

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, January 13, 2025

CALL TO ORDER

Mayor Fleischer called the Board of Trustees work session to order at 7:27 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL

The following Trustees were present:

Rob Dauphinais
Debbie Engler
Melissa Fedora
Terry G. Germany
George J. Metanias
James D. Roberts

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomaszoski; Village Attorney/Human Resources Director Carl Buck; Chief of Police Brian Benton; Public Works Director Dan Peloquin; Community Development Director Brent Cann; Civil Engineer James Bosma; and Management Analyst Ashley Pala

Dacra Tech Licensing Agreement Amendment

Chief of Police Brian Benton presented this item.

In September 2023, the Village voted to approve a contract with Dacra Tech after they bought out MSI Legacy which was the company that provided the software used for administrative adjudication in both the Police Department and Village Hall for Code Enforcement. These applications allow for E-citations, Adjudication, Tow Management and Fine Payment Processes among others.

Chief Benton advised that Dacra Tech has now presented an amended agreement that affects the manner and amount paid for their services.

Discussion:


Chief Benton advised that the new amended agreement includes the set-up and configuration of web-pay services by Dacra Tech to allow individuals to pay violation fines or permit fees by credit card online. Dacra Tech is implementing a convenience fee of \$3.95 per transaction through their web-pay service. The Village will have the option of either paying the convenience fee or passing it along to the violator.

In addition, Dacra Tech is imposing a credit card processing fee of 1.95% of the total fee charged to the payer's credit card used at the web pay service. The Village will have the option of either paying the credit card processing fee or passing it along to the violator.

Chief Benton recommended that the additional fees for both services be passed along to the violators. The Board agreed and agreed that this item should be presented at an upcoming Board meeting for formal approval.

Fiscal Year 2026 Budget: Roads

Civil Engineer James Bosma and Village Administrator John Tomaszoski presented the following item:



**FISCAL YEAR (FY) 2026
BUDGET FORECAST**


**MOKENA ROADWAY
IMPROVEMENTS**

Budget Work Session
January 13, 2025

FY26
MOTOR
FUEL
TAX



104th Avenue Bridge
Repairs



Preventative maintenance as determined by the village's annual bridge inspection consultant.

Up to \$200,000 motor fuel tax funding already in FY25 Budget.

Anticipated to be bid in January or February. Since using motor fuel tax funds, this project must abide by IDOT bidding requirements.

Anticipated to be closed for repairs from approximately late April to late May.

Electronic message boards anticipated to go up in critical locations several days before.

Other notices to significantly affected businesses and residents to occur a couple weeks before.



La Porte Road Repaving
(Metra tracks to
LaGrange Rd.)

Surface Transportation
Program (STP) Grant

Will County
Governmental League
(WCGL)

Phase 1 preliminary design engineering planned to begin this spring with \$100,000 from the Motor Fuel Tax (MFT) fund that comes from other Fiscal Year 2025 MFT project savings. No further non-Village reimbursement for such.

Phase 2 design engineering will begin after Phase 1 is completed and after an IDOT-required Request for Qualifications (RFQ) process.

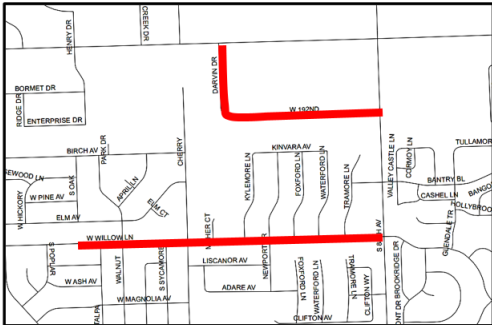
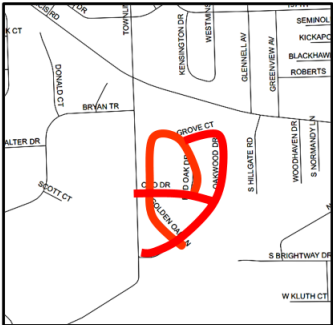
STP funds were awarded last year for the Phase 2 design engineering for up to 80% of the estimated total \$366,985 which would then be up to \$73,397 Village responsibility. Non-MFT funds will be used for such as the Village may have to rely on being reimbursed later for the STP funds.

