

Village of Mokena

Annual Budget

Fiscal Year

2007 – 2008

Planned

Progress

Pleasant

Living

VILLAGE OF MOKENA

PROPOSED ANNUAL BUDGET

July 1, 2007 - June 30, 2008

ELECTED OFFICIALS

JOSEPH W. WERNER, Mayor

ROBYN MADDEN, Clerk

DEBBIE ENGLER, Trustee

DONALD D. LABRIOLA, Trustee

JOHN J. MAZZORANA, Trustee

JANE MCGINN, Trustee

GEORGE J. METANIAS, Trustee

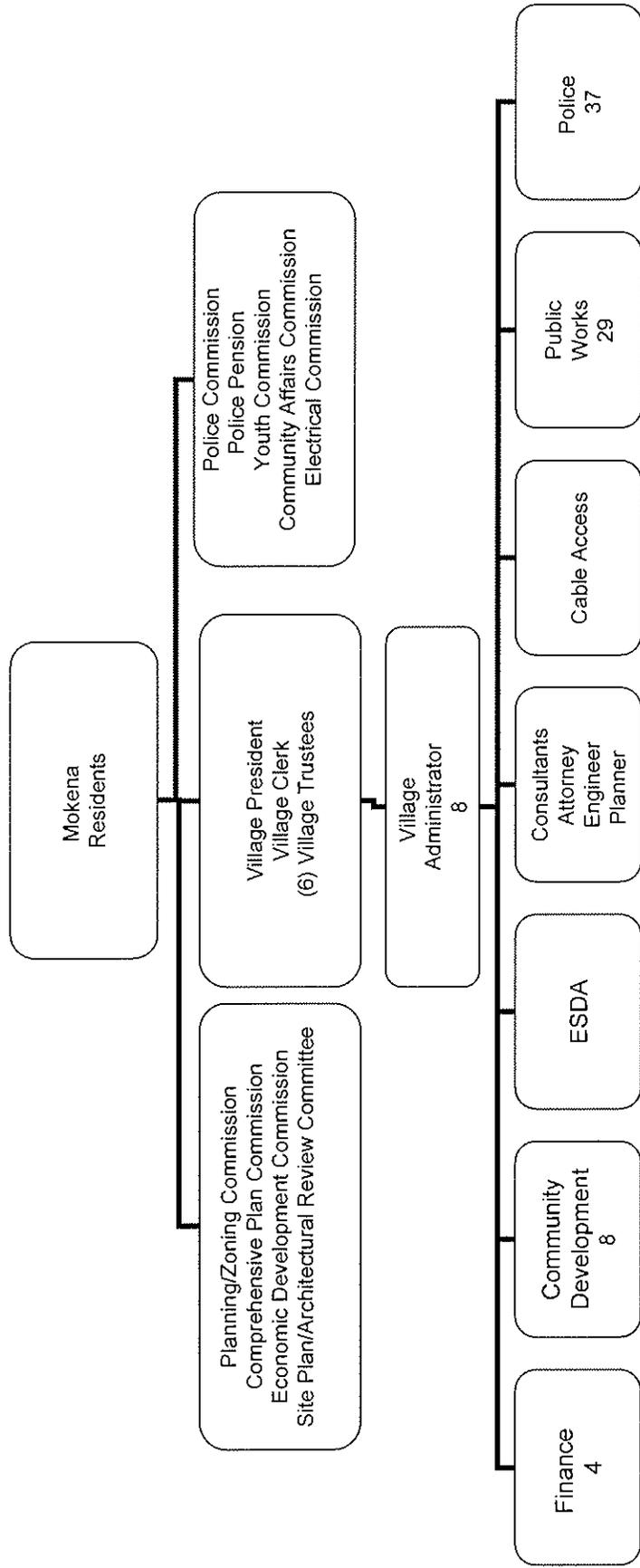
JOSEPH M. SIWINSKI, Trustee

**Village Administrator
JOHN DOWNS**

**Finance Director
BARBARA A. DAMRON**

**Presented to Village Board
June 25, 2007**

Village of Mokena Fiscal '08 Organizational Chart



86 Full Time Employees
\$29,786,968 FY 08 Appropriation

VILLAGE OF MOKENA

ANNUAL BUDGET 2007-08

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June 25, 2007

The Honorable Village President Joseph W. Werner, Clerk Robyn Madden, and Board of Trustees of the Village of Mokena

Re: Village Administrator's Budget Message, FY 2007/2008

Transmitted with this letter is the proposed annual Budget for the Village of Mokena. This Budget has been prepared in accordance with the Village Code and Illinois Compiled Statutes and represents a balanced budget wherein proposed expenses do not exceed anticipated revenues and carried forward cash reserves.

OPENING COMMENTS

Although the recent special census numbers are not yet formally certified, preliminary counts indicate that Mokena is now home to over 18,000 residents. Since the late eighties, Mokena's residential population has grown over four fold with a similar rate of expansion impacting the business community. Surrounding communities such as New Lenox, Frankfort, Orland Park and Tinley Park have also seen similar growth trends. Population and related geographic expansion of these communities (along with other growth in the south suburbs of Chicago) have combined to change the nature of the region in which Mokena is located.

During this period of growth, the pressures on local government have evolved from providing basic "core services" to that of ensuring that long-term planning and infrastructure are adequate to meet both local and regional pressures. Mokena and other suburban communities no longer have the luxury of thinking and acting in a parochial manner when it comes to issues of regional concern. We find ourselves as part of a complex suburban/urban regional puzzle in which communities are interrelated and co-dependent on each other for cooperation and public service delivery. Mokena (now more than ever) acts as a transportation conduit for people traveling from one community to another. Various local and regional thoroughfares such as; U.S. Route 30, I-80, 191st Street, LaGrange, LaPorte and Wolf Roads all provide means for people to travel from one community to another while using our roads and streets.

Just a few examples of these intergovernmental and cooperative efforts can be found when assessing the Village's current water delivery system as well as pending transportation improvements to U.S. Route 30. These projects are two excellent examples of how working with our neighboring communities is integral if we are to provide adequate services and infrastructure for Mokena residents. Many of our major efforts over the past several budget cycles have focused on these important projects and goals. The current budget continues to focus on several of these cooperative efforts along with a strong emphasis on local "core service" delivery.

To that end, the Village's annual budget process is probably one of the most important policy/goal statements that can be made by an Elected or Governing Body. In spite of the previously mentioned focus on intergovernmental cooperation, each community still possesses a unique set of customary programs and service delivery expectations from both its residents and Business Community. Annually, the Village of Mokena's Board, Staff and residents embark on a process to assemble a financial and budgetary plan that delivers customarily expected service levels while seeking to improve programs and the overall management efficiency of the Village. The main objective affiliated with the annual budget process is to define the upcoming year's

objectives and allocate adequate financial resources to achieve these goals. As is always the case, fiscal and other resource limitations will usually create some barriers in achieving all of the desired goals and outcomes. Service expectations, the desire to improve management practices and some overriding limitations combine to make each annual budget process a unique experience in policy development. This year's budget (as usual) presented both unique opportunities and problems during its assembly. The final budget outcome being presented tonight for adoption is a culmination of public policy that should serve Mokena Residents well into the coming fiscal year. Because public budgeting is integral to the delivery of "core services" and the quality of life enjoyed by all Mokena Residents, I am respectfully providing this budget summary to outline some of these issues for those reading this transmittal letter. In this summary, I hope to outline some of the key budget issues relating to the upcoming fiscal year while defining some of our future policy and fiscal challenges facing us as well.

PROPOSED FY 07/08 BUDGET SUMMARY

The proposed FY 07/08 budget has been prepared in a manner consistent with past practice and based on moderate fiscal policies. This year's budgetary decisions have been conducted in cautiously optimistic fashion while conservative tendencies have been utilized to guide spending, debt management, revenue forecasts, and fund balance objectives. In aggregate, these budgetary practices have served Mokena residents well during an extended period of rapid growth. During the past nineteen years, Mokena has accommodated changing economic conditions, met the increased demands for service as well as constructed millions of dollars of necessary infrastructure improvements. Throughout the duration of Mokena's growth, numerous Village Boards (and individual elected officials) have successfully provided services, improved infrastructure, and developed an effective climate for employees, all enhancing the quality of life in Mokena. Enduring several cyclical changes in the economy, Mokena has been able to capitalize on these conservative tendencies and move forward. As you begin your review of this budget, you will find that even in the toughest of fiscal times, our ability to react quickly to changing economic conditions provided Mokena policy makers the ability to provide solid government services.

Overall Status

The Overall FY 07 Budget (Current Year)

In FY 07, overall revenues were (\$979,101) below budget and overall expenditures were (\$6,695,203) below budget. The primary reason that revenues did not meet projections is a slow down in the building market. The following building related revenues fell below the budgeted amounts: building permits (\$187,088), developer contributions (\$708,270), water and sewer tap-ons (\$997,839). On the expenditure side, the Village did not complete several of the programmed capital expenditures in FY 07 and will "roll over" into the upcoming fiscal year. This of course requires over \$7.5 million in capital expenditures to be re-appropriated in the proposed budget for FY 08.

OVERALL FY 08 BUDGET HIGHLIGHTS

Overall revenues are budgeted to be \$22,161,755 representing a (5.08%) or (\$1,186,983) decrease under the previous year's budgeted amount. The major revenue decreases include license/permits (\$95,654), service charges (\$1,023,972), development related fees (\$569,514), and other revenues (\$155,230).

Overall FY 08 budget appropriations are anticipated to be \$29,786,968 representing a (\$1,840,053) decrease or (5.8%) decrease from the previous year. Personal services are anticipated to increase by \$632,904 or 8.6%. Constant market pressure on base wages, inflationary costs for health care coverage, accelerating pension costs along with the net addition of two full time staff members have combined to generate this aggregate increase. Commodities will decrease by (\$49,073) or (3.27%). In addition, contractual services will increase by \$91,949 or 1% and capital outlay will decrease by (\$2,558,533) or (19.3%).

The table found below represents a summary of the Village's proposed FY 08 revenues and expenditures as compared to the previous year.

	FY 07 Budget	FY 08 Budget	\$ Inc/ (Dec).	% Change
REVENUES				
Taxes	\$8,015,202	\$8,668,834	\$653,632	8.15%
Fines	\$289,197	\$287,486	(\$1,711)	(.59%)
License/Permits	\$1,477,473	\$1,381,819	(\$95,654)	(6.47%)
Service Charge	\$8,959,398	\$7,935,426	(\$1,023,972)	(11.43%)
Grants/Trans.	\$341,643	\$347,109	\$5,466	1.60%
Development	\$1,924,527	\$1,355,013	(\$569,514)	(29.59%)
Other	\$2,341,298	\$2,186,068	(\$155,230)	(6.63%)
TOTAL	\$23,348,738	\$22,161,755	(\$1,186,983)	(5.08%)
EXPENSES				
Personal Serv.	\$7,341,089	\$7,973,993	\$632,904	8.62%
Commodities	\$1,499,735	\$1,450,662	(\$49,073)	(3.27%)
Contract Serv.	\$8,518,512	\$8,610,461	\$91,949	1.08%
Capital Outlay	\$13,248,685	\$10,690,152	(\$2,558,533)	(19.31%)
Other/Trans	\$1,019,000	\$1,061,700	\$42,700	4.19%
TOTAL	\$31,627,021	\$29,786,968	(\$1,840,053)	(5.82%)

Below you will find a table, which represents the Village's aggregate fiscal status in all funds for the past two budget cycles as well as FY 08.

OVERALL FISCAL STATUS			
	Actual FY '06	Anticipated FY '07	Proposed FY '08
Beginning Balance	\$33,488,080	\$37,110,049	\$34,547,868
Revenues	24,573,178	22,369,637	22,161,755
Expenditures	20,951,209	24,931,818	29,786,968
Ending Balance	\$37,110,049	\$34,547,868	\$26,922,655

The proposed FY 08 Budget will see aggregate fund balances decrease by \$7.6 million. The vast majority of the anticipated reduction is affiliated with almost \$10.7 million in anticipated capital expenditures, resulting in a planned decrease in aggregate balances. Over \$7.5 million in budgeted capital expenditures are being re-appropriated from FY 07.

The FY 07 Budget (General Fund)

The Village is anticipated to end FY 07 with a positive General Fund balance while continuing the trend of “net positive operating results.” An economy which turned increasingly “sluggish” during much of FY 07 led to approximately (\$220,000) less in revenue than budgeted. Fortunately, spending is also estimated less than budget by more than (\$461,000). As a result, the FY '07 General Fund estimated ending fund balance will be approximately \$2,846,991 which exceeds the budgeted FY '07 balance by approximately \$627,296. The rationale for this stronger than projected year-end cash position is as follows: The actual FY '06 Year End Balance was approximately \$386,066 more than anticipated. FY '07 revenues are anticipated to be (\$219,519) less than budgeted and FY '07 expenditures are forecasted to be below budget levels by approximately (\$460,749). Had the Village Board not opted to transfer \$250,000 out of the general fund balance at the end of this fiscal year (to an escrow account for future municipal facilities) the FY 07 ending fund balance would have been approximately \$3.1 million. This amount would have exceeded the adopted budget by \$877,000.

You will note the year-end FY '08 Proposed General Fund balance amount is approximately \$2,288,368. The Proposed FY '08 year-end fund balance of \$2,288,368 is just slightly below the Board's policy guidelines of maintaining 25% of the annual expenditures plus one year's principal and interest for the downtown bonds, in the General Fund balance.

Although economic factors were not as favorable as originally expected when the budget was adopted in June of 2006, the Village's prudent fiscal policies and quick response on the expenditure side of the budget resulted in a net positive operating result and a year end fund balance much healthier than expected.

The overall impact of the previously mentioned factors are anticipated to result in a net General Fund balance position of \$627,296 above the level anticipated at the time the FY 07 budget was adopted last June. In other words, the Village's overall FY 07 ending General Fund Balance will be in much better condition than originally projected when the budget year began. We will look further into the value of fund balances as we proceed through this budget message.

GENERAL FINANCIAL AND OPERATING STATUS OF THE VILLAGE OF MOKENA

Having provided a broad overview of the FY 08 budget, I would now like to address the Village's general financial status from several perspectives. There are many important components of the public budgeting process and the culmination of a successful budget process. In addition, there are many benchmarks which can be utilized to measure the financial condition of any given unit of local government. Over the past fifteen years, the Mokena Village Board has focused on four key components as the most integral measurement tools affiliated with the financial condition of the Village and include: (1) operating fund balances, (2) capital reserves, (3) per capita debt and (4) operational efficiencies.

(1) OPERATING FUND BALANCES
 FY 07 and FY 08

The Mokena Village Board of Trustees has developed a financial policy of maintaining approximately 25% (or 3 months) of an operating fund’s anticipated annual expenditures (including capital) as an encumbered balance within each major operating fund. These fund balances are maintained to ensure that if any unforeseen or catastrophic events occur, the Village would be in a position to meet basic operational expenditures for a reasonable amount of time. Additionally, maintaining fund balances of this nature provides assurances that any unforeseen disruption in the Village’s revenue stream could be managed through strategic evaluation of services rather than immediate spending reductions resulting in a negative impact on “core services”.

Below, you will find a table which depicts the current as well as anticipated FY 07 and FY 08 fund balances in the Village’s most significant operating funds.

OPERATING FUND BALANCES						
Fund	Begin FY '07	Begin FY '08	Ending FY '08	Recommended Amount	Variance	Status
General	\$3,008,068	\$2,846,991	\$2,288,368	\$2,310,525	(\$22,157)	Good*
Refuse	95,071	95,396	90,646	253,217	(162,571)	Adequate**
Water	1,065,786	1,115,907	944,501	830,471	114,030	Good
Sewer	602,888	597,813	504,913	425,629	79,284	Good
Parking Lot	139,280	123,654	87,139	85,666	1,473	Good

*Includes one year’s principal and interest payment of approximately \$134,000 for the downtown bonds
 **Very predictable cash flow

FY 07 turned out to be another solid year with regard to the Village’s General Fund. A combination of several factors resulted in a much higher FY 07 year-end fund balance. This balance exceeded budget by \$627,296 which allowed the Village to appropriate funds for an overall computer modernization program along with the purchase of the Village’s first street sweeping machinery, other equipment and project oriented expenditures in FY 08.

Based on the proposed FY 08 General Fund budget, the year-end balance is anticipated to decline by (\$558,623) to just under \$2.3 million at the end of FY 08. This anticipated fund balance is within the policy benchmark of 25% of overall expenditures plus \$134,000 or one year’s principal and interest on the Downtown bonds. Although the Village budgets more expenditures than revenues in a typical year, we have produced net positive operating results in the general fund on a regular basis over the past 18 years. During this period, the Village has produced over \$5.87 million dollars (about \$325,000 per year) in net positive operating results. I will address this issue again late in this budget message.

Since transitioning to Lake Michigan water in December 2002 (mid FY 03), we have been monitoring consumption habits of our customers. Water consumption can be impacted by many issues, which are uncontrollable. The weather, economic factors impacting development, user rates, trends in residential amenities such as sprinkler systems and more elaborate residential

landscaping can all have impacts on water revenue collectables. Sewer billables are also directly related to water consumption since the measurable (metered) water usage also establishes the volume of sewer consumption billed to a resident. Over the past five years, the Village staff has been carefully monitoring all of these uncontrollable factors impacting revenues in both the Water/Sewer Funds. Several years ago, it became apparent that a structural deficiency was developing with regard to inadequate revenue growth in the Sewer Operating Fund. After a thorough (long-term) analysis of this fund was completed, the Board adopted a strategic plan to correct this structural problem. Two budget cycles ago, (FY 06) a rate increase of \$.35 per 1,000 gallons was put in place with a similar increase figured into the FY 07 sewer rate (increasing the sewer rate to \$3.10 per 1,000 gallons). Based on a detailed analysis of the sewer-operating fund, a failure to increase the rates would have resulted in a depleted fund balance at some point during last year's budget. Prior to the first \$.35 per 1,000-gallon rate increase enacted in FY 06, the sewer fund had not seen a rate adjustment since 1990. Natural or elastic revenue growth is no longer a trend that can be relied upon to fund increased operating pressures brought about by both inflation and growth. Severe fluctuations in revenue due to seasonal conditions makes forecasting a very difficult task. This years budget was prepared with a conservative posture and forecasts actual decreases in the sewer operating revenues. This situation is somewhat offset due to the net positive operating results attained in that fund and will allow us to continue moving forward with an overall review of the Village's combined water and sewer rates.

Fund balances have been a crucial component of this process providing adequate time for policy makers and staff to fully analyze this situation. In prior years, sewer fund balances were maintained at very conservative levels to ensure that any unexpected revenue downturns due to the transition of Lake Michigan water or the continued integration of deduct meters could be met with existing balances. By possessing conservative fund balances in the sewer operating fund, Village Officials were afforded adequate time to fully assess this situation. It was well known for several budget cycles that the condition of the sewer operating fund was experiencing a structural deficiency with regard to natural revenue growth. Conservative fund balances allowed the Village Board to fully assess the situation and develop a solid long term strategy to address the matter. In summary, inflationary pressures will continue as we move forward in managing both the water and sewer funds. The Village will continue to monitor the condition of both the water and sewer enterprise funds and advance a public dialogue on the potential for future rate increases moving forward.

(2) CAPITAL RESERVES

The Village has developed a defined system to accumulate and earmark capital reserve funds over the years. This system includes utilization of specific policies for the financial management of water and sewer connection fees, formula driven developer contributions, as well as annual transfers of excess operational fund "net positive operating results" into capital reserve accounts. In April of 2001, Mokena voters approved a ½% non-home rule sales tax that has been utilized to plan, design and fund local road improvements. This revenue source has been dedicated to pay the principal and interest costs affiliated with a \$10 million Alternate Sales Tax Bond. Below you will find a table, which represents the status of Mokena's Capital Reserve Accounts for FY 07 & FY 08.

CAPITAL RESERVE FUND BALANCE			
Fund	Begin FY '07	Begin FY '08	Ending FY '08
MFT	\$145,794	\$479,367	\$369,658
Water Capital	4,044,463	1,279,741	983,257
Sewer Capital	2,047,606	1,646,670	1,502,700
Sewer Plant Replacement	1,076,710	1,133,546	1,123,846
Sewer Plant Expansion	4,564,962	5,282,462	5,572,462
Capital Imp., Repair, Replacement	14,124,848	13,312,725	6,303,282
Totals	\$26,004,383	\$23,134,511	\$15,855,205

The previously referenced table depicts that at the conclusion of FY 08 the Village should possess \$15,855,205 for future capital projects. This is a significant decrease (\$7,279,306) in capital reserves from the beginning of FY 08 of \$23,134,511. The capital reserves funds will be used for numerous capital projects; many of which have been in the planning stages for many years and as such, represents a planned reduction in balance levels.

(3) PER CAPITA DEBT

As a result of the conservative budgeting philosophy of the Mokena Village Board during the nineties, the long-term per capita debt of the Village was retired at the end of FY 00. However, that era came to a close in FY 01 with the Village of Mokena issuing \$1.685 million in General Obligation Limited Tax Debt Certificates to fund the balance of the Downtown Renovation Project that was in excess of the \$1 million cash on hand to replace the aging sanitary and water mains. This debt was issued in September 2000 with a twenty year term and a 5.4% interest rate. These conditions equate to an approximate \$134,000 +/- annual principal and interest payment. This debt is not secured through any form of property tax or other revenue source and must be funded through the normal General Fund revenue stream. To ensure that this annual debt service can be made during any budget periods that do not provide natural revenue growth, the Village Board modified the General Fund balance policy to include one year's or \$134,000 annual principal and interest payments to be maintained as a portion of the proposed (encumbered) General Fund balance. These funds have been maintained in addition to the policy level of 3 months overall General Fund operating expenses over the years.

In November of 2000, Residents authorized the Village to issue up to \$7.4 million in General Obligation Bonds to construct the balance of the necessary infrastructure to deliver Lake Michigan Water to the Community. Five million dollars of these bonds were issued in February of 2001. This debt issue received an investment grade of A1 from Moody's. This favorable rate was based on the fact that the payment of principal and interest (4.8%) on these bonds were guaranteed by the Village's property taxation powers. Although the annual principal and interest on these bonds are guaranteed through the Village's property taxation authority, the Village's water customers have and will pay an increased water rate to fund this debt. The proposed FY 08 budget has been prepared with a \$392,313 principal and interest payment to be made from water system revenues.

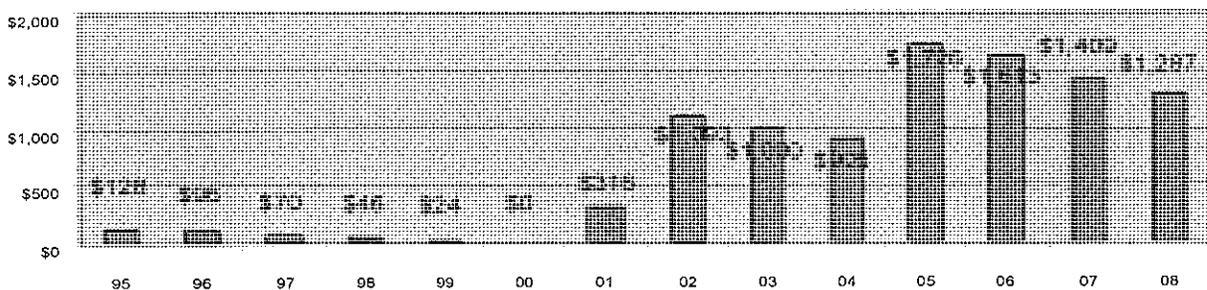
In addition to the above referenced Lake Water Bonds, the Village has two other notable water-related (intergovernmental) financial obligations that will need to be met over the next several years. The first of these obligations is to the Village of Tinley Park for providing the Village of

Mokena with approximately \$1 million to fund the initial oversizing of the 30” water main from the pump station in Tinley Park through Mokena to New Lenox. This twenty-year obligation carries a 5.5% interest rate along with a \$95,348 annual principal and interest payment in this year’s budget. Annual payments for this obligation are funded through an established escrow account. The Villages of Mokena and New Lenox also provided for Mokena’s potential connection to Lake Water within the context of an intergovernmental agreement. This agreement provides for Mokena and New Lenox to proportionately share the IEPA low interest loan for the portions of the joint water system (serving both Communities) but within Mokena’s limits. This low interest loan equates to approximately \$3.44 million in capital costs with a 2.6% rate. The annual principal and interest totals will be in the range of \$226,280 for the Village’s share of this amount. This obligation will be funded as a pre-calculated portion of the water rates affiliated with Lake Michigan water.

In April of 2001, Mokena voters approved a referendum authorizing a ½% non-home rule sales tax with categorical exclusions for certain foods, medicines and titled property. The Village did not begin collecting this revenue until April of 2002. The Village Board spent approximately 2 years prior to the successful referendum determining how to utilize the funds from a long term perspective and made use of this timeframe to educate Mokena residents on the topic as well. While utilizing the first two years of proceeds to fund local costs for the 191st Street improvements, the Board determined that borrowing \$10 million while pledging approximately 80% of the initial estimated annual sales tax of \$860,000 or (\$710,000) would be the most prudent means to fund the immediate transportation projects. The bonds were issued in April of 2004 and carried an annual interest rate of 3.66% or \$722,075 in principal and interest payments accounted for this year’s budget. Fortunately, the ½% non-home rule sales tax is producing revenue well beyond that of original forecasts. The current budget year is expected to yield \$1,222,630 in sales tax while the FY 08 budget is anticipated to generate \$1,333,100 (54% of the sales tax is now being pledged toward the current debt service).

Below, you will find a historical chart that depicts Mokena’s per capita debt position over the past decade. After reaching a high of \$1,700 per capita in FY 05, the Village’s per capita debt levels have begun to decline. The days of funding all major capital projects on a “pay as you go” basis have been gone for several years, but remain manageable.

**Per Capita Long-Term Debt
(Includes P & I)**



Moving into FY 08, the Village is in good order from a capital funding perspective with regard to the majority of its infrastructure. Current debt levels are incrementally decreasing and

manageable as the Board has carefully worked to meet the balance of improving the Village’s infrastructure while assuming debt and related principal and interest payments that can be met through earmarked sources.

(4) OPERATIONAL EFFICIENCIES

Monitoring the financial health of an organization must include a broader spectrum than analyzing operating/capital balances as well as overall debt. The operational efficiencies of an organization can provide insight into whether the organization’s operating culture is prepared for the challenges of the future. The ability to meet increased service demands through reliance on worker productivity as well as improved management techniques has a significant impact on the cost of local government borne by the Residents of the Community. Below you will find a table representing some of these issues from a statistical standpoint.

Comparison (Fiscal Year)
 F.T. Employees/1000 Residents
 Municipal tax rates/\$100 E.A.V.
 Water Rates/1000 Gallons
 Sewer Rates/1000 Gallons

1990/1991	2007/2008
5.09	4.65
\$.61	\$.20
\$1.15	\$3.96*
\$2.40	\$3.10

*** Transition to lake water in FY 2003**

As the previous table indicates, many of the Municipal costs to Mokena Residents affiliated with running Village Government have remained stable over the past nineteen years. Mokena Residents enjoy the lowest municipal tax rate among 23 Will County Communities and aggregate tax rates, which are very favorable as well. Although water rates have increased with the delivery of Lake Michigan Water, the \$3.96 per 1,000 gallon rate is very competitive with surrounding communities that have transitioned to Lake Michigan Water over the past decade. Sewer rates increased \$.35 in FY '06 and \$.35 in FY '07 as well. Previous to these increases sewer rates had not been changed for 15 years. These two rate increases have brought about a more structured financial balance to the sewer-operating fund. As previously indicated, slower growth trends have reduced revenue growth in both the water and sewer funds and will likely require some form of indexed or tiered rate increases in the years ahead. Residents will also continue to see nominal inflationary increases in refuse rates over the next several years based on the multi-year contract with the Village’s waste hauler (with rates being tied to inflationary indexes). Developers will see an increase in water and sewer connection fees of 3.5% or \$315 in total. This equates to about 1/10 of 1% increase in the cost of a \$315,000 home. The Village will continue to attempt to operate within its means prior to any significant policy changes with regard to taxes or other user revenues. In aggregate, the cost of Mokena’s local municipal government remains a good bargain compared to other similar communities.

FY 08 Expenditures

When highlighting the most significant expenditures affiliated with the proposed Budget, it is important to note those expenditures, which focus upon the maintenance of “Core Services” in the Community. “Core Services” include the basic health, safety and welfare programs that ensure Residents’ safety and comfort. These expenditures are divided by major category and represent the most significant appropriations affiliated with the proposed Budget.

(1) PERSONNEL

- ◆ Provides for a 7.02% increase in full time salaries. \$332,911
- ◆ Provides for the addition of (2) police officers mid-year in the Police Department. \$61,765
- ◆ Provides for a 2.65% average increase in base health insurance premiums. \$30,307

(2) PROGRAMS

- ◆ Provides funding for the Youth Commission. \$9,300
- ◆ Provides funding for the Historical Society. \$1,000
- ◆ Provides for participation in a community wide Fourth of July celebration. \$27,050
- ◆ Provides for the signage and facade program for the downtown. \$24,000
- ◆ Provides for annual Front Street intersections maintenance. \$8,500
- ◆ Provides for the removal and replacement of dead trees within the Village easements. \$30,500
- ◆ Provides for Clean-Up Day program. \$2,600
- ◆ Provides for tree planting program. \$1,000
- ◆ Provides for mosquito abatement program. \$15,800
- ◆ Provides for aquatic weed control. \$21,850
- ◆ Provides for web based video streaming of Board meetings. \$10,320
- ◆ Provides for Village website re-engineering. \$15,000
- ◆ Provides for Beautification Award program. \$1,800
- ◆ Provides for the Wildflower program. \$500

(3) EQUIPMENT

- ◆ Provides for computer system upgrade. \$96,200
- ◆ Provides for a laptop for the Board of Fire and Police Commission. \$1,600

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- ◆ Replaces (2) mobile data terminals in the Police Department. \$17,000
- ◆ Provides for a LEADS workstation in the Police Department. \$1,300
- ◆ Replaces (1) handheld radar. \$1,800
- ◆ Provides for (3) bullet shields. \$3,900
- ◆ Provides for (2) additional and (4) replacement portable VHF radios. \$6,600
- ◆ Provides for (2) mobile 800 MHz radios. \$2,400
- ◆ Provides for a weapon cleaning system. \$3,400
- ◆ Replaces a shredder. \$2,000
- ◆ Replaces (4) police vehicles. \$124,000
- ◆ Replaces a tractor/mower. \$52,000
- ◆ Provides for a street sweeper. \$135,000
- ◆ Replaces a 2½-ton dump truck with plow and spreader. \$88,500
- ◆ Replaces a pickup with plow. \$32,000
- ◆ Replaces Public Works Director's vehicle. \$27,000
- ◆ Provides for a portable generator for special events. \$1,900
- ◆ Provides for metal barricades for special events. \$35,000
- ◆ Provides for a portable sound system for special events. \$6,100
- ◆ Replaces handcam for Cable TV. \$1,400
- ◆ Replaces (6) monitors for Cable TV. \$1,500
- ◆ Provides for remodel of Cable trailer. \$1,500
- ◆ Upgrades editing computer and software. \$1,400
- ◆ Replaces playback system for Cable TV. \$4,500

FY 2007/2008 Budget Message

- ◆ Provides for (2) portable 800 MHz radios in ESDA. \$3,706
- ◆ Replaces light tower on truck 287. \$2,055
- ◆ Replaces radio console in truck 286. \$1,200
- ◆ Upgrades portable AED. \$1,831
- ◆ Provides for completion of surveillance system in ESDA command van. \$2,125
- ◆ Replaces building permit software. \$13,000 (re-appropriated)
- ◆ Provides for web-based utility payment software, support, and hosting fees. \$12,800
- ◆ Replaces dump box on WS5 in Water and Sewer. \$7,500
- ◆ Replaces (2) pickups with bedliners and caps in Water and Sewer. \$34,000
- ◆ Replaces the sewer jet in Sewer. \$39,000
- ◆ Replaces electrical frame and panel at 114th Avenue lift station in Sewer. \$3,225
- ◆ Replaces sideboards on biosolids spreader in Sewer. \$2,000

(4) PROJECTS

- ◆ Provides funding for annual full depth patching project. \$40,000
- ◆ Provides funding for annual sidewalk installation and rehabilitation project. \$35,000
- ◆ Provides funding for installation of new sidewalk along Weber Road. \$22,750
- ◆ Provides for striping of crosswalks and streets. \$22,500
- ◆ Provides for replacing (280) raised reflectors on Wolf Road. \$5,000
- ◆ Provides for dredging the Lake Grasmere east shoreline and the Forestview pond. \$35,000
- ◆ Provides funding for the FY '07 MFT project. \$449,876
- ◆ Provides for pressure washing the south and east water towers. \$16,000
- ◆ Provides for relining (2) manholes on 191st Street. \$6,000
- ◆ Provides for improvements and updated amenities at the Hickory Creek Station. \$21,990

- ◆ Provides for sidewalk extension at Hickory Creek Station. \$4,500
- ◆ Provides for seal coating and striping Willowcrest lot. \$5,500
- ◆ Provides for the 191st Street force main from the railroad tracks to Revere. \$57,035 (re-appropriated)
- ◆ Provides for relining sewer mains on Pheasant Lane (197th to Glennell), Pheasant Court (Pheasant to End), Bryant Road (Wolf to Bryant Court). \$150,750
- ◆ Provides for cleaning and televising sewer lines. \$10,000
- ◆ Provides for extension of water service to commercial property at southwest corner of LaPorte and LaGrange. \$69,000 (re-appropriated)
- ◆ Provides for relocating a portion of the 191st Street water main (Wolf to Everett). \$79,940 (re-appropriated)
- ◆ Provides for Townline water main. \$227,700 (re-appropriated)
- ◆ Provides for Rt. 45 (LaPorte to Birch) water main construction. \$805,000
- ◆ Provides for west basin water tower and pump house. \$331,000 (re-appropriated)
- ◆ Provides for signal at Hickory Creek Drive and 191st Street. \$89,400 (re-appropriated)
- ◆ Provides for expansion to Public Works garage. \$1,200,971 (re-appropriated)
- ◆ Provides for widening of LaPorte Road (Kirkstone to Wolf). \$2,189,200 (re-appropriated)
- ◆ Provides for LaPorte Road rehabilitation (Rt. 45 to S Curve). \$368,000
- ◆ Provides for 104th Avenue improvements. \$1,613,600 (re-appropriated)
- ◆ Provides for 187th Street and Wolf Road intersection improvements. \$111,400 (re-appropriated)
- ◆ Provides for ROW and improvements to Townline Road (187th to Boulder Ridge). \$1,323,095 (re-appropriated)
- ◆ Provides for Wolf Road north leg improvements. \$542,900
- ◆ Provides for 191st Street engineering and installation of street lights (west leg). \$28,130 (re-appropriated)

- ◆ Provides for 191st Street sidewalk, signal, and roadway improvements (west leg). \$15,530 (re-appropriated)
- ◆ Provides for construction of 191st Street and Grotovsky Drive signal. \$89,400 (re-appropriated)
- ◆ Replaces gate opener at WWTP in Sewer Plant Replacement. \$7,500
- ◆ Replaces (2) electrical control panels in RAS basement in Sewer Plant Replacement. \$4,900

OTHER NOTABLE EXPENDITURES

- ◆ Provides for membership in the Will County Center for Economic Development. \$1,500
- ◆ Provides for membership in the Chicago Southland Convention & Visitors Bureau. \$9,500
- ◆ Provides for (36) additional watering restriction signs. \$3,600
- ◆ Provides for valve program to complete the water atlas GIS program. \$26,000

- ◆ Provides for Village wide leak survey. \$14,000
- ◆ Provides for principal and interest payments on debt service for lake water improvements. \$392,313
- ◆ Provides for contractual obligation to New Lenox for the Village's share of the IEPA low interest loan for lake water. \$226,280
- ◆ Provides for contractual obligations to Oak Lawn for lake water. \$244,195
- ◆ Provides funding for future lake water joint system repair costs. \$35,000
- ◆ Provides for updating sewer atlas. \$65,000
- ◆ Provides for NPDES permit fees for WWTP and sludge. \$17,500
- ◆ Provides for smoke testing of sanitary sewers. \$10,000
- ◆ Provides for design engineering of FY '09 sewer main projects. \$9,720
- ◆ Provides water storage capacity study. \$200,000
- ◆ Provides for design engineering of FY '09 water main projects. \$43,350

- ◆ Provides for design of the WWTP expansion and design of the reconstruction of the excess flow lagoon in Sewer Plant Expansion. \$435,000
- ◆ Provides for conversion of 15 Front Street commuter parking spaces into customer/employee spaces for downtown. \$41,035 (re-appropriated)
- ◆ Provides for contractual obligation to Tinley Park for oversizing the water main on LaPorte Road for lake water. \$95,348
- ◆ Provides for preliminary design of the municipal and public safety facility. \$75,000
- ◆ Provides for Lincoln-Way Communications Center design. \$25,000
- ◆ Provides for purchasing land for the public safety facility. \$750,000
- ◆ Provides for principal and interest payments on debt service for road improvements. \$722,075
- ◆ Provides for design engineering for Schoolhouse Road. \$71,390 (re-appropriated)
- ◆ Provides Quiet Zone Feasibility study. \$18,000 (re-appropriated)
- ◆ Provides funding for principal and interest payments for downtown debt service. \$134,155
- ◆ Provides funding for an update of the comprehensive plan (downtown grant match). \$124,500 (re-appropriated)
- ◆ Provides funding for a TIF study of the downtown area. \$17,000 (re-appropriated)
- ◆ Provides funding for a Bryant/Revere drainage study. \$13,000
- ◆ Provides funding for an East Brightway drainage study. \$18,600
- ◆ Provides funding for a Wolf Road traffic signal study. \$21,000
- ◆ Provides partial funding for a storm sewer atlas update. \$40,000

BUDGET SUMMARY

The Village's overall revenues are anticipated to decrease approximately (5%) or (\$1,186,983). This is primarily related to a decrease in licenses and permits (\$95,654), service charges (\$1,023,972), and a reduction in development fees of (\$569,514). The Village's overall expenditures are also anticipated to decrease by (5.8%) or (\$1.84 million). This aggregate

decrease is primarily made up of a decrease in capital expenditures of (\$2.55 million) in capital outlay.

The proposed budget should have little impact on the household budgets of Mokena Residents. With the exception of an estimated \$.40 to \$.46 per month increase in refuse fees (to take effect July, billable in August), the proposed Budget does not require implementation of any other direct increases in any taxes, fees, costs or charges above what Residents currently pay for Village services. In fact, the proposed budget has been prepared to provide senior citizens with one month's free refuse service at a cost of approximately \$7,700 to the Village. This one-month's waiver of refuse service will likely be credited for the month of January and continues the Village's efforts to consider the senior community when preparing budgets and assessing fees. Last year, the Village Board chose to waive vehicle sticker fees for the first two vehicles owned at each senior household and also did not increase refuse rates for seniors when the new garbage system was implemented. The proposed budget does require Developers and builders to pay approximately 3.5% or \$315 more for water/sewer connection fees per residential unit along with a similar pro rated increase for non-residential connection fees as well. In addition, individuals who have their cars impounded in relation to certain illegal activities will be assessed an administrative fee of \$250 prior to the vehicle being released. This fee is being implemented to offset the administrative costs of managing the impoundment, release and recordation of such activities. Mokena will be joining a growing number of Communities implementing such a fee to lower the cost of these law enforcement activities.

This year's proposed budget provides for two additional Police Officers and brings the current full-time staffing level to 86 employees. The Village's overall personnel costs are on the increase by \$632,904 or 8.6% in the proposed budget. In addition to the two additional employees, base wages along with the ever-increasing costs to fund future pension obligations and health care have fueled this increase.

Based on the available amount of land to be developed and the current status of the economy, the Village of Mokena should be closing in on full build out within the next decade. Within the next 7-9 years, Mokena should reach its population peak somewhere between 23,000 to 25,000 residents. Depending on the actual economy, much of our natural rate of revenue growth could slow during this time. The key question Mokena will face moving ahead is whether core revenue growth will continue to increase once development slows and reaches community build out. This will impact all revenue categories, operations and capital funding as well. Over the next several budget cycles, Mokena policy makers should begin incrementally shifting their budgetary focus toward the build-out horizon as opposed to focusing on growth related issues. This incremental process has been initiated over the past several budget cycles through the privatization of plan reviews and building inspection services. This privatization movement has been incrementally advanced over the last decade and in addition to plan reviews and inspection service, continues to include certain mowing, snow removal and janitorial services.

In the meantime, the current status of the Village's water and wastewater infrastructure systems are in solid condition. Based on the nature of the Village's budgeting philosophy, a pending expansion of wastewater treatment capacity should be funded through development related fees already collected and escrowed for these planned purposes. In fact, the proposed budget

appropriates \$435,000 to design the next WWTP capacity expansion. It is possible that the next capacity expansion will take place as early as FY 09 and is estimated to be in the \$5 million dollar range. With regard to the Village's water system, final touches are being added to the 4 million gallon ground storage and pumping station located at 187th and Wolf Road. The proposed budget allocates \$331,000 to complete this project and \$200,000 to determine the best and most cost effective means to add more "peak season" water capacity moving forward. Although Mokena's water delivery system is solid, peak consumption demands during extended hot and dry conditions will be an ongoing issue we will face moving forward. In addition to the current storage project being finalized, the Village will be in a position to fund additional system capacity within the next few years. In the near term, the proposed budget also provides \$1.2 million to complete the current Public Works garage expansion project, which is now underway. Once completed, the project will yield approximately 7,400 +/- sq. ft. of additional space as part of a planned effort to provide our streets and grounds personnel adequate operational space to house the Village's growing vehicle and equipment fleet. This budget also appropriates \$750,000 for the purchase of land and planning functions to accommodate a new public safety facility which will be needed to house the Village's Police and ESDA personnel moving into a 40 year planning horizon. The budget also includes \$75,000 for architectural support to plan for such a facility as well as analyze the best means to either retro-fit (or newly construct) a Municipal Building at the current land footprint on Carpenter and Division Street. Once land is secured for a public safety facility, additional architecture work will be conducted to move both of these projects forward.

