

Village of Mokena Annual Budget



Fiscal Year
2008-2009



VILLAGE OF MOKENA

PROPOSED ANNUAL BUDGET

July 1, 2008 - June 30, 2009

ELECTED OFFICIALS

JOSEPH W. WERNER, Mayor

ROBYN MADDEN, Clerk

DEBBIE ENGLER, Trustee

DONALD D. LABRIOLA, Trustee

JOHN J. MAZZORANA, Trustee

JANE MCGINN, Trustee

GEORGE J. METANIAS, Trustee

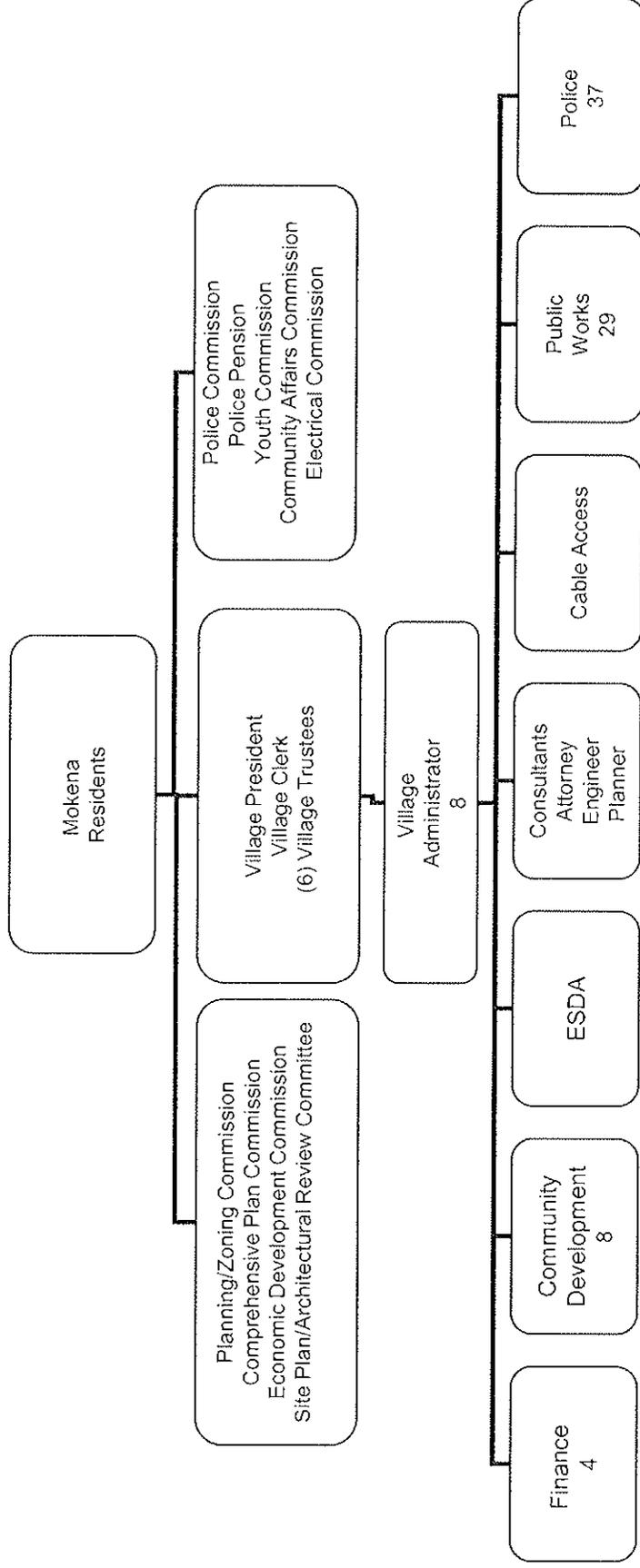
JOSEPH M. SIWINSKI, Trustee

**Village Administrator
JOHN DOWNS**

**Finance Director
BARBARA A. DAMRON**

**Presented to Village Board
June 23, 2008**

Village of Mokena Fiscal '09 Organizational Chart



86 Full Time Employees
\$26,297,277 FY '09 Appropriation

VILLAGE OF MOKENA
ANNUAL BUDGET 2008-09

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June 23, 2008

The Honorable Village President Joseph W. Werner, Clerk Robyn Madden, and Board of Trustees of the Village of Mokena

Re: Village Administrator's Budget Message, FY 2008/2009

Transmitted with this letter is the proposed annual Budget for the Village of Mokena. This Budget has been prepared in accordance with the Village Code and Illinois Compiled Statutes and represents a balanced budget wherein proposed expenses do not exceed anticipated revenues and carried forward cash reserves.

