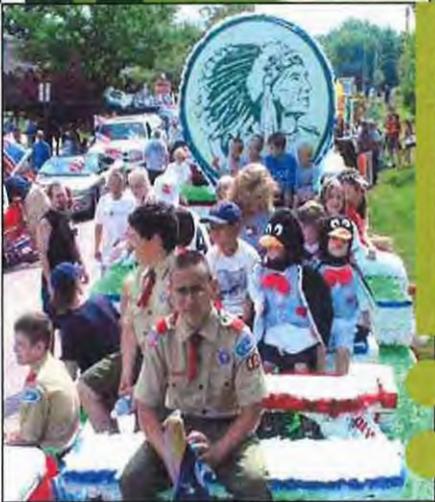




Village of Mokena



FY 10 Budget

VILLAGE OF MOKENA

PROPOSED ANNUAL BUDGET

July 1, 2009 - June 30, 2010

ELECTED OFFICIALS

JOSEPH W. WERNER, Mayor

PATRICIA C. PATT, Clerk

DEBBIE ENGLER, Trustee

DONALD D. LABRIOLA, Trustee

JOHN J. MAZZORANA, Trustee

JANE MCGINN, Trustee

GEORGE J. METANIAS, Trustee

JOSEPH M. SIWINSKI, Trustee

Village Administrator

JOHN DOWNS

Finance Director

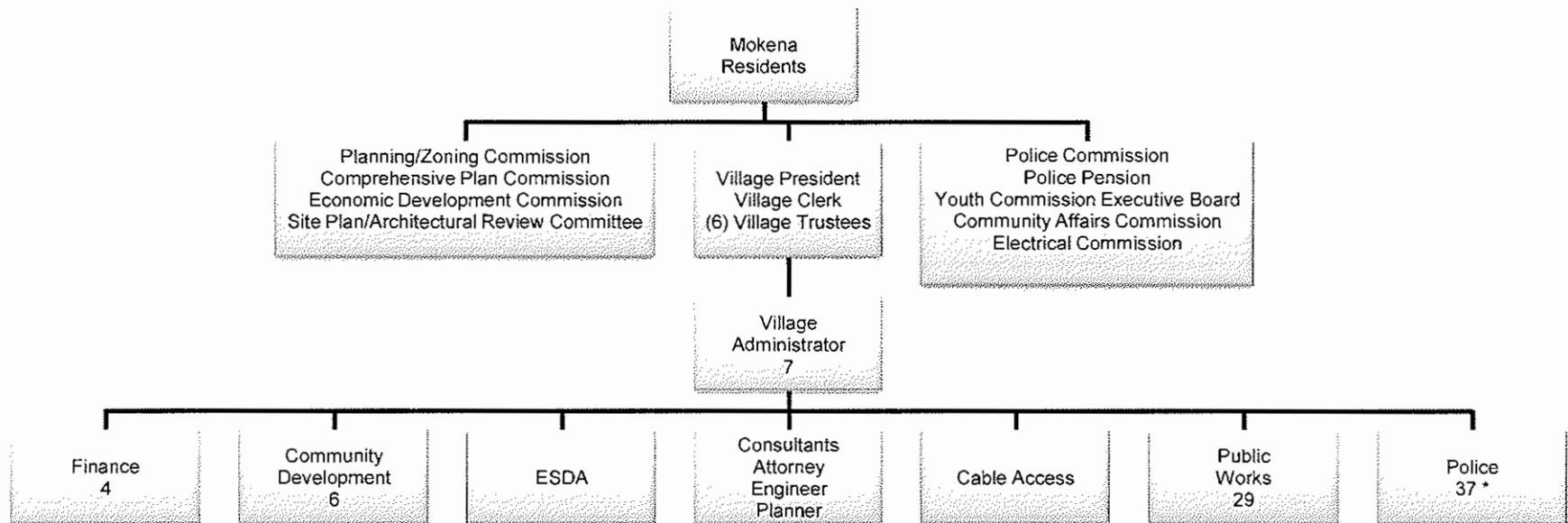
BARBARA A. DAMRON

Presented to Village Board

June 22, 2009

Village of Mokena

Fiscal '10 Organizational Chart



83* Full Time Employees

\$20,839,199 FY '10 Appropriation

* Pending COPS Grant

VILLAGE OF MOKENA
ANNUAL BUDGET 2009-10

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June 22, 2009

The Honorable Village President Joseph W. Werner, Clerk Patricia Patt, Board of Trustees and the Residents of the Village of Mokena

Re: Village Administrator's Budget Message, FY 2009/2010

Transmitted with this letter is the proposed annual Budget for the Village of Mokena. This Budget has been prepared in accordance with the Village Code and Illinois Compiled Statutes and represents a balanced budget wherein proposed expenses do not exceed anticipated revenues and carried forward cash reserves.

OPENING REMARKS

Our nation's economic climate has transformed for the worse over the past twelve months compared to just over one year ago. Depending on which financial analyst you listened to addressing the economic decline, two things became more apparent to me as the fiscal year advanced from one month to the next. First, there are many factors contributing to this dilemma, several of which are related directly to financial, banking and housing industries. Secondly, by the time the severity of this situation was officially recognized as a recession, it had evolved so rapidly that both the private and public sectors struggled to cope with the dilemma. Regardless of what combination of issues you might individually think are the key factors causing this economic downturn, no sector or industry appears to have been spared by its severity.

Local government is no exception as we too are dealing with the direct and indirect impacts of the faltering economy. Focusing on the severity of this situation and the likelihood that things are not going to rebound very rapidly is paramount. Quick recognition and rational responsiveness are two key factors that enable both private and public organizations to react and successfully cope with this situation. Here in Mokena, the Village Board and support Staff have worked at preparing the proposed FY 10 Budget by approaching this year's spending plan as a "**contraction budget**." Given the number of negative economic factors which have sent most every revenue category spiraling downward, we basically did not have any other reasonable alternative to address this situation. To that end, this year's budget message to the Community will be very straightforward. The proposed FY 10 budget is an exercise in reducing costs without impacting those services most core to the mission of our Municipal Government. As stated earlier, this is a "**contraction budget**".

FY 10 BUDGET PROCESS STARTED LAST SUMMER

Sooner than any other year that I can recall as your Chief Budget Officer, the proposed budget process actually began last summer (just after the FY 09 plan was adopted by the Village Board). As opposed to initiating the proposed budget process in winter of 2008/09, our process began last August when Village Staff began seeing very negative financial signs on the horizon. Acting accordingly and at the Board's direction, we began a comprehensive review of all programs, expenditures and deliverables to evaluate budget reduction alternatives without sacrificing service levels.

Thereafter, we began setting budget reduction targets to coincide with anticipated revenue declines which were rapidly spreading to virtually every operating and capital fund. This process

was fluid but became one of the Management Team’s key focuses for virtually all of FY 09. We did encounter some setbacks along the way which were mostly related to the severity of last year’s winter. Snow removal costs skyrocketed above budget for the second straight year and put a dent in the Motor Fuel Tax (“MFT”) and Commuter Parking Lot funds. The amount of overtime and salt required to plow our streets during snow events was above budget for the second straight year and totaled approximately \$275K over both FY 08 and FY 09. A similar dilemma unfolded for the Commuter Parking Lot fund as snow removal costs exceeded budget for the second straight year. Fortunately, we were able to offset snow removal costs in the parking lot fund with other budget reductions. As a result, we were successful at reducing operating costs in the Village’s four main operating funds (general/water/sewer/parking lot) while also getting hammered with revenue shortfalls in these funds as well. Below you will find a table which represents the outcome of this work.

Operating Fund	FY 09 Budgeted Exp.	FY 09 Anticipated Expenditure	FY 09(Difference)
GF	\$8.96M	\$8.3M	(\$660K)
Water	\$3.58M	\$3.36M	(\$226K)
Sewer	\$1.8M	\$1.72M	(\$80K)
Parking Lot	\$316K	\$297K	(\$19K)
TOTAL	\$14.7M	\$10.7M	(\$985K)

Directly to the point; while the economy began its downward spiral, we acted quickly and with careful thought as to how we could deal with the severity of categorical revenue declines. This was not only timely, but positioned us toward the appropriate mind-set for preparation of the FY 10 Budget. Some of the work conducted regarding budget reductions in FY 09 paid dividends for us in the proposed budget as we were prepared to analyze the impacts of further spending reductions moving forward.

FY 10 FROM A MACRO PERSPECTIVE

Revenues

Basically, most categorical revenue categories are anticipated to decline in FY 10 with only a small increase in fine revenue along with an increase in development fees (due to a one-time \$450K contribution from Canadian National). With those exceptions, all major revenue categories will see a decline in the upcoming year. Below is a table which summarizes the proposed revenue estimates for FY 10.

	FY 09 Budget	FY 10 Budget	\$ Inc/(Dec).	% Change
REVENUES				
Taxes	\$9,542,343	\$8,804,059	(\$738,284)	(7.74%)
Fines	\$307,000	\$347,000	\$40,000	13.03%
License/Permits	\$1,125,834	\$924,500	(\$201,334)	(17.88%)
Service Charge	\$7,322,086	\$7,107,880	(\$214,206)	(2.93%)
Grants/Trans.	\$351,660	\$310,328	(\$41,332)	(11.75%)
Development	\$1,063,501	\$1,271,250	207,749	19.53%
Other	\$1,586,742	\$1,126,425	(\$460,317)	(29.01%)
TOTAL	\$21,299,166	\$19,891,442	(\$1,407,724)	(6.61%)

As can be seen, overall revenues are anticipated to be down (\$1.4M) or about (6.6%) with the largest categorical decline in tax revenues of (\$738K).

Expenditures

Similar to the revenue side of the budget, all categorical expenditures are being reduced in the proposed FY 10 budget. The table below summarizes the proposed spending levels by aggregate categories.

	FY 09 Budget	FY 10 Budget	\$ Inc/(Dec.)	% Change
EXPENSES				
Personal Serv.	\$8,397,323	\$8,291,237	(\$106,086)	(1.26%)
Commodities	\$1,492,625	\$1,483,258	(\$9,367)	(.63%)
Contract Serv.	\$8,804,314	\$8,099,989	(\$704,325)	(8.00%)
Capital Outlay	\$6,783,015	\$2,146,215	(\$4,636,800)	(68.36%)
Other/Trans	\$820,000	\$818,500	(\$1,500)	(.18%)
TOTAL	\$26,297,277	\$20,839,199	(\$5,458,078)	(20.76%)

As can be seen, expenditures are budgeted to be down (\$5.45M) or almost (21%) with capital spending being reduced by (\$4.63M).

Below you will find a table, which represents the Village’s aggregate fiscal status in all funds for the past two budget cycles as well as FY 10.

OVERALL FISCAL STATUS			
	Actual FY '08	Anticipated FY '09	Proposed FY '10
Beginning Balance	\$35,388,761	\$31,579,137	\$26,488,282
Revenues	20,959,253	19,862,823	19,891,442
Expenditures	24,768,877	24,953,678	20,839,199
Ending Balance	\$31,579,137	\$26,488,282	\$25,540,525

The proposed FY 10 Budget should see aggregate fund balances decrease by approximately (\$950K). This decrease will result from a combination of three key factors including: (1) Various carryover capital projects. (2) Fund balances being utilized to offset revenue shortfalls in the sewer operating and general fund. (3) The Village has planned an accelerated road repair program this year almost doubling the normal spending on road maintenance efforts.

THE FINANCIAL AND OPERATING STATUS OF THE VILLAGE OF MOKENA

Having provided a very basic overview of the proposed FY 10 budget, I annually prefer to focus on some of the key financial and budgetary issues affiliated with the proposed budget. Although there are several important components of the public budgeting process (which range from basic to very complex matters), Mokena has traditionally focused on the most basic issues to measure budget success. Over almost the past two decades, the Mokena Village Board has focused on four key components as the most integral measurement tools affiliated with the financial condition of the Village and include: (1) operating fund balances, (2) capital reserves, (3) per capita debt and (4) operational efficiencies. In this year’s budget message, we will again measure

our goal completion rate which will be included as an additional indicator of our overall organizational performance.

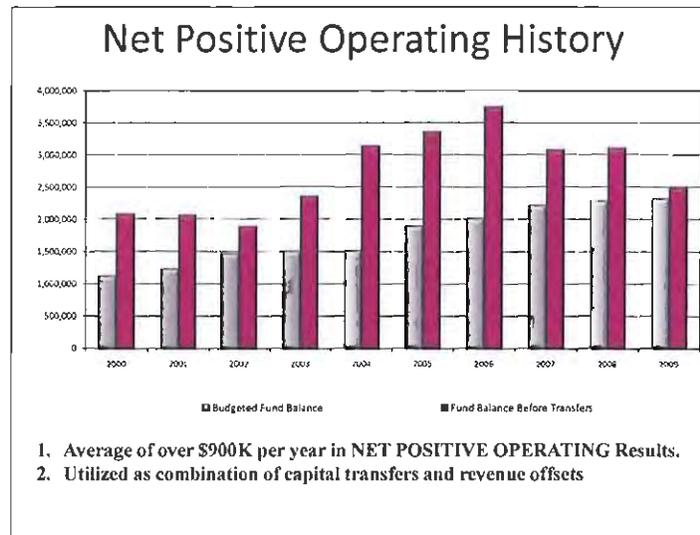
(1) OPERATING FUND BALANCES (General, Water, Sewer & Parking Lot)

The Mokena Village Board of Trustees has developed a financial policy of maintaining approximately 25% (or 3 months) of an operating fund’s anticipated annual expenditures (including capital) as a reserved balance within each major operating fund. These fund balances are maintained to ensure that if any unforeseen or catastrophic events occur, we would be in a position to meet basic operational expenditures for a reasonable amount of time. Fund balances can be utilized to offset revenue shortfalls or cover unforeseen costs. Additionally, maintaining fund balances of this nature provides assurances that any unforeseen disruption in the Village’s revenue stream could be managed through strategic evaluation of services rather than immediate spending reductions resulting in a negative impact on “core services”.

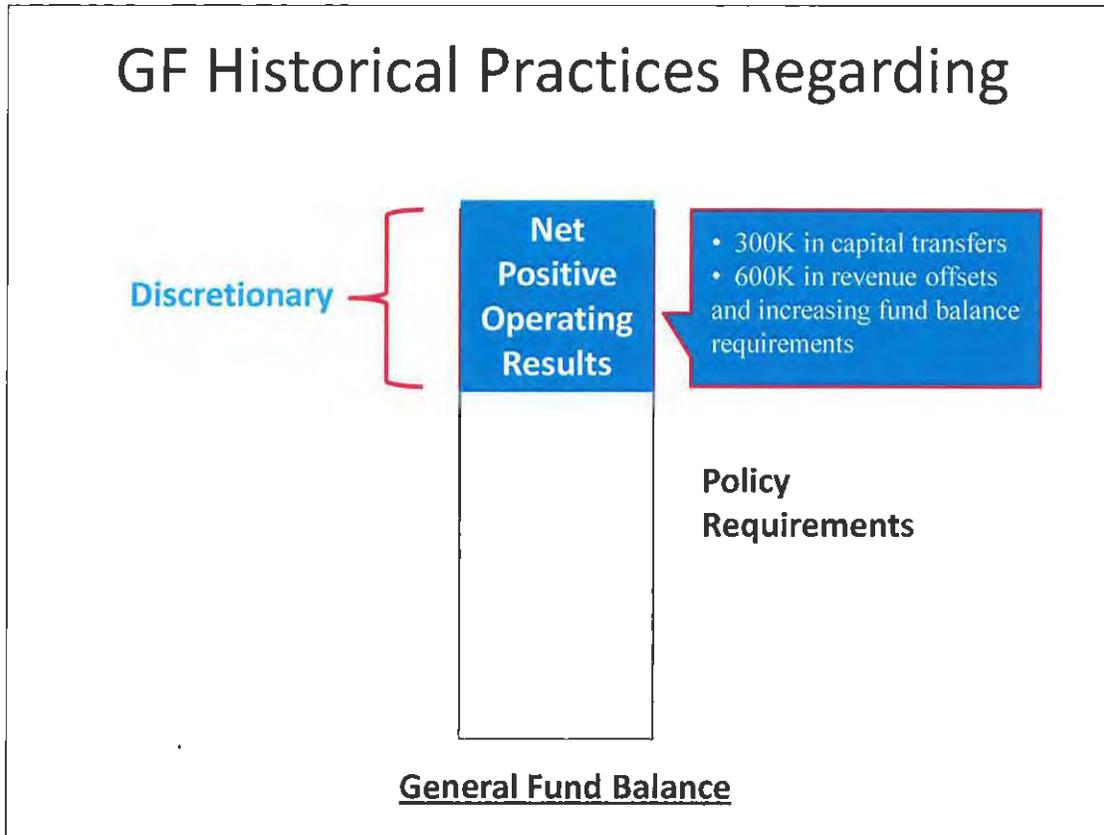
GENERAL FUND

FY 09 turned out to be a unique year for almost all of the Village’s operating funds with the general fund being under the most revenue pressure. As the economy failed, general fund revenue streams dropped considerably. Revenues were under budget by (\$667K) or (7.7%) while expenditures were cut by (\$663K) or (7.4%). Based on the proposed General Fund budget, the year-end balance is anticipated to decline (from FY 09) by (\$393K) to just over \$2.1 million at the end of FY 10. This anticipated fund balance is estimated to exceed the general policy benchmark of 25% of overall expenditures (without the additional P&I for the downtown bonds).

Although the Village typically budgets \$386,000 more in general fund expenditures than revenues in a typical year, we have produced net positive operating results in the general fund on a regular basis over the past decade. During this period, the Village has produced approximately \$900K per year in net positive operating results. The graphic below (left) indicates the actual net positive operating performance in the Village’s General Fund for the last ten years.

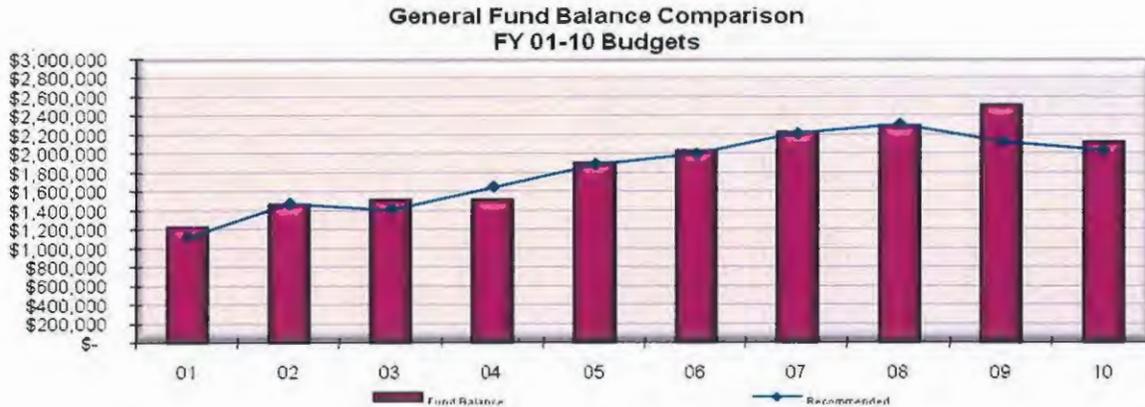


The previous chart indicates the general fund net positive operating performance over the past decade. The chart shows that trends in the economy impact the amount of net positive operating results produced on a yearly basis. The solid economic growth experienced in FY 04 –FY 06 led to significant net positive operating results. More moderate results were recognized in the early part of the decade and during the most recent fiscal year. Comparing the data on the previous page, last year’s recessionary condition resulted in the smallest net positive operating result over the past decade. Until the economy improves, it is unlikely we will be able to produce net positive operating results consistent with the past decade averages.



As can be seen in the chart above, the typical \$900K in general fund net positive operating result is utilized for three basic purposes. On average, \$300K is transferred out to capital funds while the balance of \$600K is utilized to offset the \$386K in budgeted expenditures that exceed revenue forecasts from the previous year. In addition, as expenditures normally increase on an annual basis, required fund balance levels accelerate as well.

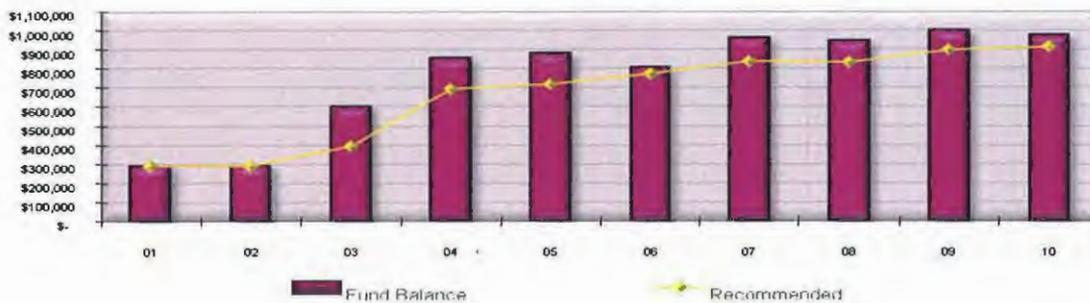
On the following page is a graph that historically depicts the general fund balances as compared to target levels.



As can be seen, the proposed FY 10 fund balance does slightly exceed target levels in FY 10.

WATER FUND

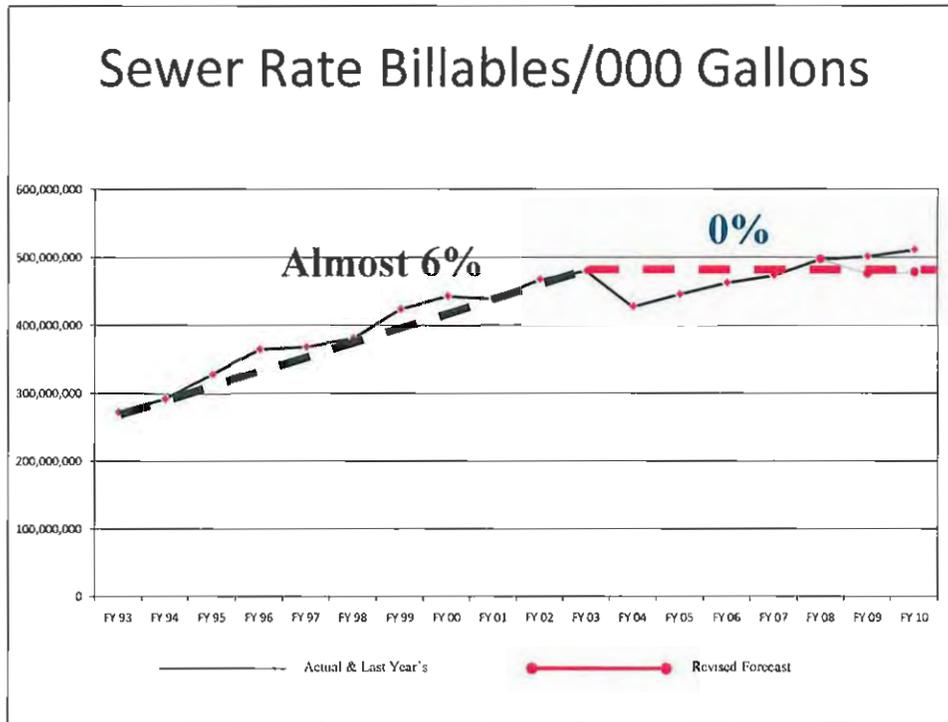
Since transitioning to Lake Michigan water in December 2002 (mid FY 03), we have been closely evaluating the financial status of Mokena’s largest public enterprise. Although bringing Lake Michigan water to Mokena has improved our overall quality of life, it does come with some related upstream (supplier) obligations. Mokena’s water enterprise fund is now a \$3.6 million public business. When combined with the sewer fund, these two operations represent over \$5.4 million in annual expenditures to operate and maintain \$33+ million in utility system assets owned by our customers. When Lake Michigan water was first obtained by Mokena, we promised that the \$3.96/1000 water rate would remain stable for five years after its delivery. We kept our promise, but faced significant operational increases moving forward and have been required to increase water rates \$1.00/1000 gallons over the most recent two budget cycles. Combined, Mokena’s upstream water suppliers are increasing water rates by a total of \$.75/1000 gallons over a three year period beginning in 2008. The increased cost of purchasing water combined with other inflationary operating increases requires us to adjust water rates accordingly to account for these increasing expenditures. Failure to increase rates would eventually deplete fund balances in the water enterprise fund. Below is a chart that depicts the water enterprise fund balances over the past several years. Based on the FY 10 budget, this fund is performing as expected when the two tiered rate increase was adopted in FY 09.



As can be seen from the chart above, the water enterprise fund balance is expected to be above the target level of 25% at the end of FY 10.

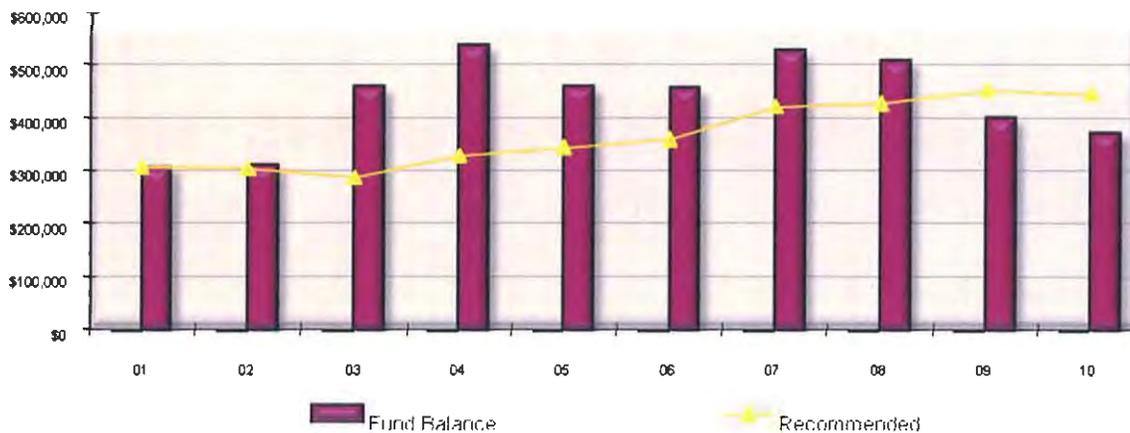
SEWER FUND

The sewer enterprise fund is a \$1.77M annual business which much like the water fund requires an adequate revenue stream to properly maintain the system. The sewer operating fund has been greatly impacted by Mokena's slowing residential growth trends along with the affects of continued deduct meter installations. Combined, the natural growth in sewer billable volume is now on a flat trend line and not producing adequate revenue growth to meet inflationary cost increases. The graph found below depicts sewer billable trends over the past 15 years dating back to the early nineties.



As can be seen in the previous chart, sewer billables have been flat over the past six year period resulting in revenue strain on this important operating fund. The advent of deduct meters which penetrate about 35% of our accounts have resulted in a loss in sewer billables ranging from 17-21% annually. In addition, the actual cost of water, green initiatives and other economic factors are all contributing to the flattening of sewer billables and resulted in less revenue than previously anticipated. The combination of these factors has partially led to two tiered rate increases over the most recent two budget cycles totaling \$.50/1000 billable gallons.

Even with these rate increases, stagnant consumption levels, reduced revenues and operating pressures have put a significant strain on fund balance levels as depicted in the chart found on the following page.



As can be seen from the chart above, the sewer operating fund balance is anticipated to be approximately 21% at the end of FY 10. This will be the second year that the fund balance falls below the policy level and creates a trend which needs careful observation throughout all of FY 10 and beyond.

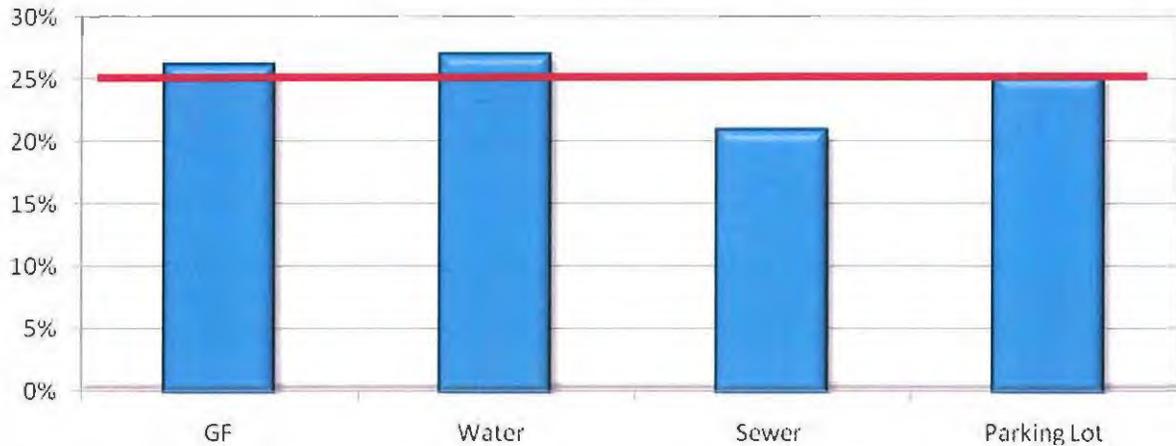
PARKING LOT FUND

Mokena operates four separate commuter parking lots with over 1,400 spaces. This fund generates revenue from those people who utilize the parking lots and pay a \$1 daily fee. This fund is anticipated to end FY 10 with a fund balance just at the policy level. However, the overall revenue stream for FY 10 is expected to decline by (\$30K). While operating costs have also been decreasing, Village Staff and Board will be assessing the potential for a daily parking fee adjustment in the years ahead.

OPERATING FUND BALANCE SUMMARY

Fund balances have been crucial components of providing adequate time for policy makers and staff to fully analyze various financial situations. This year alone has resulted in a cascade of revenue declines. Although cost cutting has been pursued on all levels, we are starting to utilize fund balances in some instances as a revenue offset. As long as these balances remain at (or above) policy levels, we would consider that particular fund to be functioning in a stable capacity. In those cases where fund balance levels are declining below that of the targeted amounts, caution needs to be exercised moving forward. The chart on the following page summarizes the Village's four major operating funds.

Budgeted Fund Balances Compared to Preferred Levels



As can be seen above, three of the Village's four major operating funds are expected to meet or exceed the targeted fund balance percentage of 25%. However, the economy is taking its toll on all operating funds with the sewer operating fund being the most suspect of the four funds at this time.

(2) CAPITAL RESERVES

The Village has developed a structured system to accumulate and earmark capital reserve funds over the years. This system includes utilization of specific policies for the financial management of water and sewer connection fees, formula driven developer contributions, as well as annual transfers of "net positive operating results" into capital reserve accounts. In April of 2001, Mokena voters approved a ½% non-home rule sales tax that has been utilized to plan, design and fund local road improvements. This revenue source has been dedicated to pay the principal and interest costs affiliated with a \$10 million Alternate Sales Tax Bond and provide cash funds for road system improvements. Below you will find a table, which represents the status of Mokena's Capital Reserve Funds for FY 09 & FY 10.

CAPITAL RESERVE FUND BALANCE			
Fund	Begin FY '09	Begin FY '10	Ending FY '10
MFT	\$328,313	\$130,311	\$206,675
Water Capital	701,631	471,080	672,608
Sewer Capital	1,296,447	1,083,453	860,375
Sewer Plant Replacement	1,166,541	1,137,441	1,037,181
Sewer Plant Expansion	5,935,611	6,203,476	6,018,476
Capital Imp., Repair, Replacement	9,943,642	5,372,516	4,580,093
Totals	\$19,372,185	\$14,398,277	\$13,375,408

The previously referenced table depicts that at the conclusion of FY 10 the Village should possess \$13.37M for future capital projects. This is a decrease of approximately (\$1M) in capital reserves from \$14.39M at the beginning of FY 10. This aggregate reduction is nominal when

you view all of the funds as listed above. However, a shift in annual road repair funding has been introduced with the FY 10 budget. In order to address the declining fiscal position of the MFT Fund and more aggressively tend to the Village's existing local road network, this shift was necessary. This matter was discussed during preparation of the FY 09 budget (last year) with some thought being put toward incrementally augmenting the MFT road program with ½% sales tax. However, seasonal conditions resulted in snow removal costs being well above budget during both of the last two budget cycles. Since snow removal costs (OT and salt) are accounted for in the MFT Fund, it depleted that source for a road maintenance program in FY 10. As a result, the FY 10 road repair program is funded totally from the ½% sales tax fund for the first time since its inception. Below are two charts which conceptually provide the structural discussion points regarding use of the ½% sales tax for road repair purposes.



As can be seen in the charts above, the concept of utilizing the ½% sales tax was discussed as early as last year. Due to unforeseen seasonal conditions, this plan was accelerated in FY 10 and will be revisited in upcoming budget cycles. In aggregate, the village's capital funds should remain fairly stable in FY10. The slowing economy has significantly reduced developer impact fees but also slowed the growth demands on our infrastructure systems. Accordingly, many projects have been "shelved" for consideration when the economy improves.

(3) PER CAPITA DEBT

Downtown Bonds

As a result of the conservative budgeting philosophy of several Mokena Village Boards during the nineties, the long-term per capita debt of the Village was retired at the end of FY 00. However, that era came to a close in FY 01 with the Village of Mokena issuing \$1.685 million in General Obligation Limited Tax Debt Certificates to fund the balance of the Downtown Renovation Project that augmented the \$1 million cash on hand to replace the aging sanitary and water mains. This debt was issued in September 2000 with a twenty year term and a 5.4% interest rate. These conditions equated to an average of \$138K+/- annual principal and interest payment. This debt is not secured through any form of property tax or other revenue source and must be funded through the normal General Fund revenue stream. During FY 09, we refinanced this debt by taking advantage of the "callable" provisions in the bond ordinance. The public debt market was good at the time and we received a favorable credit rating from Standard and Poors

which equated to a three step credit rating increase on this debt issue. The overall outcome of these efforts resulted in a reduced interest rate being paid on the balance of the debt along with a lower annual principal and interest payment schedule. The average annual interest rate has been reduced from 5.4% to 3.7% and will result in an average (\$9K) decrease in annual debt service payments. In aggregate, this refinancing effort will save approximately \$129K in overall costs over the balance of the bonds repayment schedule.

Lake Water Bonds

In November of 2000, Residents authorized the Village to issue up to \$7.4 million in General Obligation Bonds to construct the balance of the necessary infrastructure to deliver Lake Michigan Water to the Community only. Five million dollars of these bonds were issued in February of 2001. This debt issue received an investment grade of A1 from Moody’s. This rating was based on the fact that the payment of principal and interest (4.8%) on these bonds were guaranteed by the Village’s property taxation powers. Although the annual principal and interest on these bonds are guaranteed through the Village’s property taxation authority, our water customers have and will fund this debt through water related fees. Similar to the Downtown Debt issue discussed above, refinancing efforts were undertaken for this obligation as well during FY 09. The outcome was similar as Standard and Poors increased our creditworthiness three steps to that of a AA+ for this GO obligation. This effort resulted in an annual average interest rate decline from 4.8% to 3.15% and this will reduce annual debt service payments by an average of (\$29K) annually and almost (\$325K) over the balance of the debt issue.

Together, these two refinancing efforts will save our residents approximately \$450K over the term of the combined repayment schedules. Below is a summary of the refinancing efforts affiliated with these two debt issues.

Refinanced Debt

- **S&P Report on Mokena**
 - Participation in the deep and diverse Chicago metropolitan area economy
 - Very strong wealth and income levels
 - Strong financial operations with strong cash reserves
 - Moderate overall debt burden

Moody's	Standard & Poors
Aaa	AAA
Aa1	AA+
Aa2	AA
Aa3	AA-
A1	A+
A2	A
A3	A-
Baa1	BBB+
Baa2	BBB
Baa3	BBB-

1. 3 Step Upgrade for Mokena!
2. Debt service reduced due to upgraded credit worthiness!

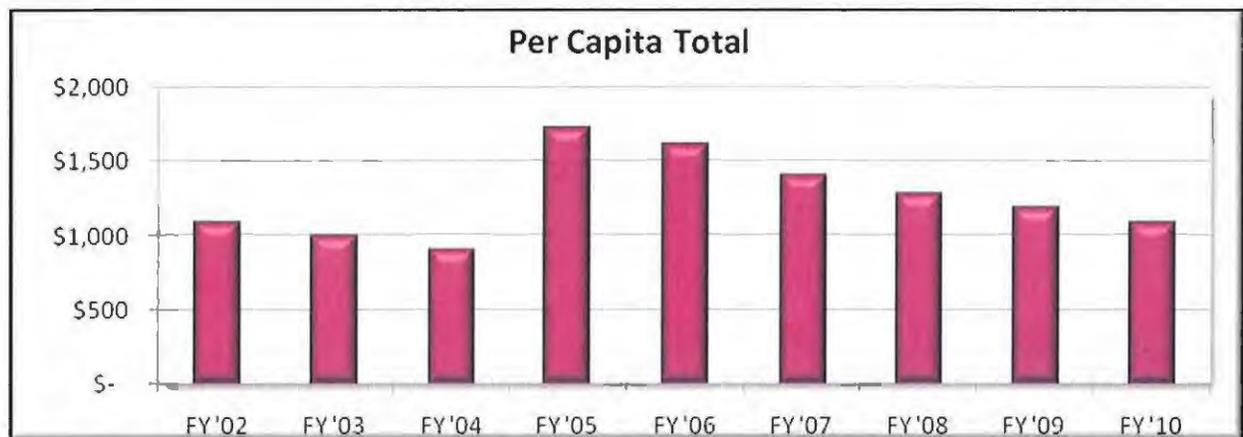
Contractual Obligations

In addition to the previously referenced Lake Water Bonds, the Village has two other notable water-related (intergovernmental) contractual obligations that will need to be met over the next several years. The first of these obligations is to the Village of Tinley Park for providing the Village of Mokena with approximately \$1 million to fund the initial oversizing of the 30" water main from the pump station in Tinley Park through Mokena to New Lenox. This twenty-year obligation carries a 5.5% interest rate along with an average \$98K annual payments. Annual payments for this obligation are funded through an established escrow account. Secondly, the Villages of Mokena and New Lenox entered into an intergovernmental agreement. This agreement provides for Mokena and New Lenox to proportionately share the IEPA low interest loan for the portions of the joint water system (serving both Communities) but within Mokena's limits. This low interest loan equates to approximately \$3.44 million in capital costs with a 2.6% rate. The annual payments will be in the range of \$226K+/- for the Village's share of this amount. This obligation will be funded as a pre-calculated portion of the water rates affiliated with Lake Michigan water.

½% Non Home Rule Sales Tax

In April of 2001, Mokena voters approved a referendum authorizing a ½% non-home rule sales tax with categorical exclusions for certain foods, medicines and titled property. The Village did not begin collecting this revenue until April of 2002. The Village Board spent approximately 2 years prior to the successful referendum determining how to utilize the funds from a long term perspective and made use of this timeframe to educate Mokena residents on the topic as well. While utilizing the first two years of proceeds to fund local costs for such projects as the 191st Street improvements, the Board determined that borrowing \$10 million while pledging approximately 80% of the initial estimated annual sales tax of \$860,000 or (\$710,000) would be the most prudent means to fund the immediate transportation projects. The bonds were issued in April of 2004 and carried an annual interest rate of 3.66% or \$720K in average principal and interest payments.

Below, you will find a historical chart that depicts Mokena's per capita debt position over the past decade.



After reaching a high of over \$1.7K per capita in FY 05, the Village’s per capita debt levels began to decline. The days of funding all major capital projects on a “pay as you go” basis have been gone for several years, but Mokena’s debt remains manageable. Moving into FY 10, the Village is in good order from a debt management perspective. Current debt levels are incrementally decreasing and manageable as the Board has carefully worked to meet the balance of improving the Village’s infrastructure while assuming debt and related principal and interest payments that can be met through earmarked sources.

(4) OPERATIONAL EFFICIENCIES

Monitoring the financial health of an organization must include a broader spectrum than analyzing operating/capital balances as well as overall debt. The operational efficiencies of an organization can provide insight into whether the organization’s operating culture is prepared for the challenges of the future. The ability to meet increased service demands through reliance on worker productivity as well as improved management techniques has a significant impact on the cost of local government borne by the Residents of the Community. Below you will find a table representing some of these issues from a statistical standpoint.

Comparison (Fiscal Year)

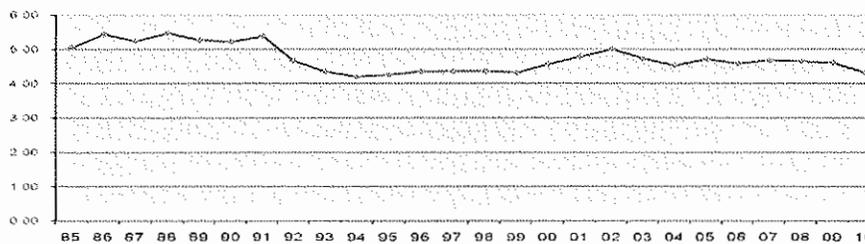
F.T. Employees/1000 Residents
 Municipal tax rates/\$100 E.A.V.
 Water Rates/1000 Gallons
 Sewer Rates/1000 Gallons

1990/1991	2009/2010	3% rate of inflation
5.09	4.2	-
\$.61	\$.18	-
\$1.15	\$4.96*	\$5.02
\$2.40	\$3.60	\$4.33

*** Transition to lake water in FY 2003**

As the previous table indicates, many of the Municipal costs to Mokena Residents affiliated with running Village Government have been balanced or show moderate increases compared to normal inflationary trends. Mokena Residents enjoy the lowest municipal tax rate among 23 other Will County Communities. Aggregate tax rates are very favorable as well. Although water and sewer rates will increase for the second year, we are very competitive with surrounding communities that have Lake Michigan Water and manage their own wastewater treatment systems. In addition, our rates compare favorably to a general inflation rate of 3%. Lastly, staffing levels per/1,000 residents are at historical lows and clearly represent our efforts to decrease operating costs during these difficult times. Below is a chart which represents our staffing levels/1,000 residents over the past 25 years.

Total Staff per 1,000 Residents

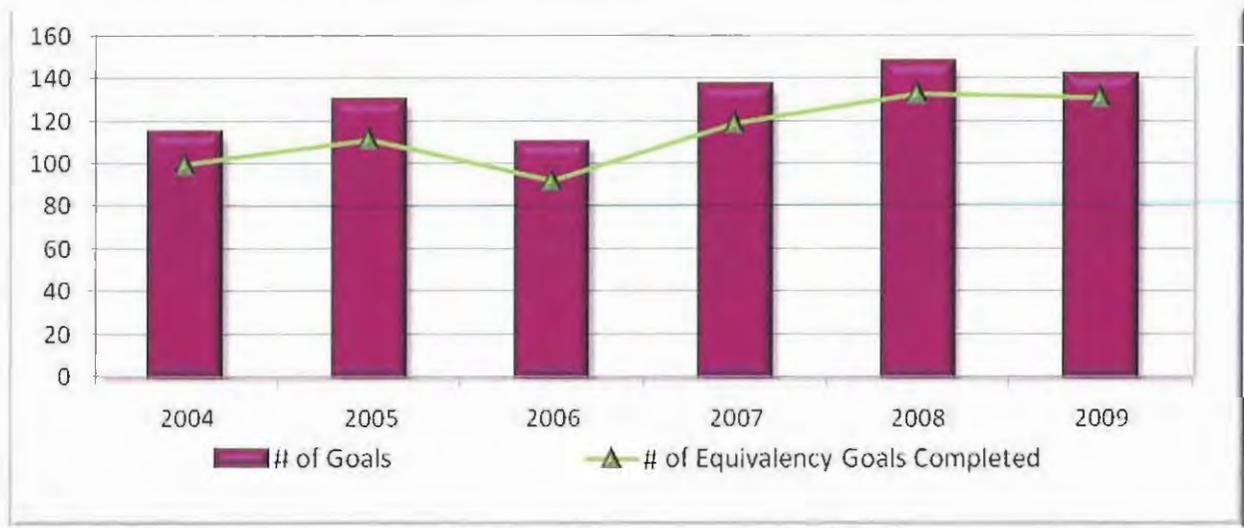


(5) GOAL COMPLETION

Annually, the Village of Mokena publishes various goal statements and objectives as an integral part of the budget process. These goals are tracked throughout the course of any given year with an aggregate percent of completion being calculated at the end of each fiscal year. This exercise provides an overview of whether the Village’s Staff was successful at completing these stated goals and objectives. Below is a table summarizing goal completion rates over the past six years including FY 09. Goal completion rates during this time ranged consistently from 84-92%.

Fiscal Year	2004	2005	2006	2007	2008	2009
# of Stated Goals	115	130	110	137	148	142*
# of Goals completed at 100% level	79	91	80	102	121	118
# of Equivalency Goals Completed	100	112	92	119	133	131
% of Completed Goals	87%	86%	84%	87%	90%	92%

**Reduced by 10 goals as a result of budget reductions.*



FY 10 EXPENDITURES

When highlighting the most significant expenditures affiliated with the proposed Budget, it is important to note those expenditures, which focus upon the maintenance of “Core Services” in the Community. “Core Services” include the basic health, safety and welfare programs that ensure Residents’ safety and comfort. These expenditures are divided by major category and represent the most significant appropriations affiliated with the proposed Budget.

(1) PERSONNEL

- Provides for a (1.26%) decrease in aggregate personal service costs. (\$106K).
 - ◆ Includes a Reduction in forces of (2) full time inspectors and a “hold status” on one line officer replacement pending COPS Grant.