The proposed 2007/2008 Budget could not have been compiled without the efforts of several individuals and work teams. My thanks are accorded to Barbara Damron, the Village's Finance Director for her continued diligence in search of fiscal accuracy. Her coordination of my budget directives combined with Department Head appropriation requests have once again resulted in a financial document that is conservatively based but accurately detailed. The entire Management Team which includes Police Chief Randy Rajewski, Public Works Director Lou Tiberi, Community Development Director Alan Zordan, Village Engineer Paul Pearson, Assistant Village Administrator Kirk Zoellner, Economic Development Coordinator Marty Lucas, ESDA Coordinator Greg McElyea, Administrative Assistant Judi Frieling, and their support Staffs have all contributed to the compilation of this Budget. I would be remiss this year not to mention the help and assistance provided by members of the Community Affairs and Youth Commissions, Historical Society and those who volunteer their time for the Fireworks Display. Collectively, these Volunteers all contributed to Village Fund spending levels without any significant curtailment of programs or services.

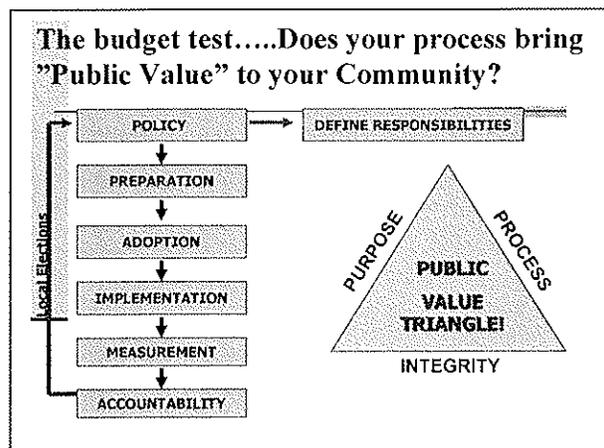
Lastly, I would like to give my respect and thanks to Mayor Werner, Clerk Madden and Trustees: Labriola, Mazzorana, McGinn, Metanias, Siwinski and Engler who were of significant assistance as they guided Staff through the consensus building process. This year's budget process included seven Work Sessions in which budget issues were deliberated in great detail. These work sessions were always well attended with solid policy participation by the Elected Officials and staff. Since the development of this document has been a team function and represents the coordinated efforts of all employees and Elected Officials, it would be appropriate to thank each and every one of you.

Closing Comments and the Importance of Good Fiscal Management

Over the past several years, we have been very fortunate to produce “net positive operating results” in most of the major funds on an annual basis. Over just the past three budget cycles alone, the general funds net positive operating results have generated over \$1.69 million in funding for the expansion of the public works facility as well as initiating an escrow for other future facility improvements. The Village’s general fund has produced on average \$325,000 a year in net positive operating results over the past eighteen years (or \$5.37 million). Similar but less significant positive results in the water and sewer-operating fund have been utilized to stabilize those fund balances during times when revenue growth is either slowing or decreasing. Moving forward in FY 08, we will be closely monitoring the progress of the budget on a monthly basis to determine if revenue forecasts are accurate and that spending levels stay within or below budget. Prudent financial monitoring of the aggregate budget leads to successful fiscal management and the pursuit of net positive operating results in the Village’s main operating funds.

The proposed FY 08 Budget is being advanced as a solid policy tool to guide the Mokena Board and Staff through the agreed goals and objectives over the next year. The budget has been prepared in a cautiously optimistic fashion. Adequate resources are allocated to continue providing solid core services for Mokena Residents. This includes the provision for over \$10 million allocated for capital improvements including: water and sewer system improvements and upkeep, road improvements and expansion of the public works facilities. These projects accompanied by normal infrastructure maintenance programs should continue building Mokena into one of the finest places to live in the Chicago Suburbs. As always, providing quality customer service is our main goal as a unit of local government.

In closing, I refer you to the public value triangle below which represents the culmination of our budget efforts this year.



- **Purpose** stands for the value brought by a caring and prudent elected body, providing solid leadership direction with public purpose in mind.
- **Process** stands for sound managerial systems and accepted public budgeting practices which result in good service delivery.
- **Integrity** stands for sincerity, stability and overall culture of the public organization.

- **Public Value** stands for the overall community value resulting when all three sides of the triangle are connected.

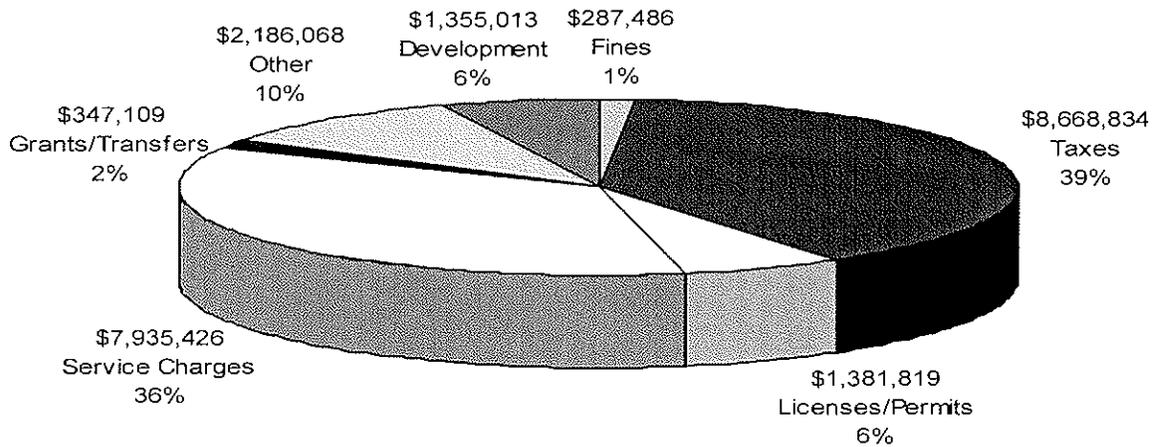
It is in the spirit of improved public service that I execute this budget message and forward this document on for consideration by the Honorable Mayor Werner, Clerk Madden and the entire Village Board of Trustees.

John Downs
Village Administrator/Chief Budget Officer
Village of Mokena

BUDGET SUMMARY

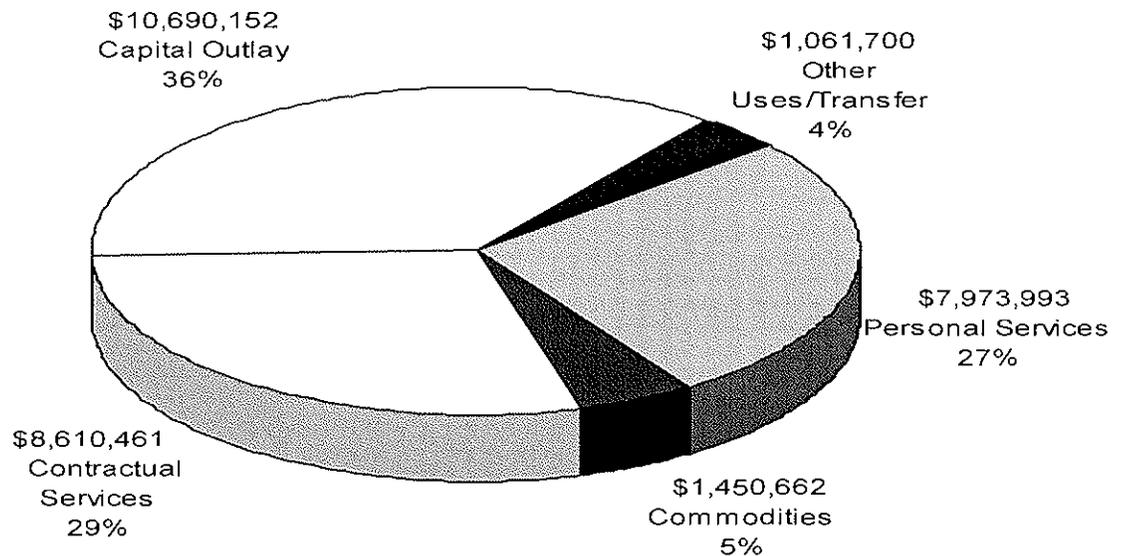
The total revenues for FY '08 are estimated to be \$22,161,755. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire budget as indicated by major category.

TOTAL REVENUES



The total estimated expenditures for FY '08 are \$29,786,968. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures for the entire budget as indicated by major category.

TOTAL EXPENSES



**VILLAGE OF MOKENA
FISCAL 2008 BUDGET
SUMMARY OF ALL FUNDS**

		Opening			Fund
	Fund Name	Cash Balance	Revenue	Expenses	Balance
01	General	\$ 2,846,991	\$ 8,281,632	\$ 8,840,255	\$ 2,288,368
02	Audit	15,809	6,800	5,852	16,757
04	Performance Bond	550,110	326,700	426,700	450,110
05	Tourism	58,912	52,700	60,925	50,687
07	School Crossing Guard	18,066	22,906	22,693	18,279
08	IMRF/FICA/MC Contribution	198,107	548,158	544,915	201,350
09	Police Pension	5,792,592	818,518	196,410	6,414,700
11	Motor Fuel Tax	479,367	511,792	621,501	369,658
15	Refuse	95,396	1,008,116	1,012,866	90,646
16	Water & Sewer: Operating	1,713,720	4,760,092	5,024,398	1,449,414
	Encumbered Bond Res.	-	-	-	-
17	Municipal Parking Lot	123,654	306,150	342,665	87,139
19	Sewer System Capital Improv.	1,646,670	583,785	727,755	1,502,700
20	Water System Capital Improv.	1,279,741	1,579,506	1,875,990	983,257
21	Sewer Plant Replacement	1,133,546	55,000	64,700	1,123,846
22	Plant Expansion	5,282,462	745,000	455,000	5,572,462
23	Capital Improvement, Repair and Replacement	13,312,725	2,554,900	9,564,343	6,303,282
	Totals	\$34,547,868	\$22,161,755	\$29,786,968	\$ 26,922,655

GENERAL FUND BUDGET SUMMARY

REVENUE

Current FY '07

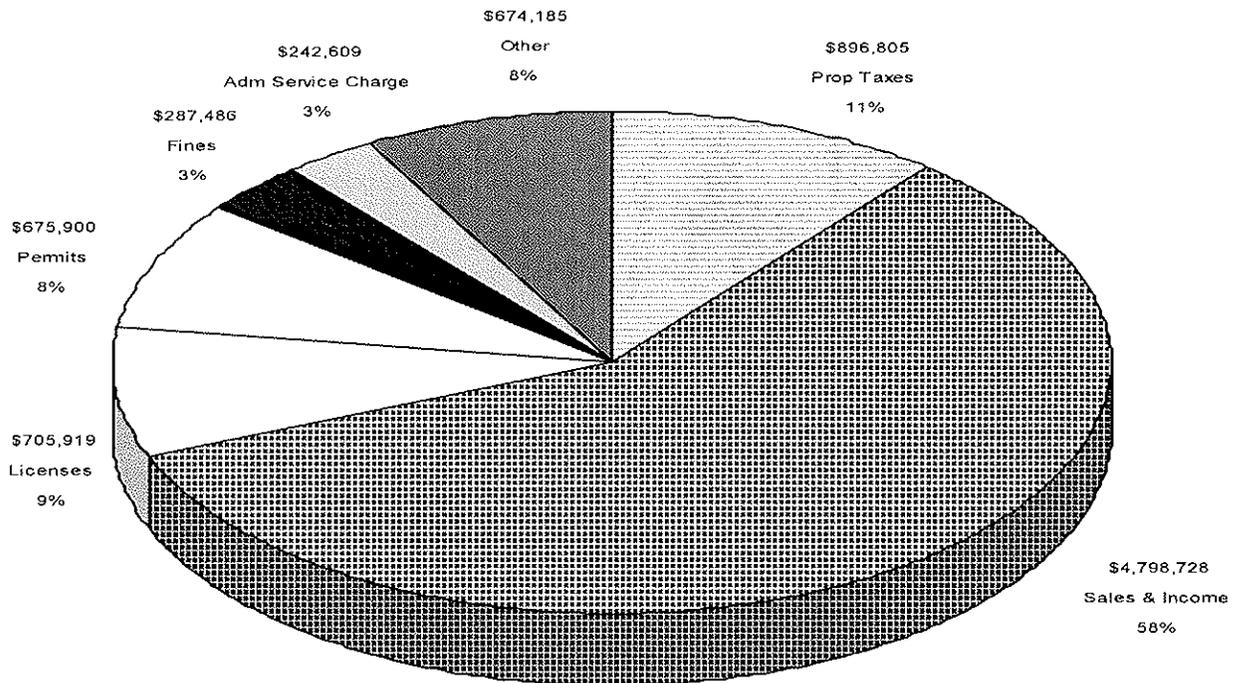
Estimated FY '07 Revenues are anticipated to be less than budget by approximately (\$219,519). This is primarily due to the net effect of the following revenue categories exceeding or falling below the budget forecasts: taxes \$2,965; licenses \$69,574; permits (\$187,088); capital grants (\$100,000); exaction fees (\$63,987); fines (\$52,397); and other revenue \$111,414.

Proposed FY '08

Fiscal '08 Revenues are proposed to increase by \$367,426 above FY '07 budget levels. This is primarily due to increases in the following revenue categories: taxes \$463,386; licenses \$30,146; permits (\$125,800); intergovernmental revenue \$5,466; exaction fees (\$38,539); fines (\$1,711); and other revenue \$34,478.

Total anticipated General Fund Revenues for FY '08 are \$8,281,632. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire General Fund as indicated by major category.

TOTAL REVENUES



EXPENSES

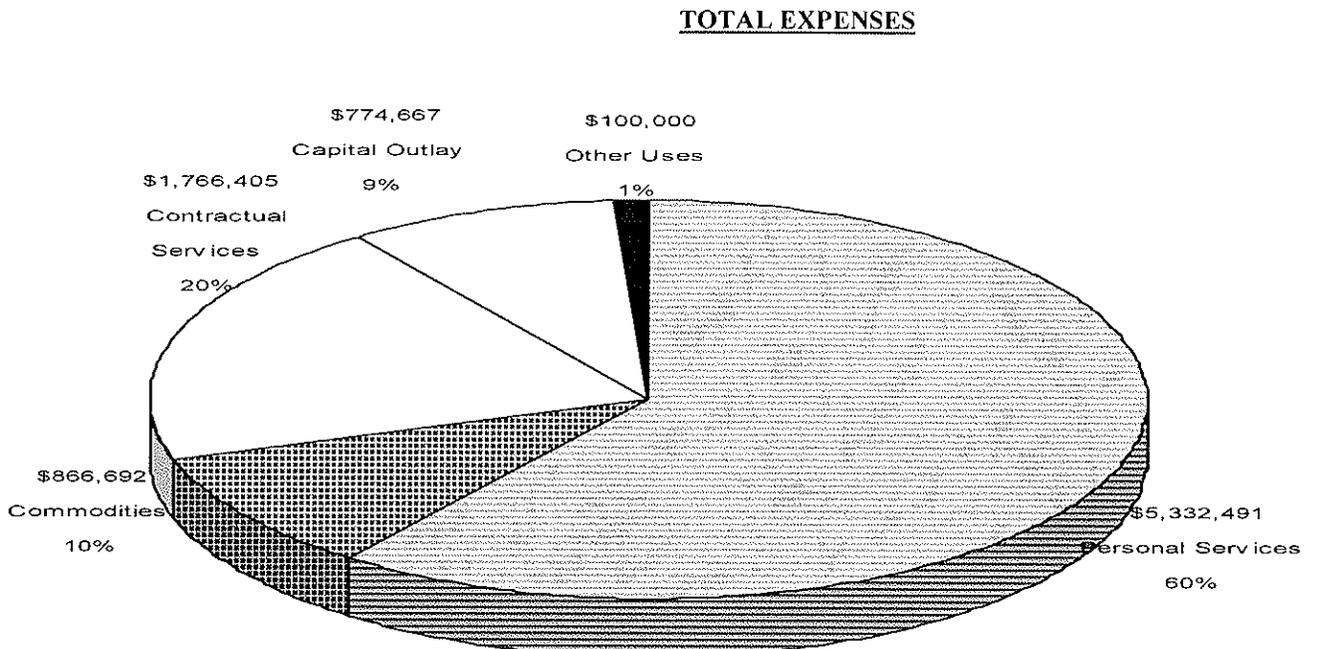
Current FY '07

The FY '07 General Fund Expenses are anticipated to be (\$460,749) under appropriation. This is primarily due to a reduction in the special census costs for a partial census compared to a full census (\$86,355), decrease in the worker's comp. and liability insurance premiums (\$98,749), re-appropriating various studies (Quiet Zone Feasibility, Comprehensive Plan Update, and TIF study) to FY '08 (\$155,000), and timing of hiring and filling vacancies in the Police and Community Development departments (\$122,110).

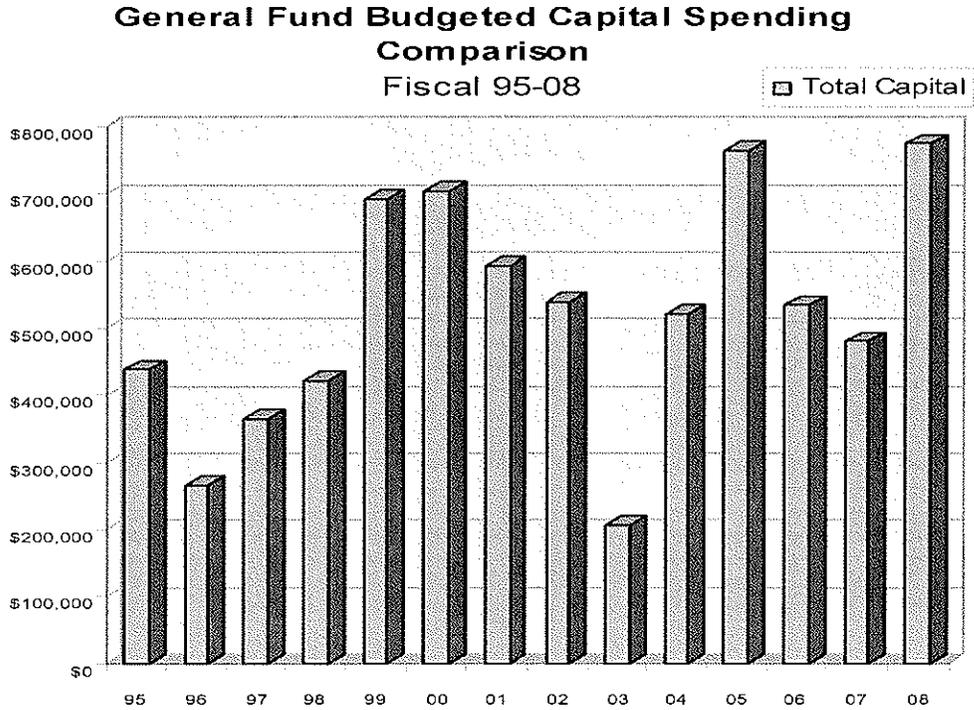
Proposed FY '08

FY '08 General Fund Expenditure levels are proposed to increase by approximately \$523,742 above FY '07 budget levels. This is a result of the costs associated with additional personnel (2 police officers mid-year), engineering studies, the contribution to the Lincoln-Way Communications Center, increase in electricity costs, computer system upgrades, purchase of a street sweeper, and regular operating increases.

Total estimated General Fund expenditures for FY '08 are \$8,840,255. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures for the entire general fund as indicated by major category.



The chart found below depicts the General Fund capital spending patterns over the past several years.



As one can see, FY '08 Capital Expenditures are \$293,784 above FY '07 budgeted levels. This is primarily due to the computer system upgrades and the purchase of a street sweeper.

FUND BALANCE

Current FY '07

You will note the FY '07 General Fund estimated ending fund balance to be approximately \$2,846,991. This exceeds the budgeted FY '07 balance by approximately \$627,296.

The rationale for this stronger than projected year end cash position is as follows:

The actual FY '06 Year End Balance was approximately \$386,066 more than anticipated. FY '07 revenues are anticipated to be (\$219,519) less than budgeted and FY '07 expenditures are forecasted to be below budget levels by approximately \$460,749.

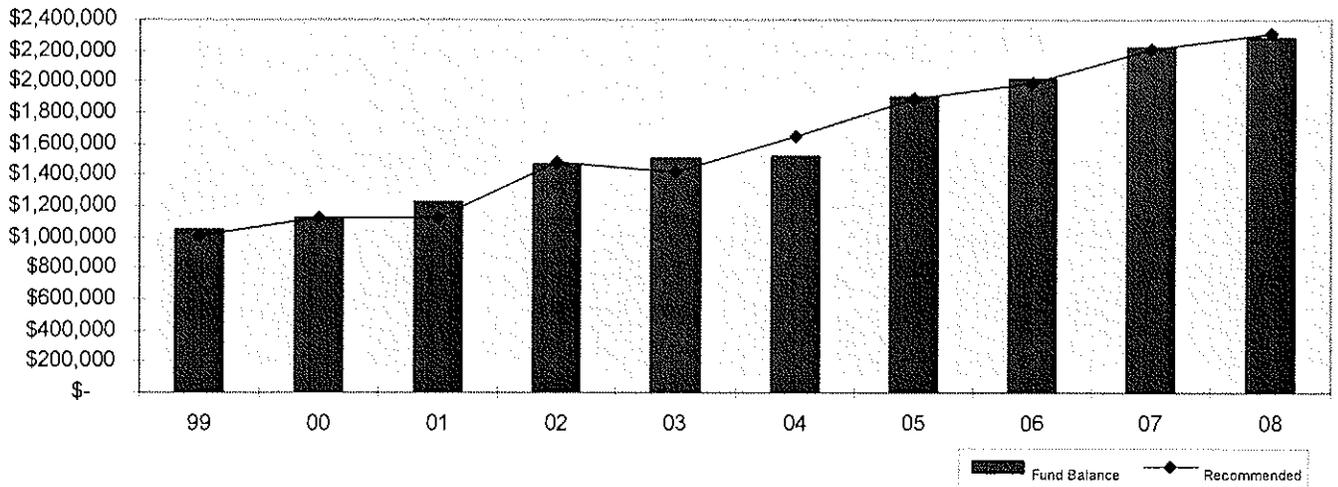
Proposed FY '08

You will note the year end FY '08 Proposed General Fund balance amount is approximately \$2,288,368. The Proposed FY '08 year end fund balance of \$2,288,368 is just slightly below the Board's policy guidelines of maintaining 25% of the annual expenditures plus one year's principal and interest for the downtown bonds, which average about \$134,000, in the General Fund balance.

Following you will note a graph depicting the budgeted general fund cash position for the last nine budget cycles along with proposed FY '08 levels. You will note, that historically, the Village has budgeted year end fund balances at/or above a pre-established policy as indicated in the above paragraph until FY '04 which was due to the economic conditions at that time. The proposed FY '04 year end General Fund balance did not include the one year of principal and interest for the downtown bonds.

FUND BALANCE

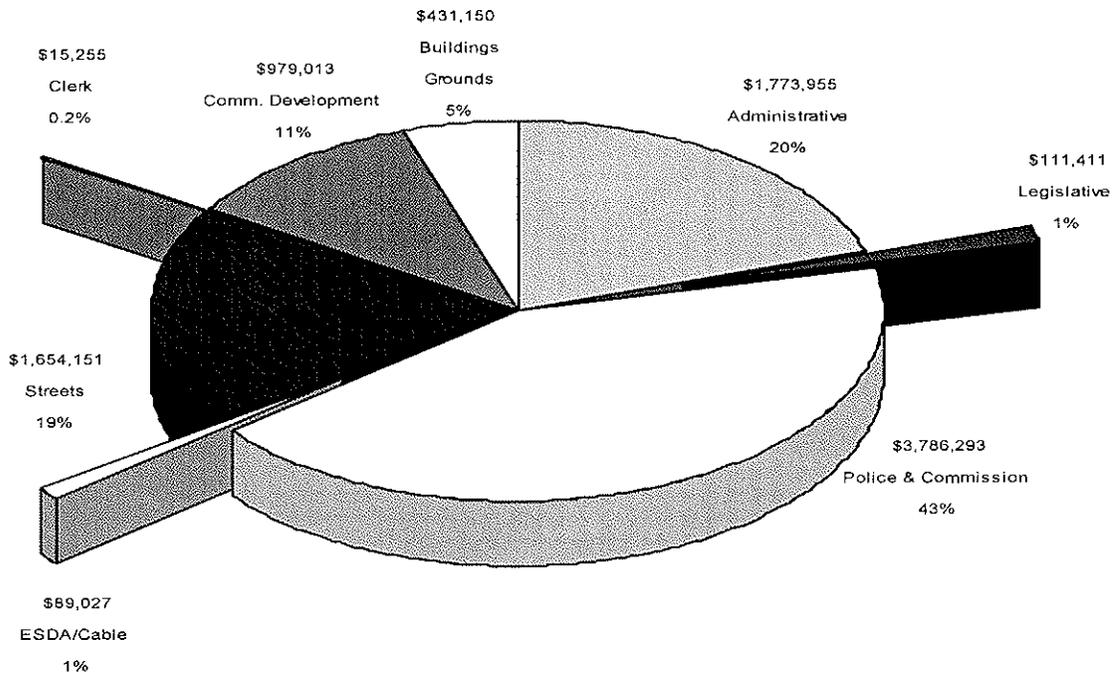
**General Fund Balance Comparison
FY 99-08 Budgets**



As one can clearly see from the above referenced graph, the proposed General Fund Balance is actually above that of previous years.

Below you will note the Comparison of Budget by individual Departments within the General Fund.

General Fund Expenditures by Department



Further information will be exposed as one reviews individual department spending.

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Revenue [01]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
200	Taxes					
2010	Property Tax (See Footnote)	\$ 258,704	267,624	262,143	296,242	303,257
2030	Sales Tax	2,511,000	2,904,958	3,141,403	3,025,000	3,270,775
2050	State Income Tax	1,146,773	1,277,132	1,280,743	1,342,193	1,527,953
2060	Road & Bridge Allocation	453,689	509,779	546,658	560,177	593,548
2070	Automobile Rental Tax	12,971	12,001	13,200	12,000	12,000
2090	Amusement Tax	31,605	22,274	32,500	44,000	32,500
	Total	\$ 4,414,742	\$ 4,993,768	\$ 5,276,647	\$ 5,279,612	\$ 5,740,033
210	Licenses					
2110	Liquor	\$ 38,850	43,750	40,800	44,650	42,850
2120	Vehicle	148,976	144,670	149,000	149,000	152,250
2130	Business	20,556	22,787	23,040	23,436	24,300
2140	Franchise	278,532	253,166	308,800	381,000	347,200
2150	Contractors	134,135	145,535	142,500	136,000	127,500
2190	Other	13,896	11,701	11,633	11,261	11,819
	Total	\$ 634,945	621,609	675,773	745,347	705,919
220	Permits					
2210	Building	\$ 679,684	645,329	701,700	517,550	575,900
2230	Solicitors	-	-	-	-	-
2290	Other	103,462	100,733	100,000	97,062	100,000
	Total	\$ 783,146	746,062	801,700	614,612	675,900
	Intergovernmental					
240	Revenue - State/County					
2450	Capital Grants	\$ -	36,860	100,000	-	104,500
2490	Other Intergovernmental Revenue	-	-	-	-	-
	Total	\$ -	36,860	100,000	-	104,500
	Intergovernmental					
250	Revenue - Local					
2510	Interfund Service Charges	\$ 227,124	232,574	241,643	241,643	242,609
254	Exaction Fees					
2560	Contributions	\$ 76,018	560,759	71,852	7,865	33,313

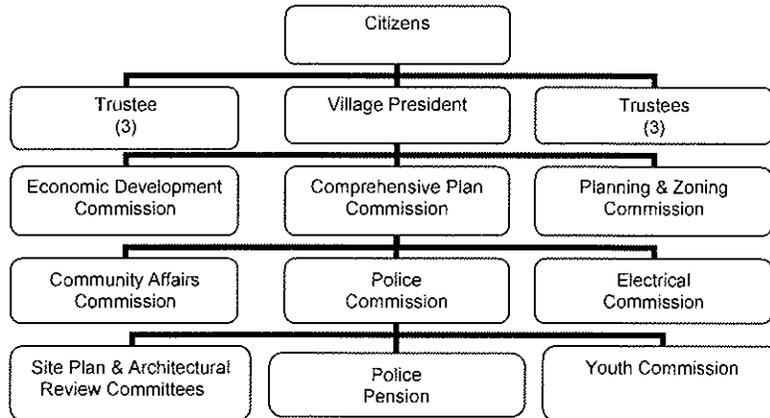
VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Revenue [01]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
280	Fines					
2810	Court	\$ 154,310	227,892	235,692	190,000	190,000
2820	Parking	28,200	28,363	50,205	42,300	52,486
2880	Other	15,190	12,010	3,300	4,500	45,000
	Total	\$ 197,700	268,265	289,197	236,800	287,486
290	Other Revenue					
2910	Interest Earnings	\$ 43,402	120,061	112,500	159,050	122,000
2920	Rental Income	75,452	83,459	91,974	92,986	95,952
2930	Donations	1,938	1,425	-	922	-
2940	Interfund Revenue	9,083	30,478	34,000	31,850	26,700
2960	Public Hearing/Development Fees	28,156	41,469	29,350	38,000	29,350
2970	Miscellaneous Income	232,600	365,563	189,570	246,000	217,870
	Total	\$ 390,631	642,455	457,394	568,808	491,872
	Revenue Grand Total	\$ 6,724,306	8,102,352	7,914,206	7,694,687	8,281,632
	Opening Cash Balance (Including Investments)	\$ 3,135,907	2,662,727	2,622,002	3,008,068	2,846,991
	Total Available for Spending	\$ 9,860,213	\$10,765,079	\$10,536,208	\$10,702,755	\$11,128,623

Footnote: The revenues derived in line item 01.200.2010 based on the 2006 tax levy as extended by the Will County Clerk for General Corporate purposes will be used to fund line items 01.101.3060, 01.101.3270 and 01.101.3630 in the Administrative Department and line item 01.105.3630 in the Community Development Department.

Legislative Branch

Fiscal Year '08



Summary of Basic Function

The Legislative Department of the Village includes all functions relating to the Village President and Board of Trustees. This includes Village wide Legislative and Policy efforts.

The Village President and Six Trustees are elected at large on a staggered basis. According to the Mokena Village Code, "this Board shall be the legislative department of the Village Government, and shall perform such duties and have such powers as may be delegated by Statute to it."

The Village President is Chief Elected Officer of the Village and presides over all meetings. The Village Board meets in formal session the 2nd and 4th Monday of every month.

The Village President, with advice and consent of the Board, appoints members to the Planning and Zoning Commission, Economic Development Commission, Comprehensive Plan Commission, Community Affairs Commission, Police Commission, Site Plan & Architectural Review Committees, Electrical Commission, Youth Commission, Police Pension Board and other ad hoc commissions from time to time. Below are descriptions of each formal committee.

- **Planning Commission:** This (9) member Commission meets on a monthly basis and reviews pending development and annexation proposals for the Village of Mokena. Members address proposed developments and annexations from a planning perspective by comparing the

proposed land use to the Village's Comprehensive land Planning Documents. The Commission formally votes and makes recommendations to the Village Board of Trustees.

- **Zoning Board of Appeals:** This Board is required by State Statute with individuals appointed to staggered terms by the Village President with advice and consent of the Village Board. all seven members are also on the Planning Commission and review zoning issues for proposed developments and annexations to the Village of Mokena. In addition, the Board evaluates variance and special use zoning requests. The final determination regarding variance requests are concluded by the Zoning Board of Appeals while zoning recommendations are forwarded to the Village Board for final review and determination.
- **Economic Development Commission:** This Commission focuses on enhancing economic development in the Community and advises the Village Board on various programs that would improve the economic viability of the Community. This Commission meets on a monthly basis and the activities are coordinated through the Economic Development Coordinator.
- **Comprehensive Plan Commission:** This Commission meets infrequently and reviews any pending changes being considered concerning the Village's comprehensive land use plan. The Commission makes advisory recommendations to be considered formally by the Mokena Village Board of Trustees.
- **The Community Affairs Commission:** This Commission consists of 15 members appointed by the Village President with the advice and consent of the Board of Trustees. Commission members serve one-year terms. The Commission, which represents a recent merger of the Environmental Commission and Downtown Committee, is dedicated to improving community volunteer opportunities along with increased public awareness of various programs and the people who organize them.
- **Police Commission:** This Commission is responsible for the selection, appointment, promotion, discipline and dismissal of the municipality's full time sworn police officers.
- **Site Plan Review Committee:** This Committee meets to review non-residential development site plans with the goal of enhancing the overall aesthetics and functionality of business site development. This committee meets on an as needed basis.
- **Architectural Review Committee:** This is a subcommittee of the Site Plan Review Committee charged with reviewing non-residential architectural elevations and other aspects of development.
- **Electrical Commission:** This purpose of this Commission is to review ordinances pertaining to electrical codes and make recommendations to the Village Board for changes, alterations or maintaining the status quo.
- **Youth Commission:** The purpose of the Youth Commission is to provide young people with a positive, supportive atmosphere and to promote the exchange of information regarding programs/services for families and children among Community organizations.
- **Police Pension Board:** Two of the four current members are appointed by the Village President with advice and consent of the Village Board. these members oversee the investment of Police Pension Fund Reserves.

STATUS OF GOALS FOR FY '07

1. Conduct 9th annual State of the Village Address. (C/100%)
2. Evaluate Village wide survey and incorporate into FY 08 Budget process. (A)
3. Implement additional senior household discount measures. (C/100%)
4. Adopt revisions to comprehensive plan. (C/100%)
5. Adopt multi-year municipal facility plan. (C/100%)
6. Conduct 6 neighborhood outreach meetings throughout Village. (C/100%)
7. Implement web-based video streaming. (C/100%)

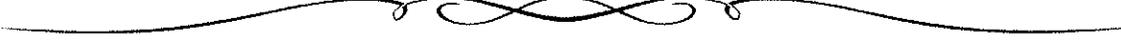
SIGNIFICANT GOALS FOR FY '08

1. Conduct 10th annual State of the Village Address.
2. Implement additional senior household discount measures.
3. Conduct 4 Village "Town Hall" meetings.
4. Secure site for public safety facility.
5. Further evaluate public safety facility design.
6. Further evaluate strategic design of future Village Hall facility.
7. Adopt strategic plan for traditional downtown and determine feasibility of TIF.
8. Legislatively advance funding and programming of U.S. 30/Wolf Road.
9. Legislatively advance SRA study for Schoolhouse Road interchange at I-80.
10. Continue monthly news articles in Sun newspapers.

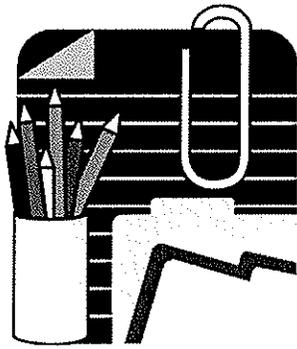
VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Legislative [01-100]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Board App.</u>
		<u>Fiscal '05</u>	<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>
	<u>Personal Services</u>					
3020	Salaries (Part Time)	\$ 36,713	33,025	34,500	37,064	36,876
	<u>Commodities</u>					
3230	Conferences, Mtgs. & Seminars	\$ 5,256	6,540	11,330	6,000	9,030
3240	Membership Dues	16,084	17,079	18,273	18,273	18,931
3260	Publications	-	-	-	-	-
3290	Printing	225	-	195	208	195
3420	Donations	1,997	1,021	2,035	2,035	2,060
3440	Miscellaneous	356	6	200	100	200
3450	Public Relations	35,802	47,260	43,885	45,000	43,650
	Total	\$ 59,720	71,906	75,918	71,616	74,066
	<u>Contractual Services</u>					
3710	Legal Advertising	\$ -	-	-	-	-
3780	Telephone	572	131	-	-	-
3860	Other Contractual Services	4,138	2,157	188,055	100,699	176
3870	Auto Mileage & Expense Reimb.	36	13	250	250	293
	Total	\$ 4,746	2,301	188,305	100,949	469
	Total Operating Expenses	\$ 101,179	107,232	298,723	209,629	111,411
	<u>Capital Outlay</u>					
4020	Improvements - Other	\$ -	-	-	-	-
4040	Machinery & Equipment	-	-	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ -	-	-	-	-
	Total Appropriations	\$ 101,179	107,232	298,723	209,629	111,411

LEGISLATIVE NOTES



Other Contractual Services: A \$187,879 decrease under FY '07 is scheduled for this year's budget. This decrease is attributed to the completion of the special census in FY '07.



MOKENA ADMINISTRATIVE SERVICES DEPARTMENT MISSION STATEMENT

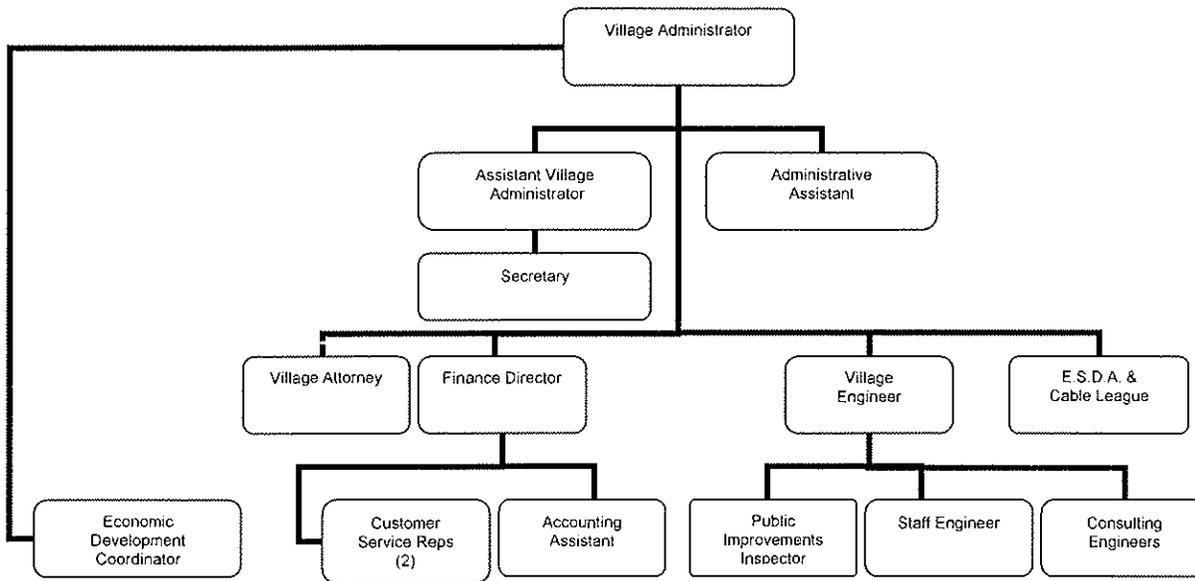
The Administrative Department is represented by a group of individuals who believe teamwork is a necessity for the organization's survival in today's changing environment. We believe every individual in the organization deserves our respect, consideration and cooperation. We are here to share in the responsibility and participate in the day to day operation of the Village.

The Administrative Department team members take pride in their work. We believe in keeping an open mind, listening to others and constructively debating the merit of new ideas. We believe in maintaining a positive, helpful, service-oriented attitude.

As we strive to meet the demands of the community, we realize the residents are the most important visitors on our premises. The residents are not dependent on us - we are dependent on them. They are not outsiders in our organization - they are a part of it. We are not doing the residents a favor by serving them - they are doing us a favor by giving us the opportunity to do so.

Administrative Department

Fiscal Year '08



SUMMARY OF BASIC FUNCTIONS

The Administrative Department serves and finances many matters of Village wide concern. The Village Administrator is the Chief Administrative Officer (CAO) employed by the Village President and Board of Trustees to manage the day to day operations of the Government. All Department Heads and Consultants are responsible to coordinate their activities with the Village Administrator or his/her designee. Additionally, the Village Administrator acts as the Chief Budget Officer and is responsible for the interpretation, advisement and supervision of Board Policy. The Assistant Village Administrator reports directly to the Village Administrator. He serves as the Village's risk manager, and as its public information and media relations officer. In addition, the Assistant Village Administrator oversees the Village's building projects, manages the Village's website, provides leadership for and coordinates special projects, and provides staff support to the Community Affairs Commission. The Economic Development Coordinator is responsible for developing and implementing a Village-wide (comprehensive) economic development plan. This position is responsible to the Village Administrator and also acts as staff liaison to the Economic Development Commission.

The Finance Director supervises accounting and reporting tasks associated with Village finances. These tasks include: forecasting revenues and expenditures, monitoring

investments and cash reserves, overseeing accounts receivable/payable, payroll and formulating the Village's Tax Levy. Additionally, the Finance Director oversees General Office Operations, the computer system, and assists the Village Administrator with the supervision of Personnel records management along with preparation and day-to-day management of the budget.

The Administrative Assistant maintains and oversees the production of "Board Correspondence". This person supervises the daily scheduling affairs of both the Mayor and Village Administrator. Additionally, this position is responsible for performing research, organizing projects and coordinating responses to formal citizen inquiries to the Village President, Board and Village Administrator. The Administrative Assistant also serves as Deputy Clerk to the Elected Village Clerk.

The Village Engineer reports to the Village Administrator. The position supervises and oversees Village related engineering functions including; capital projects, subdivision development /inspection, capital improvement plans, consulting contracts and all other engineering issues. The Village Engineer also oversees various consulting engineers employed by the Village to perform other engineering services. The Village Staff Engineer reports directly to the Village Engineer providing technical support. The Public Improvements Inspector reports to the Village Engineer and is responsible for the inspection of all new public improvements within new developments. This person will also inspect Village construction projects when needed. This includes sewer, water and storm water system rehabilitation and extensions. This person also prepares and inspects all Motor Fuel Tax Road Maintenance Projects as well as responds to local drainage complaints.

The position of Accounting Assistant is responsible to the Finance Director. This person is responsible for maintaining accurate accounting records regarding accounts payable/receivable and utility billings. Two Customer Service Representatives are responsible for service and responsiveness through counter service and telephone interaction. These positions are also responsible to the Finance Director. A full time Administrative Secretary provides support to both the Assistant Village Administrator and Economic Development Coordinator.

The ESDA Coordinator manages the Emergency Services Disaster Agency. This volunteer organization has the responsibility to provide an emergency preparedness plan for the Village Government. This will ensure safety and a well-devised course of action in case of a catastrophe. All costs affiliated with employment of the E.S.D.A. Director are budgeted for in the E.S.D.A. Departmental Budget.

The Village of Mokena contracts annually for both Engineering and Legal Services. Mokena has enjoyed a long-standing relationship with the McKeown, Fitzgerald, Zollner, Buck, Hutchison and Ruttle, law firm. From time to time the Village may utilize other legal firms if a particular area of legal expertise is required.