HISTORICAL COMMENTS

Based on the completion of last year's special census, Mokena is now home to 18,669 residents occupying more than 6,300 households. Mokena's growth has been well documented since the late eighties when less than 5,000 people resided in the Community. During the past 20 years, Mokena's growth has also included a mix of mixed use commercial and industrial developments. Business growth, much like residential expansion requires improved services, better infrastructure and updated management strategies to accommodate an ever evolving community. Mokena has not been alone during this time of growth as virtually all of our neighboring communities have experienced similar development trends and growth related pressures. Where there were once miles between the actual boundaries of neighboring communities, it seems as though municipal limits are becoming contiguous as they blend together from one neighboring community to another. We find ourselves as part of a complex suburban/urban regional puzzle in which communities are interrelated and co-dependent on each other for cooperation and public service delivery.

More than ever, pressures now exist on municipal governments to address not only the impacts of local growth, but the complex influences created by an expanding region. Mokena (now more than ever) acts as a transportation conduit for people traveling from one community to another. Several local and regional thoroughfares such as; US30, I-80, 191st Street, LaGrange, LaPorte and Wolf Roads all provide means for people to travel throughout the south suburbs while using our road network. We also provide parking and boarding opportunity for thousands of people each week who utilize METRA to and from the LaSalle Street Station in Chicago. In addition to regional transportation issues, Mokena is dependent on several upstream suppliers for our Lake Michigan water supply. Regional growth continues to add stress on this important water system during "peak consumption periods" and we are working collectively with Oak Lawn, Tinley Park, Orland Park and New Lenox to improve the system's overall delivery performance. We have also worked with neighbors, New Lenox and Frankfort, to strategically utilize available Federal and State road funds to prioritize and initiate needed improvements to US30. We are currently working closely with neighboring Frankfort and New Lenox along with five local Fire Protection Districts to consolidate and relocate emergency dispatch functions to a new facility located on US30 just east of Wolf Road. In addition to coordinating with several municipal and Fire District entities to achieve this goal, significant cooperation was achieved through Frankfort Township and Will County's Emergency Telephone System Board. In aggregate, Mokena has many intergovernmental success stories to share along with a long tradition of delivering solid public services directly to our citizens/customers. Together, both of these organizational

attributes are necessary to provide our residents and customers with the best quality of life possible here in Mokena.

THE BUDGET PROCESS

The main objective affiliated with the annual budget process is to define the upcoming year's objectives and allocate adequate financial resources to achieve established goals all within the parameters of established fiscal policies. The Village's annual budget process is probably one of the most important policy/goal statements that can be made by an Elected or Governing Body. Since the stakeholders of every Community possess somewhat of a unique and fluid set of expectations regarding its local government, the budget process needs to be structured but not overly rigid. A solid budget process should facilitate a good decision making environment and provide policy makers with adequate information to properly prioritize budget issues during all conditions.

Annually in Mokena, the Village Board, Staff, Residents and news journalists embark on a process to assemble a financial and budgetary plan that delivers customarily expected service levels while seeking to improve programs and the overall management efficiency of the Village. Each year proves to be a unique budgetary process as many factors outside our direct control impact budget and policy decision making. At times, these factors may seem like challenges, but are always viewed as organizational growth opportunities in Mokena. This year proved to be no different as we faced a very uncertain national and regional economy. The current economic conditions have resulted in much slower residential growth throughout the Country and more distinct inflationary pressures for core commodities such as energy and fuel. In addition, the past winter was much more prolonged and severe as compared to the recent past. This resulted in unforeseen overtime costs for snow removal, increased costs for salt and more severe road and pavement damage than we would anticipate under more normal winter conditions. These and other challenges have been turned into budget and policy opportunities as I will detail later in this budget message.

The final outcome of this year's budget process is being presented tonight for adoption. This year's budget is a culmination of public policy that should serve Mokena Residents well into the coming fiscal year and beyond. Because public budgeting is the essence of "core service delivery" I am respectfully providing this summary to describe key budget issues for those reading this transmittal letter. In this summary, I hope to outline some of the key budget issues relating to the upcoming fiscal year while defining some of the future policy and fiscal challenges facing us in the years ahead.

PROPOSED FY 08/09 BUDGET SUMMARY

The proposed FY 08/09 budget has been prepared in a manner consistent with past practices and based on moderate and sensible fiscal policies. This year's budgetary decisions have been conducted in a fashion reflecting the uncertainty about the national economy and its impacts on Mokena's fiscal and budgetary health. Conservative tendencies have continued to be utilized to guide spending, debt management, revenue forecasts, and fund balance objectives. In aggregate, these budgetary practices have historically accommodated changing economic conditions, met the increased demands for service, along with constructing millions of dollars of necessary infrastructure improvements. Over the past two decades, several Village Boards (and individual

elected officials) have successfully provided services and improved infrastructure, while facilitating an effective climate for employees, all enhancing the quality of life in Mokena. Enduring several cyclical changes in the economy, Mokena has been able to capitalize on these conservative tendencies and always move forward. As you begin your review of this budget, you will find that even in the toughest of fiscal times, our ability to react quickly to changing economic conditions has always provided Mokena policy makers the ability to provide solid government services.