- ◆ Includes elimination of 5 seasonal positions in the Public Works Department

(2) PROGRAMS

- Provides for participation in a community wide Fourth of July celebration. \$25K with the Mokena Park District contributing an additional \$2.5K to the event to maintain prior funding levels.
- Provides for web based video streaming of Board meetings. \$10.3K
- Provides for the removal and replacement of dead trees within the Village easements. \$23.3K
- Provides for Clean-Up Day program. \$2.6K
- Provides for mosquito abatement program. \$18K
- Provides for aquatic weed control. \$23.5K
- Provides for membership in the Will County Center for Economic Development. \$1.5K
- Provides for membership in the Chicago Southland Convention & Visitors Bureau. \$8.7K
- Provides for Beautification Award program. \$1.7K
- Provides for the wildflower/tree planting program. \$.4K
- Provides for economic incentive agreement obligations. \$242.4K

(3) EQUIPMENT

- Provides for replacement snow plow \$7.2K
- Provides for replacement jack hammer \$1K
- Provides for (11) mobile 800 MHz radios. \$25.3K
- Replaces (2) police vehicles. \$54K
- Provides for replacement of a 1 ton dump truck with plow and spreader. \$57.6K
- Provides for SCADA for the lift stations in Sewer System Capital Improvements. \$60K

- Provides for replacement of Alar Electrical Panel at WWTP. \$1.25K
- Provides for replacement of Backwash Waste Pump at WWTP. \$7K
- Provides for replacement of Sand Filter Pump at WWTP. \$7.5K
- Provides for replacement of Filter Agitator at WWTP. \$4.37K
- Provides for replacement of Receiver Pump at WWTP. \$4.14K
- Provides for replacement of Air Compressor at WWTP. \$7K
- Provides for Rebuilding of 100hp Motor at WWTP. \$1.65K
- Provides for replacement of TSS Oven (lab) at WWTP. \$2.2K
- Provides for replacement of Chlorination Equipment at WWTP. \$8.5K

(4) PROJECTS

- Provides Quiet Zone Feasibility study. \$40K
- Provides funding for principal and interest payments for downtown debt service. \$127.7K
- Provides funding for annual full depth patching project. \$40K
- Provides funding for annual sidewalk and other concrete rehabilitation project. \$45K
- Provides for striping of crosswalks, streets and intersections. \$13K
- Provides for stabilization control of the west shoreline of Lake Everett. \$19.3K
- Provides for the stabilization of Townline Road at the Creek Crossing. \$13K
- Provides funding for the FY road maintenance program in lieu of MFT project. \$770.4K
- Provides for Village wide leak survey. \$14K
- Provides for cleaning and televising sanitary sewers \$10K
- Provides for principal and interest payments on debt service for lake water improvements. \$356.4K

- Provides for contractual obligation to New Lenox for the Village's share of the IEPA low interest loan for lake water. \$226K
- Provides for contractual obligations to Oak Lawn for lake water. \$268K
- Provides funding for future lake water joint system repair costs. \$35K
- Provides for sanitary manhole repairs \$4.5K
- Provides for NPDES permit fees for WWTP and sludge. \$17.5K
- Provides for replacement of Roof on Pump House #4. \$7.65K
- Provides for repair of Roof at WWTP Garage. \$6K
- Provides for vacuum jetting and cleaning grease from wet wells at (6) lift stations. \$10K
- Provides for seal coating and striping the Hickory Creek Commuter Parking lot. \$26.4K
- Provides for design of the WWTP expansion and design of the reconstruction of the excess flow lagoon in Sewer Plant Expansion. \$440K (re-appropriated)
- Provides for contractual obligation to Tinley Park for oversizing the water main on LaPorte Road for lake water. \$95K
- Provides for lake water joint system maintenance costs shared by Mokena and New Lenox. \$20K
- Provides for replacement of 2 overhead doors at the Public Works garage. \$5.3K
- Provides for principal and interest payments on debt service for road improvements. \$719.6K
- Provides for design engineering and ROW for Schoolhouse Road. \$53K
- Provides for Rt. 30 local share. \$198K (Re-appropriated)
- Provides for Wolf Road signals interconnect. \$56.7K (Re-appropriated)
- Provides for 187th Metra crossing design. \$50K (Re-appropriated)
- Provides for Owens Road – EJ&E crossing improvements. \$161.7K (Re-appropriated)
- Provides for EB to SB right hand turn lane at Wolf & LaPorte Roads. \$103K

- Provides for planning and noise mitigation along the CN Rail line adjacent to Mokena. \$450K
- Provides for Mokena share of 80th Avenue and 191st Street intersection design. 32.4K

BUDGET SUMMARY

The Village's overall revenues are anticipated to decrease approximately (6.6%) or (\$1.4M). The Village's overall expenditures are also anticipated to decrease by (21%) or (\$5.45M). Economic factors have shaped this year's budget as a "contraction budget" which is focused on only the most core services and costs.

FISCAL IMPACTS ON CUSTOMERS

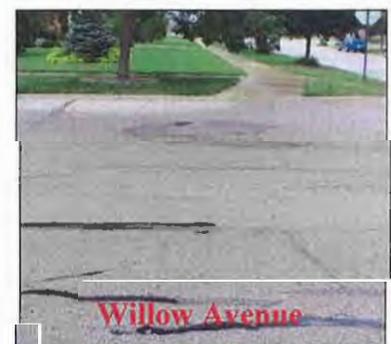
The proposed budget will result in some impacts on the household budgets of Mokena Residents. The previously mentioned water and sewer rate increases will impact most Mokena households to the tune of \$6-\$7 per month. In addition, the inflationary index adjustment for refuse rates will increase monthly costs for garbage by \$.13 to \$.15 (or \$1.56 to \$1.80 per year). The proposed budget has again been prepared to continue providing senior citizen households with refuse discounts of approximately \$24 and two free vehicle stickers. Combined, both discounts equate to almost \$50 per year in reduced fees for our senior households (65+). The proposed budget does require Developers and builders to pay approximately 3.5% or \$329 more for water/sewer connection fees per residential unit along with a similar pro rated increase for non-residential connection fees as well.

THE FUTURE

One of my key responsibilities as the Community's Chief Budget Officer is to outline priorities and identify strategic matters moving forward. Annually in my budget message, I attempt to prioritize key issues which I believe will need significant policy attention by the Elected Officials, support staff and our customers as well. Hereafter, I will outline some of these issues for the Community to evaluate.

Local Road System Maintenance

Your local road system is aging and will require more investment in the future. Until this year, we have been able to invest approximately \$340K in MFT funds to repave existing roads while utilizing the ½% sales tax on road reconstruction. This approach has enabled us to repave about 1.6 miles per year while we should be repaving 3-5 miles annually to maintain a 20 year repair cycle. Two difficult winters have left the MFT fund in poor fiscal condition and required us to utilize the \$770K from the ½% sales tax fund for the entire road repair program this year. Although this year's program will provide almost 3 miles of repaved roads, moving forward our road system will require more investment than what current resources provide.



This of course will likely decrease the number of emphasis we have placed on road reconstruction over the past 5-7 years. The good news is that we have rebuilt, widened and increased the operational capacity regarding our most heavily traveled roads. In addition, these funds have provided adequate resources to share local expenses regarding IDOT and County Road projects. Moving forward we need to find a financial balance that provides for road reconstruction as well as maintenance.

Utility Rates

We are joining forces with four other Oak Lawn municipal customers to begin negotiating water supply contract extensions (with Oak Lawn). The current expiration date for Orland Park, Tinley Park, Oak Forest, New Lenox and Mokena is 2011. Oak Lawn is considering system improvements and also searching for a means to fund such improvements. Upstream water rate increases totaling almost \$.75/1000 gallons are scheduled to be passed onto us over a three year period. It is likely that trend could continue in the future. Stagnant billable trends in the sewer operating fund are placing more emphasis on upward rate pressure as well. This fund is showing weakness on the revenue side and fund balances are falling below that of targeted rates.

With little growth on the horizon due to the economy, utility rate increases will likely need to be absorbed by the existing customer base. Moving forward we will continue to evaluate these enterprise activities and recommend operational strategies on both the revenue and expenditure side that properly maintains your \$33M in assets. This will of course require a combination of adequate revenues and prudent management of these systems.

Below are a few key facts about the importance of your utility system and the magnitude it plays in providing you and your family with core service on a 365 day a year basis.

Mokena's Water and Sewer Systems What's the Value?

- Represent almost \$33 million in capital investment by our customers.
- Combined, is a \$5.4 million annual business.
 - Pump 700 +/- million gallons of water and treat similar volume of wastewater
 - Maintain 75 miles of water mains, 5 water storage facilities and 3 pumping stations.
 - Maintain regional WWTP and 12 lift stations
- Serve 6,900 customer accounts on a 24/7.... 365 days a year!



The Status of Our Capital Facility and Expansions Projects

We still face some capital needs which are being logically addressed through sound planning and fiscal management. The current status of the Village's water and wastewater infrastructure systems are in solid condition. Based on the nature of the Village's budgeting philosophy, a pending expansion of the WWTP should be funded through development related fees already collected and escrowed for these planned purposes. In fact, the proposed budget appropriates \$440K to complete the engineering design of the next WWTP capacity expansion. It is possible that the next capacity expansion will take place in the FY 11/12 timeline and is estimated to be \$5.8M.

Although Mokena's water delivery system is in solid condition, peak consumption demands during extended hot and dry conditions will be an ongoing issue moving forward. With regard to the Village's water system, future water storage improvements are being delayed until the economy accelerates. The slower economy is producing less tap on revenues utilized to fund these improvements but also "peak consumption" demands are flattening as well. At that point, additional water storage improvements are not imminent.

After securing a 3.5 acre site for a new Public Safety Facility, the Board will be making schematic design decisions about the site layout, floor plans and building design during the upcoming fiscal year. The Village contracted with an Architectural firm to conduct this design work during FY 09 and therefore no additional funding will be spent on this effort during the upcoming fiscal year. A similar situation exists with regard to the Village Hall assessment. A technical comparison of rehabilitating the current Village Hall versus constructing a new facility on the current site will be determined this year as well. However, due to the economy, there will not be any discussion of funding or moving forward with either of these projects at this time. The Village's Commuter parking lot enterprise fund now accounts for a \$275K public business and like many other operational centers, a noticeable reduction in revenues occurred in FY 09 and similar is expected in FY 10. The revenue decline accompanied by two severe winters have combined to create stress on this operation. As a result, I have recommended that a longer term operation assessment of this fund be conducted in FY 10 with the potential for a parking rate adjustment in the future.

On the following page is an exhibit which summarizes the status of the Village's most important capital facilities.

Where are we with future Facility Operations and Improvements?

<ul style="list-style-type: none"> • WWTP expansion of \$5.8+/- million scheduled for FY 11/12 (Fully funded)  <ul style="list-style-type: none"> • Future water system storage improvements of \$2 million not scheduled in immediate future. 	<ul style="list-style-type: none"> • Public Safety and Village Hall planning have no funding source at this time. • Preliminary Public Safety Facility Planning to be completed in FY 10. • Village Hall assessment to also be completed in FY 10.  <ul style="list-style-type: none"> • Further discussion of funding alternatives delayed until economy shifts. • Commuter Parking Facility operations need to be evaluated and long term viability of current rate structure assessed.
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The Economy and Other Uncontrollable Factors (Long Term)

The current national recession we are experiencing has impacted all sectors of the economy. Both private and public organizations are seeking means to survive during this difficult time. Mokena is no exception and we have made great strides in reducing costs and minimizing or deleting the programs that deliver the least overall benefit to our customers. However, unless economic conditions begin to improve, future budget cycles will be more difficult. The ability to trim more expenditures from the FY 10 base budget moving forward will be limited without actually cutting into “core deliverables.” As such, we are basically in a “holding pattern” with regard to long term planning at this time. The Illinois General Assembly has been struggling with their budgetary and financial problems as well. At this time, it is unknown if an increase in the corporate and personal income tax will be implemented by our Statewide Leaders. If such an increase is implemented, it could generate more revenue for municipalities if the current formula regarding the Local Government Distribution Fund remains intact. However, at this time, the General Assembly has yet to finalize their FY 10 Budget. In summary, we are subject to many factors we do not control.

IN CLOSING

Difficult times require good leadership, sound decision making systems and most importantly . . . common sense!! I believe that this budget incorporates all three of these components into its assembly. Mayor Werner and the entire Village Board understand their role as policy makers while allowing your staff to analyze, develop and present decision making alternatives for consideration. These alternatives are evaluated utilizing a “rightsizing methodology” that focuses on core priorities and outcomes. This process is driven by a solid decision making framework keeping all participants focused on the outcome.

In light of the unclear financial horizon, we will continue to be cost conscious and focus on providing our customers with the best services possible given our limited financial means.

THANKS TO THOSE WHO HAVE PREPARED THIS BUDGET

The proposed 2009/2010 Budget could not have been compiled without the efforts of several individuals and work teams. My thanks are accorded to Barbara Damron, the Village's Finance Director for her continued diligence in difficult times. The entire Management Team which includes Police Chief Randy Rajewski, Public Works Director Lou Tiberi, Community Development Director Alan Zordan, Village Engineer Paul Pearson, Assistant Village Administrator Kirk Zoellner, ESDA Coordinator Greg McElyea, Administrative Assistant Judi Frieling, and their support Staffs have all contributed to the compilation of this Budget.

This year's budget process started last August with cost cutting measures in all areas and was completed this June with an aggregate budget down (20%) under last year. During these conditions, it is important that everyone focuses on basic services and doing the best job they can on a daily basis. With that, I would be remiss this year not to mention the help and assistance provided by members of the Community Affairs and Youth Commissions, Historical Society among others those who volunteer their time to improve the quality of life in Mokena. Although many of these entities will not receive funding from the Village in the FY 10 Budget, their work on behalf of Mokena Residents and Citizens has been notable over the years.

I would like to express my respect and thanks to Mayor Werner, Clerk Patt and Trustees: Engler, Labriola, Mazzorana, McGinn, Metanias, and Siwinski who were of significant assistance as they guided Staff through the consensus building process. This year's budget process included six Work Sessions in which budget issues were deliberated in great detail. These work sessions were always well attended with solid policy participation by the Elected Officials and staff. Since the development of this document has been a team function and represents the coordinated efforts of all employees and Elected Officials, it would be appropriate to thank each and every one of you.

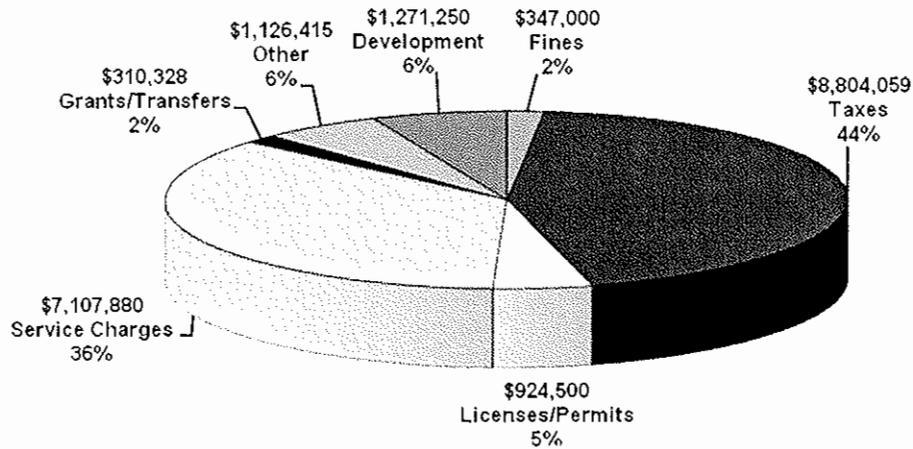
It is in the spirit of maintaining quality public service in light of the economy, that I execute the FY 10 budget message and forward this document for consideration by the Honorable Mayor Werner, Clerk Patt, the entire Village Board of Trustees along with each resident within the Great Village of Mokena.

John Wesley Downs
Village Administrator/Chief Budget Officer
Village of Mokena

BUDGET SUMMARY

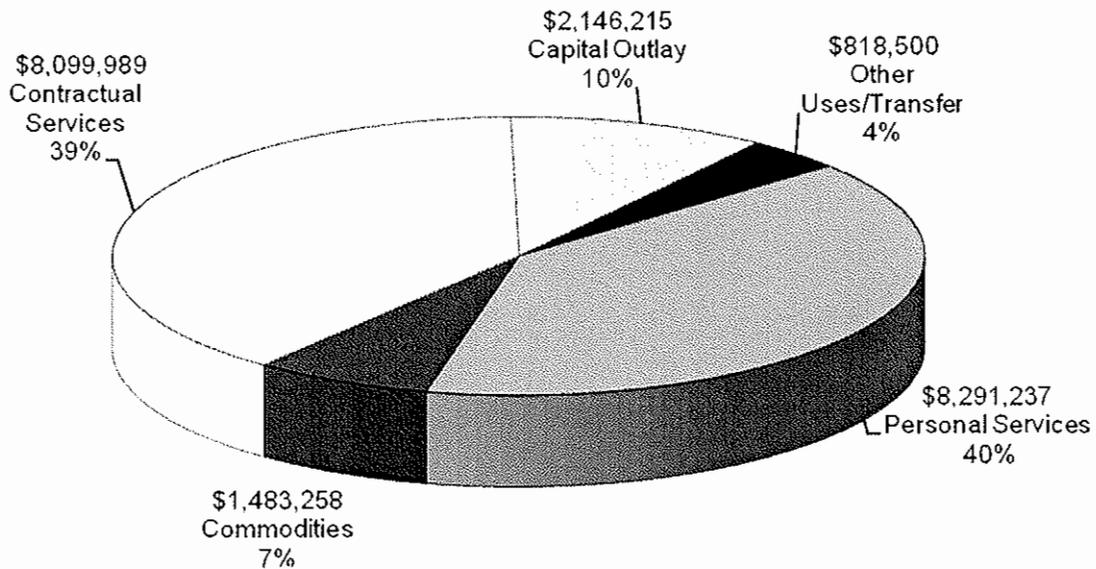
The total revenues for FY '10 are estimated to be \$19,891,442. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire budget as indicated by major category.

TOTAL REVENUES



The total estimated expenditures for FY '10 are \$20,839,199. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures for the entire budget as indicated by major category.

TOTAL EXPENSES



**VILLAGE OF MOKENA
FISCAL 2010 BUDGET
SUMMARY OF ALL FUNDS**

		Opening			Fund
	Fund Name	Cash Balance	Revenue	Expenses	Balance
01	General	\$ 2,507,391	\$ 7,744,042	\$ 8,137,044	\$ 2,114,389
02	Audit	15,811	6,600	8,527	13,884
04	Performance Bond	799,873	173,500	403,500	569,873
05	Tourism	56,658	46,300	61,269	41,689
06	Special Tax Allocation	-	7,371	200	7,171
07	School Crossing Guard	20,234	23,797	24,105	19,926
08	IMRF/FICA/MC Contribution	217,445	603,361	584,082	236,724
09	Police Pension	6,927,621	988,972	258,878	7,657,715
11	Motor Fuel Tax	130,311	502,329	425,965	206,675
15	Refuse	88,423	1,082,446	1,083,184	87,685
16	Water & Sewer:				
	Operating	1,385,131	5,381,693	5,419,820	1,347,004
	Encumbered Bond Res.	-	-	-	-
17	Municipal Parking Lot	71,418	273,165	275,526	69,057
19	Sewer System Capital Improv.	1,083,453	114,988	338,066	860,375
20	Water System Capital Improv.	471,080	321,528	120,000	672,608
21	Sewer Plant Replacement	1,137,441	7,000	107,260	1,037,181
22	Plant Expansion	6,203,476	275,000	460,000	6,018,476
23	Capital Improvement, Repair and Replacement	5,372,516	2,339,350	3,131,773	4,580,093
	Totals	\$26,488,282	\$ 19,891,442	\$20,839,199	\$ 25,540,525

GENERAL FUND BUDGET SUMMARY

REVENUE

Current FY '09

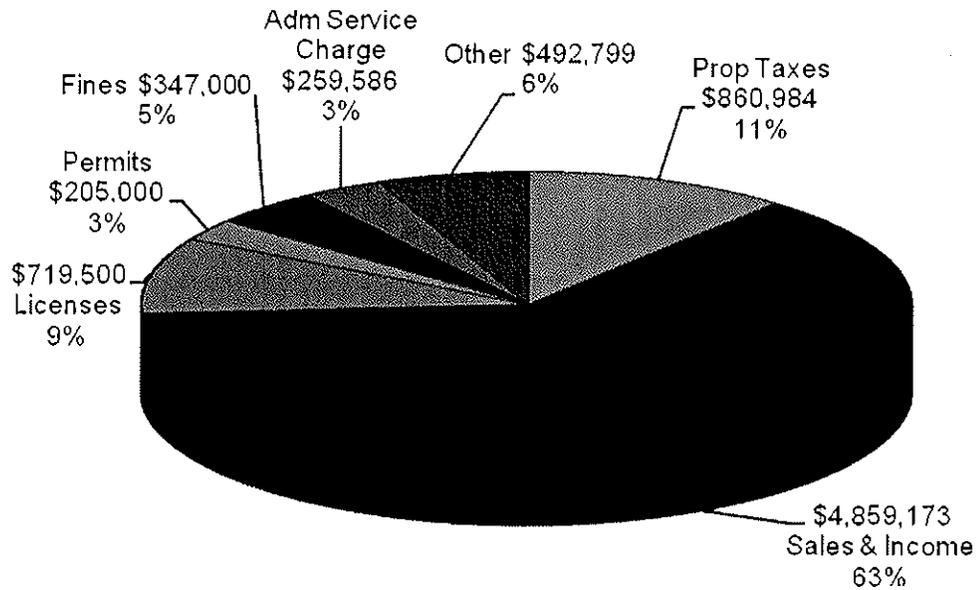
Estimated FY '09 Revenues are anticipated to be less than budget by approximately (\$667K) (after net effect of bond proceeds). This revenue decline is in direct relation to the nation's economic downturn. Virtually all revenue categories were impacted in a negative fashion.

Proposed FY '10

Fiscal '10 Revenues are anticipated to decline by (\$858K) and continue a downward spiral driven by the nation's economy.

Total anticipated General Fund Revenues for FY '10 are \$7,744,042. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire General Fund as indicated by major category.

TOTAL REVENUES



EXPENSES

Current FY '09

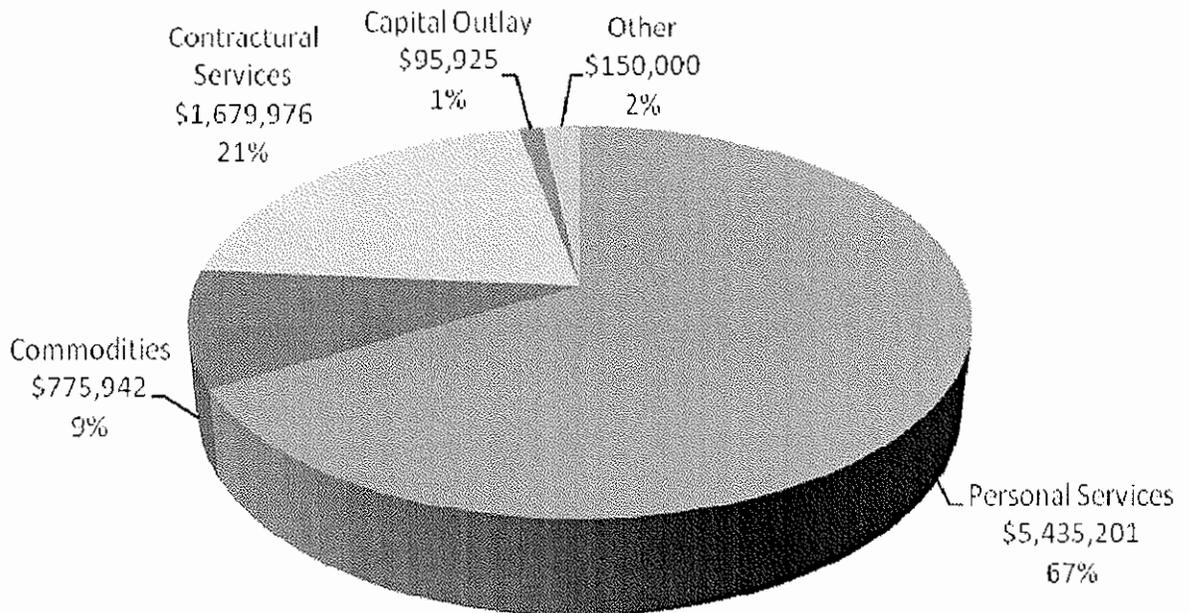
The FY '09 General Fund Expenses are anticipated to be (\$663K) under appropriation (after net impact of bond proceeds). This is primarily due to significant cost cutting measures that were implemented during the fiscal year. All of the line items and programming in the General Fund were reviewed for cost savings. Adjustments were made to several line items with minimum impact on core services or programs.

Proposed FY '10

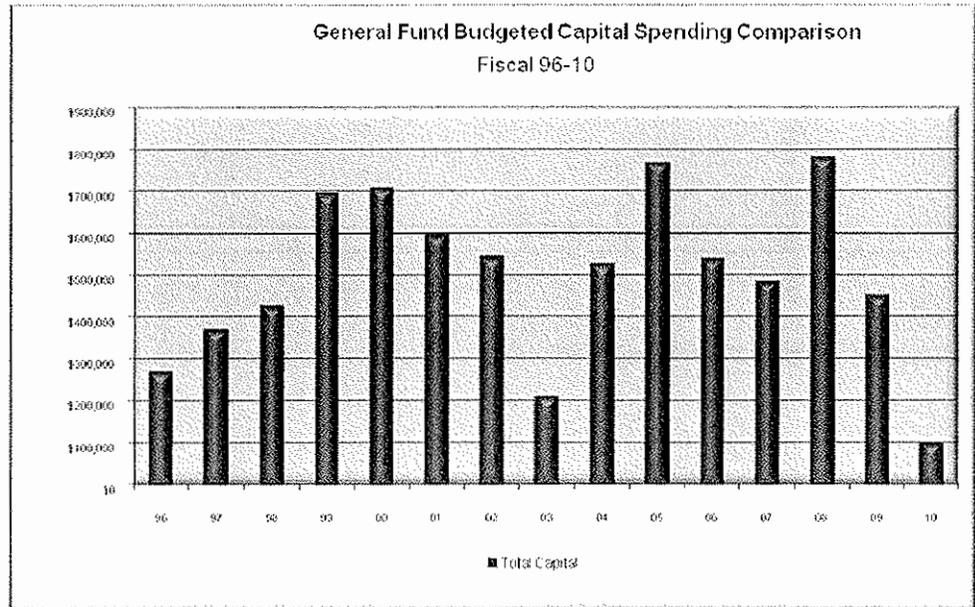
FY '10 General Fund Expenditure levels are proposed to decrease by approximately (\$830K) below FY '09 budget levels. Significant cost cutting measures were again utilized to prepare the FY '10 budget.

Total estimated General Fund expenditures for FY '10 are \$8,137,044. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures for the entire general fund as indicated by major category.

TOTAL EXPENSES



The chart found below depicts the General Fund capital spending patterns over the past fifteen years.



As one can see, FY '10 Capital Expenditures are (\$353K) below FY '09 budgeted levels and are at the lowest level in fifteen years. Capital spending (like all other budget categories) have been reduced significantly to offset declining general fund revenues.

FUND BALANCE

Current FY '09

You will note the FY '09 General Fund estimated ending fund balance to be approximately \$2.5M. This exceeds the budgeted FY '09 balance by approximately \$181K.

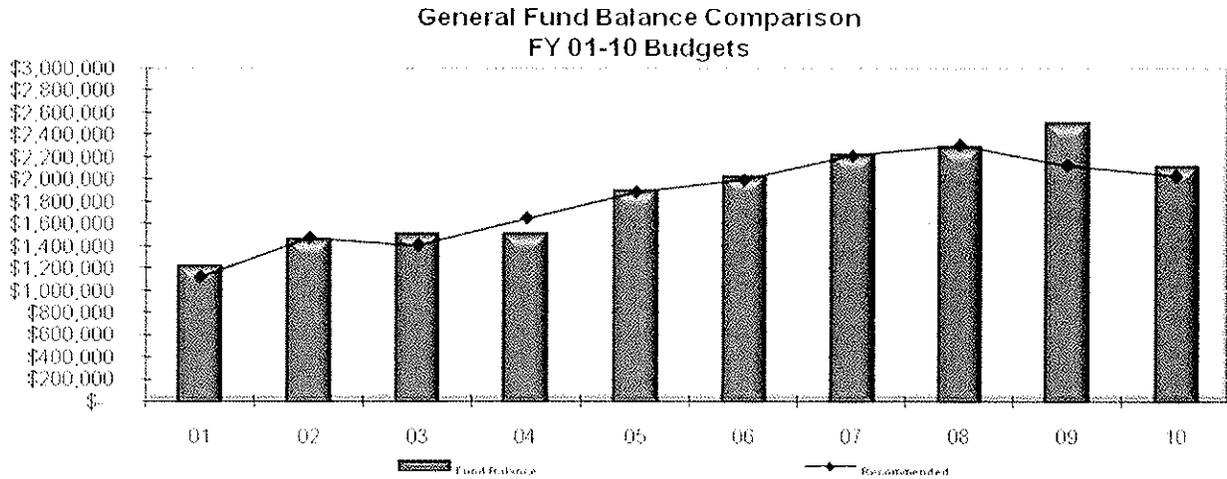
The rationale for this stronger than projected year end cash position is as follows:

The actual FY '08 Year End Balance was approximately \$185 more than anticipated. FY '09 revenues are anticipated to be (\$667K) less than budgeted and FY '09 expenditures are forecasted to be below budget levels by approximately (\$663K). The above statements are intended to represent the fund's status after "netting" bond proceeds and disbursements.

Proposed FY '10 You will note the year end FY '10 Proposed General Fund balance amount is approximately \$2.1M. The Proposed FY '10 year end fund balance of \$2.1M is just slightly above the Board's preferred guidelines of maintaining 25% of the annual expenditures.

Following you will note a graph depicting the budgeted general fund cash position for the last nine budget cycles along with proposed FY '10 levels. You will note, that historically, the Village has budgeted year end fund balances at/or above preferred levels.

FUND BALANCE



As one can clearly identify from the above referenced graph, the proposed General Fund Balance for FY '10 is approximately (\$393K) below that of the estimated FY 09 ending fund balance.

Below you will find historical data regarding general fund spending by department.

Appropriations	Budgeted Fiscal '09	Dept. Req. Fiscal '10	Amount Of Change	% of Change
Legislative	107,959	89,999	(17,960)	-16.64%
Administrative	1,948,850	1,879,645	(69,205)	-3.55%
Fire & Police Commission	15,790	24,290	8,500	53.83%
Police Department	4,050,825	3,972,880	(77,945)	-1.92%
Community Development	841,999	634,883	(207,116)	-24.60%
Village Clerk	13,460	10,801	(2,659)	-19.75%
Street Department	1,446,745	1,131,930	(314,815)	-21.76%
Buildings & Grounds Department	452,251	316,143	(136,108)	-30.10%
Cable TV Commission	19,895	9,150	(10,745)	-54.01%
E. S. D. A. Department	69,165	67,323	(1,842)	-2.66%
Total Appropriations	8,966,939	8,137,044	(829,895)	-9.26%

Further information will be exposed as one reviews individual department spending.

More detail regarding individual departments can be found within subsections of the General Fund budget.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Taxes	\$ 5,352,166	5,877,297	6,312,590	5,816,795	5,765,257
Licenses	741,375	732,858	744,634	719,784	719,500
Permits	537,790	465,656	381,200	218,800	205,000
Intergovernmental Revenue - State	-	65,605	78,100	98,900	50,742
Intergovernmental Revenue - Local	241,643	242,609	254,497	254,497	259,586
Exaction Fees	8,305	10,142	45,291	-	-
Fines	235,726	353,595	307,000	372,800	347,000
Other Revenue	571,157	699,027	478,643	1,719,708	396,957

Total Revenue	\$ 7,688,162	8,446,789	8,601,955	9,201,284	7,744,042
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Opening Cash Balance	\$ 3,008,068	\$ 2,825,546	\$ 2,691,555	\$ 2,876,879	\$ 2,507,391
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Total Available for Spending	\$10,696,230	11,272,335	11,293,510	12,078,163	10,251,433
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Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Legislative	\$ 201,745	108,200	107,959	109,560	89,999
Administrative	1,505,876	1,569,088	1,948,850	2,879,823	1,879,645
Fire & Police Commission	18,179	13,410	15,790	1,874	24,290
Police Department	3,250,855	3,731,769	4,050,825	3,960,181	3,972,880
Community Development	885,961	695,006	841,999	729,581	634,883
Village Clerk	10,234	12,458	13,460	8,916	10,801
Street Department	1,300,673	1,610,829	1,446,745	1,377,218	1,131,930
Buildings & Grounds Department	612,441	590,210	452,251	434,316	316,143
Cable TV Commission	18,591	9,149	19,895	8,581	9,150
E.S.D.A. Department	66,129	55,337	69,165	60,722	67,323

Total Appropriations	\$ 7,870,684	8,395,456	8,966,939	9,570,772	8,137,044
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Ending Fund Balance	\$ 2,825,546	2,876,879	2,326,571	2,507,391	2,114,389
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VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Revenue [01]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
200	Taxes					
2010	Property Tax (See Footnote)	\$ 295,019	311,510	313,776	316,800	270,325
2030	Sales Tax	3,056,289	3,239,500	3,655,917	3,209,580	3,210,700
2050	State Income Tax	1,401,246	1,755,081	1,764,221	1,700,373	1,648,473
2060	Road & Bridge Allocation	558,225	521,745	531,776	544,042	590,659
2070	Automobile Rental Tax	12,242	15,093	14,400	13,500	12,600
2090	Amusement Tax	29,145	34,368	32,500	32,500	32,500
	Total	\$ 5,352,166	\$ 5,877,297	\$ 6,312,590	\$ 5,816,795	\$ 5,765,257
210	Licenses					
2110	Liquor	\$ 44,650	47,950	45,650	45,750	46,100
2120	Vehicle	147,249	146,550	150,950	147,950	146,400
2130	Business	23,616	25,668	27,000	26,748	26,280
2140	Franchise	382,456	377,517	385,200	386,850	388,040
2150	Contractors	132,600	124,050	124,500	100,200	100,500
2190	Other	10,804	11,123	11,334	12,286	12,180
	Total	\$ 741,375	732,858	744,634	719,784	719,500
220	Permits					
2210	Building	\$ 453,047	381,772	296,000	133,650	120,000
2230	Solicitors	-	-	-	150	-
2290	Other	84,743	83,884	85,200	85,000	85,000
	Total	\$ 537,790	465,656	381,200	218,800	205,000
	Intergovernmental					
240	Revenue - State/County					
2450	Capital Grants	\$ -	65,605	78,100	98,900	20,742
2490	Other Intergovernmental Revenue	-	-	-	-	30,000
	Total	\$ -	65,605	78,100	98,900	50,742
	Intergovernmental					
250	Revenue - Local					
2510	Interfund Service Charges	\$ 241,643	242,609	254,497	254,497	259,586
254	Exaction Fees					
2560	Contributions	\$ 8,305	10,142	45,291	-	-

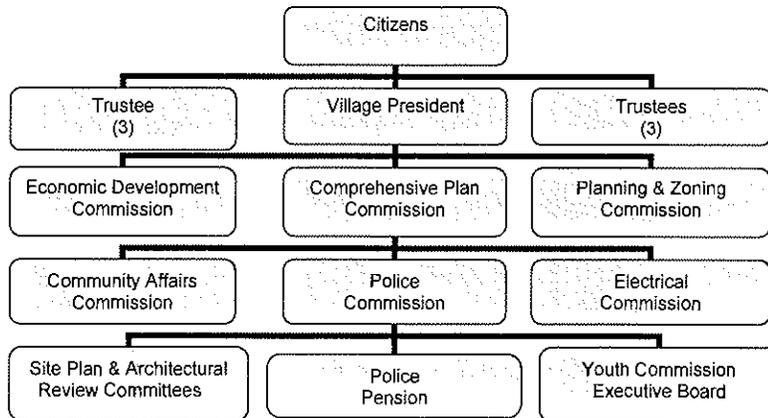
VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Revenue [01]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
280	Fines					
2810	Court	\$ 190,094	223,275	192,000	237,800	224,000
2820	Parking	39,622	36,612	38,000	36,000	37,000
2880	Other	6,010	93,708	77,000	84,000	81,000
2890	Asset Forfeiture	-	-	-	15,000	5,000
	Total	\$ 235,726	353,595	307,000	372,800	347,000
290	Other Revenue					
2910	Interest Earnings	\$ 152,830	99,129	60,000	28,700	20,000
2920	Rental Income	92,011	98,326	155,473	172,008	190,852
2930	Donations	1,172	250	-	500	-
2940	Interfund Revenue	32,597	79,201	10,000	7,000	3,500
2960	Public Hearing/Development Fees	45,213	47,705	29,350	25,000	20,100
2970	Miscellaneous Income	247,334	374,416	223,820	221,500	162,505
2990	Bond Proceeds	-	-	-	1,265,000	-
	Total	\$ 571,157	699,027	478,643	1,719,708	396,957
	Revenue Grand Total	\$ 7,688,162	8,446,789	8,601,955	9,201,284	7,744,042
	Opening Cash Balance (Including Investments)	\$ 3,008,068	2,825,546	2,691,555	2,876,879	2,507,391
	Total Available for Spending	\$ 10,696,230	\$ 11,272,335	\$ 11,293,510	\$ 12,078,163	\$ 10,251,433

Footnote: The revenues derived in line item 01.200.2010 based on the 2008 tax levy as extended by the Will County Clerk for General Corporate purposes will be used to fund line items 01.101.3060, 01.101.3270 and 01.101.3630 in the Administrative Department and line item 01.105.3630 in the Community Development Department.

Legislative Branch

Fiscal Year '10



Summary of Basic Function

The Legislative Department of the Village includes all functions relating to the Village President and Board of Trustees. This includes Village wide Legislative and Policy efforts.

The Village President and Six Trustees are elected at large on a staggered basis. According to the Mokena Village Code, "this Board shall be the legislative department of the Village Government, and shall perform such duties and have such powers as may be delegated by Statute to it."

The Village President is Chief Elected Officer of the Village and presides over all meetings. The Village Board meets in formal session the 2nd and 4th Monday of every month.

The Village President, with advice and consent of the Board, appoints members to the Planning and Zoning Commission, Economic Development Commission, Comprehensive Plan Commission, Community Affairs Commission, Police Commission, Site Plan & Architectural Review Committees, Electrical Commission, Youth Commission, Police Pension Board and other ad hoc commissions from time to time. Below are descriptions of each formal committee.

- **Planning Commission:** This (9) member Commission meets on a monthly basis and reviews pending development and annexation proposals for the Village of Mokena. Members address proposed developments and annexations from a planning perspective by comparing the proposed land use to the Village's Comprehensive land Planning Documents. The Commission formally votes and makes recommendations to the Village Board of Trustees.
- **Zoning Board of Appeals:** This Board is required by State Statute with individuals appointed to staggered terms by the Village President with advice and consent of the Village Board. all

seven members are also on the Planning Commission and review zoning issues for proposed developments and annexations to the Village of Mokena. In addition, the Board evaluates variance and special use zoning requests. The final determination regarding variance requests are concluded by the Zoning Board of Appeals while zoning recommendations are forwarded to the Village Board for final review and determination.

- **Economic Development Commission:** This Commission focuses on enhancing economic development in the Community and advises the Village Board on various programs that would improve the economic viability of the Community. This Commission meets on a monthly basis and the activities are coordinated through the Economic Development Coordinator.
- **Comprehensive Plan Commission:** This Commission meets infrequently and reviews any pending changes being considered concerning the Village's comprehensive land use plan. The Commission makes advisory recommendations to be considered formally by the Mokena Village Board of Trustees.
- **The Community Affairs Commission:** This Commission consists of 11 people appointed by the Village President with the advice and consent of the Board of Trustees. Commission members serve one-year terms. The Commission, which represents a recent merger of the Environmental Commission and Downtown Committee, is dedicated to improving community volunteer opportunities along with increased public awareness of various programs and the people who organize them.
- **Police Commission:** This Commission is responsible for the selection, appointment, promotion, discipline and dismissal of the municipality's full time sworn police officers.
- **Site Plan Review Committee:** This Committee meets to review non-residential development site plans with the goal of enhancing the overall aesthetics and functionality of business site development. This committee meets on an as needed basis.
- **Architectural Review Committee:** This is a subcommittee of the Site Plan Review Committee charged with reviewing non-residential architectural elevations and other aspects of development.
- **Electrical Commission:** This purpose of this Commission is to review ordinances pertaining to electrical codes and make recommendations to the Village Board for changes, alterations or maintaining the status quo.
- **Youth Commission Executive Board:** The Executive Board of the Youth Commission remains in tact structurally in FY 10 although funding has not been provided due to budgetary restraints.
- **Police Pension Board:** Two of the four current members are appointed by the Village President with advice and consent of the Village Board. These members oversee the investment of Police Pension Fund Reserves.

STATUS OF GOALS FOR FY '09

1. Select architect for Public Safety and Village Hall design and planning work. **(C/100%)**
2. Continue lobbying against or for appropriate community improvements relating to the potential sale of the EJ&E to CN. **(C/100%)**

3. Further evaluate public safety facility design. **(CU/50%)**
4. Further evaluate strategic design of future Village Hall facility. **(CU/50%)**
5. Adopt downtown strategic plan. **(C/100%)**
6. Review funding alternatives for the public safety facility. **(ABANDONED)**
7. Evaluate and determine feasibility of implementing TIF District in historical area. **(C/100%)**
8. Write monthly article for Sun Newspaper. **(C/100%)**
9. Conduct 10th annual State of the Village address. **(C/100%)**
10. Conduct four Town Hall meetings. **(C/100%)**
11. Analyze Quiet Zone costs/benefits to determine future strategies. **(C/100%)**
12. Review funding alternatives for enhanced road rehabilitation program. **(C/100%)**

SIGNIFICANT GOALS FOR FY '10

1. Finalize preliminary site and building design for future public safety facility.
2. Analyze and determine direction regarding future Village Hall facility on current parcel.
3. Draft monthly article for Sun newspaper
4. Conduct 11th annual State of the Village address.
5. Conduct 3 Town Hall Meetings.
6. Evaluate and determine if a revised rate structure for the commuter parking lot operations is warranted.
7. Adopt incremental strategy to address utility extension into Sunny Acres.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Legislative [01-100]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
	Personal Services					
3020	Salaries (Part Time)	\$ 36,931	35,964	37,014	36,583	34,500
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 4,580	3,002	7,330	3,250	4,290
3240	Membership Dues	17,773	18,432	19,763	29,776	20,065
3260	Publications	-	-	-	-	-
3290	Printing	147	-	195	-	-
3420	Donations	2,035	1,250	1,395	1,025	340
3440	Miscellaneous	59	124	200	-	150
3450	Public Relations	45,831	41,689	41,583	38,750	30,345
	Total	\$ 70,425	64,497	70,466	72,801	55,190
	Contractual Services					
3710	Legal Advertising	\$ -	-	-	-	-
3780	Telephone	-	-	-	-	-
3860	Other Contractual Services	94,389	7,603	176	176	176
3870	Auto Mileage & Expense Reimb.	-	136	303	-	133
	Total	\$ 94,389	7,739	479	176	309
	Total Operating Expenses	\$ 201,745	108,200	107,959	109,560	89,999
	Capital Outlay					
4020	Improvements - Other	\$ -	-	-	-	-
4040	Machinery & Equipment	-	-	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ -	-	-	-	-
	Total Appropriations	\$ 201,745	108,200	107,959	109,560	89,999

LEGISLATIVE NOTES

Conferences, Meetings, & Seminars: FY '10 expenditures are anticipated to decrease (\$3,040) below the FY '09 budgeted amount. This decrease is related to a reduction in the number of conferences and meetings being attended by the elected officials.

Donations: FY '10 expenditures are anticipated to decrease (\$1,055) below the FY '09 budgeted amount. This decrease is due to eliminating the donations to the Chamber of Commerce for Christmas Fest, Illinois Philharmonic Orchestra, and the Will County Center for Community Concerns.

Public Relations: FY '10 expenditures are anticipated to decrease (\$11,238) below the FY '09 budgeted amount. This is mainly attributable to funding not being provided for the Youth Commission and Historical Society and other cost saving measures that were applied throughout the organization.



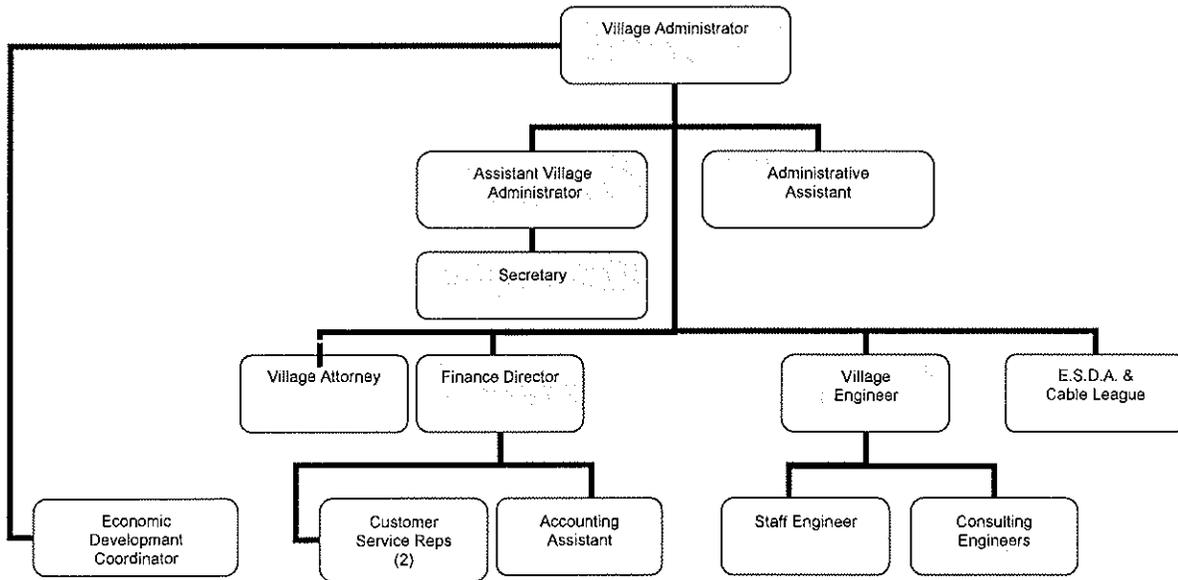
**MOKENA ADMINISTRATIVE SERVICES
DEPARTMENT
MISSION STATEMENT**

The Administrative Department is represented by a group of individuals who believe teamwork is a necessity for the organization's survival in today's changing environment. We believe every individual in the organization deserves our respect, consideration and cooperation. We are here to share in the responsibility and participate in the day to day operation of the Village.