SIGNIFICANT GOALS FOR FY '07

Administrative/Finance

1. Conduct special census. (C/100%)
2. Oversee construction and completion of Village Garage expansion. (CU/30%)
3. Complete 40 year space planning process and assist Village Board to determine policy direction. (CU/90%)
4. Oversee implementation of video streaming program. (C/100%)
5. Recalculate long term water and sewer rate assessment. (C/100%)
6. Update water and sewer connection fee schedule for FY 08. (C/100%)
7. Conduct long term assessment of Village technology: (C/100%)
 - a. Computer System
 - b. Mobile communication including text messaging
 - c. Software upgrades in Community Development Department
 - d. Monthly Credit Card (automated) payments
 - e. Enhance Web site electronic Business Applications
 - f. Connectivity to main server from off-site locations
 - g. Further use and integration of GIS technology

Engineering Services

1. Coordinate the construction for the LaPorte Road Widening from Kirkstone Lane to Wolf Road. (CU/80%)
2. Coordinate the design and construction of improvements to signalize the intersection of Hickory Creek Drive and 191st Street. (C/100%)
3. Design and construct the FY 2007 MFT Street Maintenance Program with construction completed during spring of 2007. (C/100%)
4. Provide technical support for long range transportation planning. (C/100%)
5. Coordinate the completion of construction for the widening of 104th Avenue from 187th Street to 191st Street. (CU/75%)

6. Coordinate the installation of traffic signals at the intersection of 104th Avenue and 191st Street. (CU/50%)
7. Coordinate the installation of traffic signals at the intersection of 88th Avenue and 191st Street. (C/100%)
8. Coordinate the design and construction of improvements to signalize the intersection of Grovovsky Drive and 191st Street. (C/100%)
9. Coordinate the implementation of fourth year goals for NPDES II. (C/100%)
10. Coordinate the completion of the design engineering for the widening of Schoolhouse Road from 191st Street to LaPorte Road. (D/50%)
11. Coordinate the completion of the design engineering to signalize Schoolhouse Road at LaPorte Road and at 191st Street. (D/50%)
12. Coordinate construction for the widening of Townline Road from 187th Street to Virginia Parkway. (D/0%)
13. Coordinate the completion of construction for the intersection improvements at Wolf Road and 187th Street. (C/100%)
14. Coordinate the construction of the box culvert replacement on US Route 30 located ¼ mile west of Wolf Road. (C/100%)
15. Coordinate the design of water main improvements along LaGrange Road from LaPorte Road to Birch Avenue. (C/100%)

Economic Development

1. Attend International Council of Shopping Centers (ICSC) National Convention. (C/100%)
2. Significantly upgrade, update, improve, and maintain Economic Development section of Village Website as primary marketing tool for Economic Development. (CU/100%)
3. Attend regional ICSC, Illinois Development Council, Will Economic Network, and Chamber meetings and seminars. (C/100%)
4. Be an active member in and take advantage of networking, professional development, prospect lead generation, and resource opportunities from the Illinois Development Council, ICSC, the Will County Economic Development Corporation,

the Chicago Southland Chamber, the Chicago Southland Convention & Visitors Bureau, and the International Economic Development Council. (CU/100%)

5. Utilize the Retail Tenant Directory online service by Trade Dimensions to assist in retail prospect recruitment. (C/100%)
6. Upgrade, update, improve, and maintain marketing, public relations, and demographic information, materials, and opportunities. (CU/100%)

SIGNIFICANT GOALS FOR FY '08

Administrative/Finance

1. Oversee implementation of computer upgrades and web-based utility payment program.
2. Oversee and file annual audit.
3. Prepare and file annual treasurer's report.
4. Prepare and file 2007 property tax levy.
5. Prepare annual Fiscal 2009 Budget.
6. Oversee construction and completion of Village Garage expansion.
7. Secure land for future public safety facility.
8. Continue assessment of long term water/sewer fund.
9. Further evaluate design of public safety and Village Hall facilities.
10. Evaluate need for staff support in following areas:
 - Public Information
 - Technology
 - Human Resources
11. Upgrade website
12. Work with IDOT to advance improvements to U.S. 30/Wolf Road intersection.

Engineering Services

1. Coordinate the completion of the construction for the LaPorte Road Widening from Kirkstone Lane to Wolf Road.
2. Coordinate the construction of the LaPorte Road Overlay and Improvements from Kirkstone Lane to LaGrange Road.
3. Design and construct the FY 2008 MFT Street Maintenance Program with construction completed during spring of 2008.
4. Provide technical support for long range transportation planning.
5. Coordinate the completion of construction for the widening of 104th Avenue from 187th Street to 191st Street.
6. Coordinate the completion of the installation of traffic signals at the intersection of 104th Avenue and 191st Street.
7. Coordinate the implementation of fifth year goals for NPDES II.
8. Coordinate the completion of the design engineering for the widening of Schoolhouse Road from the Metra Tracks to LaPorte Road.
9. Coordinate the completion of the design engineering to signalize Schoolhouse Road at LaPorte Road and at 191st Street.
10. Coordinate completion of construction for the widening of Townline Road from 187th Street to Virginia Parkway.
11. Coordinate the construction of water main improvements along LaGrange Road from LaPorte Road to Birch Avenue.
12. Work with the Community Development Department on updating the Recapture Books and Maps.

Economic Development

1. Attend International Council of Shopping Centers (ICSC) National Convention.
2. Attend regional ICSC, Illinois Development Council, Will Economic Network, and Chamber meetings and seminars.
3. Be an active member in and take advantage of networking, professional development, prospect lead generation, and resource opportunities from the Illinois

Development Council, ICSC, the Will County Center for Economic Development, the Chicago Southland Chamber, the Chicago Southland Convention & Visitors Bureau, and the International Economic Development Council.

4. Utilize the Retail Tenant Directory online service by Trade Dimensions to assist in retail prospect recruitment
5. Upgrade, update, improve, and maintain marketing, public relations, and demographic information, materials, and opportunities.
6. Update downtown building permit fee discount incentive ordinance for redevelopment.
7. Aggregate status of all existing economic incentive agreements.
8. Pursue annexation of existing “fringe and donut hole” retail businesses that currently produce sales tax..
9. Coordinate the Downtown Tax Increment Financing District Study with consultants.
10. Communicate regularly with area commercial and industrial developers and brokers in an effort to assist in the development of their properties.
11. Prepare for and facilitate Economic Development Commission meetings.
12. Coordinate Village participation in the Mokena Chamber Business Expo.

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Administrative [01-101]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3010	Salaries (Full Time)	\$ 453,992	494,811	545,556	547,383	571,486
3020	Salaries (Part Time)	91	-	6,413	9,100	6,463
3030	Salaries (Overtime)	1,563	2,212	2,004	1,600	2,085
3040	Unemployment Contribution	8,288	8,244	9,500	10,026	10,800
3060	Worker's Compensation	204,637	177,539	186,416	143,392	196,347
3100	Hospital/Life Insurance	100,869	129,344	130,011	132,318	124,852
	Total	\$ 769,440	812,150	879,900	843,819	912,033
	Commodities					
3210	Office Supplies	\$ 28,253	33,798	30,000	31,000	34,000
3220	Postage	16,189	18,097	18,627	18,300	20,247
3230	Conferences, Mtgs. & Seminars	6,169	6,539	6,000	4,500	8,985
3240	Membership Dues	3,385	3,101	4,032	3,925	4,167
3250	Professional Development	3,972	12,651	7,680	2,950	3,177
3260	Publications	347	515	640	988	1,120
3270	Liability Insurance	94,849	136,452	143,275	87,550	97,650
3290	Printing	5,285	5,991	5,270	4,800	7,470
3300	Vehicle Expense (Gas)	1,615	2,167	3,000	2,300	3,000
3320	Maint: Vehicles & Motor Equip.	557	1,550	1,500	1,200	1,500
3440	Miscellaneous	162	125,975	200	1,000	200
3450	Public Relations	10,931	12,860	19,000	16,375	19,200
3510	Equipment	567	797	1,770	800	1,250
3520	Furniture	531	939	400	1,400	-
	Total	\$ 172,812	361,432	241,394	177,088	201,966
	Contractual Services					
3620	Engineering Services	\$ 9,500	2,170	15,000	-	10,000
3630	Legal Services	187,069	182,722	220,000	236,000	192,500
3690	Computer Program./Maint.	28,366	28,081	29,000	28,990	29,000
3710	Legal Advertising	-	919	1,000	1,858	1,000
3750	Public Officials Ins./Bonding	-	-	1,500	1,167	-
3780	Telephone	25,218	23,985	27,590	26,000	27,030
3790	Comm./Office Machine Maint.	3,278	3,474	3,375	3,200	3,375
3850	Equipment Leasing	2,223	1,706	2,348	2,348	2,348
3860	Other Contractual Services	11,845	14,510	56,028	33,000	63,072
3870	Auto Mileage & Expense Reimb.	341	545	1,032	750	1,126
3890	Bond Principal	60,000	60,000	65,000	65,000	65,000
3900	Bond Interest	77,830	75,085	72,194	72,194	69,155
3950	Contractual Payments	98	98	150	148	150
3980	Rebates	49,340	30,841	45,000	7,404	-
	Total	\$ 455,108	424,136	539,217	478,059	463,756
	Total Operating Expenses	\$ 1,397,360	1,597,718	1,660,511	1,498,966	1,577,755

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Administrative [01-101]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Capital Outlay					
4040	Machinery & Equipment	\$ 2,692	3,913	3,700	2,440	96,200
4060	Land Acquisition	-	-	-	-	-
4080	Vehicle Acquisition	-	18,192	7,333	7,333	-
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 2,692	22,105	11,033	9,773	96,200
	Other Financing Uses					
4260	Interfund Transfers	\$ -	-	-	-	-
4280	Contingencies	-	-	100,000	-	100,000
	Total	\$ -	-	100,000	-	100,000
	Total Appropriations	\$ 1,400,052	1,619,823	1,771,544	1,508,739	1,773,955

ADMINISTRATIVE NOTES

Office Supplies: You will note a \$4,000 increase above FY '07 budgeted levels. This is associated with the growth in the Village and inflation.

Postage: A \$1,620 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb the costs associated with postal increases.

Conferences, Mtgs. & Seminars: An \$2,985 increase above FY '07 is scheduled for this year's budget. This is to allow for an Economic Development Commissioner to attend the International Council of Shopping Centers (ICSC) conference. It also allows for attendance at the Illinois Municipal League (IML) conference and International City Managers Association (ICMA) conference.

Printing: A \$2,200 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb the cost associated with the printing of the vehicle sticker application forms.

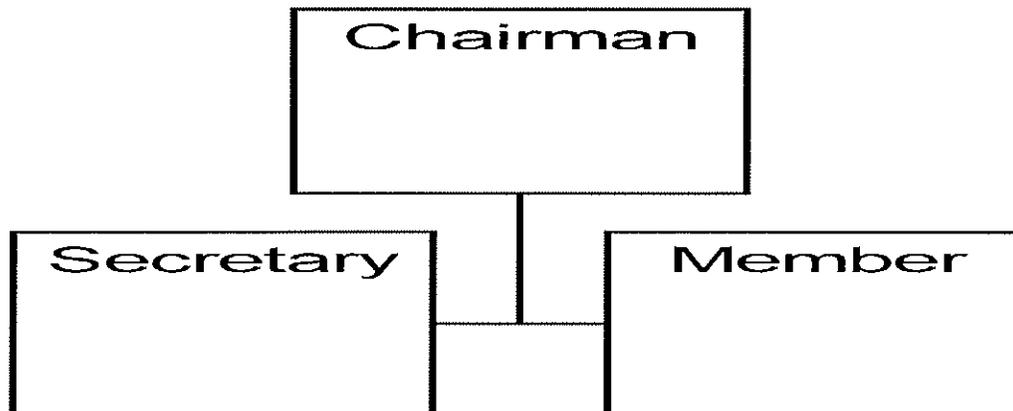
Public Official Liability: This line item is scheduled to decrease \$1,500 below FY '07 levels. This is associated with the renewal of the public officials' liability insurance, which is done every three years and will not need to be renewed again until FY '10.

Other Contractual Services: This line item is budgeted to increase \$7,044 above FY '07 levels. The increase is mainly attributed to consulting services for re-engineering the Village's website.

Machinery & Equipment: A \$92,500 increase above FY '07 budget levels is proposed. This is associated with computer upgrades throughout the Village facilities. This includes replacing the financial and administrative server, replacing desktop PCs and monitors, and providing remote access and intranet access.

Board of Fire & Police Commission

Fiscal Year '08



SUMMARY OF BASIC FUNCTION

Division 2.1 of Article 10 of the Illinois Municipal Code requires that all municipalities that have populations of 5,000 or more residents establish and maintain a Board of Fire and Police Commissioners. This Commission is then charged with the selection, appointment, promotion, discipline and dismissal of the municipality's full-time sworn police officers and fire fighters (where applicable).

The Board of Fire and Police Commissioners consists of three members. All members of the Commission must be residents of the Village, and are appointed to their offices on staggered three-year terms. The Village President, with the advice and consent of the Village Board of Trustees, appoints the members of the commission.

The Chairman of the Commission presides over all meetings. The Secretary of the Commission is responsible for meeting minutes, forms, papers, books, seal and the records of the Commission.

By statutory obligation of the Board of Fire and Police Commissioners must hold an annual meeting each July to elect its officers and conduct whatever business may come before the Commission. Additionally, the Commission may hold other meetings as might be necessary, upon the call of the Chairman.

STATUS OF GOALS FOR FY '07

1. Formulate new Patrol Officer Eligibility Register, as required by State Statute, to succeed the current Register, which will expire during Fiscal-Year 2007. (C/100%)
2. Formulate new Sergeant's Eligibility Register as required by State Statute to succeed the current Register, which will expire during Fiscal-Year 2007. (C/100%)
3. Attend at least one Association of Fire and Police Commissioners Training Conferences in order to maintain a working knowledge of legislative changes pertaining to the recruitment, employment, and retention of Police Officers. (D)
4. Review and update, as needed, the local rules policies, and procedures of the Police Commission. (C/100%)
5. Review and update, as needed, Police Commission Files pursuant to State Statute and Village Policy. (C/100%)

SIGNIFICANT GOALS FOR FY '08

1. Maintain current Patrol Officer and Promotional Eligibility Registers.
2. Working with the State of Illinois, review and update as needed and authorized, Police Commission files and records.
3. Attend at least one Police Commissioners Training Conference in order to maintain a current working knowledge of legislative changes pertaining to the recruitment, employment, retention and termination of Police Officers.
4. Explore alternate sources of Board of Fire and Police Commissioners training courses.
5. Explore alternate vendors for Patrol Officer and Promotional testing.

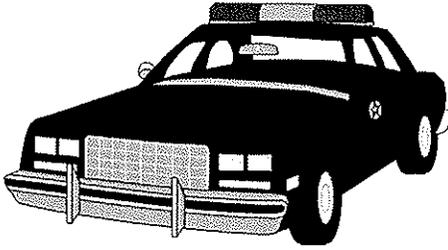
VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Fire & Police Commission [01-103]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	<u>Personal Services</u>					
3020	Salaries (Part Time)	\$ 840	970	1,190	2,990	2,040
	<u>Commodities</u>					
3230	Conferences, Mtgs. & Seminars	\$ 331	868	1,200	70	1,200
3240	Membership Dues	375	375	400	375	400
3250	Professional Development	117	-	200	-	200
3260	Publications	-	-	100	-	100
3520	Furniture	-	-	-	-	-
	Total	\$ 823	1,243	1,900	445	1,900
	<u>Contractual Services</u>					
3630	Legal Services	\$ -	-	1,500	293	1,500
3640	Physical Exams	580	385	1,600	1,915	1,600
3650	Testing & Psych. Exams	5,878	700	15,610	12,532	8,350
3710	Legal Advertising	1,903	1,149	500	1,181	1,200
	Total	\$ 8,361	2,234	19,210	15,921	12,650
	Total Operating Expenses	\$ 10,024	4,447	22,300	19,356	16,590
	<u>Capital Outlay</u>					
4040	Machinery & Equipment	\$ -	-	-	-	1,600
	Total Capital	\$ -	-	-	-	1,600
	Total Appropriations	\$ 10,024	4,447	22,300	19,356	18,190

BOARD OF FIRE & POLICE COMMISSIONERS NOTES

Salaries Part-time: An \$850 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb the costs associated with 5 additional meetings of the BOFPC in order to achieve a monthly meeting format throughout the year.

Machinery & Equipment: A \$1,600 increase above FY '07 budget levels is proposed. This budgeted increase is projected to absorb the costs associated with the purchase of a notebook computer for use by the Board in order to store BOFPC records and correspondence.



MOKENA POLICE DEPARTMENT MISSION STATEMENT

The Police Department of the Village of Mokena is comprised of a group of professional sworn and civilian personnel, who as a whole are committed to the protection of life and the safeguarding of property within the Village.

The Department's personnel perpetually utilize creativity to seek varied and modern methods to identify criminal activity, and apprehend criminal offenders within the Village; in order to prosecute the offenders and negate the opportunity for the criminal element to practice their trade.

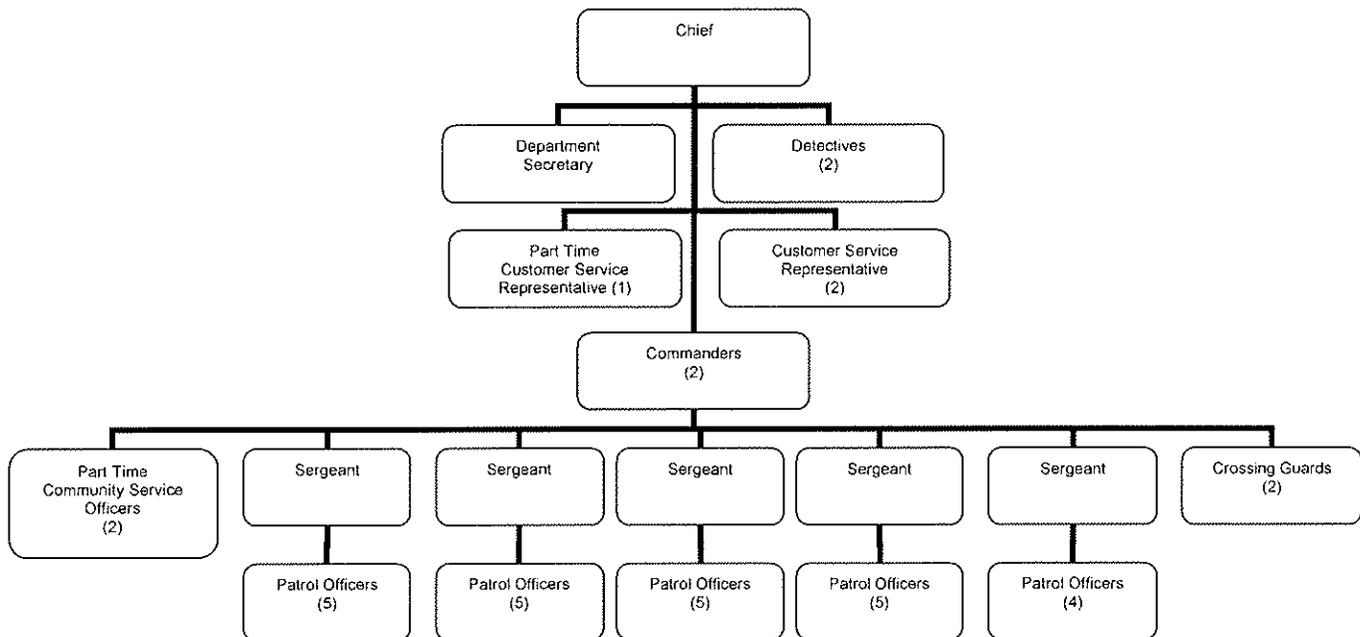
The individual members of the Department are cognizant of the fact that we live in an endlessly changing environment, and are therefore dedicated to expanding their professional and personal horizons through continual education.

The members of the Mokena Police Department understand that adverse situations play a role in many of their encounters with the public and therefore compassion must be exhibited to both victims and offenders alike.

The dedication of the members of the Mokena Police department to the charges of this declaration will ultimately yield a magnification of the quality of life for those who elect to live, work, or raise a family within the Village of Mokena.

Police Department

Fiscal Year '08



SUMMARY OF BASIC FUNCTION

The Police Department is the division of Mokena’s local government that is responsible for the protection of life and property. This responsibility is accomplished through community-based methods including problem identification, communication with residential and business communities, as well as more traditional methods of enforcement of laws and ordinances.

The Chief of Police is the primary administrative officer of the Department, responsible for compiling and administering the Department Budget, formulating policies and procedures; and formulating, implementing and communicating new programs and philosophies to the Department’s personnel. The Chief reports on a direct basis to the Village Administrator.

The Commanders (2) assist the Chief with the management of the Department and the implementation and communication of new philosophies. They serve as the senior

operating officers of the Department; overseeing the day-to-day operations of the Police Department. In addition to serving as Acting Chief of Police in the Chief's absence, the Commanders also prepare the monthly work schedules, assist with completion of the Department's payroll, and manage all civilian employees of the Department.

The Sergeants (5) are the Department's first-line Supervisors who assist the Patrol Officers under their Supervision in reaching out to the community, providing direction to Patrol Officers, and establishing a rapport with the residential and business segments of the community through a variety of community-based policing programs.

The Detectives (2) are responsible for a range of duties that include conducting investigations of criminal offenses and traffic crashes that result in serious injury or death, forwarding reports and information to the State's or Village Attorney's Offices, serving arrest warrants, search warrants, subpoenas, summonses, and investigating offenses involving children.

The Department Secretary and Customer Service Representatives (full and part-time) provide the support function of the Department. They are responsible for walk-in customer service and the administrative and clerical tasks that are generated daily. Females assigned to these positions also serve on an as needed basis, as Matrons, providing male officers with assistance when dealing with female prisoners.

The part-time Community Service Officers provide support to the Patrol Division by collecting daily parking fees from the Village's commuter parking lots and issuing warnings or citations for Ordinance violations. The Community Service Officers also provide inter-departmental support by completing delivery and service duties in order to provide for effective administration of the Village such as bank deposits, delivery of informational material to Village Trustees, Village Attorney; members of various Commissions, Clerk of the Circuit Court and State's Attorney.

Through its community-based policing philosophy the Department actively solicits requests for police service from the citizens of the Village and looks to the community to assist with setting a portion of the Department's agenda, deploys police officers for non-emergency interaction with the community, and expects the line-level police officers to identify and attempt to remedy problems within the community.

During Fiscal-Year 2008 the Police Department will be staffed by a minimum of (42) employees. Of these, (34) will hold sworn full-time status holding state certifications that are issued by the Illinois Local Governmental Law Enforcement Officers Training Board. The remaining employees of the Department are civilian personnel consisting of clerical staff, community service officers, and crossing guards.

The Police Department provides the following services within the corporate limits of the Village on a 24-hour per day, 365-day per year basis:

- *Crime Prevention, through community awareness and education programs*

- *Arbitration and resolution of neighborhood and family disputes*
- *Apprehension and conviction of law and ordinance violators*
- *Preventative patrols of the community*
- *Enforcement of traffic laws*

Each work shift is staffed by a Supervisor (Commander or Sergeant) who provides back-up, Supervisory assistance and guidance to the Patrol Officers; who are assigned to specific areas or patrol beats within the community.

STATUS OF GOALS FOR FY '07

1. Maintain and expand community-based relations programs including: Child Safety Seat Inspection, D.A.R.E., Mokena Community Library Crime Prevention Video Check-Out, Business Outreach, Mokena Chamber of Commerce ChamberGram Local Security Issues articles, and New Year's Eve SAFE RIDE and Speed Monitoring Program. (C/100%)
2. Maintain local Homeland Security and Public Safety initiatives in the Village of Mokena by: expanding Village-wide security initiatives, enhancing video surveillance systems, installing protection devices around critical infrastructure or key Village equipment, upgrading Automatic External Defibrillation devices, and maintaining National Incident Management System training initiatives. (C/100%)
3. Coordinate, with the Illinois Liquor Control Commission an alcoholic beverage "over-service" and "underage" training program for employees and Liquor License holders in the Village of Mokena. (C/100%)
4. Conduct a consolidated effort with other Lincolnway area police agencies to create the Lincolnway Major Crash Investigation Team by pooling equipment & personnel resources in order to provide a better level of service to the public when handling serious motor vehicle accidents occurring in the Village of Mokena. (C/100%)
5. Expand computer technology within Police Headquarters by upgrading the central server thereby creating the ability to implement an internal e-mail system in order to enhance Departmental communications. (C/100%)
6. Construct a new Field Training Policy based on recommendations from the Law Enforcement Training Managers Association in order to limit liability, and provide new and tenured officers with a greater level of recruit and in-service training methods and programs. (C/100%)
7. Provide technical support to YAS Architecture for a long term Space Planning Study in order to evaluate the feasibility of a future ESDA/Police Public Safety Facility. (C/100%)

8. Research and evaluate contracting for Alarm Information Management services through Municipal Systems Incorporated in an effort to streamline false alarm billing, processing, and ultimately improve revenue management. (C/100%)
9. Enhance Freedom of Information Act procedures within the Department in order to streamline FOIA requests and provide a better level of service to the public by computerizing requests and the processing of police report reproductions. (C/100%)
10. Research and evaluate the position of a School Resource/Crime Prevention Officer by gathering input from local school officials, parents, students and teachers, and determine specific crime prevention duties and programs for the Community. (C/100%)

SIGNIFICANT GOALS FOR FY '08

1. Maintain and expand community-based relations programs including: Child Safety Seat Inspections, D.A.R.E., Business Exposition, New Year's Eve SAFE RIDE, Halloween Hallow and the Citizens Police Academy.
2. Maintain local Homeland Security and Public Safety initiatives in the Village of Mokena by: expanding Village-wide security initiatives, enhancing video surveillance systems, installing protection devices around critical infrastructure or key Village facilities, upgrading Automatic External Defibrillation devices, and maintaining National Incident Management System training initiatives.
3. Coordinate with the Illinois Liquor Control Commission an alcoholic beverage "over-service" and "underage" training program for employees and Liquor License holders in the Village of Mokena.
4. Enhance the Departments Squad Car Video Camera Program and revise existing policies that govern use and administration of the program in order to efficiently document events, actions, conditions and statements made during arrests and critical incidents.
5. Provide technical support for a long term Space Planning Study in order to evaluate the feasibility of a future ESDA/Police Public Safety Facility.
6. Research and evaluate obtaining Wireless Priority Service on the Village of Mokena's existing Nextel Network in order to secure nationwide priority communications capability during natural or man-made disasters or emergencies.
7. Develop a Vehicle Impound Fee Ordinance for vehicles towed by the Department in conjunction with illegal activity and present to the Village Board for adoption.

8. Conduct further research into the possibility of implementing a Red Light Photographic Enforcement Program in order to enhance traffic safety at signalized intersections and present the information to the Village Board for consideration.
9. Improve service levels of the Criminal Investigations Division by evaluating additional staffing and scheduling, implementing computer networking capabilities with outside agencies, and enhancing background investigations by procuring additional outside service providers.
10. Implement new Community Policing initiatives such as an Elderly/Special Needs Program, conducting further research into the School Resource Officer position, and TRIAD participation with the Will County Sheriff's Police.
11. Evaluate expanding the Village's Local Adjudication Program from parking and building code violations to include minor criminal offenses in order to reduce the case load in Circuit Court and improve local control of cases.

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Police [01-104]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3010	Salaries (Full Time)	\$ 1,571,426	1,802,034	2,063,868	1,979,450	2,303,769
3020	Salaries (Part Time)	8,619	10,683	11,400	12,950	12,376
3030	Salaries (Overtime)	114,331	107,638	91,190	104,850	117,764
3031	Salaries (Holiday Pay)	54,566	55,093	76,710	65,000	80,000
3100	Hospital/Life Insurance	313,415	384,192	444,167	428,970	473,804
	Total	\$ 2,062,357	2,359,640	2,687,335	2,591,220	2,987,713
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 303	651	1,700	1,000	700
3240	Membership Dues	965	1,115	1,440	1,200	1,140
3250	Professional Development	13,887	23,651	34,980	32,000	41,350
3260	Publications	597	1,229	1,228	750	1,228
3280	Clothing & Personal Expense	23,168	24,062	32,350	26,500	39,125
3290	Printing	2,451	2,202	3,600	2,800	3,600
3300	Vehicle Expense (Gas)	43,470	60,363	79,740	68,000	79,740
3320	Maint. Vehicles & Motor Equip.	33,042	29,854	30,410	40,600	34,790
3400	Ammunition	2,734	2,214	4,450	3,075	6,200
3420	Donations	-	-	-	-	-
3440	Miscellaneous	3,336	1,769	2,574	2,300	3,265
3450	Public Relations	9,164	10,907	10,220	10,220	12,020
3470	Range Supplies	982	720	1,500	1,655	1,500
3500	Coop. Investigations	2,500	3,000	4,000	500	6,500
3510	Equipment	8,593	12,829	15,195	9,500	19,605
3520	Furniture	289	2,352	2,620	1,644	480
	Total	\$ 145,481	176,918	226,007	201,744	251,243
	Contractual Services					
3640	Physical Exams	\$ 385	701	2,500	1,000	2,700
3650	Testing & Psych. Exams	-	-	-	-	-
3660	Prisoner Care	-	123	200	50	200
3670	L-W Communications Center	173,091	181,934	256,500	256,500	292,500
3690	Computer Program./Maint.	12,493	11,109	13,200	12,000	14,975
3710	Legal Advertising	454	-	550	51	550
3780	Telephone	18,394	18,229	23,436	18,000	22,736
3790	Comm./Office Mach. Maint.	1,816	3,215	8,481	8,660	2,500
3850	Equipment Leasing	526	1,974	4,704	5,173	5,124
3860	Other Contractual Services	15,397	16,904	22,422	16,500	24,962
3870	Auto Mileage & Expense Reimb.	94	345	500	100	500
	Total	\$ 222,650	234,534	332,493	318,034	366,747
	Total Operating Expenses	\$ 2,430,488	2,771,092	3,245,835	3,110,998	3,605,703

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Police [01-104]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Capital Outlay					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	47,542	113,273	70,350	55,089	38,400
4080	Vehicle Acquisitions	91,242	118,549	85,500	85,584	124,000
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 138,784	231,822	155,850	140,673	162,400
	Total Appropriations	\$ 2,569,272	3,002,914	3,401,685	3,251,671	3,768,103

POLICE NOTES

Salaries (Full Time): An increase of \$239,901 is scheduled above FY '07 budgeted levels. This is mainly attributable to the hiring of two additional Patrol Officers in January of 2008. It also includes scheduled salary increases to the bargaining and non-bargaining employees.

Hospital/Life Insurance: An increase of \$29,637 is scheduled above FY '07 levels. This is mainly attributable to the hiring of two additional Patrol Officers in January of 2008. It also includes increases to the insurance premiums.

Professional Development: A \$6,370 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb the costs associated with training two additional Patrol Officer Recruits at the Police Training Institute, and one supervisory position in Northwestern University's School of Police Staff & Command.

Clothing/Personal Expenses: A \$6,775 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb the costs associated with the uniform costs for two additional Patrol Officers and the purchase of ballistic vests pursuant to the union contract.

Vehicle Maintenance: A \$4,380 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb costs associated with the maintenance of additional vehicles within the Department's fleet.

Ammunition: A \$1,750 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb costs associated with ammunition required for various firearms training programs.

Public Relations: A \$1,800 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb costs associated with the Citizens Police Academy, D.A.R.E. Program and Neighborhood Watch Program.

Cooperative Investigations: A \$2,500 increase above FY'07 budget levels is proposed. This budget increase is projected to absorb costs associated with equipment purchases for the Lincolnway Major Crash Investigation Team.

Equipment: A \$4,410 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb the costs associated with expansion of the Police Taser Program, medical supplies for each of the Department's 17 vehicles, and a Digital Camera for evidence processing.

POLICE NOTES Contd.

L-W Communications Center: A \$36,000 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb the costs associated with salary increases, the addition of a full-time Assistant Director position, and funding for capital equipment.

Computer Programming & Maintenance: A \$1,775 increase above FY '07 budget levels is proposed. This budget increase is projected to absorb the costs associated with an upgrade to the video security system hard drive at Police Headquarters.

Contractual Services: A \$2,540 increase above FY '07 budget levels is proposed. This increase is projected to absorb the costs associated with increased fees for mobile data service associated with patrol car computers, 800MHz radio fees to Will County, and monthly online investigative service fees for Detectives.

Vehicle Acquisition: A \$38,500 increase above FY '07 budget levels is proposed. This increase is projected to absorb the costs associated with the replacement of two SUV's and two Police Cruisers pursuant to the Village Fleet Schedule.

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '07 DEPT. REQUEST	FY '07 BOARD APPROVED	FY '08 DEPT. REQUEST	FY '08 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	MDTs (2)	\$16,000	\$16,000			Base	Replace aging equipment
4040	(6) AED's	13,400	13,400			Base/Supp	Replace 5 aging 1 New
4040	Computer & Software Upgrades	7,000	7,000			Base	Upgrade software & 2 Work Stations
4040	Server Upgrades	7,800	7,800			Base	Upgrade Server Capacity
4040	(5) Portable VHF Radios	5,500	5,500			Base/Supp	Replace 3 aging & 2 New Officers
4040	(5) Mobile 800 mhz Radios	6,250	6,250			Supp	Additional Units for Patrol Cars
4040	Base Station Radio Upgrades	7,800	7,800			Supp	Improve VHF (LWPCC) signal in Police Headquarters
4040	Handheld Radars (3)	5,400	5,400			Base	Replace 3 aging units
4040	(1) Bullet Shield	1,200	1,200			Supp	Additional Unit
4080	Squad SUV	23,000	23,000			Base	Replace aging Squad Car with SUV
4080	Squad Car	21,000	21,000			Base	Replace aging vehicle
4080	Squad Car	21,000	21,000			Base	Replace aging vehicle
4080	Vehicle Set-ups (3)	20,500	20,500			Base	Set-up of (4) vehicles *New Model Year for Police Cruisers

TOTAL See Pg. 2 See Pg. 2

REQUESTS APPROVED See Pg. 2 See Pg. 2

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRJO.	ITEM	FY '07 DEPT. REQUEST	FY '07 BOARD APPROVED	FY '08 DEPT. REQUEST	FY '08 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	MDT's (2)			\$17,000	\$17,000	Base	Replace aging equipment
4040	LEADS Work Station			1,300	1,300	Supp	1 LEADS Work Station
4040	(6) Portable VHF Radios			6,600	6,600	Base/Supp	Replace 4 aging & 2 new Officers
4040	(2) Mobile 800mhz Radios			2,400	2,400	Supp	Additional Units for 2 Patrol Cars
4040	Handheld Radar (1)			1,800	1,800	Base	Replace aging unit
4040	(3) Bullet Shields			3,900	3,900	Supp	2 Additional Units
4040	Weapon Cleaning System			3,400	3,400	Supp	Clean and lubricate weapon arsenal
4040	Commercial Shredder			2,000	2,000	Base	Replace aging unit
4080	Squad SUV			27,500	27,500	Base	Replace aging vehicle
4080	Squad SUV			27,500	27,500	Base	Replace aging vehicle
4080	Squad Car			21,000	21,000	Base	Replace aging vehicle
4080	Squad Car			21,000	21,000	Base	Replace aging vehicle
4080	Vehicle Set-ups (4)			27,000	27,000	Base	Set-up of (4) vehicles *New Model Year for Police Cruisers

TOTAL \$155,850 \$162,400

REQUESTS APPROVED \$155,850 \$162,400



COMMUNITY DEVELOPMENT DEPARTMENT MISSION STATEMENT

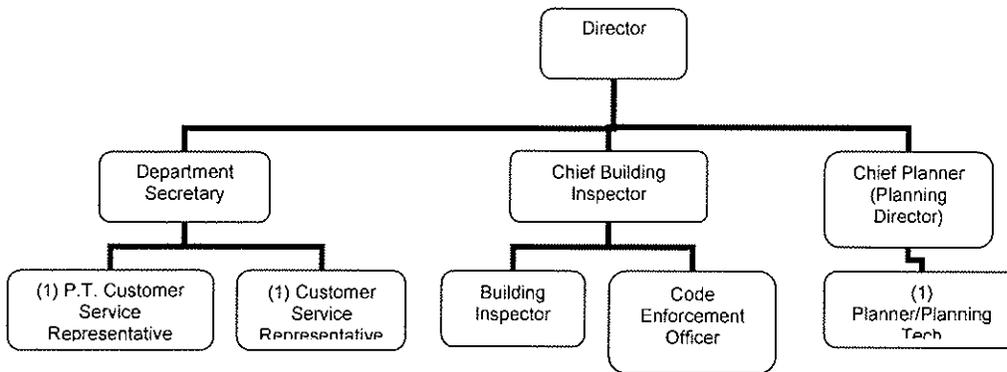
The Community Development Department is a TEAM of dedicated individuals committed to providing the highest possible level of PUBLIC SERVICE to the residents of Mokena. The health, safety, and welfare of our citizenry is protected through the professional implementation of inspection services, code enforcement, public information and other programs geared toward maintaining property values within the community.

Community Development team members exercise creativity, innovation, and the sharing of ideas in the continuous evaluation of department operations for enhanced efficiency and effectiveness. Other team members within the organization are treated with compassion, considerations and an understanding of their responsibilities and how our actions effect them. Individuals accept and adapt to our continuously changing environment by focusing on self-evaluation and self-improvement. Team members strive at all times to project a professional image of themselves as well as the Village government as a whole.

Our residents receive prompt and courteous service at all times in the fulfillment of the policies set forth the Village Board. Our pledge is to work diligently to provide the highest quality of life possible for the citizens of Mokena.

Community Development Department

Fiscal Year '08



Summary of Basic Functions

The Community Development Department enforces all ordinances and provisions relating to the construction of buildings and structures within the Village Limits. In addition, all zoning, land use and land development regulations are administered by this Department.

The Development Director manages the daily operations of the Department. This person reports to the Village Administrator and is responsible for overseeing the enforcement of Village Codes, construction standards and all land development. The Director is represents the Department at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, and Site Plan and Architectural Review Committees.

The Planning Director is responsible for all activities related to planning and zoning. This person supervises the daily activities of Planner / Planning Technician and coordinates the activities of outside consultants and contractors. This person assists the Development Director at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, and Site Plan and Architectural Review Committees. This position represents the Village at Will County Land Use meetings. The Planning Director reports to the Development Director.

The Planner / Planning Technician is responsible for assisting in the processing of land development and zoning variation applications. This person helps coordinate staff and consultant reviews, prepare meeting packets, schedule public hearings, and provides staff support to the Plan Commission, Zoning Board of Appeals, Comprehensive Plan Committee and the Site Plan and

Architectural Review Committees. The Planner / Planning Technician reports to the Planning Director.

The Chief Building Inspector is responsible for all activities related to building permit applications, plan review, building permit issuance, inspection services and the administration of all building codes and construction regulations. This person supervises the activities of the full and part-time Building Inspectors and coordinates the activities of outside consultants and contractors. This position's time is divided between office duties and field inspections. This person reports to the Development Director.

The Building Inspector is responsible for the on-site inspections of new and existing construction as well as performing plan reviews and issuing building permits. The Inspector reports to the Chief Building Inspector and spends an enormous amount of time doing "field activities." Additionally, Inspector is responsible for routine checks of contractor registrations as well as business, amusement and other Village licenses.

The Code Enforcement Official reports to the Chief Building Inspector and is responsible for reviewing, processing and issuing incidental permits as well as enforcing property maintenance regulations.

The part-time Building Inspector is used for specific tasks such as building and code enforcement inspections. The Inspector is responsible for supplementing the activities of the Building Inspectors as well as conducting special code enforcement programs. The part-time Building Inspector reports to the Chief Building Inspector.

The Department Secretary is responsible for preparing monthly reports, organizing Planning Commission and Zoning Board of Appeals packets, publishing public hearing notices, recording documents, coordinating the activities of the full-time secretary and the part-time Customer Service Representative, and performing clerical duties as needed. The Department Secretary reports to the Development Director.

The full-time Secretary serves as receptionist, issues building permits, schedules inspections, takes residents' complaints, updates files and performs data entry of building permit information. In addition, this person coordinates the contractor registration program. The position reports to the Development Director through the Department Secretary who coordinates the daily activities.

The part-time Customer Service Representative serves as receptionist, issues building permits, schedules inspections, takes residents' complaints, updates files and performs data entry of building permit information. In addition, this person coordinates the contractor registration program. The position reports to the Development Director through the Department Secretary who coordinates the daily activities.

SIGNIFICANT GOALS FOR FY 07

1. Complete and adopt the 191st Corridor Update to the Comprehensive Plan. (CU/90%)
2. Complete and adopt the Wolf and 30 Update to the Comprehensive Plan. (C/100%)
3. Complete and adopt the Downtown Plan Update to the Comprehensive Plan.(D)
4. Update Guides to Community Development, Building, and Zoning.(D)
5. Assist with the completion of the TIF Study.(D)
6. Conduct a training session for the Planning Commission. (A)
7. Identify and implement acceptable architectural standards that reflect the image desired by the Village. (A)
8. Distribute an RFQ/RFP for a building plan review/inspection consultant. Review the responses. Recommend a consultant(s) to the Village Board. Implement the program with the selected consultant. (C/100%)
9. Review and revise, as needed, the fee schedule for land use applications. (C/100%)
10. Review and revise, as needed, the fee schedule for building permits. (C/100%)
11. Perform building inspections on the second business day. (C/100%)
12. Adopt the 2006 Code revisions with local amendments. (CU/50%)
13. Look at the use completion bonds and/or permit timeline constraints to cause construction jobs to be completed in a timely fashion. (A)

SIGNIFICANT GOALS FOR FY 08

1. Complete and adopt the Downtown Plan Update to the Comprehensive Plan.
2. Prepare more suitable Zoning Ordinances for distribution to the public.
3. Update Guides to Community Development.

4. Update Guides to Building and Zoning.
5. Assist with the completion of the downtown TIF Study.
6. Evaluate potential amendments to the Landscape Regulations in the Zoning Code.
7. Prepare and reproduce 191st Street Corridor Poster Plans.
8. Perform building inspections on the second business day.
9. Adopt the 2006 Code revisions with local amendments.
10. Update electrical and water service sections of the Public Improvements spec book.
11. Update Zoning Map for better readability.
12. Work with the Engineering Department to update the Recapture Books and Maps.
13. Research building permit tracking software, contractor license software and ways to better integrate field operations into electronic data management.
14. Improve web page interaction with customers via permit applications, educational items.

