimated 2022 Surplus

The table below reflects the administration's estimate for the FY 2022 surplus as of March 2022 and is subject to change based upon factors that could occur between now and the end of the fiscal year

SALES AND LOCAL USE TAX			
FY '22 BUDGET	ACTUAL AS OF 3/31/22	ESTIMATED AS OF 6/30/22	SURPLUS
\$ 7,617,324	\$ 7,417,642	\$ 9,488,255	\$ 1,870,931

STATE INCOME TAX			
FY '22 BUDGET	ACTUAL AS OF 3/31/22	ESTIMATED AS OF 6/30/22	SURPLUS
\$ 1,125,912	\$ 1,942,822	\$ 2,278,167	\$ 1,152,255

GENERAL FUND FY '21 SURPLUS	\$ 715,000
TOTAL SURPLUS	\$ 3,738,186



"Other Funding" and Plan of Finance

- ▶ FY 2022 surplus is expected to be between \$3 and \$4 million which can be used on the project
 - ▶ \$3.0 million included as a source of funding on a prior slide
 - ▶ See prior slide for more detail on FY 2022
 - ▶ A FY 2023 surplus may be available for the project or for reduction of debt
- ▶ Given the changes previously described, PMA would recommend a process to bid out a promissory note (the "Note") to banks with the following terms:
 - ▶ Accept bids in mid 2022 to minimize interest rate risk
 - ▶ Eight-year payback to keep the annual payment around \$675,000 to \$900,000 which is about 20% to 30% of the estimated annual surplus for FY 2022
 - ▶ Accept bids with early redemption options that begin two, three and four years after issuance, and select the one that balances out flexibility and interest expense
 - ▶ Spend Note proceeds first due to tax exemption spend down requirements, and remaining "Other Funds" can be used to retire Notes early or be allocated to other project(s)

PMA



Questions?
Comments?

PMA

Discussion:

Mayor Pro Tem Metanias asked the Board whether it wanted to rebid the project or accept the Henry Bros. bid. The consensus of the Board was to accept the bid.

Trustee Dauphinais said he supported accepting the base bid from Henry Bros., with the Village to build its own gun range within the new facility later in the project.

Trustee Fedora indicated she also supported accepting the base bid from Henry Bros. and the Village building its own gun range.

Trustee Budzyn said he did not know the Board was going to be talking about the bids this evening. He stated that he supported accepting the Henry Bros. bid, inclusive of the alternate for an enclosed garage. He pointed to cost savings from the Village constructing the gun range on its own and said those savings could be put towards paying for the enclosed garage.

Trustee Engler said that she supported accepting the Henry Bros. base bid, with the Village to build its own gun range.

Trustee Richmond indicated his support for the Henry Bros. bid and additionally acceptance of the alternate for an enclosed garage. He further supported the Village building its own gun range within the new facility.

Mayor Pro Tem Metanias said he supported acceptance of the Henry Bros. bid, as well as allocating funding for the Village to construct its own gun range within the new facility. He stated the new police station as designed would provide a state-of-the-art facility that Mokena and its officers could be proud of. At the same time, he said there are other projects that need funding.

Following discussion, it was the direction of the majority of the Board to accept the base bid from Henry Bros., and to set aside further funding allowing for Village build-out of a gun range during the latter stages of the project.

There were no questions or comments on financing.

Fiscal Year 23 Budget: Refuse Fund; Water and Sewer Capital and Operating Funds

Village Administrator John Tomaszoski presented the following item:



FY 23 Budget Progress

What's been done so far?

- 1) Road and Infrastructure Maintenance
- 2) Fleet Maintenance



Tonight's Discussion

- 1) Refuse Fund
- 2) Water
 - a. Rate
 - b. Operating Fund
 - c. Capital Improvements
- 3) Sewer
 - a. Operating Fund
 - b. Capital Improvements
 - c. WWTP Repair & Replacement Fund
 - d. WWTP Expansion Fund

Refuse Fund

FY 23 Revenue

\$1.690M
•+\$60.2K
•+3.70%

FY 23 Expenses

\$1.686M
•+\$57.8K
•+3.55%



**FY 23 FUND
BALANCE**

\$208.5K

Rate Components

Costs/1000	Current	July 1, 2022	Change
1) Lake Water	\$4.13	\$4.34	+\$0.21
2) Delivery	\$0.54	\$0.55	+\$0.01
3) Local	\$3.22	\$3.25	+\$0.03
TOTAL	\$7.89+/-	\$8.14+/-	+/- \$0.25

FY 23 Water/Sewer Rate Variables

Water Rates

- Chicago rate increase June 1, 2022 - 5% or \$.21/1,000
- Delivery component increase - \$.01/1,000 (Oak Lawn)
- Local component increase - \$.03/1,000 (Tinley Park)
- Total proposed rate increase of \$.25/1,000 for FY 23

Sewer Rates

- No proposed increase in FY 23

BREAKDOWN	
CHICAGO	\$0.21
TINLEY PARK	\$0.03
OAK LAWN	\$0.01
TOTAL	\$0.25



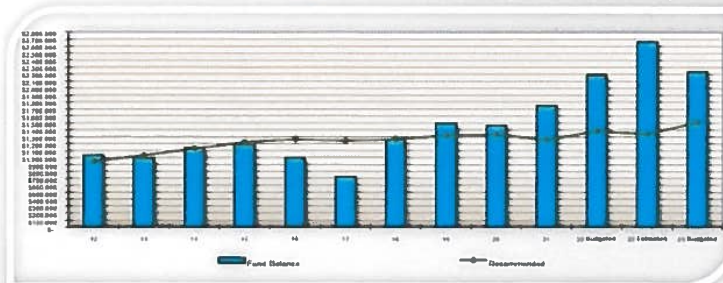
Water Operating Fund Summary

FY 22 REVIEW			
	Budget	Expected	Changes
Beg. Fund Balance	2,247,852	2,312,111	64,459
Revenue	5,451,421	5,692,943	241,522
Expenses	5,519,865	5,352,360	167,506
Ending Fund Balance	2,179,207	2,652,694	473,487
Fund Balance percentages	39%	50%	

FY 23 REVIEW			
	Budget	Change from FY 22	
Beg. Fund Balance	2,652,694	340,983	Increase
Revenue	5,611,968	(80,975)	Decrease
Expenses	6,033,689	681,329	Increase
Ending Fund Balance	2,230,973	(421,721)	Decrease
Fund Balance percentage	37%		



Water Operating Fund



TALKING POINTS

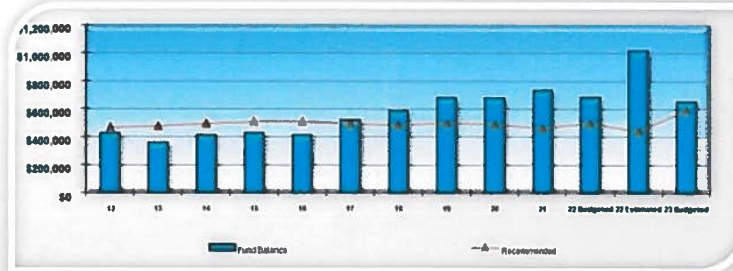
- FY 22 Budgeted fund balance \$2.179M with estimated fund balance of \$2.653M or 39%
- FY 23 Fund balance to decrease by (\$422K) to \$2.231M or 37% which is above the target level of 25%
- Water costs equal 56% of budget

Sewer Operating Fund

FY 22 REVIEW			
	Budget	Expected	Changes
Beg. Fund Balance	644,698	683,475	38,777
Revenue	2,018,623	2,086,110	69,487
Expenses	1,985,910	1,761,493	224,417
Ending Fund Balance	677,411	1,010,092	332,681
Fund Balance percentages	34%	57%	

FY 23 REVIEW			
	Budget	Change from FY 22	
Beg. Fund Balance	1,010,092	326,617	Increase
Revenue	2,020,051	(68,059)	Decrease
Expenses	2,383,974	622,481	Increase
Ending Fund Balance	646,169	(363,923)	
Fund Balance percentage	27%		

Sewer Operating Fund Summary



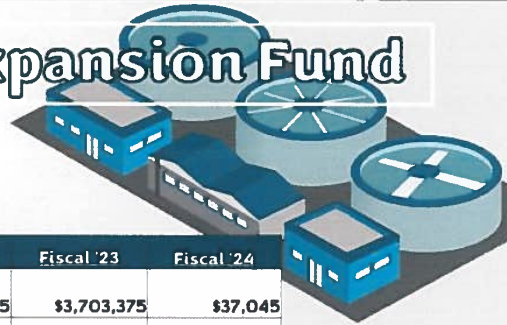
TALKING POINTS

- FY 22 budgeted fund balance \$677K with estimated fund balance of \$1.0M or 57%
- FY 23 fund balance expected to decrease by (\$364K) to \$646K or 27%
- The FY 23 fund balance is above the 25% target level
- No proposed rate adjustment for FY 23

WWTP Upgrades Anticipated Timeline

Month/Year	Process
February 2021	Bid Awarded to Williams Brothers Construction
March 2021	Notice to Proceed and Pre-Construction Meeting
April 2021	Shop Drawings submittals and Mobilization
July 2022	Substantial Completion of construction
First Quarter 2023	Final Completion of Project

WWTP Expansion Fund



	Fiscal '22	Fiscal '23	Fiscal '24
Beginning Balance	\$10,796,285	\$3,703,375	\$37,045
Revenues	7,090	3,500	700
Expenses	7,100,000	3,669,830	
Ending Balance	\$3,703,375	\$37,045	\$37,745

WWTP Repair and Replacement Fund



- Plant repair fund is separate and has a projected balance of \$1.43M+/- at the end of FY 22
- Projected average annual expenditures over next 8 years-\$289K+/-
- This fund has performed as designed over past decade (plus)

BREAKDOWN

\$8,500	Explosion Proof Heat Detectors
\$20,000	Raw Pump
\$120,000	Replace Roof Building 2
\$9,400	Replace Doors Buildings 85 and 90
\$7,200	RAS Pump #6 Impeller
\$8,200	RAS Check Valve
\$173,300	TOTAL

Multi-Year Replacement Plan

	ESTIMATE FY 23
REPLACE ROOF (BUILDING 20)	\$120,000
RAW PUMP	\$20,000
EXPLOSION PROOF HEAT DETECTORS	\$8,500
SERVICE DOOR REPLACEMENT (BUILDINGS 85 & 90)	\$9,400
RAS PUMP #6 IMPELLER	\$7,200
RAS CHECK VALVE	\$8,200
	\$173,300
	ESTIMATE FY 24
DIGESTOR BLOWER (4)	\$550,000
SCUM PUMP	\$10,500
RAS PUMP (3)	\$147,000
	\$707,500
	ESTIMATE FY 25
RAW PUMP	\$22,000
	\$22,000
	ESTIMATE FY 26
LAB BOD INCUBATOR	\$7,250
	\$7,250
	ESTIMATE FY 27
RAW PUMP	\$24,000
ROOF BUILDING 85	\$80,000
	\$104,000
	ESTIMATE FY 28
HVAC BLDG #85	\$12,000
RUBBER ROOF BLDG #80	\$17,000
	\$29,000
	ESTIMATE FY 29
RAW PUMP	\$25,000
CHLORINE BUILDING @ OVERFILL POND	\$10,000
IMPROVEMENTS, ROOF, HEATING, PLUMBING	\$35,000
	\$70,000
	ESTIMATE FY 30
CLARIFIER INTERNAL MECHANICALS (2)	\$950,000
	\$950,000
TOTAL	\$2,008,800
5% CONTINGENCY	\$100,200
GRAND TOTAL	\$2,109,000
AVERAGE OVER 8 YEARS	\$263,625

