

**MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION
11004 Carpenter Street, Mokena, Illinois 60448**

Session #010

May 23, 2022

CALL TO ORDER

Mayor Pro Tem Metanias called the Regular Session of the Board of Trustees to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM

Clerk Martini called the roll and the following Trustees were present:

Rob Dauphinais
Debbie Engler
Melissa Fedora
George Metanias (Mayor Pro Tem)
Jim Richmond

Absent: Mayor Frank A. Fleischer
Trustee Joseph Budzyn

Also present were the following: Village Clerk Melissa Martini; Village Administrator John Tomaszoski; Assistant Village Administrator Kirk Zoellner; Village Attorney Carl Buck; Finance Director Sharon Dangles; Community and Economic Development Director Matt Ziska; Interim Chief of Police Brian Benton; Director of Public Works Jim Kulesa; and Assistant Public Works Director Dan Peloquin

EXECUTIVE SESSION

Trustee Engler made a motion to enter executive session at 6:02 p.m. to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2), security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property pursuant to ILCS 120/2(c)(8); and discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 pursuant to 5 ILCS 120/2(c)(21). Trustee Richmond seconded.

AYES: (4) Dauphinais, Engler, Fedora, Richmond

NAYS: (0)

Absent: (1) Budzyn

Motion carried

RECONVENE REGULAR SESSION

Trustee Engler made a motion to adjourn the executive session and reconvene the regular meeting at 6:58 p.m. Trustee Richmond seconded.

AYES: (4) Dauphinais, Engler, Fedora, Richmond

NAYS: (0)

Absent: (1) Budzyn

Motion carried

Mayor Pro Tem Metanias advised that the Pledge of Allegiance and Roll Call were completed prior to closed session.

DISCOVER MOKENA

Ms. June Graffy of Curtain Call Theatre announced the production of The 25th Annual Putnam County Spelling Bee on June 17 through 19 and June 24 through 26. Tickets can

be ordered through the Curtain Call Theatre box office by calling (708) 607-2281 or through their website at www.ccctheatre.com. She also announced open registration for the 20th anniversary of the Emily McCabe Summer Musical Theatre Program for children in Kindergarten through 8th grade which begins in June.

Clerk Martini presented the Community Calendar.

PUBLIC COMMENT

Former Board of Fire and Police Commissioner Mike Moran discussed the Will County Court's rendering of decision regarding litigation involving the Village of Mokena and the former Board of Fire and Police Commission. He advised that the Will County Court ruled in favor of the former Board of Fire & Police Commission and affirmed the Commission's decision to reinstate Commander Chris Carlson after being terminated by the Village Board.

Mr. Moran requested the termination of Village Attorney Carl Buck and the resignation of the entire Village Board. He believes the Village Board disbanded the previous Board of Fire and Police Commission because the Village Board disagreed with the Commission's decision to reinstate Commander Carlson.

Mayor Pro Tem Metanias stated to Mr. Moran that his assumptions are not true.

Mayor Pro Tem Metanias advised Mr. Moran that he has surpassed the 3-minute limit for public comments and asked if he had any final statements.

Mr. Moran called upon the Village Board to fire Village Attorney Carl Buck.

Mayor Pro Tem Metanias thanked Mr. Moran for his comments and advised that his time for public comments has expired pursuant to Village ordinance.

Mr. Moran stated the Village Board didn't follow Village ordinance by terminating Commander Carlson. He asked that each member of the Village Board resign due to incompetency. Mr. Moran asked Trustee Richmond how he will make good decisions if he is successful in his run for Will County Board if he is unable to make good decisions as a Village Trustee.

Mayor Pro Tem Metanias thanked Mr. Moran for his comments and advised that his time limit for public comments has expired.

CONSENT AGENDA

Village Administrator John Tomasoski presented one (1) item on the Consent Agenda for Board approval. This item is strictly administrative in nature.

- a. Motion to approve the minutes from the May 9, 2022 Board Meeting and Work Session.