The Administrative Department team members take pride in their work. We believe in keeping an open mind, listening to others and constructively debating the merit of new ideas. We believe in maintaining a positive, helpful, service-oriented attitude.

As we strive to meet the demands of the community, we realize the residents are the most important visitors on our premises. The residents are not dependent on us - we are dependent on them. They are not outsiders in our organization - they are a part of it. We are not doing the residents a favor by serving them - they are doing us a favor by giving us the opportunity to do so.

Administrative Department Fiscal Year '10



SUMMARY OF BASIC FUNCTIONS

The Administrative Department coordinates finances and other organizational wide matters. The Village Administrator is the Chief Administrative Officer (CAO) employed by the Village President and Board of Trustees to manage the day to day operations of the Government. All Department Heads and Consultants are responsible to coordinate their activities with the Village Administrator or his/her designee. Additionally, the Village Administrator acts as the Chief Budget Officer and is responsible for the interpretation, advisement and supervision of Board Policy. The Assistant Village Administrator reports directly to the Village Administrator. He serves as the Village's risk manager, and as its public information and media relations officer. In addition, the Assistant Village Administrator oversees the Village's building projects, manages the Village's website, provides leadership for and coordinates special projects, and provides staff support to the Community Affairs Commission. The Economic Development Coordinator is responsible for developing and implementing a Village-wide (comprehensive) economic development plan. This position is responsible to the Village Administrator and also acts as staff liaison to the Economic Development Commission.

The Finance Director supervises accounting and reporting tasks associated with Village finances. These tasks include: forecasting revenues and expenditures, monitoring

investments and cash reserves, overseeing accounts receivable/payable, payroll and formulating the Village's Tax Levy. Additionally, the Finance Director oversees General Office Operations, the computer system, and assists the Village Administrator with the supervision of Personnel records management along with preparation and day-to-day management of the budget.

The Administrative Assistant maintains and oversees the production of "Board Correspondence". This person supervises the daily scheduling affairs of both the Mayor and Village Administrator. Additionally, this position is responsible for performing research, organizing projects and coordinating responses to formal citizen inquiries to the Village President, Board and Village Administrator. The Administrative Assistant also serves as Deputy Clerk to the Elected Village Clerk.

The Village Engineer reports to the Village Administrator. The position supervises and oversees Village related engineering functions including; capital projects, subdivision development /inspection, capital improvement plans, consulting contracts and all other engineering issues. The Village Engineer also oversees various consulting engineers employed by the Village to perform a multitude of other engineering services. The Staff Engineer reports directly to the Village Engineer providing technical support and is responsible for the inspection of all new public improvements within new developments. This person will also inspect Village construction projects which include sewer, water and storm water system rehabilitation and extensions. This person also prepares and inspects all Motor Fuel Tax Road Maintenance Projects as well as responds to local drainage complaints.

The position of Accounting Assistant is responsible to the Finance Director. This person is responsible for maintaining accurate accounting records regarding accounts payable/receivable and utility billings. Two Customer Service Representatives are responsible for service and responsiveness through counter service and telephone interaction. These positions are also responsible to the Finance Director. A full time Administrative Secretary provides support to both the Assistant Village Administrator and Economic Development Coordinator.

The ESDA Coordinator manages the Emergency Services Disaster Agency. This volunteer organization has the responsibility to provide an emergency preparedness plan for the Village Government. This will ensure safety and a well-devised course of action in case of a catastrophe. All costs affiliated with employment of the E.S.D.A. Director are budgeted for in the E.S.D.A. Departmental Budget.

The Village of Mokena contracts annually for both Engineering and Legal Services. Mokena has enjoyed a long-standing relationship with the McKeown, Fitzgerald, Zollner, Buck, Hutchison and Ruttle, law firm. From time to time the Village may utilize other legal firms if a particular area of legal expertise is required.

STATUS OF GOALS FOR FY '09
Administrative/Finance

1. Oversee and file annual audit. (C/100%)
2. Prepare and file annual treasurer's report. (C/100%)
3. Prepare and file 2008 property tax levy. (C/100%)
4. Prepare annual Fiscal 2010 Budget. (C/100%)
5. Continue assessment of long term water/sewer fund. (C/100%)
6. Participate in Level 300 and 400 NIMS Training. (C/100%)
7. Provide technical support for Schoolhouse Road SRA Study. (C/100%)
8. Provide technical support for the EJ&E/CN potential transaction. (C/100%)
9. Conduct comprehensive commuter parking fee study in Chicago region. (C/100%)
10. Analyze and present funding alternatives for new public safety facility.
(ABANDONED)
11. Prepare enhanced road rehabilitation funding program for consideration by policy makers. (C/100%)
12. Conduct comprehensive license, permit and other fee assessment including history, municipal comparison and revenue alternative. (C/100%)

Engineering Services

1. Analyze "sunny acres area and develop comprehensive w/s infrastructure plan including proper sizing, cost, etc. (C/100%)
2. Coordinate the completion of the design engineering for the widening of Schoolhouse Road from 191st Street to LaPorte Road. (CU/50%)
3. Coordinate the completion of the design engineering to signalize Schoolhouse Road at LaPorte Road and at 191st Street. (CU/50%)
4. Coordinate completion of construction for the widening of Townline Road from 187th Street to Virginia Parkway. (C/100%)

5. Design and construct the FY 2009 MFT Street Maintenance Program with construction completed during fall of 2008. **(C/100%)**
6. Provide technical support for long range transportation planning. **(C/100%)**
7. Coordinate the final design and construction of the roadway safety improvements for Owens Road at the EJ & E Railroad crossing. **(CU/50%)**
8. Coordinate the construction of the improvements to the North Leg of Wolf Road at US Route 30. **(C/100%)**
9. Coordinate the construction of the Illinois Department of Transportation's improvements for the widening of US Route 30 at Wolf Road. **(CU/25%)**
10. Oversee the design of the street lighting at US route 30 and Wolf Road. **(C/100%)**
11. Coordinate the installation of Drainage Improvements at East Brightway and Bryant/Revere. **(C/100%)**
12. Coordinate the completion of the Storm Sewer Atlas Update. **(C/100%)**
13. Coordinate the design and installation of a traffic signal interconnect on wolf Road between 187th Street and LaPorte Road. **(C/100%)**
14. Provide technical support for Quiet Zone assessment. **(C/100%)**

Economic Development

1. Attend International Council of Shopping Centers (ICSC) National Convention. **(C/100%)**
2. Attend regional ICSC, Illinois Development Council, Will Economic Network, and Chamber meetings and seminars. **(C/100%)**
3. Be an active member in and take advantage of networking, professional development, prospect lead generation, and resource opportunities from the Illinois Development Council, ICSC, the Will County Center for Economic Development, the Chicago Southland Chamber, the Chicago Southland Convention & Visitors Bureau, and the Mokena Chamber of Commerce. **(C/100%)**
4. Utilize the Retail Tenant Directory online service by Trade Dimensions to assist in retail prospect recruitment. **(C/100%)**

5. Upgrade, update, improve, and maintain marketing, public relations, and demographic information, materials, and opportunities. **(C/100%)**
6. Update the aggregate status of all existing economic incentive agreements. **(C/100%)**
7. Coordinate multiyear net sales tax forecast in cooperation with Finance Director. **(CU/50%)**
8. Coordinate the finalization of the Downtown Tax Increment Financing District Study with consultants. **(C/100%)**
9. Communicate regularly with area commercial and industrial developers and brokers in an effort to assist in the development of their properties. **(C/100%)**
10. Prepare for and facilitate Economic Development Commission meetings. **(C/100%)**
11. Coordinate Village participation in the Mokena Chamber Business Expo. **(C/100%)**
12. Maintain and Update Commercial Center Occupancy Database, and increase occupancy rate to 85% or higher. **(CU/95%)**
13. Coordinate Village's participation in Ribbon Cutting, Groundbreaking, and Grand Opening Ceremonies. **(C/100%)**
14. Coordinate a Mokena Business Breakfast or Luncheon. **(A)**
15. Advance redevelopment of key sites along 191st Street between Everett Lane and Grotovsky Drive. **(CU/75%)**
16. Advance development of properties at northeast corner of LaGrange Road and LaPorte Road. **(CU/75%)**

SIGNIFICANT GOALS FOR FY '10

Administrative/Finance

1. Oversee and file annual audit.
2. Prepare and file annual treasurer's report.
3. Prepare and file 2009 property tax levy.
4. Prepare annual Fiscal 2011 Budget.

5. Continue assessment of long term water/sewer fund.
6. Review banking services agreement to determine whether a one year extension on the current agreement or seeking new requests for proposals would be more beneficial to the Village.
7. Prepare long term operational forecasts for commuter parking operations and forward recommendation to policy board.
8. Analyze comprehensive license, permit and fee assessment for potential review by policy makers.
9. Present and facilitate preliminary site and public safety building design to policy makers and pursue a consensus discussion.
10. Present and facilitate policy consensus regarding rehabilitating or constructing a new Village Hall at the current site.
11. Present and facilitate quiet zone engineering and cost estimates for a policy consensus.
12. Present and facilitate incremental utility extension plan for Sunny Acres.
13. Evaluate account receivables and consider development of amnesty program.
14. Renegotiate labor agreement with Teamsters Local 714.

Engineering Services

1. Coordinate the completion of the design engineering for the widening of Schoolhouse Road from Front Street to LaPorte Road (including signal).
2. Design and construct the FY 2010 Street Maintenance Program with construction completed during fall of 2009.
3. Provide technical support for long range transportation planning.
4. Coordinate the construction of the roadway safety improvements for Owens Road at the EJ & E (CN) Railroad crossing.
5. Coordinate the construction of the Illinois Department of Transportation's improvements for the widening of US Route 30 at Wolf Road.

6. Oversee the construction of the street lighting at US route 30 and Wolf Road.
7. Provide technical support for Quiet Zone assessment and design engineering for crossing improvements at Mokena Street, Wolf Road and Francis Road.
8. Coordinate the design engineering, ROW acquisition and oversee the construction for the eastbound to southbound right turn lane at the intersection of LaPorte Road and Wolf Road.
9. Coordinate the Phase I Engineering for improvements at the intersection of 191st Street and 80th Avenue with the Will County Department of Highways and the Village of Tinley Park.
10. Coordinate site development activities from public safety facility parcel located at 104th Avenue and 191st Street.
11. Oversee construction of Wolf Road traffic signal interconnects.
12. Develop alternatives for incremental extension of utilities into Sunny Acres.

Economic Development

1. Attend International Council of Shopping Centers (ICSC) National Convention.
2. Attend regional ICSC, Illinois Development Council, Will Economic Network, and Chamber meetings and seminars.
3. Be an active member in and take advantage of networking, professional development, prospect lead generation, and resource opportunities from the Illinois Development Council, ICSC, the Will County Center for Economic Development, the Chicago Southland Chamber, the Chicago Southland Convention & Visitors Bureau, and the Mokena Chamber of Commerce.
4. Utilize the Retail Tenant Directory online service by Trade Dimensions to assist in retail prospect recruitment.
5. Upgrade, update, improve, and maintain marketing, public relations, and demographic information, materials, and opportunities.
6. Communicate regularly with area commercial and industrial developers and brokers in an effort to assist in the development of their properties.
7. Prepare for and facilitate Economic Development Commission meetings.
8. Coordinate Village participation in the Mokena Chamber Business Expo.

9. Maintain and Update Commercial Center Occupancy Database, and increase occupancy rate to 85% or higher.
10. Coordinate Village's participation in Ribbon Cutting, Groundbreaking, and Grand Opening Ceremonies
11. Advance redevelopment of key sites along 191st Street between Everett Lane and Grotovsky Drive
12. Advance development of properties at northeast corner of LaGrange Road and LaPorte Road.
13. Coordinate a marketing effort to attract developers to downtown TIF District

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Administrative [01-101]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
	<u>Personal Services</u>					
3010	Salaries (Full Time)	\$ 547,383	573,761	611,359	594,737	608,827
3020	Salaries (Part Time)	8,076	6,997	9,465	3,500	2,532
3030	Salaries (Overtime)	1,466	1,315	2,203	1,400	1,729
3040	Unemployment Contribution	10,027	9,852	10,645	7,346	8,500
3060	Worker's Compensation	143,392	200,210	212,580	212,580	154,153
3100	Hospital/Life Insurance	130,523	119,257	125,610	119,747	119,660
	Total	\$ 840,867	911,392	971,862	939,310	895,401
	<u>Commodities</u>					
3210	Office Supplies	\$ 30,934	30,291	35,360	25,000	27,000
3220	Postage	17,089	17,062	20,520	13,500	16,450
3230	Conferences, Mtgs. & Seminars	4,251	4,746	6,718	3,900	2,748
3240	Membership Dues	2,971	2,815	3,722	3,650	3,667
3250	Professional Development	2,871	1,543	2,505	2,078	635
3260	Publications	914	859	1,035	934	910
3270	Liability Insurance	88,714	94,519	140,238	140,543	132,588
3290	Printing	4,145	5,527	6,470	3,000	5,800
3300	Vehicle Expense (Gas)	2,271	2,841	3,750	2,400	3,000
3320	Maint: Vehicles & Motor Equip.	760	413	1,500	1,000	1,200
3440	Miscellaneous	700	-	200	-	200
3450	Public Relations	16,375	21,000	19,500	9,806	8,750
3510	Equipment	765	762	1,250	1,053	350
3520	Furniture	1,594	133	-	-	-
	Total	\$ 174,354	182,511	242,768	206,864	203,298
	<u>Contractual Services</u>					
3620	Engineering Services	\$ -	3,527	7,500	1,555	7,000
3630	Legal Services	239,089	161,260	178,500	195,000	178,500
3690	Computer Program./Maint.	28,990	28,844	30,000	28,000	30,000
3710	Legal Advertising	1,858	-	1,000	-	-
3750	Public Officials Ins./Bonding	1,167	-	-	-	1,200
3780	Telephone	26,333	18,671	18,150	11,500	12,852
3790	Comm./Office Machine Maint.	3,123	2,913	3,375	3,048	3,160
3850	Equipment Leasing	2,348	2,530	2,348	2,348	2,348
3860	Other Contractual Services	32,518	31,715	55,172	47,500	24,722
3870	Auto Mileage & Expense Reimb.	711	625	1,060	800	905
3890	Bond Principal	65,000	65,000	70,000	70,000	95,000
3900	Bond Interest	72,194	69,155	65,965	33,814	32,709
3901	Bond Issuance Costs	-	-	-	25,307	-
3950	Contractual Payments	148	98	150	148	150
3980	Rebates	7,403	-	201,000	78,192	242,400
	Total	\$ 480,882	384,338	634,220	497,212	630,946
	Total Operating Expenses	\$ 1,496,103	1,478,241	1,848,850	1,643,386	1,729,645

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Administrative [01-101]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
	Capital Outlay					
4040	Machinery & Equipment	\$ 2,440	90,847	-	-	-
4060	Land Acquisition	-	-	-	-	-
4080	Vehicle Acquisition	7,333	-	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 9,773	90,847	-	-	-
	Other Financing Uses					
4260	Interfund Transfers	\$ -	-	-	-	-
4280	Contingencies	-	-	100,000	-	150,000
4300	Payment to Refunding Escrow	-	-	-	1,236,437	-
	Total	\$ -	-	100,000	1,236,437	150,000
	Total Appropriations	\$ 1,505,876	1,569,088	1,948,850	2,879,823	1,879,645

ADMINISTRATIVE NOTES

Workers Compensation: The budget shows a (\$58,427) decrease below FY '09 levels. The decrease is primarily attributable to positive claims experience.

Office Supplies: An (\$8,360) decrease below FY '09 budget levels is scheduled for this year's budget. This is related to cost saving measures that were applied throughout the organization.

Conferences, Mtgs. & Seminars: A (\$3,970) decrease below FY '09 is scheduled for this year's budget. This decrease is related to a reduction in the number of conferences and meetings being attended by staff.

Liability Insurance: A (\$7,650) decrease below FY '09 budget levels is shown. The decrease is tied to positive claims experience.

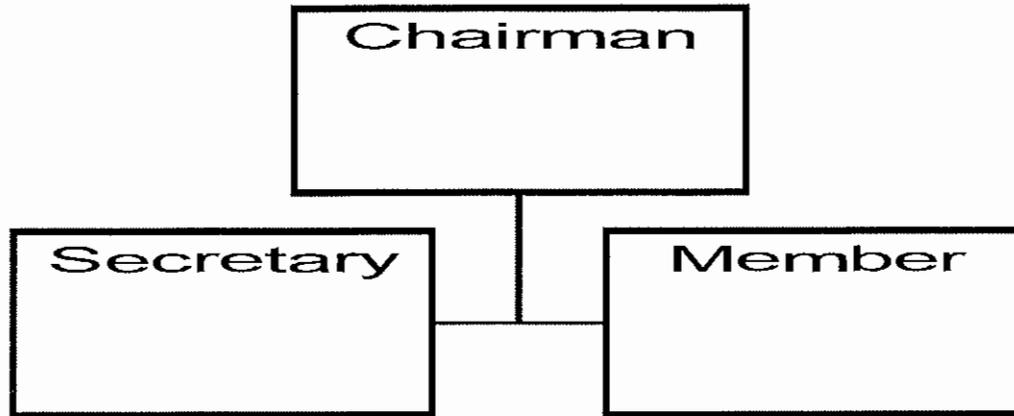
Public Relations: The budget shows a (\$10,750) decrease below FY '09 levels. This is due to a reduction in the number of updates being produced.

Other Contractual Services: This line item is scheduled to decrease (\$30,450) below FY '09 levels. This decrease is mainly associated with the Quiet Zone Feasibility Study and GASB 45 Actuarial Valuation being completed in FY '09 and eliminating on-line training for FY '10.

Rebates: This line item is budgeted to increase \$41,400 above FY '09 levels. This is a result of the costs associated with the economic incentive agreements for Mokena Towne Square, Corporate Corridors North, Berkots, and Mokena Marketplace.

Board of Fire & Police Commission

Fiscal Year '10



SUMMARY OF BASIC FUNCTION

Division 2.1 of Article 10 of the Illinois Municipal Code requires that all municipalities that have populations of 5,000 or more residents establish and maintain a Board of Fire and Police Commissioners. This Commission is then charged with the selection, appointment, promotion, discipline and dismissal of the municipality's full-time sworn police officers and fire fighters (where applicable).

The Board of Fire and Police Commissioners consists of three members. All members of the Commission must be residents of the Village, and are appointed to their offices on staggered three-year terms. The Village President, with the advice and consent of the Village Board of Trustees, appoints the members of the commission.

The Chairman of the Commission presides over all meetings. The Secretary of the Commission is responsible for meeting minutes, forms, papers, books, seal and the records of the Commission.

By statutory obligation of the Board of Fire and Police Commissioners must hold an annual meeting each July to elect its officers and conduct whatever business may come before the Commission. Additionally, the Commission may hold other meetings as might be necessary, upon the call of the Chairman.

STATUS OF GOALS FOR FY '09

1. Maintain current Patrol Officer and Promotional Eligibility Registers and formulate a new Patrol Officer Eligibility Register if necessary. **(C/100%)**
2. Working with the State of Illinois, review and update as needed and authorized, Police Commission files and records. **(C/100%)**
3. Attend at least one Police Commissioners Training Conference in order to maintain a current working knowledge of legislative changes pertaining to the recruitment, employment, retention and termination of Police Officers. **(C/100%)**
4. Explore alternate sources of Board of Fire and Police Commissioners training courses. **(C/100%)**
5. Explore alternate vendors for Patrol Officer and Promotional testing. **(C/100%)**

SIGNIFICANT GOALS FOR FY '10

1. Formulate a new Patrol Officer Eligibility Register, as required by State Statute, to succeed the current Register that will expire during Fiscal-Year 2010.
2. Formulate a new Sergeant Eligibility Register, as required by State Statute, to succeed the current Register that will expire during Fiscal-Year 2010.
3. Review and update the local Rules & Regulations of the Commission as needed.
4. Attend the Illinois Fire & Police Commissioners Training Conference in order to maintain a current working knowledge of legislative changes pertaining to the recruitment, employment, retention and termination of Police Officers.
5. Review and update Police Commission Files pursuant to State Statute and Village Policy.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Fire & Police Commission [01-103]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Board App.</u>
	<u>Personal Services</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>	<u>Fiscal '09</u>	<u>Fiscal '10</u>
3020	Salaries (Part Time)	\$ 2,650	1,970	2,040	410	2,380
	<u>Commodities</u>					
3230	Conferences, Mtgs. & Seminars	\$ 33	102	1,200	212	500
3240	Membership Dues	375	375	400	375	400
3250	Professional Development	-	-	200	-	200
3260	Publications	-	-	100	-	100
3510	Equipment	-	-	200	-	200
3520	Furniture	-	-	550	877	-
	Total	\$ 408	477	2,650	1,464	1,400
	<u>Contractual Services</u>					
3630	Legal Services	\$ 293	-	1,500	-	1,500
3640	Physical Exams	1,115	1,925	400	-	400
3650	Testing & Psych. Exams	12,532	5,812	7,500	-	16,910
3710	Legal Advertising	1,181	1,659	1,700	-	1,700
	Total	\$ 15,121	9,396	11,100	-	20,510
	Total Operating Expenses	\$ 18,179	11,843	15,790	1,874	24,290
	<u>Capital Outlay</u>					
4040	Machinery & Equipment	\$ -	1,567	-	-	-
	Total Capital	\$ -	1,567	-	-	-
	Total Appropriations	\$ 18,179	13,410	15,790	1,874	24,290

BOARD OF FIRE & POLICE COMMISSIONERS NOTES

Testing & Psychological Exams: A \$9,410.00 increase above FY '09 budget levels is proposed. This budget increase is projected to absorb the costs associated with the testing of Patrol Officer and Sergeant candidates in order to establish new Eligibility Registers. Both Registers expire in Fiscal 2010 and are required by State Statute.



MOKENA POLICE DEPARTMENT MISSION STATEMENT

The Police Department of the Village of Mokena is comprised of a group of professional sworn and civilian personnel, who as a whole are committed to the protection of life and the safeguarding of property within the Village.

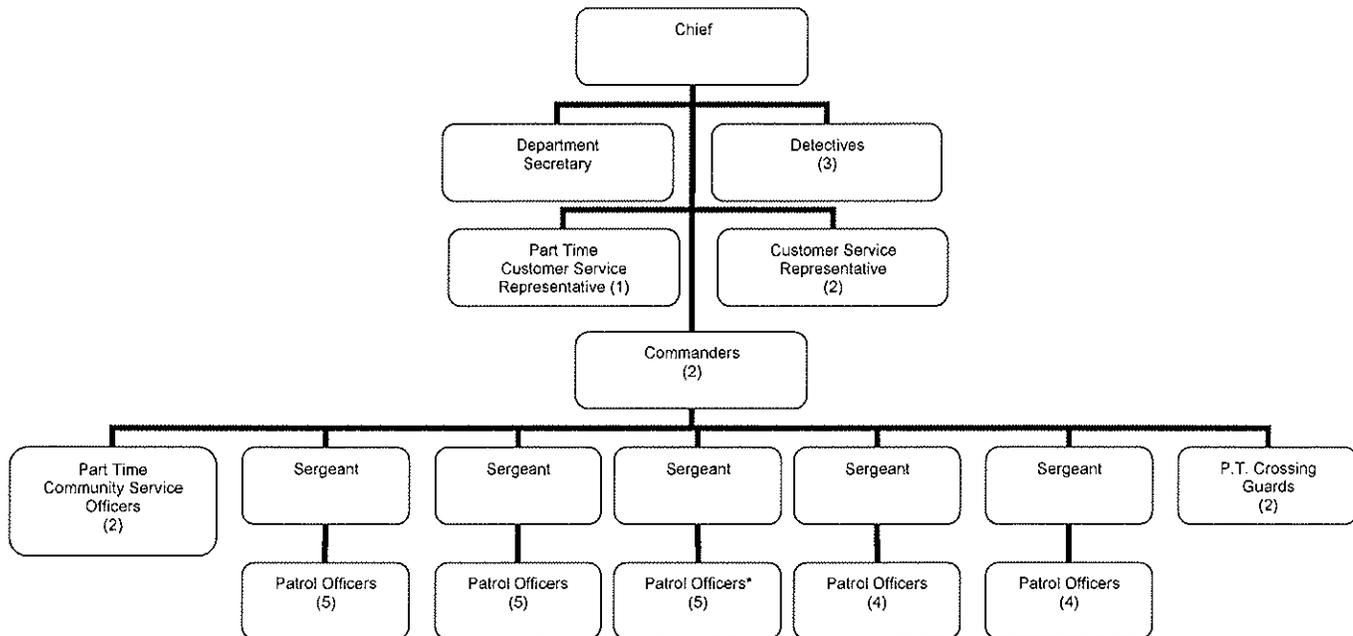
The Department's personnel perpetually utilize creativity to seek varied and modern methods to identify criminal activity, and apprehend criminal offenders within the Village; in order to prosecute the offenders and negate the opportunity for the criminal element to practice their trade.

The individual members of the Department are cognizant of the fact that we live in an endlessly changing environment, and are therefore dedicated to expanding their professional and personal horizons through continual education.

The members of the Mokena Police Department understand that adverse situations play a role in many of their encounters with the public and therefore compassion must be exhibited to both victims and offenders alike.

The dedication of the members of the Mokena Police department to the charges of this declaration will ultimately yield a magnification of the quality of life for those who elect to live, work, or raise a family within the Village of Mokena.

Police Department Fiscal Year '10



*Pending COPS Grant

SUMMARY OF BASIC FUNCTION

The Police Department is the division of Mokena's local government that is responsible for the protection of life and property. This responsibility is accomplished through community-based methods including problem identification, communication with residential and business communities, as well as more traditional methods of enforcement of laws and ordinances.

The Chief of Police is the primary administrative officer of the Department, responsible for compiling and administering the Department Budget, formulating policies and procedures; and formulating, implementing and communicating new programs and philosophies to the Department's personnel. The Chief reports on a direct basis to the Village Administrator.

The Commanders (2) assist the Chief with the management of the Department and the implementation and communication of new philosophies. They serve as the senior

operating officers of the Department; overseeing the day-to-day operations of the Police Department. In addition to serving as Acting Chief of Police in the Chief's absence, the Commanders also prepare the monthly work schedules, assist with completion of the Department's payroll, and manage all civilian employees of the Department.

The Sergeants (5) are the Department's first-line Supervisors who assist the Patrol Officers under their Supervision in reaching out to the community, providing direction to Patrol Officers, and establishing a rapport with the residential and business segments of the community through a variety of community-based policing programs.

The Detectives (3) are responsible for a range of duties that include conducting investigations of criminal offenses and traffic crashes that result in serious injury or death, forwarding reports and information to the State's or Village Attorney's Offices, serving arrest warrants, search warrants, subpoenas, summonses, and investigating offenses involving children.

The Department Secretary and Customer Service Representatives (full and part-time) provide the support function of the Department. They are responsible for walk-in customer service and the administrative and clerical tasks that are generated daily. Females assigned to these positions also serve on an as needed basis, as Matrons, providing male officers with assistance when dealing with female prisoners.

The part-time Community Service Officers provide support to the Patrol Division by collecting daily parking fees from the Village's commuter parking lots and issuing warnings or citations for Ordinance violations. The Community Service Officers also provide inter-departmental support by completing delivery and service duties in order to provide for effective administration of the Village such as bank deposits, delivery of informational material to Village Trustees, Village Attorney; members of various Commissions, Clerk of the Circuit Court and State's Attorney.

Through its community-based policing philosophy the Department actively solicits requests for police service from the citizens of the Village and looks to the community to assist with setting a portion of the Department's agenda, deploys police officers for non-emergency interaction with the community, and expects the line-level police officers to identify and attempt to remedy problems within the community.

During Fiscal-Year 2010 the Police Department will be staffed by a minimum of (42) employees. Of these, (34) will hold sworn full-time status holding state certifications that are issued by the Illinois Local Governmental Law Enforcement Officers Training Board. The remaining employees of the Department are civilian personnel consisting of clerical staff, community service officers, and crossing guards.

The Police Department provides the following services within the corporate limits of the Village on a 24-hour per day, 365-day per year basis:

- *Crime Prevention, through community awareness and education programs*

- *Arbitration and resolution of neighborhood and family disputes*
- *Apprehension and conviction of law and ordinance violators*
- *Preventative patrols of the community*
- *Enforcement of traffic laws*

Each work shift is staffed by a Supervisor (Commander or Sergeant) who provides back-up, Supervisory assistance and guidance to the Patrol Officers; who are assigned to specific areas or patrol beats within the community.

STATUS OF GOALS FOR FY '09

1. Maintain and expand community-based relations programs including: Child Safety Seat Inspections, D.A.R.E., Business Exposition, New Year's Eve SAFE RIDE, TRIAD and the Citizens Police Academy. **(C/100%)**
2. Maintain local Homeland Security and Public Safety initiatives in the Village of Mokena by: expanding Village-wide security initiatives, enhancing video surveillance systems, installing protection devices around critical infrastructure or key Village facilities, and maintaining National Incident Management System training initiatives. **(C/100%)**
3. Coordinate with the Illinois Liquor Control Commission an alcoholic beverage "over-service" and "underage" training program for employees and Liquor License holders in the Village of Mokena. **(C/100%)**
4. Work with Frankfort Police, New Lenox Police and Lincolnway Police Communications to transition from the current VHF radio frequency to the Will County 800Mhz Radio System Network in order to provide for enhanced radio communication capability. **(C/100%)**
5. Increase staffing in the Criminal Investigations Division by adding 1 additional Detective on the evening/afternoon shift in order to provide for a broader range of service to the community and a more specialized pro-active approach to neighborhood concerns during evening hours and on weekends. **(C/100%)**
6. Implement 2 new Community Policing initiatives consisting of a School Resource/Community Relations Officer and a Victims Advocate position in order to establish positive working relationships between the Mokena Police and school administrators, teachers, parents, students community groups and crime victims. **(C/100%)**
7. Research & evaluate converting from ALERTS to IWIN in order to explore alternative technologies available on the IWIN system in order to enhance mobile data communications from within squad cars. **(C/100%)**

8. Enhance the Village's Local Adjudication Program by converting the existing MSI system to the Municipal Ordinance Violation Enforcement Program (MOVE) allowing for minor criminal offenses to be charged locally rather than through the Circuit Court. **(CU/60%)**
9. Complete a revision of the Village's Animal Control Ordinance in order to provide updated rules and regulations regarding animals within the Village and improve enforcement capabilities with Frankfort Township and Will County Animal Control authorities. **(C/100%)**
10. Research and evaluate forming a Mokena Police Honor Guard Unit in order to serve as ambassadors to the public, present a positive image of police service, assist with recruiting efforts and provide community groups with formal assistance during special functions and events. **(C/100%)**
11. Conduct several policy revisions pertinent to police operations consisting of: Juvenile Management, Confidential Funds Management and Bank Alarm Responses. **(C/100%)**
12. Provide technical support for the expansion of the Lincolnway Police Communications Center building project and design work on the future Mokena Police/ESDA Public Safety Facility. **(C/100%)**
13. Provide support for the design work on the future Mokena Police/ESDA Public Safety Facility. **(C/100%)**

SIGNIFICANT GOALS FOR FY '10

1. Maintain and expand community-based relations programs including: Child Safety Seat Inspections, D.A.R.E., Business Exposition, New Year's Eve SAFE RIDE, TRIAD, Citizens Police Academy and Community Shread Day, Student Government Day.
2. Maintain local Homeland Security and Public Safety initiatives in the Village of Mokena by: expanding Village-wide security initiatives, enhancing video surveillance systems, maintaining protection devices around critical infrastructure or key Village facilities, and maintaining National Incident Management System training initiatives.
3. Coordinate with the Illinois Liquor Control Commission an alcoholic beverage "over-service" and "underage" training program for employees and Liquor License holders in the Village of Mokena.
4. Enhance the Village's Local Adjudication Program by converting the existing MSI system to the Municipal Ordinance Violation Enforcement Program (MOVE)

allowing for minor criminal offenses to be charged locally rather than through the Circuit Court.

5. Organize the electronic database of Department Policies & Procedures into PDF format for all Department Personnel and provide regular updates via CD-R media.
6. Provide technical support for design work on the future Mokena Police/ESDA Public Safety Facility.
7. Pursue available Grant opportunities in light of economic conditions relative to Emergency Communications Equipment, Economic Stimulus Package Personnel Initiatives, Bullet Proof Vest Recovery and Tobacco Enforcement measures.
8. Provide technical support and assistance to the Lincolnway Public Safety Communications Center for the hiring of a Deputy Director and participating on the research team formed to evaluate additional police agencies joining the Center.
9. Provide technical support and assistance for the Collective Bargaining process with the Patrol Officers (Teamsters Local 714) that is scheduled to begin in the current Fiscal Year.
10. Update Village Towing Contract, which will expire during the current Fiscal Year.
11. Complete Accident Reconstruction training program at Northwestern University for Officer assigned to the Lincolnway Traffic Accident Reconstruction Team.
12. Research and evaluate the costs associated with providing a Prescription Drug Recycling Program for Village residents to discard unwanted medications.
13. Coordinate three community service messages to be broadcast via cable and webcast.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Police [01-104]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
3010	Salaries (Full Time)	\$ 1,978,934	2,267,756	2,456,983	2,434,100	2,514,211
3020	Salaries (Part Time)	12,975	13,145	13,354	14,354	14,817
3030	Salaries (Overtime)	107,690	135,926	118,552	149,700	135,886
3031	Salaries (Holiday Pay)	65,656	68,344	85,000	71,768	80,000
3100	Hospital/Life Insurance	427,503	454,388	509,041	503,320	499,223
	Total	\$ 2,592,758	2,939,559	3,182,930	3,173,242	3,244,137
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 675	470	700	500	488
3240	Membership Dues	1,180	1,235	1,140	1,200	1,092
3250	Professional Development	31,529	34,979	33,980	29,000	16,930
3260	Publications	618	988	1,481	627	1,376
3280	Clothing & Personal Expense	26,698	32,808	41,130	30,000	35,675
3290	Printing	2,307	2,792	3,600	4,150	3,200
3300	Vehicle Expense (Gas)	69,353	91,217	103,050	77,500	90,000
3320	Maint: Vehicles & Motor Equip.	36,606	34,514	36,100	41,000	35,484
3400	Ammunition	3,075	5,799	6,900	5,723	6,600
3420	Donations	-	-	-	-	-
3440	Miscellaneous	2,327	2,768	3,343	2,500	3,143
3450	Public Relations	10,771	11,053	12,020	11,400	11,370
3470	Range Supplies	1,655	1,485	1,500	1,350	1,500
3480	Narcotics Enforcement	-	-	-	-	500
3500	Coop. Investigations	500	6,131	2,500	1,500	1,500
3510	Equipment	8,701	12,762	16,605	10,800	14,640
3520	Furniture	1,644	178	480	-	450
	Total	\$ 197,639	239,179	264,529	217,250	223,948
	Contractual Services					
3640	Physical Exams	\$ 985	1,214	2,700	2,190	1,000
3650	Testing & Psych. Exams	-	-	-	-	-
3660	Prisoner Care	-	3	200	50	150
3670	L-W Communications Center	256,500	292,500	347,100	347,100	354,521
3690	Computer Program./Maint.	11,403	14,262	18,150	13,400	18,100
3710	Legal Advertising	51	-	550	-	550
3780	Telephone	18,395	16,907	21,780	18,000	19,020
3790	Comm./Office Mach. Maint.	8,660	3,385	2,850	2,850	2,850
3850	Equipment Leasing	5,216	4,244	4,956	4,956	4,776
3860	Other Contractual Services	18,531	29,928	29,680	24,000	28,878
3870	Auto Mileage & Expense Reimb.	44	183	500	150	250
	Total	\$ 319,785	362,626	428,466	412,696	430,095
	Total Operating Expenses	\$ 3,110,182	3,541,364	3,875,925	3,803,188	3,898,180

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Police [01-104]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
	Capital Outlay					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	55,089	73,479	36,100	26,057	20,700
4080	Vehicle Acquisitions	85,584	116,926	131,000	123,750	54,000
4100	Office Furniture	-	-	7,800	7,186	-
	Total Capital	\$ 140,673	190,405	174,900	156,993	74,700
	Total Appropriations	\$ 3,250,855	3,731,769	4,050,825	3,960,181	3,972,880

POLICE NOTES

Salaries (Full Time): An increase of \$57,288 is scheduled above FY '09 budgeted levels. This is mainly attributable to the hiring of one replacement Patrol Officer and includes scheduled salary increases for bargaining and non-bargaining employees.

Professional Development: A decrease of (\$17,050) is scheduled below FY '09 budgeted levels. This is mainly attributable to the elimination of tuition reimbursement and non-essential police training due to negative economic conditions.

Gasoline: A (\$13,050) decrease below FY'09 budgeted levels is proposed. This decrease is projected due to a national decrease in fuel costs and the anticipation of stabilized pricing trends.

Equipment: A (\$1,965) decrease below FY'09 budgeted levels is proposed. This decrease is attributable to the elimination of all non-essential police equipment purchases due to negative economic conditions.

L-W Communications Center: A \$7,421 increase above FY'09 budgeted levels is proposed. This increase is projected to absorb the costs associated with salary increases for bargaining and non-bargaining employees.

Machinery & Equipment: A (\$15,400) decrease below FY'09 budgeted levels is proposed. This decrease is attributable to the elimination of capital expenditures due to negative economic conditions.

Vehicle Acquisition: A (\$77,000) decrease below FY'09 budgeted levels is proposed. This decrease is the result of modifications to the Village Fleet Schedule that resulted in (1) squad car and (1) administrative SUV not being replaced in FY'10.

Office Furniture: A (\$7,800) decrease below FY'09 budgeted levels is proposed. This decrease is attributable to the successful completion of building modifications to Police Headquarters to accommodate one additional Detective added in FY'09.

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '09 DEPT. REQUEST	FY '09 BOARD APPROVED	FY '10 DEPT. REQUEST	FY '10 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	MDT (1)	\$8,000	\$8,000			Supp	Additional Squad Car
4040	(1) Computer, Software & Network Expansion	3,000	3,000			Supp	Additional Detective
4040	(1) Computer, Software & Network Expansion	3,000	3,000			Supp	Crime Prevention/SRO
4100	(1) Office Workstation & Phone Expansion	3,900	3,900			Supp	Additional Detective
4100	(1) Office Workstation & Phone Expansion	3,900	3,900			Supp	Additional Crime Prevention/SRO
4040	(3) Bullet Shields	3,900	3,900			Supp	Additional Units for 3 patrol cars
4040	(5) Portable 800 mhz Radios	11,000	11,000			Supp	Additional units for conversion to County Wide Radio System
4040	(4) Mobile 800 mhz Radios	5,000	5,000			Supp	Additional Units for 4 Patrol Cars

TOTAL See Pg. 3 See Pg. 3

REQUESTS APPROVED See Pg. 3 See Pg. 3

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '09 DEPT. REQUEST	FY '09 BOARD APPROVED	FY '10 DEPT. REQUEST	FY '10 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4080	Squad Car	21,000	21,000			Base	Replace M02 per fleet schedule
4080	Squad Car	21,000	21,000			Base	Replace M04 per fleet schedule
4080	Squad Car	21,000	21,000			Base	Replace M09 per fleet schedule
4080	Squad Car	21,000	21,000			Base	Replace M13 per fleet schedule
4080	Squad Car	21,000	21,000			Supp	Additional Vehicle per fleet schedule (M17)
4080	(1) Vehicle Set-up	6,000	6,000			Supp	Set-up additional Vehicle (M17)
4080	(4) Vehicle Set-ups	20,000	20,000			Base	Set-up of (4) replacement vehicles
4040	Truck Vault	2,200	2,200			Supp	Secure emergency equipment in Police SUV (M08)
4040	(9) Portable 800 mhz Radios			20,700	20,700	Supp	Additional units for street officers
4040	MDT (2)			16,000	0	Base	Replace aging equipment

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TOTAL See Pg. 3 _____ See Pg. 3 _____

REQUESTS APPROVED _____ See Pg. 3 _____ See Pg. 3 _____

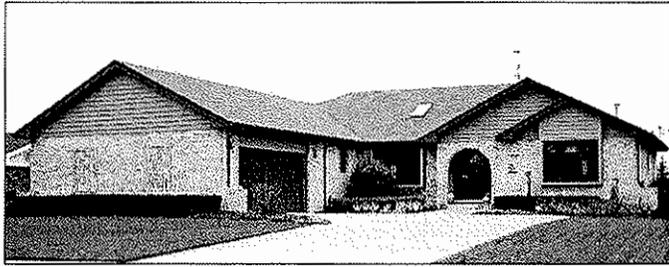
VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) Prio.	ITEM	FY '09 DEPT. REQUEST	FY '09 BOARD APPROVED	FY '10 DEPT. REQUEST	FY '10 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	Public Notification System			6,500	0	Supp	Emergency text message notification system for cell phones
4040	(2) Bullet Shields			2,600	0	Supp	Additional units
4040	(2) Mobile 800 mhz Radios			6,000	0	Supp	Additional units for squads
4080	Squad Car			24,000	22,000	Base	Replace M03 per fleet schedule
4080	Squad Car			24,000	22,000	Base	Replace M06 per fleet schedule
4080	Squad Car			24,000	0	Base	Replace M14
4080	Admin SUV			26,000	0	Base	Replace M01
4080	(2) Vehicle Set-ups			10,000	10,000	Base	Set up of (2) replacement vehicles
4040	Rapid Recovery System			5,400	0	Supp	Electronic tracking system for lost or disoriented people
3510	Truck Vault			2,500	0	Supp	Secure emergency equipment in police SUV (M08)
4040	Opticom Pre-emption System			14,000	0	Base/Supp	Traffic signal override system for police cruiser
3510	Honda Generator			1,200	0	Supp	Portable emergency power at crime scenes

TOTAL \$174,900 \$ 228,900

REQUESTS APPROVED \$174,900 \$ 74,700

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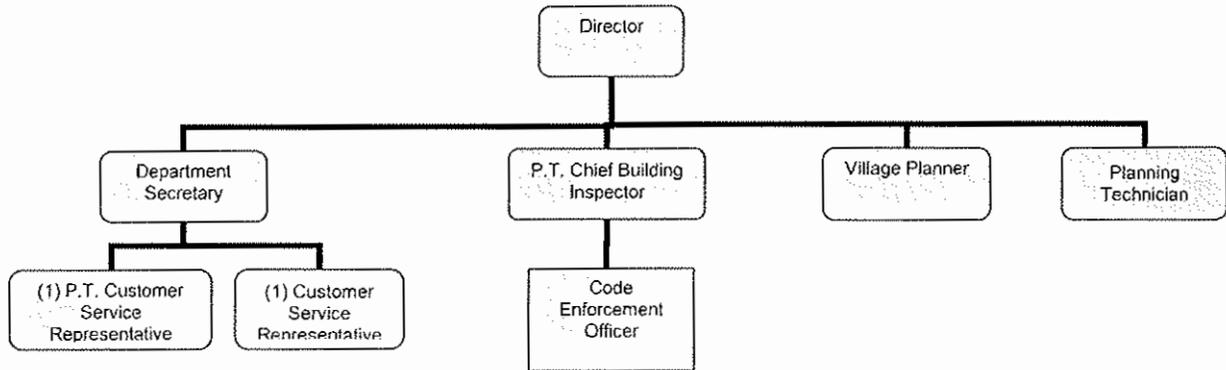
COMMUNITY DEVELOPMENT DEPARTMENT MISSION STATEMENT

The Community Development Department is a TEAM of dedicated individuals committed to providing the highest possible level of PUBLIC SERVICE to the residents of Mokena. The health, safety, and welfare of our citizenry is protected through the professional implementation of inspection services, code enforcement, public information and other programs geared toward maintaining property values within the community.

Community Development team members exercise creativity, innovation, and the sharing of ideas in the continuous evaluation of department operations for enhanced efficiency and effectiveness. Other team members within the organization are treated with compassion, considerations and an understanding of their responsibilities and how our actions effect them. Individuals accept and adapt to our continuously changing environment by focusing on self-evaluation and self-improvement. Team members strive at all times to project a professional image of themselves as well as the Village government as a whole.

Our residents receive prompt and courteous service at all times in the fulfillment of the policies set forth the Village Board. Our pledge is to work diligently to provide the highest quality of life possible for the citizens of Mokena.

Community Development Department Fiscal Year '10



Summary of Basic Functions

The Community Development Department enforces all ordinances and provisions relating to the construction of buildings and structures within the Village Limits. In addition, all zoning, land use and land development regulations are administered by this Department.

The Development Director manages the daily operations of the Department. This person reports to the Village Administrator and is responsible for overseeing the enforcement of Village Codes, construction standards and all land development. The Director is represents the Department at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, and Site Plan and Architectural Review Committees.

The Village Planner is responsible for all activities related to planning and zoning. This person works closely with Planning Technician and coordinates the activities of outside consultants and contractors. This person assists the Development Director at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, and Site Plan and Architectural Review Committees. The Village Planner reports to the Development Director.

The Planning Technician is responsible for a wide range of duties including assisting in the processing of land development and zoning variation applications. This person helps coordinate staff and consultant reviews, prepare meeting packets, schedule public hearings, and provides staff support to the Plan Commission, Zoning Board of Appeals, Comprehensive Plan Committee and the Site Plan and Architectural Review Committees. This person also assists with the processing of

Community Development Narrative

Page 2

building permits and conducting limited field inspections related to building and property maintenance code compliance. The Planning Technician reports to the Development Director.

The part time Chief Building Inspector is responsible for all activities related to building permit applications, plan review, building permit issuance, inspection services, and the administration of all building codes and construction regulations. This person supervises the activities of outside consultants and contractors. This position's time is divided between office duties and field inspections. This person reports to the Development Director.

The Code Enforcement Official reports to the part-time Chief Building Inspector and is responsible for reviewing, processing and issuing incidental permits as well as enforcing property maintenance regulations.

The Department Secretary is responsible for preparing monthly reports, organizing Planning Commission and Zoning Board of Appeals packets, publishing public hearing notices, recording documents, coordinating the activities of the full-time secretary and the part-time Customer Service Representative, and performing clerical duties as needed. The Department Secretary reports to the Development Director.