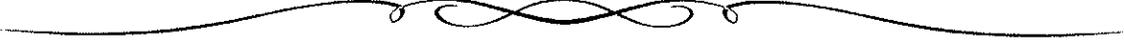
VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Community Development [01-105]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3010	Salaries (Full Time)	\$ 397,653	376,450	434,791	397,099	462,312
3020	Salaries (Part Time)	60,363	59,021	38,766	37,200	23,250
3030	Salaries (Overtime)	122	-	1,538	-	1,647
3100	Hospital/Life Insurance	101,250	112,793	113,923	91,855	119,225
	Total	\$ 559,388	548,264	589,018	526,154	606,434
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 1,871	2,096	2,400	1,519	3,800
3240	Membership Dues	2,917	2,822	3,450	2,877	3,760
3250	Professional Development	7,688	4,120	12,500	3,700	4,500
3260	Publications	2,082	2,206	2,030	2,221	2,220
3280	Clothing & Personal Expense	1,882	1,310	1,200	1,200	1,200
3290	Printing	1,080	6,500	12,700	8,700	10,700
3300	Vehicle Expense (Gas)	10,256	7,254	9,000	7,400	9,000
3320	Maint: Vehicles & Motor Equip.	4,435	4,505	3,000	3,000	3,000
3330	Small Tools	12	-	150	150	150
3390	Public Hearing Signs	6,835	6,170	6,000	5,500	6,000
3440	Miscellaneous	1,135	1,391	2,100	350	1,800
3450	Public Relations	-	-	-	-	-
3510	Equipment	1,294	1,208	2,010	900	2,170
3520	Furniture	2,170	2,748	2,600	2,564	2,200
	Total	\$ 43,657	42,330	59,140	40,081	50,500
	Contractual Services					
3620	Engineering Services	\$ 37,933	(6,434)	20,000	50,367	20,000
3621	Contract Inspections	(3,424)	(21,100)	-	5,000	-
3630	Legal Services	52,727	7,099	30,000	24,500	25,000
3680	Plan Review Fees	40,859	20,909	30,000	15,000	25,000
3690	Computer Program./Maint.	2,482	3,927	17,700	2,700	17,400
3710	Legal Advertising	8,689	6,314	7,000	8,000	7,000
3780	Telephone	8,541	7,966	8,725	8,150	8,725
3790	Comm./Office Mach. Maint.	4,968	3,144	7,300	2,304	6,000
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	43,550	109,279	197,764	139,850	188,574
3870	Auto Mileage & Expense Reimb.	788	129	680	180	380
3940	Signage and Façade Program	1,898	20,000	43,000	10,850	24,000
	Total	\$ 199,011	151,233	362,169	266,901	322,079
	Total Operating Expenses	\$ 802,056	741,827	1,010,327	833,136	979,013

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Community Development [01-105]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Capital Outlay					
4040	Machinery & Equipment	\$ 4,234	2,290	15,000	12,535	-
4080	Vehicle Acquisition	17,673	-	32,000	30,488	-
4100	Office Furniture	-	-	-	-	-
	Total	\$ 21,907	2,290	47,000	43,023	-
	 Total Appropriations	 \$ 823,963	 744,117	 1,057,327	 876,159	 979,013

COMMUNITY DEVELOPMENT NOTES



Salaries (part-time): You will note a decrease of \$15,516 scheduled for this year's budget due to the elimination of the part-time building inspector position.

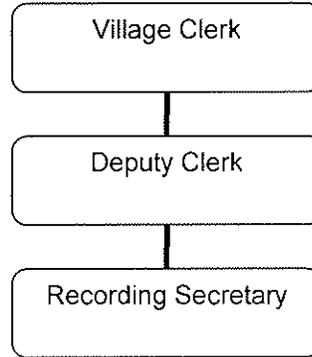
Conferences, meetings, & Seminars: An increase of \$1,400 is scheduled above FY '07 budgeted levels to provide for attendance at the ILCMA summer conference for the Community Development Director.

Printing: A decrease of \$2,000 is scheduled below FY '07 budgeted levels. This is primarily related to cost savings in the printing of the annual zoning maps.

Other Contractual Services: A decrease of \$9,190 is primarily due to a reduction in the use of outside contractors for building inspections, which include electrical, concrete, and plumbing.

Village Clerk

Fiscal Year '08



SUMMARY OF BASIC FUNCTIONS

The Village Clerk is the custodian of all Official Records and Documents of the Village. The Clerk works with Village Staff to ensure Records and Documents are recorded in a timely and accurate manner. The Clerk attests to and seals all documents of the Village. The Deputy Clerk fills in for the Elected Village Clerk from time to time.

The Clerk also provides Voter Registration services to Village Residents and attends all Village Board meetings. Additionally, the Village Clerk has taken a leadership role affiliated with providing residents enhanced educational opportunities through taping several sessions with Cable Access Channel 6.

STATUS OF GOALS FOR FY '07

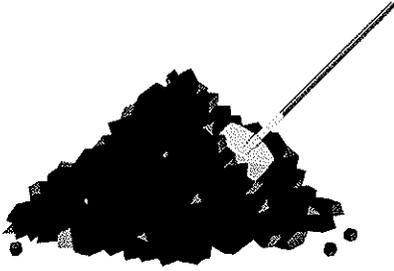
1. Provide support to neighborhood team. (C/100%)
2. Restore one minute book. (C/100%)
3. Attend all neighborhood outreach sessions. (C/100%)

SIGNIFICANT GOALS FOR FY '08

1. Provide support to neighborhood team.
2. Restore one minute book.
3. Attend all neighborhood outreach sessions.

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Village Clerk [01-106]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
	<u>Personal Services</u>					
3020	Salaries (Part Time)	\$ 4,800	4,800	4,800	4,800	4,800
3030	Salaries (Overtime)	-	-	-	-	-
	Total	\$ 4,800	4,800	4,800	4,800	4,800
	<u>Commodities</u>					
3230	Conferences, Mtgs. & Seminars	\$ 65	100	1,430	50	1,430
3240	Membership Dues	70	70	90	70	75
3250	Professional Development	-	-	-	-	-
3260	Publications	-	-	-	-	-
3290	Printing	-	-	75	-	75
3430	Recording Charges	-	-	500	-	250
3440	Miscellaneous	-	-	50	-	50
	Total	\$ 135	170	2,145	120	1,880
	<u>Contractual Services</u>					
3690	Computer Program./Maint.	\$ -	-	-	-	-
3710	Legal Advertising	1,750	1,814	2,500	2,000	2,500
3720	Ordinance Codification	1,867	1,631	5,000	2,113	5,000
3780	Telephone	-	-	-	-	-
3860	Other Contractual Services	12	28	1,030	27	1,025
3870	Auto Mileage & Expense Reimb.	-	33	50	-	50
	Total	\$ 3,629	3,506	8,580	4,140	8,575
	Total Operating Expense	\$ 8,564	8,476	15,525	9,060	15,255
	<u>Capital Outlay</u>					
4100	Office Furniture	\$ -	-	2,000	1,490	-
	Total Capital	\$ -	-	2,000	1,490	-
	Total Appropriations	\$ 8,564	8,476	17,525	10,550	15,255



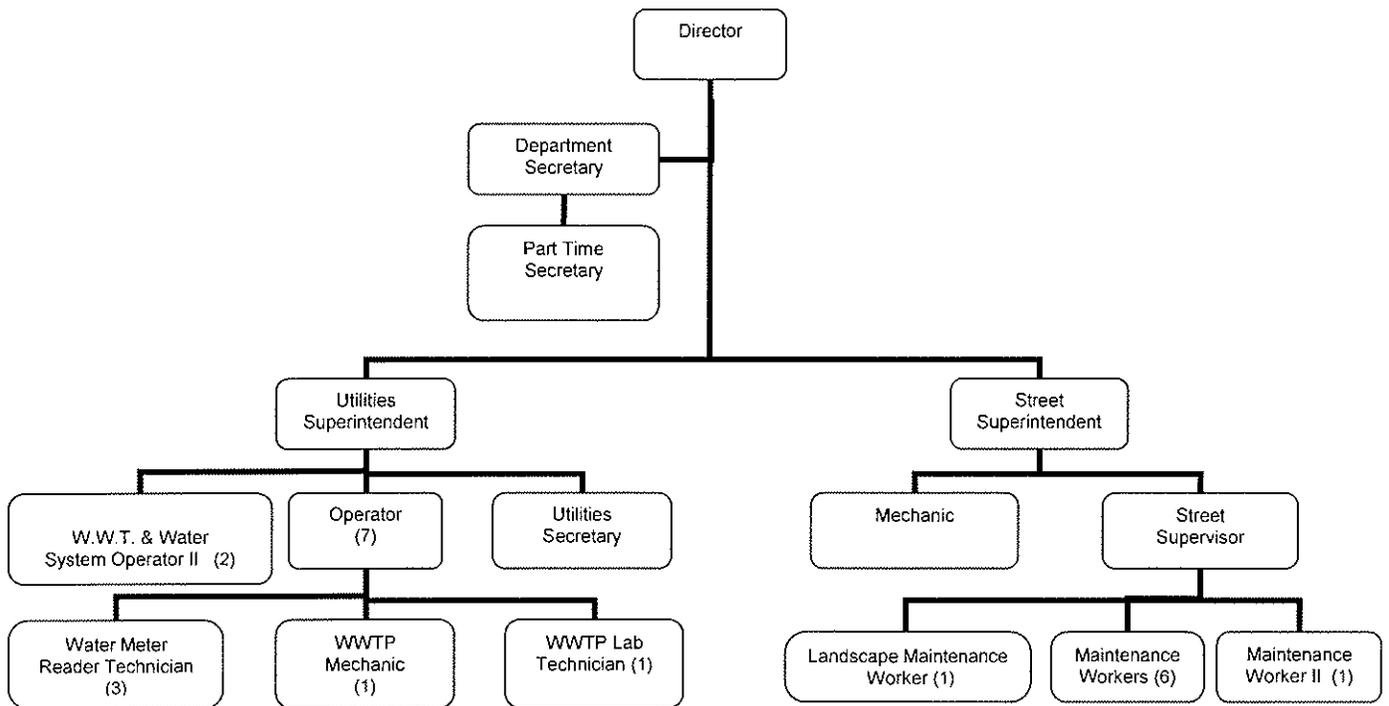
MOKENA PUBLIC WORKS DEPARTMENT MISSION STATEMENT

The Public Works Department is comprised of a team of dedicated individuals committed to serving the citizens of Mokena at the most effective level possible. The health, safety, and welfare of each resident is foremost in our minds as we perform our important daily tasks. We understand the enormous responsibility that we have to provide safe drinking water, an efficient wastewater treatment process, and a well maintained roadway system within our community. Public Works Department team members realize that in order to keep up with today's changing environment, we must possess vision and exercise creativity. Other team members within our organization are treated with respect and cooperation as we work together with them as a unified group of individuals committed to improving the quality of life for each resident of our community.

Public Works Department team members strive to inspire public confidence and respect for government and believe that honesty, integrity, loyalty, and courtesy form the basis of our conduct. Our residents are not an interruption of our work, they are the purpose of it.

Public Works Department

Fiscal Year '08



SUMMARY OF BASIC FUNCTION

The Public Works Department is responsible for operation and maintenance of the entire Village infrastructure. This includes the Waste Water Treatment Facility, Lift Stations, Collection System, 4 Water Towers, a Ground Storage Tank, the entire water distribution system, street and right-of-way maintenance, along with public buildings and grounds.

The Director of Public Works is an administrative position involved in managing the activities of the department. Administration is exercised directly, or through departmental supervisors. The Director is responsible directly to the Village Administrator for the successful operation of the department.

The Street Department and Buildings and Grounds are a combined work force consisting of (12) full time employees. These departments are funded through the General Corporate Fund.

The Street Superintendent is responsible for the overall operation of the Street and Buildings/Grounds Departments. His duties include the maintenance of streets, curb and gutters, sidewalks, bike paths, streetlights, storm sewers, stormwater retention ponds, shoulders/ditches, trees, public buildings, Village landscaped areas, grass cutting and snow removal. The automotive mechanic maintains all Village Vehicles from every department and reports directly to the Street Superintendent.

The Water and Sewer Departments consist of 16 full time employees. The Utilities Superintendent is responsible for the overall operation of these departments. The Wastewater Treatment Plant Operator II is responsible for the overall operation of the Wastewater Treatment Plant. The Water Systems Operator II is responsible for the overall operation of the water distribution system. The duties of the Treatment Plant Meehanic include the maintenance of all mechanical equipment at the plant. The 7 Water & Wastewater Treatment Plant Operators are responsible for the process operation of the plant and maintenance of the water distribution system and the Wastewater Plant Laboratory Technician performs all lab tests required by the E.P.A. These employees are also responsible for the operation and maintenance of the lift stations and collection system. The three Water Meter Reader/Technicians repair, replace, and install water meters including meters in new homes and businesses. The Meter Reader/Technicians are also responsible for reading the meters each month for billing purposes. These people also assist in the maintenance of the distribution system when time allows. The Department Secretary is responsible for all secretarial duties in the Utilities Department.

STREET DEPARTMENT STATUS OF GOALS FOR FY '07

1. Complete FY '07 Sidewalk Program. (C/100%)
2. Complete FY '07 full depth patching Program. (C/100%)
3. Complete FY '07 MFT Program. (C/100%)
4. Stripe various crosswalks and streets throughout Village. (C/100%)
5. Contract for (4) Village wide street sweepings. (C/100%)
6. Evaluate Street Sweeping program for possible purchase of sweeper. (C/100%)
7. Complete FY '07 Sidewalk "Mud-Jacking" Program. (C/100%)
8. Complete unfinished sidewalk in Old Castle Woods. (C/100%)
9. Complete FY '07 Curb "Shot-Creet" Repair Program. (C/100%)
10. Re-dye Front St. @ Wolf and Division Streets. (C/100%)
11. Replace 200 raised reflectors on Wolf Rd. (C/100%)
12. Replace 12 Banners on Front Street annually. (C/100%)
13. Continue program and replace 300 more rusted sign posts throughout Village. (C/100%)

STREET DEPARTMENT SIGNIFICANT GOALS FOR FY '08

1. Complete FY '08 Sidewalk Program.
2. Complete FY '08 full depth patching Program.
3. Complete unfinished sidewalk on Weber Road & Hickory Creek Lot.
4. Complete FY '08 MFT Program.
5. Complete FY '08 Sidewalk "Mud-Jacking" Program.
6. Complete FY '08 Curb "Shot-Creet" Repair Program.
7. Replace 12 Banners & 10 Banner Arms on Front Street.
8. Continue program and replace 300 more aged sign posts throughout Village.
9. Stripe Willow & LaGrange intersection for turn lanes.
10. Stripe various crosswalks and streets throughout Village.
11. Initiate Street Sweeping program for new Street Sweeper.
12. Re-dye Front St. @ Schoolhouse Road.
13. Replace 200 raised reflectors on Wolf Rd from LaPorte to 187th Street.
14. Complete improvements to 104th Avenue at Metra Tracks.
15. Complete Storm Sewer Atlas Update.
16. Complete inventory of First Street from Schoolhouse to Wolf for possible sidewalks.
17. Publish and mail West Nile Virus brochure.

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Streets [01-107]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3010	Salaries (Full Time)	\$ 398,774	430,404	494,849	481,851	518,955
3020	Salaries (Part Time)	4,828	5,198	7,155	8,650	10,138
3030	Salaries (Overtime)	4,928	4,795	5,570	8,000	7,108
3100	Hospital/Life Insurance	82,125	99,811	133,119	118,275	144,529
	Total	\$ 490,655	540,208	640,693	616,776	680,730
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 282	134	395	133	365
3240	Membership Dues	66	30	85	30	35
3250	Professional Development	615	931	1,650	154	2,950
3260	Publications	36	36	50	36	50
3280	Clothing & Personal Expense	4,361	4,508	5,700	5,000	5,350
3290	Printing	89	207	500	169	500
3300	Vehicle Expense (Gas)	25,815	33,917	48,000	41,700	48,000
3310	Maint: Bldgs, Streets & Grounds	40,074	55,076	65,500	64,000	65,500
3320	Maint: Vehicle & Motor Equip.	25,545	25,796	26,000	27,500	28,000
3330	Small Tools	1,730	1,023	800	953	800
3340	Traffic & Street Sign Material	17,949	29,463	20,000	17,500	18,000
3380	Rock, Sand & Salt	11,297	1,846	8,000	5,000	10,000
3440	Miscellaneous	281	64	210	1,077	870
3450	Public Relations	-	-	-	-	2,300
3510	Equipment	3,148	2,270	2,780	1,450	1,995
3520	Furniture	516	(30)	-	-	600
	Total	\$ 131,804	155,271	179,670	164,702	185,315
	Contractual Services					
3620	Engineering Services	\$ 12,149	9,061	23,060	11,200	111,260
3640	Physical Exams	330	40	925	500	625
3690	Computer Program./Maint.	995	2,168	1,300	975	1,300
3710	Legal Advertising	429	1,240	900	410	600
3760	Street Lighting Energy Charge	87,971	86,840	103,950	103,950	128,249
3780	Telephone	6,916	5,351	7,350	6,360	6,910
3790	Comm./Office Mach. Maint.	247	446	460	217	340
3850	Equipment Leasing	2,245	2,282	2,450	2,450	5,950
3860	Other Contractual Services	88,519	84,993	96,156	102,000	100,477
3870	Auto Mileage & Expense Reimb.	279	33	100	10	100
3950	Contractual Payments	2,754	2,495	2,545	2,545	2,545
3970	Tree Removal/Replacement	19,294	21,170	23,000	29,570	30,500
	Total	\$ 222,128	216,119	262,196	260,187	388,856
	Total Operating Expense	\$ 844,587	911,598	1,082,559	1,041,665	1,254,901

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Streets [01-107]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Capital Outlay					
4010	Improvements - Streets	\$ 36,391	6,253	27,500	23,949	31,500
4020	Improvements - Other	93,621	45,013	30,000	72,463	57,750
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	90,449	12,258	12,750	12,771	180,500
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisitions	103,646	142,582	138,600	141,253	129,500
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 324,107	206,106	208,850	250,436	399,250
	Other Financing Uses					
5000	Transfer - Out					
	A. Trf. to Escrow for Gen. Infra.	\$ -	-	-	-	-
	Total Appropriations	\$ 1,168,694	1,117,704	1,291,409	1,292,101	1,654,151

STREET DEPARTMENT NOTES

Salaries Part Time: You will note an increase of \$2,983 above FY '07 levels due to the hiring of an additional summer employee for 12 weeks.

Salaries Overtime: The increase of \$1,538 is due to the additional overtime required for the Fourth of July Parade and other special events in the Village.

Professional Development: The increase of \$1,300 in this line item is mainly due to the Street Department Superintendent attending the LEAD program.

Maintenance Vehicles & Equipment: This line item is scheduled to increase \$2,000 mainly due to the addition of two vehicles to the fleet.

Rock, Sand & Salt: This line item is scheduled to increase \$2,000 above FY '07 levels. This increase is mainly for the replacement of rip rap for ponds throughout the Village.

Public Relations: This new line item is for the development of a West Nile Virus Brochure to be mailed village-wide.

Engineering Services: An increase of \$88,200 is scheduled for this line item due to the drainage studies, traffic study and storm water atlas update.

Street Lighting Energy Charge: You will note an increase of \$24,299 in this line item due to electrical deregulation and additional street lights being installed in residential developments.

Equipment Leasing: This line item increase of \$3,500 is for remote access to the DTN Weather service.

Other Contractual Services: This line item is scheduled to increase \$4,321 above FY '07 levels due to the maintenance of additional ponds the Village has accepted and the cable internet service to the Public Works Garage.

Tree Removal & Replacement: This line item has been increased \$7,500 due to the trees that were damaged on 187th Street and in Marley Creek.

Improvements - Streets: This line item has been increased \$4,000 for the improvements to 104th avenue.

Improvements - Other: The increase in this line item of \$27,750 is due to the installation of new sidewalk on Weber Road, connecting 191st to the Weber Wills Subdivision.

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) Prio.	ITEM	FY '07 DEPT. REQUEST	FY '07 BOARD APPROVED	FY '08 DEPT. REQUEST	FY '08 BOARD APPROVED	BASE/SUPP	EXPLANATION
4040	Concrete Saw	\$ 1,750	\$ 1,750			Base	Replace old equipment
4040	Compressor	1,540	1,540			Base	Replace old equipment
4040	Dump Truck Bed	6,960	6,960			Base	Replace old equipment
4040	Arrow Board (50%)	2,500	2,500			Supp.	Traffic Control
4080	2 ½ Ton Truck with Plow and Spreader	87,000	87,000			Base	Replace aging vehicle
4080	1 Ton Truck with Plow and Spreader	51,600	51,600			Base	Replace aging vehicle
4040	Sewer Jet (50%)			\$ 19,500	\$ 19,500	Base	Replace old equipment
4040	Tractor/Mower (50%)			26,000	26,000	Base	Replace old equipment
4040	Street Sweeper			135,000	135,000	Supp.	New equipment
4080	2 ½ Ton Truck with Plow and Spreader			88,500	88,500	Base	Replace ST19
4080	SUV (1/3 Cost)			9,000	9,000	Base	Replace ST13
4080	Pickup with Plow			32,000	32,000	Base	Replace ST14

TOTAL \$151,350 \$310,000

REQUESTS APPROVED \$151,350 \$310,000

BUILDINGS & GROUNDS
Fiscal Year '08

STATUS OF GOALS FOR FY '07

1. Install landscape nodes for two Village Ponds. (C/100%)
2. Contract for weed control on all Village properties. (C/100%)
3. Complete building improvements at Police Station (paint outside of police dept., replace 2 windows at police dept., relocate front gutter and police dept., install outside lights at police dept., install (3) awnings at police dept. and repair concrete patio & install fence at police dept.). (C/100%)
4. Overlay and stripe parking Lot at Police Station. (C/100%)
5. Repair roof at Village Hall. (C/100%)
6. Install garbage enclosure at Village Hall. (C/100%)
7. Complete landscaping improvements at Village Hall. (C/100%)
8. Install concrete trough in two Old Castle South Ponds. (C/100%)
9. Dredge O'Connell Pond to improve drainage system. (C/100%)
10. Seal coat bike trail on LaPorte Road. (C/100%)
11. Install 13 garbage cans along Village bike paths. (C/100%)
12. Seal coat and strip Hickory Creek and Front Street South Side Metra lots. (C/100%)
13. Raise two Village welcome signs @ Townline & 187th and LaPorte & Route 45. (C/100%)
14. Install time clock at Street Garage for hourly employees. (C/100%)
15. Re-bid annual Grass Maintenance Contract. (C/100%)
16. Install outdoor camera system at Hickory Creek lot. (C/100%)

SIGNIFICANT GOALS FOR FY '08

1. Install landscape nodes for two Village Ponds.
2. Contract for weed control on all Village properties.
3. Complete building improvements at ESDA & Police Department.
4. Complete landscaping & Building improvements at Hickory Creek Metra Lot.
5. Replace 13 benches, six garbage cans, bike rack & install cigarette urns at Hickory Creek Metra Lot.
6. Seal coat and strip Willowcrest Metra lot.
7. Dredge Forrestview & Lake Grassmere Ponds to improve drainage system.
8. Seal coat bike trail on LaPorte Road from Green Meadows to Wolf.
9. Install 10 garbage cans and 6 benches along Village bike paths.
10. Purchase & Install decorative landscape baskets on Front Street.
11. Complete improvements to Village Hall restrooms.
12. Bid & Purchase Metal Barriers for use at 4th of July Parade & other Village activities.
13. Install internet service at Street Department Garage to improve work order productivity.
14. Continue annual upkeep & maintenance of Village Hall Landscaping.

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Buildings & Grounds [01-108]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3010	Salaries (Full Time)	\$ 51,739	54,919	57,990	57,000	60,358
3020	Salaries (Part Time)	4,828	5,198	7,155	8,650	10,138
3030	Salaries (Overtime)	210	389	348	700	546
3100	Hospital/Life Insurance	12,031	13,692	14,904	14,617	15,123
	Total	\$ 68,808	74,198	80,397	80,967	86,165
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ -	-	-	-	-
3250	Professional Development	-	735	-	-	1,700
3280	Clothing & Personal Expense	-	181	100	200	250
3300	Vehicle Expense (Gas)	-	-	-	-	-
3310	Maint: Bldgs, Streets & Grounds	32,724	53,533	51,540	51,540	50,190
3320	Maint: Vehicles & Motor Equip.	1,429	1,578	1,500	1,500	1,500
3330	Small Tools	621	707	390	477	390
3370	Janitorial Supplies	7,424	7,255	8,000	8,000	8,000
3440	Miscellaneous	-	-	75	12	75
3510	Equipment	2,907	1,224	2,145	2,300	5,415
	Total	\$ 45,105	65,213	63,750	64,029	67,520
	Contractual Services					
3620	Engineering Services	\$ -	-	-	-	-
3710	Legal Advertising	-	-	-	103	-
3770	Electricity & Gas	5,141	4,161	5,500	3,600	5,500
3780	Telephone	333	231	240	230	240
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	147,163	160,657	184,535	180,000	177,725
	Total	\$ 152,637	165,049	190,275	183,933	183,465
	Total Operating Expense	\$ 266,550	304,460	334,422	328,929	337,150
	Capital Outlay					
4030	Improvements - Facilities	\$ 5,000	4,000	15,200	20,364	25,000
4040	Machinery & Equipment	-	-	-	-	69,000
4100	Office Furniture	-	6,961	-	-	-
	Total Capital	\$ 5,000	10,961	15,200	20,364	94,000
	Other Financing Uses					
5000	Transfer - Out					
	A. Trf. to Escrow for Muni. Facility	\$ 700,000	740,000	-	250,000	-
	Total Appropriations	\$ 971,550	\$ 1,055,421	\$ 349,622	\$ 599,293	\$ 431,150

BUILDINGS & GROUNDS NOTES

Salaries Part Time: You will note an increase of \$2,983 above FY '07 levels due to the hiring of an additional summer employee for 12 weeks.

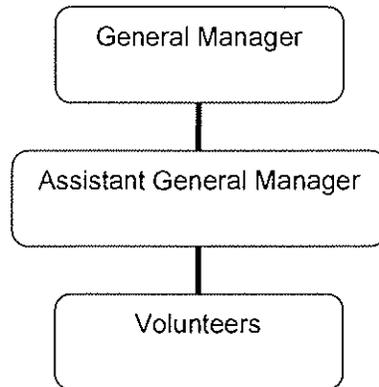
Professional Development: This line item is scheduled to increase \$1,700 above FY '07 levels due to the Street Department Superintendent attending the LEAD program.

Equipment: An increase of \$3,270 above FY '07 levels is scheduled for this line item. This increase will cover the purchase of 2 tree trimmers, 2 push mowers, 2 cordless drills and a snow blower.

Improvements - Facilities: This line item is scheduled to increase \$9,800 above FY '07 levels. This increase is associated with the improvements to the Village Hall rest room facilities to increase accessibility.

Cable TV Commission

Fiscal Year '08



Summary of Basic Functions

The Mokena Cable TV Commission is comprised of a General Manager and an Assistant General Manager along with a group of volunteers who are responsible for the management and placement of material on the Cable Access Channel 6.

The Village Board has established a goal of utilizing the Cable Access Channel to communicate various aspects of the public policy decision making process to the residents of Mokena. Through utilization of our local Cable Access Channel 6, various educational videos will be displayed throughout the course of the year. Additionally, all regular Mokena Village Board meetings are "aired" both live and on tape delay.

STATUS OF GOALS FOR FY '07

1. Continue to tape Community events. (C/100%)
2. Continue to upgrade video/audio equipment to digital format. (C/100%)
3. Install Television Screen in hallway for viewing of overflow crowds at board meetings. (C/100%)

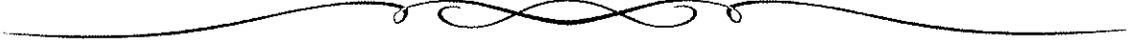
SIGNIFICANT GOALS FOR FY '08

1. Continue to tape Community events.
2. Implement upgraded equipment.
3. Remodel mobile trailer.

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: Cable TV Commission [01-110]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3020	Personal Services Salaries (Part Time)	\$ 5,400	5,400	6,200	6,200	6,200
	Commodities					
3210	Office Supplies	\$ -	123	1,000	200	550
3230	Conferences, Mtgs. & Seminars	200	-	250	-	250
3300	Vehicle Expense (Gas)	-	-	150	-	150
3440	Miscellaneous	24	14	-	-	-
3510	Equipment	-	138	800	1,600	2,600
3520	Furniture	-	-	-	-	450
	Total	\$ 224	275	2,200	1,800	4,000
	Contractual Services					
3780	Telephone	\$ -	-	-	-	-
3790	Comm./Office Mach. Maint.	-	-	2,000	500	1,000
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	-	43	57	54	50
	Total	\$ -	43	2,057	554	1,050
	Total Operating Expense	\$ 5,624	5,718	10,457	8,554	11,250
	Capital Outlay					
4040	Machinery & Equipment	\$ 1,481	14,858	18,450	13,000	10,300
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 1,481	14,858	18,450	13,000	10,300
	Total Appropriations	\$ 7,105	20,576	28,907	21,554	21,550

CABLE NOTES



Equipment: This line item is scheduled to increase \$1,800 above FY '07 budgeted levels. This increase will allow for replacement of existing equipment used during remote shoots and cable.

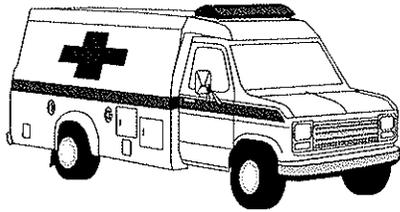
Furniture: This line item is scheduled to increase \$450 of FY '07 budgeted levels. This increase will allow for the replacement of three chairs in the Channel 6 control room.

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) Prio.	ITEM	FY '07 DEPT. REQUEST	FY '07 BOARD APPROVED	FY '08 DEPT. REQUEST	FY '08 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	Digital Camera & Accessories	\$2,500	\$2,500			Base	Replace aging equipment
4040	MX70 Video Switcher	6,000	6,000			Base	Replace aging equipment
4040	Wireless Microphone Sets (4)	2,000	2,000			Supp.	Enhance production and broadcast quality
4040	15" Flat Screen Monitors (7)	2,950	2,950			Base	Replace aging equipment
4040	22" Flat Screen Televisions (2)	3,000	3,000			Supp.	Allow for public viewing
4040	Time Base Corrector	2,000	2,000			Base	Replace aging equipment
4040	Handicam			\$1,400	\$1,400	Base	Enhance production and broadcast quality
4040	Monitors (6)			1,500	1,500	Base	Replace aging equipment
4040	Remodel Trailer			1,500	1,500	Base	Update trailer
4040	Editing Computer & Software			1,400	1,400	Base	Enhance production and broadcast quality
4040	Playback System			4,500	4,500	Base	Allow for additional programming capability

TOTAL \$18,450 \$10,300

REQUESTS APPROVED \$18,450 \$10,300



MOKENA EMERGENCY SERVICES & DISASTER AGENCY MISSION STATEMENT

The mission of the Mokena Emergency Services and Disaster Agency is two-fold: to coordinate the efforts of the Village of Mokena to prepare for, respond to, and recover from disasters, both natural and man made; and to provide unique and supplemental emergency services for use in emergencies, disasters and for the general welfare and safety of the public.

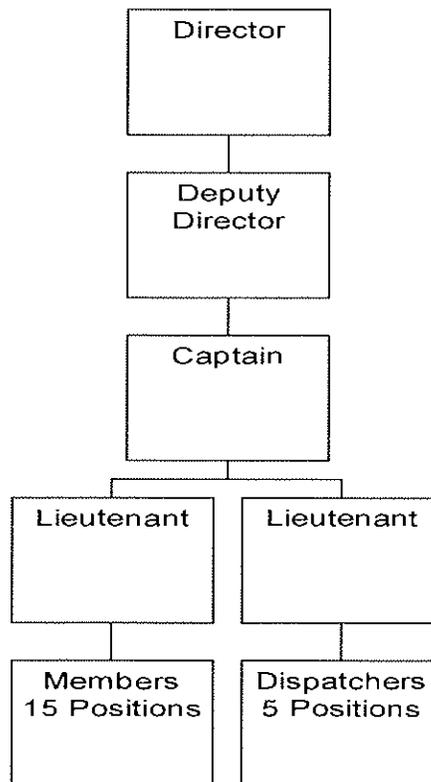
The Mokena Emergency Services and Disaster Agency is a primary provider of the following:

- ~ Disaster Coordination
- ~ Emergency Communications
- ~ Public Notification and Warning
- ~ Tornado Spotting
- ~ Flood Water Pumping
- ~ Search and Rescue
- ~ Emergency Sheltering
- ~ Emergency Evacuation

The Mokena Emergency Services and Disaster Agency is a supplemental provider of the following:

- ~ Traffic Direction
- ~ Crowd Control
- ~ Rescue
- ~ Field Fire Fighting
- ~ Emergency Salvage
- ~ Debris Removal
- ~ Security
- ~ Hazardous Materials Response
- ~ General Assistance as needed by any Village Department

Emergency Services and Disaster Agency Fiscal Year '08



SUMMARY OF BASIC FUNCTION

The Emergency Services & Disaster Agency (ESDA) is a public safety agency charged with a two-fold mission: coordination and provision of activities related to disaster mitigation, preparedness, response, and recovery; and provision of both unique and supplemental emergency services which are provided on an on-call, as requested basis for emergencies, disasters, and community functions.

Disaster-related activities include a variety of functions such as: development and maintenance of a single, comprehensive emergency operations plan; development and maintenance of community

warning systems; providing a fixed emergency operations center and mobile command center for facilitating the direction of emergency operations; alerting key officials and notifying the public of impending emergencies; encouraging disaster mitigation efforts; and promoting and fostering efforts to prepare for disasters.

Emergency services functions include activities such as providing mobile and portable lighting and power, search and rescue services, traffic direction, supplemental security and patrol functions, crowd control, emergency communications, severe weather monitoring, and other specialized functions as needed.

SUMMARY OF AGENCY ORGANIZATION

ESDA is headed by a salaried, part-time director appointed by the Village President. All other ESDA personnel serve without pay. The coordinator and all personnel work on an on call basis for emergencies and community events. Administrative tasks, training, maintenance activities, and other support activities are conducted by the director and other personnel on an as available basis.

ESDA personnel are recruited, selected and assigned to various supervisory positions, specialized positions or general membership positions by the director. Because of the all volunteer nature of the agency, staffing fluctuates periodically. General responsibilities of the various positions are outlined below:

- **Director** - The Director is responsible for the overall organization, administration, training and operation of the agency.
- **Deputy Director** - The Deputy Director assists the Director in the execution of his duties, and serves as the acting Director in the event of the Director's temporary absence.
- **Captain** - The Captain is the senior line officer responsible for supervising agency field activities.
- **Lieutenant (2 Positions)** - The Lieutenant is a junior line officer responsible for supervising agency field activities.
- **Member (15 Positions)** - The Member is responsible for providing field service. Members that have attained a minimum of six years of service are awarded the senior membership designation of Corporal. In addition, one or more Members may be appointed to the senior membership designation of Sergeant for the purpose of providing additional supervisory personnel for field activities.

- **Dispatcher (5 Positions)** - The Dispatcher is a Member that is assigned specifically and solely to providing dispatching services in support of agency field activities.

STATUS OF GOALS FOR FY '07

1. Maintain database of former ESDA trained personnel in the event of a community wide emergency. (C/100%)
2. Maintain communications with FCC to obtain additional frequency and licenses for use as a public works side band to further enhance communications amongst Village agencies.
3. Assess relocation of ESDA Command Center from Front Street to the Public Works facility.
4. Work with Will County EMA to have a springtime weather spotting seminar open to all Village residents. (C/100%)
5. Provide programs for Scout troops to assist them with emergency preparedness. (C/100%)
6. Provide FEMA online professional development certification to members.
7. Create and distribute literature to promote public awareness regarding safety and hazardous situations. (C/100%)
8. Aggressively work with Mokena Fire Department to build a stronger relationship and enhance training opportunities. (C/100%)
9. Increase ESDA members. (C/100%)
10. Establish business database for human resources. (CU/80%)
11. Coordinate with local business for disaster planning. (CU/80%)
12. Coordinate emergency contact list. (CU/50%)

SIGNIFICANT GOALS FOR FY '08

1. Finalize certification for the Village Emergency Operations Plan to bring into NIMS compliance.

2. Complete revisions to existing ESDA ordinance and present to Village Board for adoption.
3. Finalize all surveillance camera system for mobile command system.
4. Research interoperability communications system for mobile command system, i.e. P25.
5. Provide ongoing standardized training to membership with Will County and Cook County mutual aid groups.
6. Provide ongoing online training courses for all members to attain FEMA Professional Development Series certifications.
7. Work with Will County evidence technicians to host a scene/evidence preservation class.
8. Continue disaster preparedness public education programs to schools, scout agencies and other interested community groups.
9. Work with Will County Sheriff's Department to host a Homeland Security for all Village of Mokena residents and businesses.
10. Establish business database for human resources.
11. Coordinate with local business for disaster planning.
12. Coordinate emergency contact list.

VILLAGE OF MOKENA
Fiscal 2008 Budget: General Fund
Dept: E.S.D.A. [01-111]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3020	Salaries (Part Time)	\$ 7,500	7,500	7,500	5,833	9,500
	Commodities					
3210	Office Supplies	\$ 189	114	325	500	325
3230	Conferences, Mtgs. & Seminars	2,403	1,116	2,500	2,000	2,500
3240	Membership Dues	480	200	550	680	740
3250	Professional Development	-	225	500	500	500
3260	Publications	37	47	80	45	104
3280	Clothing & Personal Expense	2,452	2,566	2,850	2,000	2,850
3290	Printing	217	380	600	600	600
3300	Vehicle Expense (Gas)	3,000	4,231	7,200	3,900	5,000
3320	Maint: Vehicle & Motor Equip.	7,054	8,765	11,000	6,500	9,500
3330	Small Tools	134	180	200	200	200
3440	Miscellaneous	463	597	850	500	600
3510	Equipment	6,559	5,451	7,470	6,955	5,083
3520	Furniture	79	70	300	-	300
	Total	\$ 23,067	23,942	34,425	24,380	28,302
	Contractual Services					
3690	Computer Program./Maint.	\$ 21	548	500	500	560
3780	Telephone	4,059	4,042	5,689	4,200	5,488
3790	Comm./Office Mach. Maint.	411	490	500	575	800
3850	Equipment Leasing	3,561	3,373	4,300	3,935	5,140
3860	Other Contractual Services	79	585	257	4,414	4,970
3880	Warning System Maintenance	1,545	1,754	1,800	1,800	1,800
	Total	9,676	10,792	13,046	15,424	18,758
	Total Operating Expense	\$ 40,243	42,234	54,971	45,637	56,560
	Capital Outlay					
4020	Improvements - Other	\$ -	23,327	-	2,575	-
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	-	5,200	22,500	18,500	10,917
4080	Vehicle Acquisition	96,840	5,540	-	-	-
	Total Capital	\$ 96,840	34,067	22,500	21,075	10,917
	Total Appropriations	\$ 137,083	76,301	77,471	66,712	67,477

ESDA NOTES

Salaries – Part Time: A \$2,000 increase above FY '07 levels is scheduled for this year's budget. This budget increase is for the ESDA Coordinator, based on the surrounding Village's average stipends.

Equipment Leasing: An increase of \$840 is scheduled above FY '07 levels. This increase is associated with upgrading the annual service contract for the satellite weather information terminal.

Other Contractual Services: This line item is scheduled to increase \$4,713 above budgeted FY '07 levels. This increase is associated with the Will County 800MHz radio fees.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Audit Fund
Summary

	<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
Revenues					
Taxes	\$ 5,978	6,085	6,000	6,039	6,000
Other Revenue	129	568	600	836	800
Total Revenue	\$ 6,107	6,653	6,600	6,875	6,800
Opening Cash Balance	\$ 8,557	11,595	14,463	14,484	15,809
Total Available for Spending	\$ 14,664	18,248	21,063	21,359	22,609
	<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
Appropriations					
Contractual Services	\$ 3,069	3,764	7,200	5,550	5,852
Total Appropriations	\$ 3,069	3,764	7,200	5,550	5,852
Ending Fund Balance	\$ 11,595	14,484	13,863	15,809	16,757

VILLAGE OF MOKENA
Fiscal 2008 Budget: Audit Fund
Revenue [02]

		<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
200	Taxes					
2010	Property Tax	\$ 5,978	6,085	6,000	6,039	6,000
290	Other Revenue					
2910	Interest Earnings	\$ 129	568	600	836	800
	Revenue Grand Total	\$ 6,107	6,653	6,600	6,875	6,800
	Opening Cash Balance	\$ 8,557	11,595	14,463	14,484	15,809
	Total Available for Spending	\$ 14,664	18,248	21,063	21,359	22,609

Appropriations [02-116]

		<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
	Contractual Services					
3610	Accounting Services	\$ 3,069	3,764	7,200	5,550	5,852

VILLAGE OF MOKENA
Fiscal 2008 Budget: Performance Bond Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Other Revenue	\$ 473,726	395,278	509,000	281,850	326,700
Total Revenue	\$ 473,726	395,278	509,000	281,850	326,700
Opening Cash Balance	\$ 676,910	715,053	720,053	760,110	550,110
Total Available for Spending	\$ 1,150,636	1,110,331	1,229,053	1,041,960	876,810
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Contractual Services	\$ 426,500	319,743	475,000	460,000	400,000
Other Financing Uses	\$ 9,083	30,478	34,000	31,850	26,700
Total Appropriations	\$ 435,583	350,221	509,000	491,850	426,700
Ending Fund Balance	\$ 715,053	760,110	720,053	550,110	450,110

VILLAGE OF MOKENA
Fiscal 2008 Budget: Performance Bond Fund
Revenue [04]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
290	Other Revenue					
2910	Interest Earnings	\$ 9,083	30,478	34,000	31,850	26,700
2940	Interfund Revenue	-	-	-	-	-
2970	Miscellaneous Income	464,643	364,800	475,000	250,000	300,000
	Total	\$ 473,726	395,278	509,000	281,850	326,700
	Revenue Grand Total	\$ 473,726	395,278	509,000	281,850	326,700
	Opening Cash Balance	\$ 676,910	715,053	720,053	760,110	550,110
	Total Available for Spending	\$ 1,150,636	1,110,331	1,229,053	1,041,960	876,810

Appropriations [04-118]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Contractual Services					
3920	Performance Bond Refund	\$ 426,500	319,743	475,000	460,000	400,000
	Other Financing Uses					
4260	Interfund Transfer	\$9,083	30,478	34,000	31,850	26,700
	Total Appropriations	\$ 435,583	350,221	509,000	491,850	426,700

TOURISM FUND

Fiscal Year '08

SUMMARY OF BASIC FUNCTION

Village Ordinance No. 1293 entitles the Village to assess a 5% "Hotel and Motel Accommodation Tax" applicable to all hotel and motel room rentals within the Village corporate limits. The Village is currently receiving tax collections from Super 8 Motel.