Phase 3 construction engineering & the construction improvements just missed formal award of STP funds last year. Staff remains hopeful that formal award of STP funds can happen over the next likely couple application cycles this decade.

The FY 2030 estimated costs are \$550,477 for Phase 3 construction engineering and \$3,669,850 for the construction improvements. Assuming an eventual STP award, 80% reimbursements are budgeted for such. Non-MFT funds are budgeted for the remaining 20% which are \$844,065 total.

| | | |
|-----------------------|---------------------------------------|--------|
| FY26 MFT Expenditures | Snow Plowing OT | \$150K |
| | Street Light Parts/Repairs | \$52K |
| | Cold/Hot Patch | \$21K |
| | Salt | \$283K |
| | Liquid Chloride | \$30K |
| | Bridge Inspections | \$8K |
| | Signal Maintenance/Repairs | \$62K |
| | Crack Sealing | \$62K |
| | Roadway Striping | \$41K |
| | LaPorte Phase 1 Engineering | \$25K* |
| | Design for FY27 MFT project | \$70K |
| | TOTAL | \$819k |
| | *\$75k is expected to be paid in FY25 | |

FY 26 Crack Sealing Program



(Matches Streets Repaved in FY23)

FY26 Infrastructure Maintenance Projects

Country View Estates storm sewer replacements



Awarded design has recently begun for replacing remaining storm sewers within Country View Estates (Hummingbird Lane and Swan Drive north of 187th Street). Some storm sewer has already been replaced in 2020.

Construction is estimated to begin by spring 2025 with final restoration by fall 2025.

The project is estimated to use \$500,000 of Infrastructure funds for approximately 2,000 feet of replaced storm sewer.

The costs of this project may be significantly offset by further savings from the Fiscal Year 2025 Street Improvements project based upon analysis of remaining Crystal Creek area to be done this spring.

Country View Estates is also included in the Fiscal Year 2026 paving project. This area will be required of paving contractors to be held off until spring 2026 if eventually determined necessary by the Village.

LaGrange Road
Multi-Use Path

Surface Transportation
Program (STP) Grant

Will County
Governmental League
(WCGL)

Phase 2 design engineering continues, which was begun in September 2023, along with right-of-way plats/appraisals/negotiations. Estimating \$60,000 remaining for the Village out of the \$152,000 Village responsibility after the STP funding of \$132,000.

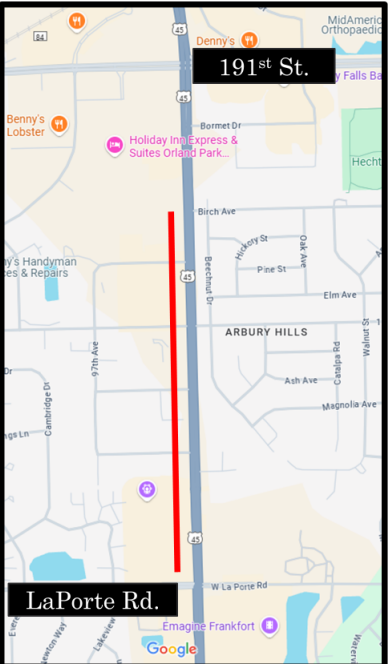
IDOT appraisals add up presently to \$360,600 while the Village design engineer advises reserving twice this amount for added condemnation contingency during final negotiations

Phase 3 construction engineering & construction improvements are budgeted for Fiscal Year 2026 while acknowledging such could be further into the future depending on right-of-way acquisitions.

Phase 3 construction engineering is estimated up to \$200,000 which the Village should be only responsible for 20% of such which is \$40,000 after STP reimbursement.

Phase 3 construction improvements is presently estimated at \$1,250,000 which the Village should be only responsible for 20% of such which is \$250,000 after STP reimbursement.

Motor Fuel Tax (MFT) funds usage is no longer anticipated for above.