The full-time Customer Service Clerk serves as receptionist, issues building permits, schedules inspections, takes residents' complaints, updates files, and performs data entry of building permit information. In addition, this person coordinates the contractor registration program. The position reports to the Development Director through the Department Secretary who coordinates the daily activities.

The part-time Customer Service Representative serves as receptionist, issues building permits, schedules inspections, takes residents' complaints, updates files, and performs data entry of building permit information. In addition, this person coordinates the contractor registration program. The position reports to the Development Director through the Department Secretary who coordinates the daily activities.

STATUS OF GOALS FOR FY '09

1. Update Zoning Map for more cost efficient reproduction. **(C/100%)**
2. Prepare and facilitate the evaluation of rules and regulations related to the installation of smoking shelters. **(C/100%)**
3. Prepare and facilitate the evaluation of rules and regulations related to the operation and licensing of massage service businesses. **(CU/60%)**
4. Update definition section of the Zoning Ordinance with relation to Hospitals, Commercial Recreation etc... **(CU/60%)**
5. Orientation and training of new Planning Technician with Village's development review process. **(C/100%)**
6. Evaluate the Village's current lighting standards for potential revision. **(CU/60%)**
7. Complete and adopt the Downtown Plan Update to the Comprehensive Plan. **(C/100%)**
8. Update Guides to Community Development. Update Guides to Building and Zoning. **(C/100%)**
9. Assist with the completion of the downtown TIF Study. **(C/100%)**
10. Amend Village codes as necessary to implement new "whole house" water metering system. **(D)**
11. Create data base to track building permits to replace existing permit tracking software. **(D)**
12. Perform building inspections on the second business day. **(CU/85%)**
13. Initiate grade crossing analysis at 187th and Rock Island. **(D)**

SIGNIFICANT GOALS FOR FY '10

1. Update Zoning Map to reflect recent annexations and map amendments.

2. Prepare and facilitate the evaluation of rules and regulations related to the operation and licensing of massage service businesses.
3. Update definition section of the Zoning Ordinance.
4. Restructure building inspection and code enforcement services.
5. Evaluate the Village's current lighting standards for potential revision.
6. Create a downtown business overlay district in accordance with the guidelines set forth in the Station Area Plan.
7. Amend Village codes as necessary to implement new "whole house" water metering system.
8. Create data base to track building permits to replace existing permit tracking software.
9. Perform building inspections on the second business day.
10. Establish a program for monitoring foreclosed properties.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Community Development [01-105]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
	Personal Services					
3010	Salaries (Full Time)	\$ 397,168	443,530	457,620	445,588	335,926
3020	Salaries (Part Time)	36,711	18,009	21,524	28,500	46,028
3030	Salaries (Overtime)	-	-	827	-	500
3100	Hospital/Life Insurance	91,732	116,378	113,992	100,309	85,984
	Total	\$ 525,611	577,917	593,963	574,397	468,438
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 1,881	1,511	5,250	1,781	2,060
3240	Membership Dues	2,708	2,568	3,760	2,714	3,675
3250	Professional Development	3,124	2,331	7,900	5,091	1,000
3260	Publications	2,433	909	1,820	659	1,225
3280	Clothing & Personal Expense	1,082	1,205	1,600	1,000	900
3290	Printing	8,063	1,144	8,000	500	3,000
3300	Vehicle Expense (Gas)	7,782	9,366	11,250	8,200	9,600
3320	Maint: Vehicles & Motor Equip.	2,902	3,072	3,000	3,000	3,000
3330	Small Tools	114	-	150	150	150
3390	Public Hearing Signs	5,010	4,550	4,250	2,701	4,250
3440	Miscellaneous	441	994	1,100	768	750
3450	Public Relations	-	-	-	-	-
3510	Equipment	668	154	1,950	750	900
3520	Furniture	2,787	1,139	1,100	-	-
	Total	\$ 38,995	28,943	51,130	27,314	30,510
	Contractual Services					
3620	Engineering Services	\$ 76,269	(59,696)	34,350	10,000	52,750
3621	Contract Inspections	(2,700)	(3,450)	-	1,000	-
3630	Legal Services	25,242	26,450	25,000	22,000	25,000
3680	Plan Review Fees	10,578	8,490	25,000	-	15,000
3690	Computer Program./Maint.	2,659	2,612	4,400	2,100	2,725
3710	Legal Advertising	7,656	5,782	6,000	3,911	6,000
3780	Telephone	8,552	11,304	12,780	7,560	7,140
3790	Comm./Office Mach. Maint.	2,304	2,522	2,870	5,275	4,970
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	136,545	80,969	72,306	75,700	22,150
3870	Auto Mileage & Expense Reimb.	150	286	200	100	200
3940	Signage and Façade Program	11,077	12,877	14,000	224	-
	Total	\$ 278,332	88,146	196,906	127,870	135,935
	Total Operating Expenses	\$ 842,938	695,006	841,999	729,581	634,883

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Community Development [01-105]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
	Capital Outlay					
4040	Machinery & Equipment	\$ 12,535	-	-	-	-
4080	Vehicle Acquisition	30,488	-	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total	\$ 43,023	-	-	-	-
	 Total Appropriations	 \$ 885,961	 695,006	 841,999	 729,581	 634,883

COMMUNITY DEVELOPMENT NOTES

Salaries: A decrease of (\$121,649) below budgeted FY '09 levels is scheduled due to a reduction in work forces. The full time Building Inspector position has not been funded for this fiscal year and the full time Chief Building Inspector has been reduced to a part-time position.

Part Time Salaries: This line item has been increased \$24,504 above FY '09 levels, which is mainly attributable to the cost associated with the part time Chief Building Inspector position.

Conferences, Meetings, & Seminars: A decrease of (\$3,190) is scheduled below FY '09 levels due to a reduction of training overall for department employees as well as eliminating training for two full time building inspector positions that have been eliminated.

Professional Development: A (\$6,900) decrease below FY '09 budgeted levels is scheduled due to a reduction of training overall for department employees as well as eliminating training for two full time building inspector positions that have been eliminated.

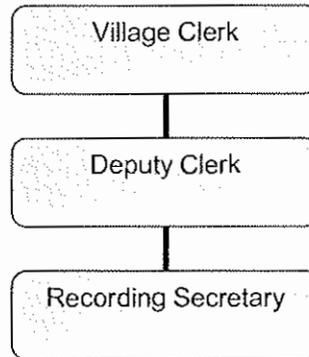
Printing: A decrease of (\$5,000) is scheduled for below FY '09 levels, which represents the cost of the printing of the downtown Station Area Study completed in the previous fiscal year.

Engineering Services: An increase of \$18,400 above FY '09 budgeted levels is scheduled. This increase reflects the carryover of engineering costs related to projects not completed from the previous fiscal year.

Other Contractual Services: A (\$50,156) decrease below FY '09 budgeted levels is proposed. This decrease is attributable to the TIF and RTAP studies being completed in FY '09 and a reduction in contract inspections.

Signage and Façade Program: A decrease of (\$14,000) below FY '09 levels is scheduled, which represents the elimination of this program for the current fiscal year.

Village Clerk Fiscal Year '10



SUMMARY OF BASIC FUNCTIONS

The Village Clerk is the custodian of all Official Records and Documents of the Village. The Clerk works with Village Staff to ensure Records and Documents are recorded in a timely and accurate manner. The Clerk attests to and seals all documents of the Village. The Deputy Clerk fills in for the Elected Village Clerk from time to time.

The Clerk also provides Voter Registration services to Village Residents and attends all Village Board meetings. Additionally, the Village Clerk has taken a leadership role affiliated with providing residents enhanced educational opportunities through taping several sessions with Cable Access Channel 6.

STATUS OF GOALS FOR FY '09

1. Provide support to neighborhood team. (C/100%)
2. Restore one minute book. (ABANDONED/BUDGET)
3. Attend all neighborhood outreach sessions. (C/100%)

SIGNIFICANT GOALS FOR FY '10

1. Provide support to neighborhood team.
2. Attend all neighborhood outreach sessions.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Village Clerk [01-106]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Board App.</u>
	<u>Personal Services</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>	<u>Fiscal '09</u>	<u>Fiscal '10</u>
3020	Salaries (Part Time)	\$ 4,800	4,800	4,800	5,400	4,400
3030	Salaries (Overtime)	-	-	-	-	-
	Total	\$ 4,800	4,800	4,800	5,400	4,400
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 50	-	135	50	135
3240	Membership Dues	70	50	75	70	75
3250	Professional Development	-	-	-	-	-
3260	Publications	-	-	-	-	-
3290	Printing	61	-	75	-	-
3430	Recording Charges	-	-	250	-	100
3440	Miscellaneous	30	37	50	-	-
	Total	\$ 211	87	585	120	310
	Contractual Services					
3690	Computer Program./Maint.	\$ -	-	-	-	-
3710	Legal Advertising	1,593	1,634	2,000	650	1,000
3720	Ordinance Codification	2,113	5,062	5,000	2,686	5,000
3780	Telephone	-	-	-	-	-
3860	Other Contractual Services	27	875	1,025	25	25
3870	Auto Mileage & Expense Reimb.	-	-	50	35	66
	Total	\$ 3,733	7,571	8,075	3,396	6,091
	Total Operating Expense	\$ 8,744	12,458	13,460	8,916	10,801
	Capital Outlay					
4100	Office Furniture	\$ 1,490	-	-	-	-
	Total Capital	\$ 1,490	-	-	-	-
	Total Appropriations	\$ 10,234	12,458	13,460	8,916	10,801



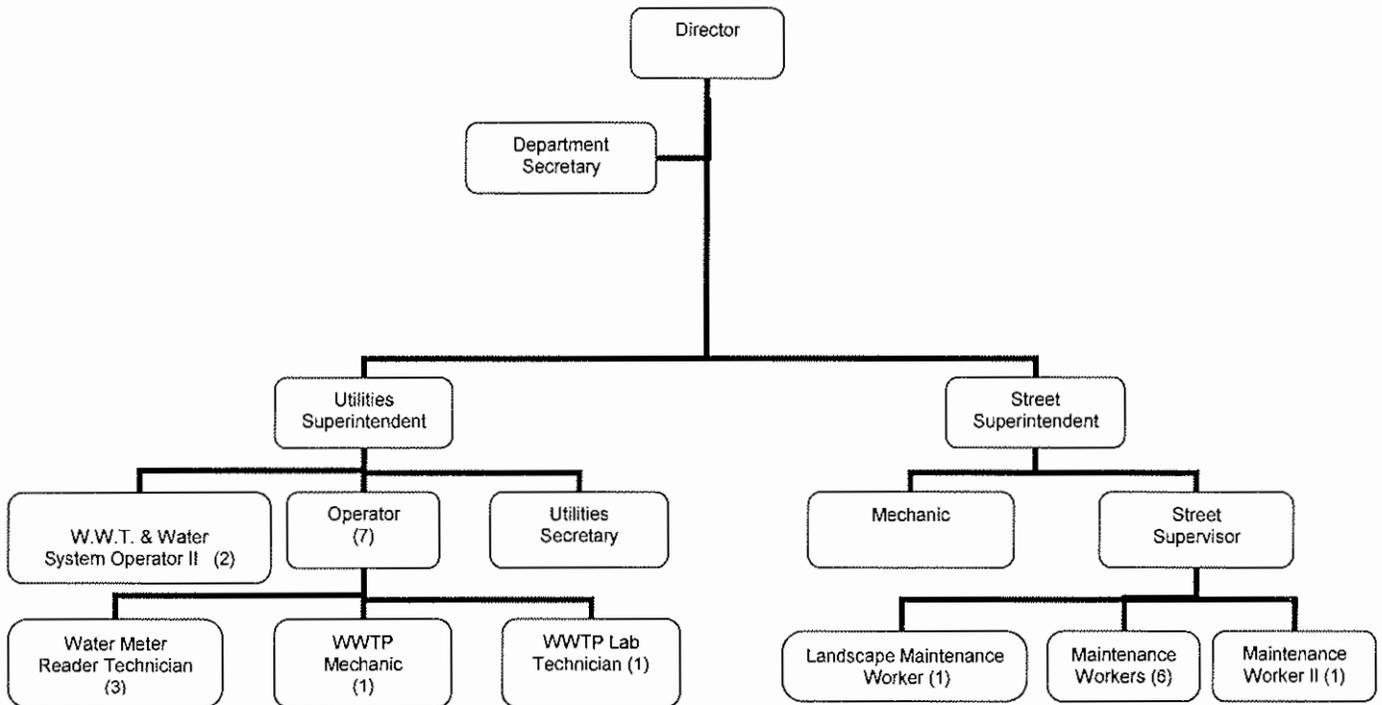
MOKENA PUBLIC WORKS DEPARTMENT MISSION STATEMENT

The Public Works Department is comprised of a team of dedicated individuals committed to serving the citizens of Mokena at the most effective level possible. The health, safety, and welfare of each resident is foremost in our minds as we perform our important daily tasks. We understand the enormous responsibility that we have to provide safe drinking water, an efficient wastewater treatment process, and a well maintained roadway system within our community. Public Works Department team members realize that in order to keep up with today's changing environment, we must possess vision and exercise creativity. Other team members within our organization are treated with respect and cooperation as we work together with them as a unified group of individuals committed to improving the quality of life for each resident of our community.

Public Works Department team members strive to inspire public confidence and respect for government and believe that honesty, integrity, loyalty, and courtesy form the basis of our conduct. Our residents are not an interruption of our work, they are the purpose of it.

Public Works Department

Fiscal Year '10



SUMMARY OF BASIC FUNCTION

The Public Works Department is responsible for operation and maintenance of the entire Village infrastructure. This includes the Waste Water Treatment Facility, Lift Stations, Collection System, 4 Water Towers, a Ground Storage Tank, the entire water distribution system, street and right-of-way maintenance, along with public buildings and grounds.

The Director of Public Works is an administrative position involved in managing the activities of the department. Administration is exercised directly, or through departmental supervisors. The Director is responsible directly to the Village Administrator for the successful operation of the department.

The Street Department and Buildings and Grounds are a combined work force consisting of (12) full time employees. These departments are funded through the General Corporate Fund.

The Street Superintendent is responsible for the overall operation of the Street and Buildings/Grounds Departments. His duties include the maintenance of streets, curb and gutters, sidewalks, bike paths, streetlights, storm sewers, storm water retention ponds, shoulders/ditches, trees, public buildings, Village landscaped areas, grass cutting and snow removal. The automotive mechanic maintains all Village Vehicles from every department and reports directly to the Street Superintendent.

The Water and Sewer Departments consist of 16 full time employees. The Utilities Superintendent is responsible for the overall operation of these departments. The Wastewater Treatment Plant Operator II is responsible for the overall operation of the Wastewater Treatment Plant. The Water Systems Operator II is responsible for the overall operation of the water distribution system. The duties of the Treatment Plant Mechanic include the maintenance of all mechanical equipment at the plant. The 7 Water & Wastewater Treatment Plant Operators are responsible for the process operation of the plant and maintenance of the water distribution system and the Wastewater Plant Laboratory Technician performs all lab tests required by the E.P.A. These employees are also responsible for the operation and maintenance of the lift stations and collection system. The three Water Meter Reader/Technicians repair, replace, and install water meters including meters in new homes and businesses. The Meter Reader/Technicians are also responsible for reading the meters each month for billing purposes. These people also assist in the maintenance of the distribution system when time allows. The Department Secretary is responsible for all secretarial duties in the Utilities Department.

STREET DEPARTMENT STATUS OF GOALS FOR FY '09

1. Complete FY '09 Sidewalk Program. **(C/100%)**
2. Complete FY '09 full depth patching Program. **(C/100%)**
3. Complete FY '09 MFT Program. **(C/100%)**
4. Complete FY '09 Sidewalk "Mud-Jacking" Program. **(C/100%)**
5. Complete FY '09 Curb "Shot-Creep" Repair Program. **(C/100%)**
6. Continue program and replace 300 more aged sign posts throughout Village. **(C/100%)**
7. Purchase rolling jack & tire changing machine for Vehicle Department. **(C/100%)**
8. Stripe various crosswalks and streets throughout Village. **(C/100%)**
9. Re-dye Front St. @ Wolf Road. **(C/100%)**
10. Replace 60 parkway trees in various locations throughout the Village. **(C/100%)**
11. Install photocells on Wolf Road controllers for street lighting. **(C/100%)**
12. Purchase and install US Flags and hardware on every other pole on Wolf Road for summer holidays. **(C/100%)**

13. Complete storm sewer atlas updates from last year's program. (C/100%)

STREET DEPARTMENT SIGNIFICANT GOALS FOR FY '10

1. Complete FY '10 Sidewalk Program. *
2. Complete FY '10 full depth patching Program. *
3. Complete FY '10 expanded Street Maintenance Program.*
4. Complete FY' 10 Curb Raising Program.*
5. Complete FY '10 Sidewalk "Mud-Jacking" Program. *
6. Complete FY '10 Curb "Shot-Creep" Repair Program. *
7. Continue program and replace aged sign posts throughout Village.
8. Stripe various crosswalks and streets throughout Village.
9. Front St. @ Wolf Road intersection maintenance.
10. Replace 60 parkway trees in various locations throughout the Village.
11. Concentrate the cleaning and maintenance of our storm sewer and pond outlet systems.
12. Incorporate new mowing contractor and oversee the contacted mowing of our village easements and right of ways.
13. Concentrate filling potholes and crack filling cracks in streets that develop during the year.

****Provided for in the Capital Improvement, Repair, and Replacement Fund***

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Streets [01-107]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
3010	Salaries (Full Time)	\$ 481,326	508,888	543,694	525,748	552,326
3020	Salaries (Part Time)	6,290	10,672	10,334	10,700	1,321
3030	Salaries (Overtime)	8,154	8,840	7,368	9,500	6,750
3100	Hospital/Life Insurance	118,152	142,475	140,399	136,034	134,680
	Total	\$ 613,922	670,875	701,795	681,982	695,077
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 133	136	449	86	242
3240	Membership Dues	30	36	57	57	57
3250	Professional Development	154	1,810	3,225	1,711	500
3260	Publications	36	36	40	36	40
3280	Clothing & Personal Expense	4,984	5,104	5,350	5,350	4,790
3290	Printing	199	178	300	135	300
3300	Vehicle Expense (Gas)	42,152	66,634	60,000	56,000	54,000
3310	Maint: Bldgs, Streets & Grounds	63,928	58,460	68,500	65,500	55,400
3320	Maint: Vehicle & Motor Equip.	28,153	35,966	28,000	35,500	35,500
3330	Small Tools	1,048	605	833	1,135	800
3340	Traffic & Street Sign Material	17,329	21,404	18,000	13,500	18,000
3380	Rock, Sand & Salt	4,597	8,740	6,000	6,000	6,000
3440	Miscellaneous	1,077	350	200	407	255
3450	Public Relations	-	800	4,500	-	3,000
3510	Equipment	1,458	509	2,360	1,750	2,100
3520	Furniture	-	34	180	-	-
	Total	\$ 165,278	200,802	197,994	187,167	180,984
	Contractual Services					
3620	Engineering Services	\$ 9,861	65,158	92,000	82,607	14,500
3640	Physical Exams	400	2,587	625	380	625
3690	Computer Program./Maint.	975	975	1,300	1,287	1,325
3710	Legal Advertising	389	833	600	450	600
3760	Street Lighting Energy Charge	107,986	118,061	128,249	116,000	125,873
3780	Telephone	6,762	10,338	10,590	8,000	8,524
3790	Comm./Office Mach. Maint.	217	217	225	239	250
3850	Equipment Leasing	2,358	4,655	4,000	3,500	3,900
3860	Other Contractual Services	110,378	121,466	104,547	100,000	56,127
3870	Auto Mileage & Expense Reimb.	10	-	100	62	75
3950	Contractual Payments	1,506	1,537	2,545	552	570
3970	Tree Removal/Replacement	30,195	39,160	23,300	23,595	23,300
	Total	\$ 271,037	364,987	368,081	336,672	235,669
	Total Operating Expense	\$ 1,050,237	1,236,664	1,267,870	1,205,821	1,111,730

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Streets [01-107]

	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10	
Capital Outlay						
4010	\$ 23,949	16,916	48,000	36,945	13,000	
4020	72,463	48,089	27,700	27,677	-	
4030	-	-	-	-	-	
4040	12,771	177,450	9,175	9,128	7,200	
4050	-	-	-	-	-	
4080	141,253	131,710	94,000	97,647	-	
4100	-	-	-	-	-	
	Total Capital	\$ 250,436	374,165	178,875	171,397	20,200
Other Financing Uses						
5000	Transfer - Out					
	A. Trf. to Escrow for Gen. Infra.	\$ -	-	-	-	
	Total Appropriations	\$ 1,300,673	1,610,829	1,446,745	1,377,218	1,131,930

STREET DEPARTMENT NOTES

Salaries Part Time: This line item is scheduled to decrease by (\$9,013) due to a reduction in hours of the Part Time Secretary and Seasonal Summer Help being eliminated due to budget constraints.

Conferences, Meetings & Seminars: This line item is scheduled to decrease (\$207) below FY '09 budgeted amounts. This decrease is associated with the budget reduction in an effort to save on expenditures.

Professional Development: This line item is scheduled to decrease (\$2,725) below FY '09. This decrease is associated with the budget reduction in an effort to save on expenditures.

Gasoline: The (\$6,000) decrease in this line item is projected due to a national decrease in fuel costs and the anticipation of stabilized pricing trends.

Maint. Buildings, Streets & Grounds: A decrease of (\$13,100) below FY '09 levels is due to budget constraints and the removal or reduction of decorations and landscaping.

Maint. of Vehicles & Equipment: The \$7,500 increase in this line item above FY '09 levels is due to the purchase of replacement brooms for the sweeper and the increased costs associated with maintaining the Village fleet.

Public Relations: The (\$1,500) decrease below FY '09 budgeted levels is due to the West Nile Virus Brochure being eliminated due to budget restraints.

Engineering Services: A decrease of (\$77,500) below the FY '09 budgeted amount is scheduled for this line item. This is associated with the completion of two drainage studies and a storm sewer atlas update in FY '09.

Other Contractual Services: The decrease of (\$48,420) is attributable to a number of road maintenance programs including full depth patching being shifted to the Capital Improvement, Repair and Replacement Fund to be paid for with the ½% sales tax.

Improvements - Streets: This line item has been decreased below FY '09 levels by (\$35,000) due to the drainage improvements for Bryant/Revere and East/South Brightway being completed in FY '09.

Improvements - Other: The decrease of (\$27,700) below FY '09 budgeted levels is due to the annual sidewalk program being shifted to the Capital Improvement, Repair and Replacement Fund to be paid for with the ½% sales tax.

Vehicle Acquisitions: This line item will decrease (\$94,000) below FY '09 levels. This is a result of not replacing any vehicles in the street department due to budget constraints.

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) PRIO.	ITEM	FY '09 DEPT. REQUEST	FY '09 BOARD APPROVED	FY '10 DEPT. REQUEST	FY '10 BOARD APPROVED	BASE/SUPP	EXPLANATION
4040	Rolling Jack	\$ 3,375	\$ 3,375			Supp.	Additional vehicle lift
4040	Tire Changing Machine	4,600	4,600			Base	Replace old equipment
4040	Snow Plow (1/3 Cost)	1,200	1,200			Supp.	Plow for Public Works Director's Vehicle
4080	2 ½ Ton Truck with Plow and Spreader	94,000	94,000			Base	Replace ST-1
4040	Snowplow			7,200	7,200	Base	Replace plow ST1
4040	Portable Jackhammer			1,700	0	Supp	Jackhammer without compressor
4040	Concrete Partner Saw			1,000	0	Base	Replace old equipment
4080	4x4 Pickup w/Plow			35,000	0	Base	Replace ST15
4080	Tractor/Backhoe			69,700	0	Base	Replace aging equipment

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TOTAL \$103,175 \$ 114,600
 REQUESTS APPROVED \$103,175 \$7,200

BUILDINGS & GROUNDS
Fiscal Year '10

STATUS OF GOALS FOR FY '09

1. Contract for weed control on all Village properties. (C/100%)
2. Complete building improvements for ESDA & Salt Barn (C/100%)
3. Complete building improvements at Police Department. (C 100%)
4. Complete Village Hall roof maintenance and gutter replacement. (C/100%)
5. Complete security and alarm enhancements to Village Hall. (C/100%)
6. Reseed Black Thorne Ridge, Jenny Glen and Hickory Creek Metra Lot ponds. (C/100%)
7. Seal coat and stripe Front Street and Village Hall Metra Lots. (C/100%)
8. Replace bushes and trees in Hickory Creek Metra Lot islands. (C/100%)
9. Dredge Lake Grasmere Pond to improve drainage system. (C/100%)
10. Seal coat and stripe Garage parking lot. (C/100%)
11. Install 5 garbage cans along Village bike paths. (ABANDONED/BUDGET)
12. Purchase & Install decorative landscape hanging baskets on Front Street. (C/100%)
13. Complete improvements to Village Hall restrooms. (C/100%)
14. Purchase and replace chairs for Village Hall Board Room. (ABANDONED/
BUDGET)
15. Complete Crystal Creek Wetland Maintenance. (C 100%)
16. Continue annual upkeep & maintenance of Village Hall Landscaping. (C/100%)
17. Install security enhancements at Village Hall facility. (C/100%)
18. Develop intergovernmental cooperation with State, County and Township regarding pavement repair and right of way maintenance in the Village of Mokena. (C/100%)

SIGNIFICANT GOALS FOR FY '10

1. Contract for weed control on all Village properties.
2. Complete building improvements at Police Department.
3. Complete Village Hall roof maintenance.
4. Resced Black Thorne Ridge, Jenny Glen and Hickory Creek Metra Lot ponds.
5. Dredge Lake Everett, West and East side banks.
6. Install 3 garbage cans along Village bike path.
7. Continue Crystal Creek Wetland Maintenance.
8. Continue annual upkeep & maintenance of Village Hall Landscaping.
9. Incorporate and coordinate Will County electronics recycling program.
10. Incorporate Will County Youth Services into Department to assist with summer maintenance activities.
11. Continue developing intergovernmental cooperation with State, County and Township regarding pavement repair and right of way maintenance in the Village of Mokena.
12. Replace lattice work on 2 welcome signs, 191st and 80th Avenue and Townline and 187th Street.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Buildings & Grounds [01-108]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
3010	Salaries (Full Time)	\$ 56,874	50,384	59,651	59,819	63,223
3020	Salaries (Part Time)	6,290	9,856	10,334	10,700	1,321
3030	Salaries (Overtime)	854	682	709	300	750
3100	Hospital/Life Insurance	14,617	14,521	8,132	7,903	7,874
	Total	\$ 78,635	75,443	78,826	78,722	73,168
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ -	-	-	-	-
3250	Professional Development	-	1,471	-	-	-
3280	Clothing & Personal Expense	154	252	250	250	100
3300	Vehicle Expense (Gas)	-	-	-	-	-
3310	Maint: Bldgs, Streets & Grounds	56,040	58,447	39,775	49,000	32,325
3320	Maint: Vehicles & Motor Equip.	2,941	2,063	2,000	2,000	2,000
3330	Small Tools	527	1,264	610	972	900
3370	Janitorial Supplies	8,016	9,238	9,000	8,945	9,000
3440	Miscellaneous	12	-	75	-	75
3510	Equipment	2,307	4,806	4,295	4,000	4,395
3520	Furniture	-	-	2,550	462	-
	Total	\$ 69,997	77,541	58,555	65,629	48,795
	Contractual Services					
3620	Engineering Services	\$ -	-	-	-	-
3710	Legal Advertising	102	-	-	-	-
3770	Electricity & Gas	3,526	2,429	4,000	2,000	3,000
3780	Telephone	229	241	240	240	240
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	189,588	140,655	225,730	200,000	189,915
	Total	\$ 193,445	143,325	229,970	202,240	193,155
	Total Operating Expense	\$ 342,077	296,309	367,351	346,591	315,118
	Capital Outlay					
4030	Improvements - Facilities	\$ 20,364	4,076	84,900	87,725	-
4040	Machinery & Equipment	-	64,825	-	-	1,025
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 20,364	68,901	84,900	87,725	1,025
	Other Financing Uses					
5000	Transfer - Out					
	A. Trf. to Escrow for Muni. Facility	\$ 250,000	225,000	-	-	-
	Total Appropriations	\$ 612,441	\$ 590,210	\$ 452,251	\$ 434,316	\$ 316,143

BUILDINGS & GROUNDS NOTES

Salaries Part-Time: This line item is scheduled to decrease by (\$9,013) due to a reduction in hours of the Part Time Secretary and Seasonal Summer Help being eliminated due to budget constraints.

Maint. Bldgs., Streets & Grounds: This line item is scheduled to decrease (\$7,450) below FY '09 levels due to fewer building improvements being completed in FY '10 due to budget constraints.

Furniture: A (\$2,550) decrease below FY'09 budgeted levels is proposed. This decrease is attributable to the office furniture being purchased in FY '09 for the Public Works Garage.

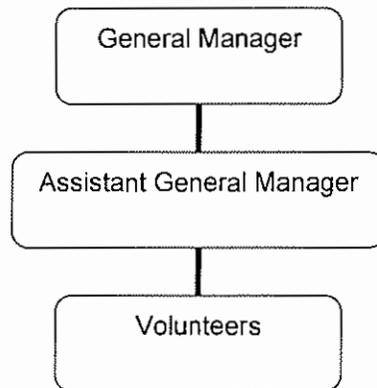
Other Contractual Services: A decrease of (\$35,815) below FY '09 levels is scheduled for this line item. This decrease is attributable to costs associated with pond maintenance being shifted to the Capital Improvement, Repair and Replacement Fund to be paid for with the ½% sales tax.

Improvements - Facilities: This line item is scheduled to decrease (\$84,900) due to the improvements to the Village Hall restroom facilities, security improvements at Village Hall, and gutter replacement at Village Hall being completed in FY '09.

Machinery & Equipment: This line item will increase \$1,025 above FY '09 levels. This will allow for the purchase of a replacement jackhammer.

Cable TV Commission

Fiscal Year '10



Summary of Basic Functions

The Mokena Cable TV Commission is comprised of a General Manager and an Assistant General Manager along with a group of volunteers who are responsible for the management and placement of material on the Cable Access Channel 6.

The Village Board has established a goal of utilizing the Cable Access Channel to communicate various aspects of the public policy decision making process to the residents of Mokena. Through utilization of our local Cable Access Channel 6, various educational videos will be displayed throughout the course of the year. Additionally, all regular Mokena Village Board meetings are "aired" both live and on tape delay.

STATUS OF GOALS FOR FY '09

1. Continue to tape Community events. (C/100%)
2. Improve quality of Board meeting broadcasts. (C/100%)
3. Complete remodeling of mobile trailer. (ABANDONED/BUDGET)
4. Equip studio to provide public access programming to new AT&T video service customers. (C/100%)
5. Install new cameras in Council Chambers. (ABANDONED/BUDGET)

6. Install sound board in trailer. **(ABANDONED/BUDGET)**
7. Install new monitors in control room. **(C/100%)**

SIGNIFICANT GOALS FOR FY '10

1. Continue to tape community events.
2. Continue to update Village board meeting introductory segments.
3. Tape (6) public service type announcements.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: Cable TV Commission [01-110]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
	<u>Personal Services</u>					
3020	Salaries (Part Time)	\$ 6,200	6,200	8,200	7,700	8,200
	<u>Commodities</u>					
3210	Office Supplies	\$ 83	109	550	250	400
3230	Conferences, Mtgs. & Seminars	-	-	250	-	-
3300	Vehicle Expense (Gas)	-	-	150	-	-
3440	Miscellaneous	-	-	-	-	-
3510	Equipment	1,176	723	1,995	581	-
3520	Furniture	-	-	-	-	-
	Total	\$ 1,259	832	2,945	831	400
	<u>Contractual Services</u>					
3780	Telephone	\$ -	-	-	-	-
3790	Comm./Office Mach. Maint.	500	-	500	-	500
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	54	50	50	50	50
	Total	\$ 554	50	550	50	550
	Total Operating Expense	\$ 8,013	7,082	11,695	8,581	9,150
	<u>Capital Outlay</u>					
4040	Machinery & Equipment	\$ 10,578	2,067	8,200	-	-
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 10,578	2,067	8,200	-	-
	Total Appropriations	\$ 18,591	9,149	19,895	8,581	9,150

CABLE NOTES



Machinery & Equipment: This line item is scheduled to decrease (\$8,200) below FY '09 budgeted levels. This decrease is attributable to the elimination of capital expenditures due to negative economic conditions.



MOKENA EMERGENCY SERVICES & DISASTER AGENCY MISSION STATEMENT

The mission of the Mokena Emergency Services and Disaster Agency is two-fold: to coordinate the efforts of the Village of Mokena to prepare for, respond to, and recover from disasters, both natural and man made; and to provide unique and supplemental emergency services for use in emergencies, disasters and for the general welfare and safety of the public.

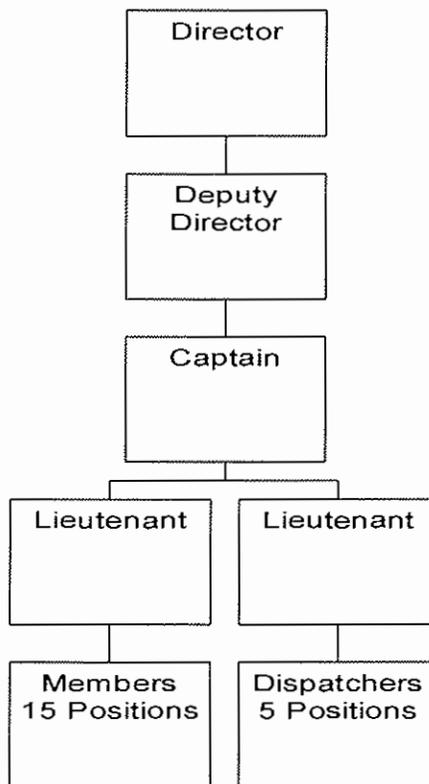
The Mokena Emergency Services and Disaster Agency is a primary provider of the following:

- ~ Disaster Coordination
- ~ Emergency Communications
- ~ Public Notification and Warning
- ~ Tornado Spotting
- ~ Flood Water Pumping
- ~ Search and Rescue
- ~ Emergency Sheltering
- ~ Emergency Evacuation

The Mokena Emergency Services and Disaster Agency is a supplemental provider of the following:

- ~ Traffic Direction
- ~ Crowd Control
- ~ Rescue
- ~ Field Fire Fighting
- ~ Emergency Salvage
- ~ Debris Removal
- ~ Security
- ~ Hazardous Materials Response
- ~ General Assistance as needed by any Village Department

Emergency Services and Disaster Agency Fiscal Year '10



SUMMARY OF BASIC FUNCTION

The Emergency Services & Disaster Agency (ESDA) is a public safety agency charged with a two-fold mission: coordination and provision of activities related to disaster mitigation, preparedness, response, and recovery; and provision of both unique and supplemental emergency services which are provided on an on-call, as requested basis for emergencies, disasters, and community functions.

Disaster-related activities include a variety of functions such as: development and maintenance of a single, comprehensive emergency operations plan; development and maintenance of community

warning systems; providing a fixed emergency operations center and mobile command center for facilitating the direction of emergency operations; alerting key officials and notifying the public of impending emergencies; encouraging disaster mitigation efforts; and promoting and fostering efforts to prepare for disasters.

Emergency services functions include activities such as providing mobile and portable lighting and power, search and rescue services, traffic direction, supplemental security and patrol functions, crowd control, emergency communications, severe weather monitoring, and other specialized functions as needed.

SUMMARY OF AGENCY ORGANIZATION

ESDA is headed by a salaried, part-time director appointed by the Village President. All other ESDA personnel serve without pay. The coordinator and all personnel work on an on call basis for emergencies and community events. Administrative tasks, training, maintenance activities, and other support activities are conducted by the director and other personnel on an as available basis.

ESDA personnel are recruited, selected and assigned to various supervisory positions, specialized positions or general membership positions by the director. Because of the all volunteer nature of the agency, staffing fluctuates periodically. General responsibilities of the various positions are outlined below:

- **Director** - The Director is responsible for the overall organization, administration, training and operation of the agency.
- **Deputy Director** - The Deputy Director assists the Director in the execution of his duties, and serves as the acting Director in the event of the Director's temporary absence.
- **Captain** - The Captain is the senior line officer responsible for supervising agency field activities.
- **Lieutenant (2 Positions)** - The Lieutenant is a junior line officer responsible for supervising agency field activities.
- **Member (15 Positions)** - The Member is responsible for providing field service. Members that have attained a minimum of six years of service are awarded the senior membership designation of Corporal. In addition, one or more Members may be appointed to the senior membership designation of Sergeant for the purpose of providing additional supervisory personnel for field activities.

- **Dispatcher (5 Positions)** - The Dispatcher is a Member that is assigned specifically and solely to providing dispatching services in support of agency field activities.

STATUS OF GOALS FOR FY '09

1. Actively promote awareness of the department to the community to the end of increasing active membership by 20%. This may include information sessions, fact sheet mailers, etc. **(C/100%)**
2. Beginning in July 2008, develop and deliver presentations to the public on Emergency Preparedness and Disaster topics on a regular basis of at least one presentation every 60 days. **(C/100%)**
3. Implement a regular schedule of public safety patrols no less than twice per month. Purpose for the patrols will increase public awareness of the department and continue to foster a good working relationship with other Village departments. **(C/100%)**
4. Beginning in July 2008, establish a quarterly newsletter to be distributed on conjunction with the Chamber of Commerce. Topics will include departmental news, tips for seasonal emergency concerns, upcoming ESDA events and presentations and information to contact and/or join department. **(ABANDONED)**
5. Provide ongoing online training courses for all members to attain FEMA Professional Development Series certifications. **(C/100%)**
6. Complete revisions to existing ESDA ordinance and present to Village Board for adoption. **(CU/75%)**
7. Work with Will County evidence technicians to host a scene/evidence preservation class. **(D)**
8. Work with Will County Sheriff's Department to host a Homeland Security for all Village of Mokena residents and businesses. **(D)**

SIGNIFICANT GOALS FOR FY '10

1. Develop and deliver presentations on Emergency Preparedness and Disaster topics on a regular basis of at least one presentation every 60 days.
2. Implement a regular schedule of public safety patrols no less than twice per month.

3. Provide ongoing online training courses for all members to attain FEMA Professional Development Series certifications.
4. Provide traffic and crowd management support for civic events.
5. Work with Will County evidence technicians to host a scene/evidence preservation class.
6. Work with Will County Sheriff's Department to host a Homeland Security presentation for all Village of Mokena residents and businesses.

VILLAGE OF MOKENA
Fiscal 2010 Budget: General Fund
Dept: E.S.D.A. [01-111]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
	Personal Services					
3020	Salaries (Part Time)	\$ 5,833	8,500	9,500	9,500	9,500
	Commodities					
3210	Office Supplies	\$ 410	237	325	173	250
3230	Conferences, Mtgs. & Seminars	2,075	2,170	2,450	2,250	2,420
3240	Membership Dues	625	185	740	235	830
3250	Professional Development	225	112	500	113	500
3260	Publications	27	38	65	42	45
3280	Clothing & Personal Expense	2,069	2,989	2,810	2,810	3,140
3290	Printing	-	580	600	100	600
3300	Vehicle Expense (Gas)	3,933	4,616	6,251	4,700	5,100
3320	Maint: Vehicle & Motor Equip.	5,792	6,561	9,500	7,500	12,650
3330	Small Tools	53	144	200	200	200
3440	Miscellaneous	441	304	600	500	600
3510	Equipment	7,070	3,828	4,893	4,750	4,772
3520	Furniture	-	-	300	200	-
	Total	\$ 22,720	21,764	29,234	23,573	31,107
	Contractual Services					
3690	Computer Program./Maint.	\$ 434	129	560	400	560
3780	Telephone	4,190	5,399	5,442	5,285	5,084
3790	Comm./Office Mach. Maint.	509	583	950	750	950
3850	Equipment Leasing	3,919	4,376	5,140	3,900	4,206
3860	Other Contractual Services	4,811	3,492	14,539	11,500	13,416
3880	Warning System Maintenance	1,095	972	1,800	3,814	2,500
	Total	14,958	14,951	28,431	25,649	26,716
	Total Operating Expense	\$ 43,511	45,215	67,165	58,722	67,323
	Capital Outlay					
4020	Improvements - Other	\$ 2,575	-	-	-	-
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	20,043	10,122	2,000	2,000	-
4080	Vehicle Acquisition	-	-	-	-	-
	Total Capital	\$ 22,618	10,122	2,000	2,000	-
	Total Appropriations	\$ 66,129	55,337	69,165	60,722	67,323

ESDA NOTES



Gasoline: A (\$1,151) decrease below FY '09 budget levels is proposed. This decrease is projected due to a national decrease in fuel costs and the anticipation of stabilized pricing trends.

Maint. Vehicle & Motor Equipment: This line item is scheduled to increase \$3,150 above budgeted FY '09 levels. This increase is associated with maintaining older vehicles in the fleet.

Machinery & Equipment: A (\$2,000) decrease below FY'09 budgeted levels is proposed. This decrease is attributable to the elimination of capital expenditures due to negative economic conditions.

VILLAGE OF MOKENA
Fiscal 2010 Budget: Audit Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Taxes	\$ 6,260	6,510	6,000	6,333	6,500
Other Revenue	841	704	400	200	100
Total Revenue	\$ 7,101	7,214	6,400	6,533	6,600
Opening Cash Balance	\$ 14,484	16,035	17,191	17,399	15,811
Total Available for Spending	\$ 21,585	23,249	23,591	23,932	22,411
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Contractual Services	\$ 5,550	5,850	6,103	8,121	8,527
Total Appropriations	\$ 5,550	5,850	6,103	8,121	8,527
Ending Fund Balance	\$ 16,035	17,399	17,488	15,811	13,884

VILLAGE OF MOKENA
Fiscal 2010 Budget: Audit Fund
Revenue [02]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
200	<u>Taxes</u>					
2010	Property Tax	\$ 6,260	6,510	6,000	6,333	6,500
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 841	704	400	200	100
	Revenue Grand Total	\$ 7,101	7,214	6,400	6,533	6,600
	Opening Cash Balance	\$ 14,484	16,035	17,191	17,399	15,811
	Total Available for Spending	\$ 21,585	23,249	23,591	23,932	22,411

Appropriations [02-116]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
	<u>Contractual Services</u>					
3610	Accounting Services	\$ 5,550	5,850	6,103	8,121	8,527

VILLAGE OF MOKENA
Fiscal 2010 Budget: Performance Bond Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Other Revenue	\$ 263,116	295,991	260,000	457,000	173,500
Total Revenue	\$ 263,116	295,991	260,000	457,000	173,500
Opening Cash Balance	\$ 760,110	565,970	435,160	599,873	799,873
Total Available for Spending	\$ 1,023,226	861,961	695,160	1,056,873	973,373
Appropriations	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Board App. Fiscal '09
Contractual Services	\$ 424,659	182,887	400,000	250,000	400,000
Other Financing Uses	32,597	79,201	10,000	7,000	3,500
Total Appropriations	\$ 457,256	262,088	410,000	257,000	403,500
Ending Fund Balance	\$ 565,970	599,873	285,160	799,873	569,873

VILLAGE OF MOKENA
Fiscal 2010 Budget: Performance Bond Fund
Revenue [04]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
290	Other Revenue					
2910	Interest Earnings	\$ 32,597	23,391	10,000	7,000	3,500
2940	Interfund Revenue	-	-	-	-	-
2970	Miscellaneous Income	230,519	272,600	250,000	450,000	170,000
	Total	\$ 263,116	295,991	260,000	457,000	173,500
	Revenue Grand Total	\$ 263,116	295,991	260,000	457,000	173,500
	Opening Cash Balance	\$ 760,110	565,970	435,160	599,873	799,873
	Total Available for Spending	\$ 1,023,226	861,961	695,160	1,056,873	973,373

Appropriations [04-118]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
	Contractual Services					
3920	Performance Bond Refund	\$ 424,659	182,887	400,000	250,000	400,000
	Other Financing Uses					
4260	Interfund Transfer	\$ 32,597	79,201	10,000	7,000	3,500
	Total Appropriations	\$ 457,256	262,088	410,000	257,000	403,500

TOURISM FUND

Fiscal Year '10

SUMMARY OF BASIC FUNCTION

Village Ordinance No. 1293 entitles the Village to assess a 5% "Hotel and Motel Accommodation Tax" applicable to all hotel and motel room rentals within the Village corporate limits. The Village is currently receiving tax collections from Super 8 Motel.

In accordance with Ordinance No. 1293, proceeds resulting from the imposition of this tax shall be credited to the Tourism Fund. The proceeds attributable to the Tourism Fund shall be used for the promotion of tourism, beautification, and business enhancement activities for the Village of Mokena.

