

**MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION**  
**11004 Carpenter Street, Mokena, Illinois 60448**

Session #001

January 10, 2022

**CALL TO ORDER**

Mayor Fleischer called the Regular Session of the Board of Trustees to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

**ROLL CALL/ESTABLISHMENT OF QUORUM**

Deputy Clerk Pyznarski called the roll and the following Trustees were present:

Joseph Budzyn  
Rob Dauphinais  
Debbie Engler  
Melissa Fedora  
George Metanias (via phone)  
Jim Richmond

Also present were: Deputy Clerk Kathleen Pyznarski (Village Board Room); Village Administrator John Tomasko (Village Board Room); Assistant Village Administrator Kirk Zoellner (Village Hall); Attorney Carl Buck (Village Board Room); Finance Director Sharon Dangles (Village Hall); Community and Economic Development Director Matt Ziska (Village Board Room); Interim Chief of Police Brian Benton (Village Hall); and Director of Public Works Jim Kulesa (Village Hall)

**EXECUTIVE SESSION**

Trustee Engler made a motion to enter executive session at 6:02 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2). Trustee Richmond seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond  
NAYS: (0)  
Absent: (0)  
Motion carried

**RECONVENE REGULAR SESSION**

Trustee Engler made a motion to adjourn the executive session and reconvene the regular meeting at 6:35 p.m. Trustee Richmond seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond  
NAYS: (0)  
Absent: (0)  
Motion carried

**RECESS OF REGULAR SESSION**

Mayor Fleischer called a recess at 6:35 p.m.

**RECONVENE REGULAR SESSION**

The regular session reconvened at 7:00 p.m.

Mayor Fleischer recited a notice regarding masking requirements pursuant to CDC guidelines, Illinois Executive Orders, and Phase 5 of Governor Pritzker's Restore Illinois Plan.

**DISCOVER MOKENA**

Deputy Clerk Pyznarski presented the Community Calendar.

## **PUBLIC COMMENT**

There were no public comments.

## **CONSENT AGENDA**

Village Administrator John Tomasoski presented three (3) items on the Consent Agenda for Board approval. These items are strictly administrative in nature.

- a. Motion to adopt Ordinance No. 2022-O-001, an Ordinance pertaining to the classification and number of Liquor Licenses issued in the Village of Mokena; and to authorize the Village President and Village Clerk to execute same.
- b. Motion to reduce Letter of Credit Number 10001049, issued by Wintrust Bank, for improvements of the Silver Cross Subdivision, by a total amount of \$501,345.90 to a total remaining balance of \$0.00 and release the Letter of Credit in its entirety.

Motion to adopt Resolution Number 2022-R-001, a resolution pertaining to the acceptance of site public improvements associated with the Silver Cross Subdivision and to authorize the Village President and the Village Clerk to execute the same.

- c. Motion to approve the minutes from the December 13, 2021 Board Meeting and Work Session.

Trustee Engler made a motion to approve Consent Agenda items 7 (a), (b) and (c) as depicted in the January 6, 2022 Request for Board Action prepared by the Village Administrator. Trustee Richmond seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond

NAYS: (0)

Absent: (0)

Motion carried

## **ACCOUNTS PAYABLE**

Finance Director Sharon Dangles entered the Board Room and presented the accounts payable list for January totaling \$1,453,398.49. She highlighted the following invoice to be paid:

- \$485,494.43 to Williams Brothers Construction for Wastewater Treatment Plant Improvements.

Trustee Engler made a motion to approve the accounts payable in the amount of \$1,453,398.49. Trustee Richmond seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond

NAYS: (0)

Absent: (0)

Motion carried

Finance Director Dangles left the Board Room.

## **APPOINTMENTS/PROCLAMATIONS/PRESENTATIONS**

### **Proclamation Honoring the Retirement of Barbara Damron**

A proclamation honoring Barbara Damron was read by Deputy Clerk Pyznarski.