OVERALL STATUS

THE OVERALL FY 08 BUDGET (CURRENT YEAR)

In FY 08, overall revenues of \$22,161,755 were (\$1,031,872) below budget and overall expenditures of \$29,786,968 were (\$4,674,606) below budget. The primary reason that revenues did not meet projections is a slow down in the building market. The following building related revenues fell below the budgeted amounts: building permits (\$196,115), developer contributions (\$472,301), water and sewer tap-ons (\$1,046,649). On the expenditure side, the Village did not complete several of the programmed capital expenditures in FY 08 which will “roll over” into the upcoming fiscal year. This of course requires over \$4.1 million in capital expenditures to be re-appropriated in the proposed budget for FY 09.

OVERALL FY 09 BUDGET HIGHLIGHTS

Overall revenues are budgeted to be \$21,299,166 representing a (3.89%) or (\$862,589) decrease under the previous year’s budgeted amount. The major revenue decreases include license/permits \$255,985, service charges (\$613,340), development related fees (\$291,512), and other revenues (\$599,326).

Overall FY 09 budget appropriations are anticipated to be \$26,297,277 representing a (\$3,489,691) decrease or (11.72%) decrease from the previous year. Personal services are anticipated to increase by \$423,330 or 5.31%. Commodities will increase by \$41,963 or 2.89%. In addition, contractual services will increase by \$193,853 or 2.25% while capital outlay will decrease by (\$3,907,137) or (36.55%).

The table found on the following page represents a summary of the Village’s proposed FY 09 revenues and expenditures as compared to the previous year.

	FY 08 Budget	FY 09 Budget	\$ Inc/(Dec).	% Change
REVENUES				
Taxes	\$8,668,834	\$9,542,343	\$873,509	10.08%
Fines	\$287,486	\$307,000	\$19,514	6.79%
License/Permits	\$1,381,819	\$1,125,834	(\$255,985)	(18.53%)
Service Charge	\$7,935,426	\$7,322,086	(\$613,340)	(7.73%)
Grants/Trans.	\$347,109	\$351,660	\$4,551	1.31%
Development	\$1,355,013	\$1,063,501	(\$291,512)	(21.51%)
Other	\$2,186,068	\$1,586,742	(\$599,326)	(27.42%)
TOTAL	\$22,161,755	\$21,299,166	(\$862,589)	(3.89%)
EXPENSES				
Personal Serv.	\$7,973,993	\$8,397,323	\$423,330	5.31%
Commodities	\$1,450,662	\$1,492,625	\$41,963	2.89%
Contract Serv.	\$8,610,461	\$8,804,314	\$193,853	2.25%
Capital Outlay	\$10,690,152	\$6,783,015	(\$3,907,137)	(36.55%)
Other/Trans	\$1,061,700	\$820,000	(\$241,700)	(22.77%)
TOTAL	\$29,786,968	\$26,297,277	(\$3,489,691)	(11.72%)

Below you will find a table, which represents the Village's aggregate fiscal status in all funds for the past two budget cycles as well as FY 09.

OVERALL FISCAL STATUS			
	Actual FY '07	Anticipated FY '08	Proposed FY '09
Beginning Balance	\$37,110,049	\$35,388,761	\$31,406,282
Revenues	22,409,491	21,129,883	21,299,166
Expenditures	24,130,779	25,112,362	26,297,277
Ending Balance	\$35,388,761	\$31,406,282	\$26,408,171

The proposed FY 09 Budget will see aggregate fund balances decrease by approximately \$5 million. The vast majority of the anticipated reduction is affiliated with almost \$6.8 million in anticipated capital expenditures, resulting in a planned decrease in aggregate fund balances. Over \$4.1 million in budgeted capital expenditures are being re-appropriated from FY 08.