VILLAGE OF MOKENA
Fiscal 2010 Budget: Tourism Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Taxes	\$ 46,794	50,836	50,000	46,000	46,000
Other Revenue	3,392	2,533	1,000	625	300
Total Revenue	\$ 50,186	53,369	51,000	46,625	46,300
Opening Cash Balance	\$ 58,562	57,353	55,292	55,910	56,658
Total Available for Spending	\$ 108,748	110,722	106,292	102,535	102,958
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Personal Services	\$ 28,073	29,747	35,085	23,155	36,259
Commodities	23,039	24,757	25,842	22,422	24,210
Contractual Services	283	308	985	300	800
Total Appropriations	\$ 51,395	54,812	61,912	45,877	61,269
Ending Fund Balance	\$ 57,353	55,910	44,380	56,658	41,689

VILLAGE OF MOKENA
Fiscal 2010 Budget: Tourism Fund
Revenue [05]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
200	Taxes					
2080	Hotel/Motel Tax	\$ 46,794	50,836	50,000	46,000	46,000
290	Other Revenue					
2910	Interest Earnings	\$ 3,392	2,533	1,000	625	300
	Revenue Grand Total	\$ 50,186	53,369	51,000	46,625	46,300
	Opening Cash Balance	\$ 58,562	57,353	55,292	55,910	56,658
	Total Available for Spending	\$ 108,748	110,722	106,292	102,535	102,958

Appropriations [05-119]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
	Personal Services					
3010	Salaries (Full Time)	\$ 25,549	26,850	28,392	16,584	28,230
3040	Unemployment Contribution	60	53	62	30	62
3100	Hospital/Life Insurance	2,464	2,844	6,631	6,541	7,967
	Total	\$ 28,073	29,747	35,085	23,155	36,259
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 3,695	3,332	3,852	3,200	5,410
3240	Membership Dues	11,871	11,509	11,890	11,418	11,180
3250	Professional Development	249	-	500	-	600
3260	Publications	1,079	995	1,000	895	1,000
3290	Printing	955	2,880	2,000	284	1,000
3440	Miscellaneous	-	-	-	925	-
3450	Public Relations	5,190	6,041	6,600	5,700	5,020
	Total	\$ 23,039	24,757	25,842	22,422	24,210
	Contractual Services					
3860	Other Contractual Services	\$ 16	-	500	-	250
3870	Auto Mileage & Expense Reimb.	267	308	485	300	550
	Total	\$ 283	308	985	300	800
	Total Appropriations	\$ 51,395	54,812	61,912	45,877	61,269

VILLAGE OF MOKENA
Fiscal 2010 Budget: Special Tax Allocation Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Taxes	\$ -	-	-	-	7,361
Other Revenue	-	-	-	-	10
Total Revenue	\$ -	-	-	-	7,371
Opening Cash Balance	\$ -	-	-	-	-
Total Available for Spending	\$ -	-	-	-	7,371

Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Commodities	\$ -	-	-	-	200
Contractual Services	-	-	-	-	-
Total Appropriations	\$ -	-	-	-	200
Ending Fund Balance	\$ -	-	-	-	7,171

VILLAGE OF MOKENA
Fiscal 2010 Budget: Special Tax Allocation Fund
Revenue [06]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
200	<u>Taxes</u>					
2010	Property Tax	\$ -	-	-	-	7,361
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ -	-	-	-	10
	Revenue Grand Total	\$ -	-	-	-	7,371
	Opening Cash Balance	\$ -	-	-	-	-
	Total Available for Spending	\$ -	-	-	-	7,371

Appropriations [06-120]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
	<u>Commodities</u>					
3220	Postage	\$ -	-	-	-	200
	<u>Contractual Services</u>					
3985	Surplus Funds Remittance	\$ -	-	-	-	-
	Total Appropriations	\$ -	\$ -	\$ -	\$ -	\$ 200

VILLAGE OF MOKENA
Fiscal 2010 Budget: School Crossing Guard Fund
Summary

<u>Revenues</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
Taxes	\$ 20,850	21,962	23,029	23,116	23,697
Other Revenue	933	824	400	260	100
Total Revenue	\$ 21,783	22,786	23,429	23,376	23,797
Opening Cash Balance	\$ 16,835	18,247	19,533	19,370	20,234
Total Available for Spending	\$ 38,618	41,033	42,962	42,746	44,031
<u>Appropriations</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
Personal Services	\$ 19,986	21,233	22,322	22,086	23,155
Commodities	385	430	750	426	750
Contractual Services	-	-	200	-	200
Total Appropriations	\$ 20,371	21,663	23,272	22,512	24,105
Ending Fund Balance	\$ 18,247	19,370	19,690	20,234	19,926

VILLAGE OF MOKENA
Fiscal 2010 Budget: School Crossing Guard Fund
Revenue [07]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
200	Taxes					
2010	Property Tax	\$ 20,850	21,962	23,029	23,116	23,697
290	Other Revenue					
2910	Interest Earnings	933	824	400	260	100
	Revenue Grand Total	\$ 21,783	22,786	23,429	23,376	23,797
	Opening Cash Balance	\$ 16,835	18,247	19,533	19,370	20,234
	Total Available for Spending	\$ 38,618	41,033	42,962	42,746	44,031

Appropriations [07-121]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
	Personal Services					
3020	Salaries (Part Time)	\$ 19,757	20,982	22,035	21,875	22,926
3040	Unemployment Contribution	229	251	287	211	229
	Total	\$ 19,986	21,233	22,322	22,086	23,155
	Commodities					
3280	Clothing & Personal Expense	\$ 331	380	550	376	550
3340	Traffic & Street Sign Material	-	-	150	-	150
3440	Miscellaneous	54	50	50	50	50
	Total	\$ 385	430	750	426	750
	Contractual Services					
3710	Legal Advertising	\$ -	-	200	-	200
	Total Appropriations	\$ 20,371	21,663	23,272	22,512	24,105

IMRF/FICA/MC FUND

Fiscal Year '10

SUMMARY OF BASIC FUNCTION

Illinois Municipal Retirement Fund:

The Illinois Municipal Retirement Fund (IMRF) is created by Illinois law under Article 7 of the Illinois Pension Code (Illinois Compiled Statutes, Ch. 40, 5/7-101 to 5/7-222). Since 1941, the Illinois Municipal Retirement Fund has provided employees of local governments and school districts in Illinois with a sound and efficient system for the payment of retirement, disability, and death benefits. The Village of Mokena began participation in IMRF on January 1, 1972.

The retirement plan IMRF offers is a defined benefit plan. In a defined benefit plan, the amount of the retirement benefit is based on a member's final salary and his/her years of service. An IMRF employee must complete eight years of service to be vested. The employee contributes 4.5% of their salary to IMRF. The Village's contribution rate changes annually based on actuarial assumptions and is funded through the property tax levy. The rate for July 2009 through December 2009 is 11.08% and the rate for January 2010 through June 2010 is 12.19%.

Social Security and Medicare:

Social Security and Medicare taxes are calculated using the employee's gross salary. The gross wage is not reduced for IMRF or Police Pension contributions. The rate for social security is 6.2% and is paid by both the employee and Village on wages up to the wage base, which changes annually. The rate for medicare is 1.45% and is paid by both the employee and Village on the entire gross salary.

VILLAGE OF MOKENA
Fiscal 2010 Budget: IMRF/FICA/MC Contribution Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '07</u>	<u>Actual Fiscal '08</u>	<u>Budgeted Fiscal '09</u>	<u>Estimated Fiscal '09</u>	<u>Board App. Fiscal '10</u>
Taxes	\$ 479,217	515,417	566,578	569,278	586,161
Intergovernmental Revenue - State	19,317	21,530	20,150	18,000	16,000
Other Revenue	8,951	7,869	4,000	2,714	1,200
Total Revenue	\$ 507,485	544,816	590,728	589,992	603,361
Opening Cash Balance	\$ 172,630	198,420	201,728	199,553	217,445
Total Available for Spending	\$ 680,115	743,236	792,456	789,545	820,806
<u>Appropriations</u>	<u>Actual Fiscal '07</u>	<u>Actual Fiscal '08</u>	<u>Budgeted Fiscal '09</u>	<u>Estimated Fiscal '09</u>	<u>Board App. Fiscal '10</u>
Personal Services	\$ 481,695	543,683	588,240	572,100	584,082
Total Appropriations	\$ 481,695	543,683	588,240	572,100	584,082
Ending Fund Balance	\$ 198,420	199,553	204,216	217,445	236,724

VILLAGE OF MOKENA
Fiscal 2010 Budget: IMRF/FICA/MC Contribution Fund
Revenue [08]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
200	Taxes					
2010	Property Tax	\$ 479,217	515,417	566,578	569,278	586,161
240	Intergovernmental Rev. - State					
2420	Personal Property Replacement	\$ 19,317	21,530	20,150	18,000	16,000
290	Other Revenue					
2910	Interest Earnings	\$ 8,951	7,869	4,000	2,714	1,200
	Revenue Grand Total	\$ 507,485	544,816	590,728	589,992	603,361
	Opening Cash Balance	\$ 172,630	198,420	201,728	199,553	217,445
	Total Available for Spending	\$ 680,115	743,236	792,456	789,545	820,806

Appropriations [08-122]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
	Personal Services					
3050	Social Security (FICA) Contrib.	\$ 239,885	265,748	283,690	282,000	292,063
3051	Medicare Contribution	56,497	62,643	66,347	66,100	68,305
3070	IL Muni. Ret. Fund (IMRF) Contrib.	185,313	215,292	238,203	224,000	223,714
	Total Appropriations	\$ 481,695	543,683	588,240	572,100	584,082

POLICE PENSION FUND

Fiscal Year '10

SUMMARY OF BASIC FUNCTION

Section 5/3-101, Chapter 40 of the Illinois Compiled Statutes require that an incorporated municipality with more than 5,000 residents establish a Police Pension Fund for its full time sworn police personnel. Pursuant to the 1990 Census, the Village of Mokena exceeded the minimum of 5,000 residents required for enactment of the Pension Fund. Therefore, the Village Board of Trustees has adopted an Ordinance creating the necessary budget and financial means to manage the Pension Fund for the Village's full time police officers.

The Pension Board consists of either four or five members. Two are appointed by the Village President for two year terms; and two members are elected by the active police officers from the full time sworn staff for a two year term. The fifth member of the Pension Board is elected for a two year term from amongst the retired, disabled or widowed fund beneficiaries if applicable. The Village Finance Director acts as an Ex-Officio member of the Board.

The Pension Board is responsible for maintaining and managing the retirement assets accumulated from the financial contributions by both the active police officers, as well as the Village of Mokena. The active police officers contribute 9.91% of their salary to the Police Pension Fund. The Village's contribution to the Police Pension Fund is through the property tax levy, which equates to 14.55% of total annual salaries for full time sworn police personnel.

VILLAGE OF MOKENA
Fiscal 2010 Budget: Police Pension Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Taxes	\$ 421,538	473,517	527,681	529,706	603,254
Other Revenue	\$ 663,159	234,282	380,931	(214,170)	385,718
Total Revenue	\$ 1,084,697	707,799	908,612	315,536	988,972
Opening Cash Balance	\$ 5,171,952	6,128,900	6,881,872	6,732,280	6,927,621
Total Available for Spending	\$ 6,256,649	6,836,699	7,790,484	7,047,816	7,916,593
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Personal Services	\$ 50,060	89,987	126,187	104,647	162,503
Commodities	8,036	10,487	15,925	11,403	31,975
Contractual Services	69,653	3,945	34,000	4,145	34,400
Other Financing Uses	-	-	30,000	-	30,000
Total Appropriations	\$ 127,749	104,419	206,112	120,195	258,878
Ending Fund Balance	\$ 6,128,900	6,732,280	7,584,372	6,927,621	7,657,715

MOTOR FUEL TAX FUND

Fiscal Year '10

STATUS OF GOALS FOR FY '09

1. Repair and resurface Kevin (Willow to Kirkstone) (C-100%)
2. Repair and resurface Kevin Court (C-100%)
3. Repair and resurface 195th (Glennell to Townline) (C-100%)
4. Repair and resurface Everett (191st to Manchester) (C-100%)
5. Repair and resurface LaPorte Road (Wolf to RR Tracks) (C-100%)

SIGNIFICANT GOALS FOR FY '10

No road repairs are provided for in the FY '10 Motor Fuel Tax Fund. Road repairs are accounted for in the Capital Improvement, Repair and Replacement Fund for FY '10. The following roads are scheduled for FY '10:

Improvement Projects - 2009/10	Estimated Cost
Plattner Ln.	\$125,334.15
Plattner Court	\$24,527.95
Ashford Court	\$36,963.55
Swinford Lane	\$123,930.15
Swinford Court	\$23,575.35
Old Castle Drive	\$98,198.65
Willow (Cherry to Newport)	\$66,536.70
Willow (Newport to Butt Joint)	\$32,607.25
Kluth Drive (Wolf Rd. to Kluth Ct.)	\$97,564.55
Kluth Court (Kluth Dr. to End)	\$26,853.85
Granite (Wolf to Midland)	<u>\$44,272.50</u>
2009/2010 Street Miles (Total) = 2.90	\$700,364.00
10% Contingency	<u>\$70,036.40</u>
	\$770,400.40

VILLAGE OF MOKENA
Fiscal 2010 Budget: State Motor Fuel Tax Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Intergovernmental Revenue - State	\$ 499,445	538,060	518,065	518,029	500,329
Other Revenue	18,949	14,074	6,500	3,100	2,000
Total Revenue	\$ 518,394	552,134	524,565	521,129	502,329
Opening Cash Balance	\$ 145,794	489,125	328,512	328,313	130,311
Total Available for Spending	\$ 664,188	1,041,259	853,077	849,442	632,640
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Personal Services	\$ 47,267	89,019	49,000	93,486	88,550
Commodities	114,750	197,055	135,300	223,173	300,000
Contractual Services	13,046	24,076	26,900	30,349	34,540
Capital Outlay	-	402,796	307,672	372,123	2,875
Total Appropriations	\$ 175,063	712,946	518,872	719,131	425,965
Ending Fund Balance	\$ 489,125	\$ 328,313	\$ 334,205	\$ 130,311	\$ 206,675

VILLAGE OF MOKENA
Fiscal 2010 Budget: State Motor Fuel Tax Fund
Revenue [11]

		Actual	Actual	Budgeted	Estimated	Board App.
	Intergovernmental Rev. - State	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
240	Intergovernmental Rev. - State					
2430	Motor Fuel Tax Allotment	\$ 499,445	538,060	518,065	518,029	500,329
290	Other Revenue					
2910	Interest Earnings	\$ 18,229	14,074	6,500	3,100	2,000
2940	Interfund Revenue	-	-	-	-	-
2970	Miscellaneous Revenue	720	-	-	-	-
	Total	\$ 18,949	14,074	6,500	3,100	2,000
	Revenue Grand Total	\$ 518,394	552,134	524,565	521,129	502,329
	Opening Cash Balance	\$ 145,794	489,125	328,512	328,313	130,311
	Total Available for Spending	\$ 664,188	1,041,259	853,077	849,442	632,640

Appropriations [11-125]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
3030	Salaries (Overtime)	\$ 47,267	89,019	49,000	93,486	88,550
	Commodities					
3380	Salt	\$ 114,750	197,055	135,300	223,173	300,000
3440	Miscellaneous	-	-	-	-	-
	Total	\$ 114,750	197,055	135,300	223,173	300,000
	Contractual Services					
3620	Engineering Services	\$ -	2,753	5,000	1,849	-
3860	Other Contractual Services	13,046	21,323	21,900	28,500	34,540
	Total	\$ 13,046	24,076	26,900	30,349	34,540
	Capital Outlay					
4010	Improvements - Streets & Alleys	\$ -	402,796	307,672	372,123	2,875
4020	Improvements - Other	-	-	-	-	-
	Total	\$ -	402,796	307,672	372,123	2,875
	Total Appropriations	\$ 175,063	712,946	518,872	719,131	425,965

REFUSE FUND

Fiscal Year '10

SUMMARY OF BASIC FUNCTION

Residential refuse pick-up is contracted through Nu-Way Disposal Service. Approximately 6,350 customers currently receive service on a weekly basis by Nu-Way Disposal. Residents are invoiced monthly on their water and sewer bill and submit a combined payment to the Village for the above mentioned services.

This year's budget includes provisions for the continued operation of a Curb Side Recycling Program, yearly senior discounts of approximately \$24 and free leaf and branch pickup.

VILLAGE OF MOKENA
Fiscal 2010 Budget: Refuse Fund
Revenue [15]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
260	Charges for Service					
2710	Refuse Collection Charges	\$ 951,330	998,323	1,062,740	1,057,829	1,075,941
290	Other Revenue					
2910	Interest Earnings	\$ 4,595	3,782	2,000	1,000	500
2970	Miscellaneous Revenue	5,088	5,180	6,115	5,021	6,005
	Total	\$ 9,683	8,962	8,115	6,021	6,505
	Revenue Grand Total	\$ 961,013	1,007,285	1,070,855	1,063,850	1,082,446
	Opening Cash Balance	\$ 95,071	96,356	92,436	92,096	88,423
	Total Available for Spending	\$ 1,056,084	1,103,641	1,163,291	1,155,946	1,170,869

Appropriations [15-129]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
	Commodities					
3450	Public Relations	\$ 6,000	7,950	11,025	11,880	14,175
	Contractual Services					
3610	Accounting Services	\$ 270	285	297	395	415
3730	Refuse Service	914,768	964,465	1,023,062	1,014,500	1,027,031
3840	Interfund Service Charge	38,690	38,845	40,748	40,748	41,563
	Total	\$ 953,728	1,003,595	1,064,107	1,055,643	1,069,009
	Total Appropriations	\$ 959,728	1,011,545	1,075,132	1,067,523	1,083,184

VILLAGE OF MOKENA
Fiscal 2010 Budget: Water & Sewer Fund
Summary

	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Revenues					
Water Department	\$ 3,104,193	3,366,063	3,446,195	3,304,885	3,635,028
Sewer Department	1,585,462	1,603,146	1,768,627	1,640,062	1,746,665
Total Revenue	\$ 4,689,655	4,969,209	5,214,822	4,944,947	5,381,693
Opening Cash Balance:					
Water Dept. - Operating	\$ 1,065,786	1,061,761	1,053,152	1,042,457	986,354
Water Dept. - Encumbered Res.	-	-	-	-	-
Sewer Dept. - Operating	602,888	576,744	488,573	477,780	398,777
Sewer Dept. - Encumbered Res.	-	-	-	-	-
Total Opening Cash Balance	\$ 1,668,674	1,638,505	1,541,725	1,520,237	1,385,131
Total Cash Available	\$ 6,358,329	6,607,714	6,756,547	6,465,184	6,766,824
Less: Water - Encum. Res.	\$ -	-	-	-	-
Sewer - Encum. Res.	-	-	-	-	-
Total Available for Spending	\$ 6,358,329	6,607,714	6,756,547	6,465,184	6,766,824
Appropriations					
Water Department	\$ 3,108,218	3,385,367	3,587,369	3,360,988	3,643,859
Sewer Department	1,611,606	1,702,110	1,800,450	1,719,065	1,775,961
Total Appropriations	\$ 4,719,824	5,087,477	5,387,819	5,080,053	5,419,820
Ending Cash Balance:					
Water Dept. - Operating	\$ 1,061,761	1,042,457	911,978	986,354	977,523
Sewer Dept. - Operating	576,744	477,780	456,750	398,777	369,481
Total Operating Cash	\$ 1,638,505	1,520,237	1,368,728	1,385,131	1,347,004
Water Dept. - Encumbered Res.	\$ -	\$ -	-	-	-
Sewer Dept. - Encumbered Res.	-	-	-	-	-
Total Encumbered Reserves	\$ -	-	-	-	-
Total Ending Fund Balance	\$ 1,638,505	1,520,237	1,368,728	1,385,131	1,347,004

WATER OPERATING FUND BUDGET SUMMARY

REVENUE

Current FY '09

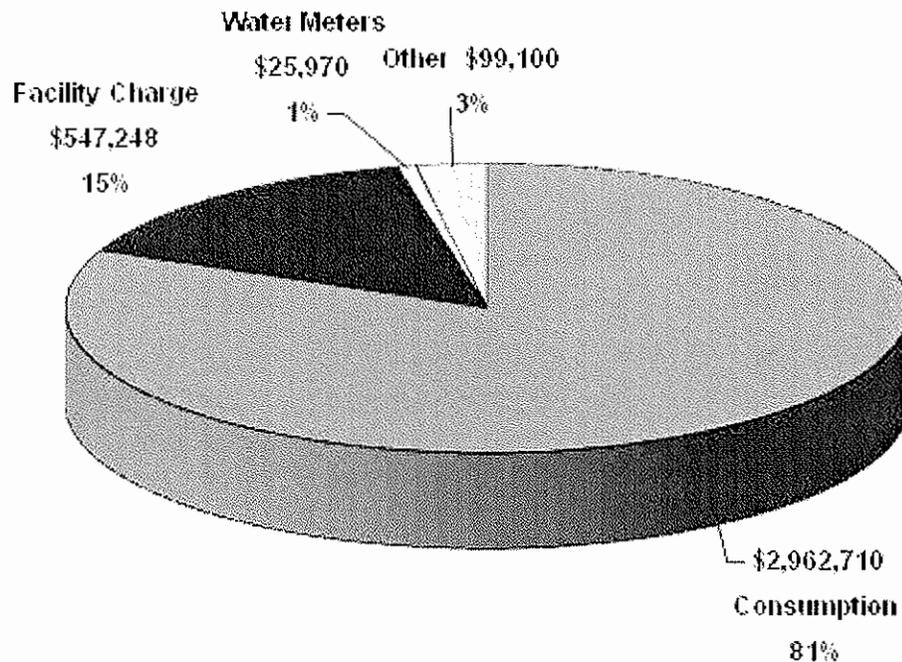
Estimated FY '09 Revenues are anticipated to be below budget by approximately (\$141K). This is primarily due to decreased water consumption as a result of wetter than normal seasonal conditions last summer (\$83K). Public improvement inspection, engineering fees, meter installation and miscellaneous revenues are also down (\$58K).

Proposed FY '10

FY '10 Revenues are budgeted to increase above FY '09 levels by approximately \$189K. The primary reason for the increase is associated with a rate increase of \$.55 per 1,000 gallons of water which should produce \$257K in revenue. A decrease in other revenue categories lower the aggregate revenue increase to \$189K.

Total Water Revenues for FY '10 are budgeted at \$3,635,028. Illustrated by the chart found below, one will be able to see the breakdown of revenues for the entire Water Fund by major category.

TOTAL REVENUES



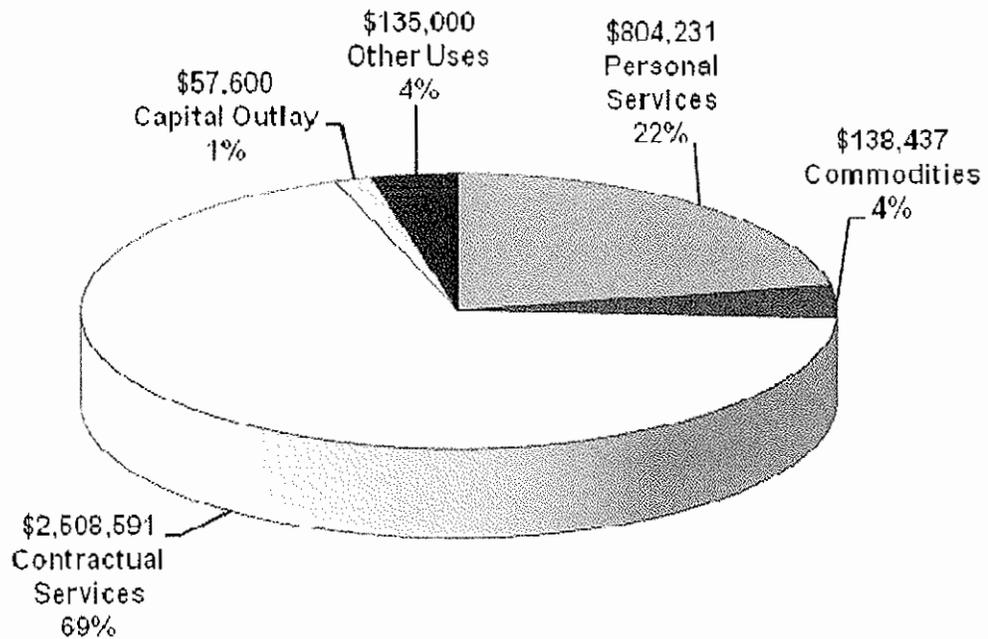
EXPENDITURES

Current FY '09 Estimated FY '09 expenditures are anticipated to be approximately (\$226K) less than budgeted. This is partially attributable to a decrease in debt service payments due to refinancing (\$73K), lower water costs due to decreased consumption (\$42K) and the contingency line of (\$100K) not being utilized.

Proposed FY '10 FY '10 Water Operating Fund Expenditures are proposed to increase above FY '09 levels by approximately \$56K. Although water costs will increase by \$115K other core expenditures will be reduced by (\$59K) resulting in a \$56K overall increase.

Total Water Expenses are budgeted at \$3,643,859. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures of the Water Fund by major category.

TOTAL EXPENSES



FUND BALANCE

Current FY '09

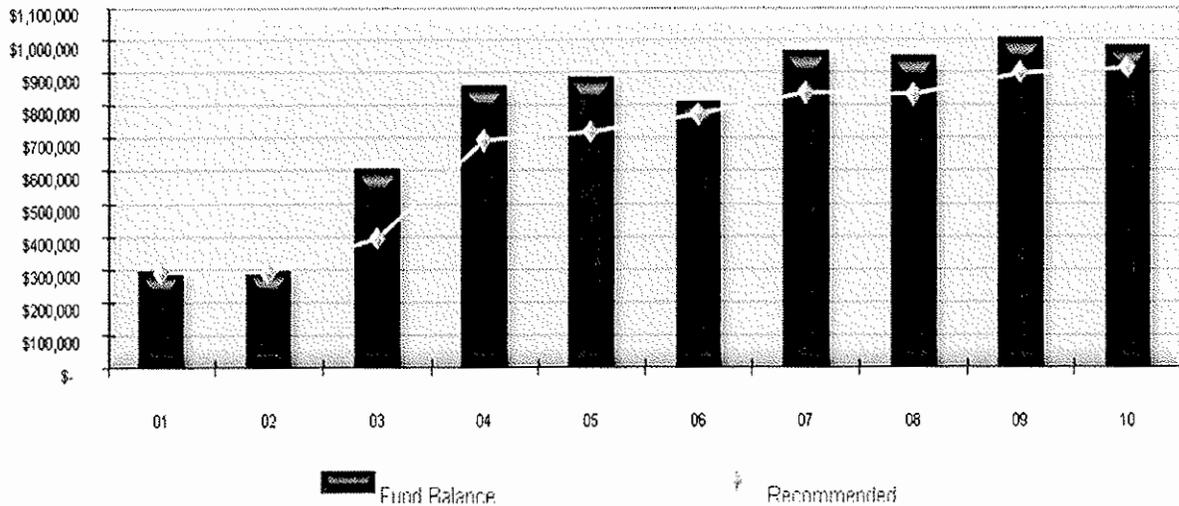
You will note the FY '09 Water Operating Fund estimated ending fund balance to be approximately \$986K. This is above the budgeted FY '09 balance by approximately \$74K. The rationale for this higher than projected year end cash position is as follows:

The actual FY '08 Year End Fund Balance was approximately (\$11K) below anticipated. Additionally, FY '09 revenues are anticipated to be (\$141K) below budget and FY '09 expenditures are forecasted to be below budget levels by approximately (\$226K).

Proposed FY '10

Below you will note the cash position of the Water Enterprise Fund for the last several budget cycles along with Proposed FY '10 levels. The proposed FY '10 year end balance is \$980K which is slightly higher than the Board's policy guidelines of maintaining 25% of the annual expenditures in each major fund. Since the transition to Lake Michigan water in FY '03, the Village Board has chosen a steady approach to fund balance levels in the water fund. This approach has enabled the Village Board to analyze unforeseen events and make solid policy decisions regarding rates and other operational aspects.

Water Fund Balance Comparison
FY 00-10 Budgets



As previously mentioned, the Water Enterprise fund is operating in an efficient financial manner.

STATUS OF GOALS FOR FY '09

1. Complete Village wide watermain leak survey. (C/100%)
2. Clean and inspect interior of all water towers. (C/100%)
3. Replace 50 water meters in the older section of the Krisview Subdivision. (C/100%)
4. Paint 300 fire hydrants throughout the Village. (C/100%)
5. Implement valve vault #4 into the SCADA System. (C/100%)
6. Seal coat driveway and parking lot at the 187th Street pump station. (C/100%)
7. Inspect all commercial buildings throughout the Village for proper sprinkler meter installations. (C/100%)
8. Reduce unaccounted for flow to 5.4%. (C/100%)
9. Complete design for 4 million gallon storage facility. (C/100%)

SIGNIFICANT GOALS FOR FY '10

1. Complete Village wide watermain leak survey.
2. Paint 300 fire hydrants throughout the Village.
3. Seal coat asphalt at The Francis Road Pump Station.
4. Inspect all new commercial buildings throughout the Village for proper sprinkler meter installations.
5. Provide “in-house” SCADA training to all water department personnel.
6. Provide “in-house” monthly safety training to all water department personnel. (Tool box talks).
7. Provide support regarding Oak Lawn contract negotiations.

VILLAGE OF MOKENA
Fiscal 2010 Budget: Water Department
Summary

	Actual	Actual	Budgeted	Estimated	Board App.
Revenues	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
Charges for Service	\$ 2,961,279	3,209,292	3,361,193	3,259,079	3,604,328
Other Revenue	142,914	156,771	85,002	45,806	30,700
Total Revenue	\$ 3,104,193	3,366,063	3,446,195	3,304,885	3,635,028
Opening Cash Balance:					
Operating Balance	\$ 1,065,786	1,061,761	1,053,152	1,042,457	986,354
Encumbered Reserve Balance	\$ -	-	-	-	-
Total Cash Balance	\$ 4,169,979	4,427,824	4,499,347	4,347,342	4,621,382
Less: Encum. Reserves	\$ -	-	-	-	-
Total Available for Spending	\$ 4,169,979	4,427,824	4,499,347	4,347,342	4,621,382
Appropriations	Actual	Actual	Budgeted	Estimated	Board App.
	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
Personal Services	\$ 723,195	783,762	822,050	810,956	804,231
Commodities	218,099	179,385	174,353	170,472	138,437
Contractual Services	2,144,160	2,393,095	2,431,216	2,320,227	2,508,591
Capital Outlay	22,764	29,125	24,750	24,333	57,600
Other Financing Uses	-	-	135,000	35,000	135,000
Total Appropriations	\$ 3,108,218	3,385,367	3,587,369	3,360,988	3,643,859
Ending Operating Balance	\$ 1,061,761	1,042,457	911,978	986,354	977,523
Encumbered Reserve Balance	\$ -	-	-	-	-
Ending Fund Balance	\$ 1,061,761	1,042,457	911,978	986,354	977,523

VILLAGE OF MOKENA
Fiscal 2010 Budget: Water Department
Revenue [16]

		Actual	Actual	Budgeted	Estimated	Board App.
		Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
260	Charges For Service					
2610	Water Sales	\$ 2,305,549	2,541,492	2,705,511	2,622,411	2,962,710
2640	Facility Charge	496,388	521,253	541,644	540,000	547,248
2660	Water Meter Installation	112,256	84,846	51,638	29,913	25,970
2690	Other Charges	47,086	61,701	62,400	66,755	68,400
	Total	\$ 2,961,279	3,209,292	3,361,193	3,259,079	3,604,328
290	Other Revenue					
2910	Interest Earnings	\$ 64,404	46,540	21,000	11,277	7,000
2970	Miscellaneous Income	78,510	110,231	64,002	34,529	23,700
	Total	\$ 142,914	156,771	85,002	45,806	30,700
	Revenue Grand Total	\$ 3,104,193	3,366,063	3,446,195	3,304,885	3,635,028
	Opening Cash Balance:					
	Operating Balance	\$ 1,065,786	1,061,761	1,053,152	1,042,457	986,354
	Encumbered Reserve Balance	\$ -	-	-	-	-
	Total Cash Available	\$ 4,169,979	4,427,824	4,499,347	4,347,342	4,621,382
	Less: Encum. Res. Balance	\$ -	-	-	-	-
	Total Available for Spending	\$ 4,169,979	4,427,824	4,499,347	4,347,342	4,621,382

VILLAGE OF MOKENA
Fiscal 2010 Budget: Water Department
Appropriations [16-130]

	Actual	Actual	Budgeted	Estimated	Board App.	
	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10	
Personal Services						
3010	Salaries (Full Time)	\$ 471,087	496,642	522,778	519,742	525,686
3020	Salaries (Part Time)	5,493	7,482	8,294	7,500	1,321
3030	Salaries (Overtime)	12,992	16,927	15,789	14,000	16,587
3040	Unemployment Contribution	1,335	1,234	1,446	922	1,130
3050	FICA Contribution	30,429	32,312	33,905	33,654	33,703
3051	Medicare Contribution	7,122	7,569	7,930	7,871	7,882
3060	Workmen's Compensation	22,349	31,205	33,133	33,133	24,027
3070	IMRF Contribution	51,893	59,572	63,234	62,612	63,275
3100	Hospital/Life Insurance	120,495	130,819	135,541	131,522	130,620
	Total	\$ 723,195	783,762	822,050	810,956	804,231
Commodities						
3210	Office Supplies	\$ 1,889	2,235	1,900	1,500	1,700
3220	Postage	9,506	10,467	11,990	10,800	11,530
3230	Conferences, Mtgs. & Seminars	1,159	1,382	1,203	874	533
3240	Membership Dues	456	213	634	449	780
3250	Professional Development	154	1,686	1,393	25	868
3260	Publications	76	84	62	52	62
3270	Liability Insurance	13,210	14,488	21,251	21,251	16,679
3280	Clothing & Personal Expenses	3,809	3,304	3,800	3,650	3,700
3290	Printing	2,392	2,770	2,950	3,545	4,625
3300	Vehicle Expense (Gasoline)	15,892	16,450	18,900	12,575	15,120
3310	Maint. - Bldgs., Sts., & Grnds.	8,701	9,241	10,000	7,350	9,500
3320	Maint. - Vehicles & Motor Equip.	6,253	7,541	7,700	6,500	7,200
3330	Small Tools	1,221	1,742	1,102	1,399	900
3360	Repair Materials	16,772	13,540	11,900	16,000	14,000
3380	Stone & Sand	1,262	1,767	2,000	2,700	2,000
3410	Water Meters - New Construction	96,000	77,342	40,385	45,877	26,185
3411	Water Meters - Replacements	15,637	-	19,050	19,000	11,200
3440	Miscellaneous	26	37	100	150	30
3450	Public Relations	14,038	6,232	8,500	8,375	4,375
3460	Chemicals	938	1,940	2,156	2,400	2,630
3510	Equipment	7,778	6,148	6,773	6,000	4,820
3520	Furniture	930	776	604	-	-
	Total	\$ 218,099	179,385	174,353	170,472	138,437

VILLAGE OF MOKENA
Fiscal 2010 Budget: Water Department
Appropriations [16-130]

	Actual	Actual	Budgeted	Estimated	Board App.	
	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10	
Contractual Services						
3610	Accounting Services	\$ 2,252	2,376	2,478	3,297	3,460
3620	Engineering Services	11,118	28,357	1,500	-	1,000
3630	Legal Services	469	601	1,000	500	750
3640	Physical Exams	265	410	350	110	350
3690	Computer Program./Maint.	3,200	7,068	6,150	4,000	4,665
3710	Legal Advertising	174	110	240	-	200
3750	Public Officials Ins./Bonding	51	-	-	-	60
3770	Electricity & Gas	56,519	114,968	123,200	103,500	112,000
3780	Telephone	23,771	9,504	16,758	15,665	17,425
3790	Comm./Office Machine Maint.	789	789	985	815	850
3840	Interfund Service Charge	69,088	69,364	72,763	72,763	74,218
3850	Leased Equipment	473	552	610	650	740
3860	Other Contractual Services	56,855	93,243	79,542	89,500	80,750
3870	Auto Mileage & Expense Reimb.	24	202	278	62	303
3890	Bond Principal	210,000	220,000	230,000	230,000	240,000
3900	Bond Interest	181,988	172,313	162,188	89,231	116,428
3910	Utility Deposit Refunds	-	-	100	-	100
3950	Contractual Payments	260,679	264,812	265,566	285,134	272,654
3960	Lake Water Costs	1,231,445	1,373,426	1,467,508	1,425,000	1,582,638
3961	Joint System Maintenance	35,000	35,000	-	-	-
	Total	\$ 2,144,160	2,393,095	2,431,216	2,320,227	2,508,591
	Total Operating Expenses	\$ 3,085,454	3,356,242	3,427,619	3,301,655	3,451,259
Capital Outlay						
4020	Improvements - Other	\$ -	-	-	-	-
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	1,159	3,632	3,050	3,050	-
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisition	21,605	25,493	21,700	21,283	57,600
4100	Office Furniture	-	-	-	-	-
	Total	\$ 22,764	29,125	24,750	24,333	57,600
Other Financing Uses						
4280	Contingencies	\$ -	-	100,000	-	100,000
5000	Transfer - Out					
	A. Trf. to Escrow for Joint System	-	-	35,000	35,000	35,000
	Total	\$ -	-	135,000	35,000	135,000
	Total Appropriations	\$ 3,108,218	3,385,367	3,587,369	3,360,988	3,643,859

WATER DEPARTMENT NOTES

Salaries Part Time: This line item is scheduled to decrease by (\$6,973) due to a reduction in hours for the Part Time Secretary and Seasonal Summer Help being eliminated due to budget constraints.

Workers Compensation: The budget shows a (\$9,106) decrease below FY '09 levels. The decrease is primarily attributable to positive claims experience.

Liability Insurance: A (\$4,572) decrease below FY '09 budget levels is shown. The decrease is tied to positive claims experience.

Printing: A \$1,675 increase above FY '09 budgeted levels is mainly attributable to the increased cost of printing water bills & delinquency notices.

Gasoline: The (\$3,780) decrease in this line item is projected due to a national decrease in fuel costs and the anticipation of stabilized pricing trends.

Repair Material: A \$2,100 increase above FY '09 levels is due to the purchase of breakaway hydrant kits and hydrant repair parts.

Water Meters - New Construction: This line item will decrease (\$14,200) below FY '09 levels due to the downturn in the economy and building permit activity.

Water Meters - Replacement: This line item is scheduled to decrease (\$7,850) from FY '09 levels due to a smaller target area being scheduled for meter replacement.

Public Relations: A decrease of (\$4,125) below FY '09 levels is due to the update being combined with the regular Village update and only one mailing being budgeted instead of two for the year.

Computer Program Maintenance: A decrease of (\$1,485) is scheduled below FY '09 levels for this line item. This is mainly due to the reduction in costs associated with the maintenance of the uniguns.

Electricity & Gas: The (\$11,200) decrease in this line item below FY '09 budgeted levels is due to lower water usage being anticipated during this budget year and the cost of electricity associated with the reduced pumpage.

Lake Water Costs: You will note an increase of \$115,130 above FY '09 budgeted levels. This increase is associated with the increased cost of water that the Village purchases from other upstream suppliers.

Machinery & Equipment: This line item will decrease (\$3,050) below FY '09 levels. There are no major equipment purchases scheduled in FY '10 due to the negative economic climate.

Vehicle Acquisition: This line item will increase \$35,900 above FY '09 budgeted levels. This will allow for the purchase of a F350 1-ton truck that is scheduled to be replaced in the vehicle replacement schedule.

SEWER OPERATING FUND BUDGET SUMMARY

REVENUES

Current FY '09

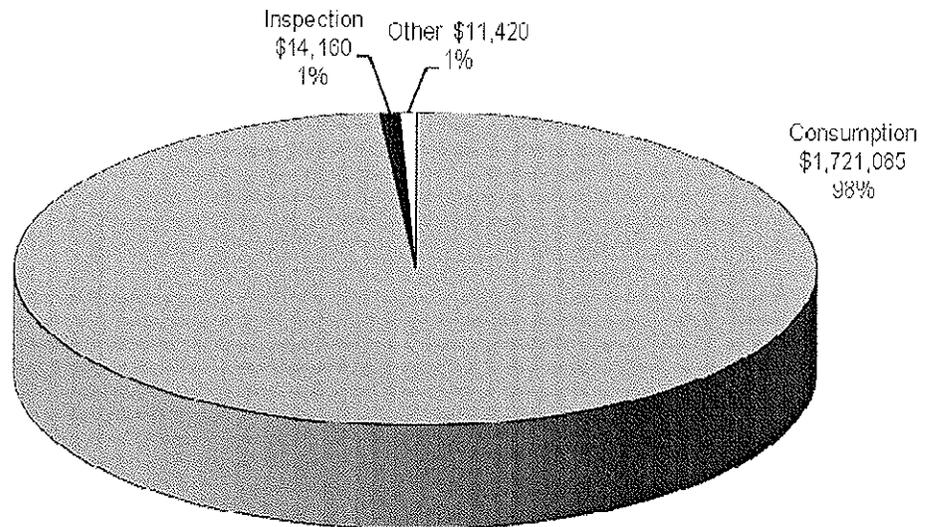
Estimated FY '09 Revenues are anticipated to be under budget by approximately (\$128K). Customer billables were under projection due to a wetter than normal summer of 08 (\$98K) and other revenues were down (\$30K) as well.

Proposed FY '10

FY '10 Revenues are budgeted to be less than FY '09 levels by approximately (\$22K). Although a \$.20/1,000 gallon rate increase is incorporated into revenue estimates (producing an additional \$16K), lower consumption demands and decreased development related revenue will drive all other revenues down by (\$38K) resulting in a total decrease of (\$22K).

Total Sewer Revenues for FY '10 are budgeted at \$1,746,665. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire enterprise by category.

TOTAL REVENUES



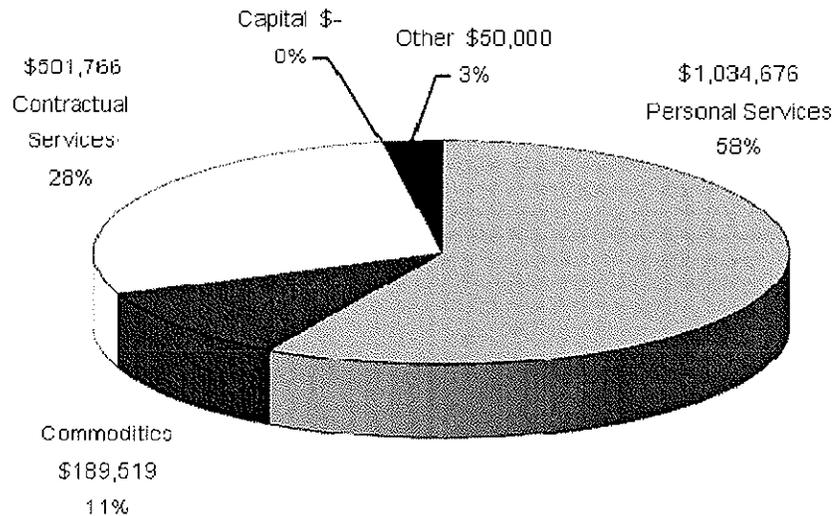
EXPENDITURES

Current FY '09 Estimated FY '09 expenditures are anticipated to be (\$81K) below budget.

Proposed FY '10 FY '10 Sewer Fund Expenditures are proposed to decrease below FY '09 budget levels by approximately (\$24K). This is primarily due to operational cost control efforts. Even though core operating costs for utilities and chemicals will increase by \$54K, overall expenditures will decline by (\$24K).

Total FY '10 Sewer Expenses are budgeted at \$1,775,961. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures by major category.

TOTAL EXPENSES



FUND BALANCE

Current FY '09

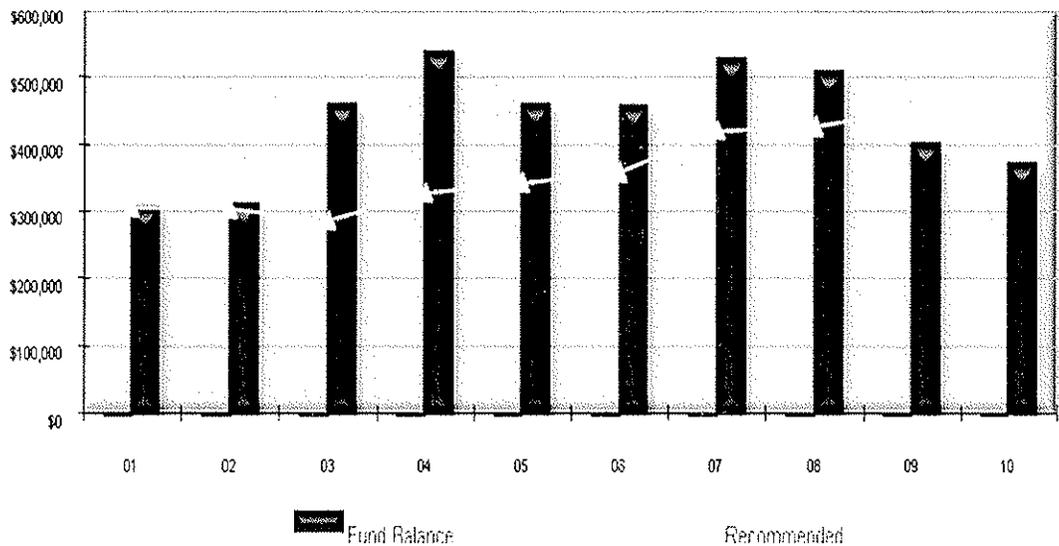
You will note the FY '09 Sewer Operating Fund estimated ending fund balance to be approximately \$399K. This is below the budgeted FY '09 balance by approximately (\$57K). The rationale for this lower than projected year end cash position is as follows:

The actual FY '08 Year End Fund Balance was approximately (\$10K) below anticipated. FY '09 revenues are anticipated to be (\$128K) less than budgeted and FY '09 expenditures are forecasted to be below budget levels by approximately (\$81K).

Proposed FY '10

Below you will note the cash position of the Sewer Enterprise fund for the last several budget cycles along with Proposed FY '10 levels. This fund has been under constant pressure over the past few years. Rate adjustments were implemented in FY '06, FY '07, FY '09 and FY '10 all softening the flattening consumption trends. The Proposed FY '10 fund balance is \$369K and is lower than the Board's policy guidelines of maintaining 25% of the annual expenditures in each major fund. This fund needs constant monitoring as we move forward.

