MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION 11004 Carpenter Street, Mokena, Illinois 60448

Session #011 June 12, 2023

CALL TO ORDER

Mayor Fleischer called the regular session of the Board of Trustees to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM

Clerk Martini called the roll and the following Trustees were present:

Debbie Engler Melissa Fedora Terry G. Germany George Metanias Terence Smith

Absent: Rob Dauphinais

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomasoski; Assistant Village Administrator Greg Anderson; Finance Director Nathan Pasbrig; Village Attorney Carl Buck; Community and Economic Development Director Matt Ziska; Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Planning Technician Emily Cabay

EXECUTIVE SESSION

Trustee Engler made a motion to enter executive session at 6:01 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1), collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2), litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to 5 ILCS 120/2(c)(11). Trustee Metanias seconded.

AYES: (5) Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (1) Dauphinais

Motion carried

Trustee Dauphinais entered the Board Room at 6:54 p.m.

RECONVENE REGULAR SESSION

Trustee Engler made a motion to adjourn the executive session and reconvene the regular meeting at 7:02 p.m. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0) Absent: (0) Motion carried

Mayor Fleischer acknowledged the recent passing of the Village's former Community & Economic Development Director Alan Zordan. He provided a history of Mr. Zordan's career and dedicated service to the Village.

Mayor Fleischer asked everyone to stand for a moment of silence to honor Mr. Zordan.

DISCOVER MOKENA

Clerk Martini presented the Community Calendar.

PUBLIC COMMENTS

Mayor Fleischer advised of the Village's rules regarding public comments.

There were no public comments.

CONSENT AGENDA

Village Administrator John Tomasoski presented three (3) items on the Consent Agenda for Board approval. These items are strictly administrative in nature.

- a. Motion to adopt Ordinance No. 2023-O-017, an ordinance authorizing the sale/transfer/disposition via Clinton Auto Auction of certain personal property owned by the Village of Mokena and to authorize the Village President and Village Clerk to execute the same.
- b. Motion to approve the minutes from the May 15, 2023 Work Session.
- c. Motion to approve the minutes from the May 22, 2023 Board Meeting and Work Session.

Trustee Engler made a motion to approve Consent Agenda items 7 (a), (b) and (c) as depicted in the June 8, 2023 Request for Board Action prepared by the Village Administrator. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0) Absent: (0) Motion carried

FINANCE REPORT/ACCOUNTS PAYABLE

Finance Director Nathan Pasbrig presented the accounts payable list for June totaling \$3,365,132.65. He highlighted the following invoice to be paid:

- \$ 336,109 to Standard Equipment Company for the Street Sweeper.
- \$ 522,900 to ERA-Valdivia Contractors for painting the East Water Tower.

Trustee Engler made a motion to approve the monthly accounts payable in the amount of \$3,365,132.65. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0) Absent: (0) Motion carried

APPOINTMENTS/PROCLAMATIONS/PRESENTATIONS

Proclamation for National Pollinator Week

Clerk Martini read a proclamation recognizing June 19 - 25, 2023 as National Pollinator Week.

PRE-SCHEDULED PROPOSALS / PRESENTATIONS AND VISITORS

N/A

PUBLIC HEARINGS

Fiscal Year 2024 Budget

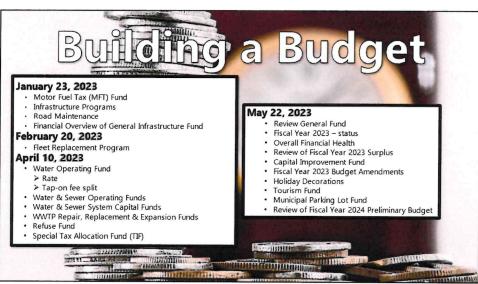
Trustee Engler made a motion to enter into a Public Hearing to discuss the proposed Village of Mokena FY 2023/2024 Budget. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0) Absent: (0) Motion carried

Village Administrator John Tomasoski delivered to the Board and public a PowerPoint presentation regarding the Fiscal Year 2024 Budget.

