

**MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION
11004 Carpenter Street, Mokena, Illinois 60448**

Session #017

September 10, 2018

CALL TO ORDER

Mayor Fleischer called the Regular Session of the Board of Trustees to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees and members of the audience recited the Pledge of Allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM

Clerk Martini called the roll and the following Trustees were present:

Jim Richmond
Joseph Budzyn
Joe Siwinski
George Metanias
Jillian Hersted

Absent: Debbie Engler

Also present were: Clerk Melissa Martini; Village Administrator John Tomasoski; Finance Director Barb Damron; Assistant Public Works Director Mark Detloff; Police Chief Steve Vaccaro; Civil Engineer Brian Fei; Community/Economic Development Director Alan Zordan; Building and Planning Director Matt Ziska; Assistant Village Administrator Kirk Zoellner and Village Attorney Carl Buck.

Due to technical difficulties with the video feed, Mayor Fleischer delayed Discover Mokena and the Clerk's Community Calendar until the issue was resolved.

PUBLIC COMMENT

N/A

CONSENT AGENDA

Village Administrator John Tomasoski presented (3) items on the Consent Agenda for Board approval. These items are strictly administrative in nature.

- a. Motion to accept the recommendations of the Site Plan and Architectural Review Committees, thereby approving the landscape plan and building elevations as depicted on the attached exhibits for the property located at 10203 W. 191st Street.
- b. Motion to approve minutes from August 20, 2018 Work Session
- c. Motion to approve minutes from August 27, 2018 Board Meeting and Work Session

Trustee Richmond made a motion to approve Consent Agenda Items 6 (a), (b) and (c) as depicted in the September 6, 2018 Request for Board Action prepared by the Village Administrator. Trustee Metanias seconded.

AYES: (5) Richmond, Budzyn, Metanias, Hersted, Siwinski

NAYS: (0)

Absent: (1) Engler

Motion carried

FINANCE REPORT

Finance Director Barb Damron presented the accounts payable list for September totaling \$942,873.52. She highlighted the following invoice to be paid.

- \$9,800.00 Wipfli LLP – Annual Audit (Partial Payment)

Trustee Siwinski made a motion to approve the monthly accounts payable in the amount of \$942,873.52. Trustee Richmond seconded.

AYES: (5) Richmond, Budzyn, Metanias, Hersted, Siwinski

NAYS: (0)

Absent: (1) Engler

Motion carried

APPOINTMENTS/PROCLAMATIONS/PRESENTATIONS

Planning and Building Director Matt Ziska presented the hiring of a part-time building inspector. This new part-time position was advertised in late June and July with local media, various code administration agencies, and on www.mokena.org. Thirty-three resumes were received in response to the advertisement. Following a thorough interview process, Ms. Duffin emerged as the candidate best suited to fill the position.

Ms. Duffin, a Mokena resident, possesses a Bachelor of Science degree in Mechanical Engineering from Penn State University and over 20 years' worth of experience as a fire code consultant. In more recent years, she has devoted her time fully to the needs of her growing family at home.

Ms. Duffin has accepted an offer to fill the new part-time building inspector position pending the Board's formal ratification of her appointment this evening. She has successfully passed background checks and a pre-employment physical, and is prepared to begin her employment with the Village tomorrow (September 11).

Filling of this part-time building inspector position will greatly assist Mokena's Community Development Department in meeting growing community demands in the area of building code administration.

Trustee Metanias made a motion to approve the employment of Sharon Duffin to the position of Part-time Building Inspector in the Community Development Department at Grade B1, Step 27A, effective September 11, 2018. Trustee Siwinski seconded.

AYES: (5) Richmond, Budzyn, Metanias, Hersted, Siwinski

NAYS: (0)

Absent: (1) Engler

Motion carried

Clerk Martini read a proclamation congratulating Lincoln-Way Marching Band on their invitation to participate in the 2019 Rose Bowl Parade.

Clerk Martini read a proclamation commemorating September 17, 2017, as the two hundred thirty-first anniversary of the drafting of the Constitution of the United States of America.

Clerk Martini read a proclamation designating September 23rd to 29th, 2018, as National Rail Safety Week.

DISCOVER MOKENA

June Graffy from Curtain Call Theatre presented information on their upcoming productions of On Golden Pond and Once Upon a Mattress.

Mayor Fleischer expressed his appreciation of having Curtain Call Theatre in Mokena.

COMMUNITY CALENDAR

Clerk Martini presented the Community Calendar

PRE-SCHEDULED PROPOSALS/PRESENTATIONS AND VISITORS

Representative Margo McDermed provided information on current issues affecting local governments and an update on what has occurred with the Illinois General Assembly over the past year.

Trustee Metanias spoke about the State and lack of cooperation between the parties and how that affects municipalities.

Representative McDermed stated that residents can call her anytime with any questions or concerns.

Trustee Richmond thanked Representative McDermed for being available and her presence at community events.

PUBLIC HEARINGS

N/A

OLD BUSINESS

N/A

NEW BUSINESS

N/A

VILLAGE ADMINISTRATORS COMMENTS

Village Administrator Tomasoski requested Community/Economic Development Director Alan Zordan update the Board on development and business activities. Mr. Zordan provided an update on pending development projects, announced new businesses, and highlighted businesses offering fall landscaping. Mr. Zordan also announced the opening of Nothing Bundt Cakes.

Village Administrator Tomasoski provided information on a wireless emergency alert test that would be conducted on Thursday, September 20th. He also spoke about the Joliet Rocket steam engine that would be going through Mokena this weekend on its way downtown.

TRUSTEE'S COMMENTS

Trustee Hersted extended congratulations to the Lincoln-Way Marching band and commented on the performances at Curtain Call Theatre.

Trustee Metanias encouraged everyone to try Nothing Bundt Cakes.

CLERK'S COMMENTS

Clerk Martini announced that petitions will be available for the spring election as of September 18th.

MAYOR'S COMMENTS

Mayor Fleischer spoke about Nothing Bundt Cakes. He thanked staff for all of their efforts to help Bob Feldman, the owner, during the process of opening his business. He also read a letter he recently sent to Honor Flight participant Mr. Ray Przybylski and expressed his appreciation to the men and women who have served our country.

EXECUTIVE SESSION

Trustee Siwinski made a motion to enter Executive Session at 7:42 p.m. to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired pursuant to 5 ILCS 120/2 (c) (5). Trustee Metanias seconded.

AYES: (5) Richmond, Budzyn, Metanias, Hersted, Siwinski

NAYS: (0)

Absent: (1) Engler

Motion carried

RECONVENE BOARD MEETING

Trustee Richmond made a motion to reconvene the regular meeting back to order at 8:50 p.m. Trustee Metanias seconded.

AYES: (5) Richmond, Budzyn, Metanias, Hersted, Siwinski

NAYS: (0)

Absent: (1) Engler

Motion carried

ADJOURNMENT

Trustee Richmond made a motion at 8:50 p.m. to adjourn the meeting. Trustee Metanias seconded.

AYES: (5) Richmond, Budzyn, Metanias, Hersted, Siwinski

NAYS: (0)

Absent: (1) Engler

Motion carried

Respectfully submitted,

Frank A. Fleischer, Village President

ATTEST:

Melissa Martini, Village Clerk