

**BOARD OF TRUSTEES WORK SESSION**  
**11004 Carpenter Street, Mokena, Illinois 60448**  
**Monday, October 14, 2019**

**CALL TO ORDER**

Mayor Fleischer called the Board of Trustees work session to order at 7:32 p.m.

**ROLL CALL**

Joseph E. Budzyn  
Jillian Hersted  
George Metanias  
Jim Richmond  
Joe Siwinski

Absent: Debbie Engler

Also present were: Clerk Melissa Martini; Village Administrator John Tomasoski; Finance Director Barb Damron; Assistant Village Administrator Kirk Zoellner; Police Chief Steve Vaccaro; Public Works Director Lou Tiberi; Civil Engineer Dan Peloquin; Community/Economic Development Director Alan Zordan; and Village Attorney Carl Buck.

**CMAP Grant Application**

Assistant Village Administrator Kirk Zoellner presented this item. He informed the Board that in each of the past two years, staff has made application to the Chicago Metropolitan Agency for Planning (CMAP) requesting monies to assist in funding an update to the Village's Comprehensive Plan through its Local Technical Assistance (LTA) program. Neither of these applications was approved for funding, and as a result, an update to the Plan has not been initiated.

Late last month, CMAP opened its call for grant applications for LTA projects. The window for submitting applications closes on October 17.

The cost for a full Comprehensive Plan update is estimated at \$125-160K. Should Mokena be awarded a grant, it would have to pick up 20% of the Plan's cost (\$25-32K). Should funding be awarded, the update effort would be led by either CMAP staff or a consultant, with that decision dependent on CMAP's availability of resources at the time. For the Board's reference, CMAP more frequently uses in-house staff for these updates, as consultant-led studies must ultimately draw their monies from a more competitive, less reliable federal funding source.

Assistant Village Administrator Zoellner asked the Board if it wishes to again make application to CMAP in the current funding cycle for an update to the Comprehensive Plan.

**Discussion:** The concensus of the Board was to submit an application to CMAP to update the Village's Comprehensive Plan. Trustee Siwinski supported the grant application and suggested the Board budget to update all or portions of the Comprehensive Plan in next year's budget if we were not awarded a grant this time.

**Amendment to Animal Control Ordinance**

Chief Vaccaro informed the Board at the July 22<sup>nd</sup> Board meeting, they approved an intergovernmental agreement (IGA) with Will County for animal control services. Upon review by the Will County Executive's Office, it was revealed that some minor amendments were needed. Attorney Buck reviewed these amendments with the Board.

Chief Vaccaro advised the Board that in reviewing the Village's current animal control ordinance, it was determined that the Village would be best served by "mirroring" provisions present in the Will County Animal Control Ordinance that would be applicable to the Village of Mokena. This parallel would better facilitate the use of Will County Animal Control within the Village.

Chief Vaccaro had the current ordinance and proposed ordinance as attachments for the Board's review.

Trustee Metanias wanted verification that the proposed ordinance contains language stating dogs need to be leashed. Chief Vaccaro confirmed that to be accurate. The consensus of the Board was to put the amended IGA and proposed animal control ordinance on an upcoming Village Board meeting for approval.

### Metra Full-Scale Exercise

Police Chief Steve Vaccaro presented this item.




#### INVOLVED ENTITIES

- TRANSPORTATION SECURITY ADMINISTRATION (TSA)
- Metra
- Mokena Police Department (MPD)
- Mokena Fire Protection District (MFPD)
- Mokena Emergency Services Disaster Agency (ESDA)
- Will County Emergency Management Agency (WCEMA)
- Laraway Communications Center (LCC)

### Full-Scale Exercise (FSE)

- Mokena Police, ESDA, Public Works and Building Department will be participating in this exercise.
- The FSE will simulate a real-world train derailment.
- Unified Command will be practiced with the involved entities.
- The FSE will be the catalyst for standing up the Emergency Operations Center (EOC).



A photograph showing a train derailed on tracks. The front of the train is heavily damaged and tilted. Several emergency responders in high-visibility gear are standing around the scene, and a fire truck is visible in the background.