WWTP Repair and Replacement Fund Balance Projections - FY 23

	2022	2023	2024	2025	2026	2027	2028	2029	2030
Beginning Fund Balance	1,493,591	1,429,191	1,207,391	500,641	479,391	472,891	389,591	361,266	326,916
Revenue:									
Interest	1,600	1,500	750	750	750	700	675	650	-
Total Revenue	1,600	1,500	750	750	750	700	675	650	-
Total Available for Spending	1,495,191	1,430,691	1,208,141	501,391	480,141	473,591	390,266	361,916	326,916
Expenditures:									
Improvements - Facilities	-	137,000	-	-	-	60,000	29,000	10,000	-
Machinery & Equipment	66,000	35,400	707,500	22,000	7,250	24,000	-	25,000	950,000
Contingency	-	50,000	-	-	-	-	-	-	-
Total Expenditures	66,000	223,300	707,500	22,000	7,250	84,000	29,000	35,000	950,000
Ending Fund Balance	1,429,191	1,207,391	500,641	479,391	472,891	389,591	361,266	326,916	(623,084)

Water System Capital Improvements

Revenue Assumptions:

- Annual increase of 1.5% built into fee structure for Fiscal 2023 and Fiscal 2024
- Connection fee* = FY 23 - \$9,404; FY 24 - \$9,545; FY 25 - \$9,545; FY 26 - \$9,545; and FY 27 - \$9,545
- Fiscal 2023 = 35-1" and 2-1.5" connections (\$358.1K)
- Fiscal 2024-2027 = 20-1" connections (\$191K)

*75% Tap - on fees for Water System Capital

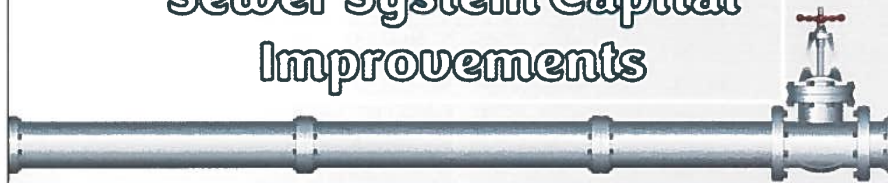
Water System Capital Projects

	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
East Tower Painting		\$850,000				
Engineering	\$22,000					
Valve Replacement (2)	\$13,500	\$28,000	\$29,000	\$30,000	\$31,000	\$31,000
Village Wide Leak Survey	\$20,000	\$28,000	\$29,400	\$30,870	\$32,414	\$34,034
Revere Road (Midland to Wolf)		\$280,000				
Engineering		\$21,000				
Bryant Road & Bryant Ct. (Midland to Third)		\$260,000				
Engineering		\$19,000				
Union Avenue (Revere to Bryant)		\$115,000				
Engineering		\$8,625				
Alta Vista (Wolf to Owens)		\$400,000				
Engineering	\$71,250					
SCADA Improvements	\$181,000	\$25,000				
Water Tank Refurbish & Paint	\$210,000					
Water Tank Blue Inspections					\$12,500	\$12,500
Water Vault Meter Replacement		\$20,000	\$20,000	\$20,000	\$20,000	
Engineering Water Vault Meter Replacement		\$5,000	\$5,000	\$5,000	\$5,000	
Well #2 Repairs/Improvements		\$30,000				
System Fire Flow Testing and Analysis						\$35,000
Estimated Construction Costs/Leak Survey	\$424,500	\$1,381,000	\$733,400	\$80,870	\$83,414	\$65,034
Engineering	\$93,250	\$83,625	\$5,000	\$5,000	\$17,500	\$47,500
Total Costs	\$517,750	\$1,464,625	\$738,400	\$85,870	\$100,914	\$112,534

Water System Capital Improvements

	2022	2023	2024	2025	2026	2027
Beginning Fund Balance	\$3,243,991	\$2,811,396	\$1,538,633	\$843,133	\$800,063	\$741,849
Revenue:						
Tap-on Fees	\$230,000	\$358,112	\$190,900	\$190,900	\$190,900	\$190,900
Interest Earnings	\$5,155	\$4,000	\$2,000	\$1,900	\$1,800	\$2,000
Total Revenue	\$235,155	\$362,112	\$192,900	\$192,800	\$192,700	\$192,900
Total Available For Spending	\$3,479,146	\$3,173,508	\$1,731,533	\$1,035,933	\$992,763	\$934,749
Operating Expenses:						
Contractual Services	\$93,250	\$53,875	\$5,000	\$5,000	\$17,500	\$47,500
Capital Outlay	\$424,500	\$1,381,000	\$733,400	\$80,870	\$83,414	\$65,034
Other Financing Uses	\$150,000	\$200,000	\$150,000	\$150,000	\$150,000	\$0
Total Expenses	\$667,750	\$1,634,875	\$888,400	\$235,870	\$250,914	\$112,534
Ending Fund Balance	\$2,811,396	\$1,538,633	\$843,133	\$800,063	\$741,849	\$622,215

Sewer System Capital Improvements



Revenue Assumptions:

- Annual increase of 1.5% built into fee structure for Fiscal 2023 and Fiscal 2024
- Connection fee* = FY 23 - \$3,135; FY 24 - \$3,182; FY 25 - \$3,182; FY 26 - \$3,182; and FY 27 - \$3,182
- Fiscal 2023 = 35-1" and 2-1.5" connections (\$119.4K)
- Fiscal 2024-2027 = 20-1" connections (\$63.6K)

*25% Tap-on fees for Sewer System Capital

Sewer System Capital Projects

	2022	2023	2024	2025	2026	2027
Capital Projects:						
Engineering CMOM		\$5,000				
Teleuse, Clean & Reline Sanitary Sewers*					\$50,000	\$50,000
Lift Station Pumps	\$22,000	\$23,000	\$24,000	\$25,000	\$26,000	\$26,000
Control Box Replacement		\$9,000				\$15,000
SCADA Improvements	\$335,000	\$30,000	\$400,000	\$400,000		
Total Projects	\$357,000	\$67,000	\$424,000	\$425,000	\$76,000	\$91,000

Sewer System Capital Improvements

	2022	2023	2024	2025	2026	2027
Beginning Fund Balance	\$1,820,885	\$1,696,996	\$1,701,667	\$1,343,607	\$984,247	\$973,887
Revenue:						
Tap-on Fees	\$230,000	\$119,371	\$63,640	\$63,640	\$63,640	\$63,640
Interest Earnings	\$3,111	\$2,500	\$2,300	\$2,000	\$2,000	\$1,900
Total Revenue	\$233,111	\$121,871	\$65,940	\$65,640	\$65,640	\$65,540
Total Available For Spending	\$2,053,996	\$1,818,867	\$1,767,607	\$1,409,247	\$1,049,887	\$1,039,427
Operating Expenses:						
Contractual Services	\$0	\$5,200	\$0	\$0	\$0	\$0
Capital Outlay	\$357,000	\$62,000	\$424,000	\$425,000	\$76,000	\$91,000
Other Financing Uses	\$0	\$50,000	\$0	\$0	\$0	\$0
Total Expenses	\$357,000	\$117,200	\$424,000	\$425,000	\$76,000	\$91,000
Ending Fund Balance	\$1,696,996	\$1,701,667	\$1,343,607	\$984,247	\$973,887	\$948,427

Summary

- Prepare ordinance for water rate increase to \$8.14 at the June 27th Board meeting?
- Proceed with capital projects as prepared tonight?

**Questions
&
Comments**



Discussion:

Trustee Budzyn asked if the Village had a fund balance policy for the water and sewer funds.

Village Administrator Tomasoski stated the Village did not have a formal policy; however, a 25% fund balance has been recommended by former auditing firms.

The Board directed staff to prepare an ordinance for a water rate increase of \$8.14 to be submitted for approval at the June 27, 2022 Board meeting, and to proceed with capital projects as presented.

There being no further business to bring before the Mayor and Board of Trustees, Mayor Pro Tem Metanias adjourned the work session at 9:14 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, April 25, 2022

CALL TO ORDER

Mayor Pro Tem Metanias called the Board of Trustees work session to order at 7:44 p.m.

ROLL CALL

The following Trustees were present:

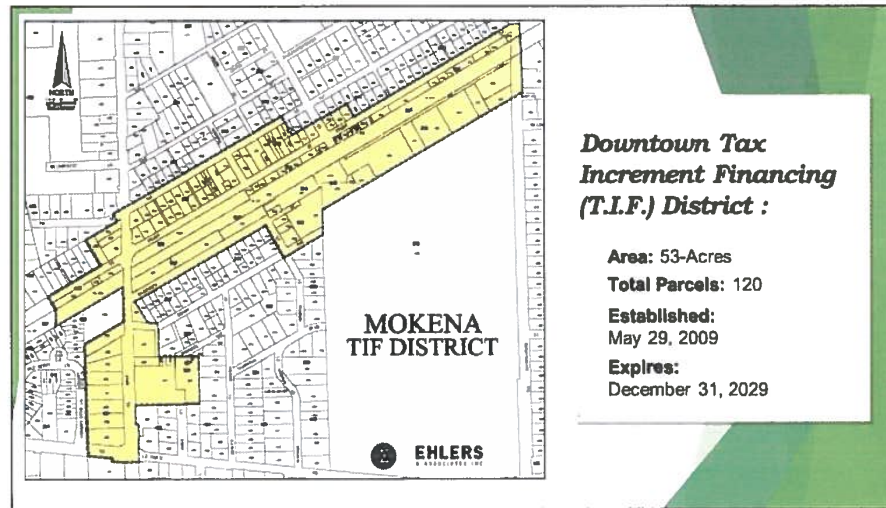
Joseph Budzyn
Rob Dauphinais
Debbie Engler
Melissa Fedora
George Metanias (Mayor Pro Tem)
Jim Richmond

Absent: Mayor Frank A. Fleischer

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomaszoski; Assistant Village Administrator Kirk Zoellner; Village Attorney Carl Buck; Finance Director Sharon Dangles; Community and Economic Development Director Matt Ziska; Interim Chief of Police Brian Benton; Director of Public works Jim Kulesa; and Assistant Public Works Director Dan Peloquin

11116 Front Street: Financial Incentive Request

Community and Economic Development Director Matt Ziska presented the following item:



11116 Front Street

Financial Incentive Request

Village Board Concept
April 25, 2022



Introduction:

- Property owner, Gino Picciola, is seeking partial financial reimbursement through the Village's downtown TIF fund for the proposed improvements at 11116 Front Street.