Former Police Chief Mr. Randy Rajewski paid tribute to Finance Director Damron's career with the Village of Mokena, as well as her friendship and mentorship over the years and wished her the best in her retirement.

Village Administrator John Tomasoski read comments on behalf of former Village Administrator John Downs congratulating Finance Director Damron on her retirement and highlighting her achievements and contributions to the community during her career.

Village Administrator Tomasoski delivered comments in recognition of Finance Director Damron's retirement. He highlighted her knowledge, dedication, professionalism, and

honesty throughout her successful public service career with the Village and wished her the best in retirement.

Village Administrator Tomasoski presented a photo compilation featuring memories of Finance Director Damron's career with the Village.

Trustee Richmond thanked Ms. Damron for her financial guidance from the time he became a trustee. He thanked her for her fiscal stewardship to the Village and residents, and wished her the best in her retirement.

Trustee Dauphinais expressed his gratitude toward Ms. Damron for her many years of service to the Village.

Trustee Fedora thanked Ms. Damron for her many years of dedicated service to the Village. She thanked Ms. Damron for her knowledge and guidance from the time she began her term as trustee and stated she enjoyed working with her through the Chamber of Commerce since 2009. Trustee Fedora wished Ms. Damron the best in her retirement.

Trustee Budzyn congratulated Ms. Damron and wished her the best in retirement. He described her successful career as a testament to the excellent financial status of the Village today. He thanked Ms. Damron for all she has done for the Village on behalf of himself and his wife.

Trustee Engler thanked Ms. Damron for her work with the Village and for all the assistance she provided her over the years. She welcomed Ms. Damron to continue attending all Village events. She stated Ms. Damron will be missed and wished her the best in her retirement.

Trustee Metanias thanked Ms. Damron for everything she has done for the Village and community, and wished her the best in her retirement. He stated Ms. Damron performed an excellent job while having a difficult job.

Mayor Fleischer recalled his time on the Village Board as a Trustee in 1987 and described the Board's appointment and promotion of Ms. Damron to Finance Director as their best decision. He complimented her thoroughness and fiscal responsibility to the Village. Mayor Fleischer expressed his gratitude for the exorbitant amount of time Ms. Damron put into her career and the unbelievable job she performed. He asked her to enjoy retirement to the fullest and to never look back.

Mayor Fleischer provided Finance Director Barbara Damron with a recognition plaque for her 36+ years of service with the Village of Mokena.

Ms. Damron expressed her thanks and gratitude towards the kind words and presentations in recognition of her career with the Village. She thanked the Village Board who appointed her in 1985. She discussed the growth of the community during her tenure and the many changes along the way. She recognized Mokena as a great place to live, work and raise a family. Ms. Damron thanked her husband, family and friends, past and present Village Boards, management team members and colleagues. She thanked the clerical staff and offered her support to her successor, Finance Director Sharon Dangles. She thanked Village Administrator John Tomasoski for his leadership. She expressed her excitement for retirement and next chapter in life.

#### PRE-SCHEDULED PROPOSALS / PRESENTATIONS AND VISITORS

N/A

#### PUBLIC HEARINGS

N/A

**OLD BUSINESS**


**Street Sweeper Purchase**

Director of Public Works Jim Kulesa entered the Board Room and presented the following item:

## Village Board Work Session Street Sweeper Replacement

- Background
- Sustainability - Impact on Watershed
- Cost Justification



Jim Kulesa 1/10/2022




## Background

Public Works Current Sweeper:

- ▲ Took possession of sweeper on November 8, 2007
- ▲ Average life span of 10 years (4-year overdue)
- ▲ Currently used for block party clean-up, accident/crash clean-up, street maintenance, curb/ gutter weed control, parade cleanup .....
- ▲ Had to use Nuway for 4<sup>th</sup> of July Parade and spot clean up
- ▲ Street Sweeper broken down again (~\$20,000 to fix)

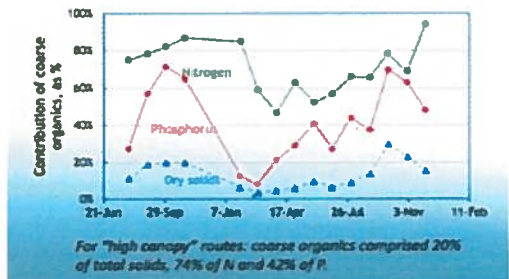




"Where Our Customers Always Come First"

## Sustainability – Impact on Watershed

### Regular Street Sweeping will reduce Phosphor and Nitrogen into Storm Water



"Where Our Customers Always Come First"

## Contracting Costs Vs Buy

Most communities sweeping 8 to 15 times / yr.