Lagrange Road
Bike Path

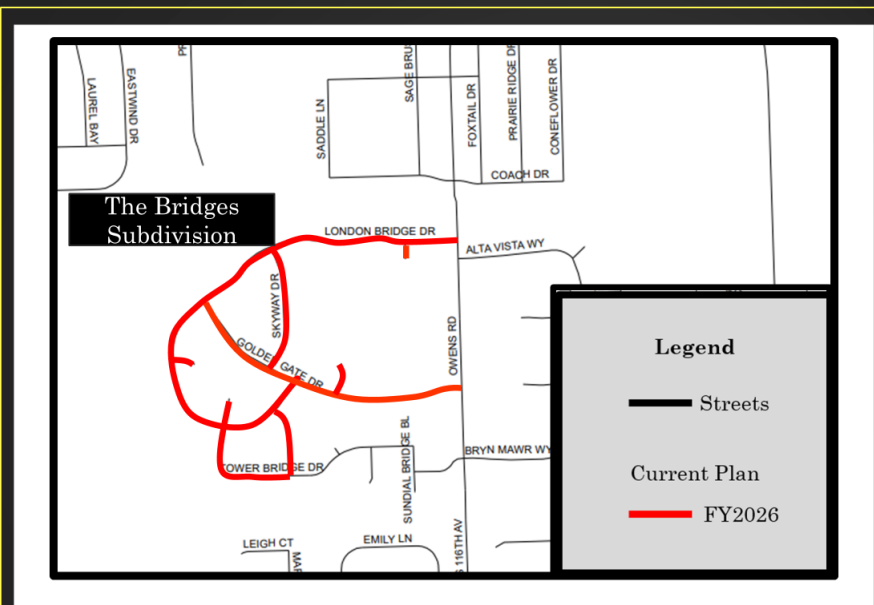
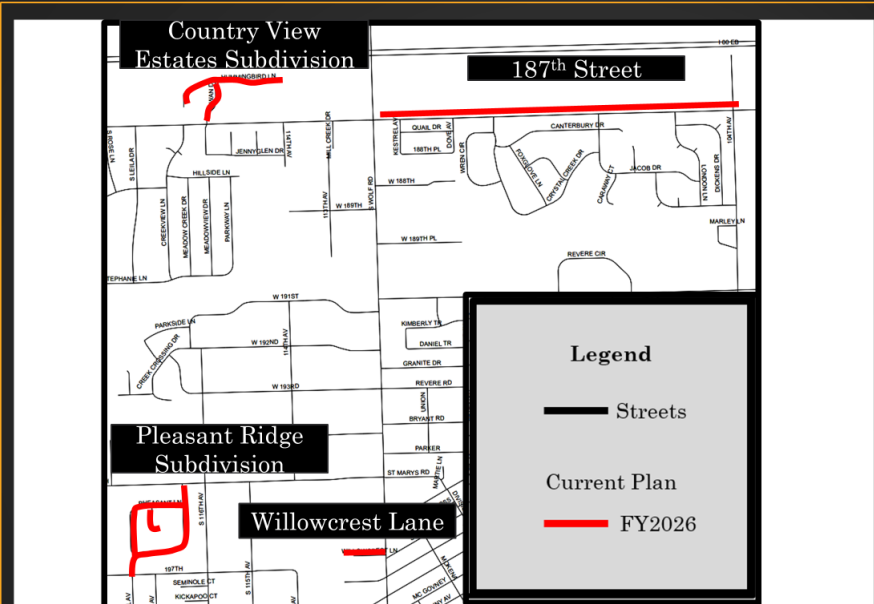
North End: Between 194th & Birch Ave
South End: Laporte Rd