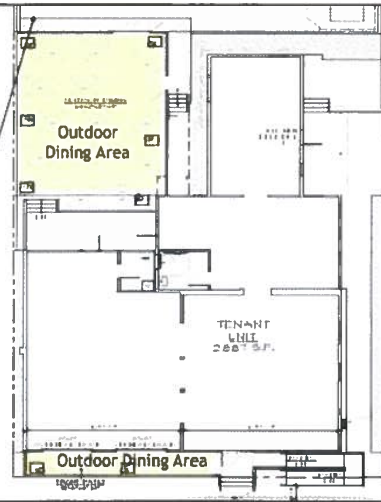
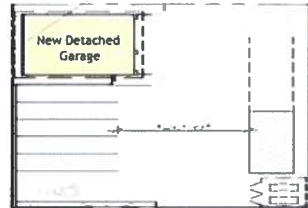


Existing Site:



Background:

- On February 21, 2022, the Board conceptually approved the petitioner's proposal to renovate the existing 4,688 sq./ft. mixed-use building and perform various site improvements:



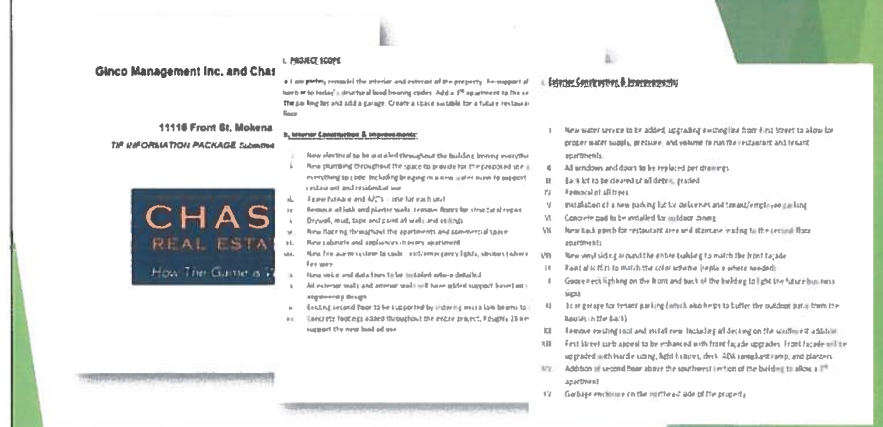
Proposed Improvements:



- ▶ Gooseneck-style light fixtures
- ▶ ADA-compliant entrance ramp
- ▶ Overhead doors
- ▶ 2nd Floor Addition
(new apartment unit)



Formal Incentive Request:



TIF-Eligible Improvement Costs:

- a. Environmental Fees - \$15,000
- b. Architectural Fees - \$30,000
- c. Legal, Municipal Fees - \$15,000
- d. Interior and exterior demo - \$20,000
- e. Structural repair and framing - \$75,000
- f. New roof - \$25,000
- g. Windows, doors, garage doors - \$60,000
- h. Hvac - 4 new units and ductwork - \$50,000
- i. Front siding - \$15,000
- j. Front and rear decks and stairs - \$20,000
- k. New exterior concrete for dining and garage pad - \$20,000
- l. New, to code, Plumbing throughout facility - \$50,000
- m. New electrical throughout facility & outdoors, fire alarm, wiring & conduit - \$70,000
- n. New water service from First Street to building - \$10,000
- o. Drywall in all 4 units - \$25,000
- p. Flooring in all 4 units - \$20,000
- q. Cabinets, counter tops, and kitchen appliances in 3 residential units - \$20,000
- r. Interior paint - \$5,000
- s. New parking lot, drainage, garage, fencing, landscaping - \$70,000
- t. Increase the gas service to support proposed use - \$5,000

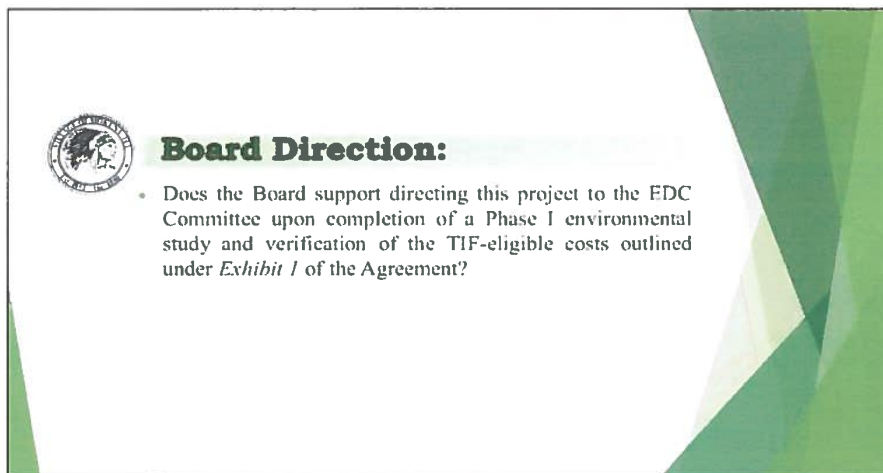
Draft Redevelopment Agreement:

- TIF-eligible improvement costs outlined under Exhibit 1
- Section 3C lists other financial incentives generally available to property owners in the downtown TIF District:

- Building permit fee soft cost waiver (*currently unknown*)
- Water Tap-on Fee Waiver (*soft costs only*)
- Façade Improvement Grant (*\$10,000.00 max.*)
- Sign Grant (*\$1,000.00 max.*)
- First year business license waiver (*\$1,500.00 max.*)

Next Steps:

- Staff recommends that the petitioner complete a Phase I environmental study.
- Developer shall submit formal work orders, appraisals, studies, etc. corroborating all TIF-eligible expenses for which he is seeking reimbursements.
- The draft Redevelopment Agreement should be directed to the Economic Development once all eligible costs have been corroborated by Staff/Legal Counsel.



Discussion:

Following Staff's presentation, Attorney Carl Buck provided a general overview of the Downtown TIF District, as well as a brief explanation on the fund redistribution process.

The petitioner, Gino Picciola, asked the Board if they planned to extend the life of the TIF District upon its expiration in 2029. Attorney Buck stated that the life of a TIF District can be extended a maximum of 3-years beyond the maximum life of the Agreement (20-years), in accordance with Illinois State Statute requirements.

Trustee Budzyn asked the petitioner to consider installing a chair lift in lieu of the proposed entrance ramp to minimize the proposed front yard encroachment.

The Board supported the petitioner presenting his request to the Economic Development Committee (EDC) for consideration and concurred with Staff's recommendation that an environmental study be conducted, and all TIF-eligible expenses be corroborated through the submittal of work orders, contract proposals, studies, etc. prior to presenting the petitioner's request to the EDC for their input.

Fiscal Year 23 Budget: Capital Equipment, Facility Improvements, Utility Billing, Comprehensive Plan, Video Gaming Terminal Fees

Village Administrator John Tomasoski and Finance Director Sharon Dangles presented the following item:



Capital Equipment FY 23

Equipment	Dept	Fund	Proposed
Replace 2013 Copier	Administration	General	\$ 11,000
Property Management System	Police	General	\$ 10,500
Village Issued Handguns (20)	Police	General	\$ 19,000
Village issued Rifles (15)	Police	General	\$ 16,000
Flock Safety Cameras (6)	Police	General	\$ 17,700
Replace 2013 Color Copier	Community Development	General	\$ 10,000
Hydro Seeder	Streets & Water	General and Water & Sewer	\$ 39,430
Encoder	Cable	General	\$ 10,000
Hydraulic Unit and Pump	Water	Water & Sewer	\$ 9,000
TOTAL			\$ 136,630

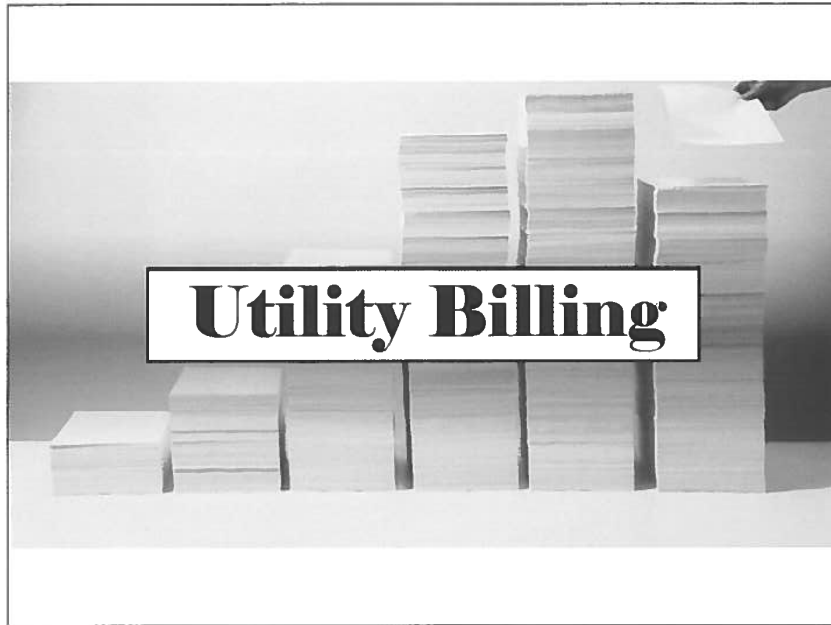
Equipment Summary

EQUIPMENT	FUNDING SOURCE	PROPOSED
Equipment New & Replacements	General	\$107,915
Equipment New & Replacements	Water & Sewer	\$28,715
TOTALS		\$136,630

Facility Improvements

Facility Improvements FY 23

Improvement	Fund	Proposed Cost
Main Security Gate	Water/Sewer	\$ 19,000
Security Cameras (6)	Water/Sewer	\$ 18,000
HVAC Building #10	Water/Sewer	\$ 42,000
Safety Grating Sludge Tanks	Water/Sewer	\$ 9,600
AC Building #30 Electrical Room	Water/Sewer	\$ 13,800
TOTAL		102,400



Background Information

- Printing and mailing of utility bills are currently done in-house
- 7,000 bills and notices are processed and mailed each month
- 15 bins are transported to the post office every month
- The copier and folding machine are in need of replacement



Current Issues



CARRYING
BINS TO THE
POST OFFICE
REQUIRES
HEAVY
LIFTING BY
THE
EMPLOYEE



COPIER AND
FOLDING
MACHINE
NEED TO BE
REPLACED



OVERTIME
HOURS ARE
REQUIRED
AT TIMES TO
COMPLETE
THIS
PROCESS

Outsourcing Benefits Eliminate

- Staff hours spent bill printing, folding, and mailing bills
- In-house costs for forms, envelopes, CASS certification, toner and new printers
- Storage space for forms, envelopes, equipment, toner, and materials needed to print bills
- Need to deliver utility bills, past due, and shut off notices to the post office
- Staff scheduling time off around utility bill production and billing cycles

Cost Comparison			
IN-HOUSE COSTS		OUTSOURCING COSTS	
New Folding Machine	\$ 11,440	One Time Set -Up Fee	\$ 2,770
Maintenance Costs & Toner	\$ 2,000	Printing of Utility Bills & Notices*	\$16,720
Upgrade size of copier, additional	\$ 3,000		
Utility Bill Paper Stock	\$ 2,600		
Envelopes	\$3,800		
Delinquent & Shut -Off Notices	\$2,000		
Staff Overtime	\$3,950		
TOTAL:	\$ 28,790	TOTAL:	\$19,490
** Replace folding machine and copier every 5-7 years. The annualized cost is approx. \$16,413		*Estimate - not a formal quote ** Option to include newsletter with utility bill for an insertion fee of \$2,940 annually	

RISE Local & Regional Planning Grant Program
<ul style="list-style-type: none"> • The Department of Commerce and Economic Opportunity (DCEO) is using \$3.5M from the State Coronavirus Remediation Emergency Fund for grants to local governments and regional economic development organizations to create or update regional plans to accelerate economic recovery from the COVID -19 pandemic. • Additional details about the grant program are listed below: <ul style="list-style-type: none"> • \$10k-\$75k available for communities/regions serving 75k residents or less • Municipalities can apply for only one grant • Grant applications are due May 9, 2022 • DCEO plans to award grants in Spring of 2022 • Village staff plans to apply for a comprehensive plan (\$75K Grant/\$100K Local Match) and budget \$175K as back -up if grant is not received.

Video Gaming Legislation – Public Act (PA) 102-0689

- On December 17, 2021, Governor JB Pritzker signed House Bill (HB) 3136 (PA 102-0689)
- This new law makes the following changes:
 - Effective December 17, 2021: increases the maximum annual video gaming terminal fee in non -home rule communities from \$25 per terminal to \$250 per terminal.
 - Effective July 1, 2022: fraternal and veterans organizations in communities that have prohibited video gaming will be allowed to request and receive a license directly through the Illinois Gaming Board.
- We currently have 113 terminals in the Village at \$25/each
- The fees are due at the end of each calendar year and the license runs for the following calendar year.
- Does the Board want to adjust Village's video gaming terminal fee?



