

MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION
11004 Carpenter Street, Mokena, Illinois 60448

Session #003

February 10, 2025

CALL TO ORDER

Mayor Fleischer called the regular session of the Board of Trustees to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM

Clerk Martini called the roll and the following Trustees were present:

Rob Dauphinais
Debbie Engler
Terry G. Germany
George J. Metanias
James D. Roberts

Absent: Melissa Fedora

Also present were the following: Deputy Clerk Kathleen Pyznarski; Village Administrator John Tomasoski; Village Attorney/Human Resources Director Carl Buck; Chief of Police Brian Benton; Public Works Director Dan Peloquin; Community Development Director Brent Cann; and Interim Finance Director Rachel Mayer

EXECUTIVE SESSION

Trustee Engler made a motion to enter executive session at 6:32 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1) and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to ILCS 120/2(c)(11). Trustee Metanias seconded.

AYES: (5) Dauphinais, Engler, Germany, Metanias, Roberts

NAYS: (0)

Absent: (1) Fedora

Motion carried

Trustee Fedora entered the Board Room at 6:45 p.m.

RECONVENE REGULAR SESSION

Trustee Engler made a motion to adjourn the executive session and reconvene the regular meeting at 6:47 p.m. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Roberts

NAYS: (0)

Absent: (0)

Motion carried

Mayor Fleischer stated that an executive session was held at the beginning of the night's meeting.

DISCOVER MOKENA

Deputy Clerk Pyznarski presented the Community Calendar.

PUBLIC COMMENTS

Mr. Jim Schlegel discussed his attendance at a recent Economic Development Commission meeting and the topic of digital signs. He presented various photos to the Village Board and Village staff and stated he does not support digital signs in the Village,

particularly at the Police Department. He further suggested a monument sign instead. Mr. Schlegel stated that he is looking forward to the Police Department's upcoming fraud presentation and requested more educational presentations at the Police Department with the community in the future.

CONSENT AGENDA

Village Administrator John Tomasoski presented four (4) items on the Consent Agenda for Board approval. These items are strictly administrative in nature.

- a) Motion to conditionally approve the Mokena Front Street Fest Event on Friday, May 16, 2025, through Sunday, May 18, 2025, utilizing the Front Street commuter lot from Friday morning, May 16, 2025, through Monday, May 19, 2025; and to authorize the use of municipal/Village resources for event coordination, contingent upon staff's confirmation and approval of the applicant's final application materials.
- b) Motion to approve a Master Development Services Agreement with HR Green on the terms and conditions therein contained, not to exceed \$50,000, and to authorize the Village President and Village Clerk to execute the same.
- c) Motion to approve the minutes from the January 20, 2025 Work Session.
- d) Motion to approve the minutes from the January 27, 2025 Board Meeting and Work Session.

Trustee Engler made a motion to approve Consent Agenda items 7 (a), (b), (c), (d) and (e) as depicted in the February 10, 2025 Request for Board Action prepared by the Village Administrator. Trustee Metanias seconded.

AYES: (5) Dauphinais, Engler, Germany, Metanias, Roberts

NAYS: (0)

Absent: (0)

Abstain: (1) Fedora

Motion carried

FINANCE REPORT/ACCOUNTS PAYABLE

Interim Finance Director Rachel Mayer presented the accounts payable list for February totaling \$957,590.23. He highlighted the following invoices to be paid:

- \$26,282.31 to Creative Carpeting for replacement of the carpet tile at Village Hall.

Trustee Engler made a motion to approve the monthly accounts payable in the amount of \$957,590.23. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Roberts

NAYS: (0)

Absent: (0)

Motion carried

APPOINTMENTS/PROCLAMATIONS/PRESENTATIONS

Appointment of Ciara Carr to Part-Time Community Service Officer Position

Chief of Police Brian Benton stated the Police Department is currently budgeted for two part-time Community Service Officers (CSO's). CSO Jeff Zirolli recently resigned, leaving a vacancy. The Village advertised for a part-time CSO through social media and other means and received several resumes. Following the interviews of multiple applicants, Ms. Ciara Carr was selected to fill the position based on her qualifications.

Chief Benton reviewed Ms. Carr's educational and professional background. He stated staff believes she is qualified and will prove to be an asset to the Police Department in this position. He further recommended Ms. Carr's appointment to the position of part-time Community Service Officer.

