

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 25, 2019

CALL TO ORDER

Mayor Fleischer called the Board of Trustees work session to order at 7:31 p.m.

ROLL CALL

The following Trustees were present:

Joseph Budzyn
Debbie Engler
Jillian Hersted
George Metanias
Jim Richmond
Joseph Siwinski

Also present were: Clerk Melissa Martini; Village Administrator John Tomaszki; Finance Director Barb Damron; Assistant Village Administrator Kirk Zoellner; Police Chief Steve Vaccaro; Community/Economic Development Director Alan Zordan; Building and Planning Director Matt Ziska; Public Works Director Lou Tiberi; Civil Engineer Dan Peloquin; and Village Attorney Carl Buck.

11535 Francis Road

Building and Planning Director Matt Ziska presented this topic.

Single Lot Annexation:
11535 Francis Road

Village Board Concept
February 25, 2019



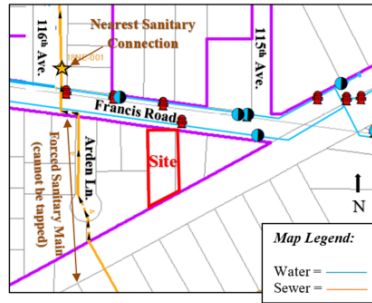
Introduction:

- Property owner, John Vogel, has petitioned to annex and rezone the unincorporated property located at 11535 Francis Road.



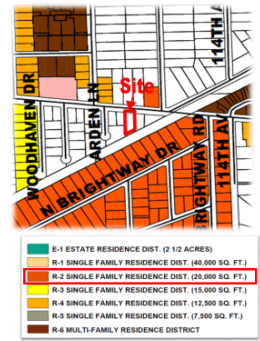
Requested Action:

- The petitioner is requesting to annex into the Village in order to tap onto the municipal water supply.
- Will continue to utilize the existing septic field located in the front yard.



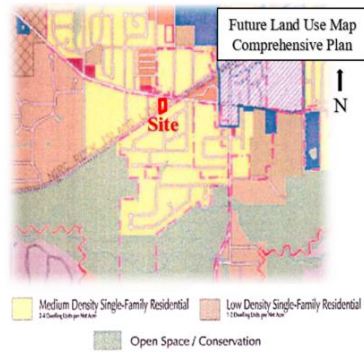
Land Use and Zoning:

Development Standards	R-2, Single-Family	Subject Property
Min. Lot Size	20,000 sq. ft.	21,765 sq. ft.
Min. Lot Frontage	100 ft.	100 ft.
Yards	Front	75 ft.
	Side	10 ft. or 10% of lot frontage ⁽¹⁾
	Rear	40 ft.
Max Floor Area Ratio	0.3	0.1
Minimum Size of Dwelling Unit	2,000sqft <i>*Ranch and Split Levels</i>	2,283 sq. ft.



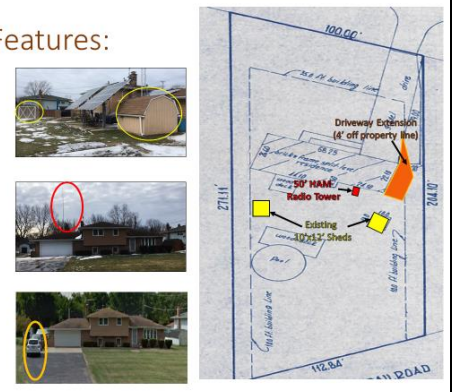
Comprehensive Plan:

The Comprehensive Plan designates the future use of this property as Medium Density, Single-Family Residential (2-4 Dwelling Units/Acre)



Non-Conforming Features:

- **Two sheds**
 only one detached accessory shed is allowed on a residentially-zoned property (Section 9-14-1(G), Accessory Uses and Structures).
- **50' radio tower**
 All accessory structures must be subordinate in height to the principle structure (Section 9-14-1(A)(3), Accessory Uses and Structures).
- **Driveway extension**
 Where a driveway leads to a garage, the width of the driveway shall not exceed the width of the garage (Section 9-16-4(D), (6)(G) Design and Development).