Trustee Engler made a motion to approve Consent Agenda item 7 (a) as depicted in the May 19, 2022 Request for Board Action prepared by the Village Administrator. Trustee Richmond seconded.

AYES: (4) Dauphinais, Engler, Fedora, Richmond

NAYS: (0)

Absent: (1) Budzyn

Motion carried

APPOINTMENTS/PROCLAMATIONS/PRESENTATIONS

National Gun Violence Awareness Day Proclamation

Clerk Martini read a proclamation for Gun Violence Awareness Day. Marilyn O'Rourke, along with supporters of Wear Orange, thanked the Village Board and accepted the proclamation.

Appointment of Brooke Blenck and Luke Frazier to Community Service Officer Positions

Interim Chief of Police Brian Benton stated that the police department is authorized to employ three Community Service Officers (CSO). Current CSO Styrzula submitted her resignation, leaving a vacancy. A fourth CSO position has been requested in the Fiscal Year 2023 budget due to the operational effectiveness realized from CSO positions, and their duties being expanded to support the sworn officers.

Interim Chief of Police Benton advised that in order to fill the CSO positions with qualified candidates who share an interest in law enforcement, other police departments were contacted to see if any Cadets or Explorers would be interested. It was also asked of current employees to seek qualified candidates through their professional acquaintances. Two viable candidates were identified for the CSO positions and interviews of the applicants and background checks were conducted.

Interim Chief of Police Benton recommended Ms. Brooke Blenck and Mr. Luke Frazier to fill the CSO vacancies and provided a brief background of each applicant.

Trustee Engler made a motion to approve the appointments of Brooke Blenck and Luke Frazier to the position of Part-Time Community Service Officer at a CS Grade Step 7 effective May 24, 2022, contingent upon their successfully passing medical exams. Trustee Richmond seconded.

AYES: (4) Dauphinis, Engler, Fedora, Richmond
NAYS: (0)
Absent: (1) Budzyn
Motion carried

PRE-SCHEDULED PROPOSALS / PRESENTATIONS AND VISITORS

N/A

PUBLIC HEARINGS

N/A

OLD BUSINESS

Approval of Executive Session Minute Release

Village Administrator John Tomasoski stated that during the meeting's Executive Session the Board conducted their bi-annual review of executive session minutes and at this time, the Board may approve the minutes and order the destruction of the verbatim record.

Trustee Engler made a motion to approve closed session minutes for the following closed session dates: January 13, 2020; February 24, 2020; March 9, 2020; April 27, 2020; May 18, 2020; May 26, 2020; October 12, 2020; November 9, 2020; November 11, 2020; and destroy the verbatim records for said meetings. Trustee Dauphinis seconded.

AYES: (4) Dauphinis, Engler, Fedora, Richmond
NAYS: (0)
Absent: (1) Budzyn
Motion carried

Trustee Engler made a motion to find that the necessity for confidentiality remains for all remaining closed session minutes. Trustee Richmond seconded.

AYES: (4) Dauphinis, Engler, Fedora, Richmond
NAYS: (0)
Absent: (1) Budzyn
Motion carried

Post Issuance Tax Compliance Report (no action required)

Finance Director Sharon Dangles stated that in 2012, the Village Board adopted a resolution to establish a bond record-keeping policy which was a requirement for the refunding of the Series 2004 General Obligation Bonds, which is the Village's

transportation bonds. The policy provides direction for maintaining sufficient records that demonstrate the Village is in compliance with applicable federal tax rules and regulations.

Finance Director Dangles advised that it is the responsibility of the Compliance Officer (Finance Director) to prepare an annual report based upon a review of the Village's contracts and records to determine whether the Village has complied with the applicable federal tax requirements. Upon completion of the report, it is to be submitted to the Village Board and entered into the official records of the Village.

Finance Director Dangles announced that the Post-Issuance Tax Compliance Report states the Village is in compliance with the applicable tax law requirements.