In accordance with Ordinance No. 1293, all proceeds resulting from the imposition of this tax shall be credited to the Tourism Fund. The proceeds attributable to the Tourism Fund shall be used for the promotion of tourism, beautification, and business enhancement within the Village of Mokena.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Tourism Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '05</u>	<u>Actual Fiscal '06</u>	<u>Budgeted Fiscal '07</u>	<u>Estimated Fiscal '07</u>	<u>Board App. Fiscal '08</u>
Taxes	\$ 44,669	47,386	46,000	50,000	50,000
Other Revenue	751	2,837	2,100	3,300	2,700
Total Revenue	\$ 45,420	50,223	48,100	53,300	52,700
Opening Cash Balance	\$ 44,342	63,633	53,123	58,562	58,912
Total Available for Spending	\$ 89,762	113,856	101,223	111,862	111,612
<u>Appropriations</u>	<u>Actual Fiscal '05</u>	<u>Actual Fiscal '06</u>	<u>Budgeted Fiscal '07</u>	<u>Estimated Fiscal '07</u>	<u>Board App. Fiscal '08</u>
Personal Services	\$ 4,973	16,718	27,996	28,073	29,334
Commodities	20,273	22,490	30,000	24,560	30,067
Contractual Services	883	16,086	1,480	317	1,524
Total Appropriations	\$ 26,129	55,294	59,476	52,950	60,925
Ending Fund Balance	\$ 63,633	58,562	41,747	58,912	50,687

VILLAGE OF MOKENA
Fiscal 2008 Budget: Tourism Fund
Revenue [05]

		<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
200	<u>Taxes</u>					
2080	Hotel/Motel Tax	\$ 44,669	47,386	46,000	50,000	50,000
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 751	2,837	2,100	3,300	2,700
	Revenue Grand Total	\$ 45,420	50,223	48,100	53,300	52,700
	Opening Cash Balance	\$ 44,342	63,633	53,123	58,562	58,912
	Total Available for Spending	\$ 89,762	113,856	101,223	111,862	111,612

Appropriations [05-119]

		<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
	<u>Personal Services</u>					
3010	Salaries (Full Time)	\$ -	11,099	25,458	25,549	26,754
3040	Unemployment Contribution	-	49	55	60	60
3100	Hospital/Life Insurance	4,973	5,570	2,483	2,464	2,520
	Total	\$ 4,973	16,718	27,996	28,073	29,334
	<u>Commodities</u>					
3230	Conferences, Mtgs. & Seminars	\$ 253	2,280	4,265	3,600	3,952
3240	Membership Dues	12,123	12,071	11,565	12,632	12,295
3250	Professional Development	-	-	2,000	249	2,500
3260	Publications	190	1,109	1,270	1,079	1,320
3290	Printing	-	217	3,000	1,000	3,000
3440	Miscellaneous	-	-	-	-	500
3450	Public Relations	7,707	6,813	7,900	6,000	6,500
	Total	\$ 20,273	22,490	30,000	24,560	30,067
	<u>Contractual Services</u>					
3860	Other Contractual Services	\$ 875	15,865	1,000	17	1,000
3870	Auto Mileage & Expense Reimb.	8	221	480	300	524
	Total	\$ 883	16,086	1,480	317	1,524
	Total Appropriations	\$ 26,129	55,294	59,476	52,950	60,925

VILLAGE OF MOKENA
Fiscal 2008 Budget: School Crossing Guard Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Taxes	\$ 19,054	20,062	20,775	20,895	22,021
Other Revenue	195	676	775	950	885
Total Revenue	\$ 19,249	20,738	21,550	21,845	22,906
Opening Cash Balance	\$ 14,644	15,588	17,472	16,835	18,066
Total Available for Spending	\$ 33,893	36,326	39,022	38,680	40,972
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Personal Services	\$ 18,013	19,068	20,391	20,229	21,743
Commodities	292	423	757	385	750
Contractual Services	-	-	200	-	200
Total Appropriations	\$ 18,305	19,491	21,348	20,614	22,693
Ending Fund Balance	\$ 15,588	16,835	17,674	18,066	18,279

VILLAGE OF MOKENA
Fiscal 2008 Budget: School Crossing Guard Fund

Revenue [07]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
200	<u>Taxes</u>					
2010	Property Tax	\$ 19,054	20,062	20,775	20,895	22,021
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 195	676	775	950	885
	Revenue Grand Total	\$ 19,249	20,738	21,550	21,845	22,906
	Opening Cash Balance	\$ 14,644	15,588	17,472	16,835	18,066
	Total Available for Spending	\$ 33,893	36,326	39,022	38,680	40,972

Appropriations [07-121]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	<u>Personal Services</u>					
3020	Salaries (Part Time)	\$ 17,766	18,839	20,156	20,000	21,464
3040	Unemployment Contribution	247	229	235	229	279
	Total	\$ 18,013	19,068	20,391	20,229	21,743
	<u>Commodities</u>					
3280	Clothing & Personal Expense	\$ 268	366	550	331	550
3340	Traffic & Street Sign Material	-	-	150	-	150
3440	Miscellaneous	24	57	57	54	50
	Total	\$ 292	423	757	385	750
	<u>Contractual Services</u>					
3710	Legal Advertising	\$ -	-	200	-	200
	Total Appropriations	\$ 18,305	19,491	21,348	20,614	22,693

IMRF/FICA/MC FUND

Fiscal Year '08

SUMMARY OF BASIC FUNCTION

Illinois Municipal Retirement Fund:

The Illinois Municipal Retirement Fund (IMRF) is created by Illinois law under Article 7 of the Illinois Pension Code (Illinois Compiled Statutes, Ch. 40, 5/7-101 to 5/7-222). Since 1941, the Illinois Municipal Retirement Fund has provided employees of local governments and school districts in Illinois with a sound and efficient system for the payment of retirement, disability, and death benefits. The Village of Mokena began participation in IMRF on January 1, 1972.

The retirement plan IMRF offers is a defined benefit plan. In a defined benefit plan, the amount of the retirement benefit is based on a member's final salary and his/her years of service. An IMRF employee must complete eight years of service to be vested. The employee contributes 4.5% of their salary to IMRF. The Village's contribution rate changes annually based on actuarial assumptions and is funded through the property tax levy. The rate for July 2007 through December 2007 is 10.80% and the rate for January 2008 through June 2008 is 12.21%.

Social Security and Medicare:

Social Security and Medicare taxes are calculated using the employee's gross salary. The gross wage is not reduced for IMRF contributions. The rate for social security is 6.2% and is paid by both the employee and Village on wages up to the wage base, which changes annually. The rate for medicare is 1.45% and is paid by both the employee and Village on the entire gross salary.

VILLAGE OF MOKENA
Fiscal 2008 Budget: IMRF/FICA/MC Contribution Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '05</u>	<u>Actual Fiscal '06</u>	<u>Budgeted Fiscal '07</u>	<u>Estimated Fiscal '07</u>	<u>Board App. Fiscal '08</u>
Taxes	\$ 370,779	436,877	479,550	481,144	518,508
Intergovernmental Revenue - State	13,506	17,423	15,900	19,317	20,150
Other Revenue	1,910	5,284	8,000	8,800	9,500
Total Revenue	\$ 386,195	459,584	503,450	509,261	548,158
Opening Cash Balance	\$ 133,239	136,620	172,115	172,630	198,107
Total Available for Spending	\$ 519,434	596,204	675,565	681,891	746,265
<u>Appropriations</u>	<u>Actual Fiscal '05</u>	<u>Actual Fiscal '06</u>	<u>Budgeted Fiscal '07</u>	<u>Estimated Fiscal '07</u>	<u>Board App. Fiscal '08</u>
Personal Services	\$ 382,814	423,574	492,100	483,784	544,915
Total Appropriations	\$ 382,814	423,574	492,100	483,784	544,915
Ending Fund Balance	\$ 136,620	172,630	183,465	198,107	201,350

VILLAGE OF MOKENA
Fiscal 2008 Budget: IMRF/FICA/MC Contribution Fund
Revenue [08]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
200	<u>Taxes</u>					
2010	Property Tax	\$ 370,779	436,877	479,550	481,144	518,508
240	<u>Intergovernmental Rev. - State</u>					
2420	Personal Property Replacement	\$ 13,506	17,423	15,900	19,317	20,150
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 1,910	5,284	8,000	8,800	9,500
	Revenue Grand Total	\$ 386,195	459,584	503,450	509,261	548,158
	Opening Cash Balance	\$ 133,239	136,620	172,115	172,630	198,107
	Total Available for Spending	\$ 519,434	596,204	675,565	681,891	746,265

Appropriations [08-122]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	<u>Personal Services</u>					
3050	Social Security (FICA) Contrib.	\$ 199,479	217,089	246,250	241,200	268,826
3051	Medicare Contribution	46,902	51,080	57,600	56,900	62,871
3070	IL Muni. Ret. Fund (IMRF) Contrib.	136,433	155,405	188,250	185,684	213,218
	Total Appropriations	\$ 382,814	423,574	492,100	483,784	544,915

POLICE PENSION FUND

Fiscal Year '08

SUMMARY OF BASIC FUNCTION

Section 5/3-101, Chapter 40 of the Illinois Compiled Statutes require that an incorporated municipality with more than 5,000 residents establish a Police Pension Fund for its full time sworn police personnel. Pursuant to the 1990 Census, the Village of Mokena exceeded the minimum of 5,000 residents required for enactment of the Pension Fund. Therefore, the Village Board of Trustees has adopted an Ordinance creating the necessary budget and financial means to manage the Pension Fund for the Village's full time police officers.

The Pension Board consists of either four or five members. Two are appointed by the Village President for two year terms; and two members are elected by the active police officers from the full time sworn staff for a two year term. The fifth member of the Pension Board is elected for a two year term from amongst the retired, disabled or widowed fund beneficiaries if applicable. The Village Finance Director acts as an Ex-Officio member of the Board.

The Pension Board is responsible for maintaining and managing the retirement assets accumulated from the financial contributions by both the active police officers, as well as the Village of Mokena. The active police officers contribute 9.91% of their salary to the Police Pension Fund. The Village's contribution to the Police Pension Fund is through the property tax levy, which equates to 14.54% of total annual salaries for full time sworn police personnel.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Police Pension Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Taxes	\$ 333,026	366,658	422,112	423,264	476,730
Other Revenue	\$ 268,299	520,539	293,471	326,200	341,788
Total Revenue	\$ 601,325	887,197	715,583	749,464	818,518
Opening Cash Balance	\$ 3,859,104	4,363,071	4,864,201	5,171,952	5,792,592
Total Available for Spending	\$ 4,460,429	5,250,268	5,579,784	5,921,416	6,611,110
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Personal Services	\$ 80,003	51,058	50,060	50,060	126,060
Commodities	5,921	7,124	15,400	6,346	15,400
Contractual Services	11,434	20,134	34,950	72,418	34,950
Other Financing Uses	-	-	20,000	-	20,000
Total Appropriations	\$ 97,358	78,316	120,410	128,824	196,410
Ending Fund Balance	\$ 4,363,071	5,171,952	5,459,374	5,792,592	6,414,700

MOTOR FUEL TAX FUND

Fiscal Year '08

STATUS OF GOALS FOR FY '07 (to be funded in FY '08) (C/100%)

1. Repair and resurface Hummingbird
2. Repair and resurface Swan
3. Repair and resurface Swanberg (Willow to Patricia)
4. Repair and resurface Scarth (Willow to St. John)
5. Repair and resurface Blyth Way
6. Repair and resurface Regent
7. Repair and resurface Austin Court
8. Repair and resurface Everett (Manchester to Willow)
9. Repair and resurface Patricia (Swanberg to South)
10. Repair and resurface Therese (Willow to St. Joe)
11. Repair and resurface Kevin (Willow to Kirkstone)
12. Repair and resurface Kevin Court
13. Repair and resurface Bedford
14. Repair and resurface Brystal Court
15. Repair and resurface Ryan Court
16. Repair and resurface Williams Way
17. Repair and resurface Denny (Wolf to Mokena)
18. Repair and resurface McGovney (Wolf to Mokena)

SIGNIFICANT GOALS FOR FY '08

1. Update 5-year MFT forecast.

VILLAGE OF MOKENA
Fiscal 2008 Budget: State Motor Fuel Tax Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Intergovernmental Revenue - State	\$ 481,054	487,713	460,874	490,870	502,292
Other Revenue	5,569	7,765	12,500	18,720	9,500
Total Revenue	\$ 486,623	495,478	473,374	509,590	511,792
Opening Cash Balance	\$ 269,484	239,052	144,816	145,794	479,367
Total Available for Spending	\$ 756,107	734,530	618,190	655,384	991,159
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Personal Services	\$ 28,977	24,983	32,697	47,267	39,875
Commodities	77,993	72,214	85,100	114,750	103,950
Contractual Services	18,518	16,481	20,000	14,000	27,800
Capital Outlay	391,567	475,058	-	-	449,876
Total Appropriations	\$ 517,055	588,736	137,797	176,017	621,501
Ending Fund Balance	\$ 239,052	\$ 145,794	\$ 480,393	\$ 479,367	\$ 369,658

VILLAGE OF MOKENA
Fiscal 2008 Budget: State Motor Fuel Tax Fund
Revenue [11]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
240	Intergovernmental Rev. - State					
2430	Motor Fuel Tax Allotment	\$ 481,054	487,713	460,874	490,870	502,292
290	Other Revenue					
2910	Interest Earnings	\$ 5,569	7,765	12,500	18,000	9,500
2940	Interfund Revenue	-	-	-	-	-
2970	Miscellaneous Revenue	-	-	-	720	-
	Total	\$ 5,569	7,765	12,500	18,720	9,500
	Revenue Grand Total	\$ 486,623	495,478	473,374	509,590	511,792
	Opening Cash Balance	\$ 269,484	239,052	144,816	145,794	479,367
	Total Available for Spending	\$ 756,107	734,530	618,190	655,384	991,159
Appropriations [11-125]						
		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Personal Services					
3030	Salaries (Overtime)	\$ 28,977	24,983	32,697	47,267	39,875
	Commodities					
3380	Salt	\$ 77,993	72,214	85,100	114,750	103,950
3440	Miscellaneous	-	-	-	-	-
	Total	\$ 77,993	72,214	85,100	114,750	103,950
	Contractual Services					
3620	Engineering Services	\$ 7,873	3,523	7,000	-	7,000
3860	Other Contractual Services	10,645	12,958	13,000	14,000	20,800
	Total	\$ 18,518	16,481	20,000	14,000	27,800
	Capital Outlay					
4010	Improvements - Streets & Alleys	\$ 391,567	475,058	-	-	449,876
4020	Improvements - Other	-	-	-	-	-
	Total	\$ 391,567	475,058	-	-	449,876
	Total Appropriations	\$ 517,055	588,736	137,797	176,017	621,501

REFUSE FUND

Fiscal Year '08

SUMMARY OF BASIC FUNCTION

Residential refuse pick-up is contracted through Nu-Way Disposal Service. Approximately 6,200 customers currently receive service on a weekly basis by Nu-Way Disposal. Residents are invoiced monthly on their water and sewer bill and submit a combined payment to the Village for the above mentioned services.

This year's budget includes provisions for the continued operation of a Curb Side Recycling Program.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Refuse Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Charges for Service	\$ 801,780	881,384	998,546	950,500	997,781
Other Revenue	4,914	7,839	9,100	9,885	10,335
Total Revenue	\$ 806,694	889,223	1,007,646	960,385	1,008,116
Opening Cash Balance	\$ 86,431	85,821	92,967	95,071	95,396
Total Available for Spending	\$ 893,125	975,044	1,100,613	1,055,456	1,103,512
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Commodities	\$ 12,513	5,655	7,125	6,000	9,450
Contractual Services	794,791	874,318	994,974	954,060	1,003,416
Total Appropriations	\$ 807,304	879,973	1,002,099	960,060	1,012,866
Ending Fund Balance	\$ 85,821	95,071	98,514	95,396	90,646

VILLAGE OF MOKENA
Fiscal 2008 Budget: Refuse Fund
Revenue [15]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
260	Charges for Service					
2710	Refuse Collection Charges	\$ 801,780	881,384	998,546	950,500	997,781
290	Other Revenue					
2910	Interest Earnings	\$ 1,165	3,637	4,300	4,535	4,550
2970	Miscellaneous Revenue	3,749	4,202	4,800	5,350	5,785
	Total	\$ 4,914	7,839	9,100	9,885	10,335
	Revenue Grand Total	\$ 806,694	889,223	1,007,646	960,385	1,008,116
	Opening Cash Balance	\$ 86,431	85,821	92,967	95,071	95,396
	Total Available for Spending	\$ 893,125	975,044	1,100,613	1,055,456	1,103,512

Appropriations [15-129]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Commodities					
3450	Public Relations	\$ 12,513	5,655	7,125	6,000	9,450
	Contractual Services					
3610	Accounting Services	\$ 190	261	350	270	285
3730	Refuse Service	758,236	836,819	955,934	915,100	964,286
3840	Interfund Service Charge	36,365	37,238	38,690	38,690	38,845
	Total	\$ 794,791	874,318	994,974	954,060	1,003,416
	Total Appropriations	\$ 807,304	879,973	1,002,099	960,060	1,012,866

VILLAGE OF MOKENA
Fiscal 2008 Budget: Water & Sewer Fund
Summary

	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Revenues					
Water Department	\$ 2,909,910	3,329,480	3,307,732	3,125,774	3,150,477
Sewer Department	1,211,476	1,576,264	1,653,576	1,596,164	1,609,615
Total Revenue	\$ 4,121,386	4,905,744	4,961,308	4,721,938	4,760,092
Opening Cash Balance:					
Water Dept. - Operating	\$ 858,284	877,911	994,554	1,065,786	1,115,907
Water Dept. - Encumbered Res.	-	-	-	-	-
Sewer Dept. - Operating	535,354	423,106	549,562	602,888	597,813
Sewer Dept. - Encumbered Res.	-	-	-	-	-
Total Opening Cash Balance	\$ 1,393,638	1,301,017	1,544,116	1,668,674	1,713,720
Total Cash Available	\$ 5,515,024	6,206,761	6,505,424	6,390,612	6,473,812
Less: Water - Encum. Res.	\$ -	-	-	-	-
Sewer - Encum. Res.	-	-	-	-	-
Total Available for Spending	\$ 5,515,024	6,206,761	6,505,424	6,390,612	6,473,812
Appropriations					
Water Department	\$ 2,890,283	3,141,605	3,342,573	3,075,653	3,321,883
Sewer Department	1,323,724	1,396,482	1,677,974	1,601,239	1,702,515
Total Appropriations	\$ 4,214,007	4,538,087	5,020,547	4,676,892	5,024,398
Ending Cash Balance:					
Water Dept. - Operating	\$ 877,911	1,065,786	959,713	1,115,907	944,501
Sewer Dept. - Operating	423,106	602,888	525,164	597,813	504,913
Total Operating Cash	\$ 1,301,017	1,668,674	1,484,877	1,713,720	1,449,414
Water Dept. - Encumbered Res.	\$ -	\$ -	-	-	-
Sewer Dept. - Encumbered Res.	-	-	-	-	-
Total Encumbered Reserves	\$ -	-	-	-	-
Total Ending Fund Balance	\$ 1,301,017	1,668,674	1,484,877	1,713,720	1,449,414

WATER OPERATING FUND BUDGET SUMMARY

REVENUE

Current FY '07

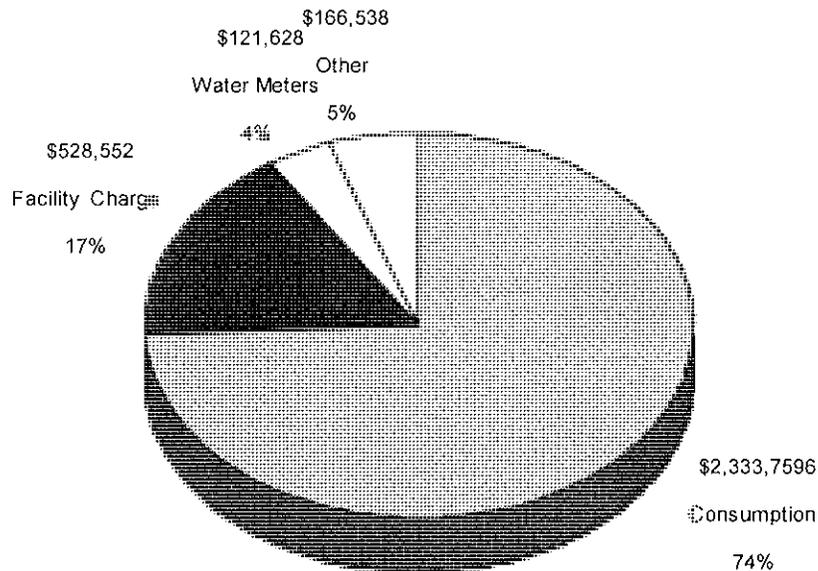
Estimated FY '07 Revenues are anticipated to be under budget by approximately (\$181,958). This is primarily due to a decrease in water consumption as a result of lower growth in customers, seasonal conditions, and fewer water meter installations due to a decrease in building permits.

Proposed FY '08

FY '08 Revenues are budgeted to decrease below FY '07 levels by approximately (\$157,255). The primary reason for the decrease is associated with a decrease in water consumption based on FY '07 usage, fewer new customers being anticipated, and a drop in water meter installation based on building permit activity.

Total Water Revenues for FY '07 are budgeted at \$3,150,477. Illustrated by the chart found below, one will be able to see the breakdown of revenues for the entire Water Fund by major category.

TOTAL REVENUES



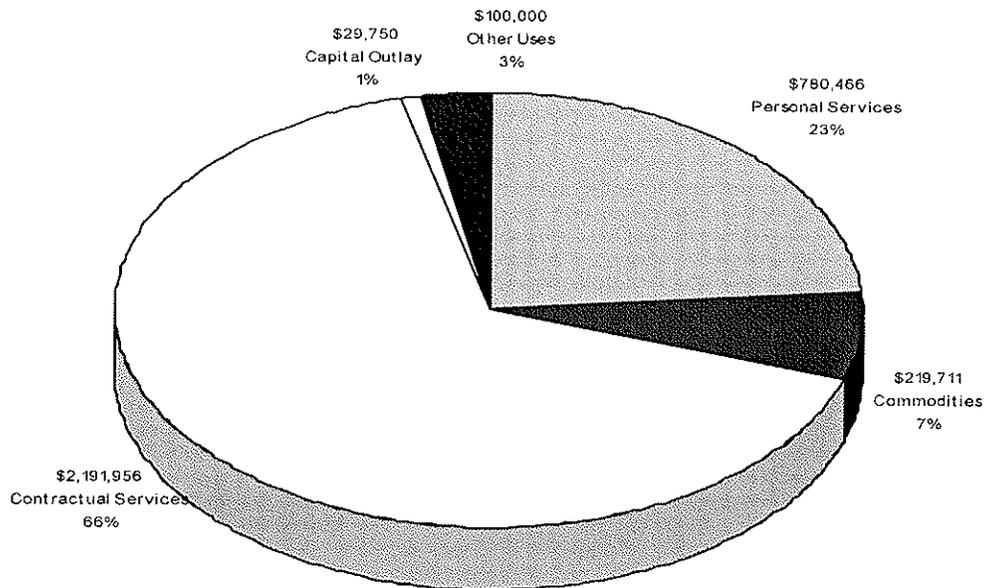
EXPENDITURES

Current FY '07 Estimated FY '07 expenditures are anticipated to be approximately (266,920) less than budgeted. This is mainly attributable to a decrease in water meters associated with new construction, a decrease in lake water costs associated with lower consumption, and not using the contingency line item.

Proposed FY '08 FY '08 Water Operating Fund Expenditures are proposed to decrease below FY '07 levels by approximately (\$20,690). This is primarily due to the costs associated with a decrease in building. These costs include water meters for new construction and lake water costs associated with consumption based on growth.

Total Water Expenses are budgeted at \$3,321,883. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures of the Water Fund by major category.

TOTAL EXPENSES



FUND BALANCE

Current FY '07

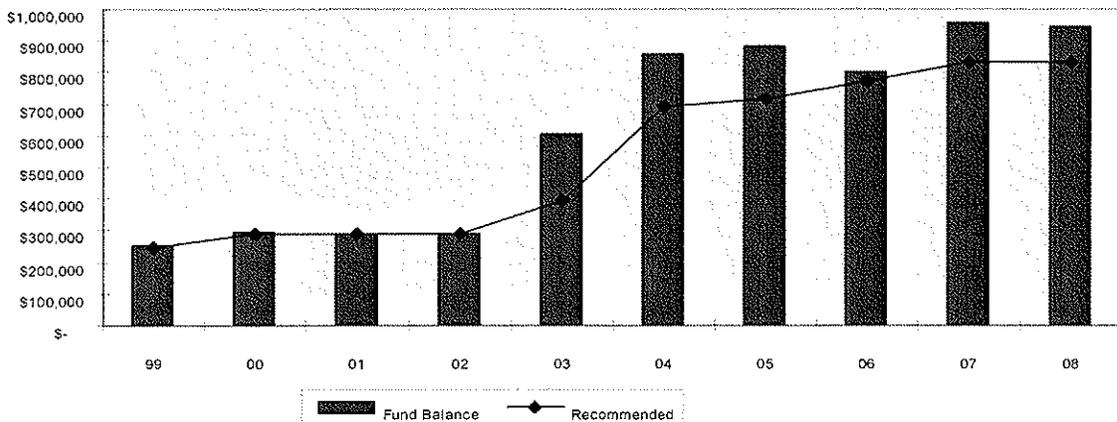
You will note the FY '07 Water Operating Fund estimated ending fund balance to be approximately \$1,115,907. This is above the budgeted FY '07 balance by approximately \$156,194. The rationale for this higher than projected year end cash position is as follows:

The actual FY '06 Year End Fund Balance was approximately \$71,232 above anticipated. Additionally, FY '07 revenues are anticipated to be (\$181,958) less than budgeted and FY '07 expenditures are forecasted to be below budget levels by approximately \$266,920.

Proposed FY '08

Below you will note the cash position of the Water Enterprise Fund for the last nine budget cycles along with Proposed FY '08 levels. The proposed FY '08 year end balance is \$944,501 which is higher than the Board's policy guidelines of maintaining 25% of the annual expenditures in each major fund. The reason for the higher fund balance in FY '08 is focused upon maintaining extra cash reserves for any unforeseen decrease in operating revenues or increase in expenditures affiliated with Lake Michigan water. Since the transition to Lake Michigan water in FY '03, the Village Board has chosen a more conservative approach to fund balance levels in the water fund. This more conservative approach results from uncertainty with regard to consumption levels and upstream variables in the cost of purchasing water.

Water Fund Balance Comparison
FY 99-08 Budgets



As previously mentioned, the Water Enterprise fund, as well as all other Enterprise funds are operating in an efficient financial manner.

STATUS OF GOALS FOR FY '07

1. Oversee service extension to the A-OK property. (D)
2. Replace furnace at Well #4. (C/100%)
3. Replace 160 regular water meters targeted in the original Marley Creek Subdivision. (C/100%)
4. Rework lawn sprinkling signs for new program. (C/100%)
5. Integrate 187th & Wolf pump house & storage facility into water distribution system including SCADA and equipment installations. (C/100%)
6. Install electric, heat, light, sump pump and concrete floor in 3 meter vaults on LaPorte Road. (C/100%)
7. Complete blacktop seal-coating at Francis Road Pump Station and Village wells. (C/100%)

SIGNIFICANT GOALS FOR FY '08

1. Complete Village wide water main Leak Survey.
2. Install landscape block around generator at Francis Road Pump Station.
3. Replace 160 regular water meters targeted in the original Olde Castle Woods subdivision.
4. Install 36 new "Zone" water regulation signs for sprinkling in newer subdivisions throughout the Village.
5. Complete water atlas valve program for GIS system updates.
6. Pressure wash south & east water towers.
7. Install water line to Hickory Creek Metra Station building.
8. Oversee installation of new water main on LaGrange from LaPorte to Birch.
9. Complete design engineering for water main to be replaced in 09 budget.

10. Complete Water Storage Capacity Study for future improvements.
11. Implement the new 4 million gallon water storage facility and pump station into the existing SCADA and distribution system.
12. Provide training for all water department operators on the new pump station operation and maintenance.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Water Department
Revenue [16]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
260	Charges For Service					
2610	Water Sales	\$ 2,146,490	2,353,319	2,470,146	2,327,250	2,333,759
2640	Facility Charge	432,636	466,020	505,345	495,800	528,552
2660	Water Meter Installation	203,043	196,168	184,783	121,017	121,628
2690	Other Charges	39,838	39,835	40,200	46,445	57,600
	Total	\$ 2,822,007	3,055,342	3,200,474	2,990,512	3,041,539
290	Other Revenue					
2910	Interest Earnings	\$ 12,287	42,897	44,800	65,400	50,000
2970	Miscellaneous Income	75,616	231,241	62,458	69,862	58,938
	Total	\$ 87,903	274,138	107,258	135,262	108,938
	Revenue Grand Total	\$ 2,909,910	3,329,480	3,307,732	3,125,774	3,150,477
	Opening Cash Balance:					
	Operating Balance	\$ 858,284	877,911	994,554	1,065,786	1,115,907
	Encumbered Reserve Balance	\$ -	-	-	-	-
	Total Cash Available	\$ 3,768,194	4,207,391	4,302,286	4,191,560	4,266,384
	Less: Encum. Res. Balance	\$ -	-	-	-	-
	Total Available for Spending	\$ 3,768,194	4,207,391	4,302,286	4,191,560	4,266,384

VILLAGE OF MOKENA
Fiscal 2008 Budget: Water Department
Appropriations [16-130]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3010	Salaries (Full Time)	\$ 419,923	447,574	474,120	471,050	496,674
3020	Salaries (Part Time)	4,497	4,084	7,155	6,600	8,098
3030	Salaries (Overtime)	12,839	11,811	14,137	12,350	14,009
3040	Unemployment Contribution	1,169	1,127	1,550	1,335	1,400
3050	FICA Contribution	27,130	28,803	30,750	30,450	32,165
3051	Medicare Contribution	6,345	6,736	7,200	7,125	7,525
3060	Workmen's Compensation	31,746	27,551	28,929	22,349	30,603
3070	IMRF Contribution	39,447	46,067	52,500	51,860	59,245
3100	Hospital/Life Insurance	95,413	113,226	128,046	120,495	130,747
	Total	\$ 638,509	686,979	744,387	723,614	780,466
	Commodities					
3210	Office Supplies	\$ 1,443	1,341	1,735	1,735	1,790
3220	Postage	8,948	9,805	10,375	9,600	10,930
3230	Conferences, Mtgs. & Seminars	1,525	1,375	1,815	1,400	1,705
3240	Membership Dues	390	597	554	500	569
3250	Professional Development	154	1,776	1,870	154	3,170
3260	Publications	23	34	115	76	50
3270	Liability Insurance	14,649	21,068	22,121	13,210	14,685
3280	Clothing & Personal Expenses	3,425	2,337	3,975	3,600	3,800
3290	Printing	1,637	3,199	2,425	2,400	2,550
3300	Vehicle Expense (Gasoline)	10,682	14,956	19,200	16,000	18,900
3310	Maint. - Bldgs., Sts., & Grnds.	6,851	7,341	10,100	9,500	10,300
3320	Maint. - Vehicles & Motor Equip.	5,707	6,894	7,000	7,000	7,350
3330	Small Tools	1,273	1,071	1,488	1,400	1,930
3360	Repair Materials	19,335	19,195	19,230	16,000	13,400
3380	Stone & Sand	2,000	2,009	2,000	2,000	2,000
3410	Water Meters - New Construction	145,927	123,348	120,438	96,000	81,670
3411	Water Meters - Replacements	27,413	22,549	26,000	15,637	27,000
3440	Miscellaneous	99	126	100	50	100
3450	Public Relations	1,215	9,622	15,800	14,038	9,800
3460	Chemicals	2,267	1,457	2,400	900	1,702
3510	Equipment	8,867	3,372	6,265	7,000	5,810
3520	Furniture	553	1,078	1,170	1,170	500
	Total	\$ 264,383	254,550	276,176	219,370	219,711

VILLAGE OF MOKENA
Fiscal 2008 Budget: Water Department
Appropriations [16-130]

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Contractual Services</u>	<u>Fiscal '05</u>	<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>
3610	Accounting Services	\$ 1,773	1,948	2,922	2,252	2,376
3620	Engineering Services	5,625	60,061	12,560	12,250	30,160
3630	Legal Services	609	540	1,500	469	1,500
3640	Physical Exams	145	171	500	183	350
3690	Computer Program./Maint.	2,782	3,235	4,275	3,200	11,175
3710	Legal Advertising	224	564	750	400	500
3750	Public Officials Ins./Bonding	-	-	60	51	-
3770	Electricity & Gas	41,796	42,778	53,000	62,000	69,000
3780	Telephone	29,676	26,023	27,935	23,800	27,300
3790	Comm./Office Machine Maint.	919	1,011	1,020	800	1,070
3840	Interfund Service Charge	64,937	66,495	69,088	69,088	69,364
3850	Leased Equipment	516	544	530	495	545
3860	Other Contractual Services	67,881	55,723	67,654	62,200	82,625
3870	Auto Mileage & Expense Reimb.	404	431	540	50	534
3890	Bond Principal	195,000	205,000	210,000	210,000	220,000
3900	Bond Interest	200,325	191,325	181,988	181,988	172,313
3910	Utility Deposit Refunds	-	-	100	-	100
3950	Contractual Payments	266,835	264,870	263,599	260,679	261,036
3960	Lake Water Costs	1,087,785	1,215,312	1,264,406	1,185,000	1,207,008
3961	Joint System Maintenance	-	35,000	35,000	35,000	35,000
	Total	\$ 1,967,232	2,171,031	2,197,427	2,109,905	2,191,956
	Total Operating Expenses	\$ 2,870,124	3,112,560	3,217,990	3,052,889	3,192,133
	<u>Capital Outlay</u>					
4020	Improvements - Other	\$ -	-	-	-	-
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	6,554	1,972	1,250	1,159	3,750
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisition	13,605	27,073	23,333	21,605	26,000
4100	Office Furniture	-	-	-	-	-
	Total	\$ 20,159	29,045	24,583	22,764	29,750
	<u>Other Financing Uses</u>					
4280	Contingencies	\$ -	-	100,000	-	100,000
5000	Transfer - Out					
	A. Trf. to Escrow for Water Imp.	-	-	-	-	-
	Total	\$ -	-	100,000	-	100,000
	Total Appropriations	\$ 2,890,283	3,141,605	3,342,573	3,075,653	3,321,883

WATER DEPARTMENT NOTES

Professional Development: An increase of \$1,300 is scheduled for the Utilities Superintendent to attend the LEAD program.

Engineering Services: This line item is scheduled to increase \$17,600 above FY '07 levels due to the water valve program to complete the Water Atlas GIS program.

Computer program Maintenance: An increase of \$6,900 is scheduled for this line item mainly due to the costs associated with the web-based utility payment program, support and hosting fees.

Electricity & Gas: The \$16,000 increase in this line item is due to the addition of a new pumping station and storage facility at 187th & Wolf as well as the increased cost of electricity due to deregulation.

Other Contractual Services: You will note an increase of \$14,971 above FY '07 budgeted levels. This increase is associated with the cost of the village wide leak survey that the Village performs every other year.

SEWER OPERATING FUND BUDGET SUMMARY

REVENUES

Current FY '07

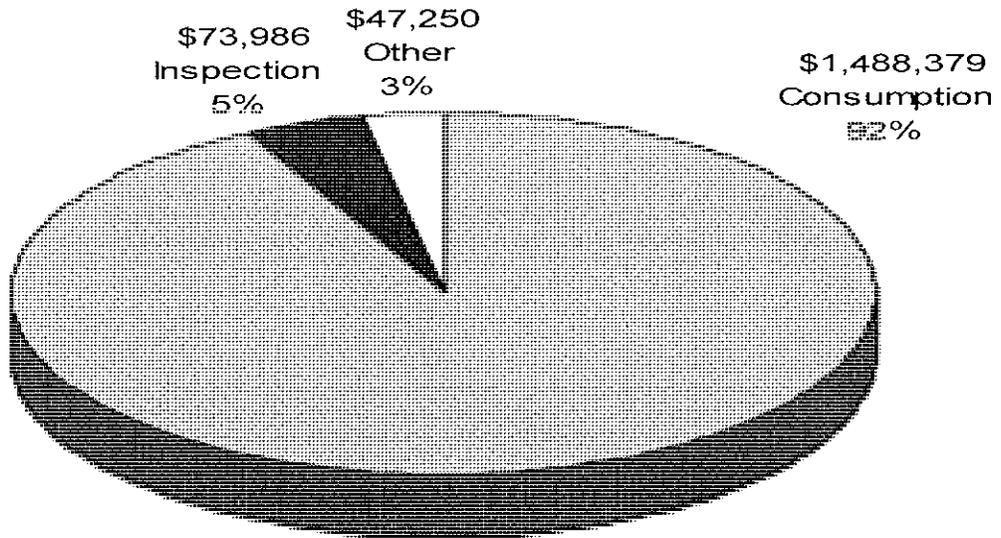
Estimated FY '07 Revenues are anticipated to be under budget by approximately (\$57,412). This is due to lower growth in customers and fewer sewer inspection fees due to a decrease in building permits.

Proposed FY '08

FY '08 Revenues are budgeted to be less than FY '07 levels by approximately (\$43,961). This is mainly attributable to a decrease in sewer inspections based on projected building permit activity.

Total Sewer Revenues for FY '08 are budgeted at \$1,609,615. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire enterprise by category.

TOTAL REVENUES



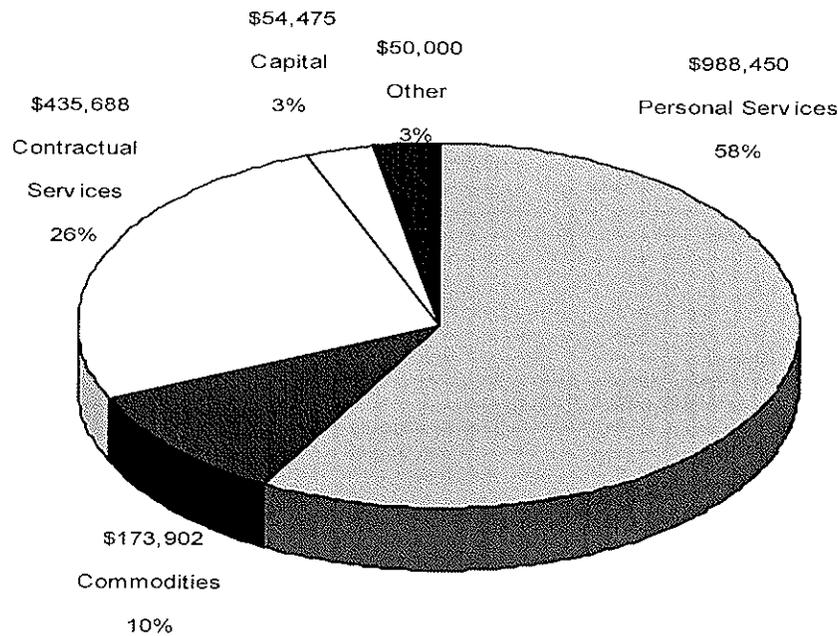
EXPENDITURES

Current FY '07 Estimated FY '07 expenditures are anticipated to be (\$76,735) below budget. This is mainly attributable to reducing the transfer to the Plant Replacement Fund, along with not using the contingency line item.

Proposed FY '08 FY '08 Sewer Fund Expenditures are proposed to increase above FY '07 budget levels by approximately \$24,541. This is primarily due to the costs associated with chemicals, electricity, capital purchases, and regular operating increases.

Total FY '08 Sewer Expenses are budgeted at \$1,702,515. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures by major category.

TOTAL EXPENSES



FUND BALANCE

Current FY '07

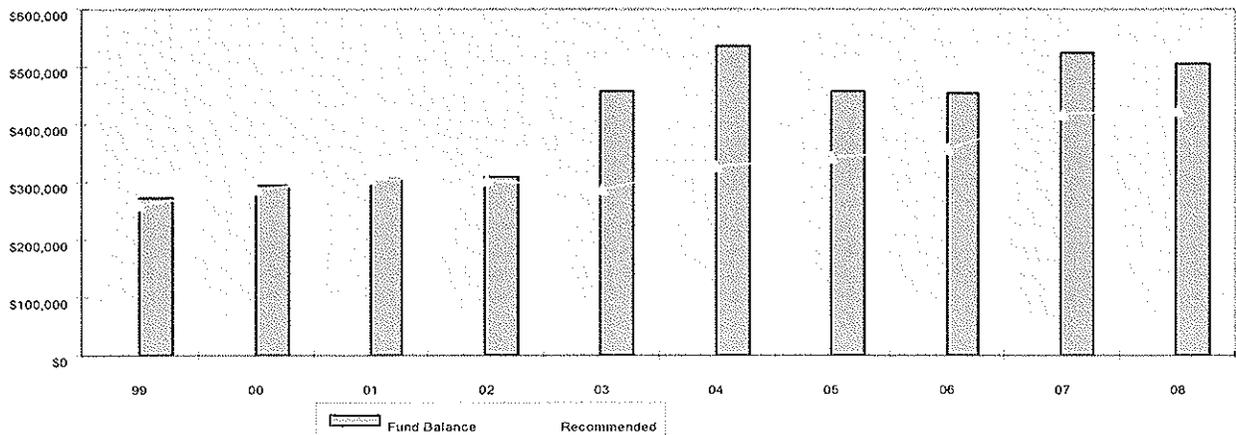
You will note the FY '07 Sewer Operating Fund estimated ending fund balance to be approximately \$597,813. This is above the budgeted FY '07 balance by approximately \$72,649. The rationale for this higher than projected year end cash position is as follows:

The actual FY '06 Year End Fund Balance was approximately \$53,326 above anticipated. FY '07 revenues are anticipated to be (\$57,412) less than budgeted and FY '07 expenditures are forecasted to be below budget levels by approximately \$76,735.

Proposed FY '08

Below you will note the cash position of the Sewer Enterprise fund for the last nine budget cycles along with Proposed FY '08 levels. This fund has been fairly stable throughout this duration. However, a rate adjustment was initiated in FY '06 and in FY '07 as well. The Proposed FY '08 year end fund balance is \$504,913, which is slightly higher than the Board's policy guidelines of maintaining 25% of the annual expenditures in each major fund. Recent Village Boards have taken a more conservative approach to managing the fund balance in the sewer fund. The transition to Lake Michigan water as well as a continued integration of deduct meters have combined to flatten natural revenue growth in this fund.