### Illinois Central Sweeping

- 10 sweeps \$165,750.00 (\$16,575 each)

### Nu-Way

- 10 sweeps \$168,200.00 (\$16,820 each)

### Cost of Elgin Crosswind<sup>1</sup> \$336,109

- <sup>1</sup> Includes 5 -year warranty
- <sup>2</sup> Sourcewell Cooperative Purchasing Program, Contract # 122017 -FSC is a program alliance with the State Suburban Purchasing Program to get the lowest price. The Village of Mokena Sourcewell ID # 80664 because we are members of the Will County Governmental League and get Federal contracting
- Less than two-year payback
- Delivery is approximately 150 -180 days after receipt of order
- The Crosswind<sup>1</sup> \*79.4 dB(A) noise level is safe



"Where Our Customers Always Come First"

## Benefits to Continue Owning Sweeper

- Improves aesthetic appearance of the Village
- Reduces manual trash pickup resulting in manpower savings
- Supports sustainability by reducing phosphor into storm water and ponds
- Always available for use
  - Special events
  - High Profile Areas
  - Block Parties
  - Community Events
  - Accident clean-up
  - After 4<sup>th</sup> of July Parade
  - New Subdivision sweeping
  - Spills on roadway clean-up
  - Metra Lot Sweeping
  - Before & After Free Leaf & Branch Pickup
- Lower cost



"Where Our Customers Always Come First"

## Summary

### ▲ Board Direction and Action

- During the Dec 13 work session Staff received approval to issue Letter of Intent to purchase and forwarded to Standard Equipment on Dec 14<sup>th</sup> to place order.
- Staff request Board action to approve capital expenditure not in FY budget for one Elgin Crosswind1 at \$336,109.



"Where Our Customers Always Come First"

Director of Public Works Kulesa provided a background regarding the Public Works' current street sweeper and the justification for replacement. He highlighted the following points:

- The Village took possession of its old sweeper on November 8, 2007, with an average life span of 10 years.
- Data showed regular street sweeping would support sustainability and impact on the watershed by reducing phosphor and nitrogen into the storm water. Regular sweeping would also improve the aesthetic appearance of the Village.
- Out of 11 communities, 7 currently own street sweepers with an 8<sup>th</sup> community budgeting in 2022.
- Cost for 3<sup>rd</sup> party street sweeping has significantly increased with Nuway and Illinois Central charging \$16,820 and \$16,575 respectively to sweep the Village of Mokena only one time.
- Based on sweeping the Village 10 times, the payback would be less than 2 years.
- Because of the economic uncertainty, Elgin issued a quote good for 7 days for one new Crosswind1 at \$336,109 with a delivery time of 150 – 180 days. The quote is based on the federal contract number 122017-FSC through Sourcewell Cooperative Purchasing Program which is a program alliance with the State Suburban Purchasing Program to get the lowest price.
- Sourcewell Cooperative Purchasing Program satisfies the Village's bid requirements for this equipment and Staff recommended proceeding with a letter of intent to secure the lower contract price.

Director of Public Works Kulesa advised that following the December 13, 2021 work session discussion, the Village Board authorized staff to issue a Letter of Intent to the supplier for the purchase of one new Crosswind1 street sweeper. He confirmed staff issued the Letter of Intent and Elgin confirmed the price for purchase of the equipment.