Sewer Fund Balance Comparison
FY 00-10



STATUS OF GOALS FOR FY '09

1. Replacement of 10 evergreen trees on the WWTP property. **(C/100%)**
2. Continue manhole rehabilitation program. A total of 30 manholes will be rehabilitated in FY'09. **(C/100%)**
3. Smoke test (7) miles of sanitary sewer mains. The older section of town and areas near creeks and ponds will be targeted. **(ABANDONED/BUDGET)**
4. Vacuum, jet, and clean grease from wet wells and (6) lift stations. **(C/100%)**
5. Oversee the final engineering design of the WWTP expansion from 2.5 to 3.3 MGD.
(CU/50%)
6. Oversee the final engineering design of the excess flow lagoon. **(CU/50%)**
7. Install a generator connection terminal at the Tara Hills lift station. **(C/100%)**
8. Abandon the Blackthorne Ridge lift station. **(C/100%)**
9. Initiate SCADA system for lift stations. **(C/100%)**

SIGNIFICANT GOALS FOR FY '10

1. Replacement of 10 evergreen trees on the WWTP property.
2. Continue manhole rehabilitation program. A total of 50 manholes will be rehabilitated in FY10.
3. Vacuum, jet, and clean grease from wet wells and (6) lift stations.
4. Oversee the final engineering design of the WWTP expansion from 2.5 to 3.3 MGD.
5. Oversee the final engineering design of the excess flow lagoon.
6. Incorporate 5 additional lift stations into the SCADA system.
7. Provide "in-house" SCADA training to all sewer department personnel.
8. Provide "in-house" monthly safety training to all sewer department personnel. (Tool box talks)

VILLAGE OF MOKENA
Fiscal 2010 Budget: Sewer Department
Summary

	Actual	Actual	Budgeted	Estimated	Board App.
Revenues	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
Charges for Service	\$ 1,504,284	1,535,813	1,735,377	1,617,112	1,735,245
Other Revenue	81,178	67,333	33,250	22,950	11,420
Total Revenue	\$ 1,585,462	1,603,146	1,768,627	1,640,062	1,746,665
Opening Cash Balance:					
Operating Balance	\$ 602,888	576,744	488,573	477,780	398,777
Encumbered Reserve Balance	-	-	-	-	-
Total Cash Balance	\$ 2,188,350	2,179,890	2,257,200	2,117,842	2,145,442
Less: Encum. Reserves	\$ -	-	-	-	-
Total Available for Spending	\$ 2,188,350	2,179,890	2,257,200	2,117,842	2,145,442
Appropriations	Actual	Actual	Budgeted	Estimated	Board App.
	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
Personal Services	\$ 914,540	991,910	1,044,048	1,032,251	1,034,676
Commodities	169,861	174,667	196,324	196,627	189,519
Contractual Services	479,453	482,395	487,178	467,704	501,766
Capital Outlay	35,252	53,138	22,900	22,483	-
Other Financing Uses	12,500	-	50,000	-	50,000
Total Appropriations	\$ 1,611,606	1,702,110	1,800,450	1,719,065	1,775,961
Ending Operating Balance	\$ 576,744	477,780	456,750	398,777	369,481
Encumbered Reserve Balance	\$ -	-	-	-	-
Ending Fund Balance	\$ 576,744	477,780	456,750	398,777	369,481

VILLAGE OF MOKENA
Fiscal 2010 Budget: Sewer Department
Revenue [16]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
260	Charges For Service					
2620	Sewer Charges	\$ 1,445,436	1,507,564	1,704,933	1,607,200	1,721,085
2680	Sewer Inspection Fees	58,848	28,249	30,444	9,912	14,160
	Total	\$ 1,504,284	1,535,813	1,735,377	1,617,112	1,735,245
290	Other Revenue					
2910	Interest Earnings	\$ 34,674	21,330	10,000	5,369	3,000
2970	Miscellaneous Income	46,504	46,003	23,250	17,581	8,420
	Total	\$ 81,178	67,333	33,250	22,950	11,420
	Revenue Grand Total	\$ 1,585,462	1,603,146	1,768,627	1,640,062	1,746,665
	Opening Cash Balance:					
	Operating Balance	\$ 602,888	576,744	488,573	477,780	398,777
	Encumbered Reserve Balance	\$ -	-	-	-	-
	Total Cash Available	\$ 2,188,350	2,179,890	2,257,200	2,117,842	2,145,442
	Less: Encum. Res. Balance	\$ -	-	-	-	-
	Total Available for Spending	\$ 2,188,350	2,179,890	2,257,200	2,117,842	2,145,442

VILLAGE OF MOKENA
Fiscal 2010 Budget: Sewer Department
Appropriations [16-131]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
3010	Salaries (Full Time)	\$ 598,709	634,979	670,518	667,430	681,751
3020	Salaries (Part Time)	5,492	7,482	8,294	7,500	1,321
3030	Salaries (Overtime)	13,028	16,926	15,789	14,000	16,587
3040	Unemployment Contribution	1,709	1,565	1,836	1,168	1,438
3050	FICA Contribution	38,345	40,886	43,065	42,810	43,379
3051	Medicare Contribution	8,973	9,575	10,072	10,012	10,145
3060	Workmen's Compensation	26,305	36,728	38,997	38,997	28,279
3070	IMRF Contribution	65,511	75,491	80,446	80,000	81,440
3100	Hospital/Life Insurance	156,468	168,278	175,031	170,334	170,336
	Total	\$ 914,540	991,910	1,044,048	1,032,251	1,034,676
	Commodities					
3210	Office Supplies	\$ 1,889	2,235	1,900	1,500	1,700
3220	Postage	8,781	9,758	10,990	9,900	10,380
3230	Conferences, Mtgs. & Seminars	1,286	1,423	1,033	833	433
3240	Membership Dues	49	77	154	108	109
3250	Professional Development	154	2,555	2,170	25	270
3260	Publications	27	60	62	52	232
3270	Liability Insurance	22,300	24,457	35,873	35,873	28,155
3280	Clothing & Personal Expenses	3,623	3,228	3,800	3,650	3,700
3290	Printing	2,064	2,487	2,650	3,059	4,325
3300	Vehicle Expense (Gasoline)	16,395	17,243	18,900	13,800	15,120
3310	Maint. - Bldgs., Sts., & Grnds.	12,966	8,916	13,200	8,454	11,700
3320	Maint. - Vehicles & Motor Equip.	5,711	7,282	7,200	6,650	7,200
3330	Small Tools	1,439	1,845	650	500	465
3360	Repair Materials	1,905	286	2,000	500	1,200
3370	Janitorial Supplies	1,850	1,516	1,890	2,200	2,000
3380	Stone & Sand	132	499	500	500	500
3440	Miscellaneous	25	30	100	150	30
3460	Chemicals	87,114	86,835	90,250	106,050	100,000
3510	Equipment	2,151	3,360	2,823	2,823	2,000
3520	Furniture	-	575	179	-	-
	Total	\$ 169,861	174,667	196,324	196,627	189,519

VILLAGE OF MOKENA
Fiscal 2010 Budget: Sewer Department
Appropriations [16-131]

		Actual	Actual	Budgeted	Estimated	Board App.
	<u>Contractual Services</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>	<u>Fiscal '09</u>	<u>Fiscal '10</u>
3610	Accounting Services	\$ 2,620	2,764	2,883	3,836	4,026
3620	Engineering Services	69,617	2,357	30,000	-	1,500
3630	Legal Services	-	-	500	115	250
3640	Physical Exams	265	301	350	110	350
3690	Computer Program./Maint.	3,290	7,068	6,150	4,000	4,665
3700	Sludge Removal	50,491	52,480	50,750	46,000	50,750
3710	Legal Advertising	175	34	250	-	100
3750	Public Officials Ins./Bonding	51	-	-	-	60
3770	Electricity & Gas	202,041	277,705	252,000	284,000	295,000
3780	Telephone	4,546	4,226	4,588	4,616	5,122
3790	Comm./Office Machine Maint.	789	789	985	815	850
3840	Interfund Service Charge	69,088	69,364	72,763	72,763	74,218
3850	Leased Equipment	473	612	585	638	715
3860	Other Contractual Services	74,284	62,970	63,470	49,000	62,320
3870	Auto Mileage & Expense Reimb.	223	225	404	291	275
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	1,500	1,500	1,500	1,520	1,565
	Total	\$ 479,453	482,395	487,178	467,704	501,766
	Total Operating Expenses	\$ 1,563,854	1,648,972	1,727,550	1,696,582	1,725,961
	<u>Capital Outlay</u>					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	13,647	27,665	1,200	1,200	-
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisition	21,605	25,473	21,700	21,283	-
4100	Office Furniture	-	-	-	-	-
	Total	\$ 35,252	53,138	22,900	22,483	-
	<u>Other Financing Uses</u>					
4280	Contingencies	\$ -	-	50,000	-	50,000
5000	Transfer - Out					
	A. Plant Replacement Fund	12,500	-	-	-	-
	B. Plant Expansion Fund	-	-	-	-	-
	Total	\$ 12,500	-	50,000	-	50,000
	Total Appropriations	\$ 1,611,606	1,702,110	1,800,450	1,719,065	1,775,961

SEWER DEPARTMENT NOTES

Salaries Part Time: This line item is scheduled to decrease by (\$6,973) due to a reduction in hours for the Part Time Secretary and Seasonal Summer Help being eliminated due to budget constraints.

Workers Compensation: The budget shows a (\$10,718) decrease below FY '09 levels. The decrease is primarily attributable to positive claims experience.

Liability Insurance: A (\$7,718) decrease below FY '09 budget levels is shown. The decrease is tied to positive claims experience.

Printing: A \$1,675 increase above FY '09 budgeted levels is mainly attributable to the increased cost of printing water bills & delinquency notices.

Gasoline: The (\$3,780) decrease in this line item is projected due to a national decrease in fuel costs and the anticipation of stabilized pricing trends.

Chemicals: An increase of \$9,750 above FY '09 budgeted levels is projected due to increases in the costs associated with treating the sludge and preparing it for transfer into the farm fields.

Engineering Services: The decrease of (\$28,500) below FY '09 levels in this line item is associated with the cost of completing the sanitary manhole inspections that were needed for the sewer atlas update in FY '09.

Computer Program Maintenance: A decrease of (\$1,485) is scheduled below FY '09 levels for this line item. This is mainly due to the reduction in costs associated with the maintenance of the uniguns.

Electricity & Gas: The \$43,000 increase in this line item above FY '09 levels is associated with the increased cost of electricity for treating the wastewater.

Machinery & Equipment: This line item will decrease (\$1,200) below FY '09 levels. There are no major equipment purchases scheduled in FY '10 due to the negative economic climate.

Vehicle Acquisition: This line item will decrease (\$21,700) below FY '09 levels. There are no vehicle purchases scheduled in FY '10 for the Sewer Department.

MUNICIPAL PARKING LOT FUND

Fiscal Year '10

SUMMARY OF BASIC FUNCTION

The Front Street lot (located just East of Wolf Road and between Front and McGovney Streets) provides approximately 185 parking spaces.

The METRA/Hickory Creek 1114 space parking facility is located East of LaGrange Road, North of 191st Street.

The Willowcrest Lot is located one block North of Front Street just West of Wolf Road near the Mokena Elementary School and provides approximately 101 parking spaces for METRA commuters.

Additionally, there are 58 daily parking spaces available at the Village Hall lot (located on Division Street - between Carpenter and Third Streets).

Parking revenues are derived on a daily basis and utilized to fully subsidize the cost of operating and maintaining the parking facilities.

VILLAGE OF MOKENA
Fiscal 2010 Budget: Municipal Parking Lot Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Charges for Service	\$ 297,407	294,606	300,000	273,000	271,250
Other Revenue	7,854	5,632	2,816	1,974	1,915
Total Revenue	\$ 305,261	300,238	302,816	274,974	273,165
Opening Cash Balance	\$ 139,280	130,546	95,609	93,355	71,418
Total Available for Spending	\$ 444,541	430,784	398,425	368,329	344,583
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Personal Services	\$ 100,547	101,295	119,461	118,117	122,580
Commodities	30,860	28,447	12,250	9,885	8,050
Contractual Services	133,986	149,952	139,117	157,659	140,296
Capital Outlay	28,602	1,485	-	-	4,600
Other Financing Uses	20,000	56,250	45,000	11,250	-
Total Appropriations	\$ 313,995	337,429	315,828	296,911	275,526
Ending Fund Balance	\$ 130,546	93,355	82,597	71,418	69,057

VILLAGE OF MOKENA
Fiscal 2010 Budget: Municipal Parking Lot Fund
Revenue [17]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Board App.</u>
		<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>	<u>Fiscal '09</u>	<u>Fiscal '10</u>
260	Charges for Service					
2630	Parking Fees	\$ 297,407	294,606	300,000	273,000	271,250
290	Other Revenue					
2910	Interest Earnings	\$ 6,854	4,628	1,800	960	900
2970	Miscellaneous Income	1,000	1,004	1,016	1,014	1,015
	Total	\$ 7,854	5,632	2,816	1,974	1,915
	Revenue Grand Total	\$ 305,261	300,238	302,816	274,974	273,165
	Opening Cash Balance	\$ 139,280	130,546	95,609	93,355	71,418
	Total Available for Spending	\$ 444,541	430,784	398,425	368,329	344,583

VILLAGE OF MOKENA
Fiscal 2010 Budget: Municipal Parking Lot Fund
Appropriations [17-132]

		Actual	Actual	Budgeted	Estimated	Board App.
	Personal Services	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10
3010	Salaries (Full Time)	\$ 43,668	40,023	51,149	51,123	54,160
3020	Salaries (Part Time)	26,199	27,897	31,251	30,650	33,383
3030	Salaries (Overtime)	571	566	553	500	586
3040	Unemployment Contribution	414	425	468	342	369
3050	FICA Contribution	4,388	4,250	5,143	5,101	5,464
3051	Medicare Contribution	1,026	994	1,203	1,194	1,278
3060	Workmen's Compensation	5,736	8,009	8,503	8,503	6,166
3070	IMRF Contribution	7,543	7,925	9,664	9,577	10,258
3100	Hospital/Life Insurance	11,002	11,206	11,527	11,127	10,916
	Total	\$ 100,547	101,295	119,461	118,117	122,580
	Commodities					
3280	Clothing & Personal Expenses	\$ 346	773	1,400	800	1,200
3310	Maint: Bldgs., Sts., & Grnds.	29,687	24,684	9,300	8,300	5,300
3340	Traffic & Street Sign Material	827	2,990	1,500	750	1,500
3440	Miscellaneous	-	-	50	35	50
	Total	\$ 30,860	28,447	12,250	9,885	8,050
	Contractual Services					
3610	Accounting Services	\$ 308	325	339	451	474
3620	Engineering Services	1,900	1,016	-	-	-
3710	Legal Advertising	44	-	150	-	150
3760	Street Lighting - Energy Charge	984	4,456	6,000	5,050	5,700
3780	Telephone	1,978	2,177	2,280	2,250	1,160
3840	Interfund Service Charge	64,777	65,036	68,223	68,223	69,587
3860	Other Contractual Services	56,984	69,999	54,925	73,800	55,325
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	7,011	6,943	7,200	7,885	7,900
	Total	\$ 133,986	149,952	139,117	157,659	140,296
	Capital Outlay					
4020	Improvements: Other	\$ 2,559	1,485	-	-	-
4040	Machinery & Equipment	-	-	-	-	4,600
4080	Vehicle Acquisitions	26,043	-	-	-	-
	Total	\$ 28,602	1,485	-	-	4,600
	Other Financing Uses					
5000	Transfer - Out	\$ 20,000	56,250	45,000	11,250	-
	Total Appropriations	\$ 313,995	337,429	315,828	296,911	275,526

MUNICIPAL PARKING LOT NOTES

Workers Compensation: The budget shows a (\$2,337) decrease below FY '09 levels. The decrease is primarily attributable to positive claims experience.

Maintenance: Bldgs., Streets & Grounds: You will note a decrease of (\$4,000) below FY '09 levels. This is due to the trees being planted at the Hickory Creek Metra lot in FY '09.

Telephone Service: This line item is scheduled to decrease (\$1,120) below FY '09 levels due to the installation of wireless fire alarm.

Machinery & Equipment: An increase of \$4,600 is scheduled above FY '09 budgeted levels. This will cover the purchase of 2 portable 800 mhz radios for the Community Service Officers.

Transfer – Out: This line item is scheduled to decrease (\$45,000) below FY '09 budgeted levels. This is due to a reduction in the transfer to the escrow fund.

VILLAGE OF MOKENA
Fiscal 2010 Budget: Sewer System Capital Improvement Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Exaction Fees	\$ -	-	-	-	-
Charges for Service	385,232	228,462	215,694	96,793	105,288
Other Revenue	107,287	63,570	26,500	13,500	9,700
Total Revenue	\$ 492,519	292,032	242,194	110,293	114,988
Opening Cash Balance	\$ 2,047,606	1,583,949	1,314,422	1,296,447	1,083,453
Total Available for Spending	\$ 2,540,125	1,875,981	1,556,616	1,406,740	1,198,441
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Contractual Services	\$ 23,072	152	5,250	-	8,066
Capital Outlay	473,104	99,382	82,900	83,287	70,000
Other Financing Uses	460,000	480,000	260,000	240,000	260,000
Total Appropriations	\$ 956,176	579,534	348,150	323,287	338,066
Ending Fund Balance	\$ 1,583,949	1,296,447	1,208,466	1,083,453	860,375

VILLAGE OF MOKENA
Fiscal 2010 Budget: Sewer System Capital Improvement Fund
Revenue [19]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
254	<u>Exaction Fees</u>					
2560	Contributions	\$ -	-	-	-	-
260	<u>Charges for Service</u>					
2650	Tap-On Fees	\$ 385,232	228,462	215,694	96,793	105,288
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 107,287	63,570	26,500	13,500	9,700
	Revenue Grand Total	\$ 492,519	292,032	242,194	110,293	114,988
	Opening Cash Balance	\$ 2,047,606	1,583,949	1,314,422	1,296,447	1,083,453
	Total Available for Spending	\$ 2,540,125	1,875,981	1,556,616	1,406,740	1,198,441

Appropriations [19-140]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
	<u>Contractual Services</u>					
3620	Engineering Services	\$ 23,072	-	5,000	-	8,066
3710	Legal Advertising	-	152	250	-	-
	Total	\$ 23,072	152	5,250	-	8,066
	<u>Capital Outlay</u>					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	16,497	-	78,400	72,785	60,000
4050	Improvements & Extensions	456,607	99,382	4,500	10,502	10,000
4080	Vehicle Acquisition	-	-	-	-	-
	Total	\$ 473,104	99,382	82,900	83,287	70,000
	<u>Other Financing Uses</u>					
4280	Contingencies	\$ -	-	20,000	-	20,000
5000	Transfer - Out					
	A. To Plant Expansion Fund	460,000	480,000	240,000	240,000	240,000
	Total	\$ 460,000	480,000	260,000	240,000	260,000
	Total Appropriations	\$ 956,176	579,534	348,150	323,287	338,066

SEWER SYSTEM CAPITAL IMPROVEMENT NOTES

Engineering Services: This line item is associated with the engineering for the sewer system improvements scheduled for the FY '11 budget.

Machinery & Equipment: There is \$60,000 budgeted in this line item. It will cover the cost of the second phase II of SCADA for the lift stations.

Improvements & Extensions: This line item will be used for the cleaning and televising of the sewers scheduled for relining in the FY 11 budget.

VILLAGE OF MOKENA
Fiscal 2010 Budget: Water System Capital Improvement Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Exaction Fees	\$ -	-	-	-	-
Charges for Service	1,189,248	692,377	647,082	303,376	315,828
Other Revenue	127,404	44,018	17,000	7,500	5,700
Total Revenue	\$ 1,316,652	736,395	664,082	310,876	321,528
Opening Cash Balance	\$ 4,044,463	1,117,378	744,986	701,631	471,080
Total Available for Spending	\$ 5,361,115	1,853,773	1,409,068	1,012,507	792,608
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Contractual Services	\$ 245,968	86,294	220,500	168,700	-
Capital Outlay	3,147,769	965,848	391,300	272,727	-
Other Financing Uses	850,000	100,000	120,000	100,000	120,000
Total Appropriations	\$ 4,243,737	1,152,142	731,800	541,427	120,000
Ending Fund Balance	\$ 1,117,378	701,631	677,268	471,080	672,608

VILLAGE OF MOKENA
Fiscal 2010 Budget: Water System Capital Improvement Fund
Revenue [20]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
254	Exaction Fees					
2560	Contributions	\$ -	-	-	-	-
260	Charges for Service					
2650	Tap-On Fees	\$ 1,189,248	692,377	647,082	303,376	315,828
290	Other Revenue					
2910	Interest Earnings	\$ 127,404	44,018	17,000	7,500	5,700
	Revenue Grand Total	\$ 1,316,652	\$ 736,395	\$ 664,082	\$ 310,876	\$ 321,528
	Opening Cash Balance	\$ 4,044,463	1,117,378	744,986	701,631	471,080
	Total Available for Spending	\$ 5,361,115	1,853,773	1,409,068	1,012,507	792,608

Appropriations [20-141]

		Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
	Contractual Services					
3620	Engineering Services	\$ 245,855	85,842	220,500	168,700	-
3630	Legal Services	-	338	-	-	-
3710	Legal Advertising	113	114	-	-	-
	Total	\$ 245,968	86,294	220,500	168,700	-
	Capital Outlay					
4050	Improvements & Extensions	\$ 3,147,769	965,848	391,300	272,727	-
4060	Land Acquisition	-	-	-	-	-
	Total	\$ 3,147,769	965,848	391,300	272,727	-
	Other Financing Uses					
4280	Contingencies	\$ -	-	20,000	-	20,000
5000	Transfer - Out					
	A. Trf. to Escrow for Water Imp.	850,000	100,000	100,000	100,000	100,000
	Total	\$ 850,000	100,000	120,000	100,000	120,000
	Total Appropriations	\$ 4,243,737	1,152,142	731,800	541,427	120,000

WATER SYSTEM CAPITAL IMPROVEMENT NOTES

Engineering Services: The reduction in this line item of (\$220,500) is associated with the engineering for capital projects being completed in FY '09.

Improvements & Extensions: There are no water capital projects scheduled for FY '10.

SEWER PLANT REPLACEMENT FUND Fiscal Year '10

This fund currently exists as a Depository for Encumbered Revenues utilized to Repair/Replace our existing Sewer Plant. The fund generates adequate revenue to offset the anticipated annual expenses.

The fund currently has a balance in excess of \$1million.



VILLAGE OF MOKENA
Fiscal 2010 Budget: Sewer Plant Replacement Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Other Revenue	\$ 74,157	43,954	22,700	10,400	7,000
Total Revenue	\$ 74,157	43,954	22,700	10,400	7,000
Opening Cash Balance	\$ 1,076,710	1,136,405	1,167,267	1,166,541	1,137,441
Total Available for Spending	\$ 1,150,867	1,180,359	1,189,967	1,176,941	1,144,441
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Contractual Services	\$ 372	2,101	-	-	-
Capital Outlay	14,090	11,717	24,450	39,500	57,260
Other Financing Uses	-	-	50,000	-	50,000
Total Appropriations	\$ 14,462	13,818	74,450	39,500	107,260
Ending Fund Balance	\$ 1,136,405	1,166,541	1,115,517	1,137,441	1,037,181

VILLAGE OF MOKENA
Fiscal 2010 Budget: Sewer Plant Replacement Fund
Revenue [21]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
290	Other Revenue					
2910	Interest Earnings	\$ 61,657	43,954	22,700	10,400	7,000
2940	Interfund Revenue - (From) A. Sewer Department	12,500	-	-	-	-
	Total	\$ 74,157	43,954	22,700	10,400	7,000
	Revenue Grand Total	\$ 74,157	43,954	22,700	10,400	7,000
	Opening Cash Balance	\$ 1,076,710	1,136,405	1,167,267	1,166,541	1,137,441
	Total Available for Spending	\$ 1,150,867	1,180,359	1,189,967	1,176,941	1,144,441

Appropriations [21-142]

		<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
	Contractual Services					
3440	Miscellaneous	\$ -	-	-	-	-
3510	Machinery & Equipment	372	2,101	-	-	-
3620	Engineering Services	-	-	-	-	-
3710	Legal Advertising	-	-	-	-	-
	Total	\$ 372	2,101	-	-	-
	Capital Outlay					
4030	Improvements - Facilities	\$ -	-	-	-	14,900
4040	Machinery & Equipment	14,090	11,717	24,450	39,500	42,360
4050	Improvements & Extensions	-	-	-	-	-
	Total	\$ 14,090	\$ 11,717	\$ 24,450	\$ 39,500	\$ 57,260
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
	Total Appropriations	\$ 14,462	13,818	74,450	39,500	107,260

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) Prio.	ITEM	FY '09 DEPT. REQUEST	FY '09 BOARD APPROVED	FY '10 DEPT. REQUEST	FY '10 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	Door for Treatment Room	\$ 2,350	\$ 2,350			Base	Replace door
4040	Light in Raw Wet Well	1,800	1,800			Base	Replace light
4040	Vacuum Filter Knife Blades	5,500	5,500			Base	Replace aging equipment
4040	Vacuum Filter Cloth	1,000	1,000			Base	Replace aging equipment
4040	Muffle Furnace in Lab	1,800	1,800			Base	Replace aging equipment
4040	Raw Wastewater Pump	12,000	12,000			Base	Replace aging equipment
4040	Backwash Waste Pump			7,000	7,000	Base	Replace aging equipment
4040	Sand Filter Pump			7,500	7,500	Base	Replace aging equipment
4040	Filter Agitator			4,370	4,370	Base	Replace aging equipment
4040	Receiver Pump			4,140	4,140	Base	Replace aging equipment
4040	Air Compressor			7,000	7,000	Base	Replace aging equipment
4040	100hp Motor			1,650	1,650	Base	Replace aging equipment
4040	TSS Oven (Lab)			2,200	2,200	Base	Replace aging equipment
4040	Chlorination Equipment			8,500	8,500	Base	Replace aging equipment

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TOTAL \$24,450 \$ 42,360

REQUESTS APPROVED \$24,450 \$ 42,360

SEWER PLANT EXPANSION FUND

Fiscal Year '10

SUMMARY OF BASIC FUNCTION

This fund was established and is intended to be utilized as an Escrow Fund to accumulate fiscal resources to offset future capital or land acquisition costs affiliated with any Sewer Plant Expansions. The Village Board has authorized Staff to transfer approximately \$240,000 into this fund from the Sewer System Capital Improvement Fund.

The Village is currently completing design and permitting to expand the facility from its current capacity of 2.5MGD to 3.3MGD. The proposed expansion is tentatively scheduled for FY 11/12.



VILLAGE OF MOKENA
Fiscal 2010 Budget: Plant Expansion Fund
Summary

	<u>Actual</u> <u>Fiscal '07</u>	<u>Actual</u> <u>Fiscal '08</u>	<u>Budgeted</u> <u>Fiscal '09</u>	<u>Estimated</u> <u>Fiscal '09</u>	<u>Board App.</u> <u>Fiscal '10</u>
Revenues					
Exaction Fees	\$ -	-	-	-	-
Other Revenue	725,973	680,001	357,000	292,465	275,000
Total Revenue	\$ 725,973	680,001	357,000	292,465	275,000
Opening Cash Balance	\$ 4,564,962	5,284,445	5,936,238	5,935,611	6,203,476
Total Available for Spending	\$ 5,290,935	5,964,446	6,293,238	6,228,076	6,478,476
Appropriations					
Commodities	\$ -	-	-	-	-
Contractual Services	6,490	28,835	401,793	24,600	440,000
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	20,000	-	20,000
Total Appropriations	\$ 6,490	28,835	421,793	24,600	460,000
Ending Fund Balance	\$ 5,284,445	5,935,611	5,871,445	6,203,476	6,018,476

CAPITAL IMPROVEMENT, REPAIR AND REPLACEMENT FUND Fiscal Year '10

SUMMARY OF BASIC FUNCTION

Previous to preparation of the FY '90 budget, the Village of Mokena managed three basic Capital Funds. These funds were established to replace, repair and improve the Village's infrastructure. These funds had defined sources of revenue and in the case of the Sewer Plant Replacement Fund, were mandated by Federal Regulations. Other funds included in this category were the Water and Sewer Capital Improvement Funds.

Increased developer contributions, authorization of a ½% sales tax as well as the need to proceed with prioritized improvement projects have facilitated the development of a Capital Improvement, Repair and Replacement Fund. The creation of this fund provides a financial depository for future Capital Projects or other acquisitions. These funds are earmarked in a defined account drawing interest, until the monies are expended on specific priority projects or equipment.

The most significant projects to be funded in FY '10 are as follows:

1	Contractual Payment to Tinley Park for Water Main Oversizing	94,835
2	Contractual Payment to Oak Lawn for Upstream Improvements	223,157
3	Lake Water Joint System Maintenance Costs	20,000
4	Replace 2 garage doors at Public Works Facility	5,300
5	P & I Payments on Debt Service for Road Imp. Bonds	722,053
6	Wolf/LaPorte EB to SB Right Turn Lane	103,000
7	Owens Road – EJ&E Crossing Improvements & Eng. *	161,733
8	Schoolhouse Road Eng. & ROW*	52,792
9	Rt. 30 Local Share Improvements & Eng. *	198,203
10	Wolf Road Signal Interconnect Improvements & Eng.*	56,700
11	187 th Metra Crossing Eng *	50,000
12	Reseal & restripe Hickory Creek Parking Lot	26,400
13	Finalize flood plan revisions to public works safety parcel	3,500
14	Preliminary design and cost estimates for RI quiet zone	40,000
15	Preliminary design to 80 th Ave/191 st intersection (coordinating w/TP)	32,400
16	Noise mitigation design and construction for CN *	450,000
17	Road maintenance/repair program	770,400
18	Infrastructure maintenance	121,300

* denotes full or partial carryover from FY '09

VILLAGE OF MOKENA
Fiscal 2010 Budget: Capital Improvement, Repair & Replacement Fund
Summary

Revenues	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Municipal Parking Facilities	48,424	72,700	54,000	15,500	2,250
Water Improvements	945,596	191,696	189,000	182,800	175,400
187th & Wolf - Water/Sewer Utility	8,156	5,711	3,385	1,580	850
Municipal Facilities	364,674	273,686	108,923	20,663	100
General Infrastructure	2,336,487	1,755,448	2,102,700	1,473,000	2,160,750
Total	\$ 3,703,337	2,299,241	2,458,008	1,693,543	2,339,350
Total Revenue	\$ 3,703,337	2,299,241	2,458,008	1,693,543	2,339,350
Opening Cash Balance	\$ 14,124,848	14,101,581	9,882,756	9,943,642	5,372,516
Total Available for Spending	\$ 17,828,185	16,400,822	12,340,764	11,637,185	7,711,866
Appropriations	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
Municipal Parking Facilities	23,903	184,452	81,035	-	26,400
Water Improvements	289,359	304,558	334,249	320,345	337,992
187th & Wolf - Water/Sewer Utility	-	-	-	-	-
Municipal Facilities	183,994	2,324,604	320,078	250,012	8,800
General Infrastructure	3,229,348	3,643,566	6,425,493	5,694,312	2,758,581
Total Appropriations	\$ 3,726,604	6,457,180	7,160,855	6,264,669	3,131,773
Ending Fund Balance	\$ 14,101,581	9,943,642	5,179,909	5,372,516	4,580,093

VILLAGE OF MOKENA
Fiscal 2010 Budget: Capital Improvement, Repair & Replacement Fund
Revenue [23]

Project Name	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
General Infrastructure					
2030 Sales Tax	\$ 1,235,259	1,304,739	1,518,250	1,250,000	1,249,500
2450 Capital Grants	-	-	-	-	-
2560 Contributions	603,291	181,000	512,350	163,000	896,250
2570 Recapture	-	-	-	-	-
2900 Proceeds - Sale of Property	-	-	-	-	-
2910 Interest Earnings	497,937	269,709	72,100	60,000	15,000
2940 Interfund Revenue - (From)					
A. General Fund - Street Dept.	-	-	-	-	-
2950 Proceeds - Bond Sale	-	-	-	-	-
2970 Miscellaneous Income	-	-	-	-	-
Subtotal	\$ 2,336,487	\$ 1,755,448	\$ 2,102,700	\$ 1,473,000	\$ 2,160,750
Revenue Grand Total	\$ 3,703,337	\$ 2,299,241	\$ 2,458,008	\$ 1,693,543	\$ 2,339,350
Opening Cash Balance	\$ 14,124,848	14,101,581	9,882,756	9,943,642	5,372,516
Total Available for Spending	\$ 17,828,185	16,400,822	12,340,764	11,637,185	7,711,866

VILLAGE OF MOKENA
Fiscal 2010 Budget: Capital Improvement, Repair & Replacement Fund
Appropriations [23-144]

	Project Name	Actual Fiscal '07	Actual Fiscal '08	Budgeted Fiscal '09	Estimated Fiscal '09	Board App. Fiscal '10
	Municipal Parking Facilities					
3620	Engineering Services	\$ 23,903	9,485	-	-	-
3630	Legal Services	-	-	-	-	-
4010	Improvements - Streets & Alleys	-	174,967	40,000	-	-
4030	Improvements - Facilities	-	-	41,035	-	26,400
	Subtotal	\$ 23,903	184,452	81,035	-	26,400
	Water Improvements					
3620	Engineering Services	\$ -	-	-	-	-
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	287,683	304,558	314,249	315,522	317,992
3961	Joint System Maintenance	-	-	20,000	4,823	20,000
4050	Improvements & Extensions	1,676	-	-	-	-
4060	Land Acquisition	-	-	-	-	-
	Subtotal	\$ 289,359	304,558	334,249	320,345	337,992
	187th & Wolf - Water/Sewer Utility					
3620	Engineering Services	\$ -	-	-	-	-
4050	Improvements & Extensions	-	-	-	-	-
	Subtotal	\$ -	-	-	-	-
	Municipal Facilities					
3620	Engineering Services	\$ 33,300	85,928	155,000	105,281	3,500
4030	Improvements - Facilities	150,694	1,379,325	165,078	144,731	5,300
4040	Machinery & Equipment	-	-	-	-	-
4060	Land Acquisition	-	859,351	-	-	-
4100	Office Furniture	-	-	-	-	-
	Subtotal	\$ 183,994	2,324,604	320,078	250,012	8,800
	General Infrastructure					
3620	Engineering Services	\$ 540,920	396,623	480,463	414,711	210,273
3860	Other Contractual Services	2,100	2,100	2,400	2,100	2,400
3890	Bond Principal	375,000	400,000	400,000	400,000	425,000
3900	Bond Interest	334,919	322,075	308,575	308,575	294,653
3950	Contractual Payments	-	-	-	-	-
4010	Improvements - Streets & Alleys	1,826,640	2,472,651	5,049,055	4,568,892	1,345,505
4030	Improvements - Facilities	-	-	-	-	-
4050	Improvements & Extensions	-	-	-	-	440,000
4060	Land Acquisition	149,769	50,117	185,000	34	40,750
	Subtotal	\$ 3,229,348	3,643,566	6,425,493	5,694,312	2,758,581
	Total Appropriations	\$ 3,726,604	\$ 6,457,180	\$ 7,160,855	\$ 6,264,669	\$ 3,131,773

FISCAL 2010 TRANSFERS			
Fund From	Fund To	Purpose	Amount
Performance Bond	General	Transfer Interest Earnings	\$ 3,500
Refuse	General	Interfund Service Charge	41,563
Water	General	Interfund Service Charge	74,218
Water	Capital Improvement	Lake Water Joint System Costs	35,000
Sewer	General	Interfund Service Charge	74,218
Parking Lot	General	Interfund Service Charge	69,587
Sewer System Capital	Plant Expansion	Future Plant Expansion	240,000
Water System Capital	Capital Improvement	Water Improvements	100,000
TOTALS			\$638,086

FISCAL YEAR 2009-10 SALARY SCHEDULE

DEPT.	EMPLOYEE NAME	POSITION	CURRENT SALARY	7/1/2009 SALARY	ESTIMATED BUDGETED SALARY
POLICE	RAJEWSKI	CHIEF	\$ 111,063	\$ 111,063	\$ 111,063
	SURDEL	COMMANDER	\$ 97,011	\$ 98,951	\$ 98,951
	RANKOVICH	COMMANDER	\$ 93,210	\$ 95,074	\$ 96,863
	O'DONNELL	SERGEANT	\$ 85,307	\$ 87,013	\$ 87,013
	KELLER	SERGEANT	\$ 79,644	\$ 81,236	\$ 85,902
	CARLSON	SERGEANT	\$ 79,644	\$ 81,236	\$ 84,347
	WILLIFORD	SERGEANT	\$ 75,778	\$ 77,294	\$ 77,294
	STUMPF	SERGEANT	\$ 75,028	\$ 76,528	\$ 76,528
	HUTSON	OFFICER	\$ 68,483	*TBN	*TBN
	BOARDMAN	OFFICER	\$ 68,483	*TBN	*TBN
	BARNA	OFFICER	\$ 68,483	*TBN	*TBN
	MINAS	OFFICER	\$ 68,483	*TBN	*TBN
	STANGLEWICZ	OFFICER	\$ 68,483	*TBN	*TBN
	LOUTHAN	OFFICER	\$ 68,483	*TBN	*TBN
	MCKENNA	OFFICER	\$ 68,483	*TBN	*TBN
	DEPOLO	OFFICER	\$ 68,483	*TBN	*TBN
	KOWALCZYK	OFFICER	\$ 68,483	*TBN	*TBN
	EXTON	OFFICER	\$ 68,483	*TBN	*TBN
	DAMPF	OFFICER	\$ 68,483	*TBN	*TBN
	GILLIAM	OFFICER	\$ 68,483	*TBN	*TBN
	MCVICKER	OFFICER	\$ 68,483	*TBN	*TBN
	BONZANI	OFFICER	\$ 65,513	*TBN	*TBN
	CHLEBEK	OFFICER	\$ 65,513	*TBN	*TBN
	DOGUIM	OFFICER	\$ 65,513	*TBN	*TBN
	SELIN	OFFICER	\$ 59,575	*TBN	*TBN
	MOSCATO	OFFICER	\$ 59,575	*TBN	*TBN
	LANAGAN	OFFICER	\$ 56,605	*TBN	*TBN
	MILLER	OFFICER	\$ 56,605	*TBN	*TBN
	BALLANTINE	OFFICER	\$ 53,636	*TBN	*TBN
	JOINER	OFFICER	\$ 53,636	*TBN	*TBN
CZARNECKI	OFFICER	\$ 50,667	*TBN	*TBN	
PAYNE	OFFICER	\$ 50,667	*TBN	*TBN	
OCONNOR	OFFICER	\$ 50,667	*TBN	*TBN	
TO BE HIRED	OFFICER	\$ -	*TBN	*TBN	
FABSIZAK	SECRETARY	\$ 43,953	\$ 44,832	\$ 44,832	
LYONS	CUST. SER. CLERK	\$ 38,731	\$ 39,505	\$ 39,505	
BARNES	CUST. SER. CLERK	\$ 31,754	\$ 32,389	\$ 32,389	
ADM.	DOWNS	ADMINISTRATOR	\$ 137,599	\$ 137,599	\$ 137,599 **
	ZOELLNER	ASST. VIL. ADMIN.	\$ 91,373	\$ 91,373	\$ 91,373
	DAMRON	FINANCE DIR.	\$ 103,792	\$ 103,792	\$ 103,792
	FRIELING	ADM. ASSISTANT	\$ 51,903	\$ 52,941	\$ 52,941
	SWYNDRO	ACCTNG. CLERK	\$ 47,547	\$ 48,498	\$ 48,498
	GLASS	SECRETARY	\$ 41,820	\$ 42,656	\$ 42,656
	EVANS	CUST. SER. CLERK	\$ 34,715	\$ 35,409	\$ 35,409
	FOSTER	CUST. SER. CLERK	\$ 31,754	\$ 32,389	\$ 32,389
	PEARSON	ENGINEER	\$ 107,797	\$ 107,797	\$ 107,797
	GAY	ECONOMIC DEV.	\$ 55,353	\$ 56,460	\$ 56,460
COMM.	ZORDAN	DEV. DIRECTOR	\$ 105,775	\$ 105,775	\$ 105,775
DEV.	YOCKEY	PLANNER	\$ 50,135	\$ 51,138	\$ 51,138
	ZISKA	PLANNING TECH.	\$ 38,512	\$ 39,282	\$ 39,282
	BAGNIEWSKI	INSPECTOR	\$ 49,222	\$ -	\$ -
	SMITH	SECRETARY	\$ 43,087	\$ 43,949	\$ 43,949
	SICKLES	SECRETARY	\$ 35,767	\$ 36,482	\$ 36,482
	MASSEY	CODE ENFORCE.	\$ 48,847	\$ 49,824	\$ 49,824
*To be negotiated.					
**Includes \$5,000 Deferred Compensation					

FISCAL YEAR 2009-10 SALARY SCHEDULE

DEPT.	EMPLOYEE NAME	POSITION	CURRENT SALARY	7/1/2009 SALARY	ESTIMATED BUDGETED SALARY
PUBLIC WORKS	TIBERI	DIRECTOR	\$ 100,544	\$ 100,544	\$ 100,544
	HEIM	WW CHIEF OPER.	\$ 92,375	\$ 94,223	\$ 94,223
	SIWINSKI	WW AUXIL. OPER.	\$ 72,498	\$ 75,760	\$ 75,760
	BOYNE	WW PLANT MECH.	\$ 56,685	\$ 59,236	\$ 59,236
	RENNER	LAB TECH./OPER.	\$ 55,250	\$ 57,736	\$ 57,736
	MANNIS	WW PLANT MECH.	\$ 65,038	\$ 67,964	\$ 67,964
	BUTLER	WW AUXIL. OPER.	\$ 56,685	\$ 59,236	\$ 59,236
	DELANEY	WW AUXIL. OPER.	\$ 72,498	\$ 75,760	\$ 75,760
	ORR	WW AUXIL. OPER.	\$ 56,685	\$ 59,236	\$ 59,236
	CORDOVA	WW AUXIL. OPER.	\$ 56,685	\$ 59,236	\$ 59,236
	PETROW,W.	WW AUXIL. OPER.	\$ 56,685	\$ 59,236	\$ 59,236
	GORAVICA	WW AUXIL. OPER.	\$ 53,431	\$ 55,835	\$ 57,446
	KOSCHETZ	WW AUXIL. OPER.	\$ 51,875	\$ 54,209	\$ 55,335
	WALENGA	METER READER	\$ 44,283	\$ 46,276	\$ 46,276
	VAN DYKE	METER READER	\$ 39,345	\$ 41,115	\$ 42,349
	MURPHY	METER READER	\$ 44,283	\$ 46,276	\$ 46,276
	FLOREY	AUTO MECHANIC	\$ 65,038	\$ 67,964	\$ 67,964
	DETLOFF	SUPERINTENDENT	\$ 87,105	\$ 88,847	\$ 88,847
	CLAY	ST. FOREMAN	\$ 66,951	\$ 69,963	\$ 69,963
	SANDERS	MAINT. WORKER II	\$ 57,067	\$ 59,636	\$ 59,636
	WILHELM	MAINT. WORKER I	\$ 48,364	\$ 50,540	\$ 50,540
	SKOLDS	MAINT. WORKER I	\$ 48,364	\$ 50,540	\$ 50,540
	SMITH	MAINT. WORKER I	\$ 48,364	\$ 50,540	\$ 50,540
	CULLEN	MAINT. WORKER I	\$ 48,364	\$ 50,540	\$ 50,540
	ANGONE	MAINT. WORKER I	\$ 45,588	\$ 47,639	\$ 48,683
	DORNBOS	MAINT. WORKER I	\$ 42,971	\$ 44,904	\$ 45,060
	PETROW, R.	MAINT. WORKER I	\$ 41,719	\$ 43,596	\$ 44,401
	KINGSLAND	PUB. IMP. INSP.	\$ 61,173	\$ -	\$ -
	PELOQUIN	ENGINEER	\$ 66,777	\$ 68,112	\$ 68,112
	PICKRUM	SECRETARY	\$ 34,982	\$ 35,681	\$ 35,681
	KOSOLA	SECRETARY	\$ 37,122	\$ 37,864	\$ 37,864
			\$ 5,239,366	\$ 3,638,729	\$ 3,654,271
Part Time:					
	Mayor	\$9,300/Year	(includes Liquor Commissioner)		
	Village Clerk	\$4,800/Year			
	Village Trustees	\$4,200/Year			
	P & Z Chairman	\$35/Meeting			
	P & Z Member	\$25/Meeting			
	BOFPC Chairman	\$70/Meeting			
	BOFPC Member	\$50/Meeting			
	CATV 6 Manager	\$4,200/Year			
	CATV 6 Asst. Manager	\$2,000/Year			
	CATV 6 Station Asst.	\$2,000/Year			
	ESDA Coordinator	\$7,500/Year			
	ESDA Deputy Coordinator	\$2,000/Year			
Part Time Hourly Rates:					
	Fitzgerald	\$13.23			
	Cashman	\$25.50			
	Vainowski	\$12.66			
	Karpola	\$16.14			
	Oehmen	\$15.98			
	Poces	\$13.58			
	Arellano	\$13.89			

Budget

Work Session

Minutes

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 09, 2009

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 8:16 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
George Metanias
Joe Siwinski
Debbie Engler
Don Labriola

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Finance Director Barb Damron; Police Chief Randy Rajewski; Village Engineer Paul Pearson; Community Development Director Alan Zordan and Public Works Director Lou Tiberi.

Absent: Trustee Jane McGinn

Fiscal Year 2010 Budget

Village Administrator John Downs gave a power point presentation regarding Mokena's Fiscal Year Budget 2010. This evening's topics for discussion included reviewing the first round of categorical budget issues. Due to factors well beyond Staff's control, the work session will be the first of several such sessions designed to deal with the current economic downturn. Staff will address this year's budget in a similar fashion as prior years and review budgetary issues from a categorical perspective.

This evening's budget topics focused on the following:

- Fleet Schedule
- Water and Sewer Capital Program

Village Board Work Session

February 9, 2009

- Fleet Schedule
 Water/Sewer Capital

Proposed FY 10 Rolling Stock

VEHICLE/EQUIPMENT	FUND	SCHEDULED	PROPOSED
(2) Replace Squads - Outfitted	General	\$58,000	\$58,000
(1) Replace 1 Ton Dump Truck w/Plow & Spreader	W&S	\$57,600	\$57,600
(1) Replace 4x4 Pickup w/Plow	General	\$35,000	\$0
(1) Replace Police SUV	General	\$26,000	\$0
(1) Replace Squad	General	\$24,000	\$0
(1) Additional 1 Ton Dump Truck w/Plow & Spreader	General	\$57,600	\$0
(1) Replace Tractor/Backhoe	General	\$69,700	\$0
TOTAL		\$327,900	\$115,600

Note: The difference between the total of \$327,900 and \$115,600 is \$212,300.