Sewer Fund Balance Comparison
FY 99-08



Once again, this enterprise fund remains stable.

STATUS OF GOALS FOR FY '07

1. Replacement of 10 evergreen trees on the WWTP property. (C/100%)
2. Complete sanitary sewer atlas update. (C/100%)
3. Continue with Village wide infiltration and inflow study concentrating in subdivisions where smaller residential sewers exist, including smoke testing of sanitary sewers. (C/100%)
4. Complete smoke testing sanitary sewers for infiltration. (C/100%)
5. Dead tree removal along creek at WWTP. (C/100%)
6. Re-line (3) manholes on 191st Street. (C/100%)
7. Jet and clean sewers in Green Meadows Subdivision. (C/100%)
8. Continue manhole rehabilitation program. As in past years, a total of 30 manholes will be rehabilitated in FY '07. (C/100%)
9. Install time clock for hourly employees. (C/100%)

SIGNIFICANT GOALS FOR FY '08

1. Replacement of 10 evergreen trees on the WWTP property.
2. Continue manhole rehabilitation program. As in past years, a total of 30 manholes will be rehabilitated in FY '08.
3. Continue with Village wide infiltration and inflow study concentrating in subdivisions where smaller residential sewers exist, including smoke testing of sanitary sewers.
4. Clean, jet and vacuum wet wells at four lift stations to improve collection system.
5. Re-line (2) manholes on 191st Street.
6. Complete improvement of Landscaping on front & east side of WWTP building.
7. Complete improvements to 114th Avenue lift station.
8. Complete cleaning & televising of sewers scheduled for relining in FY '08 & FY '09 budget.

9. Reline sewers on Pheasant Lane, Pheasant Court and Bryant Street.
10. Complete design engineering for sewers to be relined in FY '09 budget.
11. Oversee design expansion of WWTP Facility from 2.5 to 3.3 MGD.
12. Oversee design of reconstruction of excess flow lagoon.
13. Replace gate opener at WWTP Facility.
14. Replace 2 electric control panels in RAS basement.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Sewer Department
Revenue [16]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Board App.</u>
		<u>Fiscal '05</u>	<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>
260	Charges For Service					
2620	Sewer Charges	\$ 1,058,253	1,256,405	1,496,400	1,445,350	1,488,379
2680	Sewer Inspection Fees	104,638	105,193	112,926	69,100	73,986
	Total	\$ 1,162,891	1,361,598	1,609,326	1,514,450	1,562,365
290	Other Revenue					
2910	Interest Earnings	\$ 7,561	25,365	24,000	35,210	27,000
2970	Miscellaneous Income	41,024	189,301	20,250	46,504	20,250
	Total	\$ 48,585	214,666	44,250	81,714	47,250
	Revenue Grand Total	\$ 1,211,476	1,576,264	1,653,576	1,596,164	1,609,615
	Opening Cash Balance:					
	Operating Balance	\$ 535,354	423,106	549,562	602,888	597,813
	Encumbered Reserve Balance	\$ -	-	-	-	-
	Total Cash Available	\$ 1,746,830	1,999,370	2,203,138	2,199,052	2,207,428
	Less: Encum. Res. Balance	\$ -	-	-	-	-
	Total Available for Spending	\$ 1,746,830	1,999,370	2,203,138	2,199,052	2,207,428

VILLAGE OF MOKENA
Fiscal 2008 Budget: Sewer Department
Appropriations [16-131]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3010	Salaries (Full Time)	\$ 493,385	527,621	602,827	598,900	635,040
3020	Salaries (Part Time)	4,497	4,084	7,155	6,600	8,098
3030	Salaries (Overtime)	12,839	11,811	14,137	12,350	14,009
3040	Unemployment Contribution	1,358	1,309	1,850	1,709	1,750
3050	FICA Contribution	31,685	33,769	38,700	38,375	40,743
3051	Medicare Contribution	7,410	7,897	9,065	9,000	9,530
3060	Workmen's Compensation	37,464	32,509	34,135	26,305	36,019
3070	IMRF Contribution	46,112	54,052	66,250	65,550	75,170
3100	Hospital/Life Insurance	113,305	134,531	165,932	156,468	168,091
	Total	\$ 748,055	807,583	940,051	915,257	988,450
	Commodities					
3210	Office Supplies	\$ 1,383	1,341	1,735	1,735	1,790
3220	Postage	7,640	8,551	8,625	8,850	9,555
3230	Conferences, Mtgs. & Seminars	1,250	1,189	1,555	1,286	1,560
3240	Membership Dues	80	72	129	49	129
3250	Professional Development	444	3,450	4,610	154	4,710
3260	Publications	23	59	61	28	50
3270	Liability Insurance	24,697	35,521	37,300	22,300	24,789
3280	Clothing & Personal Expenses	3,381	2,280	4,100	3,400	3,800
3290	Printing	1,365	2,436	2,125	2,125	2,250
3300	Vehicle Expense (Gasoline)	11,683	14,697	19,200	16,200	18,900
3310	Maint. - Bldgs., Sts., & Grnds.	8,843	11,256	13,200	13,200	13,600
3320	Maint. - Vehicles & Motor Equip.	3,830	6,278	6,500	6,000	6,825
3330	Small Tools	1,059	936	1,563	1,560	1,684
3360	Repair Materials	1,655	477	2,000	2,000	2,000
3370	Janitorial Supplies	1,384	1,698	1,890	1,800	1,890
3380	Stone & Sand	500	-	500	500	500
3440	Miscellaneous	99	106	100	50	100
3460	Chemicals	53,005	64,539	58,000	84,300	75,000
3510	Equipment	8,287	4,876	2,185	2,180	4,270
3520	Furniture	553	339	-	-	500
	Total	\$ 131,161	160,101	165,378	167,717	173,902

VILLAGE OF MOKENA
Fiscal 2008 Budget: Sewer Department
Appropriations [16-131]

		Actual	Actual	Budgeted	Estimated	Board App.
	Contractual Services	Fiscal '05	Fiscal '06	Fiscal '07	Fiscal '07	Fiscal '08
3610	Accounting Services	\$ 2,064	2,266	3,400	2,620	2,764
3620	Engineering Services	4,572	8,061	70,560	68,500	4,160
3630	Legal Services	690	172	1,000	-	1,000
3640	Physical Exams	145	145	500	183	350
3690	Computer Program./Maint.	2,782	3,125	4,586	3,290	11,175
3700	Sludge Removal	42,157	41,680	44,940	47,850	50,750
3710	Legal Advertising	24	650	500	174	500
3750	Public Officials Ins./Bonding	-	-	60	51	-
3770	Electricity & Gas	191,142	189,601	200,000	198,000	228,000
3780	Telephone	4,861	3,635	4,295	4,200	4,400
3790	Comm./Office Machine Maint.	919	1,011	1,020	800	1,070
3840	Interfund Service Charge	64,937	66,495	69,088	69,088	69,364
3850	Leased Equipment	355	267	485	495	495
3860	Other Contractual Services	52,303	54,473	70,628	73,540	59,760
3870	Auto Mileage & Expense Reimb.	401	336	400	222	400
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	1,923	479	1,500	1,500	1,500
	Total	\$ 369,275	372,396	472,962	470,513	435,688
	Total Operating Expenses	\$ 1,248,491	1,340,080	1,578,391	1,553,487	1,598,040
	Capital Outlay					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	2,878	4,329	1,250	13,647	28,475
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisition	13,605	27,073	23,333	21,605	26,000
4100	Office Furniture	-	-	-	-	-
	Total	\$ 16,483	31,402	24,583	35,252	54,475
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
5000	Transfer - Out					
	A. Plant Replacement Fund	58,750	25,000	25,000	12,500	-
	B. Plant Expansion Fund	-	-	-	-	-
	Total	\$ 58,750	25,000	75,000	12,500	50,000
	Total Appropriations	\$ 1,323,724	1,396,482	1,677,974	1,601,239	1,702,515

SEWER DEPARTMENT NOTES

Chemicals: An increase of \$17,000 is projected due to increases in the costs associated with treating the sludge and preparing it for transfer into the farm fields.

Equipment: The \$2,085 increase is for the purchase of equipment necessary to operate the sewer plant and new magnetic locators for location pipe.

Computer program Maintenance: An increase of \$6,589 is scheduled for this line item mainly due to the costs associated with the web-based utility payment program, support and hosting fees.

Sludge Removal: The increase of \$5,810 is due to an increase in costs for sludge hauling.

Electricity & Gas: The \$28,000 increase in this line item is due to the increased cost of electricity due to deregulation.

MUNICIPAL PARKING LOT FUND

Fiscal Year '08

SUMMARY OF BASIC FUNCTION

The Front Street lot (located just East of Wolf Road and between Front and McGovney Streets) provides approximately 185 parking spaces.

The METRA/Hickory Creek 1114 space parking facility is located East of LaGrange Road, North of 191st Street.

The Willowcrest Lot is located one block North of Front Street just West of Wolf Road near the Mokena Elementary School and provides approximately 101 parking spaces for METRA commuters.

Additionally, there are 58 daily parking spaces available at the Village Hall lot (located on Division Street - between Carpenter and Third Streets).

Parking revenues are derived on a daily basis and utilized to fully subsidize the cost of operating and maintaining the parking facilities.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Municipal Parking Lot Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Charges for Service	\$ 276,511	284,791	277,500	292,345	300,000
Other Revenue	3,606	7,744	5,800	7,700	6,150
Total Revenue	\$ 280,117	292,535	283,300	300,045	306,150
Opening Cash Balance	\$ 155,979	172,510	127,888	139,280	123,654
Total Available for Spending	\$ 436,096	465,045	411,188	439,325	429,804
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Personal Services	\$ 84,002	95,667	101,874	100,615	110,659
Commodities	1,189	19,449	32,750	32,000	28,440
Contractual Services	90,325	98,679	141,605	134,454	124,066
Capital Outlay	28,070	1,970	32,300	28,602	4,500
Other Financing Uses	60,000	110,000	20,000	20,000	75,000
Total Appropriations	\$ 263,586	325,765	328,529	315,671	342,665
Ending Fund Balance	\$ 172,510	139,280	82,659	123,654	87,139

VILLAGE OF MOKENA
Fiscal 2008 Budget: Municipal Parking Lot Fund
Revenue [17]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Board App.</u>
		<u>Fiscal '05</u>	<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>
260	Charges for Service					
2630	Parking Fees	\$ 276,511	284,791	277,500	292,345	300,000
290	Other Revenue					
2910	Interest Earnings	\$ 2,606	6,744	4,800	6,700	5,150
2970	Miscellaneous Income	1,000	1,000	1,000	1,000	1,000
	Total	\$ 3,606	7,744	5,800	7,700	6,150
	Revenue Grand Total	\$ 280,117	292,535	283,300	300,045	306,150
	Opening Cash Balance	\$ 155,979	172,510	127,888	139,280	123,654
	Total Available for Spending	\$ 436,096	465,045	411,188	439,325	429,804

VILLAGE OF MOKENA
Fiscal 2008 Budget: Municipal Parking Lot Fund
Appropriations [17-132]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
<u>Personal Services</u>						
3010	Salaries (Full Time)	\$ 35,288	42,794	45,650	43,668	48,316
3020	Salaries (Part Time)	21,847	22,837	24,033	26,170	27,625
3030	Salaries (Overtime)	385	466	247	650	546
3040	Unemployment Contribution	463	372	400	414	450
3050	FICA Contribution	3,578	4,127	4,340	4,395	4,742
3051	Medicare Contribution	837	965	1,015	1,030	1,110
3060	Workmen's Compensation	8,340	7,236	7,600	5,736	7,854
3070	IMRF Contribution	4,608	6,635	7,500	7,550	8,805
3100	Hospital/Life Insurance	8,656	10,235	11,089	11,002	11,211
	Total	\$ 84,002	95,667	101,874	100,615	110,659
<u>Commodities</u>						
3280	Clothing & Personal Expenses	\$ 184	1,079	1,200	500	1,400
3310	Maint: Bldgs., Sts., & Grnds.	173	16,712	30,500	30,500	25,990
3340	Traffic & Street Sign Material	420	1,630	1,000	1,000	1,000
3440	Miscellaneous	412	28	50	-	50
	Total	\$ 1,189	19,449	32,750	32,000	28,440
<u>Contractual Services</u>						
3610	Accounting Services	\$ 204	261	400	308	325
3620	Engineering Services	-	2,175	-	1,900	-
3710	Legal Advertising	49	41	150	44	150
3760	Street Lighting - Energy Charge	3,499	1,371	2,500	975	2,000
3780	Telephone	1,545	1,477	1,560	1,950	1,980
3840	Interfund Service Charge	60,885	62,346	64,777	64,777	65,036
3860	Other Contractual Services	17,039	24,058	65,018	57,500	47,375
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	7,104	6,950	7,200	7,000	7,200
	Total	\$ 90,325	98,679	141,605	134,454	124,066
<u>Capital Outlay</u>						
4020	Improvements: Other	\$ 5,870	1,970	2,800	2,559	4,500
4040	Machinery & Equipment	-	-	-	-	-
4080	Vehicle Acquisitions	22,200	-	29,500	26,043	-
	Total	\$ 28,070	1,970	32,300	28,602	4,500
<u>Other Financing Uses</u>						
5000	Transfer - Out	\$ 60,000	110,000	20,000	20,000	75,000
	Total Appropriations	\$ 263,586	325,765	328,529	315,671	342,665

MUNICIPAL PARKING LOT NOTES



Improvements Other: You will note an increase of \$1,700 above FY '07 levels for the sidewalk extension to service the commuters at the Hickory Creek Station.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Sewer System Capital Improvement Fund
Summary

	<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
Revenues					
Exaction Fees	\$ -	-	-	-	-
Charges for Service	1,285,407	697,043	718,388	459,040	506,985
Other Revenue	30,903	88,361	79,000	105,000	76,800
Total Revenue	\$ 1,316,310	785,404	797,388	564,040	583,785
Opening Cash Balance	\$ 1,975,645	2,034,551	1,782,468	2,047,606	1,646,670
Total Available for Spending	\$ 3,291,955	2,819,955	2,579,856	2,611,646	2,230,455
Appropriations					
Contractual Services	\$ 86,882	4,524	46,387	31,872	12,285
Capital Outlay	750,522	327,825	334,278	473,104	215,470
Other Financing Uses	420,000	440,000	480,000	460,000	500,000
Total Appropriations	\$ 1,257,404	772,349	860,665	964,976	727,755
Ending Fund Balance	\$ 2,034,551	2,047,606	1,719,191	1,646,670	1,502,700

VILLAGE OF MOKENA
Fiscal 2008 Budget: Sewer System Capital Improvement Fund
Revenue [19]

		<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
254	Exaction Fees					
2560	Contributions	\$ -	-	-	-	-
260	Charges for Service					
2650	Tap-On Fees	\$ 1,285,407	697,043	718,388	459,040	506,985
290	Other Revenue					
2910	Interest Earnings	\$ 30,903	88,361	79,000	105,000	76,800
	Revenue Grand Total	\$ 1,316,310	785,404	797,388	564,040	583,785
	Opening Cash Balance	\$ 1,975,645	2,034,551	1,782,468	2,047,606	1,646,670
	Total Available for Spending	\$ 3,291,955	2,819,955	2,579,856	2,611,646	2,230,455

Appropriations [19-140]

		<u>Actual</u> <u>Fiscal '05</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Budgeted</u> <u>Fiscal '07</u>	<u>Estimated</u> <u>Fiscal '07</u>	<u>Board App.</u> <u>Fiscal '08</u>
	Contractual Services					
3620	Engineering Services	\$ 86,670	4,283	46,137	31,872	12,035
3710	Legal Advertising	212	241	250	-	250
	Total	\$ 86,882	4,524	46,387	31,872	12,285
	Capital Outlay					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	-	-	-	16,497	-
4050	Improvements & Extensions	750,522	327,825	334,278	456,607	215,470
4080	Vehicle Acquisition	-	-	-	-	-
	Total	\$ 750,522	327,825	334,278	473,104	215,470
	Other Financing Uses					
4280	Contingencies	\$ -	-	20,000	-	20,000
5000	Transfer - Out					
	A. To Plant Expansion Fund	420,000	440,000	460,000	460,000	480,000
	Total	\$ 420,000	440,000	480,000	460,000	500,000
	Total Appropriations	\$ 1,257,404	772,349	860,665	964,976	727,755

SEWER SYSTEM CAPITAL IMPROVEMENT NOTES

Engineering Services: This line item is associated with the engineering for capital projects being proposed in the FY '08 budget and for anticipated FY '09 projects.

Improvements & Extensions: This line item covers the capital projects proposed for FY '08. These projects include the following:

- 191st Street Force Main
- Cleaning & Televising of Sewer Mains
- Replacement or Relining of Sewer Mains:
 - Pheasant Lane (197th to Glennell)
 - Pheasant Court (Pheasant to End)
 - Bryant Road (Wolf to Bryant Court)

VILLAGE OF MOKENA
Fiscal 2008 Budget: Water System Capital Improvement Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Exaction Fees	\$ 196,500	-	-	-	-
Charges for Service	1,306,114	2,125,857	2,155,164	1,416,673	1,526,756
Other Revenue	44,217	172,397	88,900	122,000	52,750
Total Revenue	\$ 1,546,831	2,298,254	2,244,064	1,538,673	1,579,506
Opening Cash Balance	\$ 2,586,533	3,551,767	2,455,630	4,044,463	1,279,741
Total Available for Spending	\$ 4,133,364	5,850,021	4,699,694	5,583,136	2,859,247
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Contractual Services	\$ 140,017	325,233	209,672	192,998	387,610
Capital Outlay	341,580	1,380,325	2,786,577	3,260,397	1,368,380
Other Financing Uses	100,000	100,000	120,000	850,000	120,000
Total Appropriations	\$ 581,597	1,805,558	3,116,249	4,303,395	1,875,990
Ending Fund Balance	\$ 3,551,767	4,044,463	1,583,445	1,279,741	983,257

VILLAGE OF MOKENA
Fiscal 2008 Budget: Water System Capital Improvement Fund
Revenue [20]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
254	Exaction Fees					
2560	Contributions	\$ 196,500	-	-	-	-
260	Charges for Service					
2650	Tap-On Fees	\$ 1,306,114	2,125,857	2,155,164	1,416,673	1,526,756
290	Other Revenue					
2910	Interest Earnings	\$ 44,217	172,397	88,900	122,000	52,750
	Revenue Grand Total	\$ 1,546,831	\$ 2,298,254	\$ 2,244,064	\$ 1,538,673	\$ 1,579,506
	Opening Cash Balance	\$ 2,586,533	3,551,767	2,455,630	4,044,463	1,279,741
	Total Available for Spending	\$ 4,133,364	5,850,021	4,699,694	5,583,136	2,859,247

Appropriations [20-141]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Contractual Services					
3620	Engineering Services	\$ 140,017	320,902	209,672	192,884	387,610
3630	Legal Services	-	3,128	-	-	-
3710	Legal Advertising	-	1,203	-	114	-
	Total	\$ 140,017	325,233	209,672	192,998	387,610
	Capital Outlay					
4050	Improvements & Extensions	\$ 341,580	910,271	2,786,577	3,260,397	1,368,380
4060	Land Acquisition	-	470,054	-	-	-
	Total	\$ 341,580	1,380,325	2,786,577	3,260,397	1,368,380
	Other Financing Uses					
4280	Contingencies	\$ -	-	20,000	-	20,000
5000	Transfer - Out					
	A. Trf. to Escrow for Water Imp.	100,000	100,000	100,000	850,000	100,000
	Total	\$ 100,000	100,000	120,000	850,000	120,000
	Total Appropriations	\$ 581,597	1,805,558	3,116,249	4,303,395	1,875,990

WATER SYSTEM CAPITAL IMPROVEMENT NOTES

Engineering Services: This line item is associated with the engineering for capital projects being proposed in the FY '08 budget and for anticipated FY '09 projects.

Improvements & Extensions: This line item covers the capital projects proposed for FY '08. These projects include the following:

- Extension of Water Service to A-OK property
- 191st Street Utility Relocations (Wolf to Everett)
- West Basin Water Tower and Pump House
- Townline Watermain
- Rt. 45 Watermain (LaPorte to Birch)

***SEWER PLANT REPLACEMENT
FUND
Fiscal Year '08***

This fund currently exists as a Depository for Encumbered Revenues utilized to Repair/Replace our existing Sewer Plant.

This Replacement Fund is a requirement of the 5.6 million dollars Federal EPA Grant No. C 172136-02, utilized to construct the Village's new Wastewater Treatment Facility.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Sewer Plant Replacement Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '05</u>	<u>Actual Fiscal '06</u>	<u>Budgeted Fiscal '07</u>	<u>Estimated Fiscal '07</u>	<u>Board App. Fiscal '08</u>
Other Revenue	\$ 76,297	71,842	73,600	72,750	55,000
Total Revenue	\$ 76,297	71,842	73,600	72,750	55,000
Opening Cash Balance	\$ 1,209,195	1,259,676	1,081,467	1,076,710	1,133,546
Total Available for Spending	\$ 1,285,492	1,331,518	1,155,067	1,149,460	1,188,546
<u>Appropriations</u>	<u>Actual Fiscal '05</u>	<u>Actual Fiscal '06</u>	<u>Budgeted Fiscal '07</u>	<u>Estimated Fiscal '07</u>	<u>Board App. Fiscal '08</u>
Contractual Services	\$ 17,178	5,750	500	372	2,300
Capital Outlay	8,638	249,058	24,445	15,542	12,400
Other Financing Uses	-	-	50,000	-	50,000
Total Appropriations	\$ 25,816	254,808	74,945	15,914	64,700
Ending Fund Balance	\$ 1,259,676	1,076,710	1,080,122	1,133,546	1,123,846

VILLAGE OF MOKENA
Fiscal 2008 Budget: Sewer Plant Replacement Fund
Revenue [21]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
290	Other Revenue					
2910	Interest Earnings	\$ 17,547	46,842	48,600	60,250	55,000
2940	Interfund Revenue - (From)					
	A. Sewer Department	58,750	25,000	25,000	12,500	-
	Total	\$ 76,297	71,842	73,600	72,750	55,000
	Revenue Grand Total	\$ 76,297	71,842	73,600	72,750	55,000
	Opening Cash Balance	\$ 1,209,195	1,259,676	1,081,467	1,076,710	1,133,546
	Total Available for Spending	\$ 1,285,492	1,331,518	1,155,067	1,149,460	1,188,546

Appropriations [21-142]

		Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Contractual Services					
3440	Miscellaneous	\$ -	-	-	-	-
3510	Machinery & Equipment	-	-	500	372	2,300
3620	Engineering Services	16,961	5,750	-	-	-
3710	Legal Advertising	217	-	-	-	-
	Total	\$ 17,178	5,750	500	372	2,300
	Capital Outlay					
4040	Machinery & Equipment	\$ 8,638	249,058	24,445	15,542	12,400
4050	Improvements & Extensions	-	-	-	-	-
	Total	\$ 8,638	249,058	24,445	15,542	12,400
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
	Total Appropriations	\$ 25,816	254,808	74,945	15,914	64,700

SEWER PLANT EXPANSION FUND

Fiscal Year '08

SUMMARY OF BASIC FUNCTION

This fund was established and is intended to be utilized as a Sinking Fund to accumulate fiscal resources to offset future capital or land acquisition costs affiliated with any Sewer Plant Expansions. The Village Board has authorized Staff to transfer approximately \$480,000 of the budgeted Sewer Tap-On-Fees into this fund from the Sewer System Capital Improvement Fund. The remaining \$26,985 of those budgeted Tap-On-Fees will be utilized for local capital costs affiliated with our sewage treatment system.

The Village completed an expansion at the current wastewater treatment plant location during FY '00. The remaining fund balance will continue to be invested to pay for future expansions.

VILLAGE OF MOKENA
Fiscal 2008 Budget: Plant Expansion Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Exaction Fees	\$ -	58,829	-	-	-
Other Revenue	471,833	609,037	674,800	725,300	745,000
Total Revenue	\$ 471,833	667,866	674,800	725,300	745,000
Opening Cash Balance	\$ 3,442,577	3,914,410	4,557,389	4,564,962	5,282,462
Total Available for Spending	\$ 3,914,410	4,582,276	5,232,189	5,290,262	6,027,462
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Commodities	\$ -	-	-	-	-
Contractual Services	-	17,314	7,800	7,800	435,000
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	20,000	-	20,000
Total Appropriations	\$ -	17,314	27,800	7,800	455,000
Ending Fund Balance	\$ 3,914,410	4,564,962	5,204,389	5,282,462	5,572,462

***CAPITAL IMPROVEMENT, REPAIR AND REPLACEMENT
FUND
Fiscal Year '08***

SUMMARY OF BASIC FUNCTION

Previous to preparation of the FY '90 budget, the Village of Mokena managed three basic Capital Funds. These funds were established to replace, repair and improve the Village's infrastructure. These funds had defined sources of revenue and in the case of the Sewer Plant Replacement Fund, were mandated by Federal Regulations. Other funds included in this category were the Water and Sewer Capital Improvement Funds.

Increased developer contributions, as well as the need to proceed with prioritized improvement projects have facilitated the development of a Capital Improvement, Repair and Replacement Fund. The creation of this fund provides a financial depository for future Capital Projects or other acquisitions. These funds are earmarked in a defined account drawing interest, until the monies are expended on specific priority projects or equipment.

The budget document clearly exhibits several projects that are earmarked for current and future funding.

The most significant projects to be funded in FY '08 are as follows:

1.	Conversion of 15 Front St. Commuter Spaces*	\$ 41,035
2.	Hickory Creek Drive & 191 st Street Signal & Eng.*	89,400
3.	Contractual Payment to Tinley Park for Water Main Oversizing	95,348
4.	Contractual Payment to Oak Lawn for Upstream Improvements	210,469
5.	Expansion to Public Works Garage*	1,200,971
6.	Municipal and Public Safety Facility Preliminary Design Emg.	100,000
7.	Land Acquisition for Public Safety Facility	750,000
8.	Principal & Interest Payments on Debt Service for Road Imp. Bonds	724,475
9.	LaPorte Widening & Eng. (Kirkstone to Wolf)*	2,189,200
10.	LaPorte Rehab. & Eng. (Rt. 45 to S Curve)	368,000
11.	104 th Avenue Improvements & Eng.*	1,613,600
12.	187 th & Wolf Intersection Improvements & Eng.*	111,400
13.	Schoolhouse Road Improvements Eng.*	71,390
14.	Townline Road Improvements, Eng. & ROW (northern 1200 ft)*	1,323,095
15.	191 st Street Eng. & Installation of Street Lights (West Leg)*	28,130
16.	191 st Street Sidewalk, Signal, & Roadway Imp. (West Leg)*	15,530
17.	Wolf Road North Leg Improvements & Eng.	542,900
18.	Grotovsky Drive & 191 st Street Signal & Eng.*	89,400
	TOTAL	\$9,564,343

* denotes full or partial carryover from FY '07

VILLAGE OF MOKENA
Fiscal 2008 Budget: Capital Improvement, Repair & Replacement Fund
Summary

Revenues	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Municipal Parking Facilities	69,257	128,986	38,500	48,450	97,600
Water Improvements	688,563	188,938	186,000	942,900	221,500
187th & Wolf - Water/Sewer Utility	67,085	6,181	7,000	8,150	8,200
Municipal Facilities	792,890	1,334,106	150,905	362,982	91,700
General Infrastructure	1,567,606	2,586,596	2,732,364	2,297,152	2,135,900
Total	\$ 3,185,401	4,244,807	3,114,769	3,659,634	2,554,900
Total Revenue	\$ 3,185,401	4,244,807	3,114,769	3,659,634	2,554,900
Opening Cash Balance	\$13,943,838	12,960,989	13,977,519	14,124,848	13,312,725
Total Available for Spending	\$17,129,239	17,205,796	17,092,288	17,784,482	15,867,625
Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Municipal Parking Facilities	207,375	-	281,035	111,282	130,435
Water Improvements	454,010	558,917	265,626	289,606	305,817
187th & Wolf - Water/Sewer Utility	-	-	-	-	-
Municipal Facilities	648,302	130,721	1,439,355	431,830	2,050,971
General Infrastructure	2,858,563	2,391,310	9,546,327	3,639,039	7,077,120
Total Appropriations	\$ 4,168,250	3,080,948	11,532,343	4,471,757	9,564,343
Ending Fund Balance	\$12,960,989	14,124,848	5,559,945	13,312,725	6,303,282

VILLAGE OF MOKENA
Fiscal 2008 Budget: Capital Improvement, Repair & Replacement Fund
Revenue [23]

	Project Name	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
	Municipal Parking Facilities					
2560	Contributions	\$ -	-	-	-	-
2910	Interest Earnings	9,257	18,986	18,500	28,450	22,600
2940	Interfund Revenue - (From)					
	A. Municipal Parking Lot	60,000	110,000	20,000	20,000	75,000
	Subtotal	\$ 69,257	128,986	38,500	48,450	97,600
	Water Improvements					
2560	Contributions	\$ 555,043	-	-	-	-
2570	Recaptures	-	-	-	-	-
2910	Interest Earnings	33,520	53,938	51,000	57,900	86,500
2940	Interfund Revenue - (From)					
	A. Water Department	-	35,000	35,000	35,000	35,000
	B. Water System Capital Imp.	100,000	100,000	100,000	850,000	100,000
2950	Bond Proceeds	-	-	-	-	-
2970	Miscellaneous Income	-	-	-	-	-
	Subtotal	\$ 688,563	188,938	186,000	942,900	221,500
	187th & Wolf - Water/Sewer Utility					
2560	Contributions	\$ -	-	-	-	-
2570	Recapture	65,403	-	-	-	-
2910	Interest Earnings	1,682	6,181	7,000	8,150	8,200
	Subtotal	\$ 67,085	6,181	7,000	8,150	8,200
	Municipal Facilities					
2560	Contributions	\$ 83,610	545,725	89,655	4,370	41,700
2910	Interest Earnings	9,280	48,381	61,250	108,612	50,000
2940	Interfund Revenue - (From)					
	A. General Fund - Bldgs & Grnds	700,000	740,000	-	250,000	-
	Subtotal	\$ 792,890	1,334,106	150,905	362,982	91,700

VILLAGE OF MOKENA
Fiscal 2008 Budget: Capital Improvement, Repair & Replacement Fund
Revenue [23]

	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Board App. Fiscal '08
Project Name					
General Infrastructure					
2030 Sales Tax	\$ 1,006,829	1,189,272	1,287,344	1,222,630	1,333,100
2450 Capital Grants	-	-	-	-	-
2560 Contributions	344,828	451,969	1,148,020	589,022	590,000
2570 Recapture	-	-	-	-	-
2900 Proceeds - Sale of Property	-	543,456	-	-	-
2910 Interest Earnings	215,949	401,899	297,000	485,500	212,800
2940 Interfund Revenue - (From)					
A. General Fund - Street Dept.	-	-	-	-	-
2950 Proceeds - Bond Sale	-	-	-	-	-
2970 Miscellaneous Income	-	-	-	-	-
Subtotal	\$ 1,567,606	\$ 2,586,596	\$ 2,732,364	\$ 2,297,152	\$ 2,135,900
Revenue Grand Total	\$ 3,185,401	\$ 4,244,807	\$ 3,114,769	\$ 3,659,634	\$ 2,554,900
Opening Cash Balance	\$13,943,838	12,960,989	13,977,519	14,124,848	13,312,725
Total Available for Spending	\$17,129,239	17,205,796	17,092,288	17,784,482	15,867,625

VILLAGE OF MOKENA						
Fiscal 2008 Budget: Capital Improvement, Repair & Replacement Fund						
Appropriations [23-144]						
	<u>Project Name</u>	<u>Actual Fiscal '05</u>	<u>Actual Fiscal '06</u>	<u>Budgeted Fiscal '07</u>	<u>Estimated Fiscal '07</u>	<u>Board App. Fiscal '08</u>
	Municipal Parking Facilities					
3620	Engineering Services	\$ -	-	40,000	28,632	6,750
3630	Legal Services	-	-	-	-	-
4010	Improvements - Streets & Alleys	-	-	200,000	82,650	82,650
4030	Improvements - Facilities	207,375	-	41,035	-	41,035
	Subtotal	\$ 207,375	-	281,035	111,282	130,435
	Water Improvements					
3620	Engineering Services	\$ -	38,000	-	-	-
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	253,030	256,828	265,626	287,930	305,817
4050	Improvements & Extensions	200,980	264,089	-	1,676	-
4060	Land Acquisition	-	-	-	-	-
	Subtotal	\$ 454,010	558,917	265,626	289,606	305,817
	187th & Wolf - Water/Sewer Utility					
3620	Engineering Services	\$ -	-	-	-	-
4050	Improvements & Extensions	-	-	-	-	-
	Subtotal	\$ -	-	-	-	-
	Municipal Facilities					
3620	Engineering Services	\$ 30,167	98,806	32,885	50,000	100,000
4030	Improvements - Facilities	618,135	31,915	1,406,470	381,830	1,200,971
4040	Machinery & Equipment	-	-	-	-	-
4060	Land Acquisition	-	-	-	-	750,000
4100	Office Furniture	-	-	-	-	-
	Subtotal	\$ 648,302	130,721	1,439,355	431,830	2,050,971
	General Infrastructure					
3620	Engineering Services	\$ 426,819	355,167	940,577	531,000	646,667
3860	Other Contractual Services	1,966	2,100	2,300	2,300	2,400
3890	Bond Principal	-	375,000	375,000	375,000	400,000
3900	Bond Interest	424,672	346,638	334,919	334,919	322,075
3950	Contractual Payments	-	-	-	-	-
4010	Improvements - Streets & Alleys	1,975,120	941,951	7,345,631	2,247,370	5,615,583
4030	Improvements - Facilities	-	-	-	-	-
4050	Improvements & Extensions	-	-	-	-	-
4060	Land Acquisition	29,986	370,454	547,900	148,450	90,395
	Subtotal	\$ 2,858,563	2,391,310	9,546,327	3,639,039	7,077,120
	Total Appropriations	\$ 4,168,250	\$ 3,080,948	\$ 11,532,343	\$ 4,471,757	\$ 9,564,343

FISCAL 2008 TRANSFERS

Fund From	Fund To	Purpose	Amount
Performance Bond	General	Transfer Interest Earnings	\$ 26,700
Refuse	General	Interfund Service Charge	38,845
Water	General	Interfund Service Charge	69,364
Water	Capital Improvement	Lake Water Joint System Costs	35,000
Sewer	General	Interfund Service Charge	69,364
Parking Lot	General	Interfund Service Charge	65,036
Parking Lot	Capital Improvement	Old Rt. 45/Parking Lot Improvements	75,000
Sewer System Capital	Plant Expansion	Future Plant Expansion	480,000
Water System Capital	Capital Improvement	Water Improvements	100,000
TOTALS			\$959,309

FISCAL YEAR 2007-08 SALARY SCHEDULE

DEPT.	EMPLOYEE NAME	POSITION	CURRENT SALARY	7/1/2007 SALARY	ESTIMATED BUDGETED SALARY
POLICE	RAJEWSKI	CHIEF	\$ 100,583	\$ 102,595	\$ 104,282
	SURDEL	COMMANDER	\$ 88,735	\$ 90,510	\$ 91,528
	RANKOVICH	COMMANDER	\$ 85,259	\$ 86,964	\$ 87,867
	GORMAN	SERGEANT	\$ 78,030	\$ 79,591	\$ 80,900
	DREESBACH	SERGEANT	\$ 78,030	\$ 79,591	\$ 81,175
	O'DONNELL	SERGEANT	\$ 78,030	\$ 79,591	\$ 80,624
	KELLER	SERGEANT	\$ 72,850	\$ 74,307	\$ 75,529
	CARLSON	SERGEANT	\$ 72,850	\$ 74,307	\$ 75,722
	HUTSON	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	BOARDMAN	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	BARNA	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	MINAS	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	STANGLEWICZ	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	LOUTHAN	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	STUMPF	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	MCKENNA	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	WILLIFORD	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	DEPOLO	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	KOWALCZYK	OFFICER	\$ 62,712	\$ 65,534	\$ 65,534
	EXTON	OFFICER	\$ 59,993	\$ 62,692	\$ 65,206
	DAMPF	OFFICER	\$ 59,993	\$ 62,692	\$ 64,113
	GILLIAM	OFFICER	\$ 59,993	\$ 62,692	\$ 64,113
	MCVICKER	OFFICER	\$ 57,273	\$ 59,851	\$ 62,146
	BONZANI	OFFICER	\$ 54,554	\$ 57,009	\$ 58,321
	CHLEBEK	OFFICER	\$ 54,554	\$ 57,009	\$ 57,665
	DOGUIM	OFFICER	\$ 54,554	\$ 57,009	\$ 57,009
	SELIN	OFFICER	\$ 49,116	\$ 51,326	\$ 54,059
	MOSCATO	OFFICER	\$ 49,116	\$ 51,326	\$ 52,747
	LANAGAN	OFFICER	\$ 46,397	\$ 48,485	\$ 51,107
	MILLER	OFFICER	\$ 46,397	\$ 48,485	\$ 49,578
BALLANTINE	OFFICER	\$ 43,678	\$ 45,643	\$ 46,955	
JOINER	OFFICER	\$ 43,678	\$ 45,643	\$ 46,299	
TO BE HIRED	OFFICER	\$ -	\$ 45,643	\$ 22,822	
TO BE HIRED	OFFICER	\$ -	\$ 45,643	\$ 22,822	
FABSIZAK	SECRETARY	\$ 39,411	\$ 40,200	\$ 40,200	
LYONS	CUST. SER. CLERK	\$ 34,729	\$ 35,515	\$ 35,164	
BARNES	CUST. SER. CLERK	\$ 29,051	\$ 29,632	\$ 29,837	
ADM.	DOWNNS	ADMINISTRATOR	\$ 119,579	\$ 124,960	\$ 124,960
	ZOELLNER	ASST. VIL. ADMIN.	\$ 81,932	\$ 83,571	\$ 84,583
	DAMRON	FINANCE DIR.	\$ 93,067	\$ 94,928	\$ 94,928
	FRIELING	ADM. ASSISTANT	\$ 46,540	\$ 47,471	\$ 48,539
	SWYNDRO	ACCTNG. CLERK	\$ 42,634	\$ 43,487	\$ 43,638
	GLASS	SECRETARY	\$ 37,499	\$ 38,249	\$ 38,249
	EVANS	CUST. SER. CLERK	\$ 31,757	\$ 32,392	\$ 32,869
	FOSTER	CUST. SER. CLERK	\$ 29,051	\$ 29,632	\$ 29,786
	PEARSON	ENGINEER	\$ 97,265	\$ 99,578	\$ 101,388
	LUCAS	ECONOMIC DEV.	\$ 64,900	\$ 66,198	\$ 66,885
COMM. DEV.	ZORDAN	DEV. DIRECTOR	\$ 95,794	\$ 97,710	\$ 99,147
	SAMUELSON	CHIEF PLANNER	\$ 72,128	\$ 73,571	\$ 73,762
	YOCKEY	PLANNING TECH.	\$ 43,809	\$ 46,784	\$ 47,796
	CASHMAN	CHIEF INSPECTOR	\$ 74,314	\$ 75,800	\$ 77,243
	BAGNIEWSKI	INSPECTOR	\$ 43,284	\$ 44,151	\$ 44,495
	SMITH	SECRETARY	\$ 39,411	\$ 40,200	\$ 40,478
	SICKLES	SECRETARY	\$ 32,074	\$ 32,716	\$ 33,197
	MASSEY	CODE ENFORCE.	\$ 45,132	\$ 46,035	\$ 46,194

FISCAL YEAR 2007-08 SALARY SCHEDULE

DEPT.	EMPLOYEE NAME	POSITION	CURRENT SALARY	7/1/2007 SALARY	ESTIMATED BUDGETED SALARY
PUBLIC WORKS	TIBERI	DIRECTOR	\$ 90,183	\$ 91,987	\$ 92,305
	HEIM	WW CHIEF OPER.	\$ 79,675	\$ 85,332	\$ 87,030
	SIWINSKI	WW AUXIL. OPER.	\$ 66,389	\$ 69,376	\$ 69,376
	BOYNE	WW PLANT MECH.	\$ 51,908	\$ 54,244	\$ 54,244
	RENNER	LAB TECH./OPER.	\$ 50,594	\$ 52,871	\$ 52,871
	MANNIS	WW PLANT MECH.	\$ 59,557	\$ 62,237	\$ 62,237
	BUTLER	WW AUXIL. OPER.	\$ 51,908	\$ 54,244	\$ 54,244
	DELANEY	WW AUXIL. OPER.	\$ 66,389	\$ 69,376	\$ 69,376
	ORR	WW AUXIL. OPER.	\$ 51,908	\$ 54,244	\$ 54,244
	CORDOVA	WW AUXIL. OPER.	\$ 51,908	\$ 54,244	\$ 54,244
	PETROW	WW AUXIL. OPER.	\$ 48,928	\$ 51,130	\$ 52,605
	GORAVICA	WW AUXIL. OPER.	\$ 46,120	\$ 48,195	\$ 49,585
	KOSCHETZ	WW AUXIL. OPER.	\$ 44,776	\$ 46,791	\$ 47,763
	WALENGA	METER READER	\$ 40,551	\$ 42,376	\$ 42,376
	VAN DYKE	METER READER	\$ 33,961	\$ 35,489	\$ 36,554
	MURPHY	METER READER	\$ 40,551	\$ 42,376	\$ 42,376
	FLOREY	AUTO MECHANIC	\$ 59,557	\$ 62,237	\$ 62,237
	DETLOFF	SUPERINTENDENT	\$ 77,331	\$ 78,878	\$ 79,015
	CLAY	ST. FOREMAN	\$ 61,309	\$ 64,068	\$ 64,068
	SANDERS	MAINT. WORKER II	\$ 52,258	\$ 54,610	\$ 54,610
	WILHELM	MAINT. WORKER I	\$ 44,288	\$ 46,281	\$ 46,281
	SKOLDS	MAINT. WORKER I	\$ 44,288	\$ 46,281	\$ 46,281
	SMITH	MAINT. WORKER I	\$ 44,288	\$ 46,281	\$ 46,281
	NEWTON	MAINT. WORKER I	\$ 44,288	\$ 46,281	\$ 46,281
	CULLEN	MAINT. WORKER I	\$ 42,998	\$ 44,933	\$ 44,985
	DORNBOS	MAINT. WORKER I	\$ 37,091	\$ 38,760	\$ 38,894
	ANGONE	LANDSCAPER	\$ 39,350	\$ 41,120	\$ 42,022
	KINGSLAND	PUB. IMP. INSP.	\$ 55,955	\$ 57,074	\$ 57,321
	PELOQUIN	ENGINEER	\$ 59,883	\$ 61,081	\$ 61,821
	WEIDNER	SECRETARY	\$ 37,499	\$ 38,249	\$ 38,878
	KOSOLA	SECRETARY	\$ 33,297	\$ 33,963	\$ 34,433
			\$4,825,842	\$5,086,867	\$5,091,639
Part Time:					
	Mayor	\$9,300/Year	(includes Liquor Commissioner)		
	Village Clerk	\$4,800/Year			
	Village Trustees	\$4,200/Year			
	P & Z Chairman	\$35/Meeting			
	P & Z Member	\$25/Meeting			
	BOFPC Chairman	\$70/Meeting			
	BOFPC Member	\$50/Meeting			
	CATV 6 Manager	\$4,200/Year			
	CATV 6 Asst. Manager	\$2,000/Year			
	ESDA Coordinator	\$7,500/Year			
	ESDA Deputy Coordinator	\$2,000/Year			
Part Time Hourly Rates: <u>7/1/2007</u>					
	Fitzgerald	\$12.05			
	Vainowski	\$11.49			
	Pickrum	\$10.70			
	Karpola	\$14.77			
	Oehmen	\$14.62			
	Poces	\$12.36			
	Arelano	\$12.36			

Budget

Work Session

Minutes

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, January 22, 2007

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 9:38 p.m.