- 10' Hot Mix Asphalt (HMA) Path
- Intersections Upgraded Americans with Disabilities Act (ADA) Crossings
- FY26 Construction begins if all right-of-way acquired

| FY26 Infrastructure Maintenance Projects | |
|---|---------------|
| • CRS & Material Testing for Infrastructure Projects | \$384k |
| • Full Depth Asphalt Patching | \$80k |
| • Asphalt Bikepath Resurfacing | \$80k |
| • Wolf Road PCC Pavement Patching | \$80k |
| • Sidewalks and Curb Program | \$400k |
| • LaPorte Road Phase II Engineering (pre-reimbursement) | \$367k |
| • Curb Shotcrete (8k) & Sidewalk Mudjacking (8k) | \$16k |
| • Structural Street Light Repair | \$35k |
| • Emergency Repairs | \$30k |
| • Shore/Bank Stabilization | \$75k |
| • Mineral Bond Asphalt HA5 Surface Treatment | \$95k |
| • Country View Estates Storm Sewer Replacements | \$500k |
| • LaGrange Road Path Phase 2 Engineering & Appraisals | \$60k |
| • LaGrange Road Path ROW Purchase per Appraisals | \$300k* |
| • LaGrange Road Path ROW Condemnation Contingency | \$360k |
| • LaGrange Road Path Phase 3 Engineering | \$40k |
| • <u>LaGrange Road Path construction improvements</u> | <u>\$250k</u> |
| • Total | \$3.145M |
| • *other \$60k within FY25 | |



FY26 Road Maintenance Program





FY26 Road Maintenance Program

The Bridges Subdivision

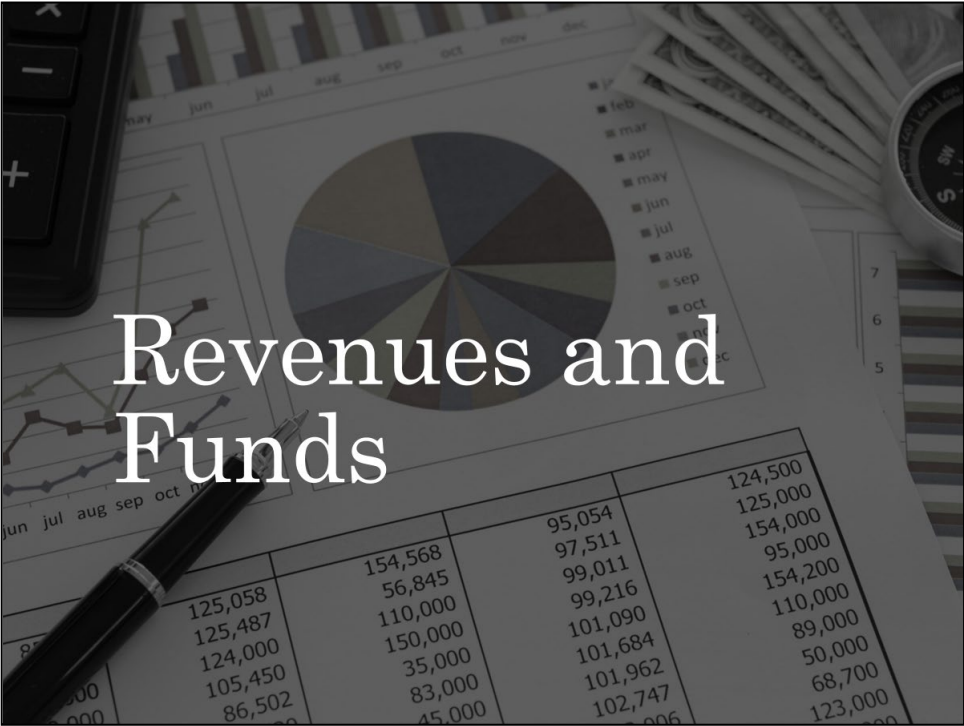
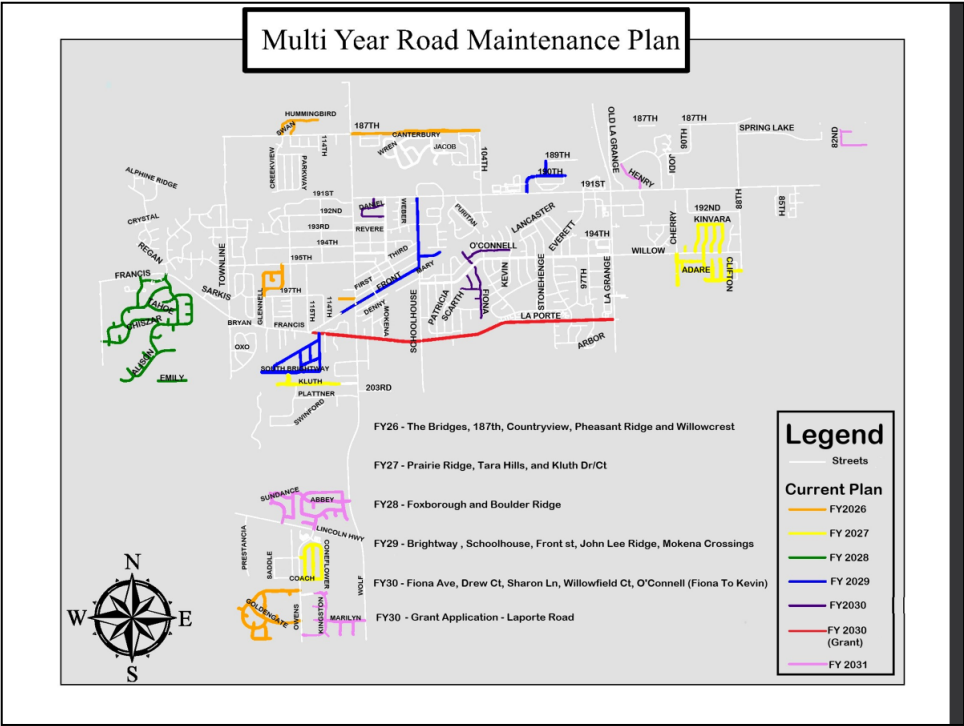
187th Street
• Wolf Rd to 104th Ave