Trustee Engler made a motion to approve the appointment of Ciara Carr to the position of Part-Time Community Service Officer at Grade CSO Step 8 effective February 11, 2025. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Roberts
NAYS: (0)
Absent: (0)
Motion carried

Ms. Carr thanked the Village Board for the opportunity.

PRE-SCHEDULED PROPOSALS / PRESENTATIONS AND VISITORS

N/A

PUBLIC HEARINGS

N/A

OLD BUSINESS

N/A

NEW BUSINESS

Construction Related Services Agreement for Alta Vista Water Main Extension

Director of Public Works Dan Peloquin stated that in relation to the bid awarded on January 27, 2025 for the Alta Vista Way Water Main Extension project in Fiscal Year 2025, is an agreement for construction related services (CRS) for the project. This agreement with Christopher B. Burke Engineering Ltd. (CBBEL) will provide services to adequately manage and monitor the project and the progress of the contractor. The original design engineering services were also done by CBBEL.

The recommended CRS award amount of \$64,446.00 is nine percent of the average of the nine construction improvement bids by contractors and is below the budgeted amount for such services. This project consists of installation of a new 12-inch diameter water main, along with new valves and fire hydrants, from Owens Road to the rear of the Clarendale of Mokena senior housing facility off Wolf Road. The construction improvements for this project are enabled by a \$500,000 grant from the American Rescue Plan Act of 2021 (ARPA) administered by both the federal government and Will County.

Director of Public Works Dan Peloquin stated it is staff's recommendation that a contract be awarded to Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$64,446.00 to provide engineering construction related services for the Alta Vista Way Water Main Extension.

Trustee Engler made a motion to authorize a Professional Engineering Services Agreement in an amount not to exceed \$64,446.00 between the Village of Mokena and Christopher B. Burke Engineering, Ltd., for construction related services for the Fiscal Year 2025 Alta Vista Way Water Main Extension and to authorize the Village President and Village Clerk to execute same. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Roberts
NAYS: (0)
Absent: (0)
Motion carried

VILLAGE ADMINISTRATOR'S COMMENTS

Community Development Director Brent Cann announced new businesses for February 2025.

Mayor Fleischer asked for more information regarding BVL Boxing Solutions.

Community Development Director Cann stated that the business is a boxing gym located at 9620 Willow Lane that focuses on assisting individuals with addiction and other needs.

Village Administrator John Tomasoski recognized former Finance Director Nathan Pasbrig for his contributions and dedicated service to the Village.

TRUSTEES' COMMENTS

Trustee Engler recognized Mr. Seth Mendoza for his participation in the Boston Marathon on behalf of his father. She wished Mr. Mendoza the best of luck at the IHSA State Wrestling Finals where he will competing for his fourth state wrestling title. Trustee

Engler thanked Mr. Tim Hendricks and the Will County Board for hosting herself and Trustee Roberts at their Will County Board Breakfast earlier in the day.

Mayor Fleischer thanked Trustee Engler and Trustee Roberts for attending the Will County Board Breakfast event.

Trustee Dauphinais welcomed Ms. Ciara Carr to the Village.

Trustee Germany passed on the opportunity to make comments.

Trustee Roberts reminded residents to Shop Mokena this Valentine's Day.

Trustee Fedora welcomed Ms. Ciara Carr to the Village. She wished Eggcetera Café's 191st Street location a Happy 15th Anniversary.

Trustee Metanias wished Mr. Seth Mendoza the best of luck at the IHSA State Wrestling Finals and at the Boston Marathon. He asked everyone to be careful through the upcoming snow and inclement weather. Trustee Metanias wished his grandson, Logan, a Happy Birthday. He also wished everyone a Happy Valentine's Day.

CLERK'S COMMENTS

Deputy Clerk Pyznarski passed on the opportunity to make comments.

MAYOR'S COMMENTS

Mayor Fleischer passed on the opportunity to make comments.

ADJOURNMENT

Trustee Engler made a motion to adjourn the regular session at 7:21 p.m. Trustee Metanias seconded.


AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Roberts

NAYS: (0)

Absent: (0)

Motion carried

Respectfully submitted,


Frank A. Fleischer, Village President

ATTEST:


Melissa Martini, Village Clerk