ROLL CALL

The following Trustees were present:

- Jane McGinn
- Laura Rusiniak
- George Metanias
- Joe Siwinski
- John Mazzorana
- Don Labriola

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Community Development Director Alan Zordan; Village Engineer Paul Pearson; Public Works Director Lou Tiberi; Finance Director Damron and Police Chief Randy Rajewski.

Fiscal year 2008-Fleet Schedule

Village Administrator John Downs presented to the Board that consistent with last year's process, categorical budget recommendations will be made during the work session portion of regularly scheduled Village Board meetings (as opposed to holding special budget work sessions). This process was utilized last year and received very positive feedback from the Village Board members concerning this approach. Below is a conceptual schedule of this year's budget calendar.

Tentative Budget Work Session Schedule (subject to adjustment as needed)

Topic	Presenter	Board Work Session Date
Fleet Schedule (Including sweeper)	Lou	1-22-07
Personnel	All Staff	2-12-07
Road Projects (including MFT) Water and Sewer Capital	Paul, Lou, Barb	2-26-07
Capital Equipment (includes technology)	Staff	3-12-07
Public Works Programs (Facility Improvements)	Lou	3-26-07
Special Programs, consultants, etc	Staff	4-9-07
Draft Overview of Budget (includes proposed budget amendments)	Staff	4-23-07
Final Budget Draft to Board	Staff	5-29-07
Budget Adopted	JD	6-11-07

Annually, Village staff analyzes the current condition of the fleet and makes recommendations to the Board about replacing items as well as any new rolling stock that might be required to maintain service levels. These recommendations are based on life expectancy assumptions concerning various types of rolling stock along with a very detailed assessment of every individual piece of Village owned equipment. Conducting this type of exercise on an annual basis requires the entire Management Staff to closely evaluate their fleet related resources and coordinate short and long-term Departmental needs into an aggregate multi-year plan. This program has worked well for the Village as we have maintained our rolling stock in top condition while delivering quality services.

Public Works Director Lou Tiberi gave a power point presentation regarding the fleet and equipment schedule, annual auction vehicles and vehicle disposal. He also outlined the benefits of purchasing a street sweeper. He stated that with the growth of the Village and

the increasing miles of roadway to be maintained by the Street Department, Staff has begun to assess the possibility of purchasing a Street Sweeper.



Village Board Work Session

January 22, 2007

- Fleet and Equipment Schedule
- Annual Auction Vehicles
- Vehicle Disposal
- Street Sweeper



Proposed FY 08 Rolling Stock

VEHICLE/EQUIPMENT	SOURCE	EXPENDITURE
(2) Replace Squads - Outfitted	General Fund	\$60,000
(2) Replace Police SUVs - Outfitted	General Fund	\$74,000
(1) Replace Pickup w/Plow	General Fund	\$32,000
(1) Replace 2.5 ton Dump Truck w/Plow & Spreader	General Fund	\$88,500
(1) Replace Case Tractor & Mower	General Fund	\$52,000
(1) Replace Tractor/Backhoe	General Fund	\$67,300
(1) Replace Public Works SUV	Gen./W&S	\$27,000
(1) Replace Sewer Jet	Gen./Sewer	\$39,000
(2) Replace Pickups	Water & Sewer	\$34,000
(1) New Street Sweeper	General Fund	\$135,000
TOTAL		\$608,800

Note: The difference between the total of \$608,800 and \$576,800 shown on the fleet schedule is \$32,000. The difference is for the equipment needed to outfit the police vehicles.



2007 AUCTION VEHICLES

2007 AUCTION VEHICLES	DEPT.	EXPECTED
(2) 2004 Chevy Impalas	Police	\$5,000
1994 Ford F150 Pickup	Streets	\$500
1996 International 2.5 Ton Dump Truck w/Plow & Spreader	Streets	\$12,000
1997 3500 HD 1Ton Dump Truck w/Plow	Streets	\$4,000
2000 Ford Explorer	Streets	\$2,500
2000 GMC 4x4 Pickup	Streets	\$4,500
1985 485 Case Tractor w/Woods Mower	Streets	\$3,000
1984 Trailer Sewer Jet	Streets/Sewer	\$1,500
1997 Chevy S10 Pickup	Water & Sewer	\$1,000
1996 Ford Crown Victoria	ESDA	\$1,200
1992 Ford 655 Tractor /Backhoe (Trade-In)	Streets	\$8,500
TOTAL EXPECTED		\$43,700



Vehicle Disposition

- Most Vehicles on 10 Year Replacement
 - Administrative Vehicles
 - 2.5 Ton Dumps with Plows & Spreaders
- Pick Ups with Plows 7 Yr. Replacement
 - High service duties
 - Not built as heavy duty
- SUV's in Public Works 8 Year Rplacmt.
 - High mileage & high service duty



Vehicle Disposition Cont.

- Police Vehicles 3 Year Replacement
 - Due to high annual mileage
- Currently 16 Village Vehicles in the Replacement Schedule are not replaced with new vehicles. They are low usage vehicles that are replaced with handed down vehicles that are in better condition.



Additional Street Sweeper

- \$135,000 estimated purchase price
- Benefits of owning sweeper
 - Improves aesthetic appearance of the Village
 - Reduces manual trash pick up by approximately \$8,500 annually (manpower savings)
 - Available at all times for use
 - Special events
 - French Market
 - Additional use in High Profile Areas
 - Before & After Free Leaf & Branch P/U



Street Sweeper Continued

- Approximately 40 Hours to sweep entire Village - Urbanized & Rural Streets
- Provides for about 20 sweeps per year compared to 5 per year currently
 - Two per month April – November
 - One per month December - March
- Additional Summer Help employee @ approximately \$3,600 Annually



Sweeper Costs

- **Annual Costs (approximates)**
 - Maintenance \$7,000
 - Fuel \$2,000
 - Brooms \$1,775
 - Employee \$3,600
- **Total approx. Annual Costs....\$14,375**
- **Annual Savings**
 - Budgeted Sweeps \$11,200
 - Free Dumpsters \$2,250
 - Manpower Savings (approx.) \$8,500
- **Total Annual Savings.....\$ 21,950**



Summary

- Agreed to fleet schedule items will be included in draft budget
 - To degree budget allows
 - Presented as part of overall budget
- Next budget topics will be:
 - Personnel 2/12
 - Capital projects 2/26

Staff recommends purchasing the sweeper and adding the extra Summer Help Employee to cover the man-hours.

Questions/Comments:

Trustee Rusiniak asked if the sweeper actually picks up trash. Mr. Tiberi explained that this sweeper could actually pick up larger items.

Trustees Labriola and Metanias asked the life expectancy of the sweeper. Mr. Tiberi stated the life expectancy would be 10-12 years.

Trustee Siwinski asked if there was any research done with street sweeping companies as to what their cost would be. Mr. Tiberi stated no, but will do some research regarding contract prices and revisit the matter with the Village Board.

Trustee Mazzorana commented that he would like to see a few estimates for a specific amount of sweepings from some street sweeping companies.

Trustee Labriola commented that he is fine with the concept.

Administrator Downs commented that this is a concept for discussion. Staff will do some further research.

ADJOURNMENT

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 9:57 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 12, 2007

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 8:35 p.m.

ROLL CALL

The following Trustees were present:

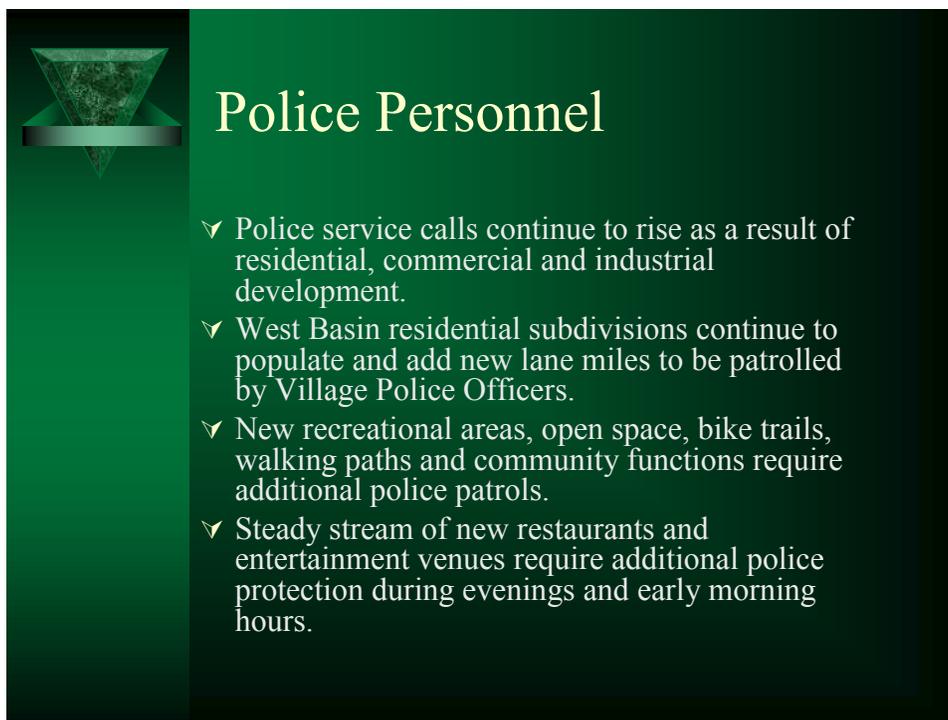
Jane McGinn
Laura Rusiniak
George Metanias
Joe Siwinski
John Mazzorana
Don Labriola

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Village Attorney Ken Grey; Village Attorney Tiffany Gorman; Community Development Director Alan Zordan; Village Engineer Paul Pearson; Finance Director Barb Damron; Public Works Director Lou Tiberi and Police Chief Randy Rajewski.

Personnel Concepts-Police

Mayor Werner introduced Personnel concepts for discussion.

Police Chief Randy Rajewski gave a power point presentation regarding the Police Personnel. Chief Rajewski has developed a plan that will enhance patrol levels during “peak timeframes.”



Police Personnel

- ✓ Police service calls continue to rise as a result of residential, commercial and industrial development.
- ✓ West Basin residential subdivisions continue to populate and add new lane miles to be patrolled by Village Police Officers.
- ✓ New recreational areas, open space, bike trails, walking paths and community functions require additional police patrols.
- ✓ Steady stream of new restaurants and entertainment venues require additional police protection during evenings and early morning hours.



Rising Village Population

- ✓ Population increases are putting pressure on overall staffing ratios.

Historical Staffing Ratios Per Thousand Residents

1994	10,058	16	1.58
1996	11,698	20	1.78
2000	14,583	24	1.65
2004	16,171	27	1.67
2006	17,500 (Estimate)	32	1.83
2007 – 2008	18,000 (Estimate)	34 (Proposed)	1.88



Developments

- The following depicts several residential and large-scale retail, commercial, and industrial centers likely to impact service demands during FY'08.

Retail/Commercial/Industrial Development

Development	Location
Corporate Corridors North	191 st & 88 th Avenue
Mokena Marketplace	Wolf/Route 30
The Boulevard	191 st & Everett
Bridges of Mokena	116 th Avenue @ Old Plank Trail
Whisper Creek	195 th & Breckenridge Drive



Service Call Delivery Data

- ✓ Mokena Police call data indicates approximately 85% of calls for service at the Patrol Level occur between the hours of 11 a.m. and 3 a.m.
- ✓ 2 additional Patrol Officers would allow for flexibility to cover peak demand periods.



Patrol Allocations

- ✓ Current Average of 4.5 Patrol Officers per shift plus a Supervisor. Additional Officers will help augment peak demand periods.

Staffing Allocation at Full Strength

Work Shift	Patrol Officers Scheduled	Proposed Patrol Officers
Day Shift 7a.m. - 3p.m.	7	7
Afternoon Shift 3p.m. - 11p.m.	7	7
Midnight Shift 11p.m. - 7a.m.	7	7
11a.m. – 3a.m.	1	3
Total	22	24



Proposed solutions to meet service demand

- ✓ 2 additional full-time patrol officers in order to:
- ✓ Provide for overlapping work shifts to meet peak demand periods
- ✓ Prepare for future development and additional restaurant and entertainment venues.
- ✓ Keep pace with increasing population
- ✓ Maintain beat integrity and response times



Financial impact

- ✓ **\$76,178.00 to fully underwrite one Patrol Officer in FY'08**
- ✓ **Initiate one Officer on July 1, 2007 and the second Officer in January of 2008 to:**
 - Reduce the financial impact of total personnel costs in FY'08
 - Meet scheduling requirements of Police Training Academy
 - Provide ample time for Field Training Unit preparation
- ✓ **Total Personnel package: \$114,267.00**



Conceptual thoughts moving forward:

Acquiring and training additional police personnel now provides for future flexibility in order to focus on dedicating more resources to expanding Criminal Investigative Services and Community Policing initiatives.

- ✓ The Internet, computers, and personal communication devices are fueling a multitude of crimes such as financial fraud, identity theft, abductions, sex crimes, and terrorism.
- ✓ Providing more structured Crime Prevention programs to strengthen our Community Policing initiatives and provide our school community with greater resources to deal with juvenile crime, school security measures, and student conduct issues that eventually become police and community problems.



Next Budget Topics for February 26th work session

- ✓ MFT Program
- ✓ Major Road Projects
- ✓ Water Capital
- ✓ Sewer Capital
- ✓ Revisit Street Sweeping Service Levels

Questions/Comments:

Trustees and Mayor Werner agreed that this plan was well thought out.

Trustee Siwinski commented that there might need to be more patrolling around the Meijer development when it is completed. He also suggested getting officers back into the neighborhoods on bikes to help alleviate some of the smaller crimes.

Based on the Board's discussion they concurred to move forward.

ADJOURNMENT

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 8:50 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 26, 2007

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 8:04 p.m.

ROLL CALL

The following Trustees were present:

Laura Rusiniak
George Metanias
Joe Siwinski
John Mazzorana
Don Labriola

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Finance Director Barb Damron; Community Development Director Alan Zordan; Village Engineer Paul Pearson; Public Works Director Lou Tiberi, Police Commander Chris Surdel and Economic Development Coordinator Marty Lucas.

Absent: Trustee Jane McGinn

Fiscal Year 2008-Budget

Village Administrator John Downs gave a power point presentation regarding Road Projects, MFT Programs, Water Capital, Sewer Capital and the WWTP Expansion Fund.

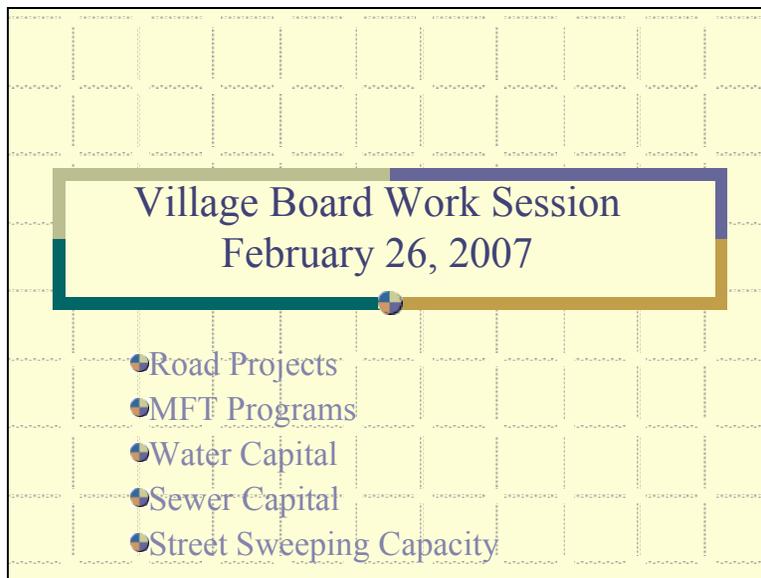
Questions/Comments:

There was some discussion regarding the road improvements to Schoolhouse Road, north and south of the Metra tracks. Mayor Werner commented that we would look at all options, whether that be to improve the north or south sections separately or both sections at the same time.

There was discussion about the recent slow down in building permits and the proposed local road improvements in the western growth area, particularly Townline Road from 187th Street to Boulder.

There was some general discussion regarding the Non-Bond Fund.

Administrator Downs will follow-up with the road improvements to Townline Road and Schoolhouse Road with a recommendation to move forward in the FY 2008 budget.



Bond Fund

- The Bond Fund is a one-time \$10 million bond issue approved by the Village Board in 2004
- Dedicated to making roadway improvements outlined in a 2001 referendum (1/2 cent non-home rule sales tax for roadway improvements)
- Projects have no impact on property taxes
- Over \$5.35 million spent to date on road projects
- Another \$5.5 million estimated for FY 08 & 09
- Balance of fund is forecasted to be depleted during FY 09
- Funds have been used as prescribed during public education process.

Proposed Local Road Improvements Bond Projects – FY08

BOND	
Project	Cost
LaPorte Road (Kirkstone – Wolf)-Const/Eng in FY 07/08	\$2,437,600
104 th Avenue-Construction/Eng in FY 07/08	\$1,096,450
104 th /191 st Signals/Construction in FY 07/08	\$ 128,000
Schoolhouse Road----Engineering	\$ 35,000
Schoolhouse Road Signals (2) - Engineering	\$ 25,000
191 st Street—Finalize Contracts with County	\$ 43,660
Wolf Road Intersection (north leg) Engineering/Const.	\$ 542,900
Total Cost	\$4,308,610
Ending Balance	\$ 1,232,000

Proposed Local Road Improvements Bond Projects

Project	FY07	FY08	FY09	FY10	FY11
LaPorte Road (Kirkstone – Wolf)					
104 th Avenue & 104 th Ave/191 st St. Signals					
Wolf and US30 intersection					
Expenditures	\$1,910,461	\$4,308,610	\$1,232,000		
Balance	\$5,394,661	\$1,232,000	\$ 000		

Bond Fund

	2007	2008	2009	2010	2011	2012
Beginning Fund Balance	6,992,922	5,394,661	1,232,000	-	-	-
Revenue:						
Interest	312,200	145,949	-	-	-	-
Total Available for Spending	7,305,122	5,540,610	1,232,000	-	-	-
Expenditures:						
ROW	137,179	-	-	-	-	-
Engineering	465,453	465,627	132,000	-	-	-
Construction	1,307,829	3,842,983	1,100,000	-	-	-
Total Expenditures	1,910,461	4,308,610	1,232,000	-	-	-
Ending Fund Balance	5,394,661	1,232,000	\$0	-	-	-

LaPorte Road Kirkstone to Wolf



104th Avenue



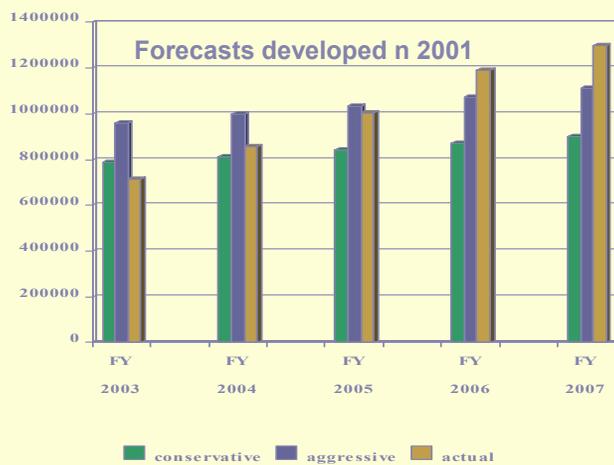
Wolf Rd./Route 30 Improvements



Non-Bond Fund

- Projects funded by developer contributions and balance of 1/2% non-home rule sales tax in excess of those monies required to make bond principal and interest payments.
- Currently generating approximately \$600,000 more than P & I.
 - Estimated Sales Tax for FY 08 is \$1.3 Million
 - Annual Principal and Interest is \$.725 Million
- Once the \$10 million bond issue is depleted in FY 09..... this revenue stream will be primary source of road improvement funding
- Revenues will likely increase significantly due to pending development.

Non Home Rule Sales Tax



Proposed Local Road Improvements Non-Bond Projects – FY08

NON BOND	
Project	Cost
Laporte Road final paving-(Kirkstone to LaGrange)- Engineering and construction	\$ 368,000
Debt payments	\$ 724,075
Total Cost	\$1,092,075
Ending Balance	\$2,746,015

LaPorte Road Final Surface



Proposed Local Road Improvements Non-Bond Projects - Summary

Project	FY07	FY08	FY09	FY10	FY11
187 th Wolf Road – Intersection and Signal Improvements					
Grotovsky Drive and 191 st signal					
LaPorte Road (LaGrange Road – S curve)					
Schoolhouse Road and Signals					
Expenditures	\$2,114,056	\$1,092,075	\$ 795,575	\$3,071,653	\$3,453,309
Balance	\$2,111,090	\$2,746,015	\$3,476,520	\$1,967,190	\$ 64,697

Signal at Hickory Creek is accounted for in Parking Capital Fund

Non-Bond Fund

	2007	2008	2009	2010	2011	2012
Beginning Fund Balance	2,368,682	2,111,090	2,746,015	3,476,520	1,967,190	64,697
Revenue:						
Sales Tax (1/2%)	1,300,000	1,352,000	1,406,080	1,462,323	1,520,816	1,581,649
Capital Grants	-	-	-	-	-	-
Contributions	455,814	280,000	-	-	-	-
Sale of Property	-	-	-	-	-	-
Interest	100,650	95,000	120,000	100,000	30,000	20,000
Total Revenue	1,856,464	1,727,000	1,526,080	1,562,323	1,550,816	1,601,649
Total Available for Spending	4,225,146	3,838,090	4,272,095	5,038,843	3,518,006	1,666,346
Expenditures:						
			Schoolhouse Road			
ROW	-	-	85,000	100,000	-	-
Engineering	91,223	33,000	-	250,000	286,000	180,000
Construction	1,310,914	335,000	-	2,000,000	2,460,000	-
Debt Payments	711,919	724,075	710,575	721,653	707,309	692,966
Total Expenditures	2,114,056	1,092,075	795,575	3,071,653	3,453,309	872,966
Ending Fund Balance	2,111,090	2,746,015	3,476,520	1,967,190	64,697	793,380

Non-Bond Fund

	2007	2008	2009	2010	2011	2012
Beginning Fund Balance	2,368,682	2,111,090	2,751,015	1,200,520	(894,810)	(81,303)
Revenue:						
Sales Tax (1/2%)	1,300,000	1,352,000	1,406,080	1,462,323	1,520,816	1,581,649
Capital Grants	-	-	-	-	-	-
Contributions	455,814	280,000	-	-	-	-
Sale of Property	-	-	-	-	-	-
Interest	100,650	100,000	89,000	10,000	-	10,000
Total Revenue	1,856,464	1,732,000	1,495,080	1,472,323	1,520,816	1,591,649
Total Available for Spending	4,225,146	3,843,090	4,246,095	2,672,843	626,006	1,510,346
Expenditures:						
ROW	-	-	85,000	100,000	-	-
Engineering	91,223	33,000	250,000	286,000	-	180,000
Construction	1,310,914	335,000	2,000,000	2,460,000	-	-
Debt Payments	711,919	724,075	710,575	721,653	707,309	692,966
Total Expenditures	2,114,056	1,092,075	3,045,575	3,567,653	707,309	872,966
Ending Fund Balance	2,111,090	2,751,015	1,200,520	(894,810)	(81,303)	637,380

- ### Schoolhouse Road
- Could delay one year to accumulate “Pay as you go” funding (move to FY 09/10)
 - Research and evaluate potential means to stage project
 - Return in FY 09 to make determination
 - Evaluate Project Alternatives.....
 - Modified design alternatives
 - Constructing signals and intersections only
 - 191st Street
 - Laporte Road
 - Constructing sections of project (such as north and south of RR tracks).

Schoolhouse Road

Urban Roadway
Village Collector Street

Typical Cross Section

- Modified design alternatives (north end)
- Constructing signals and intersections only
- 191st Street
- Laporte Road
- Constructing sections of project (such as north and south of RR tracks).

Western Growth Fund

- Funded by developer contributions specifically collected to fund roadway improvements in West Basin area
- Contributions are collected at the time building permits are taken out - \$3,000 D/U
- Townline Road improvements in coordination with water main extension
 - Turn lanes on 187th Street included
 - Increased development in area and I-355 extension are driving factors
- Main unresolved issues to date
 - Township Supervisor willingness/ability to participate!
 - Coordination with (Boulder Ridge) developer to construct portion of improvement
 - Recent Slowdown in permit activity

I-355 Extension

I-355 Extension



Proposed Local Road Improvements Western Growth Area – FY08

WESTERN GROWTH AREA	
Project	Cost
Townline Road (187 th – Boulder)-ROW and Construction	\$1,232,700
Total Cost	\$1,232,700
Ending Balance	\$(589,149)

Local Road Improvements Western Growth Projects - Summary

Project	FY07	FY08	FY09	FY10
Townline (187 th Street – Boulder)				
Expenditures	\$778,967	\$1,232,700	\$ 000	\$ 000
Balance	\$138,551	\$(589,149)	\$(289,149)	\$ 10,851

- Assumes \$200,000 Contribution from Township Road Commissioner
- Does not include provision for developer portion
- Need to firm up these issues prior to finalizing budget
- Important project to meet future demands created by pending I-355 completion

Townline Road Improvements



Non-Bond Fund

	2007	2008	2009	2010	2011	2012
Beginning Fund Balance	2,368,682	2,111,090	2,746,015	3,476,520	1,967,190	64,697
Revenue:						
Sales Tax (1/2%)	1,300,000	1,352,000	1,406,080	1,462,323	1,520,816	1,581,649
Capital Grants	-	-	-	-	-	-
Contributions	455,814	280,000	-	-	-	-
Sale of Property	-	-	-	-	-	-
Interest	100,650	95,000	120,000	100,000	30,000	20,000
Total Revenue	1,856,464	1,727,000	1,526,080	1,562,323	1,550,816	1,601,649
Total Available for Spending	4,225,146	3,838,090	4,272,095	5,038,843	3,518,006	1,666,346
Expenditures:						
ROW	-	-	85,000	100,000	-	-
Engineering	91,223	33,000	-	250,000	286,000	180,000
Construction	1,310,914	335,000	-	2,000,000	2,460,000	-
Debt Payments	711,919	724,075	710,575	721,653	707,309	692,966
Total Expenditures	2,114,056	1,092,075	795,575	3,071,653	3,453,309	872,966
Ending Fund Balance	2,111,090	2,746,015	3,476,520	1,967,190	64,697	793,380

(\$500 to \$900K possible) →
 (\$589,000) Western Growth Contributions @ 66 per year to reimburse

Western Growth Fund

	2007	2008	2009	2010
Beginning Fund Balance	694,518	138,551	(589,149)	(289,149)
Revenue:				
Contributions	183,000	500,000	300,000	300,000
Interest	40,000	5,000	-	-
Total Revenue	223,000	505,000	300,000	300,000
Total Available for Spending	917,518	643,551	(289,149)	10,851
Expenditures:				
ROW	68,300	-	-	-
Engineering	110,667	132,700	-	-
Construction	600,000	1,100,000	-	-
Total Expenditures	778,967	1,232,700	-	-
Ending Fund Balance	138,551	(589,149)	(289,149)	10,851

Summary Points

- Plan provides for:
 - \$6,633,385 in FY 08
 - \$2,027,575 in FY 09
 - \$3,101,653 in FY 10
- Or, \$11,762,613 +/- over the next three fiscal cycles
- Advances priority projects as defined in referendum material
- ½% non-home rule sales tax revenue in excess of original forecasts
- Providing for a more conservative shift in future spending (Pay as you go versus pay as you use).

MFT Fund-FY 08

- Lack of elasticity in fund revenues created cash flow “crunch” as predicted during last year’s budget
- Require FY 07 program to be seasonally delayed until late spring of 07 with payouts actually being made in FY 08
- Program becoming more conservative due to stagnant revenues and construction inflation

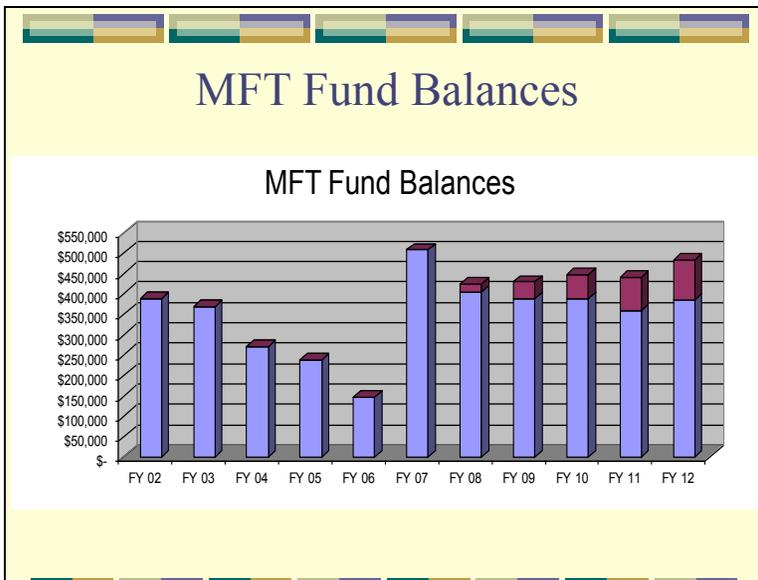
MFT Fund-FY 08

- Special census revenues are included in multi year forecasts and will increase revenue by \$47,000 per year
- High growth allotment could also increase revenue by approximately \$20,000 annually.
- Multi year plan is decreasing in capacity to maintain existing road system.
- Structural matter that will need some strategic attention in years to come.

Multi Year MFT-Fund

CAPITAL IMPROVEMENT PROGRAM - MOTOR FUEL TAX						
	2007	2008	2009	2010	2011	2012
Beginning Fund Balance	\$145,794	\$506,590	\$404,381	\$388,373	\$387,501	\$359,236
Revenue:						
MFT Allotment	\$486,073	\$502,292	\$515,426	\$520,600	\$525,774	\$530,948
Interest Earnings	\$16,000	\$17,000	\$16,000	\$16,000	\$15,000	\$15,000
Miscellaneous Income	\$720	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$502,793	\$519,292	\$531,426	\$536,600	\$540,774	\$545,948
Total Available For Spending	\$648,587	\$1,025,882	\$935,808	\$924,973	\$928,275	\$905,184
Operating Expenses:						
Personal Services	\$32,697	\$39,875	\$41,470	\$43,129	\$44,854	\$46,648
Commodities	\$96,300	\$104,950	\$108,108	\$112,432	\$116,830	\$121,607
Contractual Services	\$13,000	\$27,800	\$28,912	\$30,068	\$31,271	\$32,522
Total Operating Expenses	\$141,997	\$171,625	\$178,490	\$185,630	\$193,055	\$200,777
Capital Projects:						
Improvements - Streets & Alleys	\$0	\$449,876	\$368,945	\$351,843	\$375,984	\$320,725
Improvements - Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Outlay	\$0	\$449,876	\$368,945	\$351,843	\$375,984	\$320,725
Ending Fund Balance	\$506,590	\$404,381	\$388,373	\$387,501	\$359,236	\$383,682
		\$424,381	\$428,373	\$447,501	\$439,236	\$483,682

←w/Higher Growth



- ### Longer term Issues-MFT
- In general.....
 - Average lifespan of local road before repaving is necessary-20 years
 - Number of road miles in Village:
 - Currently-75
 - Full Build out-105

- Annual estimated miles of road repaving under current funding structure-2 miles
 - Average years between major road repaving
 - Now-37 years
 - Full Build out-52 years
 - Problematic in post 2012 ERA
 - This results in a structural problem requiring future assessment!

MFT Improvement Plan – 2007/8

Improvement Projects	2007/08
Hummingbird	40,597
Swan	19,221
Swanberg (Willow to Patricia)	26,512
Scarth (Willow to St. John)	67,937
Everett (Manchester to Willow)	49,710
Patricia (Swanberg to South)	49,710
Therese (Willow to St. Joe)	43,911
Bedford	34,797
Ryan Court	14,913
Williams Way	34,797
Denny (Wolf to Mokena)	33,140
McGovney (Wolf to Mokena)	26,843
Hacker	7,788
Estimated cost	\$449,876

2.57 Miles

MFT Improvement Plan – 2008/9

Improvement Projects	2008/09
Blyth Way	18,771
Regent	34,130
Austin Court	19,795
Kevin (Willow to Kirkstone)	75,427
Kevin Court	16,212
Brystal Court	9,386
195th (Glennell to Townline)	81,912
Kluth Drive	96,247
Kluth Court (Rose)	17,065
Estimated cost	\$368,945

2.05 Miles

MFT Improvement Plan – 2009/10

Improvement Projects	2009/10
Plattner Drive	134,384
Ashford	14,064
Swinford Lane	87,900
Swinford Court	15,822
Granite	40,956
Anna	8,614
Union	24,612
Midland (Third to Front)	25,491
Estimated cost	\$351,843

1.63 Miles

MFT Improvement Plan – 2010/11

Improvement Projects	2010/11
Galway Bay (Revere to Fintan)	26,252
Connemara	16,295
Celtic Court	16,295
116th (192nd to 195th)	63,112
116th (197th to Francis)	44,301
Old Castle Drive	70,320
Pheasant (197th to Glennell)	54,315
Glennell (197th to 195th)	66,989
Pheasant Court	18,105
Estimated cost	\$375,984

1.99 Miles

MFT Improvement Plan – 2011/12

Improvement Projects	2011/12
Everett (191st to Manchester)	70,247
Duchess	26,795
Baron Drive	28,244
Camelot	18,105
Victorian (195th to North End)	44,357
Queens Court	7,061
Yorkshire Court	30,054
Patricia (Swanberg North to Willow)	26,110
Therese (St. Joe to St. Jonn)	21,448
St. Joe	11,004
Catherine	37,300
Estimated cost	\$320,725

1.66 Miles

5 Year MFT Plan



Water Capital Fund

- Shift to a 75%/25% split on connection fees proved to be solid policy in FY 06.
- Current multi-year fee (five year) schedule expires at end of FY 07.
- Requires new fee schedule to be adopted.
- Staff will recommend 3.5% annual increase for five years.
- Consistent percent of increase as past several years.

Water Capital Fund

- Consistent with past practice
 - Provides elasticity for Village needs
 - Reasonable and predictable increases for development community
 - Assumes 185 residential permits per year

**PROPOSED WATER AND SEWER CONNECTION SCHEDULE
(Residential)**

	Current	FY 08	FY 09	FY 10	FY 11	FY 12	Total 5-Year Revenue Increase
Water	\$6,756	\$6,992	\$7,237	\$7,490	\$ 7,753	\$ 8,024	\$695,600
Sewer	\$2,252	\$2,331	\$2,412	\$2,497	\$ 2,584	\$ 2,675	\$231,928
Total	\$9,008	\$9,323	\$9,649	\$9,987	\$10,337	\$10,699	\$927,528

Water Capital Fund

- Fund provides for all planned improvements in FY 08 \$1,524,990 million
- Provides for water main looping and efficiency improvements
 - Townline (187th to Boulder Ridge)
 - Laporte (Birch to Laporte)
- Engineering to determine timing and nature of next storage and capacity improvements
- Adequate funds available for next phase of capacity improvements in FY 09/10.

Water Capital Improvement Program

WATER CAPITAL IMPROVEMENT PROGRAM						
	2007	2008	2009	2010	2011	2012
Beginning Fund Balance	\$4,044,463	\$1,071,334	\$1,010,831	\$1,361,401	\$539,051	\$1,027,356
Revenue:						
Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Tap-on Fees	\$1,434,223	\$1,539,487	\$1,338,845	\$1,385,650	\$1,434,305	\$1,484,440
Interest Earnings	\$115,000	\$45,000	\$53,000	\$42,500	\$35,000	\$55,000
Total Revenue	\$1,549,223	\$1,584,487	\$1,391,845	\$1,428,150	\$1,469,305	\$1,539,440
Total Available For Spending	\$5,593,686	\$2,655,821	\$2,402,676	\$2,789,551	\$2,008,356	\$2,566,796
Operating Expenses:						
Contractual Services	\$191,000	\$387,610	\$102,275	\$252,000	\$51,000	\$0
Capital Outlay	\$4,231,352	\$1,137,380	\$789,000	\$1,848,500	\$680,000	\$340,000
Other Financing Uses	\$100,000	\$120,000	\$150,000	\$150,000	\$250,000	\$300,000
Total Expenses	\$4,522,352	\$1,644,990	\$1,041,275	\$2,250,500	\$981,000	\$640,000
Ending Fund Balance	\$1,071,334	\$1,010,831	\$1,361,401	\$539,051	\$1,027,356	\$1,926,796

Recommendation for Oak Lawn Improvements

- Originally budgeted \$500,000 for “pay as you go” approach in FY 07 (current year).
- Revised estimates indicate the more up to date cost is \$540,000 to \$600,000.
- Annual debt service on that amount is \$33,000-\$36,000.
- New approach to this funding recommended

Recommendation for Oak Lawn Improvements

- Augment and escrow original “pay as you go” amount from \$500,000 to \$750,000.
- Structurally invest funds to produce adequate revenues to meet Mokena share of Oak Lawn Debt.

Total Project	Mokena “pay as you go share”	Mokena “annual debt service”	Escrowed Funds Required to meet annual debt service costs
\$5.4-\$6 million	\$540,000-\$600,000	\$33,000-\$36,000	\$675,000@4.75% \$750,000@4.75%

Sewer Capital Fund

- Shift to a 25%/75% split in connection fees proved to be solid policy in FY 06.
- Although reduced revenue – expenditure levels, are also reducing
- Current multi-year fee schedule expires at end of FY 07.
- Requires new fee schedule to be adopted.

Sewer Capital Fund

- Staff will recommend 3.5% annual increase for five years.
- Consistent with past practice
 - Provides elasticity for Village needs
 - Reasonable and predictable increases for development community

**PROPOSED WATER AND SEWER CONNECTION SCHEDULE
 (Residential)**

	Current	FY 08	FY 09	FY 10	FY 11	FY 12	Total 5-Year Revenue Increase
Water	\$6,756	\$6,992	\$7,237	\$7,490	\$ 7,753	\$ 8,024	\$695,600
Sewer	\$2,252	\$2,331	\$2,412	\$2,497	\$ 2,584	\$ 2,675	\$231,928
Total	\$9,008	\$9,323	\$9,649	\$9,987	\$10,337	\$10,699	\$927,528

Sewer Capital Fund

- This year's program is focused primarily on collection system maintenance-\$227,505
- Mokena's system is in good shape due to aggressive maintenance policies and practices.
- Future efforts focus on collection system maintenance
- Other funds established for WWTP maintenance and expansion

Sewer Capital Improvement Program

	SEWER CAPITAL IMPROVEMENT PROGRAM					
	2007	2008	2009	2010	2011	2012
Beginning Fund Balance	\$2,047,606	\$1,659,156	\$1,515,875	\$1,455,229	\$1,373,066	\$1,141,356
Revenue:						
Tap-on Fees	\$466,890	\$513,224	\$446,220	\$461,945	\$478,040	\$494,875
Interest Earnings	\$97,300	\$71,000	\$66,000	\$63,000	\$56,000	\$40,000
Total Revenue	\$564,190	\$584,224	\$512,220	\$524,945	\$534,040	\$534,875
Total Available For Spending	\$2,611,796	\$2,243,380	\$2,028,095	\$1,980,174	\$1,907,106	\$1,676,231
Operating Expenses:						
Contractual Services	\$46,950	\$12,035	\$8,066	\$23,333	\$70,200	\$0
Capital Outlay	\$445,690	\$215,470	\$64,800	\$63,775	\$155,550	\$478,000
Other Financing Uses	\$460,000	\$500,000	\$500,000	\$520,000	\$540,000	\$560,000
Total Expenses	\$952,640	\$727,505	\$572,866	\$607,108	\$765,750	\$1,038,000
Ending Fund Balance	\$1,659,156	\$1,515,875	\$1,455,229	\$1,373,066	\$1,141,356	\$638,231

WWTP Repair and Replacement Fund

- Plant repair fund is separate and has a projected balance of over \$1million at the end of FY 07.
- Projected average annual expenditures over next 10 years-\$45,000 +/-
- Interest earnings should be sufficient to maintain target fund balance of \$1million.
- This fund has performed as designed and now self funding.

WWTP Expansion Fund

- Plant expansion fund is also separate and has a projected balance of \$5.2 million at end of FY 07
- Flow data now requires planning for next treatment plant expansion.
- Recent wet weather conditions accelerated need for planning process

	Current	Expanded in 2009/10+/-	Key Points
Plant Design Capacity	2.5 MDG	3.3 MGD	\$4.75 million estimated in construction
Plant Flow	2 MGD	2.2 MGD (estimated)	Fluctuate primarily due to weather
Percent of capacity	80% (recommended timeline for engineering)	67% (estimated)	Engineering needs to begin in FY 08.

WWTP Expansion Fund

- Recommended Action
 - Initiate engineering design in FY 08
 - Includes plant expansion on existing footprint
 - Includes efficiency modifications to overflow lagoon
 - Includes cost estimates of final plant expansion (north of creek)
 - Estimated Cost of \$475,000
 - Make strategic determination in FY 09 whether to begin delay or begin construction!