Trustee Engler made a motion to approve Street Sweeper Purchase through the Sourcewell Cooperative Purchasing Program, Federal Contract No. 122017-FSC, in accordance with the Request for Board Action as depicted in the January 10, 2022, Request for Board Action prepared by the Village Public Works Director. Trustee Richmond seconded.

Trustees Budzyn and Richmond thanked Public Works Director Kulesa for his justification and thorough presentation.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond

NAYS: (0)

Absent: (0)

Motion carried

Director of Public Works Kulesa left the Board Room.

## **NEW BUSINESS**

N/A

## **VILLAGE ADMINISTRATOR'S COMMENTS**

Village Administrator John Tomaszoski requested Director of Community and Economic Development Director Matt Ziska present the Schedule of Development.

Community and Economic Development Director Ziska presented the Schedule of Development. The Business Spotlight highlighted local healthcare and wellness business.

Village Administrator John Tomaszoski recognized the retirement of Sergeant Michael Keller after over 32 years of service with the Mokena Police Department. He congratulated former Interim Police Chief Tim McCarthy as the recipient of the Illinois Security Professionals Association Lifetime Achievement Award.

## **TRUSTEES' COMMENTS**

Trustee Fedora wished Finance Director Damron the best in her well-earned retirement. She wished everyone a happy and healthy 2022.

Trustee Budzyn congratulated Finance Director Barb Damron and Sergeant Michael Keller on their retirements from the Village. He commented on the retired Village employees who attended the night's meeting, which showed a true testament that the Village is a great place to work and live. He wished everyone a happy new year and expressed his hope for a year better than 2021. Trustee Budzyn complimented Public Works Director Jim Kulesa and the public works department on their assistance and efforts with the wet, icy weather over the weekend.

Trustee Engler congratulated and offered her best wishes to Sergeant Michael Keller and Finance Director Barb Damron on their retirements. She asked Interim Chief of Police Brian Benton to extend her gratitude to the Mokena and Frankfort police departments for their great work and apprehension in response to a recent incident.

Trustee Richmond echoed former statements that Mokena is a great place to live and work, as shown by the attendance at the night's meeting. He offered his support to Interim Chief Benton and the men and women of the police department and thanked them for all they do every day of the year. He thanked Public Works Director Jim Kulesa and the public works department on their response to the icy weather over the weekend. He stated that Mokena is a great place to raise a family and asked that the Village collectively keep up the good work to make our residents proud.

Trustee Dauphinais echoed previous trustee comments and congratulated Finance Director Barb Damron and Sergeant Michael Keller on their retirements. He wished everyone a happy and healthy new year.

Trustee Metanias wished everyone a happy, healthy, and prosperous new year. He asked everyone to be careful walking and/or driving due to the ice.

## **CLERK'S COMMENTS**

Deputy Clerk Pyznarski passed on the opportunity to make comments.

## **MAYOR'S COMMENTS**

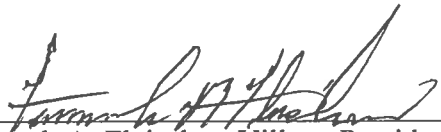
Mayor Fleischer congratulated Finance Director Barb Damron and Sergeant Michael Keller on their retirements. He discussed the Village of Mokena's supportive work culture and the importance of the Village's first responders in the police department and public works department. Mayor Fleischer asked residents to respect their neighbors and fellow residents by keeping the streets clean when shoveling driveways after snowplows have cleared the street. He discussed a recent local Mayors meeting with Silver Cross regarding the new Omicron variant of COVID-19. He asked that everyone be careful, stay safe and be considerate of those around you.

## **ADJOURNMENT**


Trustee Engler made a motion to adjourn the regular session and enter into the scheduled work session at 8:11 p.m. Trustee Richmond seconded.

AYES: (6) Budzyn, Dauphinais, Engler, Fedora, Metanias, Richmond  
NAYS: (0)  
Absent: (0)  
Motion carried

Respectfully submitted,

  
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Frank A. Fleischer, Village President

ATTEST:

  
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Melissa Martini, Village Clerk