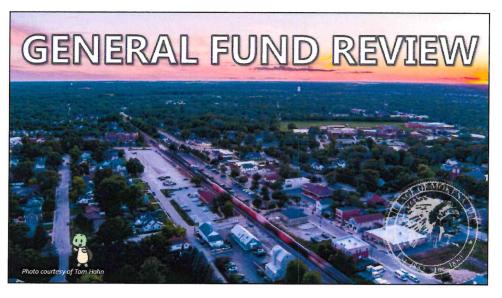






4	Fund Name	Opening Fund Balance	Revenue	Expenses	Ending Fund Balance
posed 2 4 5 6 6 7 mary 8 9	General	\$ 6,103,794	\$ 15,925,622	\$ 16,648,951	\$ 5,380,465
COC 2	Audit	25,827	10,750	11.394	25,183
CU 4	Performance Bond	945,326	88,000	613,000	420,326
5	Tourism	502,627	215,000	140,515	577,112
6	Special Tax Allocation	409,317	79,947	29.328	459,936
7	School Crossing Guard	48,661	15,800	31,332	33,129
8	IMRF/FICA/MC Contribution	658,418	950,795	966,973	642,240
9	Police Pension	27,180,694	3,027.496	1,325,109	28,883,281
- 11	Motor Fuel Tax	4,274,198	918,999	1,370,620	3,822,377
15	Refuse	250,814	1,761,891	1,757,453	255,252
16	Water & Sewer	3,025.595	7,972.559	8,679,789	2,318,365
17	Municipal Parking Lot	216,096	145,340	152,562	208,874
19	Sewer System Capital Improv.	1,727,002	137,562	642,600	1,221,964
20	Water System Capital Improv.	1,860.324	382,185	463,850	1,778.659
21	Sewer Plant Replacement	1,259,890	45,000	280,500	1,024,390
22	Plant Expansion	1,336,789	67,000	1,396,083	7,706
23	Capital Improvement, Repair and Replacement	28,830,649	6,779,187	20,255,418	15,354,418
THE STATE OF	Totals	\$78,656,221	\$38,523,133	\$54,765,677	\$62,413,677

FY 24 Budget Fund Balance Categorical Comparison SPECIAL REVENUE Audit Performance Bond \$ 78,656,221 Beginning balance Refuse Parking Lot \$ 38,523,133 > Revenues > Expenditures (\$ 54,765,667) Water > Ending balance \$ 62,413,677 Tourism TIF APITAL School Crossing Fiduciary 28,853,251 46% IMRF/Social Security Medicare MFT Improvement Repair and Replacement



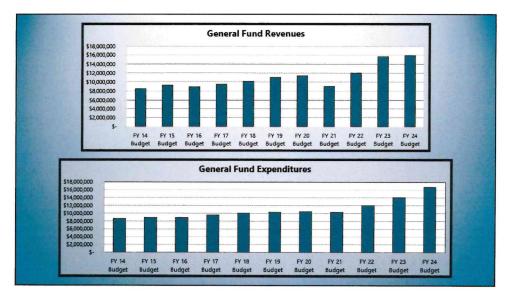
Revenues:	Actual Fiscal '21	Actual Fiscal '22	Budget Fiscal '23	Anticipated Fiscal '23	Dept. Req. Fiscal '24	Amount Change	% of Change
Taxes	\$ 11,541,918	\$ 14,771,625	\$ 12,567,363	\$ 15,472,201	\$ 14,121,357	\$ 1,553,994	12.37
Licenses	630,729	707,059	689,725	706,619	684,625	(5,100)	-0.74
Permits	294,332	188,549	134,000	92,043	127,100	(6,900)	-5.15
Intergovernmental Revenue - State	839,803	1,371,665	1,371,665	1,371,665	-	(1,371,665)	-100.00
Intergovernmental Revenue - Local	280,983	205,659	205,659	205,659	205,659	-	0.00
Exaction Fees		7,601	35,165	81	48,149	12,984	36.92
Fines	88,407	110,172	90,750	150,124	122,900	32,150	35.43
Other Revenue	821,233	486,968	513,234	770,669	615,832	102,598	19.99
Total Revenue	\$ 14,497,405	5 17,849,298	\$ 15,607,561	\$ 18,769,061	\$ 15,925,622	\$ 318.061	2.04