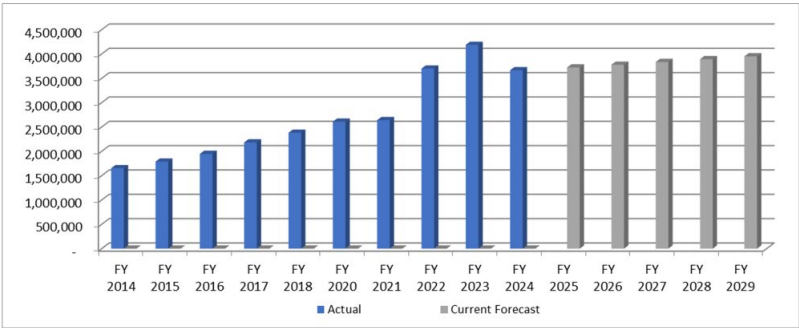
Country View Estates

Pheasant Ridge Subdivision

Willowcrest Lane
• to be completed mid-summer outside of school year

approximately \$3,571,000





Non-Home Rule Sales Tax Revenue

General Infrastructure Fund Balances

| | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Beginning Fund Balance | \$8,138,471 | \$6,638,290 | \$3,813,148 | \$6,524,040 | \$5,179,697 | \$5,126,768 |
| Revenue | \$4,155,902 | \$3,895,658 | \$3,924,082 | \$4,008,721 | \$4,053,671 | \$4,112,411 |
| Expenditures | \$5,655,783 | \$6,721,100 | \$1,213,190 | \$5,353,064 | \$4,106,600 | \$4,017,857 |
| Ending Fund Balance | \$6,638,590 | \$3,813,148 | \$6,524,040 | \$5,179,697 | \$5,126,768 | \$5,221,322 |