Discussion:

Finance Director Sharon Dangles discussed items in the Fiscal Year (FY) 23 Budget pertaining to Capital Equipment, Facility Improvements, and outsourcing the printing and mailing of utility bills. The encoder for \$10,000 in Capital Equipment was taken out of the FY 23 budget thus reducing the total from \$136,630 to \$126,630. Interim Chief Brian Benton and Assistant Public Works Director Dan Peloquin discussed Capital Equipment pertaining to their respective departments. Assistant Public Works Director Peloquin discussed the proposed facility improvements for FY 23. Finance Director Dangles discussed the recommendation to outsource the printing and mailing of utility bills for operational efficiencies in the Finance Department. She explained the copier and folding machine used to print the utility bills are over seven years old and now is the time to evaluate

whether to keep in-house or outsource. The current issues and outsourcing benefits were discussed with the Board.

Village Administrator John Tomasoski discussed pursuing a grant for a comprehensive plan and budgeting to fund an updated plan in FY 23 if the Village did not receive the grant. He also reviewed the Board's ability to increase the fees for video gaming terminals based off of recent legislation passed from the Illinois General Assembly.

Trustee Budzyn had various questions regarding the hydro seeder and wondered if the Village would be better off repairing the old one or utilizing another method that would be less costly. Assistant Public Works Director Peloquin stated that the current hydro seeder is only operable as a watering device and due to its age, it would be better for the long term to purchase a new one.

Trustee Richmond understood the value in outsourcing utility bills but requested staff to continue to promote the Village's electronic options for our customers to receive and pay their utility fees. Finance Director Dangles indicated that she understood the Village had promoted this option prior to her employment and she would continue to do so.

The Board provided staff with the following guidance:

- Direction to budget FY 23 Capital Equipment as presented
- Direction to budget Facility Improvements as presented
- Consensus to pursue outsourcing utility bills by seeking quotes from reputable companies to ensure high quality and control costs
- Direction to pursue \$75K for a comprehensive grant with \$100K as a local match and budgeting \$175K in FY 23 to utilize if the grant is not received
- Consensus to draft an ordinance to increase video gaming terminal fees to \$250.00 per terminal for Board consideration

There being no further business to bring before the Mayor and Board of Trustees, Mayor Pro Tem Metanias adjourned the work session at 8:51 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, May 23, 2022

CALL TO ORDER

Mayor Pro Tem Metanias called the Board of Trustees work session to order at 7:37 p.m.

ROLL CALL

The following Trustees were present:

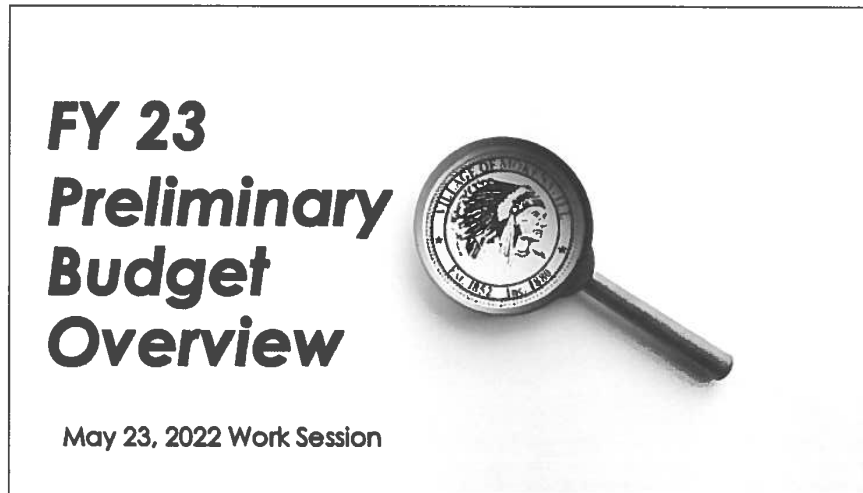
Rob Dauphinais
Debbie Engler
Melissa Fedora
George Metanias (Mayor Pro Tem)
Jim Richmond

Absent: Mayor Frank A. Fleischer
Trustee Joseph Budzyn

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Assistant Village Administrator Kirk Zoellner; Village Attorney Carl Buck; Finance Director Sharon Dangles; Community and Economic Development Director Matt Ziska; Interim Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Assistant Public Works Director Dan Peloquin

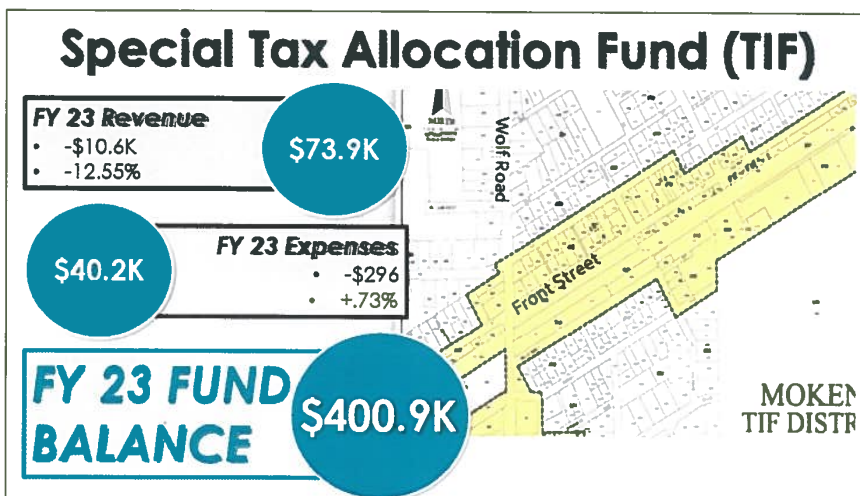
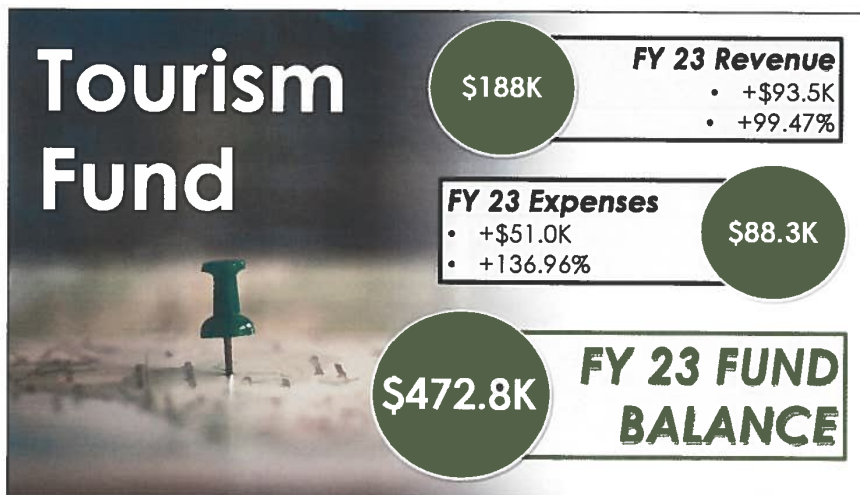
Fiscal Year 23 Draft Budget Overview

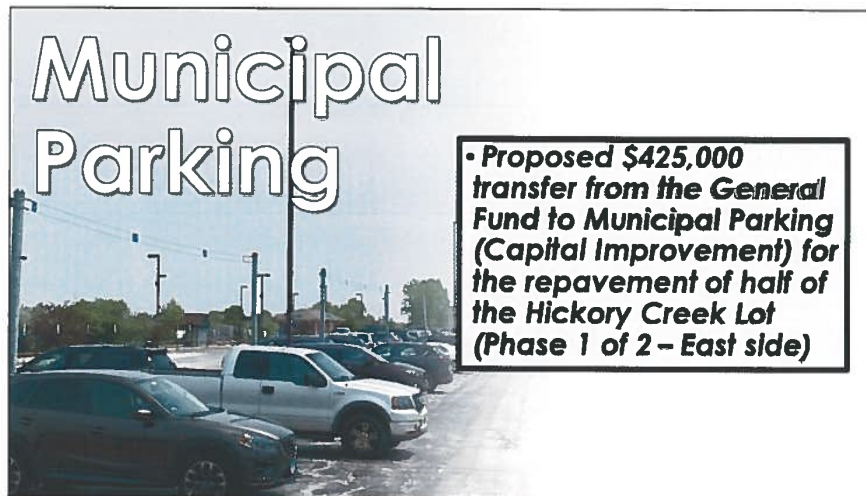
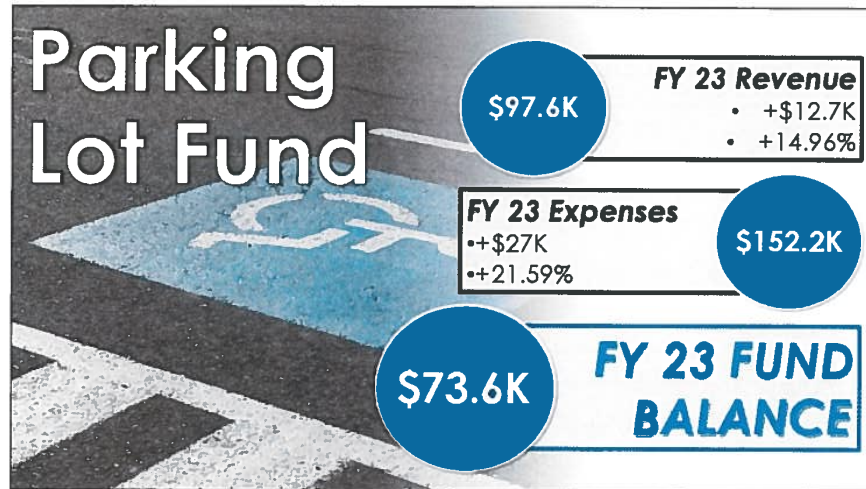
Village Administrator John Tomasoski presented the following item:



May 23, 2022 Work Session

- Special Tax Allocation Fund (TIF)
- Tourism Fund
- Parking Lot Fund
- Christmas Decorations
- Review General Fund
 - Current year status
 - Proposed FY 23 Budget
 - Overall Financial Health
 - Review FY 22 Surplus
- Overview of Capital Improvement Fund Balances
- Proposed FY 22 Budget Amendments
- Preliminary Draft
 - Overall Budget
 - Status
 - ✓ Budget Categories
 - ✓ Operating and capital fund balances
 - ✓ Annual transfers
- Questions or Comments









10"
\$87.00 each

NEW DECORATIONS FOR THE HOLLIDAY TREE IN 2022



◆ Brighter and larger C7 Lights



8"
\$67.00 each

◆ 100 New large glitter and gloss finished ornaments

◆ Red, Dark Blue, Gold, Emerald Green, Pink, Orange

FY 22 (Current Year)

	Budgeted	Anticipated	Difference
FY 22 Revenues	\$ 11,965,522	\$ 16,612,353	\$ 4,646,831*
FY 22 Expenditures	\$ 11,913,364	\$ 12,422,613**	\$ (509,249)*
Ending FY 21			\$ 715,104
FY 22 Net Positive Operating Results			\$ 4,852,686
Excess Fund Balance			\$ 207,314
TOTAL TRANSFER			\$ 5,060,000

*Includes \$1,371,665 for American Rescue Plan Act (ARPA) funds received and transferred to WWTP
** +/- \$623,109 carried over for FY 22 Fleet and Street Sweeper

General Fund Revenue Summary

Revenues	Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Dept. Req. Fiscal '23	Amount Change	% of Change
Taxes	\$10,627,555	11,541,918	10,067,351	13,164,465	12,117,363	2,050,012	20.36%
Licenses	708,194	630,729	655,300	664,630	689,725	34,425	5.25%
Permits	510,282	294,332	129,650	134,400	134,000	4,350	3.36%
Intergovernmental Revenue - State	-	839,803	-	1,371,665	1,371,665	1,371,665	N/A
Intergovernmental Revenue - Local	280,983	280,983	205,659	205,659	205,659	-	-
Exaction Fees	10,820	-	35,192	9,500	35,165	(27)	-.08%
Fines	96,109	88,407	96,500	90,147	90,750	(5,750)	-5.96%
Other Revenue	869,112	821,233	775,870	971,887	963,234	187,364	24.15%
Total Revenue	13,103,055	14,497,405	11,965,522	16,612,353	15,607,561	3,642,039	30.44%