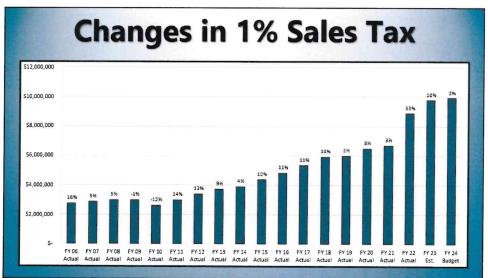
General Fund Revenue Summary

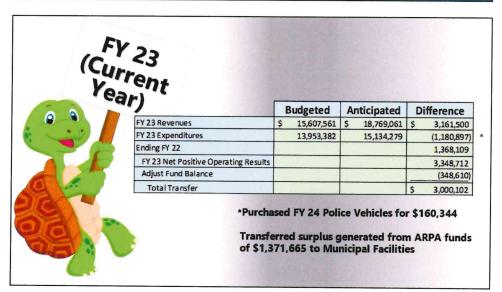
- Tax revenue up by \$1.5MM or 12.37%
- Sales tax increased \$1.0MM or 11.74%
- Income tax increased \$230K or 17.46% (includes budgeting for only 50% of LGDF).
- No ARPA Funds in FY 24. Decrease of \$1.37MM.
- Miscellaneous income increased \$103k or 19.99% due to interest income.

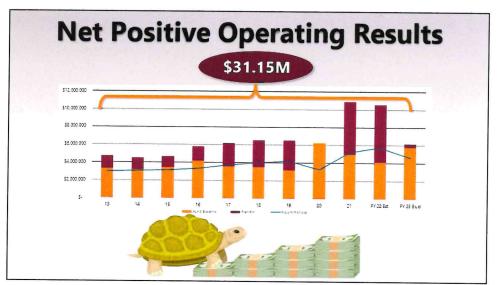
General Fund Expenditure Summary

Appropriations	Actual Fiscal '21	Actual Fiscal '22	Budget Fiscal '23	Anticipated Fiscal '23	Dept. Req. Fiscal '24	Amount Change	% of Change
Legislative	\$ 94,068	\$ 107,924	\$ 90,998	\$ 88,783	\$ 118,957	\$ 27,959	30.72
Administrative	8,310,510	9,172,910	3,713,221	8,205,154	5,495,941	1,782,720	48.01
Fire & Police Commission	52,454	33,047	55,130	25,296	43,350	(11,780)	-21.37
Police Department	5,092,772	5,228,192	5,921,466	6,045,832	6,270,632	349,166	5.90
Community Development	673,178	741,715	944,453	859,699	1,155,913	211,460	22.39
Village Clerk	7,760	8,587	11,696	9,806	13,352	1,656	14.169
Street Department	1,205,403	1,640,554	2,598,641	2,321,585	2,814,175	215,534	8.29
Buildings & Grounds Department	327,786	359,886	521,903	510,501	626,769	104,866	20.09
Cable TV Commission	9,469	13,044	16,618	15,789	17,814	1,196	7.209
E.S.D.A. Department	42,535	45,590	79,256	50,935	92,048	12,792	16.149
Total Appropriations	\$ 15,815,935	\$ 17,351,449	\$ 13,953,382	\$ 18,134,380	\$ 16,648,951	\$ 2,695,569	19.329









What Has This Funding Accomplished?









What Does It Mean?

- AA+ Bond Rating (Source Standard & Poors February 1, 2023)
- Police Pension Funded 82.47% (as of valuation report dated July 1, 2022)



Orland Park utility fee OK'd

Sales tax hike also approved to help pay for projects

The tax is estimated to generate \$3.5 million to \$3.9 million annually, and the revenue will be set aside for projects including an indoor police firing range and a police training center.

Orland Park's overall sales tax rate, now 10%, would increase to 10.5% at the start of next year.

Enterprise

REFUSE V PARKING LOT \ **WATER** ✓ SEWER /



Refuse Fund



FY 24 Revenue

- +\$71K
- +4.25%



\$1.762M

FY 24 Expenses

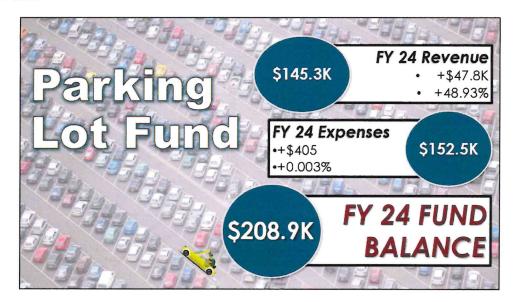
- +\$70.2K
- +4.16%



\$1.756M

FY 24 FUND BALANCE \$232.2K





FY 24 Water Rate Variables

Water Rates

- Chicago rate increase June 1, 2023 – 5% or \$0.22/1,000 gallons
- Delivery component increase \$0.05/1,000 gallons (Oak Lawn)
- Local component increase \$0.03/1,000 gallons (Tinley Park)
- Total proposed rate increase of \$0.30/1,000 gallons for FY 24