Additional Notes:

- Existing Solar Panels
- Utility Connection Fee
 Water Tap-on Fee = \$9,574*
* Does not include sanitary connection
- No Additional Contributions



Village Board Direction:

1. Should the Village annex and rezone the subject property?
2. Should the proposal proceed to the Planning Commission for a public hearing?

Discussion: The consensus of the Board was in favor of the annexation and directed the petition to the Planning Commission for a formal public hearing. Mayor Fleischer wanted a clause in the annexation agreement that the antenna and second shed be removed when Mr. Vogel moves.

FY 20 Budget

Public Works Director Lou Tiberi presented the FY 20 fleet schedule discussion and power point presentation.

**Village Board Work Session
February 25, 2019**

**Vehicles
&
Equipment**

(1) Fleet Management Approach

- Police
 - Patrol cars @ 80 to 100,000+/-
 - Other vehicles @100,000+/-
 - Public Works
 - 2.5 ton plows @ 10 years +/-
 - 1 ton plows @ 10 years +/-
 - Pick ups w/plows @ 7-8 years +/-
 - Other
 - Vehicles @10-12 years +/-
 - Heavy Equipment @ 8-12 years +/-
- (These are general principals that are utilized. We evaluate every vehicle on an annual basis)*



Service Types-By Definition

Type	Definition
(1) Emergency	Servicing issues and incidents which pose an immediate risk to safety, health or welfare of community.
(2) Priority Service	Servicing events which require prompt attention but are not emergency in nature.
(3) Internal Program/ Administrative	Servicing Residential/Customer requests that are general maintenance, non-emergencies or administrative activities that are conducted on a regular basis.

FY 20 Fleet Management - Police

- | | |
|-------------------------------------|--|
| (1) EMERGENCY | RISK TO SAFETY, HEALTH OR WELFARE |
| (2) PRIORITY SERVICE | NOT QUITE EMERGENCIES, BUT MUST BE HANDLED QUICKLY |
| (3) INTERNAL PROGRAM/ADMINISTRATIVE | CUSTOMER SERVICE, INTERNAL PROGRAMMING, ADMINISTRATIVE |

Dept.	Vehicle #	Scheduled to replace	Vehicle Description	Miles	FY 2020 Service Type			Notes
					Emergency Vehicle	Priority Service	IPM/ Administrative Vehicle	
Police	M06	2020	2016 Ford Explorer (Patrol)	75,000 Miles (9800 Hrs.) (245,000 MI.)	\$46,500			Replaced with Ford Explorer Interceptor Goes to BZ3 BZ3 to Auction
Police	M13	2020	2016 Ford Explorer (Patrol)	68,000 Miles (8900 Hrs.) (222,500 MI.)	\$46,500			Replaced with Ford Explorer Interceptor Goes to VM2 VM2 to Auction
Police	M17	2020	2013 Ford Expedition (Patrol)	81,000 Miles (9400 Hrs.) (235,000 MI.)	\$46,500			Replaced with Ford Explorer Interceptor Goes to ESDA 284 284 goes to Auction
(Costs include set up for police vehicles) TOTALS					\$139,500	\$0	\$0	

FY 20 Fleet Management – DPW/Admin

- | | |
|-------------------------------------|--|
| (1) EMERGENCY VEHICLE | RISK TO SAFETY, HEALTH OR WELFARE |
| (2) PRIORITY SERVICE VEHICLE | NOT QUITE EMERGENCIES, BUT MUST BE HANDLED QUICKLY |
| (3) INTERNAL PROGRAM ADMINISTRATIVE | CUSTOMER SERVICE, INTERNAL PROGRAMMING, ADMINISTRATIVE |

