

MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION
11004 Carpenter Street, Mokena, Illinois 60448

Session #021

November 12, 2018

CALL TO ORDER

Mayor Fleischer called the Regular Session of the Board of Trustees to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees and members of the audience recited the Pledge of Allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM

Clerk Melissa Martini called the roll and the following Trustees were present:

Jim Richmond
Joseph Budzyn
Joe Siwinski
George Metanias
Debbie Engler
Jillian Hersted

Also present were: Clerk Melissa Martini; Village Administrator John Tomasoski; Finance Director Barb Damron; Public Works Director Lou Tiberi; Assistant Village Administrator Kirk Zoellner; Police Chief Steve Vaccaro; Civil Engineer Dan Peloquin; Community/Economic Development Director Alan Zordan; and Village Attorneys Carl Buck and Lorien Schoendtedt.

DISCOVER MOKENA

Trustee Engler provided information on the upcoming Christmas Fest event which will include children's crafts, lunch and pictures with Mr. & Mrs. Claus, a lighted parade and a family dance. She also invited all Mokena residents to participate in the Community Photo.

Tom Czarnecki, president of Mokena Miracles, spoke about the charitable organization and invited everyone to attend the Wrap Day event on December 9th, 9:30 a.m. at the Pipe Fitters facility.

COMMUNITY CALENDAR

Clerk Martini presented the Community Calendar.

PUBLIC COMMENT

N/A

CONSENT AGENDA

Village Administrator John Tomasoski presented (7) items on the Consent Agenda for Board approval. These items are strictly administrative in nature.

- a. Motion to approve and authorize the use of municipal/Village resources for the Mokena Chamber of Commerce's Annual Christmas Fest scheduled for Saturday, November 17, 2018 in the downtown area along and around Wolf Road, Front Street, Division Street and Second Street.
- b. Motion to accept the recommendations of the Site Plan and Architectural Review Committees, thereby approving the site plan and building elevations as depicted on the attached exhibits for the property located at 19990 S. LaGrange Road.
- c. Motion to accept the recommendations of the Site Plan and Architectural Review Committees, thereby approving the site plan, landscape plan, photometric plan, light fixtures and building elevations as depicted on the attached exhibits for the property located at 9720 W. 197th Street.
- d. Motion to adopt Ordinance No. 2018-O-031, an Ordinance pertaining to the classification and number of Liquor Licenses issued in the Village of Mokena; and to authorize the Village President and Village Clerk to execute same.
- e. Motion to approve Ordinance No. 2018-O-032 as it pertains to the revised Illinois Department of Labor November 5, 2018 Prevailing Rate of Wages and authorize the Village President and Village Clerk to execute the same.
- f. Motion to approve minutes from the October 15, 2018 and Work Session.
- g. Motion to approve minutes from the October 22, 2018 Regular Board Meeting and Work Session.

Trustee Engler made a motion to approve Consent Agenda Items 6 (a), (b), (c), (d), (e), (f), and (g) as depicted in the November 8, 2018 Request for Board Action prepared by the Village Administrator. Trustee Metanias seconded.

AYES: (6) Richmond, Budzyn, Metanias, Engler, Hersted, Siwinski
NAYS: (0)
Absent: (0)
Motion carried

FINANCE REPORT

Finance Director Barb Damron presented the accounts payable list for November totaling \$3,304,703.77. She highlighted the following invoices to be paid.

- \$ 57,277.10 A C Pavement Striping Co. – Street Restriping Wolf Road \$53,967.91
- \$ 970,187.51 Bank of New York Mellon – P & I for Lakewater and Transportation Bonds
- \$ 84,345.13 Currie Motors of Frankfort – Police SUVs \$83,121.00
- \$ 69,250.00 D Construction – Pavement Patching Wolf Road
- \$ 59,032.00 Martin Implement Sales – New Holland Tractor
- \$ 133,899.51 Village of Oak Lawn – Lakewater Debt
- \$ 489,758.08 P T Ferro Const. Co. - Street Program & S. Brightway

Trustee Engler made a motion to approve the monthly accounts payable in the amount of 3,304,703.77. Trustee Metanias seconded.