Sewer Rate

 Propose increase of \$0.30/1,000 gallons

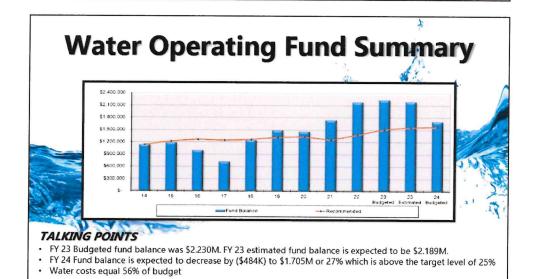


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CHICAGO	\$0.22
OAK LAWN	\$0.05
TINLEY PARK	\$0.03
TOTAL	\$0.30

Water Operating Fund

	F	Y 2023 F	REVIEW	
		Budget	Expected	Change
	Beg. Fund Balance	\$2,652,694	\$2,738,624	\$85,930
	Revenue	5,612,055	5,702,923	90,868
	Expenses	6,035,157	6,252,268	217,111
	Ending Fund Balance	\$2,229,592	\$2,189,279	(\$40,313)
	Fund Balance Percentage	37%	35%	
•		The second second second	THE RESERVE TO THE PERSON NAMED IN	

	Budget	Change from FY 2023	
Beg. Fund Balance	\$2,189,279	(\$549,345)	Decrease
Revenue	5,810,943	108,020	Increase
Expenses	6,294,904	42,636	Increase
Ending Fund Balance	\$1,705,318	(\$483,961)	Decrease
Fund Balance Percentage	27%	-57-77	

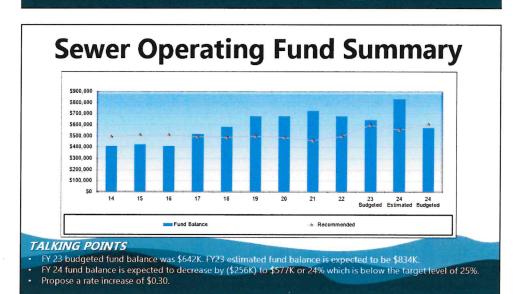


Sewer Operating Fund

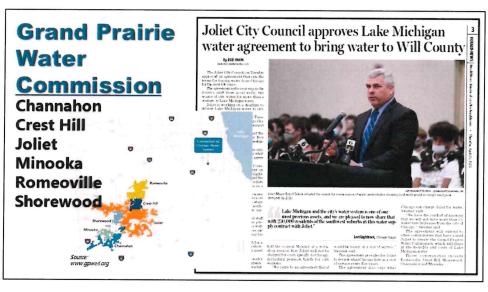
FY 23 REVIEW								
	Budget	Expected	Change					
Beg. Fund Balance	\$1,010,026	\$1,008,096	(\$1,930)					
Revenue	2,020,051	2,055,488	35,437					
Expenses	2,387,774	2,229,847	(157,927)					
Ending Fund Balance	\$ 642,303	\$ 833,737	\$191,434					
Fund Balance Percentage	27%	37%						

FY 24 REVIEW								
	Budget	Change						
Beg. Fund Balance	\$ 833,737	(\$174,359)	Decrease					
Revenue	2,161,617	106,129	Increase					
Expenses	2,418,025	188,178	Increase					
Ending Fund Balance	\$ 577,329	(\$256,408)	Decrease					
Fund Balance Percentage	24%							

Propose rate increase of \$0.30/1,000 gallons which is included in FY 24 budget revenue.