**I-STEP CHICAGO METRA FULL-SCALE EXERCISE**  
 OCTOBER 26, 2019 | MOKENA, IL

**PURPOSE & SCOPE**  
 The purpose of this full-scale exercise is to assess Metra's intradepartmental coordination, communication, and assessment plans, processes, and capabilities following a commuter rail emergency. This exercise will also provide Metra and local commuter rail security and preparedness stakeholders the opportunity to exercise response and recovery capabilities following a commuter rail emergency.

**MISSION AREAS, CORE CAPABILITIES, & OBJECTIVES**

Response and Recovery	Response	Recovery	Prevention, Protection, Mitigation, Response, Recovery
<b>OBJECTIVE 1: OPERATIONAL COORDINATION</b> Assess the ability of Metro and local commuter rail security and preparedness stakeholders to establish, maintain, and support incident and unified command, execute response plans and processes, and commence recovery planning in response to a commuter rail emergency.	<b>OBJECTIVE 2: SITUATIONAL ASSESSMENT</b> Evaluate Metra, the Village of Mokena, and local first responder plans, policies, and capabilities to determine appropriate, data-driven, evidence-based interventions regarding the nature and effects of hazards associated with a commuter rail emergency.	<b>OBJECTIVE 3: INFRASTRUCTURE SYSTEMS</b> Assess the ability of Metro and local commuter rail security and preparedness stakeholders to identify the impacts of a commuter rail emergency and begin restoring commuter rail services.	<b>OBJECTIVE 4: PUBLIC INFORMATION AND WARNING</b> Assess the ability of Metro and local commuter rail security and preparedness stakeholders to communicate coordinated, prompt, reliable, and actionable information to the public.

**AGENDA**

TIME	EXERCISE ACTIVITY	LOCATION
6:30 AM - 7:45 AM	Player Registration and Staging	
7:45 AM - 8:00 AM	Pre-Exercise Briefings	
8:00 AM - 11:00 AM	Full-Scale Exercise Play	Metra Hickory Creek Station 9430 Hickory Creek Dr. Mokena, IL 60448
11:00 AM - 12:00 PM	Exercise Wrap Up / Hot Wash	



## Table-Top Exercise (TTX)

- Mayor, Village Clerk and Village Trustees are encouraged to participate in this exercise.
- The TTX will simulate the standing-up of the Emergency Operations Center.
- Some Department Heads will also be staffing the EOC
- The TTX will parallel the Full-Scale Exercise.



## I-STEP CHICAGO METRA EXECUTIVE POLICY GROUP TABLETOP EXERCISE

OCTOBER 26, 2019 | MOKENA, IL

### PURPOSE & SCOPE

The purpose of this tabletop exercise is to convene Metra executives and local leadership to discuss response, protection, and recovery efforts following a commuter rail emergency. This tabletop exercise serves as the senior leader component to the Chicago Metra Full-Scale Exercise.

### MISSION AREAS, CORE CAPABILITY, & OBJECTIVE

Response, Protection, and Recovery

#### OBJECTIVE 1

##### PLANNING

Discuss commuter rail-related plans, requirements, and expectations that inform Metra and local leadership response, protection, and recovery efforts.

#### AGENDA

TIME	EXERCISE ACTIVITY	LOCATION
9:00 AM - 9:05 AM	Opening Remarks	
9:05 AM - 9:10 AM	Exercise Overview	
9:10 AM - 10:00 AM	Module 1: Response	
10:00 AM - 10:45 AM	Module 2: Protection and Investigation	TBD
10:45 AM - 11:00 AM	Teleconference with Unified Command	
11:00 AM - 11:30 AM	Module 3: Recovery	
11:30 AM - 12:00 PM	Lunch / Exercise Wrap Up / Hot Wash	

## INVOLVED VILLAGE DEPARTMENTS

- Mokena Police Department
- Mokena ESDA
- Building Department/Staff
- Public Works Department/Staff
- Finance Department
- Village Administrator
- Assistant Village Administrator



QUESTIONS?

## Discussion

The Board thanked staff for the update and pursuing this training opportunity.

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 7:46 p.m.