AYES: (6) Richmond, Budzyn, Metanias, Engler, Hersted, Siwinski
NAYS: (0)
Absent: (0)
Motion carried

PRESENTATIONS/APPOINTMENTS/PROCLAMATIONS

Dr. Don White, Superintendent of Mokena Public Schools District 159, and Jennifer Riedl, School Board President, invited the Board and residents to attend any of six upcoming informational meetings regarding a potential referendum. They also advised they have contracted a company to conduct a phone survey.

PUBLIC HEARINGS
N/A

OLD BUSINESS

WWTP Design Engineering Contract

Village Administrator John Tomasoski presented an overview and tentative timeline for the design and construction of the Wastewater Treatment Plant upgrades.



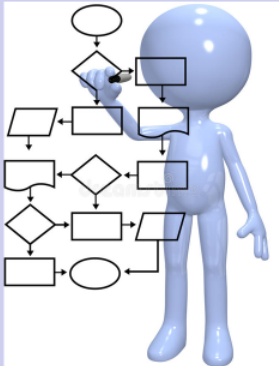
History

- Our Wastewater Treatment Plant (WWTP) was completed in 1987 and expanded in 2000.
- Three issues have required direction for this core service:
 1. What is necessary to upgrade in our WWTP to continue to successfully operate and remain in compliance with the Illinois Environmental Protection Agency (IEPA)?
 2. Is additional WWTP capacity necessary at this point?
 3. What is the most cost effective method to accomplish this overall task?

A 3D illustration of a white figure holding a large magnifying glass over the word "REVIEW" in large, red, 3D block letters.

Process

- Facility Plan for Wastewater Treatment Plant completed in Spring of 2017
- Originally presented to the Board at the April 24, 2017 Work Session
- Work Sessions were conducted on March 19th, May 14th and August 13th to review recommendations, determine what is actually needed, review plant capacity (long and short term) and provide a financial overview



What needs to be done

- Filter Replacement
 - Replace sand filters with disc filters
- Headworks
 - Construct Headworks Building before Raw Pumps
 - New Bar Screen and Grit Chamber
- Biological Phosphorus Removal
 - Required for IEPA compliance with the new phosphorus limit that will be added to the Village's discharge permit.
- Storage Building
 - Provide 60 days of dewatered biosolids storage onsite
- Capacity
 - Determined we can remain at our current capacity of 2.5 million gallons per day, but upgrades will be designed with the capability to be expanded if necessary in the future.



Tentative Timeline – From Start to Finish

Month/Year	Process
November 2018	Design begins
August 2019	Submit to IEPA for permit
November 2019	IEPA Permit received-begin bidding process
December 2019	Bids Opened
January 2020	Bids Awarded
February 2020	Construction begins
July 2021	Substantial construction completed



Funding for WWTP

Item	Amount
Estimate Prior to Design Engineering	+/- \$9.600M
Available Funding in the WWTP Expansion Fund (Including Transfer from General Infrastructure)	\$9.632M
❖ Starting Fund Balance	\$5.394M
❖ Surplus Transfer	\$4.197M

Next Step

- Approve design engineering agreement
 - Strand Engineering
 - \$539,000



Trustee Engler made a motion to approve and accept a consulting agreement between the Village of Mokena and Strand Engineering for the Design Engineering for the Wastewater Treatment Facility Improvements in an amount of \$539,000 and to authorize the Village President and Village Clerk to execute the necessary documents. Trustee Metanias seconded.

Trustee Siwinski congratulated the current Board and past Boards for having the forethought to plan for this kind of expansion, so that customers were not financially impacted.

AYES: (6) Richmond, Budzyn, Metanias, Engler, Hersted, Siwinski
NAYS: (0)
Absent: (0)
Motion carried

Proposed 2018 Aggregate Tax Levy Announcement

Finance Director Barb Damron presented the 2018 Tax Levy Announcement. She explained that, based on past practices, the Village has publicly announced the aggregate amount to be levied prior to the adoption of the tax levy ordinance

During the October 22nd work session, the Village Board reviewed three different scenarios pertaining to the 2018 tax levy. The direction of the Village Board was to proceed with the addition of new growth only.

Based on this direction, staff is recommending an increase in the aggregate or operating levy of \$35,278 or an overall increase of 1.82% over the 2017 levy for a total of \$1,978,317 for 2018.

Based on this levy amount, the tax rate would be approximately .2440/\$100 of EAV which is below the 2017 rate of .2496/\$100.