Municipal Comparison Based on consumption of 8,000 gallons

Municipality	Water	Sewer		Other Charges		Total
New Lenox	50.64	85.04		49.13	**	184.81
Homer Glen	159.	76		-		159.76
Lockport	82.35	46.84		21.49		150.68
Shorewood ^	51.04	67.92		22.43		141.39
Romeoville	59.44	79.68				139.12
Plainfield	82.24	43.63		6.50		132.37
Crest Hill	61.81	64.73				126.54
Orland Park	67.73	10.72	٠	37.83		116.28
Frankfort ^^	38.16	77.28				115.44
Mokena	67.52	36.40		5.83		109.75
Tinley Park ^	59.84	16.31	*	4.34	Г	80.49



- ^ Currently conducting rate studies
 * Metropolitan Water Reclamation District of Greater Chicago
 ** Monthly water line charge of \$34 and sewer charge of \$15.13
 ^^ Frankfort is discussing rate increase

	OPERATING FUND BALANCES										
Fund	Be	egin FY '23	Be	gin FY '24	En	ding FY '24	Re	commended Amount		/ariance	Actual %
General	\$	5,469,114		6,103,794	_	5,380,465	\$	5,494,154	\$	(113,689)	32%
Water	\$	2,738,624	\$	2,192,266	\$	1,723,803	\$	1,569,851	\$	153,952	27%
Sewer	\$	1,008,096	\$	833,329	\$	594,562	\$	600,096	\$	(5,534)	24%
Parking Lot	Ś	150.176	\$	216.096	\$	208.874	Ś	38.141	Ś	170.733	136%



Village Improvements

- ✓ VILLAGE-WIDE SOFTWARE
- ✓ COMPREHENSIVE PLAN
- ✓ PUBLIC SAFETY IMPROVEMENTS
 - **▶**BODY CAM SYSTEM
 - ►INTERVIEW ROOM SYSTEM



- \$±2.682M to resurface local roads through the Road Maintenance Program.
- \$±1.486M to resurface local roads through the Rebuild Illinois Program.
- √ \$±876K to repair curbs, sidewalks, streets, lights, etc.
- / \$±405K pedestrian related upkeep and improvements
- Paving 1/2 of Hickory Creek Metra Lot

Infrastructure Improvements



Village Administrator Tomasoski thanked Village staff and recognized Finance Director Nathan Pasbrig for his valuable input and efforts throughout the budget process.

Mayor Fleischer asked if any individuals in attendance had questions or comments regarding the Fiscal Year 2024 Budget.

There were no questions or comments from the public.

Trustee Engler made a motion to close the Public Hearing and enter into Regular Session. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0)

Absent: (0) Fedora Motion carried

Trustee Engler made a motion to approve ordinance No. 2023-O-018 an ordinance adopting the Mokena Annual Budget for the Fiscal Year 2023/2024 and authorize the Village President and Village Clerk to execute the same. Trustee Metanias seconded.

Trustee Engler thanked Village staff for a great job on the Fiscal Year 2024 Budget.

Trustee Metanias agreed with Trustee Engler and further thanked Finance Director Pasbrig and Village Administrator Tomasoski for their efforts.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0) Absent: (0) Motion carried

OLD BUSINESS

Fiscal Year 2024 Municipal Water and Sewer Fees Ordinance

Finance Director Nathan Pasbrig presented an ordinance amending the water rate.

Finance Director Pasbrig advised there will be a water rate adjustment of \$0.30/1,000 gallons which will increase the current rates from \$8.14/1,000 gallons to \$8.44/1,000 gallons. In addition, there will be a sewer rate adjustment of \$0.30/1,000 gallons which will increase the current rates from \$4.25/1,000 gallons to \$4.55/1,000 gallons. Both the water and sewer rate increases will take effective July 1, 2023. Customers will not see an increase until they receive their August bills. The monthly impact to the utility invoice for an average use of 8,000 gallons a month will be an additional \$4.80.

Trustee Engler made a motion to adopt Ordinance No. 2023-O-019, an ordinance pertaining to municipal water and sewer fees and to authorize the Village President and Village Clerk to execute same. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0) Absent: (0) Motion carried

NEW BUSINESS

Police Station Geothermal Drilling Contract

Chief of Police Brian Benton presented this item.

Chief Benton stated that as part of the construction of the new Police Station, geothermal drilling was bid as one component of the energy efficient HVAC system. A geothermal well field provides either the heating or cooling of water used within that system. Being more efficient and less maintenance than either a boiler and chiller for a conventional HVAC system, the geothermal well field is a critical component of the new building.

