



VILLAGE OF MOKENA

COMMUNITY DEVELOPMENT DEPARTMENT
11004 CARPENTER ST, MOKENA, IL 60448
(708) 479-3900
COMMUNITYDEVELOPMENT@MOKENA.ORG

Planned Progress...Pleasant Living

Hot Tub Permit Requirements

Submit the following information when applying for a Hot Tub Permit:

- ☐ Completed EZ Permit Application, Hot Tub Checklist, and signed Homeowners Declaration Rider.
- ☐ One (1) copy of the **plat of survey** of the property indicating the exact location of the hot tub and its setbacks to the sides, rear lot line, and principal structure.
- ☐ One (1) copy information about the Hot Tub Base (wood decking or concrete)
- ☐ One (1) copy of the Hot Tub manufacturer specifications on all equipment. (*Must be UL listed as approved for Hot Tub use*).
- ☐ One (1) copy of the contract between the property owner & contractor.
- ◆ Property owner(s) may give permission for a contractor or any other party to apply for the permit and obtain it, but is still responsible.
- ◆ All contractors doing work in the Village of Mokena must be registered with the Village.
- ◆ Upon submittal of the application, survey, checklist, and drawings, a review of these documents will be performed.
- ◆ Applicant will be notified when the application is approved, and the permit is ready for pickup.

HOT TUB REQUIREMENTS:

- ◆ **LOCATION:** Hot Tub shall not be located in the exterior side yard of a corner lot.
- ◆ **SETBACK REQUIREMENTS:** It is the property owner's responsibility to determine the location of lot lines and the proper placement of the Hot Tub.
 - Minimum of 10 feet or 10% (whichever is greater) from the rear and/or side lot line(s).
 - Minimum of 5 feet from the principal structure (house).
- ◆ **BASE:** All Hot Tubs must be on a base, either wood decking, concrete slab, or pavers. **A new base must be indicated on the submitted plans.**
 - If slab is plain concrete, it must have welded wire mesh installed, and the wire throughout the slab must be bonded.
 - If using pavers, a #8 bare copper bonding ring shall be installed underneath pavers, and bonded with any equipment or other metal accessories within 3 feet of the hot tub.
- ◆ **COVER:** All Hot Tubs must have a locking cover, unless property has a five (5) foot fence.
- ◆ **ELECTRICAL:** All hot tubs must utilize an electrical contractor to perform all electrical installations.
 - **All electrical devices must be GFCI protected**, and all outlets must have ground fault circuit interrupters. It is strongly suggested that your hot tub electrical contractor confirm any questions regarding electrical requirements with the Village's Electrical Inspector prior to starting work.

Continued...

- ◆ **CODE:** All Plumbing must comply with the Illinois State Plumbing Code.
- ◆ **OTHER REGULATIONS:** These items represent a summary of the most commonly applied regulations pertaining to residential hot tub installations. Other regulations may apply.
- ◆ **FEES:** Hot Tub fee is \$90.

FOUR (3) INSPECTIONS REQUIRED (PRIOR TO USE):

1. Rough or Underground Electrical Bonding
2. Final Electrical
3. Final Gas Piping

Please contact the Village Hall by 2:00 p.m. to schedule inspection for next day.

Remember to Contact J.U.L.I.E. at 1-800-892-0123 prior to digging!



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Date Received

Hot Tub Checklist

CHECK ALL ITEMS PRIOR TO APPLYING FOR PERMIT

PROPERTY ADDRESS:

- ☐ Complete EZ Permit Application, Hot Tub Checklist, and signed Homeowners Declaration Rider.
- ☐ Application for Deck Permit, or Miscellaneous Application for concrete work, if proposed hot tub does not have an established base.
- ☐ One (1) copy of the **grade survey** of the property indicating the exact location of the hot tub and its setbacks to the sides, rear lot line, and principal structure.
- ☐ One (1) copy information about the Hot Tub Base (wood decking or concrete)
- ☐ One (1) copy of the Hot Tub manufacturer specifications on all equipment. *(Must be UL listed as approved for Hot Tub use).*
- ☐ One (1) copy of the contract between the property owner & contractor.
- ☐ Call **JULIE** at **1-800-892-0123** to mark buried electrical lines and underground utilities.

ELECTRIC REQUIREMENTS

- ☐ Indicate the ComEd electric service location on the house (both underground and overhead), including the electric meter on your home. Also indicate any auxiliary wiring in the area of the pool (within 10' (ten) feet.)
- ☐ Indicate how far the **nearest existing electric** to the hot tub is on the survey. There shall be no general-purpose electrical outlets within 10' of your hot tub unless GFCI protected.
- ☐ A dedicated **GFCI Electrical Outlet** for the pump motor may be allowed, but no closer than 5 (five) feet to the Hot Tub.
- ☐ All electric must be **GFCI Protected**.
- ☐ All electric equipment must be fully grounded.
- ☐ The electric fee from your house to the pump must be buried in **accordance with 2017 NEC and local amendments**. Non-metallic sheathed cable (aka Romex) is not permitted.

HOT TUB ACCESSORIES

- ☐ Hot Tub must have a locking cover, unless property has a five (5) foot fence.

This checklist must be submitted with the application and all items must be shown on the drawing.

Electricity & Water Do Not Mix. Remember: the life you save could be your own child's.

Applicant Signature: _____ Date: _____

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Date Issued

Permit #:

EZ Permit Application

Job Address:		PIN# _ _ - _ - _ - _ - _ - _ - _	
<input type="checkbox"/> Residential <input type="checkbox"/> Non-Residential			
Property Owner Name & Phone:		Email:	
Tenant/Business Name & Phone:		Email:	
Permit Contact Name & Phone:		Email:	
Description of work: **Please include detailed drawings for the proposed work, as well as a site plan showing the location**			
Cost of Construction: ¹		\$ Include copy of contract	
Contractor #1			
Office Use: CL-	Business Name:		Phone:
	Business Address:		City, St, Zip:
	Email:		
	Onsite Contact (Name and phone number):		
Contractor #2			
Office Use: CL-	Business Name:		Phone:
	Business Address:		City, St, Zip:
	Email:		
	Onsite Contact (Name and phone number):		
Applicant: Print Name _____ I am the <input type="checkbox"/> Contractor <input type="checkbox"/> Owner <input type="checkbox"/> Tenant			
Applicant Waiver: I hereby agree to comply with all adopted Village codes and amendments as they pertain to the specified project.			
Signature _____ Date _____			
Office Use:	Building Official:	Date:	Fee:
Comments: Approved <input type="checkbox"/> Approved with conditions <input type="checkbox"/> _____ _____ _____			

¹ Approximate monetary cost of the proposed project encompassing all labor and material costs to produce the final product, but not including the value of the land.

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Homeowners Declaration Rider

SITE DESIGNATION:

Type of Permit: _____

Address: _____

Lot #: _____ Subdivision: _____

I hereby certify that I have read, understand and agree to conform to all governing information and regulations set forth by the Village of Mokena.

I understand that I am responsible for understanding the private declarations, covenants, conditions, easements, restrictions, and/or bylaws that may apply to my property. I understand that the Village is not responsible for enforcing any private covenants. I certify that the work subject to this permit is not inconsistent with any private covenants that apply to this property and will hold the Village harmless from any actions arising out of a violation of said declarations, covenants, conditions, easements, restrictions, and/or bylaws that may apply to my property.

I hereby certify that the information provided to the Village by the applicant is true and correct and the Village is entitled to rely on said information.

Property Owner (Print)

Property Owner (Signature)

Address

Date

Permit # _____