

**MEETING OF THE BOARD OF TRUSTEES
SPECIAL MEETING
11004 Carpenter Street, Mokena, Illinois 60448**

Session #006

March 17, 2025

CALL TO ORDER

Mayor Fleischer called the Special Meeting of the Board of Trustees to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM

Clerk Martini called the roll and the following Trustees were present:

Rob Dauphinais
Debbie Engler
Melissa Fedora
Terry G. Germany
George J. Metanias
James D. Roberts

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Village Attorney/Human Resources Director Carl Buck; Chief of Police Brian Benton; Public Works Director Dan Peloquin; and Community Development Director Brent Cann

PUBLIC COMMENTS

Mr. Jim Schlegel stated he is an election judge and left illegal contraband material in the Village Hall voting booth earlier in the day while he voted. The material included signage stating, "Some gave yesterday so you can vote today." Mr. Schlegel further encouraged everyone to vote.

APPOINTMENTS/PROCLAMATIONS/PRESENTATIONS

Appointment of Cynthia VanDeMark to Village Planner Position

Community Development Director Brent Cann stated the Planner position opening was advertised through several job sites and the Village's website. The Village received nearly one hundred (100) resumes for the position.

Community Development Director Cann stated the resumes were reviewed, and one (1) candidate was initially selected for an interview. The candidate, Ms. Cynthia VanDeMark, met the requirements of the position and was interviewed by Human Resources Director/Village Attorney Carl Buck and himself for a second interview. He stated Ms. VanDeMark exhibited the skill set, experience, and personal traits desired by the Village for the position.

Community Development Director Cann reviewed Ms. VanDeMark's educational and professional background and further recommended Cynthia VanDeMark to fill the position of Planner.

Trustee Engler made a motion to approve the appointment of Cynthia VanDeMark to the position of Planner effective April 3, 2024. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Roberts
NAYS: (0)
Absent: (0)
Motion carried

Ms. VanDeMark thanked the Village Board for the opportunity.

NEW BUSINESS

Lauterbach & Amen Engagement Agreement

Village Administrator John Tomasoski stated that as part of the Village's ongoing efforts to address the operational needs of the Finance Department, the Village has negotiated

with Lauterbach & Amen, LLP (L&A) to provide professional services in the areas of Finance Director support, Benefits support, and Payroll support. This engagement aligns with the Village's strategic plan to ensure financial oversight, streamline payroll processes, and maintain compliance in benefits administration.

Trustee Engler made a motion to approve the engagement letter dated March 13, 2025, between Lauterbach & Amen, LLP, on the terms and conditions therein stated and to authorize the Village President and Village Clerk to execute the same. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Roberts
NAYS: (0)
Absent: (0)
Motion carried

ADJOURNMENT


Trustee Engler made a motion to adjourn the regular session at 7:33 p.m. and enter into the scheduled work session. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Roberts
NAYS: (0)
Absent: (0)
Motion carried

Respectfully submitted,


Frank A. Fleischer, Village President

ATTEST:


Melissa Martini, Village Clerk