Initially, the geothermal well field called for 16 wells to each be 500 feet deep. After reviewing the geological conditions on the site, it was determined that 500-foot wells could not be drilled as that depth could not be reached. Accordingly, the geothermal well field was revised to call for 32 wells to each be 250 feet deep to accommodate the system. As a result, the scope of work changed and Studio GC issued a change order to reflect the needs of the new geothermal well field.

Chief Benton advised the original cost to drill the geothermal well field was \$275,000. Following the issue of the change order, Henry Brothers obtained a price from the well drilling subcontractor, Geothermal, Inc., in the amount of \$411,923.65. The Village requested that an alternative price be obtained as that cost was unacceptable to the Village. Studio GC contacted three different well drillers with one, QC Geothermal, responding with a bid of \$298,200 to provide the drilling of the revised geothermal well field. The price differential between the two bids is \$113,723.65. Additionally, as this process developed, the original subcontractor removed his equipment from the job site and has indicated that it may not be able to complete the work in 2023. As a result, the Village and Studio GC would like to contract with QC Geothermal to provide drilling services and replace the current subcontractor. Studio GC has confirmed that QC Geothermal is available and can complete the work in the time required.

Chief Benton stated that the drilling of the geothermal well field is necessary so that construction of the building can proceed. Should the drilling be delayed, the project is at risk for not being completed on time which would likely cause additional costs to the Village. As a result, Village staff is recommending that the Village Board waive the bidding requirements as permitted by law. This recommendation is based on the current status of the project, the availability of the contractor, the lack of response by other contractors, and competitive price for the work contained in the proposed change order.

Trustee Engler made a motion to approve a contract with QC Geothermal in the amount of \$298,200 for drilling of the Village of Mokena Police Department geothermal well field and to waive the bidding requirements pursuant to 65 ILCS 5/8-9-1 with the Village President and Village Clerk authorized to execute the same. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0) Absent: (0) Motion carried

VILLAGE ADMINISTRATOR'S COMMENTS

Community and Economic Development Director Matt Ziska announced new businesses that have recently opened in Mokena.

Assistant Village Administrator Greg Anderson highlighted the Village's Honoring Our Hometown Heroes Ceremony that took place on May 26, 2023.

Village Administrator John Tomasoski advised the public of the Village's current watering regulations.

TRUSTEES' COMMENTS

Trustee Engler offered her deepest sympathies to Alan Zordan's family. She stated he will be missed. Trustee Engler reminded motorists to be cautious while driving and to watch for pedestrians and children.

Trustee Dauphinais echoed Trustee Engler's comments regarding Alan Zordan and expressed his sympathies to Mr. Zordan's family. He thanked Assistant Village Administrator Greg Anderson and Village staff for their hard work and assistance with the Honoring Our Hometown Heroes Ceremony. He advised residents there are still banners available for purchase.

Trustee Germany echoed Trustee Engler's and Trustee Dauphinais' comments regarding Alan Zordan and offered his prayers and condolences to Mr. Zordan's family. He congratulated Trustee Engler on another successful Food Trucks on Front event.

Trustee Smith passed on the opportunity to make comments.

Trustee Fedora offered her condolences to Alan Zordan's family. She reminded everyone that the Mokena Lion's Club will be hosting their 70th Anniversary event on Saturday, June 17 at Yunker Farm.

Trustee Metanias congratulated Trustee Fedora on the Chamber of Commerce's successful golf outing. He thanked Finance Director Nathan Pasbrig, Village Administrator John Tomasoski, and Village staff for their great work on the Fiscal Year 24 budget. Trustee Metanias offered his condolences to the family of Alan Zordan. He discussed their personal friendship and professional relationship and the attributes of Mr. Zordan that made him a great person. He stated he will be missed. Trustee Metanias wished everyone a Happy Father's Day.

CLERK'S COMMENTS

Clerk Martini passed on the opportunity to make comments.

MAYOR'S COMMENTS

Mayor Fleischer wished everyone a Happy Father's Day.

ADJOURNMENT

Trustee Engler made a motion to adjourn the regular session and enter into the scheduled work session at 8:03 p.m. Trustee Metanias seconded.

AYES: (6) Dauphinais, Engler, Fedora, Germany, Metanias, Smith

NAYS: (0) Absent: (0) Motion carried

Respectfully submitted,

Frank A. Fleischer, Village President

ATTEST:

Melissa Martini, Village Clerk