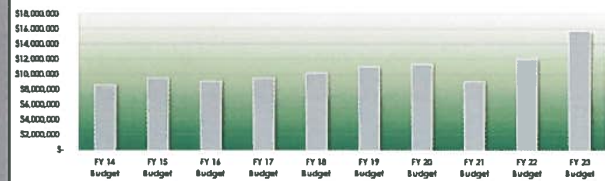
• Tax Revenue up by +\$2.05M or +20.36%
• Sales tax +\$2.02M or +26.46%
• Income Tax +\$190K or +16.84% (includes budgeting for only 50% of LGDP)

• Amusement Tax +\$117K or +55.12%
• ARPA Funds +\$1.37M
• Miscellaneous income +\$187K or +24.15% (includes video gaming & OTB)
• Total Revenues +\$3.6M or +30.44%

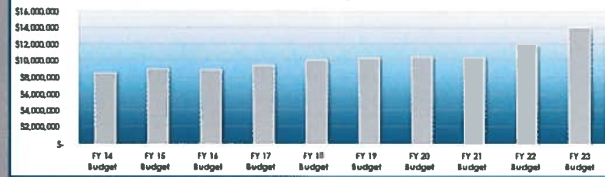
General Fund Expenditure Summary

Appropriation	Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Depl. Req. Fiscal '23	Amount Change	% of Change
Legislative	\$ 100,320	94,068	115,769	110,437	90,998	(24,771)	-21.40%
Administrative	2,380,210	8,310,510	3,007,659	9,177,302	3,713,221	705,562	23.46%
Fire & Police Commission	4,418	52,454	44,730	37,791	55,130	10,400	23.25%
Police Department	4,824,997	5,092,772	5,423,613	5,232,482	5,921,466	497,853	9.18%
Community Development	697,860	673,178	959,805	804,259	944,453	(15,352)	-1.60%
Village Clerk	8,723	7,760	11,545	9,015	11,696	151	1.31%
Street Department	1,560,339	1,205,403	1,849,193	1,649,182	2,598,641	749,448	40.53%
Buildings & Grounds Department	362,788	327,786	408,778	386,852	536,903	128,125	31.34%
Cable TV Commission	13,432	9,469	15,963	11,695	16,618	655	4.10%
E.S.D.A. Department	47,905	42,535	76,309	63,598	79,256	2,947	3.86%
Total Appropriations	10,000,992	15,815,935	11,913,364	17,482,613	13,968,382	2,055,018	17.25%

General Fund Revenues



General Fund Expenditures



Changes in 1% Sales Tax



FUND BALANCES IN ESCROW ACCOUNTS				
Accounts	Begin FY '22	Begin FY '23	Ending FY '23	Purpose
Municipal Parking Facilities (Restricted)	244,516	244,935	236,335	Funds escrowed for future repairs/improvements to the municipal parking facilities. Funds escrowed through transferred parking lot fees.
Water Improvements (General Restrictions for Water Related Issues) (1) Regional Water System (2) Joint System	(1) Res. 2,411,896 (2) Res. 247,614 2,659,510	2,777,168 241,763 3,018,931	3,011,453 220,613 3,232,066	Funds escrowed through connection fees, operating transfers, contributions and interest. The fund is established specifically to be utilized for water related expenditures which include Oak Lawn debt and lake water joint system maintenance (Mokena and New Lenox).
Municipal Facilities (Restricted)	7,450,881	12,011,381	4,332,529	Facility improvements/major upkeep can be funded through this account. This account has also been utilized for land acquisitions and facility expansions.
General Infrastructure (Transportation Projects)	4,543,089	5,140,725	5,855,907	This account is available for road and other infrastructure projects and costs based on pending needs of the Village. The ½% sales tax provides revenue for this fund.
Total	\$14,897,996	\$20,415,972	\$13,656,837	

SUMMARY FISCAL 2022 BUDGET AMENDMENTS			
Fund Name	Budgeted Amount	Proposed Amendment	Reason/Funding Source
General Fund	\$11,913,364	\$17,515,000 +\$5,601,636	Additional Costs/Additional Revenue and Fund Balance
Audit Fund	\$15,000	\$15,219 +\$219	Additional Costs/Additional Revenue
Tourism Fund	\$37,271	\$42,350 +\$5,079	Additional Costs/Additional Revenue
Capital Improvement, Repair & Replacement Fund	\$3,249,518	\$3,760,000 +\$510,482	Additional Costs/Additional Revenue

	Fund Name	Opening		Ending	
		Fund Balance	Revenue	Expenses	Fund Balance
01	General	\$4,101,005	\$13,607,561	\$13,968,382	\$5,740,184
02	Audit	21,193	12,835	9,705	24,323
04	Performance Bond	824,329	102,100	602,100	324,329
05	Tourism	373,576	187,500	88,316	472,760
06	Special Tax Allocation	367,178	73,936	40,235	400,879
07	School Crossing Guard	68,021	10,200	29,214	49,007
08	MRF/RCA/MC Contribution	616,475	904,852	886,635	634,692
09	Police Pension	29,534,380	2,992,491	1,238,251	31,288,620
11	Motor Fuel Tax	2,384,834	821,145	547,535	3,658,444
15	Refuse	203,848	1,690,084	1,685,475	208,454
16	Water & Sewer	3,662,720	7,632,106	8,422,931	2,871,895
17	Municipal Parking Lot	128,187	97,590	152,157	73,620
19	Sewer System Capital Improv.	1,696,996	121,871	117,200	1,701,667
20	Water System Capital Improv.	2,811,396	362,112	1,634,875	1,538,633
21	Sewer Plant Replacement	1,629,437	1,900	223,300	1,268,037
22	Plant Expansion	5,380,339	3,500	3,669,830	1,714,009
23	Capital Improvement, Repair and Replacement	20,415,972	9,764,205	16,523,340	13,656,837
	Totals	\$75,019,887	\$40,385,688	\$49,839,504	\$65,566,071

Proposed
Budget
Summary

Budget Summary By Category

	FY 22 Budget	FY 23 Budget	\$ Inc/(Dec).	% Change
REVENUES				
Taxes	\$15,905,089	\$18,628,208	\$2,723,119	17.12%
Fines	\$96,500	\$90,750	(\$5,750)	(5.96%)
License/Permits	\$784,950	\$823,725	\$38,775	4.94%
Service Charge	\$9,604,034	\$9,858,649	\$254,615	2.65%
Grants/Trans	\$205,659	\$1,577,324	\$1,371,665	666.96%
Development	\$938,276	\$943,550	\$5,274	.56%
Promissory Note		\$5,000,000	\$5,000,000	N/A
Other	\$3,200,708	\$3,463,482	\$262,774	8.21%
TOTAL	\$30,735,214	\$40,385,688	\$9,650,472	31.40%
	FY 22 Budget	FY 23 Budget	\$ Inc/(Dec).	% Change
EXPENSES				
Personal Serv.	\$11,442,559	\$12,173,735	\$731,176	6.39%
Commodities	\$1,739,671	\$2,092,371	\$352,700	20.27%
Contract Serv.	\$11,492,047	\$12,266,269	\$774,222	6.74%
Capital Outlay	\$11,536,358	\$21,428,044	\$9,891,686	85.74%
Other/Trans	\$1,381,179	\$1,879,085	\$497,906	36.05%
TOTAL	\$37,591,814	\$49,839,504	\$12,247,690	32.58%

OPERATING FUND BALANCES

Fund	Begin FY '22	Begin FY '23	Ending FY '23	Recommend ed Amount	Variance	Actual %
General	\$4,971,265	\$4,101,005	\$5,740,184	\$4,609,566	\$1,130,618	41%
Water	2,312,111	2,652,694	2,229,592	1,508,789	720,803	37%
Sewer	683,475	1,010,026	642,303	596,944	45,359	27%
Parking Lot	121,496	128,187	73,620	38,039	35,581	48%

CAPITAL RESERVE FUND BALANCE

Fund	Begin FY '22	Begin FY '23	Ending FY '23
Water System Capital	\$3,243,991	\$2,811,396	\$1,538,633
Sewer System Capital	1,820,885	1,696,996	1,701,667
Sewer Plant Replacement	1,493,591	1,429,437	1,208,037
Sewer Plant Expansion	10,796,285	5,380,339	1,714,009
Capital Imp., Repair, Replacement	14,897,996	20,415,972	13,656,837
Totals	\$32,252,748	\$31,734,140	\$19,819,183
			-\$11.915M

FISCAL 2022 TRANSFERS

Fund From	Fund To	Purpose	Budgeted	Proposed
General	Capital Improvement	Transfer for Municipal Facilities	\$ 0	\$5,060,000
General	Plant Expansion	Transfer for WWTP Upgrades	0	1,371,665
Performance Bond	General	Transfer Interest Earnings	2,750	1,844
Refuse	General	Interfund Service Charge	44,989	44,989
Water	General	Interfund Service Charge	80,335	80,335
Water	Capital Improvement	Lake Water Joint System Costs	35,000	35,000
Water	Capital Improvement	Regional Water System Debt	596,985	596,985
Sewer	General	Interfund Service Charge	80,335	80,335
Water System Capital	Capital Improvement	Water Improvements	150,000	150,000
TOTALS			\$ 984,838	\$7,417,597

*The difference in proposed transfers compared to budgeted transfers is \$6,430,759.

FISCAL 2023 TRANSFERS

Fund From	Fund To	Purpose	Amount
General	Capital Improvement	Transfer for Municipal Parking	\$425,000
Performance Bond	General	Transfer Interest Earnings	2,100
Refuse	General	Interfund Service Charge	44,989
Water	General	Interfund Service Charge	80,335
Water	Capital Improvement	Lake Water Joint System Cost	50,000
Water	Capital Improvement	Regional Water System Debt	596,985
Sewer	General	Interfund Service Charge	80,335
Water System Capital	Capital Improvement	Water Improvements	150,000
TOTALS			\$1,429,744

Looking Ahead – Next Steps

- **\$5.06M transfer for Municipal Facilities**
- **Approval of FY 22 budget amendments**
- **Budget adoption**
- **Approval of FY 23 water rate adjustment**
 - **\$0.25/1,000 gallons**
- **Decision on Christmas Decorations**



Discussion:

Village Administrator John Tomasoski stated that due to the status of the proposed budget for Fiscal Year 2023 (FY23) and that he has a family wedding out of state at the end of the month, it was Village staff's desire to have the proposed FY 23 budget presented for approval at the June 13, 2022 Board meeting.

Mayor Pro Tem Metanias thanked the Board and Village staff for their hard work and felt the Village was in a strong financial position headed into FY 23. Trustee Dauphinais appreciated staff's plans to improve the Village's holiday decorations and the Board discussed the various holiday options presented to lease for FY 23. The Board directed staff to lease the Frozen Sit in Sleigh and Elsa Throne.

As a follow-up to the fleet discussion earlier this year, Director of Public Works Jim Kulesa reviewed the water department box truck replacement. Several employees from the water department went to New Lenox to review a similar vehicle used by the Village for the last 10 years and confirmed this was the type of design needed. A second design type was also reviewed like the vehicle used by Excel Electrical and this was deemed inappropriate. The team then reviewed the quote with options from the Village of Romeoville which was used to estimate the budgeted cost of \$187,000. Several options were removed from the quote to reduce cost and sent to the manufacturer for an updated quote. At the time of this review, the official quote was not received but the supplier estimated a price in the \$160,000 range, which was staff's recommendation.