The impact to Mokena homeowners will be minimal. On a home with a market value of \$300,000 in 2017, the estimated cost to the property owner would be approximately \$.09+/- or basically tax neutral if the homeowner's EAV increases. If the EAV does not increase, the tax would be less than last year.

Over the past ten years, the Village's average tax levy increase has been approximately \$55,753 or 3.46%. This year's proposed tax levy increase of \$35,278 or 1.82% is below the ten year average.

The ordinances for the 2018 property tax levy will be prepared for adoption at the December 10th meeting.

Gas N Wash, 19990 S. LaGrange Road, Ordinance to Amend the Special Use Permit for a Second Drive-Through, a Propane Fueling Station and Accessory Structure

Community/Economic Development Director Alan Zordan presented a request from Len McEnery of Gas N Wash for an amendment to the Special Use Permit in order to construct an additional drive through lane, an accessory shed, and a propane fueling area on the property located at 19990 S. LaGrange Road.

On June 12, 2017, the Village Board approved an SUP for a planned unit development (PUD) for the Gas N Wash development. A PUD is a development with multiple buildings and uses on a single lot.

On April 5, 2018, a building permit was issued, and construction on the facility began. Buildings have since been constructed, while site work is ongoing at the present time.

On September 10, 2018, the Village Board conceptually reviewed Mr. McEnery's request to add a second drive-thru lane, a propane filling station, and a shed to the project. The Board generally supported this request, and directed staff to forward Mr. McEnery's proposal on to the Planning Commission for a public hearing.

On September 20, 2018, the Planning Commission held a public hearing. There was general discussion regarding the site plan, and after conducting the public hearing, the Commission voted 7-1 to recommend amending the SUP as requested by Mr. McEnery.

On October 22, 2018, the Village Board reviewed terms of the draft amendment. The Board had no objection to the terms and conditions, and directed staff to prepare final documents for formal approval consideration at a future meeting.

Trustee Engler made a motion to adopt Ordinance No. 2018-O-033, amending a special use permit for a planned unit development for the property located at 19990 S. LaGrange Road and authorize the Village President and Village Clerk to execute same. Trustee Metanias seconded.

AYES: (5) Richmond, Engler, Metanias, Budzyn, Hersted

NAYS: (1) Siwinski

Absent: (0)

Motion carried

NEW BUSINESS

N/A

VILLAGE ADMINISTRATOR'S COMMENTS

Village Administrator Tomasoski requested Community/Economic Development Director Alan Zordan update the Board on development and business activities. Mr. Zordan provided an update on pending development projects and highlighted businesses offering Thanksgiving supplies.

Administrator Tomasoski also provided a reminder about Christmas Fest, and urged everyone to check out the new Christmas lights in Downtown Mokena.

TRUSTEES' COMMENTS

Trustee Hersted thanked Trustee Engler for all her hard work on Christmas Fest.

Trustee Budzyn thanked our Veterans for their service. He also thanked Trustee Engler for coordinating Christmas Fest. He wished everyone a Happy Holiday season.

Trustee Siwinski also thanked our Veterans, and wished everyone a Happy Thanksgiving.

Trustee Metanias also thanked our Veterans, and wished everyone a Happy Thanksgiving.

Trustee Engler thanked Commander Hogan of the VFW for the Veterans Day Ceremony at Pioneer Cemetery. She thanked Public Works for their hard work on the holiday decorations in Downtown Mokena.

Trustee Richmond also thanked the Veterans and the Mokena VFW. He also mentioned the Giving Tree at the Mokena VFW for the Veterans Home in Manteno.

CLERK'S COMMENTS

Clerk Martini thanked the Veterans for their service.

MAYOR'S COMMENTS

Mayor Fleischer visited Clarendale of Mokena and spoke with the 30+ Veterans who live there. He also asked Chief Vaccaro to thank Officer Payne for the kind act he did for a resident. He invited the Board to attend the Mokena Mayors Charitable Foundation event where funds from the Golf Outing would be distributed to local charities. He wished everyone a happy and safe Thanksgiving.

ADJOURNMENT

Trustee Siwinski made a motion to adjourn the meeting at 7:44 p.m. Trustee Richmond seconded.

AYES: (6) Richmond, Budzyn, Siwinski, Metanias, Engler, Hersted

NAYS: (0)

Absent: (0)

Motion carried

Respectfully submitted,

Frank A. Fleischer, Village President

ATTEST:

Melissa Martini, Village Clerk