General Infrastructure Fund Balance

- FY 2013 through 2019
-General Fund contributed \$10,630,000 to the General Infrastructure Fund for Improvements
- Transportation Bond was paid off in FY 2025.
- Beginning in FY 2026, \$650,000 will be transferred annually for lake water improvements



| Municipal Comparison | | | | |
|--|--------|--------|------------|--------|
| Based on consumption of 8,000 gallons | | | | |
| Based off information from Spring 2024 | | | | |
| Municipality | Water | Sewer | Other Fees | Total |
| New Lenox | 55.20 | 101.04 | 57.22 | 213.46 |
| Homer Glen | 73.87 | 5.64 | 107.88 | 187.39 |
| Lockport | 68.16 | 57.04 | 49.58 | 174.78 |
| Shorewood | 64.08 | 75.60 | 22.43 | 162.11 |
| Flossmoor | 100.72 | 33.12 | 27.00 | 160.84 |
| Crest Hill | 65.59 | 70.13 | - | 135.72 |
| Plainfield | 82.24 | 43.63 | 6.50 | 132.37 |
| Frankfort | 42.08 | 85.20 | - | 127.28 |
| Orland Park | 78.83 | 37.12 | 9.59 | 125.54 |
| Tinley Park | 86.42 | 27.69 | 9.00 | 123.11 |
| Mokena | 70.40 | 39.20 | 5.83 | 115.43 |
| Woodridge | 72.32 | 18.40 | 18.29 | 109.01 |

| | FY 2025 | FY 2026 | FY 2027 | FY 2028 | FY 2029 | FY 2030 |
|--------------------------------|--------------|--------------|--------------|------------|------------|------------|
| Beginning fund balance | \$ 3,876,179 | \$ 3,383,758 | \$ 3,545,767 | \$ 220,330 | \$ 421,800 | \$ 612,430 |
| Revenue: | | | | | | |
| MFT Allotment | 462,917 | 467,547 | 472,222 | 476,944 | 481,713 | 486,530 |
| MFT Renewal fund | 459,626 | 464,222 | 468,864 | 473,553 | 478,289 | 483,072 |
| Interest earnings | 170,102 | 33,838 | 35,458 | 2,203 | 4,218 | 6,124 |
| Total Revenue | 1,092,646 | 965,607 | 976,544 | 952,700 | 964,220 | 975,726 |
| Operating expenditures: | | | | | | |
| Personal services | 145,800 | 150,180 | 154,680 | 159,320 | 164,100 | 169,020 |
| Commodities | 374,364 | 385,618 | 397,187 | 409,073 | 421,408 | 434,063 |
| Contractual services | 268,000 | 172,800 | 177,744 | 182,837 | 188,082 | 193,485 |
| Annual road project | - | - | 3,572,370 | - | - | - |
| 191st Street construction | 521,903 | - | - | - | - | - |
| 104th Street bridge repairs | 200,000 | - | - | - | - | - |
| Phase 1 Design of LaPorte Road | 75,000 | 25,000 | - | - | - | - |
| FY27 paving design | - | 70,000 | - | - | - | - |
| Total operating expenditures | 1,585,067 | 803,598 | 4,301,981 | 751,230 | 773,590 | 796,568 |
| Ending fund balance | \$ 3,383,758 | \$ 3,545,767 | \$ 220,330 | \$ 421,800 | \$ 612,430 | \$ 791,588 |

MFT Plan

| FY25 Staff Recommendations | | |
|--|--|---|
| 01 | 02 | 03 |
| Continue with our annual infrastructure maintenance programs | Continue with MFT expenditures for FY26 and future projections | Complete FY26 Road Maintenance Programs |



Discussion:

Trustee Metanias complimented Civil Engineer James Bosma's work on previous projects for the Village.

Mayor Fleischer and Trustee Dauphinais inquired about possible pedestrian improvements on east side of LaGrange versus those shown for west of LaGrange.

Village staff explained that IDOT requires intersection improvements as part of the LaGrange Road project, which will benefit the east side. Additionally, four years ago, the Mayor and Board decided to place the sidewalk on the west side of LaGrange Road because all the property there is within the Village. In contrast, the east side does not have the same property ownership. The decision also aligns with the goal of matching the sidewalk path south of LaPorte Road, which is located in the Village of Frankfort.

Several Board members commented on their appreciation of staff pursuing and receiving grant funding to assist with payment for some of the infrastructure improvements.

The Board concurred with Village staff's recommendations to continue with its annual maintenance programs, continue with motor fuel expenditures for Fiscal Year (FY) 26 and the proposed FY 26 road maintenance programs.

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 7:54 p.m.