Amusement Tax Ordinance

Village Attorney Carl Buck presented an amendment to the amusement tax ordinance. The amendment will address the Definitions section of the original ordinance passed in 1999 and provide clarity as to what an amusement is for the purposes of the tax, and what the exemptions are. Accounting and audit process provisions have also been included in the proposed amendment.

Trustee Engler made a motion to approve Ordinance Number 2022-O-006 amending the Amusement Tax collected within the Village of Mokena pursuant to the Village of Mokena Code of Ordinances, 3-2-5, and authorize the Village President and Village Clerk to execute the same. Trustee Richmond seconded.

AYES: (4) Dauphinais, Engler, Fedora, Richmond
NAYS: (0)
Absent: (1) Budzyn
Motion carried

Pond Maintenance Bid Recommendation

Director of Public Works Jim Kulesa presented the 2022 and 2023 (Fiscal Year 2023/2024) Pond Maintenance Bid Recommendation which consists of servicing twenty-three (23) ponds throughout the Village. The contract includes water quality monitoring to ensure a healthy aquatic environment along with chemical applications to address water quality and aquatic vegetation (algae control). This contract requires the successful bidder to treat the ponds bi-weekly and comply with all environmental and EPA regulations.

Director of Public Works Kulesa advised that the bid opening was held on May 6, 2022 and there were four (4) bids received for the project.

The lowest bid was received from McCloud Aquatics in the amount of \$49,988.40. McCloud has performed this service for the Village in the past and has done an excellent job. Village staff checked provided references and responses were positive.

Trustee Engler made a motion to award a contract for the 2022 and 2023 Pond Maintenance Program to the lowest bidder, McCloud Aquatics of Elburn, Illinois, in the amount of \$49,988.40, with an option to renew the contract for an additional two (2) seasons in 2024 and 2025 if both parties agree, and to authorize the Village President and Village Clerk to execute same. Trustee Richmond seconded.

AYES: (4) Dauphinais, Engler, Fedora, Richmond
NAYS: (0)
Absent: (1) Budzyn
Motion carried

Wastewater Treatment Plant HVAC Replacement Bid Recommendation

Director of Public Works Kulesa advised that bids were received for replacing one of the two HVAC systems at the Mokena Wastewater Treatment Plant. The bid opening was held on May 13th, 2022 and one (1) bid was received for the project.

The lowest bid was received from Climate Master Mechanical Contractors (CMMC) in the total amount of \$32,825.00 which covers furnishing and installing one (1) new air handling unit, one (1) new condensing unit, one (1) new natural gas furnace, and all required wiring, ducting, and supply lines needed for the new units. CMMC provided a competitive price compared to quotes received prior to bidding. CMMC has been in business for over 30 years and they are located in Mokena, Illinois. They have performed multiple HVAC replacements and servicing for the Village's buildings, most recently replacing an air conditioning unit at the Village Hall.

Trustee Engler made a motion to award a contract for the WWTP HVAC Replacement to the lowest bidder, Climate Master Mechanical Contractors of Mokena, Illinois, in the amount of \$32,825.00, and to authorize the Village President and Village Clerk to execute same. Trustee Richmond seconded.

AYES: (4) Dauphinais, Engler, Fedora, Richmond

NAYS: (0)

Absent: (1) Budzyn

Motion carried

NEW BUSINESS

Building Code Consultant Recommendation

Community & Economic Development Director Matt Ziska advised that in the Fall 2021, Village Staff began preparing for the planned retirement of Chuck Keslin, who served as the Village's building code consultant and part-time inspector for over 25 years. As part of those preparations, Staff emailed a request for proposals (RFP) to building code consultants in the Chicagoland area seeking proposals for plan review, code interpretations, and inspection services on an as-needed basis for the Building Department. Five (5) RFPs were received from qualified consulting firms. Community & Economic Development Director Ziska and Chief Building Official Krzysztof Kociolek reviewed and analyzed each proposal and compared the general costs to anticipated service levels provided.