	FY 07	FY 08	FY 09/10	FY 17/18
Expenditures		\$475,000 for plant expansion and other planning/eng.	\$4.75 million for plant expansion	\$6.5 million for plant expansion
Fund Balance	\$5.2 million	\$5.25 million	\$1.5 million (after expansion)	\$6.5-\$7.5 million (available for expansion)

Next Session on March 12th

Capital Equipment Purchases

Public Works Director Lou Tiberi presented to the Board the 10 Year Aggregate Cost Comparison for street sweeping. He explained the cost of purchasing a street sweeper versus contract sweeping.

Questions/Comments:

Trustee Labriola inquired if the street sweeper would have any resale value in the year 2017. Mr. Tiberi estimated the value to be approximately \$8,000- \$10,000. Trustee Labriola also inquired if there was a warranty or extended warranty on the sweeper. Mr. Tiberi replied he would get more information regarding the warranties. Trustee Labriola also asked if an additional employee would be hired. Mr. Tiberi answered that one additional summer help employee would be hired.

Trustee Mazzorana commented that the Village should provide a better core service for the residents. He stated that if the sweeper is utilized properly it would be a good addition to the Village.

Trustee Siwinski commented that the sweeper is not necessary to purchase this year. He suggested the Village wait to purchase for another year or two and increase the contract services in the interim.

There was some discussion about the affordability of the sweeper and if any other projects would be jeopardized due to the purchase. Based on the Boards discussion they generally supported purchasing a street sweeper as long as it is affordable and fits within the budget.

ADJOURNMENT

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 9:30 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, March 12, 2007

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 7:36 p.m.

ROLL CALL

The following Trustees were present:

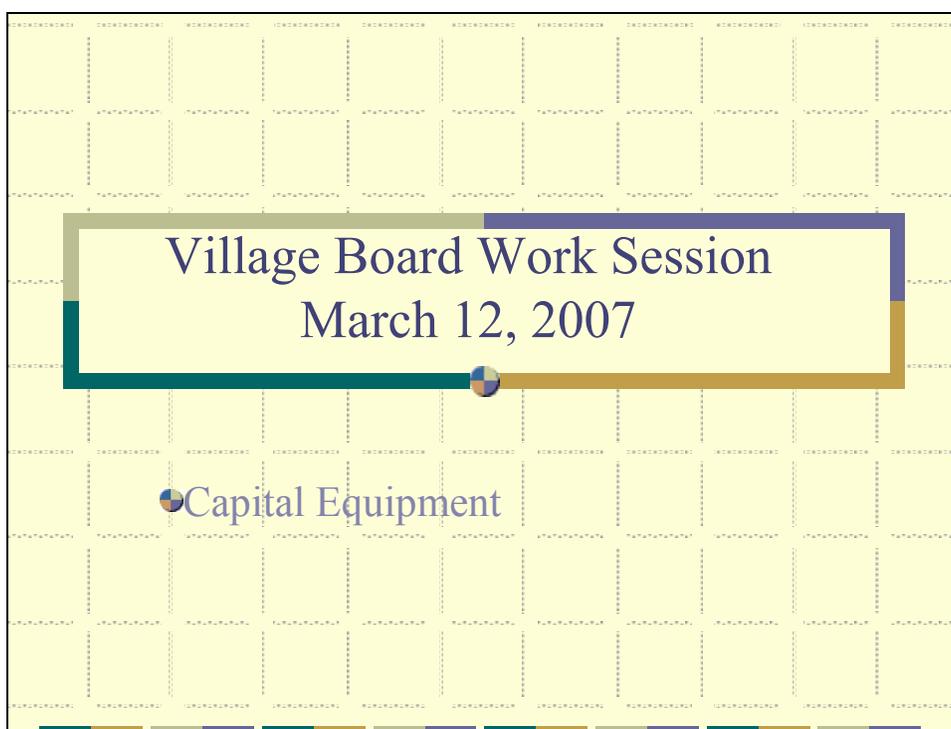
Laura Rusiniak
George Metanias
Joe Siwinski
John Mazzorana
Don Labriola

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Finance Director Barb Damron; Community Development Director Alan Zordan; Public Works Director Lou Tiberi and Police Chief Randy Rajewski.

Absent: Trustee Jane McGinn

Fiscal Year 2008-Budget-Capital Equipment

Village Administrator John Downs gave a power point presentation regarding the Village's fiscal year 2008 (July 1, 2007 – June 30, 2008) budget. The presentation focused on Capital Equipment.



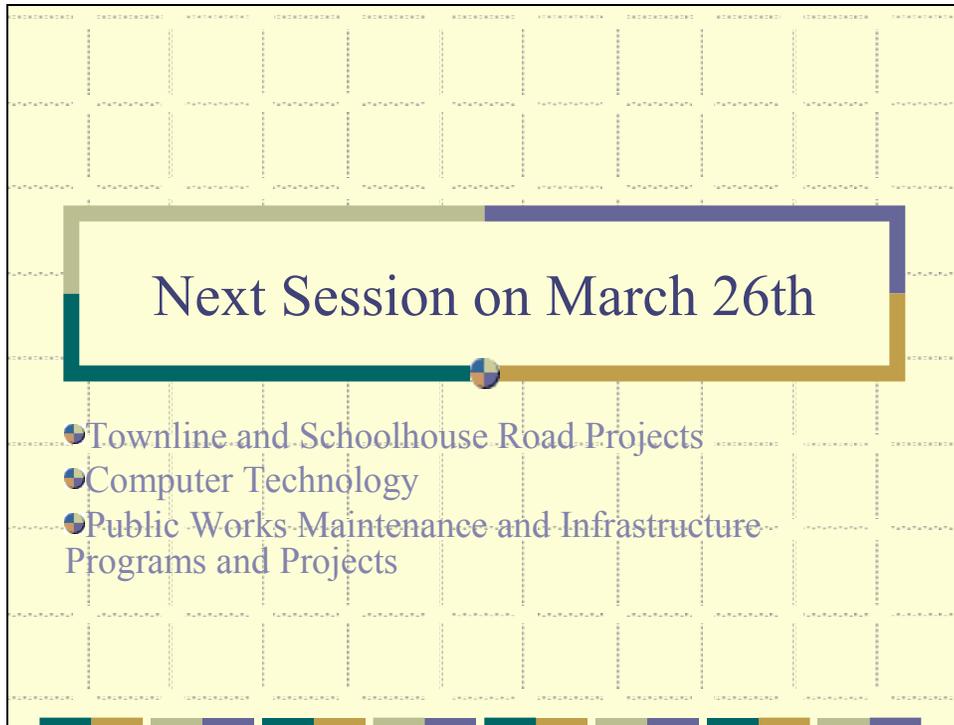
FY-08 Equipment Summary

- Does not include pending computer technology upgrades.
- Still under review and will be presented on March 26th.
- Balance of equipment is “core in nature.”

EQUIPMENT	FUNDING SOURCE	AMOUNT			
Board of Fire and Police Commission					
(1) Laptop - New	General	\$1,600			
Police Department					
(2) MDTs - Replacement	General	\$ 17,000			
(1) LEADS Work Station - New	General	\$ 1,300			
(4) Portable VHF Radios - Replacement	General	\$ 4,400			
(2) Portable VHF Radios - Additional (New Personnel)	General	\$ 2,200			
(2) In-Car 800mhz Radios - Additional	General	\$ 2,400			
(1) Handheld Radar - Replacement	General	\$ 1,800			
(3) Bullet Shields - Additional	General	\$ 3,900			
Weapon Cleaning System - New	General	\$ 3,400			
Digital In-Car Video Camera - Additional	General	\$ 5,900			
Commercial Shredder - Replacement	General	\$ 2,000			
Public Works					
Portable Generator - New	General	\$ 1,900			
Dump Truck Bed - Replacement	Water & Sewer	\$ 7,500			
Sideboards for Biosolids Spreader - Replacement	Sewer	\$ 2,000			
Electrical Frame/Panel for 114th Lift Sta.-Replac.	Sewer	\$ 3,225			
Rebuild 100HP Motor	Sewer Plant Replacement	\$ 1,500			
Gate Opener - Replacement	Sewer Plant Replacement	\$ 7,500			
RAS Control Panels - Replacement	Sewer Plant Replacement	\$ 4,900			
Cable					
Digital Field Camera - Replacement	General	\$ 1,400			
Trailer Remodel with (6) Monitors - Replacement	General	\$ 3,000			
Editing Computer & Software - Replacement	General	\$ 1,400			
Playback System - Replacement	General	\$ 4,500			
ESDA					
(2) Portable 800mhz Radios - Additional	General	\$ 3,706			
Command Van Final Setup (Satellite Communications) - New	General	\$ 2,200			
Light Tower - Truck 287 - Replacement	General	\$ 2,055			
Radio Console - Truck 286 - Replacement	General	\$ 1,200			
Portable AED - Additional	General	\$ 1,830			
TOTAL		\$ 95,716			
Historical Trends:					
FY '03	FY '04	FY '05	FY '06	FY '07	FY '08
\$35,153	\$302,444	\$287,974	\$414,167	\$171,695	\$95,716
5 Year Running Average (FY '03 - FY'07)				\$242,287	

Grant Eligible

Does not include Computer upgrades!!



Next Session on March 26th

- Townline and Schoolhouse Road Projects
- Computer Technology
- Public Works Maintenance and Infrastructure Programs and Projects

Based on the Board's discussion they generally agreed the equipment needed is standard and have no problem with the items presented. The Board concurred to move forward.

ADJOURNMENT

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 7:42 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, March 26, 2007

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 8:39 p.m.

ROLL CALL

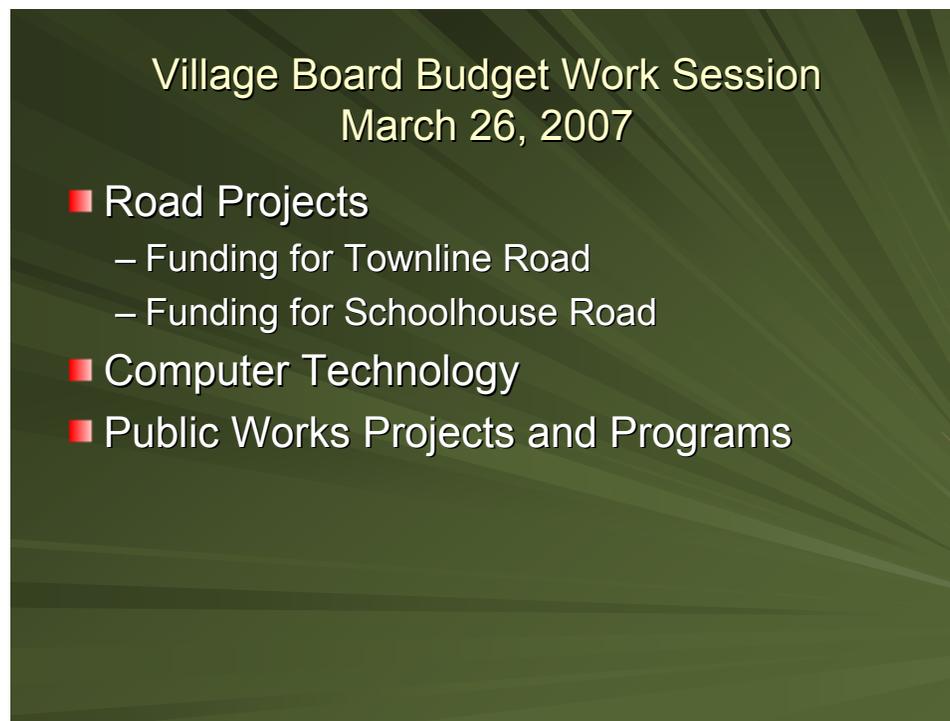
The following Trustees were present:

Jane McGinn
Laura Rusiniak
George Metanias
John Mazzorana
Don Labriola
Joe Siwinski

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Community Development Director Alan Zordan; Village Engineer Paul Pearson; Police Chief Randy Rajewski; Public Works Director Lou Tiberi; Finance Director Barb Damron and Economic Development Coordinator Marty Lucas.

Fiscal Year 2008-Budget

Village Administrator John Downs gave a power point presentation regarding the Village's fiscal year 2008 (July 1, 2007 – June 30, 2008) budget. The presentation focused on Road Projects for Townline Road and Schoolhouse Road and Computer Technology. Public Works Director Lou Tiberi presented the Public Works Projects and Programs.

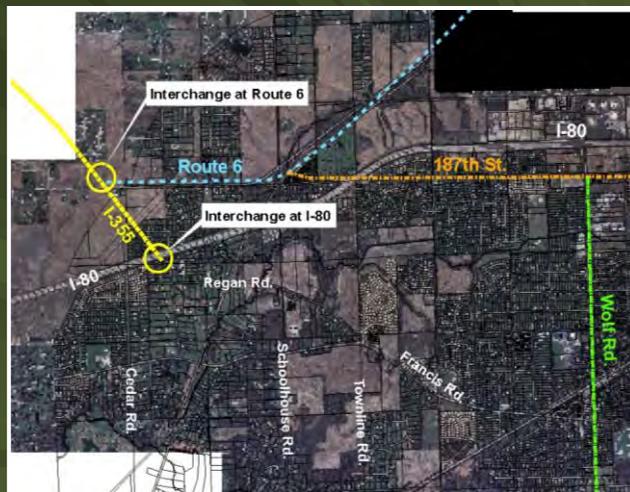


Road Projects

- During February 26th work session established
 - Townline Road was priority improvement in light of I-355 being completed
 - Construction of entire improvement was most desirable
 - Formal funding commitments were necessary
 - Frankfort Township Road Commissioner -\$200,000
 - Boulder Ridge Developer-Reimbursement for section that fronts development-\$1,000,000+/- (includes specific repayment timeframe)
 - Project would still need to be subsidized for period of time through intra-fund transfer.
- Schoolhouse Road would be evaluated for construction timing and various design alternatives



I-355 Extension



Required Conditions-Townline

- Frankfort Township Road Commissioner
 - Working on Intergovernmental Agreement
 - \$200,000 total contribution
 - \$100,000 in FY-08
 - \$100,000 in FY-09
- Boulder Ridge Developer
 - Working on funding agreement
 - Direct costs relating to frontage (actual)
 - Estimated to be \$1,000,000+/-
 - Payment due in November of 2008 (FY-09)
- Includes intra fund (short term) transfer of \$2.1(M) to be refunded over time

Western Growth Area FY 08- FY 10

	2007	FY '08 1st Qtr	FY '08 2nd Qtr	FY '08 3rd Qtr	FY '08 4th Qtr	FY '09 1st Qtr	FY '09 2nd Qtr	FY '09 3rd Qtr	FY '09 4th Qtr	FY '10 1st Qtr	FY '10 2nd Qtr	FY '10 3rd Qtr	FY '10 4th Qtr
Beginning Fund Balance	694,518	838,951	1,560,951	-	-	-	-	-	-	-	-	-	-
Revenue:													
Contributions	183,000	148,750	31,200	39,000	76,050	148,750	1,151,200	39,000	76,050	48,750	31,200	39,000	76,050
Interest	40,000	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Road Fund	-	2,100,000	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	223,000	2,248,750	31,200	39,000	76,050	148,750	1,151,200	39,000	76,050	48,750	31,200	39,000	76,050
Total Avail. for Spending	917,518	3,087,301	1,592,151	39,000	76,050	148,750	1,151,200	39,000	76,050	48,750	31,200	39,000	76,050
Expenditures:													
ROW	68,300	-	-	-	-	-	-	-	-	-	-	-	-
Engineering	10,667	176,350	176,350	-	-	-	-	-	-	-	-	-	-
Construction	-	1,350,000	1,350,000	-	-	-	-	-	-	-	-	-	-
Transfer to Road Fund	-	-	65,601	39,000	76,050	148,750	1,151,200	39,000	76,050	48,750	31,200	39,000	76,050
Total Expenditures	78,967	1,526,350	1,592,151	39,000	76,050	148,750	1,151,200	39,000	76,050	48,750	31,200	39,000	76,050
Ending Fund Balance	838,551	1,560,951	-	-	-	-	-	-	-	-	-	-	-
Revenue Assumptions:													
	FY '08 - FY '12 is based on 65 permits per year at \$3,000 per permit												
	FY '08 1st Qtr and FY '09 1st Qtr have an additional \$100,000 for the township's contribution.												
	FY '09 2nd Qtr has an additional \$1,120,000 for the developer's contribution.												

- Requires intra-fund transfer in FY 08 of \$2.1 million
- Repayment by Frankfort Township in FY 08 and FY 09 -\$200,000 total
- Repayment by developer in FY 09-\$1,120,000+/- depending on actual costs

Western Growth Area FY 11 – FY 12

	FY '11 1st Qtr	FY '11 2nd Qtr	FY '11 3rd Qtr	FY '11 4th Qtr	FY '12 1st Qtr	FY '12 2nd Qtr	FY '12 3rd Qtr	FY '12 4th Qtr
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,801
Revenue:								
Contributions	\$ 48,750	\$ 31,200	\$ 39,000	\$ 76,050	\$ 48,750	\$ 31,200	\$ 39,000	\$ 76,050
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Transfer from Road Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 48,750	\$ 31,200	\$ 39,000	\$ 76,050	\$ 48,750	\$ 31,200	\$ 39,000	\$ 78,050
Total Avail. for Spending	\$ 48,750	\$ 31,200	\$ 39,000	\$ 76,050	\$ 48,750	\$ 31,200	\$ 39,000	\$ 82,851
Expenditures:								
ROW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Road Fund	\$ 48,750	\$ 31,200	\$ 39,000	\$ 76,050	\$ 48,750	\$ 31,200	\$ 34,199	\$ -
Total Expenditures	\$ 48,750	\$ 31,200	\$ 39,000	\$ 76,050	\$ 48,750	\$ 31,200	\$ 34,199	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,801	\$ 82,851

- Fund balance depleted until FY 12 due to intra-fund repayment
- Based on 65 permits per year in West Basin
- Approximately 500 units remaining in west basin

General Road Fund FY 08 – FY 10

	2007	FY '08 1st Qtr	FY '08 2nd Qtr	FY '08 3rd Qtr	FY '08 4th Qtr	FY '09 1st Qtr	FY '09 2nd Qtr	FY '09 3rd Qtr	FY '09 4th Qtr	FY '10 1st Qtr	FY '10 2nd Qtr	FY '10 3rd Qtr	FY '10 4th Qtr
Beginning Fund Balance	2,368,682	2,121,090	69,479	119,747	545,114	801,566	1,257,801	2,178,853	1,407,506	453,531	934,885	839,388	1,309,587
Revenue:													
Sales Tax (1/2%)	1,275,000	327,389	353,379	384,666	330,565	380,485	407,514	403,653	347,388	404,104	432,215	428,199	369,684
Capital Grants	455,814	-	280,000	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Property	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	100,650	4,000	500	3,700	7,500	12,000	20,000	28,000	31,500	28,500	17,000	5,000	-
Transfer from Western Growth	-	-	65,801	39,000	76,050	148,750	1,151,200	39,000	76,050	48,750	31,200	39,000	76,050
Total Revenue	1,831,464	331,389	699,680	427,366	414,115	541,235	1,578,714	470,653	454,938	481,354	480,415	472,199	445,734
Total Avail. for Spending	4,200,146	2,452,479	769,159	547,114	959,229	1,342,801	2,836,515	2,649,506	1,862,444	934,885	1,415,300	1,311,587	1,755,321
Expenditures:													
ROW	-	-	-	-	-	85,000	100,000	-	-	-	-	-	-
Engineering	91,223	33,000	-	-	-	-	-	125,000	143,000	-	-	-	-
Construction	1,275,814	280,000	85,000	-	-	-	-	1,115,000	1,115,000	-	-	-	-
Debt Payments	711,919	2,100,000	564,412	2,000	157,663	-	557,662	2,000	150,913	-	575,912	2,000	143,741
Transfer to Western Growth	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	2,079,056	2,383,000	649,412	2,000	157,663	85,000	657,662	1,242,000	1,408,913	-	575,912	2,000	143,741
Ending Fund Balance	2,121,090	69,479	119,747	545,114	801,566	1,257,801	2,178,853	1,407,506	453,531	934,885	839,388	1,309,587	1,611,580

- Assume \$2.1 million intra-fund transfer out in FY 08
- Assumes \$195,000 annual repayment for permits in west basin
- Provides for approximately 1/2 of Schoolhouse Road in FY 09

General Road Fund FY 11 – FY 12

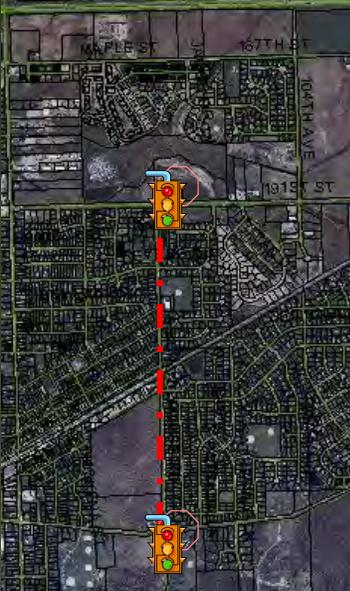
	FY '11 1st Qtr	FY '11 2nd Qtr	FY '11 3rd Qtr	FY '11 4th Qtr	FY '12 1st Qtr	FY '12 2nd Qtr	FY '12 3rd Qtr	FY '12 4th Qtr
1,611,580	2,078,598	1,988,561	2,468,888	2,792,340	3,280,090	3,221,624	3,723,883	
418,269	447,503	443,327	382,471	432,999	463,403	459,060	395,770	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
-	-	-	1,500	6,000	8,500	11,000	15,000	
48,750	31,200	39,000	76,050	48,750	31,200	34,199	-	
467,019	478,703	482,327	460,021	487,749	503,103	504,259	410,770	
2,078,598	2,557,301	2,470,888	2,928,909	3,280,090	3,783,193	3,725,883	4,134,653	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
-	568,740	2,000	136,569	-	561,569	2,000	129,397	
-	-	-	-	-	-	-	-	
-	568,740	2,000	136,569	-	561,569	2,000	129,397	
2,078,598	1,988,561	2,468,888	2,792,340	3,280,090	3,221,624	3,723,883	4,005,256	

- Provides for 1/2 of Schoolhouse Road in FY 11&12

Schoolhouse Road

- Evaluate Project Alternatives.....
 - Review Design Criteria
 - Constructing sections of project (such as south or north of RR tracks).
- Current program allows for one half of project be pursued in 3rd & 4th quarters of FY 09.
- Return in FY 09 to make determination
- Evaluate fund status and develop implementation plan

Schoolhouse Road



**Urban Roadway
Village Collector Street**

Typical Cross Section

- Modified design alternatives (north end)
- Constructing signals and intersections only
 - 191st Street
 - LaPorte Road
- Constructing sections of project (such as north and south of RR tracks).

There was some discussion about road improvements to Townline Road and Schoolhouse Road and as to which project would be completed in its entirety ahead of the other. Trustees generally had mixed feelings and concerns. Trustees Labriola and Mazzorana feel the Village should move forward with Townline Road improvements. Trustee Siwinski commented that we shouldn't deplete the road fund if we were not comfortable with it. Trustees McGinn and Rusiniak felt that there is more traffic on Schoolhouse Road and that should be completed first. Mayor Werner's opinion was he would rather spend the money on Townline Road improvements ahead of Schoolhouse Road based on the I-355 extension that will be complete soon.

Discussion ensued about Townline Road being completed before Schoolhouse Road. Administrator Downs explained that at this time Schoolhouse Road would be more complicated to complete based on design issues.

Based on the Boards discussion they generally agreed to move forward with Townline Road construction to begin this year and Schoolhouse Road to begin construction in late 2009.

Computer Technology

FY 08 Program

Goals & Objectives External Customers

- Allow online interactivity with utility accounts & customers
 - Direct Internet connectivity to accounts
 - Allow online credit card payments through direct account access
 - Allows monthly automated credit card payments
 - Allows for E-checks
- Enhance current ACH program
- Provide wireless internet access from within Village Hall for those customers needing service.

Goals & Objectives Internal Customers

- Hardware
 - Upgrade/Replace main financial and network servers
 - Accommodate more data, programs and users
 - Re-deploy existing administrative server to WWTP and establish a network environment
 - Provide more desktop capacity
 - PCs/Monitors

Goals & Objectives Internal Customers

- Integrated Building Inspection File Management Software
- Provide network access from remote locations
 - Specific Individuals to network servers
 - Financial software accessible to Police and WWTP
- Overall Goal is to provide users with computer technology focused upon productivity!!!

History of Computer Upgrades

- Integrated Computers stand alone environment in 1989
- Developed network capabilities in 1995
 - Coordinated with Village Hall expansion & Police Dept. relocation
 - Significant upgrade in technology
 - Single source provider
 - Established goal of upgrading every 4-5 years
- Upgraded in FY-99 and again in FY-04
 - FY-95-\$ 83,300
 - FY-99-\$ 64,600
 - FY-04-\$117,000
 - FY-08-\$117,700

Technology Goal	Description	Initial Cost	Annual Costs
1. Web Based Utility Payment Program	-Purchase license and hosting fee along with training and support	\$ 6,500	\$6,300
2. Replace/update financial and administrative servers	-AS/400 with i5 IBM520 -Dell PowerEdge 2600 with 1900 version	\$49,000	
3. Redeploy existing server and create network environment at WWTP/PW Garage.	-Move old Dell Server to WWTP and network 5 desktop PC's	\$12,000	
4. Improve Desktop capacity	-Replace 15 monitors with 19" LCD's -Replace 10 desktop PC's	\$25,500	
5. Integrated Building Department Software	-Purchase and integrate updated software with field update capacity	\$15,000	
6. Network Access from remote locations and customer access to internet at Village Hall	-Upgrade network access from remote locations -Provide intranet access from Village Hall .	\$ 4,700	
7. Other Costs	- Initiate internet access and cabling	\$ 5,000	\$4,500
8. Total		\$117,700	\$10,800

EQUIPMENT	FUNDING SOURCE	AMOUNT			
Board of Fire and Police Commission					
(1) Laptop - New	General	\$ 1,600			
(2) MDTs - Replacement	General	\$ 17,000			
(1) LEADS Work Station - New	General	\$ 1,300			
(4) Portable VHF Radios - Replacement	General	\$ 4,400			
(2) Portable VHF Radios - Additional (New Person)	General	\$ 2,200			
(2) In-Car 800mhz Radios - Additional	General	\$ 2,400			
(1) Handheld Radar - Replacement	General	\$ 1,800			
(3) Bullet Shields - Additional	General	\$ 3,900			
Weapon Cleaning System - New	General	\$ 3,400			
Digital In-Car Video Camera - Additional	General	\$ 5,900			
Commercial Shredder - Replacement	General	\$ 4,000			
Portable Generator - New	General	\$ 1,600			
Dump Truck Bed - Replacement	Water & Sewer	\$ 7,500			
Sideboards for Biosolids Spreader - Replacement	Sewer	\$ 2,000			
Electrical Frame/Panel for 114th Lift Sta.-Replace	Sewer	\$ 3,225			
Rebuild 100HP Motor	Sewer Plant Replacement	\$ 1,500			
Gate Opener - Replacement	Sewer Plant Replacement	\$ 7,500			
RAS Control Panels - Replacement	Sewer Plant Replacement	\$ 4,900			
Digital Field Camera - Replacement	General	\$ 1,400			
Trailer Remodel with (6) Monitors - Replacement	General	\$ 3,000			
Editing Computer & Software - Replacement	General	\$ 1,400			
Playback System - Replacement	General	\$ 4,500			
(2) Portable 800mhz Radios - Additional	General	\$ 3,706			
Command Van Final Setup (Satellite Communications) - New	General	\$ 2,200			
Light Tower - Truck 287 - Replacement	General	\$ 2,055			
Radio Console - Truck 286 - Replacement	General	\$ 1,200			
Portable AED - Additional	General	\$ 1,830			
TOTAL		\$ 95,716			
Computer Upgrades		\$ 117,700			
Historical Trends:					
FY '03	FY '04	FY '05	FY '06	FY '07	FY '08
\$35,153	\$302,444	\$287,974	\$414,167	\$171,695	\$213,416
5 Year Running Average (FY '03 - FY'07)				\$242,287	

Trustee Labriola inquired about re-deploying a used server as opposed to purchasing a new one. Finance Director Damron said she would evaluate that issue.

Public Works Projects and Programs

Category	Project	Cost	Note	Fund
Stormwater	Forestview Pond	\$ 16,500	Dredge & Install Rip Rap	GF
	Lake Grasmere	\$ 19,000	Dredge & Install Rip Rap	GF
	Landscape ponds	\$ 5,000	Hickory Creek & Creekview	GF
	Storm Sewer Atlas Update (NPDES II Requirement)	\$ 80,000	Village Wide	GF
Total Costs		\$120,500		
Sidewalks/Curbs	Mud-jacking	\$ 5,000	Various locations	GF
	Curb Repair	\$ 5,000	Various locations	GF
	Sidewalk Repairs	\$35,000	Various locations	GF
	New Sidewalk	\$22,750	Weber Road	GF
	Seal Coat Bike Trail	\$ 2,500	LaPorte Rd, Green Meadows to Wolf	GF
Total Costs		\$ 70,250		

Public Works Projects (cont'd)

Category	Project	Cost	Note	Fund
Street Repairs	Full Depth Patching	\$ 40,000	Various Locations	GF
	Schoolhouse/Front Intersection Maintenance	\$ 8,500	Repainting	GF
	Reflector Replacement	\$ 5,000	Wolf, LaPorte to 187 th	GF
Total Costs		\$ 53,500		
Striping	Crosswalks	\$ 6,000	Various locations	GF
	Wolf Rd Restripe	\$ 15,000	LaPorte to 187 th	GF
	Willow & Rt. 45	\$ 1,500	Turn Lanes - Westleg	GF
Total Costs		\$ 22,500		
Maintenance	Pond Vegetation Control	\$ 21,850	Various Locations	GF
	Animal Control at Ponds	\$ 8,000	Various Locations	GF
	Tree Removal Replacement	\$ 30,500	Various Locations	GF
Total Costs		\$ 60,350		
Building Improvements	Village Hall General Landscaping	\$ 2,500	Upkeep & maintenance	GF
	Village Hall Restroom Improvements	\$25,000	Upgraded aesthetics & accessibility	GF
	Police A/C Improvements	\$ 5,700	Police Dept.	GF
Total Costs		\$33,200		

Public Works Projects (cont'd)

Category	Project	Cost	Note	Fund
Village Grounds	Weed Control & Fertilization	\$ 10,200	Village Properties	GF
	Garbage Can Installation on paths (10)	\$ 3,500	Various Locations	GF
	Benches for trails & ponds (6)	\$ 3,000	Various Locations	GF
	Mosquito Management	\$ 15,800	Village Wide	GF
Total Costs		\$ 32,500		
Front Street	Christmas Decorations	\$ 3,000	Front Street & Village Hall	GF
	Banner Replacement	\$ 1,300	12 Banners	GF
	Banner Arms Replacement	\$ 1,400	10 Arm Sets	GF
Total Costs		\$ 5,700		
General Programs	Clean Up Day	\$ 2,600	Annual	GF
	Tree Program	\$ 1,000	Annual	GF
Total Costs		\$ 3,600		

Public Works Projects (cont'd)

Category	Project	Cost	Note	Fund
Parking Lots	Light Replacement (16)	\$ 3,920	Hickory Creek Inside Bldg	Pkng Lot
	Light Replacement (12)	\$ 720	Hickory Creek Outside Lights	Pkng Lot
	Install Window Screens	\$ 1,000	Hickory Creek Station	Pkng Lot
	Replace Garbage Cans (6)	\$ 5,000	Hickory Creek Station	Pkng Lot
	Cigarette Urns (3)	\$ 925	Hickory Creek Station	Pkng Lot
	Replace Benches (13)	\$ 6,100	Hickory Creek Station	Pkng Lot
	Replace Bike Rack	\$ 925	Hickory Creek Station	Pkng Lot
	Paint Interior	\$ 2,400	Hickory Creek Station	Pkng Lot
	Sidewalk Extension	\$ 4,500	Hickory Creek Station	Pkng Lot
	Water Service	\$ 1,000	For Cleaning Service	Pkng Lot
	Seal Coat & Stripe	\$ 5,500	Willowrest Lot	Pkng Lot
Total Costs		\$ 31,990		
Water	Water Atlas Update	\$ 26,000	New Valves	Water
	Leak Survey	\$ 14,000	Village-wide	Water
	Pressure Wash Tanks	\$ 16,000	South & East Tanks	Water
Total Costs		\$ 56,000		

Public Works Projects (cont'd)

Category	Project	Cost	Note	Fund
Sewer	Manhole Rehab Program	\$ 5,000	Various Locations	Sewer
	Tree Replacement (10)	\$ 1,200	WWTP North Property	Sewer
	Smoke Testing Sanitary Sewers	\$ 10,000	Various Locations	Sewer
	Reline Manholes (2)	\$ 6,000	191 st Street	Sewer
	Lift Station & Wet Well Maintenance	\$ 3,000	Vacuum, Jet & Clean	Sewer
Total Costs		\$ 25,200		

Next Work Session

- Special Programs
- Special Projects
- Consulting Support
- Other Miscellaneous Issues

In regards to Public Works Director Lou Tiberi's presentation for Public Works Projects and Programs, Trustees generally agreed with his presentation.

SUMMARY

The Board directed staff to incorporate the proposed budget concepts in the FY 08 budget.

ADJOURNMENT

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 9:30 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, April 9, 2007

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 7:43 p.m.

ROLL CALL

The following Trustees were present:

Jane McGinn
Laura Rusiniak
George Metanias
John Mazzorana

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Finance Director Barb Damron; Public Works Director Lou Tiberi; Village Engineer Paul Pearson; Police Chief Randy Rajewski; Community Development Director Alan Zordan and Economic Development Coordinator Marty Lucas.

Absent: Trustees Don Labriola and Joe Siwinski

Fiscal Year 2008-Budget

Village Administrator John Downs, along with Village Staff, gave a power point presentation regarding the Village's fiscal year 2008 (July 1, 2007 – June 30, 2008) budget. The presentation focused on Special Programs such as Rollover Projects and Appropriations, Special Event/Program Equipment & Pilot Water Conservation Program, Special Engineering Studies, Downtown Incentive Program, Impoundment Fee Ordinance and New Technology Concepts.

Assistant Village Administrator Zoellner presented the re-appropriated projects. Some of the projects are the Downtown Study, TIF (Phases II-IV), Quiet Zone Study, commuter parking spaces on Front Street and the Façade Program. Economic Development Coordinator Marty Lucas explained the incentives of the façade program.

Trustee McGinn asked for some clarification regarding the façade program for the Downtown District. Development Director Zordan explained the program and clarified that it is available for newly built and renovated buildings.

Public Works Director Lou Tiberi presented the Special Equipment and Pilot Water Conservation Program. Some of the special equipment that was presented and up for discussion was purchasing barricades for special events and activities, a portable sound system for special events and the purchase of rain barrels for the pilot water conservation program. Based on the Board's discussion, they were in favor of purchasing the barricades and the portable sound system.

There was some discussion regarding the Pilot Water Conservation Program. The Board was fine with purchasing the 12+/- rain barrels to utilize at Village facilities and to promote the use of them, but they were not in favor of being the purchasing agent for residents.

Village Engineer Paul Pearson presented the Engineering Studies and Research. He recommended drainage studies in the East Brightway Subdivision and the area bounded by Revere Road, Bryant Street, Wolf Road and Union Street. Mr. Pearson explained the increased congestion along Wolf Road and recommended a Wolf Road Traffic Signal Study. Based on the Board's discussion, they generally agreed that all three of these studies are needed.

Economic Development Coordinator Marty Lucas presented the Downtown Incentive Program for discussion. The Economic Development Commission recommended increasing the “soft cost” discounts for Downtown Redevelopment. He explained the geographic boundaries for the existing ordinance is the area abutting Front Street between Wolf Road and Schoolhouse Road and the area abutting Wolf Road between Boyer Court and First Street. The Board concurred that the boundaries could be extended further but would like to give this issue more consideration. The Board generally agreed on increasing the soft cost discount for Downtown Redevelopment.

Police Chief Randy Rajewski presented the Impound Fee Ordinance Concept and Red Light Photo Enforcement Concept. The impound fee ordinance would be an ordinance that would provide for an impound fee payable to the municipality on all vehicles impounded by the police in conjunction with criminal activity. The Red Light Photo Enforcement system would reduce red-light violations at problematic intersections. Based on the Board’s discussion they concurred to move forward with both concepts.

Village Administrator Downs presented the concept of reconstructing the Village’s website. He summarized that the current website is in its fifth year, the trend in web site development is moving toward customer as opposed to topic oriented design, the current web site experiences over 13,100 hits per month and the Village’s objective would be to provide more internet business opportunities. He stated that the Village would require consulting assistance and the estimated cost to be \$12,000. The Board generally agreed to move forward with acquiring consulting assistance.

Administrator Downs presented the Wi-Fi Program concept for discussion. He stated some of the possible reasons for deploying a municipal Wi-Fi program would be Economic Development, Social improvement, Government efficiency, Government use and residential and business use. Based on the Board’s discussion, they were not in favor at this time of moving forward with pursuing the deployment of a Wi-Fi System. They would like to be updated on such program and revisit this concept in the future.

ADJOURNMENT

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 9:25 p.m.

BOARD OF TRUSTEES BUDGET WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Tuesday, May 29, 2007

CALL TO ORDER

Mayor Pro Tempore Mazzorana called the Board of Trustees Work Session to order at 7:42 PM.

ROLL CALL

Clerk Madden called the roll and the following Trustees were present:

John Mazzorana
George Metanias
Joe Siwinski
Debbie Engler
Jane McGinn

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Finance Director Barb Damron; Police Chief Randy Rajewski; Community Development Director Alan Zordan; Village Engineer Paul Pearson; Economic Development Coordinator Marty Lucas; Public Works Director Lou Tiberi and Planning Director David Samuelson.

Absent: Mayor Werner, Trustee Labriola

BUDGET FY 08 DISCUSSION

Mayor Pro Tempore Mazzorana introduced the Budget FY 08 discussion.

Village Administrator John Downs gave a power point presentation providing highlights of the FY 08 Budget.

The Board was provided with an overall draft budget which included previous concepts (capital, equipment, fleet, staffing, programs, projects), narratives, goals, and budget notes still under development. At this time the budget is 97% - 99% in order. After tonight's meeting, minor revisions will be made (if needed) and the budget will be presented for adoption at the Village Board's June 25th meeting.

The main objectives for tonight include reviewing the proposed FY 07 (current year) budget amendments, review the main operating fund balances, proposed expenditures and revenues in the most significant funds, review the status of all Capital Funds and the condition of the aggregate budget.

Administrator Downs reviewed the proposed FY 07 budget amendments. These amendments are the result of various funds exceeding the aggregate appropriated amount due to additional costs.

These amendments include \$10,000 in the Police Pension Fund, \$40,000 in Motor Fuel Tax, \$110,000 in Sewer System Capital Improvements and \$1,200,000 in Water System Capital Improvements. The Water and Sewer Capital Amendments are needed based on the timing of last year's project completion rolling into FY 07.

The Board will vote on these amendments at a future Board meeting.

Administrator Downs reported that the operating funds are in good shape at this time. The General fund is slightly below policy level (but insignificantly). All of the other fund balances with the exception of Refuse are at target levels. The refuse fund balance is traditionally less than policy due to the stable nature of the fund.

An ending balance of \$2.22 million in the General Fund was budgeted for Budget FY 07. An estimated \$3.1 million in the General Fund (actual) prior to proposed year-

end transfer. Staff is recommending \$250,000 General Fund transfer to Municipal Facilities Capital in FY 07 (Current Year). This leaves FY 07 fund balance at \$2.85 million. This is the same concept as last year with funds utilized for future building expansion (land acquisition, architecture work, etc.)

Revenues of \$8.28 million are expected in the FY 08 General Fund. This includes a 5% increase mainly due to sales tax and income/property tax. There has been an actual decline in permit revenues (\$125,800). Natural revenue growth is starting to slow, if the trend continues, next budget cycle could require "rightsizing approach".

Expenditures of \$8.84 million are expected in the FY 08 General Fund. This is an increase of 6%. Personal Services are increasing by \$400,000 (about ½ of that is the existing base) and other operating costs are decreasing by \$170,000. Capital expenditures are increasing by \$294,000 (with \$264,000 in equipment costs).

Net Positive Operation Results in FY 07 in the Water Operating Fund left the fund in better position by \$156,000. The fund balance is anticipated to decrease by (\$171,000) in FY 08, but still expected to be \$944,000 or \$114,000 over the policy target.

In the Sewer Operating Fund the net positive operation results in FY 07 left the fund in better position by \$73,000. The fund balance is expected to decrease by \$93,000 at end of FY 08, but still be \$79,000 over the policy target.

The refuse fund condition is in stable condition, but discount programs will need to be accounted for in future rate adjustments, or supplemented through other means.

The parking lot fund is stable at this time with FY 08 balance estimated to be at policy target of \$87,000.

The Capital fund includes MFT expenditures to resume normal annual maintenance schedule this year. Water Capital to decline due to water main projects and long term strategic capacity study. Sewer Capital fund in good order due to past (aggressive repair) programs. Sewer plant replacement and expansion in good order with a goal of \$1 million maintained. Sewer expansion prepared for major \$5 million expansion in FY 09. The Capital Improvement, Repair and Replacement fund are programmed to decrease due to pending projects.

Fund balances in escrow accounts include a decline in Municipal Parking Lot due to funds escrowed for future repairs/improvements to the municipal parking facilities. The Water Improvements account includes payments to Tinley Park and other escrow purposes. In the 187th Street/Wolf Road Water and Sewer fund the balance is to be utilized to address recapture to future developers along Wolf and 187th Street. This account serves no real purpose at this time and will likely be recommended to be rolled into another capital account. Facility improvements can be funded through the Municipal Facilities account. This balance should be maintained and systematically embellished annually to fund future land acquisitions and facility expansions. The General Infrastructure account is available for large-scale multi year road projects. Based on pending needs of the Village with regard to established road improvement priorities. The ending FY 08 fund balance is anticipated to be \$6,303,282.

The overall revenues for FY 08 budget is expected to decrease 5.08% with the total revenue expected to be \$22,161,755. The overall expenses are expected to decrease 5.82% with the total expenses expected to be \$29,786,968.

Questions/Comments:

The Board commended staff on the budget. A Public Hearing will be held on June 25, 2007, 7:00 p.m. to adopt the budget.

ADJOURNMENT

Board of Trustees Work Session
May 29, 2007
Page 3

There being no further business to bring before the Mayor and Board of Trustees,
Mayor Pro Tempore Mazzorana adjourned the work session at 8:27 p.m.