The Board directed staff on the following:

- Move forward with staff's recommendation for the water department box truck replacement.
- Transfer \$425,000 from the General Fund to Municipal Parking (Capital Improvement) for the re-pavement of half of the Hickory Creek Metra Lot (Phase 1 of 2 – East side).
- Transfer \$5.06M to Municipal Facilities for funding of the new police station.
- Presentation of the proposed FY 23 budget at the June 13, 2022 Board meeting.
- Presentation of the proposed FY 23 water rate adjustment of \$0.25/1,000 gallons at the June 13, 2022 Board meeting.
- Presentation of the proposed FY 22 budget amendments at the June 27, 2022 Board meeting.

There being no further business to bring before the Mayor and Board of Trustees, Mayor Pro Tem Metanias adjourned the work session at 8:22 p.m.

**MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION
11004 Carpenter Street, Mokena, Illinois 60448**

Session #011

June 13, 2022

CALL TO ORDER

Mayor Fleischer called the Regular Session of the Board of Trustees to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM

Clerk Martini called the roll and the following Trustees were present:

Joseph Budzyn
Rob Dauphinais
Debbie Engler
Melissa Fedora
George Metanias
Jim Richmond

Also present were: Village Clerk Melissa Martini; Village Administrator John Tomaszski; Assistant Village Administrator Kirk Zoellner; Village Attorney Carl Buck; Finance Director Sharon Dangles; Community and Economic Development Director Matt Ziska; Interim Chief of Police Brian Benton; and Director of Public Works Jim Kulesa

EXECUTIVE SESSION

Trustee Engler made a motion to enter executive session at 6:06 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1) and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, pursuant to 5 ILCS 120/2(c)(11). Trustee Richmond seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

RECONVENE REGULAR SESSION

Trustee Engler made a motion to adjourn the executive session and reconvene the regular meeting at 6:54 p.m. Trustee Metanias seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

Mayor Fleischer advised that the night's meeting began with an executive session at 6:00 p.m.

DISCOVER MOKENA

Village Clerk Martini presented the Community Calendar.

PUBLIC COMMENT

Mr. Jim Schlegel offered his respect towards former Board of Fire and Police Commission member Mike Moran. He voiced his disagreement regarding Mr. Moran's comments from the March 23, 2022 Board meeting. He stated that the Village Board should have accommodated Mr. Moran's public comment past the three-minute limit as Mr. Moran offered important information to the community. Mr. Schlegel stated that Mr.

Moran's comments regarding the resignation of the Village Board and Village Attorney Carl Buck were inappropriate. Mr. Schlegel offered his support of the Mayor and Village Board and the progress they have made towards the safety of the residents and community. He offered his support of the Village Board to appeal the recent Will County Court's decision regarding litigation involving the Village and Commander Christopher Carlson. He stated Mayor Fleischer and the Village Board take the safety of the community to heart which has been shown by many accomplishments including approval of the new police station with a first-class gun range, the purchase of two drones, the installation of automatic license plate reader cameras throughout the community, hiring additional police officers and purchasing seven new vehicles. He discussed the recent school shooting in Uvalde, Texas and the lack of leadership. Mr. Schlegel stated that he supports Trustee Richmond in his run for Will County Board as he has done a great job on the Village Board and is a man of character. He expressed his thanks towards new Trustees Fedora and Dauphinais for taking time away from their families to fulfill their duties on the Village Board. He stated Mayor Pro Tem Metanias did an excellent job stepping up while Mayor Fleischer was recovering. He stated Trustee Budzyn's Federal Agent background is a great resource for the police department. He welcomed Mayor Fleischer back to his duties.

CONSENT AGENDA

Village Administrator John Tomaszoski presented two (2) items on the Consent Agenda for Board approval. These items are strictly administrative in nature.

- a. Motion to approve the minutes from the May 16, 2022 Work Session.
- b. Motion to approve the minutes from the May 23, 2022 Board Meeting and Work Session.

Trustee Engler made a motion to approve Consent Agenda items 7 (a) and (b) as depicted in the June 9, 2022 Request for Board Action prepared by the Village Administrator. Trustee Metanias seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

ACCOUNTS PAYABLE

Finance Director Sharon Dangles presented the first accounts payable list for June totaling \$2,937,624.42. She highlighted the following invoices to be paid:

- \$885.00 to Chris's Cemetery Preservation
- \$103,250.00 to Davis Concrete Construction for pavement patching on Wolf Road

Trustee Engler made a motion to approve the accounts payable in the amount of \$2,937,624.42. Trustee Metanias seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

APPOINTMENTS/PROCLAMATIONS/PRESENTATIONS

N/A

PRE-SCHEDULED PROPOSALS / PRESENTATIONS AND VISITORS

N/A

PUBLIC HEARINGS

Trustee Engler made a motion to enter into a Public Hearing to discuss the proposed Village of Mokena FY 2022/2023 Budget. Trustee Richmond seconded.

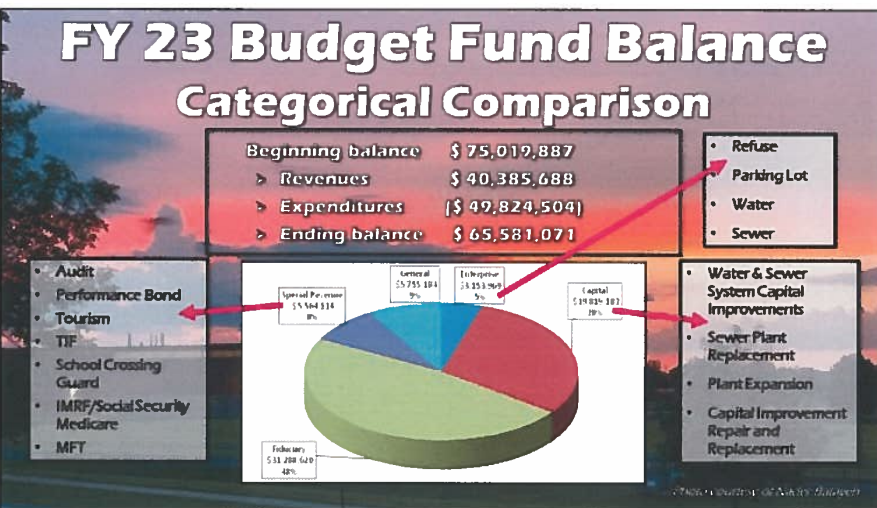
AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

Village Administrator John Tomasoski delivered to the Board and public a PowerPoint presentation regarding the Fiscal Year 2023 Budget.



FY 23 Proposed Budget Summary

Fund Name	OPENING		ENDING	
	Fund Balance	Revenue	Expenses	Fund Balance
01 General	\$ 4,101,005	\$ 15,607,561	\$ 13,953,382	\$ 5,255,184
02 Audit	21,193	12,535	9,705	24,023
04 Performance Bond	824,329	102,100	602,100	324,329
05 Tourism	373,576	187,500	88,316	472,760
06 Special Tax Allocation	367,178	73,936	40,235	400,879
07 School Crossing Guard	68,021	10,700	29,214	49,007
08 IMRF/FICA/MC Contribution	616,475	904,852	886,655	634,672
09 Police Pension	29,534,300	2,992,491	1,238,251	31,288,620
11 Motor Fuel Tax	3,384,834	871,145	547,535	3,658,444
15 Refuse	203,848	1,690,084	1,685,478	208,454
16 Water & Sewer	3,662,720	7,632,106	8,422,931	2,871,895
17 Municipal Parking Lot	128,187	97,590	152,157	73,620
19 Sewer System Capital Improv.	1,696,996	121,871	117,200	1,701,667
20 Water System Capital Improv.	2,811,396	362,112	1,634,875	1,538,633
21 Sewer Plant Replacement	1,429,437	1,900	223,300	1,208,037
22 Plant Expansion	5,380,339	3,500	3,669,830	1,714,009
23 Capital Improvement, Repair and Replacement	20,415,972	9,764,205	16,523,340	13,656,837
Totals	\$ 75,019,887	\$ 40,385,688	\$ 49,824,504	\$ 65,581,071



LOOKING AHEAD...

June 28, 2022
General Primary Election

November 8, 2022
General Election

❖ **SIX State executive offices**
are up for election in
2022:
Governor, Lieutenant
Governor, Attorney
General, Secretary of
State, Treasurer, and
Comptroller

❖ **Illinois General Assembly**

Source: Ballotpedia.org

**"Election 2022: Here's
Who Is Running for
Governor of Illinois:"**
– NBC Chicago

**"Battle of Billionaires in
Illinois' Primary Tests
Big Money's Impact"**
– USA Today

**"How to Vote in Illinois
Primary Elections"**
– wbetz.org



FY 22 (Current Year)

	<u>Budgeted</u>	<u>Anticipated</u>	<u>Difference</u>
FY 22 Revenues	\$ 11,965,522	\$ 16,612,353	\$ 4,646,831*
FY 22 Expenditures	\$ 11,913,364	\$ 12,422,613**	\$ (509,249)*
Ending FY 21			\$ 715,104
FY 22 Net Positive Operating Results			\$ 4,852,686
Excess Fund Balance			\$ 207,314
TOTAL TRANSFER			\$ 5,060,000

*Includes \$ 1,371,665 for American Rescue Plan Act (ARPA) funds received and transferred to W/WTP
** +/- \$623,109 carried over for FY 22 Fleet and Street Sweeper

General Fund Revenue Summary

Revenues	Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Dept. Req. Fiscal '23	Amount Change	% of Change
Taxes	\$10,627,555	11,541,918	10,067,351	13,164,465	12,117,363	2,050,012	20.36%
Licenses	708,194	630,729	655,300	664,630	689,725	34,425	5.25%
Permits	510,282	294,332	129,650	134,400	134,000	4,350	3.36%
Intergovernmental Revenue- State	-	839,803	-	1,371,665	1,371,665	1,371,665	N/A
Intergovernmental Revenue- Local	280,983	280,983	205,659	205,659	205,659	-	-
Exaction Fees	10,820	-	35,192	9,500	35,165	(27)	-.08%
Fines	96,109	88,407	96,500	90,147	90,750	(5,750)	-5.96%
Other Revenue	869,112	821,233	775,870	971,887	963,234	187,364	24.15%
Total Revenue	13,103,055	14,497,405	11,965,522	16,612,353	15,607,561	3,642,039	30.44%

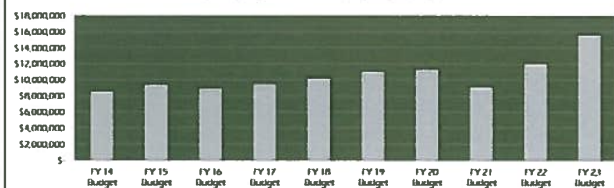
- Tax Revenue up by +\$2.05M or +20.36%
- Sales tax +\$2.02M or +26.46%
- Income Tax +\$190K or +16.84% (includes budgeting for only 50% of LGDF)

- Amusement Tax +\$117K or +55.12%
- ARPA Funds +\$1.37M
- Miscellaneous Income +\$187K or +24.15% (includes video games) & OTB)
- Total Revenues +\$3.64M or +30.44%