2009 AUCTION VEHICLES	FUND	EXPECTED
(2) 2006 Chevy Impalas	General	\$4,000
2000 GMC 1 Ton Dump Truck w/Plow & Spreader	W&S	\$6,000
TOTAL EXPECTED		\$10,000

Vehicle Disposition

- Most Vehicles on 10 Year Replacement
 - Administrative Vehicles
 - 2.5 Ton Dumps with Plows & Spreaders
- Pick Ups with Plows 7 Yr. Replacement
 - High service duties
 - Not built as heavy duty
- SUV's in Public Works 8 Year Rplacmt.
 - High mileage & high service duty

- Police Vehicles 3 Year Replacement
 - Due to high annual mileage
- Currently 17 Village Vehicles in the Replacement Schedule are not replaced with new vehicles.
- They are low usage vehicles that are replaced with handed down vehicles that are in better condition.

Water Capital Fund

- Economic downturn in housing market has greatly decreased connection fee forecast:
 - Reduced connection fee forecast to \$325,000+/- per year over next several years
 - 36 Residential Tap-ons
 - 4 Commercial/Industrial Tap-ons
- Proposed program provides for no water system improvements at this time
- At current pace (which could change) inadequate revenue would be generated to construct 4MG Storage Facility –today's estimate of \$2.6M

Water Capital Improvement Projects

	2009	2010	2011	2012	2013	2014
Beginning Fund Balance	\$701,631	\$471,080	\$672,608	\$907,320	\$1,155,010	\$1,406,150
Revenue:						
Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Tap-on Fees	\$303,376	\$315,828	\$326,912	\$338,340	\$338,340	\$338,340
Interest Earnings	\$7,500	\$5,700	\$7,800	\$9,350	\$12,800	\$15,250
Total Revenue	\$310,876	\$321,528	\$334,712	\$347,690	\$351,140	\$353,590
Total Available For Spending	\$1,012,507	\$792,608	\$1,007,320	\$1,255,010	\$1,506,150	\$1,759,740
Operating Expenses:						
Contractual Services	\$168,700	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$272,727	\$0	\$0	\$0	\$0	\$0
Other Financing Uses	\$100,000	\$120,000	\$100,000	\$100,000	\$100,000	\$100,000
Total Expenses	\$541,427	\$120,000	\$100,000	\$100,000	\$100,000	\$100,000
Ending Fund Balance	\$471,080	\$672,608	\$907,320	\$1,155,010	\$1,406,150	\$1,659,740

Water Capital Improvement Projects

	2009	2010	2011	2012	2013	2014
Capital Projects:						
Townline Watermain	\$272,727					
187th/Wolf Tower/Pump House						
187th/Wolf Water Storage						
Anna Street (LaPorte to Bonness)						
Union (Revere to Bryant)						
Midland (Third to First)						
Marilyn Estates (Owens to Wolf)						
Pheasant Lane						
Pheasant Court						
Third (Division to Schoolhouse)						
Total Projects	\$272,727	\$0	\$0	\$0	\$0	\$0

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Sewer Capital Fund

- Economic downturn in housing market has greatly decreased connection fee forecast:
 - Reduces revenues to \$110,000+/- per year for next several years.
 - 36 Residential Tap-ons
 - 4 Commercial/Industrial Tap-ons
- Mokena's system is in good shape due to aggressive maintenance policies and past practices
- Next two years focuses primarily on SCADA , WWTP funding and minor collection system rehab.
- Future years provide for some minor collection system rehab work
- Reduced to minimal levels pending economic conditions.

Sewer Capital Improvement Program

	2009	2010	2011	2012	2013	2014
Beginning Fund Balance	\$1,296,447	\$1,084,430	\$861,352	\$600,504	\$561,946	\$594,538
Revenue:						
Tap-on Fees	\$96,793	\$105,288	\$108,960	\$112,792	\$112,792	\$112,792
Interest Earnings	\$13,500	\$9,700	\$7,300	\$4,200	\$0	\$0
Total Revenue	\$110,293	\$114,988	\$116,260	\$116,992	\$112,792	\$112,792
Total Available For Spending	\$1,406,740	\$1,199,418	\$977,612	\$717,496	\$674,738	\$707,330
Operating Expenses:						
Contractual Services	\$0	\$8,066	\$23,333	\$0	\$70,200	\$9,720
Capital Outlay	\$82,310	\$70,000	\$113,775	\$155,550	\$10,000	\$468,000
Other Financing Uses	\$240,000	\$260,000	\$240,000	\$0	\$0	\$0
Total Expenses	\$322,310	\$338,066	\$377,108	\$155,550	\$80,200	\$477,720
Ending Fund Balance	\$1,084,430	\$861,352	\$600,504	\$561,946	\$594,538	\$229,610

Sewer Capital Improvement Projects

	2009	2010	2011	2012	2013	2014
Capital Projects:						
Cleaning & Televising		\$10,000			\$10,000	
Anna (LaPorte to End)						
Union (Revere to Parker)						
Midland (Third to First)						
114th Av (195th to 300' North)			\$14,400			
St Mary Road (Wolf to Third)			\$39,375			
Darla Trail (191st to Kimberly)				\$10,800		
Kimberly Tr (Kristine to Midland)				\$42,750		
Kristine (Kimberly to Daniel)				\$12,000		
Daniel Tr (Kristine to Midland)				\$36,000		
Midland (191st to Revere)				\$54,000		
N. Brightway						\$96,000
E. Brightway						\$90,000
S. Brightway						\$129,000
W. Brightway						\$15,000
Burr Oak						\$51,000
Edgewood Lane						\$39,000
Edgewood Drive						\$48,000
SCADA for Lift Stations	\$68,085	\$60,000	\$60,000			
Backup Generator/Tara Hills LS	\$3,400					
Abandon Blackthorne LS	\$10,825					
Reline Manholes						
Total Projects	\$82,310	\$70,000	\$113,775	\$155,550	\$10,000	\$468,000

WWTP Repair and Replacement Fund

- Plant repair fund is separate and has a projected balance of \$1.1+/- million at the end of FY 09.
- Projected average annual expenditures over next 10 years-\$50,000 +/-.
- Interest earnings should be sufficient to maintain target fund balance of \$1 million.
- This fund has performed as designed and now self funding.

WWTP Expansion Fund

- Flow data requires planning for next treatment plant expansion.
- Recent flows have been more stable due to slower growth and has relaxed construction timelines
 - Engineering design in progress and should be completed by spring 2010.
 - Includes plant expansion on existing footprint
 - Includes efficiency modifications to overflow lagoon

	Current	Expanded in FY11/12/13	Key Points
Plant Design Capacity	2.5 MDG	3.3 MGD	\$5.8 million estimated in construction
Plant Flow	1.9 MGD	2.2 MGD (estimated)	Fluctuate primarily due to weather
Percent of capacity	80%+/- (recommended timeline for engineering)	67% When expanded (estimated)	Engineering initiated in FY 08 and completed in FY 10

WWTP Expansion Fund

- Fiscal Summary
 - Plant expansion fund is also separate and has a projected balance of \$6.18 million at end of FY 09
 - Estimated Cost of \$5.8 Million +/-
 - Delay construction until FY 11/12?
 - \$500,000 in fund after construction

	FY 09	FY 10	FY 11/12/13
Expenditures	\$46,300 for plant expansion and other planning/eng.	Carry over \$400,000 in design engineering from FY 09	\$5.8 million for plant expansion
Fund Balance	\$6.18 million	\$6.1 million	\$500,000 (after expansion)

Summary

Summary		
	5 Year Budget Average	FY 10
Fleet Replacement	\$380,522	\$115,600
Water Capital (Total)	\$2,431,598	\$120,000
Sewer Capital (Total)	\$921,090	\$338,066

Next Session

- Capital Equipment
- MFT and Road Funding

Questions/Comments:

No questions or comments were made by the Board.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 8:34 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 23, 2009

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 8:06 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
Joe Siwinski
Debbie Engler
Jane McGinn
Don Labriola

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Village Engineer Paul Pearson; Public Works Director Lou Tiberi; Finance Director Barb Damron; Police Chief Randy Rajewski and Community Development Director Alan Zordan.

Absent: Trustee George Metanias

Fiscal Year 2010 Budget

Village Administrator John Downs presented to the Board the second of several categorical budget work sessions. The evening's power point presentation focused only on capital equipment purchases. Mr. Downs reported the proposed FY 10 capital equipment program has been reduced significantly to accommodate the Village's restrictive fiscal environment. He summarized the following:

- In total, proposing only \$75,855 in capital equipment in comparison to a five year running average of \$238,271.
- The General Fund contains only \$28,925 in equipment purchases.
- Village expects to recover \$20,700 of General Fund expenditures through the 9-1-1 Board (Replacement Radios)
- This effectively would reduce the General Fund capital equipment outlay to \$8,225.
- Over the last five budget cycles, the Village has averaged \$125,810 in General Fund equipment appropriations.

EQUIPMENT	FUNDING SOURCE	REQUESTED	PROPOSED
Police Department			
(2) MDT - Replacement	General	\$ 16,000	\$ -
(1) Public Notification System - New	General	\$ 6,500	\$ -
(2) Bullet Shields - Additional	General	\$ 2,600	\$ -
(9) Portable 800mhz Radios - Replacement	General (Grant)	\$ 20,700	\$ 20,700
(2) Mobile 800 mhz Radios - Additional	General	\$ 6,000	\$ -
(1) Rapid Recovery System - New	General	\$ 5,400	\$ -
(1) Truck Vault for SUV - New	General	\$ 2,500	\$ -
(1) Opticom Pre-emption System - Upgrade/Addl.	General	\$ 14,000	\$ -
(1) Honda Generator - Additional	General	\$ 1,200	\$ -
Public Works			
(1) Snowplow - Replacement	General	\$ 7,200	\$ 7,200
(1) Jackhammer - Replacement	General	\$ 1,025	\$ 1,025
(1) Portable Jackhammer - New	General	\$ 1,700	\$ -
(1) Sewer Rodder - New	General	\$ 2,900	\$ -
(1) Concrete Partner Saw - Replacement	General	\$ 1,000	\$ -
(1) Backwash Waste Pump - Replacement	Sewer Plant Rplcmnt	\$ 7,000	\$ 7,000
(1) Sand Filter Pump - Replacement	Sewer Plant Rplcmnt	\$ 7,500	\$ 7,500
(1) Filter Agitator - Replacement	Sewer Plant Rplcmnt	\$ 4,370	\$ 4,370
(1) Receiver Pump - Replacement	Sewer Plant Rplcmnt	\$ 4,140	\$ 4,140
(1) Air Compressor - Replacement	Sewer Plant Rplcmnt	\$ 7,000	\$ 7,000
(1) Rebuild 100hp Motor	Sewer Plant Rplcmnt	\$ 1,650	\$ 1,650
(1) TSS Oven (Lab) - Replacement	Sewer Plant Rplcmnt	\$ 2,200	\$ 2,200
(1) Chlorination Equipment - Replacement	Sewer Plant Rplcmnt	\$ 8,500	\$ 8,500
ESDA			
(1) Warning Siren - Additional (West Basin)	General	\$ 24,286	\$ -
Parking Lot			
(2) Portable 800 mhz Radios - Replacement	Parking Lot	\$ 4,600	\$ 4,600
TOTAL		\$ 159,971	\$ 75,885

Summary

Summary		
	5 Year Budget Average	FY 10
Fleet Replacement	\$380,522	\$115,600
Water Capital (Total)	\$2,431,598	\$120,000
Sewer Capital (Total)	\$921,090	\$338,066
Capital Equipment	\$238,271	\$75,885

Based on the discussion, Board members generally agreed with the recommendations made by Administrator Downs.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 8:19 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, April 13, 2009

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 7:54 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
Debbie Engler
Jane McGinn
Joe Siwinski

Also present were: Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Village Engineer Paul Pearson; Finance Director Barb Damron; Police Chief Randy Rajewski; Public Works Director Lou Tiberi and Community Development Director Alan Zordan.

Absent: Trustee George Metanias and Trustee Don Labriola

Fiscal Year 2010 Budget

Village Administrator John Downs gave a power point presentation regarding the FY 2010 Budget. This evening's topics focused on Facility Maintenance and Upkeep, Local Road Maintenance Program and a Road Improvement Program.

**Budget Work
Session FY 10**

April 13, 2009

Tonight's Topics

- Facility Maintenance and Upkeep
- Local Road Maintenance Program
 - A shift in funding structure
- Road Improvement Program
 - US30/Wolf Road Intersection
 - Owens Road and EJE Crossing
 - Schoolhouse Road final design (south leg)
 - LaPorte & Wolf Road intersection (EB to SB turn lane)
 - 80th Avenue & 191st Street Intersection
 - Review of potential quiet zone along Rock Island Line

Proposed FY '10 Facility Maintenance and Upkeep

FACILITY IMPROVEMENTS	FUNDING SOURCE	REQUESTED	PROPOSED
Streets/Buildings & Grounds			
Soffit & Gutter Around the Gym - Village Hall	General	\$ 1,700	\$ -
Install Security Door at Rear of Police Dept.	General	\$ 700	\$ 700
Replace (2) Garage Doors - Garage	Capital - Facility Imp.	\$ 5,300	\$ 5,300
Crystal Creek Wetland Maintenance	General	\$ 17,000	\$ 17,000
Parking Lot			
Install Wireless Fire Alarms - Hickory Creek/Front	Parking Lot	\$ 4,800	\$ 4,800
Raised Hickory Creek Pond	Parking Lot	\$ 3,000	\$ 3,000
Raised & Strip Hickory Creek Parking Lot	Parking Lot Capital	\$ 26,400	\$ 26,400
Install Stamped-Dyed Asphalt in Islands - H.C. (B)	Parking Lot Capital	\$ 27,300	\$ -
Sewer Plant Replacement			
Replace Air Electrical Panel	Sewer Plant Replace	\$ 1,250	\$ 1,250
Replace Roof on Pump House #4	Sewer Plant Replace	\$ 7,650	\$ 7,650
Roof Repair at W/WTP Garage	Sewer Plant Replace	\$ 6,000	\$ 6,000
TOTAL		\$ 101,100	\$ 72,100

MFT-Road Maintenance (from last year)

In general . . .

- | | |
|--|--|
| <ul style="list-style-type: none"> • Average lifespan of local road before repaving is necessary- 20+/- years • Number of road miles in Village: <ul style="list-style-type: none"> – Currently-78 (3.9 miles per year) – Full Build out-105 (5.1 miles per year) | <ul style="list-style-type: none"> • Annual estimated miles of road repaving under FY 09 funding structure-1.65 miles-\$330K (last year) • Average years between major road repaving <ul style="list-style-type: none"> – FY 09 plan-47 years – Full Build out-64 years • This results in a structural problem requiring future assessment! • Spending needs will increase as road system ages. |
|--|--|

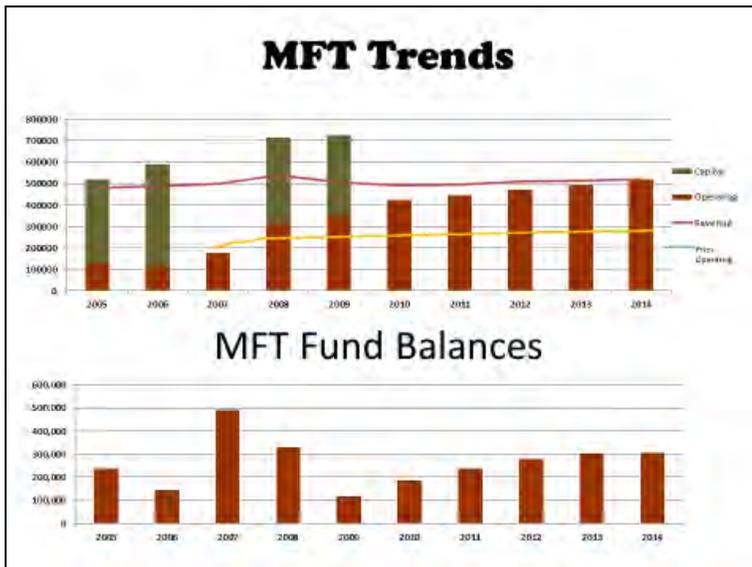
Multi Year MFT-Fund (from last year)

	2008	2009	2010	2011	2012	2013
Beginning Fund Balance	\$489,125	\$432,517	\$465,847	\$462,480	\$434,798	\$450,796
Revenue:						
MFT Allotment	\$551,988	\$541,214	\$546,628	\$552,042	\$557,643	\$563,057
Interest Earnings	\$17,000	\$13,000	\$13,000	\$13,000	\$13,000	\$15,000
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$568,988	\$554,214	\$559,628	\$565,042	\$570,643	\$578,057
Total Available For Spending	\$1,058,113	\$986,731	\$1,025,476	\$1,027,522	\$1,005,441	\$1,028,853
Operating Expenses:						
Personal Services	\$52,000	\$49,000	\$50,960	\$52,998	\$55,118	\$57,323
Commodities	\$143,000	\$135,300	\$140,712	\$146,340	\$152,194	\$158,282
Contractual Services	\$27,800	\$28,912	\$30,068	\$31,271	\$32,522	\$33,823
Total Operating Expenses	\$222,800	\$213,212	\$221,740	\$230,610	\$239,835	\$249,428
	\$310,150	\$350,209	\$423,090	\$ 445,014	\$ 467,814	\$ 491,527
Capital Projects:						
Improvements - Streets & Alleys	\$402,796	\$307,672	\$341,255	\$362,114	\$314,811	\$325,238
Improvements - Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Outlay	\$402,796	\$307,672	\$341,255	\$362,114	\$314,811	\$325,238
Previous Plan	1.63 miles	1.63 miles	1.55 miles	1.89 miles	1.6 miles	1.6 miles
Ending Fund Balance	\$432,517	\$465,847	\$462,480	\$434,798	\$450,796	\$454,187

MFT Operational Increases

- More severe winter of FY 08 (last year) sent operational costs above budget (Salt & O.T.)
 - Budget amount=\$171K
 - Actual amount= \$310K (+\$139K)
- Trend continued in winter of FY 09 (this year)
 - Budgeted amount= \$213K
 - Anticipated amount=\$350K+/- (+\$137K)
- Proposed FY 10 budget
 - \$423K to reflect most recent trends
 - Salt expenditures +\$70K above this year's anticipated

Some Discussion took place about the Road Salt purchasing program and if there were other options to explore.



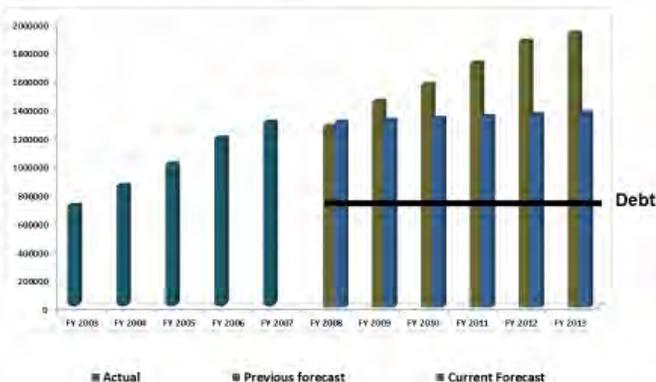
Motor Fuel Tax Fund – Proposed Plan

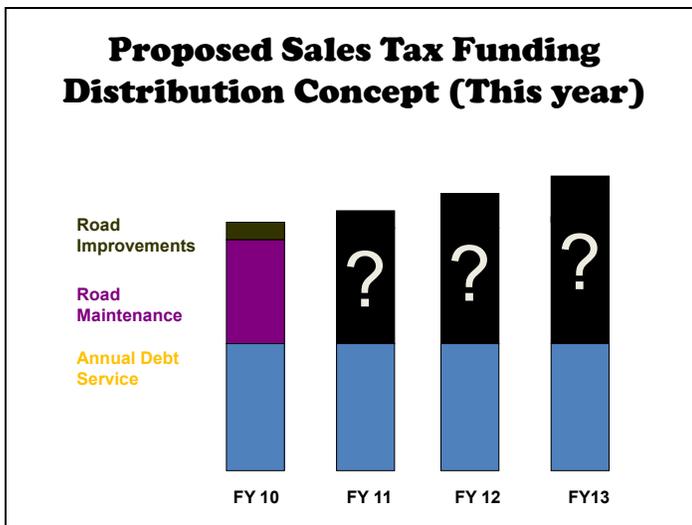
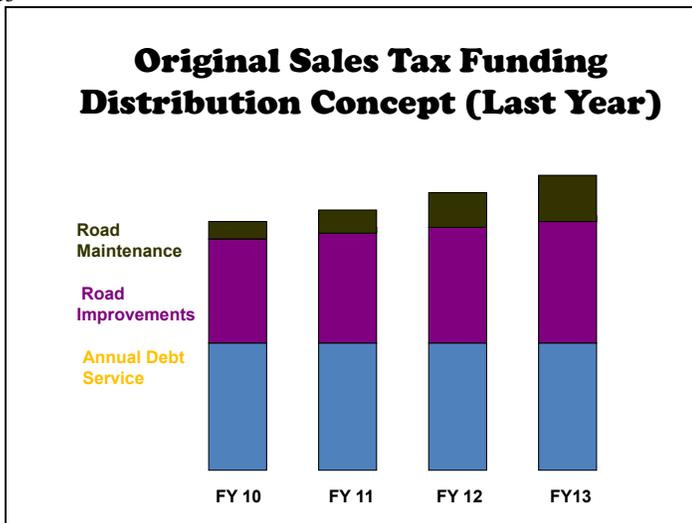
	2009	2010	2011	2012	2013	2014
Beginning Fund Balance	\$328,313	\$117,215	\$187,120	\$237,955	\$279,911	\$303,284
Revenue:						
MFT Allotment	\$606,134	\$490,585	\$485,848	\$509,770	\$514,900	\$520,030
Interest Earnings	\$3,100	\$2,000	\$0	\$0	\$0	\$0
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$611,234	\$492,585	\$485,848	\$509,770	\$514,900	\$520,030
Total Available For Spending	\$839,547	\$610,210	\$672,968	\$747,725	\$794,811	\$823,314
Operating Expenses:						
Personal Services	\$86,560	\$88,550	\$92,092	\$95,778	\$99,607	\$103,591
Commodities	\$229,700	\$309,090	\$312,000	\$324,480	\$337,459	\$360,956
Contractual Services	\$33,849	\$34,540	\$40,522	\$47,558	\$54,461	\$61,839
Total Operating Expenses	\$350,209	\$423,090	\$444,614	\$467,814	\$491,527	\$516,186
Capital Projects:						
Improvements - Streets & Alleys	\$372,123	\$0	\$0	\$0	\$0	\$0
Improvements - Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Outlay	\$372,123	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance	\$117,215	\$187,120	\$237,955	\$279,911	\$303,284	\$307,126

Moving Forward as planned . . .

- Utilize a significant portion of the ½% non home rule sales tax for road repair/maintenance.
- Original concept (last year) was to supplement the MFT and increase amount annually with revenue growth in ½% sales tax fund.
- Severe weather and drain on MFT funds will require more accelerated funding than originally anticipated (from ½%).
- This will (as anticipated) shift some of the focus from new construction to maintenance and upkeep.

Non Home Rule Sales Tax





- ### Other Maintenance Issues
- Obtaining General Fund relief regarding other infrastructure maintenance functions.
 - Typically spend \$100K +/- annually on general fund infrastructure maintenance.
 - Due to General Fund budgetary constraints, staff recommends shifting those costs to ½% sales tax fund.
 - Intention is to make this shift temporary until general fund revenue stream returns to a normal growth cycle?
 - Timeline for this is uncertain!

Road Maintenance Costs

Full Depth Patching	\$40,000
Curb Repair (Shot Crete)	5,000
Sidewalks/other concrete	33,000
Mudjacking/sidewalks	7,000
Material Testing	4,000
Stabilization of Townline Road Creek	13,000(a)
Stabilization East/End Lake Everett	19,300(b)
Total	\$121,300

Proposed FY 10 Road Program

Improvement Projects - 2009/10	Year street constructed	Year street improved	Estimated Cost
Plattner Drive.	1988	-----	\$125,334.15
Plattner Court	1988	-----	\$24,527.95
Ashford Court	1988	-----	\$36,963.55
Swinford Lane	1988	-----	\$123,930.15
Swinford Court	1988	-----	\$23,575.35
Old Castle Drive	1988	-----	\$98,198.65
Willow (Cherry to Newport)	1991	-----	\$66,536.70
Willow (Newport to Butt Joint)	1991	-----	\$32,607.25
Kluth Drive (Wolf Rd. to Kluth Ct.)	1986	-----	\$97,564.55
Kluth Court (Kluth Dr. to End)	1990	-----	\$26,853.85
Granite (Wolf to Midland)	1988	-----	\$44,272.50
2009/2010 Street Miles (Total) = 2.90			\$700,364.00
10% Contingency			\$70,036.40
			\$770,400.40
Road Maintenance Costs			\$121,300.00
		Total	\$891,700.40

Conceptual FY 11 Road Program

Improvement Projects - 2010/11	Year street constructed	Year street improved	Estimated Cost
Galway Bay (Revere to Fintan)	1990	-----	\$40,872.02
Connemara Court (Galway to End)	1990	-----	\$21,457.51
Celtic Court (Galway to End)	1990	-----	\$25,237.51
Blyth Way (Regent to 195th)	1991	-----	\$27,817.53
Regent (Kirkstone to 195th)	1991	-----	\$45,087.45
Austin Court (Kirkstone to End)	1991	-----	\$28,692.23
Bristol Court (Kirkstone to End)	1991	-----	\$15,371.11
Patricia (Catherine to St. John)	1988	-----	\$56,688.41
Therese (St. Joseph to St. John)	1978	-----	\$26,953.22
St. Joseph (Schoolhouse to Therese)	1978	-----	\$12,483.16
Catherine (St. John to Patricia)	1986	-----	\$56,342.57
St. John (Therese to Gr. Meadows Prkw)	1978/1986	-----	\$49,466.30
		Total:	\$406,469.02
Price Increase Adjusted for Inflation (x 1.03%) -----			\$418,663.09
2010/2011 Street Miles (Total) = 1.81			

Conceptual FY 12 Road Program

Improvement Projects - 2011/12	Year street constructed	Year street improved	Estimated Cost
Duchess (Townline to Victorian Dr.)	1990	-----	\$33,574.87
Baron Drive (Duchess to Camelot)	1990	-----	\$36,507.47
Camelot (Baron to Victoria)	1990	-----	\$24,330.39
Victorian Dr. (195th to North End)	1995	-----	\$58,088.16
Queens Court (Victorian to End)	1990	-----	\$11,487.01
Yorkshire Court (195th to 194th)	1990	-----	\$37,616.07
Glennell (195th to 197th)	1976	1990	\$89,736.15
Pheasant Ln. (Glennell to Glennell)	1972	1995	\$66,983.62
Pheasant Ct. (Pheasant Ln. to End)	1972	1995	\$26,771.25
Roberts St. (Glennell to 116th)	1987	1996	\$37,022.09
		Total:	\$422,117.08
Price Increase Adjusted for Inflation (x 1.06%) -----			\$447,444.10
2011/2012 Street Miles (Total) = 1.81			

Conceptual FY 13 Road Program

Improvement Projects - 2012/13	Year street constructed	Year street improved	Estimated Cost
Marley Creek Court (193rd to End)	1994	-----	\$31,324.62
193rd Street (Creek Crossing to End)	-----	-----	\$24,990.11
Parkside Ln. (Creek Crossing to Creekside Ln.)	1994	-----	\$57,248.52
Creek Crossing (193rd to Creekside Ln.)	1994	-----	\$78,938.55
Fairmont (Creek Crossing to 193rd)	1994	-----	\$46,110.75
Creekside Lane (191st to 192nd)	1994	-----	\$22,921.51
191st (114th to Parkside Ln.)	1994	-----	\$73,471.20
116th St. (192nd to 193rd)	-----	-----	\$32,535.97
116th St. (197th to Francis)	1978	1998	\$74,385.44
		Total:	\$441,926.67
Price Increase Adjusted for Inflation (x 1.09%) -----			\$481,700.07
2012/2013 Street Miles (Total) = 1.88			

Conceptual FY 14 Road Program

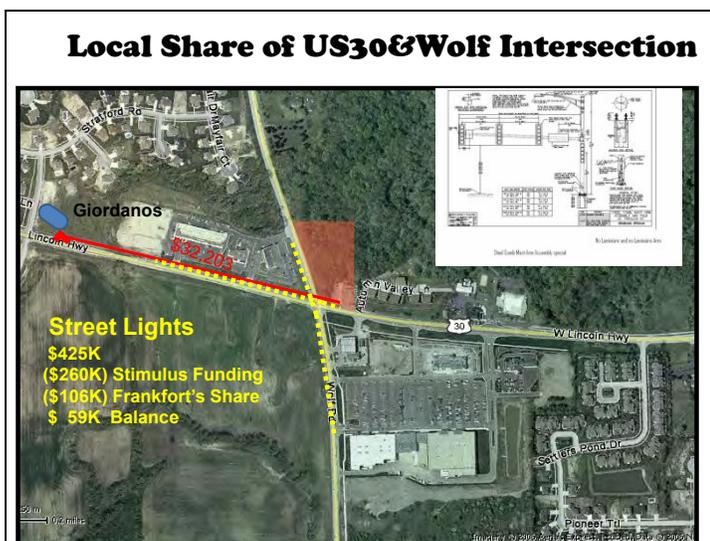
Improvement Projects - 2013/14	Year street constructed	Year street improved	Estimated Cost
April Ln. (Birch to Walnut)	1991	-----	\$56,325.00
April Ct. (April to End)	1991	-----	\$26,871.76
Birch (Cherry to Walnut)	1991	-----	\$36,282.74
Cherry (Willow to Birch)	1991	-----	\$76,407.41
Elm Ave. (Walnut to Cherry)	1991	-----	\$29,384.77
Elm Ct. (Elm to End)	1991	-----	\$9,142.05
Walnut (Willow to Birch)	1991	-----	\$75,472.79
First Court (Schoolhouse to End)	1990	-----	\$48,046.45
Union (Second to Third)	1975	-----	\$14,556.38
Union (Parker to Revere)	-----	1994	\$31,001.64
Anna (Laporte to End)	-----	1992	\$11,968.51
		Total:	\$415,459.50
Price Increase Adjusted for Inflation (x 1.12%) -----			\$465,314.64
2013/2014 Street Miles (Total) = 1.57			

Road Program

	Miles of Streets Repaved/Costs					Average
	FY 10	FY 11	FY 12	FY 13	FY 14	
Prior Plan	1.63	1.63	1.55	1.89	1.6	1.66miles
MFT only	\$341K	\$362K	\$314K	\$325K	\$334K	\$335k
Proposed Plan ½% sales tax	2.9 \$770K	1.81 \$418K	1.81 \$447K	1.88 \$481K	1.57 \$465K	2.00miles \$516K
General Maintenance	\$121K					

- 3.9 miles per year is required to meet 20 year schedule with current roads
- Proposed program increases road miles per year
- Utilizes fund for infrastructure maintenance (no MFT fund programmed)
- FY 10 is only year that funds are actually programmed

- ## Road Construction Program
- Tonight's recommendation will shift (as planned) the emphasis of the road fund from construction to maintenance
 - Although a more accelerated fashion
 - Proposed FY 10 (and beyond) program provides for several smaller scale road improvement projects and programs
 - US30/Wolf Road intersection
 - Owens Road Rail Crossing Improvement
 - Engineering and ROW for south leg of Schoolhouse Road
 - EB to SB right hand turn lane at Wolf and LaPorte Roads
 - Engineering and ROW for 80th Avenue and 191st Street
 - Engineering and planning for potential Rock Island Quiet Zone
 - This keeps programs and projects moving where needed to improve street system safety and capacity.



Owens Road/EJE Safety Improvements

- Frankfort and Mokena to split costs for local approaches
- ICC to fund majority of safety improvements.
 - Crossing Gates
 - Safety Features
- Program \$162K in FY 10
- Includes extension of bike path (east side of Owens Road)



Schoolhouse Road (south leg)

- Finalize design and initiate ROW acquisition in FY 10.
- At this point, construction is not imminent due to funding restrictions
- Could be delayed until FY 12-13 (or further depending on other programming measures).
- North leg design standard still needs to be determined
- North leg construction is much further in the future

Schoolhouse Rd Signals & Improvements For South Leg



LaPorte Right EB to SB Turn Lane

- 850+/- Sq. Ft. ROW to be acquired
- Estimated Cost
 - ROW 8.5 K
 - Engineering 12.5 K
 - Construction 82 K
- Total Cost \$103,000
- More Than 150 EB-SB Right Turns During Peak Hour
- Improve Intersection Capacity and match WB to NB turn lanes.



Discussion took place about the intersection of LaPorte Road and Wolf Road. Board members generally agreed it is necessary to install a LaPorte east bound right turn lane to south bound Wolf Road.

80th Ave. and 191st Intersection

- Cooperation with Tinley Park (intergovernmental to define financial participation)
- Two through lanes in each direction
- Dual lefts on all legs
- Dedicated right turn lanes on all legs
- Seven total lanes on each leg



Estimated Cost Sharing for Engineering & ROW

Phase	Total Cost	Federal Share	Will County	Tinley Park *	Mokena *
Phase I Eng.	\$216K	\$151.2K 70%	0	\$48.6K 22.5%	\$16.2K 7.5%
Phase II Eng.	\$216K	\$151.2K 70%	0	\$48.6K 22.5%	\$16.2K 7.5%
Row	\$312K	\$218.4K 70%	0	70.2K 22.5%	\$23.4K 7.5%
Const.	\$2,700K	\$1,890K 70%	\$810K 30%	0 0%	0 0%
Const. Eng.	\$324K	\$226.8K 70%	\$97.2K 30%	0 0%	0 0%
Totals	\$3,768K	\$2,637K	\$907.2K	\$167.4K 4.44%	\$55.8K 1.48%

- *25/75%
- Funding Split of local costs

Village Engineer Pearson introduced Jeff Pintar from Robinson Engineering. Mr. Pintar provided a brief presentation about a risk analysis regarding the five Rock Island line rail road crossings.

Quiet Zone Along Rock Island RR(1)

- Jeff Pintar from Robinson Engineering
- Robinson conducted risk analysis regarding five rail crossings
 - LaPorte/Francis/Front
 - Wolf Road
 - Mokena Street
 - Schoolhouse Road
 - 191st Street – Previously improved
- Analysis calculates risk factor that includes all five crossings with 191st already improved

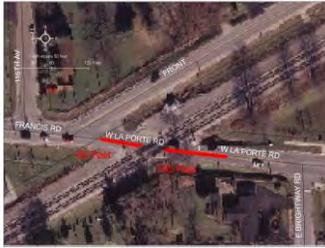
Quiet Zone along Rock Island RR(2)

- In aggregate, the analysis indicates that attaining a R.I. quiet zone status is possible with current conditions.
- However, risk analysis indicates that status could be in constant state of flux without further improvements.
 - Traffic counts, accidents, Increased train traffic and/or additional travel lanes
 - Any change in the above
 - Could all change status
 - Inventory conducted by Mokena every three years
 - Report submitted to FRA, Railroad, ICC

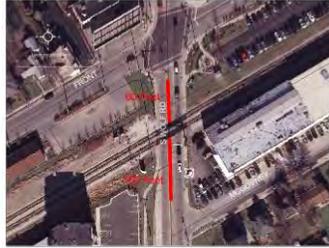
Quiet Zone along Rock Island RR(3)

- If the Board wishes to pursue a quiet zone along the Rock Island line . . .
- Here are the following steps we recommend.
 1. Submit a “Notice of Intent (NOI) with Federal Railroad Administration (“FRA”).
 2. Complete Diagnostic review with regulatory agencies
 3. Authorize design engineering regarding crossing (safety) improvements in FY 10 (\$40K)
 - LaPorte/Front/Francis, Wolf Road, Mokena Street and Schoolhouse (timing could be an issue)
 - Utilize Barrier Medians for safety improvements
 4. Submit design drawings to regulatory agencies
 5. Evaluate construction cost estimates for FY 11 budget and make determination.

Quiet Zone along Rock Island RR(4)



LaPorte/Francis/Front



Wolf Road

Raised Median

(5) Quiet Zone along Rock Island RR



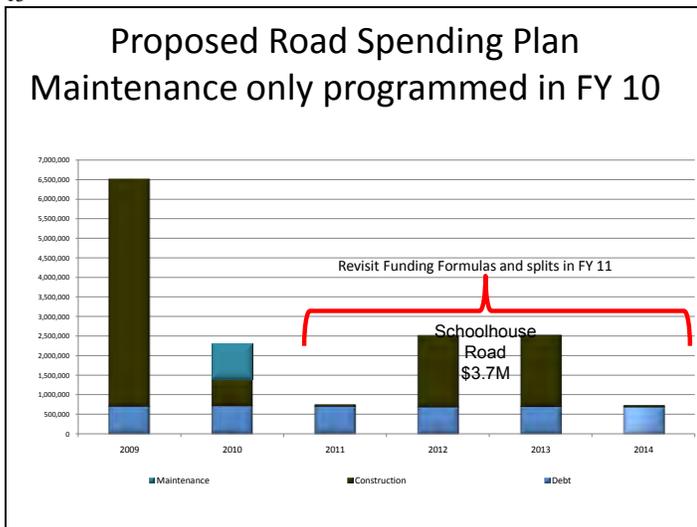
Mokena Street – Raised Median

Schoolhouse Road Options

- 1. Construct median simultaneously with other crossings
- 2. Accommodate with interim safety measures
- 3. Delay improvements until Schoolhouse Road is completed



Some discussion took place about the Schoolhouse Road options. It was generally agreed that Staff will look further into this issue. The Board concurred that moving forward with more engineering on the Quiet Zone was prudent.



Road Fund Balances

	2009	2010	2011	2012	2013	2014
Beginning Fund Balance	\$7,275,144	\$3,047,432	\$2,598,651	\$3,305,172	\$2,270,347	\$1,231,733
Revenues	2,267,322	1,863,100	1,474,230	1,487,541	1,493,985	1,507,763
Expenditures	6,495,034	2,311,881	767,709	2,522,366	2,532,600	748,413
Ending Fund Balance	\$3,047,432	\$2,598,651	\$3,305,172	\$2,270,347	\$1,231,733	\$1,991,083

- ### Summary
- Proposed Plan is considered a one year program at this time.
 - It commits funding to maintaining our Community's road infrastructure
 - Provides for construction of highest priority projects
 - US30/Wolf, 116th Rail Crossing, LaPorte/Wolf Road Intersection
 - Provides for engineering and planning
 - Schoolhouse Road
 - 80th Avenue/191st Intersection
 - Potential Quiet Zone along RI
 - Allows us to step back and observe uncontrollable factors and revisit next year.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 9:14 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, April 27, 2009

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 9:56 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
Debbie Engler
Jane McGinn
George Metanias
Don Labriola
Joe Siwinski

Also present were: Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Police Chief Randy Rajewski; Public Works Director Lou Tiberi; Finance Director Barb Damron; Village Engineer Paul Pearson; Community Development Director Alan Zordan and Economic Development Coordinator Bryan Gay.

Absent: Village Clerk Robyn Madden

Fiscal Year 2010 Budget

Village Administrator John Downs gave a power point presentation regarding the FY 2010 Budget. This evening's topics focused on Special Programs.

Mokena Village Board
FY 10 Special Programs
April 27, 2009

Summary of Tonight's Meeting

- Review Special Programs for pending reductions.
- Required due to unusual financial restraints we are experiencing.
- Proposed reductions follow "Rightsizing Model"
- In total, the proposed recommendations would decrease FY 10 Budget by \$53K+/-.

Defining Core Service Rankings and Funding Level Alternatives

- Defining core service priorities can assist the Board and Staff by... ..
- Determining which expenditures warrant the highest priority during a restrictive fiscal environment.
- Providing method to analyze various expenditure types and properly allocate funding alternatives.
- Framing a more logical environment for decision making.

Tonight's Budget Presentation

- Is about more than programming funds
- It focuses on establishing a decision making model (better known as "Rightsizing")
- This presentation will revisit how we arrived at:
 1. Defining and ranking core services
 2. Establishing funding level alternatives
 3. Utilizing these tools to determine FY 10 Special Programs Levels

CORE SERVICE RANK I

- Integral and necessary "core services" focused on the most basic infrastructure programs and/or regulatory requirements.
- A reduction or failure to fund would immediately decrease core service levels and/or result in more costly expenditures at a later date.
- Immediate Infrastructure maintenance, public safety and regulatory compliance are the key focus points of this service level definition.
 - I.E.-Roads, sidewalks, storm-water system repairs, etc.

CORE SERVICE RANK II

- Integral but not as immediate as Rank I service levels.
- A reduction or failure to fund would not immediately decrease service levels
 - Within a short time-frame service levels will decrease or require more costly spending (later).
- Typical infrastructure maintenance and upkeep along with public safety is the focus of this service level definition.
 - I.E.- Roads, sidewalks, storm-water system repairs with key difference being the immediacy.

CORE SERVICE RANK III

- Expected service levels primarily focused on “core” programs.
- A reduction or failure to fund would immediately decrease “core service” levels or traditional programs which customers have come to expect.
- Could possibly result in increased future spending.
- Programs focusing on more routine matters which if left unattended would be a noticeable and immediate decline in quality of life issues.
 - I.E.-Grounds maintenance, animal control, mosquito abatement, some large scale events.

CORE SERVICE RANK IV

- Improving existing “core service” levels.
- A reduction or failure to fund would not negatively impact existing conditions.
- Programs of this nature focus on new construction, aesthetic amenities and related expenditures.
 - I.E -new sidewalks, new trees, new waste disposal cans, etc.

CORE SERVICE RANK V

- Ancillary program expenditures which if reduced or deleted would not directly or indirectly impact “core services” levels.
- Expenditures of this nature focus on programs which do not directly affect residents or customers.
- I.E -Internal spending, some public relations, etc.

Community /Civic Contributions

Rank	Category/Description	FY 08 Budget	FY 09 Budget	FY 10 Budget			
				A	B	C	D
III	Will County Center for Community	\$250	\$185	\$185	\$125	\$65	0
III	Historical Society	\$1,000	\$750	\$750	\$500	\$250	0
III	Christmas Fest (Chamber)	\$500	\$ 370	\$370	\$185	\$95	0
III	Youth Commission	\$9,300	\$6,615	\$6,615	\$6,140	\$4,080	0
V	IL Philharmonic Donation	\$1,000	\$ 500	\$500	\$250	\$125	0

The Board agreed with the level of funding recommended.

Community Programs

Rank	Category/Description	FY 08 Budget	FY 09 Budget	FY 10 Budget			
				A	B	C	D
III	4 th of July Celebration	\$27,050	\$27,250	\$27,250	\$27,250	\$22,000 (Band, Sound System & Cavalry,	\$20,000
III	Quarterly Newsletter	\$19,200	\$19,500 3 Updates & postage	\$13,125 3 Updates & Postage	\$8,750 2 Updates & Postage	\$4,375 1 Update & Postage	0
IV	Neighborhood Outreach – Town Hall Mtgs. (3)	\$1,530	\$1,148 (3)	\$300	\$150	\$100	\$50

The Board directed Staff to reduce the overall 4th of July celebration by \$2,500 to a total of \$24,750.

Communitywide Grounds Program

Rank	Category/Description Maintenance	FY 08 Budget	FY 09 Budget	Spending Level			
				A	B	C	D
I	Tree Removal	\$8,000	\$8,000	\$8,000			
II	Pond Vegetation Control Algae & Control	\$21,300	\$21,000	\$23,500 (2) new ponds			
III	Tree Replacement	\$22,500	\$15,300 60 trees-\$255 per tree	\$15,300	\$15,300 60 trees- \$255 per tree	\$12,750 50 trees - \$255 per tree	\$10,200 40 trees- \$255 per tree
III	Animal Control at Ponds	\$8,000	\$8,000	\$8,000	\$8,000		
III	Mosquito Management Village Wide	\$15,800	\$15,800	\$18,000	\$18,000		
III	Weed Control & Fertilizer Village Properties & Buildings	\$8,500	\$8,500	\$8,500	\$8,500		
III	Garbage Cans for Paths & Ponds FY 10 (3) Replacements	\$3,500 (10)	\$1,825 (5)	\$1,200 (3)	\$1,200 (3)	\$800 (2)	\$400 (1)
III	Weed Control & Fertilizer Village Properties & Ponds	\$2,000	\$2,000	\$2,000	\$2,000	\$1,000	0
III	191 st /Townline Lattice Signs	n/a	\$1,200 (8)	\$975 (2)	\$975 (2)	\$487 (1)	0

The Board agreed with the proposed levels of expenditure.

Downtown Programs

Rank	Category/Description	FY 08 Budget	FY 09 Budget	FY 10 Budget			
				A	B	C	D
II	Street Maintenance & Painting Front & Wolf	\$8,500	\$13,500	\$14,500		\$1,500	0
III	Street Maintenance & Painting Front & Mokena	n/a	n/a	\$7,900		\$900	0
III	Signage Grant	\$4,000	\$4,000	\$4,000	\$2,000	\$1,000	0
III	Façade Grant	\$20,000	\$10,000	\$10,000	\$5,000	\$2,500	0
III	Christmas Decorations	\$3,000	\$3,000	\$2,500	\$1,250	\$625	0
III	U.S. Flags & Brackets (Wolf/LaPorte)	\$5,000	\$3,200	\$3,200	\$1,600	\$800	\$400
V	Decorative Flower Baskets	\$3,000	\$2,210	\$750	0	0	0

The Board concurred with staff's recommendation.

Summary

- Implement tonight's decisions in Budget Process
- Continue Assembling FY 10 Budget
- Review Enterprise Funds during an upcoming budget work session
- Finalize Budget and adopt

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 10:27 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, May 18, 2009

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 6:07 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
Jane McGinn
Don Labriola
Joe Siwinski arrived at 6:36 p.m.

Also present were: Village Clerk Patricia Patt; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Public Works Director Lou Tiberi; Finance Director Barb Damron; Village Engineer Paul Pearson; Community Development Director Alan Zordan and Village Planner Kim Yockey.

Absent: Trustee George Metanias and Trustee Debbie Engler

Black Diamond Customz Motorcycles Special Use

Village Planner Kim Yockey presented to the Board that Floyd Webber with Black Diamond Customz Motorcycles is requesting a Special Use Permit to operate a custom motorcycle sales business that will be selling custom motorcycles and related merchandise in Units M and N of a multi-tenant industrial building located at 9830 W. 190th Street. The type of business that Black Diamond Customz Motorcycles will run will only involve sales, and there will be no storage of vehicles outside or repairing of vehicles on site.