Dept.	Vehicle #	Scheduled to replace	Vehicle Description	Miles	FY 2020 Service Type			Notes
					Emergency Vehicle	Priority Service	IPM/ Administrative Vehicle	
Street	ST19	2018	2008 2.5 – Ton (Plow & Spreader)	25,000 Miles (2000 Hrs.) (50,000 MI.)	\$150,000			Main Route Snow plow Delayed 2-years. 2008 Truck Included as a \$15,000 Trade in
Street	ST15	2020	2011 Ford F250 (With Plow)	122,000 MI. (5800 Hrs.) (145,000 MI.)	\$45,000			Replace with Ford F250 Pick up. Goes to VM 1 VM 1 goes to Auction
Machinery and Equipment	Water & Sewer	2013	1998 JCB Skidsteer Loader	22,800 Hrs.		\$70,000		Included as a \$6,500 Trade In
TOTALS					\$195,000	\$70,000	\$0	

FY 20 Fleet Management – DPW/Admin Delayed Purchase

Dept.	Vehicle #	Scheduled to replace	Vehicle Description	Miles	Delayed Purchase	Notes
Water & Sewer	WS13	2016	2004 Ford F-550 Box Truck	44,000 Miles (3650 Hrs.) (91,250 MI.)	\$89,500	<i>Used for Emergency Water Main Breaks. Still in useable condition</i>
Machinery and Equipment	Water & Sewer	2019	2007 Trailer Mounted Sewer Jet		\$54,000	<i>Still in useable condition</i>
Community Development	BZ2	2017	2006 Half Ton Ford Pick Up 2 – Wheel Drive	69,000 Miles (6500 Hrs.) (162,500 MI.)	\$29,000	<i>Delayed replacement due to condition of Vehicle</i>
Community Development	BZ7	2017	2006 Half Ton Ford Pick Up 2 – Wheel Drive	60,000 Miles (5500 Hrs.) (137,500 MI.)	\$29,000	<i>Delayed replacement due to condition of Vehicle</i>
Administration	A2	2017	2005 Chevy Impala Administrative Vehicle	105,000 Miles (5500 Hrs.) (137,500 MI.)	\$29,000	<i>Delayed replacement due to condition of Vehicle</i>
TOTALS					\$230,500	

Proposed FY 20 Fleet Management Program

VEHICLE/EQUIPMENT	Original (FY) Replacement Schedule	Normal Fund Source	Service Type	PROPOSED
Replace M06 SUV – Outfitted	2020	General	Emergency Vehicle	*\$46,500
Replace M13 SUV – Outfitted	2020	General	Emergency Vehicle	*\$46,500
Replace M17 SUV – Outfitted	2020	General	Emergency Vehicle	*\$46,500
Replace ST19 - 2.5 Ton Dump with Plow & Spreader	2018	General	Emergency Vehicle	\$150,000
Replace ST 15 – Ford F250 with Plow & Spreader	2020	General	Emergency Vehicle	\$45,000
Replace LCB Skidsteer Loader	2013	Utilities	Priority Service Equipment	\$70,000
TOTAL	(*Includes Police Set up Costs)			\$404,500

Fleet Management Program



Vehicles with set up costs

Questions/Comments



Discussion:

Trustee Budzyn asked some general questions about the age of the skidsteer loader and the possibility of fixing it rather than replacing it. Public Works Director Tiberi responded that the skid steer was 20 years old and needs a new electric dash control panel, new fuel injectors and replacement tires, which would cost approximately \$13,500. Trustee Budzyn also had some questions about the wiring and set-up of the police vehicles. Chief Vaccaro went through the slides below showing the detail of the wiring and set up for clarification. The consensus of the Board was to move forward with

budgeting to replace the vehicles recommended in the presentation for the FY 2020 budget.

Squad Build



Squad Build



Squad Build



Trustee Metanias reported on the meeting with the Holiday Inn Express ownership that was conducted earlier that day. He summarized the certain improvements and their completion dates.

There being no further business to bring before the Mayor and Board of Trustees, Mayor Fleischer adjourned the work session at 8:30 p.m.