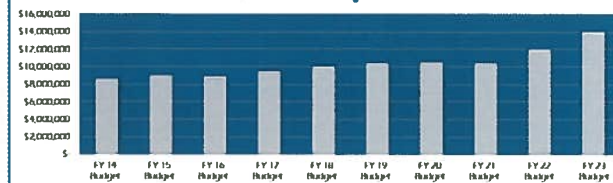
General Fund Expenditure Summary

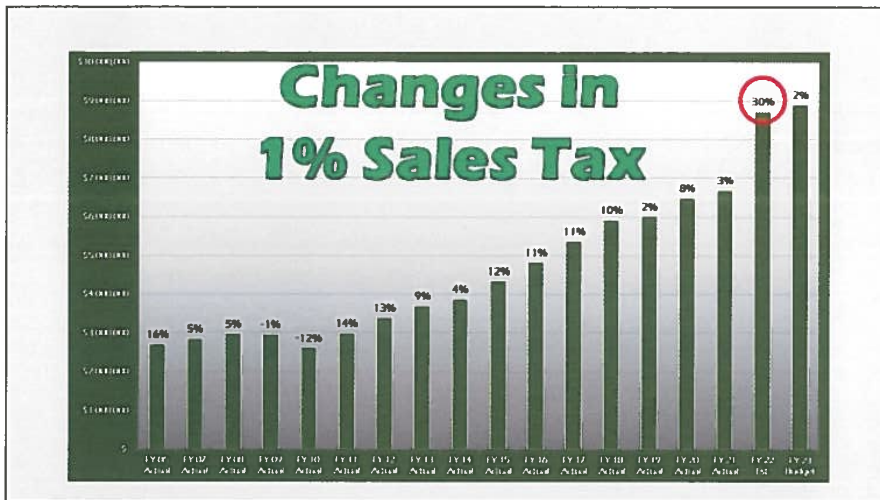
Appropriations	Actual Fiscal '20	Actual Fiscal '21	Budgeted Fiscal '22	Estimated Fiscal '22	Dept. Req. Fiscal '23	Amount Change	% of Change
Legislative	\$ 100,320	94,068	115,769	110,437	90,998	(24,771)	-21.40%
Administrative	2,380,210	8,310,510	3,007,659	9,177,302	3,713,221	705,562	23.46%
Fire & Police Commission	4,418	52,454	44,730	37,791	55,130	10,400	23.25%
Police Department	4,824,997	5,092,772	5,423,613	5,232,482	5,921,466	497,853	9.18%
Community Development	697,860	673,178	959,805	804,259	944,453	(15,352)	-1.60%
Village Clerk	8,723	7,760	11,545	9,015	11,696	151	1.31%
Street Department	1,560,339	1,205,403	1,849,193	1,649,182	2,598,641	749,448	40.53%
Buildings & Grounds Department	362,788	327,786	408,778	386,852	521,903	113,125	27.67%
Cable TV Commission	13,432	9,469	15,963	11,695	16,618	655	4.10%
F.S.D.A. Department	47,905	42,535	76,309	63,598	79,256	2,947	3.86%
Total Appropriations	10,000,992	15,815,935	11,913,364	17,482,613	13,953,382	2,040,018	17.12%

General Fund Revenues



General Fund Expenditures





Online Sales Tax

- In May 2018, Illinois enacted legislation that allowed for the required collection of the state's Use Tax (P.A. 100-0587). The legislation required remote retailers (who make 200 or more annual transactions or \$100,000 or more in annual gross receipts) to collect Use Tax on purchases made for use or consumption in Illinois.
- On June 21, 2018, the United States Supreme Court (USSC) overturned prior precedent in *National Bellas Hess* and *Quill in South Dakota v. Wayfair*. The court ruled that individual states have the authority to implement laws that require remote retailers to collect and remit taxes to the state where the purchaser lives.

Continued...

Online Sales Tax

- The amended "Leveling the Playing Field for Illinois Retail Act" was passed by the General Assembly on November 14, 2019, to require both Remote Retailers and Marketplace Facilitators to collect and remit the state and locally-imposed Retailer's Occupation Tax (ROT, aka sales tax) for the jurisdictions where the product is delivered (its destination) starting January 1, 2021.
- At the time this bill was passed, the Illinois Retail Merchants Association (IRMA) estimates that this new law could generate \$465 million annually in additional sales tax revenue. The state could receive \$85 million per state fiscal year, according to those estimates.

Source: Illinois Municipal League



Police Station

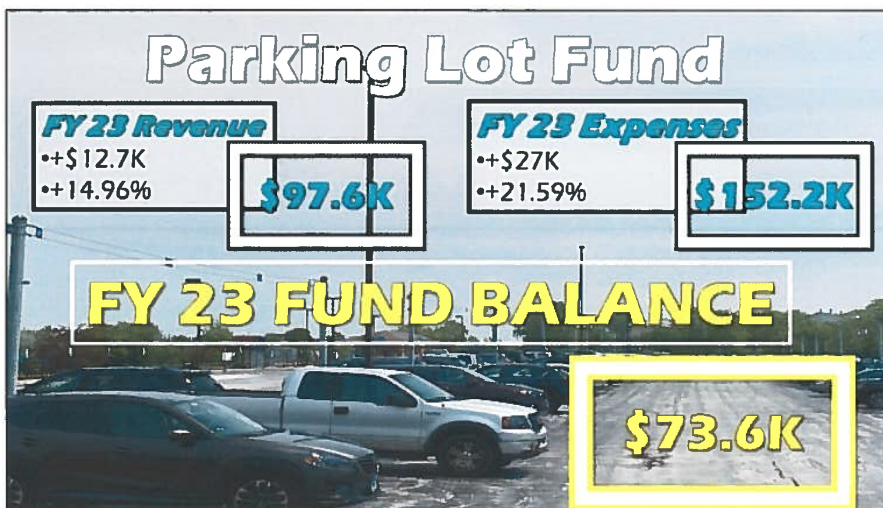
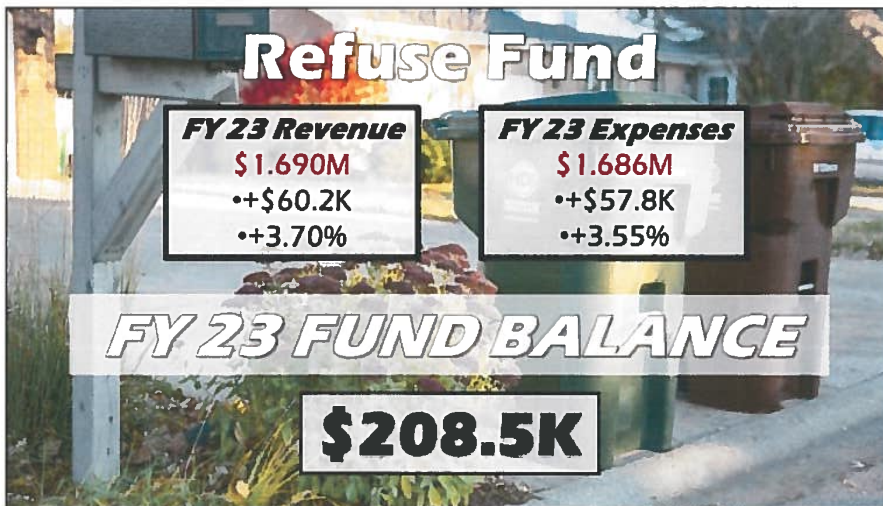
April 25, 2022 Board Meeting:
Awarded low bid to Henry Bros.

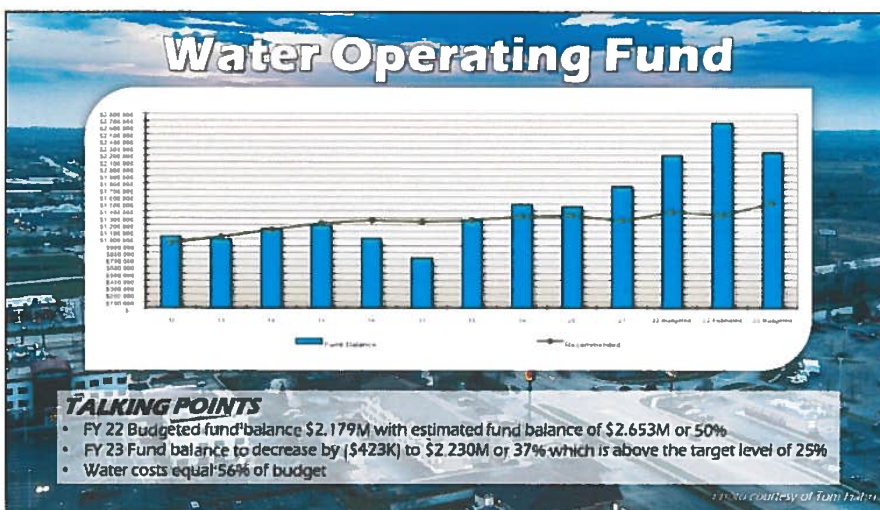
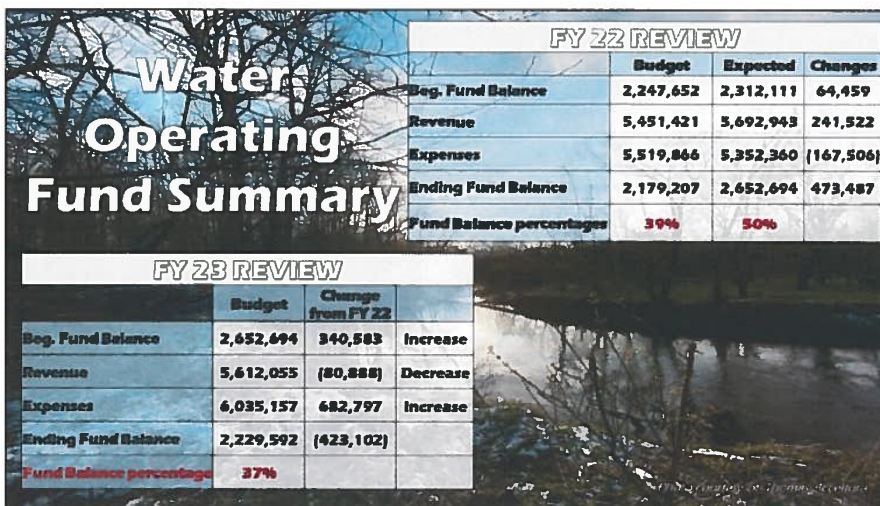
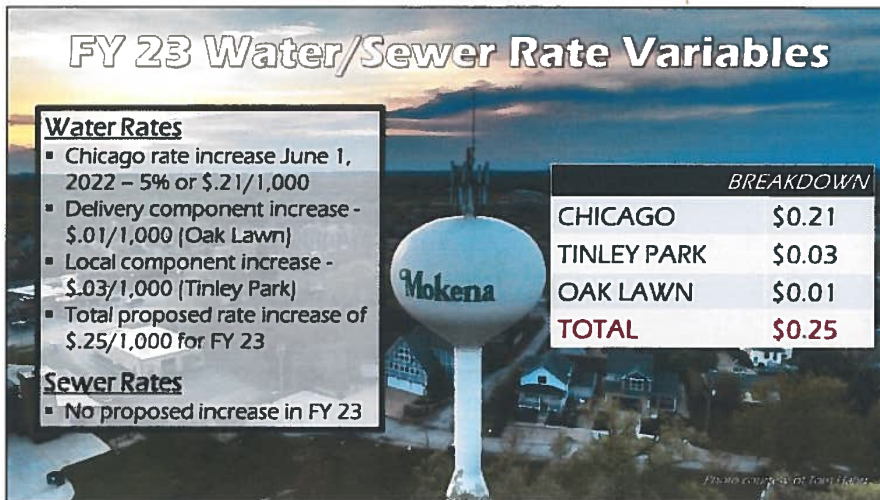
May 9, 2022 Board Meeting:
Executed Contract with Henry Bros.