Mr. Floyd Webber was present to answer any questions or concerns the Board may have.

Based on the Boards discussion they concurred that an indoor custom motorcycle dealer is appropriate for this location and the proposal be forwarded to the Planning Commission for a Public Hearing.

Rasmussen College

Village Planner Kim Yockey presented to the Board that Chris Coleman, on behalf of TCB Development requests conceptual review to amend the Annexation Agreement relating to Spring Lake Business Park to allow Rasmussen College to locate on lot 18 and install a 16-foot high monument sign with an electronic message center sign along I-80.

The petitioner's request also addresses removing a section of the Agreement as its relates to the Village reimbursing TCB Development for the cost of the 88th Avenue and 191st Street signalization costs.

Present were Chris Coleman from TCB Development and Zach Waslu from Rasmussen College.

Mr. Waslu gave a brief presentation about Rasmussen College. Rasmussen College offers Associates and Bachelor's Degrees at the school and on-line Masters and PhD's. Rasmussen estimates that there will be approximately 500 students by year 3 and 1,000 students by year 5.

Board members present discussed and generally agreed that Rasmussen College would be an acceptable use on Lot 18.

A lengthy discussion took place about the electronic message center on the proposed 16-foot high monument sign. Board members generally agreed that a 16-foot high monument sign is acceptable, they expressed that they were not in favor of the electronic message center on the sign.

The Board asked the petitioner to consider other options in lieu of the electronic messaging sign. At this time, the petitioner will take the input received by the Board and contact staff with their decision to move forward or not.

Hickory Creek Resort

Community Development Coordinator Alan Zordan presented to the Board that in their packets is the Final PUD Site Plan for the proposed Hickory Creek Resort. The development includes the following:

- Hyatt Hotel housing 123 rooms
- Theme Hotel housing 105 rooms
- Water park measuring approximately 40,000 square feet
- 103,000 square foot baseball academy
- 94,500 square foot 6-story mixed-use residential and office/retail building
- Two little league and two adult baseball fields (in wintertime, converted to a football field) and a concession area.
- Two parking garages.

The site has been designed to allow for fourteen (14) different uses but also includes a great deal of open space, landscaping and street access.

The general site layout is comparable with the Preliminary Plat with certain modifications. Those modifications are as follows:

- Reducing the height of the Hyatt Hotel from five stories to four. The number of rooms will stay at 123.
- The Hyatt Hotel parking is now all surface parking instead of utilizing a below grade parking garage.
- Slight modification to the layout of the ball fields.
- The footprint of the parking garages has been slightly reduced but will not affect parking capacity.
- A new parking field has been created in front of the Hyatt Hotel which will connect to Henry Drive just north of the interior ring road alignment.

These are all reasonable adjustments to the approved Preliminary Plan. While staff and the petitioner are working on the remaining adjustments to the plan, staff felt that it was

important for the Board to review the latest plan, understand the modifications, and provide any input prior to moving forward to the Planning Commission.

James Burke Sr. and Kerri Twietmeyer from J-4 Development were present to answer any questions or concerns the Board may have.

Based on the Board's discussion they generally agreed they are comfortable with the recent modifications to the PUD Plan and the Final Plat be forwarded to the Planning Commission.

Fiscal Year 2010 Budget

Village Administrator John Downs gave a power point presentation regarding the FY 2010 Budget. This evening's topics focused on the Water Fund, Sewer Fund, Refuse Fund, Parking Lot Fund and Capital Improvement Fund.

**Village of Mokena
Budget Work Session
May 18, 2009**

- Water Operating Fund
- Sewer Operating Fund
- Refuse Fund
- Parking Lot Fund
- Capital Improvement Fund

Water Operating Fund Summary

- **REVENUE SUMMARY**

- Anticipated \$189K or 5.5% increase in revenue
- Overall expected revenues of \$3.6 million
 - Overall revenues anticipated to increase due to rate adjustment of \$.55/1000 gallons
 - Rates will produce =\$257K
 - Other revenues will decline (\$68K).....
 - » Meters, interest, misc,
 - Rates to increase from \$4.41 to \$4.96 per/1000gallons

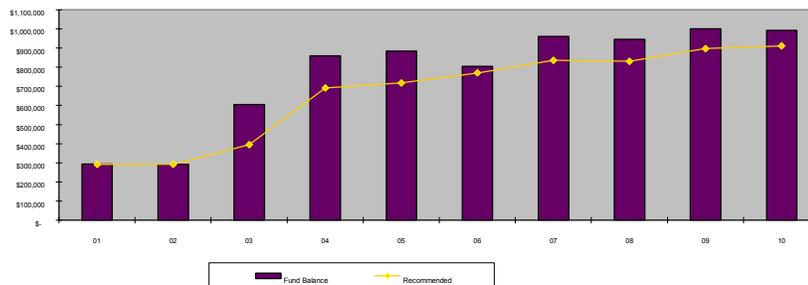
- **EXPENSE SUMMARY**

- Anticipated =\$56K or 1.5% increase in expenditures
- Overall expenditures of \$3.6 million
 - Overall expenditures increasing due to increased cost of purchasing water
 - Water costs +\$115K while other spending down (\$59K)

Water Operating Fund

- **OVERALL FUND CONDITION**

- Net Positive Operation Results in FY09 are expected to leave fund in Better Position By \$88K
- Budgeted Fund Balance \$912K with estimated fund balance of \$1Million
- Fund balance anticipated to decrease by (\$9K) in FY 10.....
- BUT.... Still expected to be \$991K+/- or \$80K+/- above policy level



Sewer Operating Fund Summary

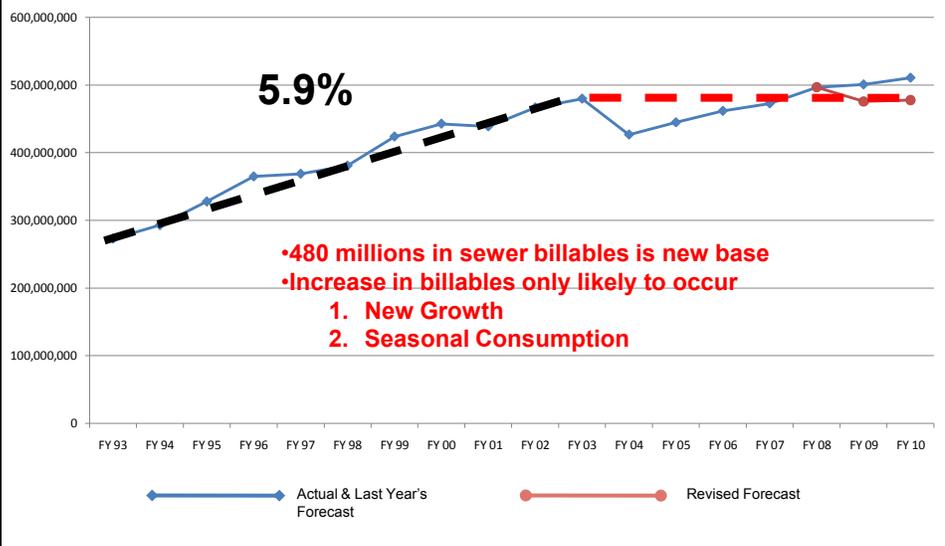
- **REVENUE SUMMARY**

- Anticipated to decrease by (\$22K or 1%)
 - Consumption trends now downward
 - No growth related revenues
- Even with \$.20 per/1000gallons rate increase
 - \$3.40 to \$3.60 per/1000gallons should produce no new revenue in user charge category
 - Rates will produce +\$16K other charges down -(\$16K)
 - Misc. fees and interest off (\$22K)
- Overall expected revenues of \$1.74 million

- **EXPENSE SUMMARY**

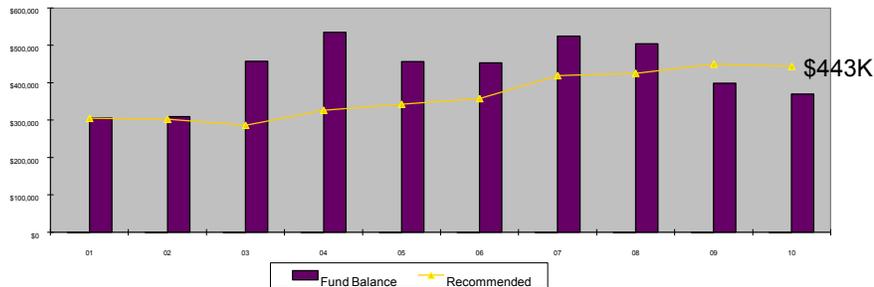
- Budgeted (\$24K) decrease- **(Utilities +\$43K & Chemicals +\$9.7K)**
- Holding the line on all expenditures
- Overall expenditures of \$1.77million

Sewer Rate Billables/000 Gallons



Sewer Operating Fund Summary

- **OVERALL FUND CONDITION**
 - Net operation results in FY09 left fund in worse position by (\$57K)
 - Budgeted Fund Balance of \$456K with estimated balance of \$399K
 - FY 09 revenues were less than anticipated (\$128K)
 - Rates (\$98)-Other (\$30K)
 - FY 09 expenditures were less than budgeted by (\$81)
 - Fund balance expected to decrease by (\$29K at end of FY10 to \$369K)
 - That fund balance is below target levels by (\$74K)-21% of spending
- Recommendation to monitor fund and re-evaluate during FY 11 budget process



What's the bottom line?

	Water	Sewer	Total
Current rate	\$3.96	\$3.10	\$7.06
Proposed (+)	<u>\$.45</u>	<u>\$.30</u>	<u>\$.75</u>
Total Year 1	\$4.41	\$3.40	\$7.81
			% Change +10.6%
FY 10 Proposed (+)	<u>\$.55</u>	<u>\$.20</u>	<u>\$.75</u>
Total Year 2	\$4.96	\$3.60	\$8.56
			% Change +9.6%

Refuse Fund Summary

- **Overall Fund Condition**
 - Operating results in FY 09 will be at budget with a fund balance of \$88K
 - Fund balance is forecasted to be \$78K at end of FY 10 (w/o 1% adjustment) or \$88K with 1% rate increase
 - Fund is in stable condition, but discount programs need to be accounted for in FY 10 rate adjustments, or supplemented through other means.
- **Revenue Summary (assuming 1% rate adjustment)**
 - Forecasted revenue growth of \$13K with total revenues of \$1,083,000
 - 1% increase due to proposed rate adjustment
- **Expenditure Summary**
 - Anticipated increase of \$8K with total expenditures of \$1,083,000
 - Less than 1%
- **Fund Balance to Remain stable under current plan**
- **Free programs and discounts**
 - Senior discounts equate to \$14K
 - Free Leaf and branch pick up costs \$14K

Proposed 1% rate increase

- Proposed 1% rate adjustment will increase costs in the following fashion:
 - Single Family -\$.15 Per month or \$1.80 per year
 - Attached Single Family \$.13 Per month or \$1.56 per year.
- To be billed in August.

Parking Lot Fund Summary

- **Overall Fund Condition**
 - Operating results in FY 09 are estimated to be in a worse position than anticipated by \$11K
 - Revenues down by \$30K and expenditures down \$19K
 - Budgeted fund balance of \$82K with estimated fund balance of \$71K
 - Fund is stable at this time with FY 10 balance estimated to be \$69K (at policy level).
- **Revenue Summary**
 - Revenue decline of (\$29K) or 10%
 - Decreased Metra Ridership
 - Total Revenues are **\$273K**
- **Expenditure Summary**
 - Expenditures to decrease by (\$40K or 13%)
 - Total expenditures are **\$275K**
 - Eliminate capital transfer of \$45K
- **Recommended Future Commuter Parking Rate Study**
 - Evaluate commuter parking rates on Metra System
 - Review data during preparation of FY 11 Budget (next year)
 - Conduct long term operating and rate assessment
 - Work with adjoining towns to normalize rates

Capital Improvement Fund

FUND BALANCES IN ESCROW ACCOUNTS				
Accounts	Begin FY '09	Begin FY '10	Ending FY '10	Purpose
Municipal Parking Facilities (Restricted)	455,106	470,606	446,456	Funds escrowed for future repairs/improvements to the municipal parking facilities. Funds escrowed through parking lot transfers, bond proceeds and contributions. Funds need to be maintained for when future parking lot and access road rehabilitation and repairs become necessary.
Did not pursue Viaduct Painting in FY 09 @ \$40K				
Water Improvements (General Restrictions for Water Related Issues)	856,740	686,474	506,882	Funds escrowed through connection fees, operating transfers, contributions and interest. The fund is established specifically to be utilized for water related expenditures which include, payment to Tinley Park for oversizing, debt and lake water joint system maintenance (New Lenox and Mokena).
(1) Oak Lawn System	(1) Res. 750,000	750,000	750,000	
(2) T.P. Oversizing	(2) Res. 100,225	100,225	100,225	
(3) N.L. Joint System	(3) Res. 99,079	131,800	148,800	
	1,806,044	1,668,499	1,505,907	
187th Wolf-Water/Sewer (Reserved for utility purposes)	169,226	170,806	171,656	Balance to be utilized to waive recapture to future developers along Wolf and 187th (north of creek).
•Recommend dissolving this fund in future •Current structure no longer serves intended purpose				
Municipal Facilities (Restricted)	238,122	8,773	73	Facility improvements can be funded through this account. This balance should be maintained and systematically embellished annually to fund future land acquisitions and facility expansions.
General Infrastructure (Transportation Projects)	7,275,144	2,998,656	2,457,525	This fund is available for large-scale multi year road projects. Based on pending needs of the Village with regard to established road improvement priorities.
Total	\$9,943,642	\$5,317,340	\$4,581,617	

Based on the Board's discussion they generally agreed to move forward with the recommended plan. Staff will assemble a "Draft" Budget for review at the June 8th meeting with a public hearing tentatively scheduled for June 22nd.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 7:54 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, June 8, 2009

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 7:59 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
Jane McGinn
George Metanias
Debbie Engler

Also present were: Village Clerk Patricia Patt; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Public Works Director Lou Tiberi; Finance Director Barb Damron; Village Engineer Paul Pearson; Community Development Director Alan Zordan and Police Chief Randy Rajewski.

Absent: Trustees Don Labriola and Joe Siwinski

Fiscal Year 2009 Budget Amendments

Finance Director Barb Damron presented to the Board the proposed budget amendments for Fiscal 2009, which is a result of various funds exceeding the aggregate appropriated amount due to additional costs. They are as follows:

Summary FISCAL 2009 Budget Amendments			
Fund Name	Budgeted Amount	Proposed Amendment	Reason/Funding Source
General Fund	8,966,939	620,000	Additional Costs (Bond Refinancing)/Additional Revenue
Audit Fund	6,103	2,018	Additional Costs (GASB Requirements)/Fund Balance
Motor Fuel Tax	518,872	205,000	Additional Costs (Salt, Overtime & Road Project)/Fund Balance

Board members present concurred with the proposed amendments. Staff will prepare the budget amendments as an agenda item at the June 22nd Board meeting for formal Board approval.

Fiscal Year 2010 Draft Budget Overview

Village Administrator John Downs gave a power point presentation regarding the preliminary overview and draft of the FY 2010 Budget.

Based on the Board's discussion they concurred to move forward with the recommended plan. Staff will schedule a public hearing for June 22nd, at that time the Fiscal 2010 Budget will be presented to the Village Board for adoption.

Village Board Budget Work Session

June 8, 2009
Mokena Village Hall

Main Objectives of Tonight's Meeting

- Provide overall draft budget
 - Includes previous concepts (capital, equipment, fleet, programs, projects)
 - Draft narratives, goals and graphics are still being developed and will be finalized for 6/22/09 Board meeting.
 - Budget in fiscal terms is 98% in order
 - Fine tuning - very minor revisions could still occur
 - Tonight is the 6th Board Budget Work Session
- After tonight, minor financial revisions will be made and budget presented for adoption on **June 22nd (Public Hearing)**.

Main Objectives - cont.

- Review the proposed FY09 (current year) budget amendments
- Focus on fiscal policy issues rather than program and service related matters (previously done).
 - Review General Fund Status-Delayed due to economic conditions
 - Review Main Operating Fund Balances
 - Review the status of all Capital Funds
 - Review the condition of the Aggregate Budget
- Focus on key fiscal (policy) matters moving forward.....
 - Road Maintenance
 - Reduction in capital spending
 - Status of major operation facilities
 - Revisit w/s & refuse rate adjustment (consumer impacts)
 - EJ&E Mitigation and TIF fund
- Review budgetary detail and respond to any questions.

Proposed FY 09 Budget Amendments

Presented by Barb Damron

Summary FISCAL 2009 Budget Amendments			
Fund Name	Budgeted Amount	Proposed Amendment	Reason/Funding Source
General Fund	8,966,939	Increase of 620,000	Additional Costs (Bond Refinancing)/Additional Revenue
Audit Fund	6,103	Increase of 2,018	Additional Costs (GASB Requirements)/Fund Balance
Motor Fuel Tax	518,872	Increase of 205,000	Additional Costs (Salt, Overtime & Road Project)/Fund Balance

Future Discussions Regarding FY 09 General Fund "Net Out" bond refinancing transaction on both revenue and expense sides!

FY 09 General Fund Operating Summary (Fund Balance)

- Continued with Net Positive Operating Results in FY09
 - Budgeted \$2.326M
 - Estimated \$2.5M
 - (\$181K NPOR in FY 09)
- Very Good Performance Given Status of Economy
- Revenues were \$667K below budget
- Expenditures reduced by \$663K and \$185K in FY 08 Fund Balance utilized.

	Revenue Shortfall	(\$667,000)
1	Personal service	\$84,000
2	Commodities	\$118,000
3	Capital Outlay	\$31,000
4	Contractual Services	\$300,000
5	Contingencies	\$100,000
6	FY 08 Fund Balance	\$185,000
7	Bond Issue Savings	\$30,000
	Balance	+\$181,000

General Fund Revenue Summary

	Actual	Actual	Budgeted	Estimated	Dept. Req.		
	Fiscal '07	Fiscal '08	Fiscal '09	Fiscal '09	Fiscal '10	Amount of Change	% of Change
Revenues							
Taxes	\$ 5,352,166	5,877,297	6,312,590	5,816,795	5,765,257	(\$47,333)	-0.87%
Licenses	741,375	732,858	744,634	719,794	719,500	(25,134)	-3.38%
Permits	537,790	465,656	381,200	218,800	205,000	(176,200)	-46.22%
Intergovernmental Revenue - State	-	65,605	78,100	98,900	50,742	(27,358)	-35.03%
Intergovernmental Revenue - Local	241,643	242,609	254,497	254,497	259,586	5,089	2%
Excavation Fees	8,305	10,142	45,291	-	-	(45,291)	-100%
Fines	235,726	353,595	307,000	372,800	347,000	40,000	13.03%
Other Revenue	571,157	699,027	478,643	1,719,708	396,957	(816,966)	-17.07%
Total Revenue	\$ 7,689,162	8,446,789	8,601,955	9,201,284	7,744,042	(857,913)	-9.97%

- Overall expected revenues of \$7.7 million
- Anticipated Revenue decline of (\$858K) or (10%)
- Revenues now down to FY 07 levels
- Main decreases include:
 1. Sales tax=(\$445K)
 2. Income/tax=(\$116K)
 3. Building Permit revenues (\$176K)
 4. Property tax, licenses, misc=(\$195K)
- Fines and rental income actually up +\$75K

FY 10 General Fund Expenditure Summary

	FY 07	FY 08	Budgeted FY 09	Proposed FY 10	Increase/Decrease	Percent
Personal Services	\$4,931,533	\$5,332,491	\$5,590,930	\$5,435,201	(\$155,729)	-2.79%
Commodities	\$886,549	\$866,692	\$920,856	\$775,942	(\$144,914)	-15.74%
Contractual Services	\$1,917,548	\$1,766,405	\$1,906,278	\$1,679,976	(\$226,302)	-11.87%
Capital Outlay	\$480,883	\$774,667	\$448,875	\$95,925	(\$352,950)	-78.63%
Other	\$100,000	\$100,000	\$100,000	\$150,000	\$50,000	50.00%
G.F. Total Expenses	\$8,316,513	\$8,840,255	\$8,966,939	\$8,137,044	(\$829,895)	-9.26%

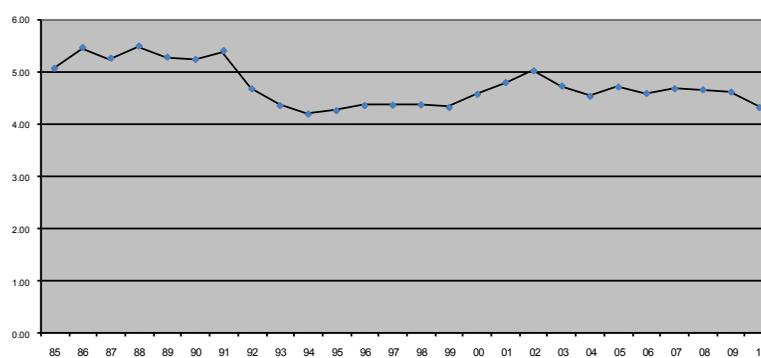
- Overall expected expenditures of \$8.13 million
- Anticipated decrease of (\$830K) or (9.3%)
- Every objective of expenditure down
 - Personal Services (\$156K) or (3%)
 - Includes Reduction in forces
 - Commodities (\$145K) or (16%)
 - Contractual Services (\$226) or (12%)
 - Capital Outlay (\$353K) or (79%)
 - Other +\$50K for contingency purposes

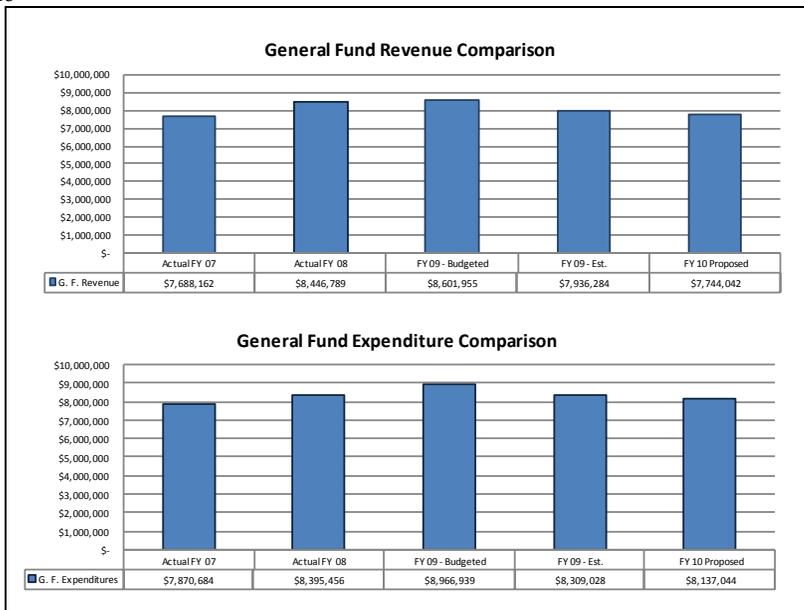
Key General Fund Issues

- | | |
|---|--|
| <ul style="list-style-type: none"> • FY 09 (Current Year) <ul style="list-style-type: none"> – Negative economic factors cascaded as year proceeded. – Timely and responsive budget reductions and freezes were utilized to offset revenue shortfall. – Core services were maintained while positioning us for FY 10. • FY 09 Year end fund balance should end a little above 2.5M • This exceeds budget levels by \$181K | <ul style="list-style-type: none"> • FY 10 (Proposed Year) <ul style="list-style-type: none"> – Negative economic factors continue with decline in revenues of (10%) – Every key area of expenditure reduced. – Personnel savings found with reduction in forces. <ul style="list-style-type: none"> • 2 FT Field Inspectors saving \$89 in GF and \$132K overall • Seasonal Help saving \$8K in GF and \$20 overall • Status of open Patrol position pending COPS Grant (\$39K) |
|---|--|

Historical Staffing Levels

Total Staff per 1,000 Residents

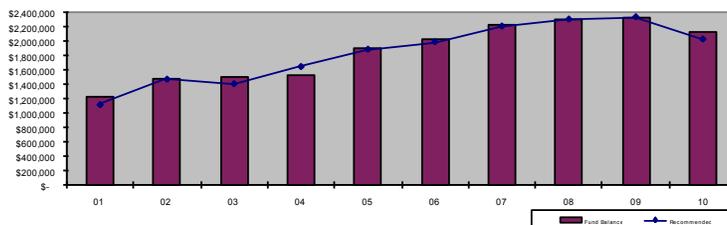




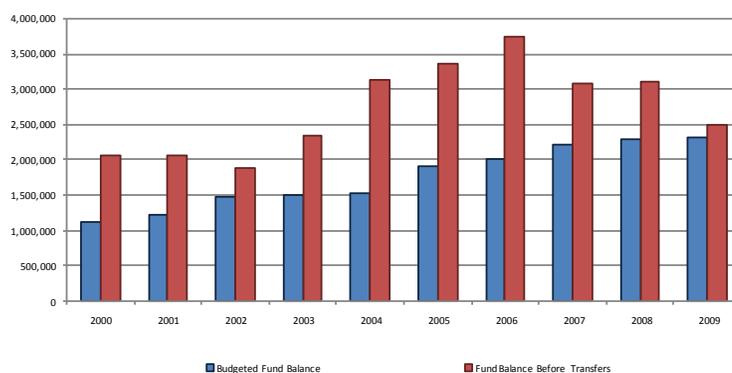
FY 10 General Fund Summary

- Fund balance anticipated to decrease by \$393K in FY10
 - Typical to have more in budgeted expenditures than revenues
 - Averaged approximately \$386,000 more in budgeted expenditures than revenues since FY 00.
 - Annual "Net Positive Operating Results" ("NPOR") normally offsets this condition.
- FY 10 year end balance to be \$2.1 million or just above policy level of 25% of expenditures.
- Unless economy turns upward or legislative changes occur, unlikely that NPOR will occur in FY 10 Budget.
- More Rightsizing efforts in future focused on both revenues and expenditures

General Fund Balance Comparison
FY 01-10 Budgets

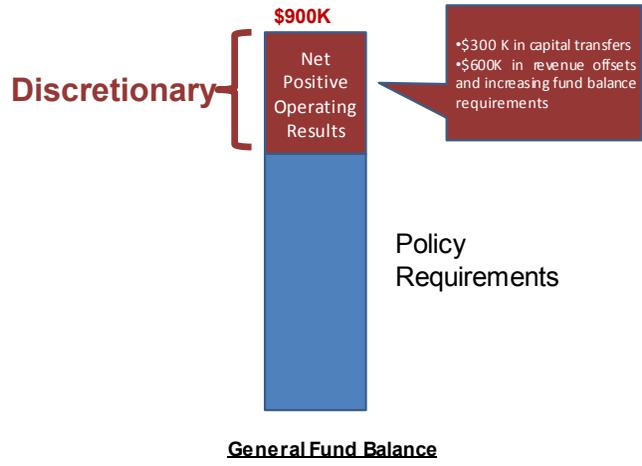


Net Positive Operating History



1. Average of over \$900K per year in NET POSITIVE OPERATING Results.
2. Utilized as combination of capital transfers, revenue offsets and fund balance requirements

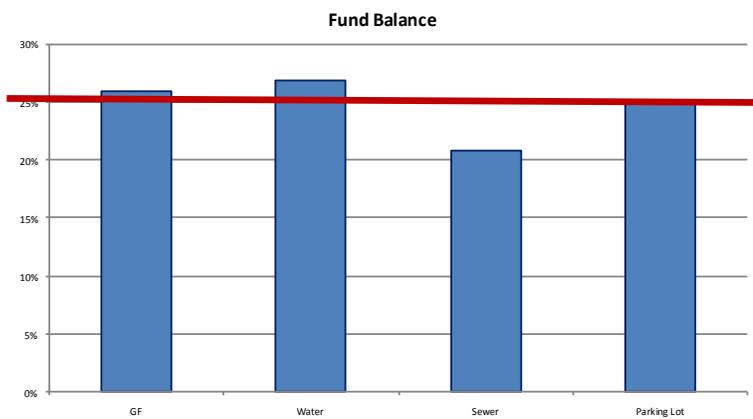
GF Historical Practices Regarding Net Positive Operating Results



Major Operating Fund Balance Summary

OPERATING FUND BALANCES					
Fund	Begin FY '09	Begin FY '10	Ending FY '10	25% of Total Budget	Variance
General	\$2,876,879	\$2,507,391	\$2,114,389	\$2,034,261	\$80,128
Water	1,042,457	986,354	977,523	910,965	66,558
Sewer	477,780	398,777	369,481	443,990	(74,509)
Parking Lot	93,355	71,418	69,057	68,882	175

Major Operating Fund Balance Summary



Capital Fund Balance Summary

CAPITAL RESERVE FUND BALANCE			
Fund	Begin FY '09	Begin FY '10	Ending FY '10
MFT	\$328,313	\$130,311	\$206,675
Water Capital	701,631	471,080	672,608
Sewer Capital	1,296,447	1,083,453	860,375
Sewer Plant Replacement	1,166,541	1,137,441	1,037,181
Sewer Plant Expansion	5,935,611	6,203,476	6,018,476
Capital Imp., Repair, Replacement	9,943,642	5,372,516	4,580,093
Totals	\$19,372,185	\$14,398,277	\$13,375,408

- **MFT** program unable to fund annual road rehabilitation with shift to ½% sales tax
- **Water Capital** to increase due to project inactivity.
- **Sewer Capital** to decline due to low tap on revenues and continued transfer into plant expansion fund-\$240K and ongoing SCADA upgrades-\$60K.
- **Sewer plant replacement** in good order with goal of \$1million maintained.
- **Sewer plant expansion** prepared for major \$5.8+ million expansion in FY11/12.
- **Capital Improvement, Repair and Replacement** programmed to decrease due to project re appropriations and road maintenance shift from MFT

Capital Improvement Fund

FUND BALANCES IN ESCROW ACCOUNTS				
Accounts	Begin FY '09	Begin FY '10	Ending FY '10	Purpose
Municipal Parking Facilities (Restricted)	455,106	470,606	446,456	Funds escrowed for future repairs/improvements to the municipal parking facilities. Funds escrowed through parking lot transfers, bond proceeds and contributions. Funds need to be maintained for when future parking lot and access road rehabilitation and repairs become necessary.
Water Improvements (General Restrictions for Water Related Issues)	856,740	686,474	506,882	Funds escrowed through connection fees, opening transfers, contributions and interest. The fund is established specifically to be utilized for water related expenditures which include: payment to Trikey Park for oversized pipe and lake water joint system maintenance (New Lenox and Mokena)
(1) Oak Lawn System	(1) Res. 750,000	750,000	750,000	
(2) T.P. Oversizing	(2) Res. 100,225	100,225	100,225	
(3) N.L. Joint System	(3) Res. 89,079	131,809	148,809	
	1,806,044	1,668,499	1,505,907	
18 th Wolf-Water/Sewer (Restricted)	169,226	170,806	171,656	Balance to be utilized to waive recapture to future developers along Wolf and 18 th (north of creek).
Municipal Facilities (Restricted)	238,122	8,773	73	Facility improvements can be funded through this account. This balance should be maintained and systematically embellished annually to fund future land acquisitions and facility expansions.
General Infrastructure (Transportation Projects)	7,275,144	3,053,832	2,456,001	This fund is available for large-scale multi-year road projects. Based on pending needs of the Village with regard to established road improvement priorities.
Total	\$9,943,642	\$5,372,516	\$4,580,093	

This fund performing as designed and in good order
No longer serves purpose as intended

Overall Budget Overview

	FY 09 Budget	FY 10 Budget	\$ Inc/(Dec).	% Change
REVENUES				
Taxes	\$9,542,343	\$8,804,059	(\$738,284)	(7.74%)
Fines	\$307,000	\$347,000	\$40,000	13.03%
License/Permits	\$1,125,834	\$924,500	(\$201,334)	(17.88%)
Service Charge	\$7,322,086	\$7,107,880	(\$214,206)	(2.93%)
Grants/Trans.	\$351,660	\$310,328	(\$41,332)	(11.75%)
Development	\$1,063,501	\$1,271,250	207,749	19.53%
Other	\$1,586,742	\$1,126,425	(\$460,317)	(29.01%)
TOTAL	\$21,299,166	\$19,891,442	(\$1,407,724)	(6.61%)
EXPENSES				
Personal Serv.	\$8,397,323	\$8,291,237	(\$106,086)	(1.26%)
Commodities	\$1,492,625	\$1,483,258	(\$9,367)	(.63%)
Contract Serv.	\$8,804,314	\$8,099,989	(\$704,325)	(8.00%)
Capital Outlay	\$6,783,015	\$2,146,215	(\$4,636,800)	(68.36%)
Other/Trans	\$820,000	\$818,500	(\$1,500)	(.18%)
TOTAL	\$26,297,277	\$20,839,199	(\$5,458,078)	(20.76%)

Budget Overview

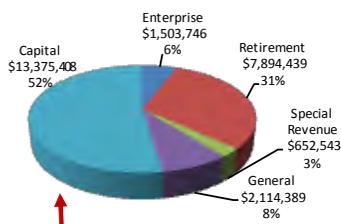
OVERALL FISCAL STATUS			
	Actual FY '08	Anticipated FY '09	Proposed FY '10
Beginning Balance	\$35,388,761	\$31,579,137	\$26,488,282
Revenues	20,959,253	19,862,823	19,891,442
Expenditures	24,768,877	24,953,678	20,839,199
Ending Balance	\$31,579,137	\$26,488,282	\$25,540,525

Summary FY 10 Budget

Proposed Ending Balances

Beginning balance	\$ 26,488,282
Revenues	\$ 19,891,442
Expenditures	(\$20,839,199)
Ending balance	\$ 25,540,525

Balances by Category



CAPITAL RESERVE FUND BALANCE			
Fund	Begin FY '09	Begin FY '10	Ending FY '10
MFF	\$328,313	\$130,311	\$206,675
Water Capital	701,631	471,080	672,608
Sewer Capital	1,296,447	1,083,453	860,375
Sewer Plant Replacement	1,166,541	1,137,441	1,037,181
Sewer Plant Expansion	5,935,611	6,203,476	6,018,476
Capital Imp., Repair, Replacement	9,943,642	5,372,516	4,580,093
Totals	\$19,372,185	\$14,398,277	\$13,375,408

Summary of Fund Transfers

FISCAL 2010 TRANSFERS			
Fund From	Fund To	Purpose	Amount
Performance Bond	General	Transfer Interest Earnings	\$ 3,500
Refuse	General	Interfund Service Charge	41,563
Water	General	Interfund Service Charge	74,218
Water	Capital Improvement	Joint System Costs	35,000
Sewer	General	Interfund Service Charge	74,218
Parking Lot	General	Interfund Service Charge	69,587
Sewer System Capital	Plant Expansion	Future Plant Expansion	240,000
Water System Capital	Capital Improvement	Water Improvements	100,000
TOTALS			\$638,086

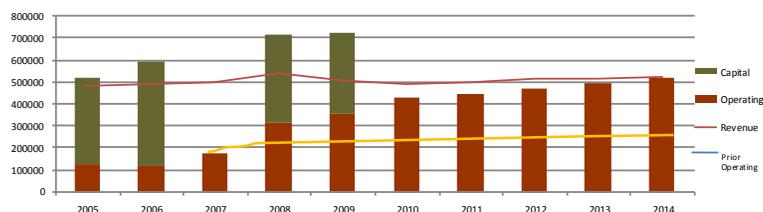
Key Policy Issue Revisited

1. Road Maintenance and Improvement Program.
2. Reduction in overall capital spending
3. Status of Major Facility improvements and operations
4. Pending water, sewer and refuse rate adjustments (consumer impacts)
5. Budget includes funds for noise mitigation along EJE rail and TIF Fund for administrative purposes

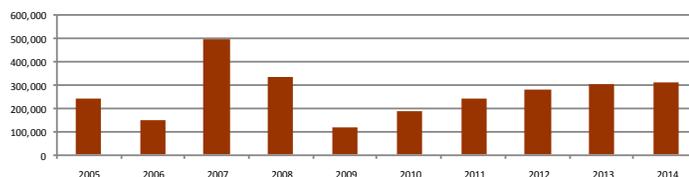
(1) Road Program

- Prior recommendation will shift (as planned) the emphasis of the road fund from construction to maintenance
 - Although a more accelerated fashion
- Proposed FY 10 (and beyond) program provides for several smaller scale road improvement projects and programs
 - US30/Wolf Road intersection
 - Owens Road Rail Crossing Improvement
 - Engineering and ROW for south leg of Schoolhouse Road
 - EB to SB right hand turn lane at Wolf and LaPorte Roads
 - Engineering and ROW for 80th Avenue and 191st Street
 - Engineering and planning for potential Rock Island Quiet Zone
- This keeps programs and projects moving where needed to improve local road system safety and capacity.

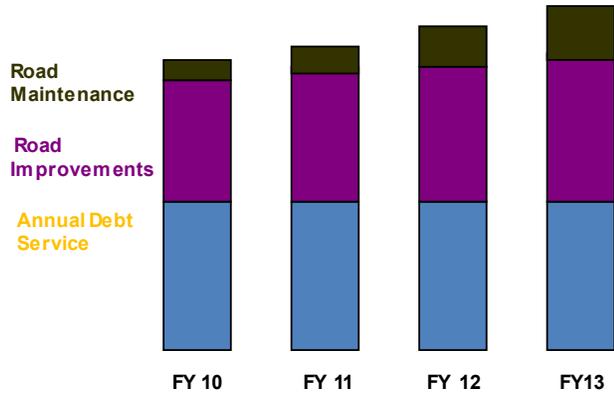
MFT Trends Revisited



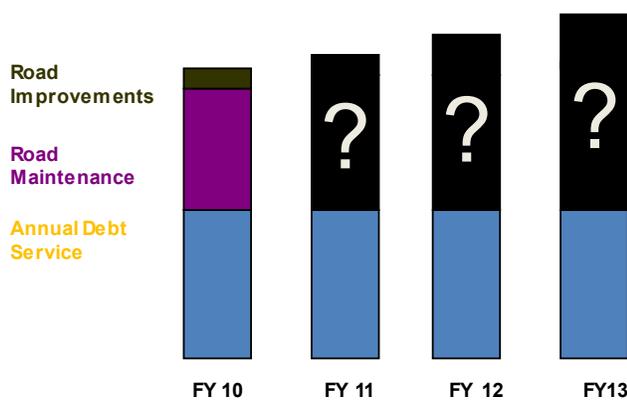
MFT Fund Balances



Original Sales Tax Funding Distribution Concept (Last Year)



Proposed Sales Tax Funding Distribution Concept (This year)



Proposed FY 10 Road Program

Improvement Projects - 2009/10	Year street constructed	Year street improved	Estimated Cost
Plattner Drive.	1988	-----	\$125,334.15
Plattner Court	1988	-----	\$24,527.95
Ashford Court	1988	-----	\$36,963.55
Swinford Lane	1988	-----	\$123,930.15
Swinford Court	1988	-----	\$23,575.35
Old Castle Drive	1988	-----	\$98,198.65
Willow (Cherry to Newport)	1991	-----	\$66,536.70
Willow (Newport to Butt Joint)	1991	-----	\$32,607.25
Kluth Drive (Wolf Rd. to Kluth Ct.)	1986	-----	\$97,564.55
Kluth Court (Kluth Dr. to End)	1990	-----	\$26,853.85
Granite (Wolf to Midland)	1988	-----	\$44,272.50
2009/2010 Street Miles (Total) = 2.90			\$700,364.00
10% Contingency			\$70,036.40
			\$770,400.40
Road Maintenance Costs			\$121,300.00
			Total \$891,700.40

Road Maintenance Costs

Full Depth Patching	\$40,000
Curb Repair (Shot Crete)	5,000
Sidewalks/other concrete	33,000
Mudjacking/sidewalks	7,000
Material Testing	4,000
Stabilization of Townline Road Creek	13,000(a)
Stabilization West/End Lake Everett	19,300(b)
Total	\$121,300

(2) Reduction in Capital Spending Summary

Summary		
	5 Year Budget Average	FY10
Fleet Replacement	\$380,522	\$115,600
Water Capital (Total)	\$2,431,598	\$120,000
Sewer Capital (Total)	\$921,090	\$338,066
Capital Equipment	\$238,271	\$75,885

- **In total, we are proposing only \$75,855 in capital equipment in comparison to a five year running average of \$238,271.**
- **The general fund contains only \$28,925 in equipment purchases.**
- **We expect to recover \$20,700 of general fund expenditures through the 9-1-1 Board (Replacement Radios)**
- **This effectively would reduce the general fund capital equipment outlay to \$8,225.**
- **Over the last five budget cycles, we have averaged \$125,810 in general fund equipment appropriations.**

(3) Future Facility Operations and Improvements!!

- WWTP expansion of \$5.8+/- million scheduled for FY 11/12.
- Future water system storage improvements of \$2 million not scheduled in immediate future, however lower demands on capacity
- Public Safety and Village Hall planning have no funding source at this time.
 - Preliminary Public Safety Facility Planning to be completed in FY 10.
 - Village Hall assessment to also be completed in FY 10.
 - Further discussion of funding alternative delayed until economy shifts.
- Commuter Parking Facility operations need to be evaluated and long term viability of current rate structure assessed.

(4) Consumer Impacts

Summary of two year rate plan adopted last year!

- Second tier of two year water rate increase of \$.55/1000 gallons.
- Second tier of two year sewer rate increase of \$.20/1000gallons
- Average household will see \$5-\$7 per month increase
- \$.15 per month increase in refuse rates (or \$1.80 per year).

	Water	Sewer	Total
FY08 Rates	\$3.96	\$3.10	\$7.06
FY09 Rates	\$4.41	\$3.40	\$7.81
			+10.6%
FY10 Rates	\$4.96	\$3.60	\$8.56
Total Year 2			+9.6%

Example: 7,000 gallons of monthly consumption would equate to a \$5.25 increase in fees

Mokena Update

Water/Sewer Rates to Rise in August

Mokena water and sewer utility rates are scheduled to increase with the August billing. When we first obtained Lake Michigan water, we pledged the rate would not increase for a minimum of the first five years after the water was delivered. That promise was kept as water rates have remained stable at \$3.96 since late 2002. However, in January, the City of Chicago announced a multi-tiered three year rate increase and the first of three rate increases, has been in effect since that time. The Village of Mokena has subsidized the increased cost but cannot continue to fund this expense and keep the water utility fund solvent. In addition, similar increases are scheduled to take place in January 2009 and 2010 along with smaller (but annual) rate adjustments by Oak Lawn and Tinley Park. These adjustments amount to a three year increase in water costs totaling almost \$.75/1,000 gallons. Slower growth in sewer revenue will also require an adjustment in those rates as well.

Below we have provided some questions and responses which hopefully will provide our customers with basic information regarding the rate increase.

Question: Why are Mokena's water rates going up?
Answer: Basically, upstream water suppliers are increasing water rates by approximately \$.75 per 1,000 gallons over a three year period. These upstream rate adjustments accompanied by increases in energy and other operating costs require our rates to be adjusted.

Question: Why are Mokena's sewer rates going up?
Answer: Sewer revenues are stagnating due to several factors. Mokena's growth has slowed and energy and other operating costs are outpacing sluggish revenue growth.

Question: When will these fees take affect?
Answer: Although Chicago already passed along a \$.20/1,000 gallon fee increase last January, Mokena customers will not see rates increase until their August bill.

Question: How much will the overall rates increase?

Answer: Overall water and sewer rates will increase \$.75 per 1,000 gallons in July of 2008 and July of 2009. Consumers will see the increase on their August invoice.

Question: What is the breakdown of increases for water and sewer?

Answer: Water rates will increase by \$.45 and sewer rates by \$.30 per 1,000 gallons this August. Water rates will increase by \$.55 and sewer rates by \$.20 per 1,000 gallons in August of 2009.

Question: How much will this cost me as a customer?

Answer: A typical residential customer will utilize anywhere from 5,000 to 9,000 gallons of water per month during non-summer months. This would equate to an approximate \$4-\$7 per month increase beginning in both August 2008 and 2009.

We have reviewed this issue for several months and determined the pending increases were necessary to keep the water and sewer utility funds solvent while meeting the increasing costs affiliated with delivering these important public services. In total, our water and sewer infrastructure and capital assets are worth millions and represent a significant investment by all Mokena customers. Revenues to properly care for and operate these assets are collected from the customers actually using the system and are managed like a private enterprise. Combined, your water and sewer systems are a \$5.4 million annual business. As such, adequate revenues must be generated if we are to properly care for these assets and ensure that your water and sewer systems are kept in top condition.

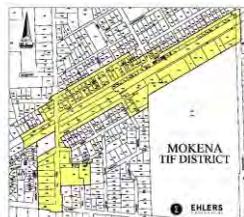
If you are interested in finding out more about these proposed increases, please call us at (708) 479-3900 for a detailed explanation. We are thanking you for your patience and cooperation while we go through these changes.

(5) Noise Mitigation and TIF

- Noise Mitigation
 - \$450K in revenue programmed
 - \$450K in expenditures
 - \$10K for landscape/noise consulting
 - \$440K for mitigation



- TIF Fund
 - Created for logistic purposes
 - Do not expect any activity in current fiscal year.



Questions Comments/Next Steps

Detailed Justifications????

No.	Item	Current Year Budget	Current Year Anticip.	Budget Request	Incr. (Decr.)	% Change
3760	Str. Lighting Energy Charge	128240	116000	125872	(2376)	(1.85%)
Discussion/Justification						
ComEd charges for street lighting throughout the Village limits.						
455 ComEd lights @ \$7.20/mth (average cost) = \$39,312						
475 30' & 35' Village lights (Main Streets, including 191st) @ \$4.20/mth = \$23,941						
350 Decorative style Village lights @ \$3.00/mth = \$12,600						
1100 27' Village residential lights @ \$3.60/mth = \$47,520						
Additional 2% contingency = \$2500						

- Next Steps

- Fine tune budget document
- Schedule Public Hearing on June 22nd
- Make budget available to public for inspection
- Conduct public hearing
- Approve FY 09 Budget Amendments
- Adopt Budget
- Monitor Closely
- Resume process in January of 2010 (or sooner if necessary)

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 8:43 p.m.