Upon conclusion, Community & Economic Development Director Ziska stated that it was determined Lakeside Consultants was the best option when considering the proposed rates/fees, quality of inspectors, scheduling flexibility, and anticipated levels of customer service. He advised of multiple communities that currently utilize Lakeside Consultants. Staff's findings have been reviewed with legal counsel, who have concurred with the recommendation of partnering with Lakeside Consultants on an as-needed basis.

Trustee Engler made a motion to approve a contract with Lakeside Consultants to perform plan review, code interpretations and inspection services on an as-needed basis, and to authorize the Village President and Village Clerk to execute the same. Trustee Richmond seconded.

AYES: (4) Dauphinais, Engler, Fedora, Richmond

NAYS: (0)

Absent: (1) Budzyn

Motion carried

Resolution for Administrative/Clerical Compensation

Village Administrator John Tomaszoski advised that Village staff recently reviewed and is recommending adjustments to the administrative and clerical personnel compensation schedule. Staff prepared proposed classification and step increases for compensation for the positions of Administrative Assistant, Accounting Assistant, Police Records Supervisor, and Customer Service Representative. Following the Board's review of the proposed compensation schedule, Staff and Village Attorney Carl Buck prepared a Resolution required to effectuate the proposed compensation plan. If approved by the Board, the plan would go into effect May 30, 2022.

Trustee Engler made a motion to approve Resolution Number 2022-R-006 setting the compensation of certain employees of the Village of Mokena and authorize the Village President and Village Clerk to execute the same. Trustee Richmond seconded.

AYES: (4) Dauphinis, Engler, Fedora, Richmond
NAYS: (0)
Absent: (1) Budzyn
Motion carried

VILLAGE ADMINISTRATOR'S COMMENTS

Assistant Village Administrator Kirk Zoellner advised residents of the Mokena VFW's Memorial Day Remembrance event on Monday, May 31 beginning at 10:00 a.m. at Pioneer Cemetery. He provided information regarding recent work and updates to Pioneer Cemetery and thanked log-time Mokena historian Rob Horras for his input and contributions to the process.

Village Administrator Tomasoski provided the public with an update from Silver Cross Hospital regarding COVID-19.

TRUSTEES' COMMENTS

Trustee Engler congratulated her granddaughter, Emma, and all 2022 graduates. She asked everyone to be cautious and safe now that more people are outside enjoying the nice weather. Trustee Engler wished a Happy 7th Birthday to her granddaughter, Madison.

Trustee Richmond invited residents to attend the Mokena VFW's Memorial Day Remembrance event on Monday, May 31 at Pioneer Cemetery.

Trustee Dauphinis congratulated the graduating class of 2022. He wished everyone a warm, healthy and peaceful Memorial Day weekend.

Trustee Fedora congratulated the Cancer Support Center on their successful Walk of Hope event. She congratulated all 2022 graduates and wished them the best of luck in their future endeavors. She invited residents to attend the Mokena VFW's Memorial Day Remembrance event on Monday, May 31 at Pioneer Cemetery.

CLERK'S COMMENTS

Clerk Martini passed on the opportunity to make comments.

MAYOR'S COMMENTS

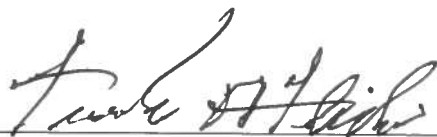
Mayor Pro Tem Metanias congratulated Nolan Tillitson, and all graduates of the class of 2022. He is looking forward to the Chamber of Commerce's annual golf outing and advised there is still time and room for interested individuals to register for the event. He asked drivers to slow down and be cautious of their surroundings.

ADJOURNMENT

Trustee Engler made a motion to adjourn the regular session and enter into the scheduled work session at 7:37 p.m. Trustee Richmond seconded.


AYES: (4) Dauphinis, Engler, Fedora, Richmond
NAYS: (0)
Absent: (1) Budzyn
Motion carried

Respectfully submitted,



Frank A. Fleischer, Village President

ATTEST:



Melissa Martini, Village Clerk