Financing Work Sessions

- August 23, 2021
- March 14, 2021
- April 11, 2022

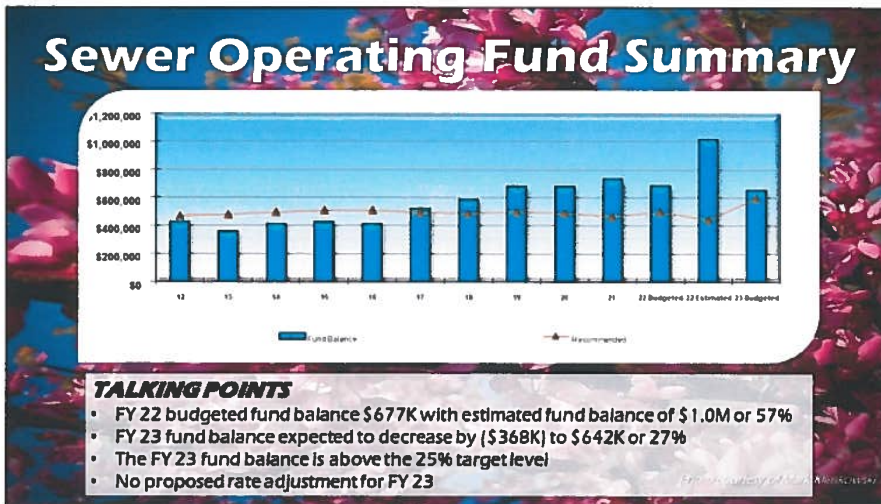
Recommended Action:
Issue ±\$4.75M of Promissory notes to fund the remainder of the Police Station.





FY 22 REVIEW			
	Budget	Expected	Changes
Reg. Fund Balance	644,698	683,475	38,777
Revenue	2,016,623	2,088,110	69,487
Expenses	1,985,910	1,761,559	(224,351)
Ending Fund Balance	677,411	1,010,026	332,615
Fund Balance percentages	34%	57%	

FY 23 REVIEW			
	Budget	Change from FY 22	
Reg. Fund Balance	1,010,026	326,351	Increase
Revenue	2,020,051	(68,059)	Decrease
Expenses	2,387,774	626,215	Increase
Ending Fund Balance	642,303	(367,723)	
Fund Balance percentage	27%		



WWTP Upgrades / Lake Michigan Water

How do you effectively manage your water and sewer rates?

Plan and save funding for the Wastewater Treatment Plant upgrades and our portion of the long-term Lake Michigan water system improvements designed to serve our regional growth and reliability for the next 50+ years.

Access to Lake Michigan Water
Credit: Chicago Metropolitan Agency for Planning (CMAP)

OPERATING FUND BALANCES

Fund	Begin FY '22	Begin FY '23	Ending FY '23	Recommended Amount	Variance	Actual %
General	\$4,971,265	\$4,101,005	\$5,755,184	\$4,604,616	\$1,150,568	41%
Water	2,312,111	2,652,694	2,229,592	1,508,789	720,803	37%
Sewer	683,475	1,010,026	642,303	596,944	45,359	27%
Parking Lot	121,496	128,187	73,620	38,039	35,581	48%

Village Improvements

VEHICLES

Administration
Replace vehicle (carryover from FY 22)

Police
Replace 3 squads
Add electric ATV

Community Development
Replace 2 trucks (carryover from FY 22)

DPW
Replace 2 trucks w/plows and spreaders
Replace Lift truck
Replace truck w/plow
Replace Street Sweeper
Replace 4 pickups (2 are carryover from FY 22)
Replace 1 box truck

✓ **COMPREHENSIVE PLAN**

✓ **TREE SURVEY**

✓ **ADDITIONAL FLOCK CAMERAS**

Infrastructure Improvements

- ✓ **\$±1.278M to resurface ±2.70 miles of local roads.**
- ✓ **\$±636K to repair curbs, sidewalks, streets, lights, etc.**
- ✓ **\$±110K pedestrian related upkeep and improvements**
- ✓ **Paving ½ of Hickory Creek Metra Lot**



Mayor Fleischer asked if there were any questions or comments from the Board.

Trustee Fedora thanked Village Administrator John Tomasoski for the detailed presentation.

Trustee Budzyn had no questions or comments.

Trustee Metanias thanked Village Administrator Tomasoski, Finance Director Sharon Dangles and Village staff for their time and effort in presenting the Fiscal Year 2023 budget.

Trustee Engler thanked Village Administrator Tomasoski, Finance Director Sharon Dangles and Village staff for their time and effort with the Fiscal Year 2023 budget under difficult circumstances.

Trustee Richmond advised residents of the 6-month process involved with putting together the Fiscal Year 2023 budget and thanked Village Administrator Tomasoski and Village staff for their hard work. He highlighted the Village's sound financial position that has allowed for capital projects, financial reserves and other funds which have been made possible by current and past Village Boards' and administrations' responsible fiscal maintenance.

Trustee Dauphinais thanked Village Administrator Tomasoski and Village staff for their work on the Fiscal Year 2023 budget and complimented the educational presentation provided to residents. He expressed his excitement for the police station and comprehensive plan included in the Fiscal Year 2023 budget.

Mayor Fleischer asked if any individuals in attendance had questions or comments regarding the Fiscal Year 2023 Budget.

There were no questions or comments from the public.

Village Administrator Tomasoski recognized Finance Director Sharon Dangles for her valuable input and efforts throughout the budget process.

Mayor Fleischer explained that the Fiscal Year 2023 budget process included new members of management and Village staff with new input and ideas. He complimented the hard work and effort of Village Administrator Tomasoski and Finance Director Dangles. He reminded residents of Mokena's long history of fiscal responsibility. He thanked the Village Board and Village staff for their hard work and teamwork.

Trustee Engler made a motion to close the Public Hearing and enter into Regular Session. Trustee Metanias seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

Trustee Engler made a motion to approve Ordinance No. 2022-O-007 an ordinance adopting the Mokena Annual Budget for the Fiscal Year 2022/2023 and authorize the Village President and Village Clerk to execute the same. Trustee Metanias seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

OLD BUSINESS

Fiscal Year 2023 Municipal Water and Sewer Fees Ordinance

Finance Director Sharon Dangles presented an ordinance amending the water rate.

Finance Director Dangles advised as Village Administrator Tomasoski mentioned earlier in his budget presentation, there will be a water rate adjustment of \$.25/1,000 gallons of water which will increase the current rates from \$.789/1,000 gallons to \$.814/1,000 gallons effective July 1, 2022. Water customers will not see the increase until they receive their August bills. The monthly impact to the utility invoice for an average user of 8,000 gallons a month will be an additional \$2.00.

All other water and sewer rates will remain the same.

Trustee Engler made a motion to adopt Ordinance No. 2022-O-008, an ordinance pertaining to municipal water and sewer fees and to authorize the Village President and Village Clerk to execute same. Trustee Metanias seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

NEW BUSINESS

Ordinance providing for the issuance of not to exceed \$7,000,000 General Obligation Promissory Notes, Series 2022, of the Village of Mokena, Will County, Illinois, for the purpose of financing various capital improvement projects in and for the Village, including, but not limited to, building and equipping a new public safety facility for the Village, and authorizing the sale of said notes to the purchaser thereof

Finance Director Sharon Dangles stated that on April 11, 2022, Bob Lewis from PMA Securities and Village Administrator John Tomasoski provided a financial overview of the Village's options to fund a new police station based on the bids received. These recommendations were contingent upon the Board utilizing all or a significant portion of the Fiscal Year 2022 general fund surplus. The Board directed Village staff to work with PMA Securities on issuing a promissory note for up to \$7 million to help fund the police station project. It is recommended that the Village issue \$4.75 million of promissory notes to provide for the remainder of the police facility funding.

Trustee Engler made a motion to approve Ordinance 2022-O-009 providing for the issuance of not to exceed \$7,000,000 General Obligation Promissory Notes, Series 2022, of the Village of Mokena for the purpose of financing various capital improvement projects in and for the Village, including, but not limited to, building and equipping a new public safety facility for the Village, and authorizing the sale of said notes to the purchaser. Trustee Metanias seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond
NAYS: (0)
Absent: (0)
Motion carried

VILLAGE ADMINISTRATOR'S COMMENTS

Community and Economic Development Director Matt Ziska announced new businesses.

Village Administrator Tomasoski provided the public with an update from Silver Cross Hospital regarding COVID-19. He invited everyone to Daniel Potter Day at the Joliet Slammers game scheduled for June 21. He advised residents that the Village Hall is available as a temporary cooling center and arrangements can be made by calling (708) 479-3912.

TRUSTEES' COMMENTS

Trustee Fedora reminded residents of the 4th of July parade beginning at 10:00 a.m. on July 4. Those interested in participating may contact the Chamber of Commerce. She is looking forward to seeing everyone at Food Trucks on Front on June 15 and Daniel Potter Day at the Joliet Slammers game on June 21.

Trustee Budzyn thanked Village staff for their efforts in compiling the Fiscal Year 2023 budget through challenging circumstances. He welcomed back Mayor Fleischer.

Trustee Metanias welcomed back Mayor Fleischer and praised his strength. He thanked Trustee Engler for her significant involvement in planning the Food Trucks on Front event and is looking forward to seeing the community come together. He discussed the conservative fiscal philosophies of the current and past Village Boards which has allowed the Village to pay for the new wastewater treatment plant and police station without burdening taxpayers. He quoted former Trustee Mazzorana in regard to the large amount of tax revenue generated by the Village's industrial businesses that have been brought to Mokena by fiscally responsible Village Boards in order to directly benefit residents. He thanked Village Administrator Tomasoski, Finance Director Dangles, and Village staff for their hard work in preparing the Fiscal Year 2023 budget and suggested the Village Board and staff's positive work be shared to its social media platforms.

Trustee Engler welcomed back Mayor Fleischer. She advised residents of garbage collection beginning early on Tuesday and asked that they place garbage at the curb this evening. She invited everyone to Food Trucks on Front beginning Wednesday, June 15 from 4:00 p.m. to 8:00 p.m. at the west end of the Front Street Metra lot. She thanked the Village Board and staff for allowing her to move forward with planning the new event. She thanked the public works department, police department, Homewood Disposal, Mokena Park District and Service Sanitation for their involvement with the event. Trustee Engler advised that while adjustments may need to be made as the event progresses, she welcomed comments and suggestions regarding the event by contacting her through the information listed on the Village website. She highlighted downtown businesses Zap! Taco, Little Al's, Aurelio's, Tribes, and Eggcetera Café who she hopes will gain more exposure and benefit from the Food Trucks on Front event.

Trustee Richmond welcomed Mayor Fleischer back and thanked him for continuing to work behind the scenes while he was away. He is looking forward to announcing the Chamber of Commerce's 4th of July parade again this year. He asked Bob Lewis of PMA Securities to describe the Village's financial position as they previously discussed. Mr. Lewis described the Village's financial position as "remarkable".

Trustee Dauphinais welcomed back Mayor Fleischer. He thanked Village Administrator Tomasoski, Finance Director Dangles and Village staff for their hard work in preparing the Fiscal Year 2023 budget. He stated the budget presentation was a terrific guide and educational source for understanding the Village's long history of fiscal responsibility. He thanked the Mokena Baseball and Softball Association for organizing a great event last weekend which included a parade and picnic.

CLERK'S COMMENTS

Clerk Martini welcomed Mayor Fleischer back.

MAYOR'S COMMENTS

Mayor Fleischer quoted Mark Twain: "Rumors of my demise have been very much exaggerated." Mayor Fleischer advised that he feels good, is the Mayor of Mokena and will continue as Mayor for a long time. He told residents he will continue to do the job that he was voted in to do.

Mayor Fleischer thanked and expressed his appreciation towards Trustee Metanias for filling in as Mayor Pro Tem while he was recovering, and for keeping things moving. He thanked the Village Board for coming together and accomplishing a lot while he was away.

Mayor Fleischer advised he has more people to thank and things to discuss at the next Board meeting. He stated he is glad to be back. He thanked Village Administrator Tomasoski for keeping him informed while he was away. He thanked everyone for their concern and well wishes throughout his recovery.

ADJOURNMENT

Trustee Engler made a motion to adjourn the regular session at 8:07 p.m. Trustee Metanias seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond

NAYS: (0)

Absent: (0)

Motion carried

Respectfully submitted,

Frank A. Fleischer, Village President

ATTEST:

Melissa Martini, Village Clerk