

**SIGN PERMIT APPLICATION**

PERMIT NO. \_\_\_\_\_ Date Received: \_\_\_\_\_

**SIGN SITE/LOCATION INFORMATION:**

BUSINESS NAME: \_\_\_\_\_

ADDRESS &/or  
LOCATION: \_\_\_\_\_

**OWNER INFORMATION:**  
OWNER OF BUSINESS: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
PHONE NO: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

**CONTRACTOR INFORMATION:**  
SIGN ERECTOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
PHONE NO: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

ELECTRICAL CONTRACTOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
PHONE NO: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

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**ZONING CLASSIFICATION:** \_\_\_\_\_ (Example: C-1 etc.)  
**TYPE OF SIGN:** Wall \_\_\_\_\_ Canopy \_\_\_\_\_ Ground/Monument \_\_\_\_\_  
**Permanent** \_\_\_\_\_ **Replace Existing Sign** \_\_\_\_\_ **Illumination Yes / No**  
**Plans/Drawings Attached Include Elec.** \_\_\_\_\_  
**SIZE OF SIGN:** ( ) x ( ) **Ht:** \_\_\_\_\_ **Total Sq. Ft:** \_\_\_\_\_

- \* Location of all ground/monument signs must be provided on a site plan
- \* Provide electrical information relating to sign construction
- \* Lighting other than Internal must be submitted at this time. Include Cut Sheets of fixtures.
- \* COLOR Sign rendering must be provided indicating dimensions.

I HEREBY CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO CONFORM TO ALL GOVERNING INFORMATION AND REGULATIONS SET FORTH BY THE VILLAGE BOARD OF MOKENA:

**Applicant Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

**Name & Phone # to call when permit is ready:** \_\_\_\_\_

\*\*\*\*\***FOR OFFICE USE ONLY**\*\*\*\*\*

**Issued By:** \_\_\_\_\_ **Date Issued:** \_\_\_\_\_ **Permit Fee:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

# **ELECTRIC SIGN SPECIFICATIONS**

## **SIGNS ATTACHED TO BUILDING:**

- All sign circuits must be rated to protect the signs electrical components.
- Signs shall be properly grounded and fused.
- Signs shall have a disconnect switch within sight of the sign.

## **FREE STANDING SIGN:**

- Electrical specifications to be provided to the Village of Mokena.
- All feeders and branch circuits supplying power to the sign is to be in steel heavy wall conduit.
- All signs shall have a disconnect switch within sight of the sign.
- Signs shall be properly grounded and fused.

## **ADDITIONAL REQUIREMENTS**

- Load and type of lighting
- Location of service on site plan
- Electric power for the signs must be fed from the main building
- Ground signage must be setback ½ foot from the property line for every foot in height
- For ground sign height standards inquire with the Community Development Planning Technician.