The FY 08 Budget (General Fund)

The Village is anticipated to end FY 08 with a positive General Fund balance while continuing the trend of "net positive operating results." Even though the economy took a notable turn for the worse during much of FY 08, aggregate general fund revenues exceeded budget predictions by +\$89,012. Spending is also estimated to be less than budget by (\$335,590). As a result, the FY '08 General Fund estimated ending fund balance will be \$2,691,555 which exceeds the budgeted FY '08 balance by approximately \$403,187. The rationale for this stronger than projected year-end cash position is as follows: The actual FY '07 Year End Balance was approximately (\$21,445) less than anticipated. FY '08 revenues are anticipated to be +\$89,012 more than

budgeted and FY '08 expenditures are forecasted to be below budget levels by (\$335,590). If the Village Board had not opted to transfer \$225,000 out of the general fund balance at the end of this fiscal year (to an escrow account for future municipal facilities) the FY 08 ending fund balance would have been approximately \$2.91 million. This amount would have exceeded the adopted budget by \$628,187. Based on my budget experience during all sorts of economic conditions, I would say that the Village's FY 08 general fund budget performance warrants significant and positive notice. Although economic factors were not as favorable as originally expected when the budget was adopted in June of 2008, the Village's prudent fiscal policies and quick response on the expenditure side of the budget (to cut costs by \$335,590) resulted in a net positive operating result and a year end fund balance much healthier than expected.

You will note the proposed year-end FY '09 General Fund balance amount is approximately \$2,326,571 which is just slightly below the Board's policy guidelines of maintaining 25% of the annual expenditures plus one year's principal and interest for the downtown bonds in the General Fund balance. The overall impact of the previously mentioned factors are anticipated to result in a net General Fund balance position of \$403,187 above the level anticipated at the time the FY 08 budget was adopted last June. In other words, the Village's overall FY 08 ending General Fund Balance will be in much better condition than originally projected when the budget year began in July of 2008. We will look further into the value of fund balances as we proceed through this budget message.

GENERAL FINANCIAL AND OPERATING STATUS OF THE VILLAGE OF MOKENA

Having provided a very basic overview of the proposed FY 09 budget, I annually prefer to focus on some of the key financial and budgetary issues affiliated with the proposed budget. Although there are several important components of the public budgeting process, which range from basic to very complex matters, Mokena has traditionally focused on the most basic issues to measure budget success. Over almost the past two decades, the Mokena Village Board has focused on four key components as the most integral measurement tools affiliated with the financial condition of the Village and include: (1) operating fund balances, (2) capital reserves, (3) per capita debt and (4) operational efficiencies. In this year's budget message, we will be measuring the completion of our goals (5) as an additional indicator of our overall performance and operating status.

(1) OPERATING FUND BALANCES

FY 08 and FY 09

The Mokena Village Board of Trustees has developed a financial policy of maintaining approximately 25% (or 3 months) of an operating fund's anticipated annual expenditures (including capital) as an encumbered balance within each major operating fund. These fund balances are maintained to ensure that if any unforeseen or catastrophic events occur, the Village would be in a position to meet basic operational expenditures for a reasonable amount of time. Additionally, maintaining fund balances of this nature provides assurances that any unforeseen disruption in the Village's revenue stream could be managed through strategic evaluation of services rather than immediate spending reductions resulting in a negative impact on "core services".

Below, you will find a table which depicts the current as well as anticipated FY 08 and FY 09 fund balances in the Village's most significant operating funds.

MAJOR OPERATING FUND BALANCES						
Fund	Begin FY '08	Begin FY '09	Ending FY '09	Recommended Amount	Variance	Status
General	\$2,825,546	\$2,691,555	\$2,326,571	\$2,342,744	(\$16,173)	Good*
Water	1,061,761	1,053,152	911,978	896,842	15,136	Good
Sewer	576,744	488,573	456,750	450,113	6,637	Good

*Includes approximately one year's principal and interest payment of approximately \$135,000 for the downtown bonds

GENERAL FUND

FY 08 turned out to be another solid year with regard to the Village's General Fund. A combination of several factors resulted in a much higher than anticipated FY 08 year-end fund balance. This balance exceeded budget by \$403,187 which allowed the Village to appropriate funds for essential public services in FY 09.

Based on the proposed FY 08 General Fund budget, the year-end balance is anticipated to decline by (\$364,984) to just over \$2.3 million at the end of FY 09. This anticipated fund balance is within the general policy benchmark of 25% of overall expenditures plus \$135,000 for one year's principal and interest on the Downtown bonds. Although the Village typically budgets \$386,000 more in general fund expenditures than revenues in a typical year, we have produced net positive operating results in the general fund on a regular basis over the past 19 years. During this period, the Village has produced over \$6.1 million (about \$323,000 per year) in net positive operating results and maintained the general fund's policy balance during that time.

WATER FUND

Since transitioning to Lake Michigan water in December 2002 (mid FY 03), we have been closely evaluating the financial status of Mokena's largest public enterprise. Mokena's water enterprise fund is now a \$3.6 million public business. When combined with the sewer fund, these two operations represent over \$5.4 million in annual expenditures to operate and maintain \$30 million in utility system assets owned by our customers. As such, we have to be cognitive of the many factors which impact the cost to manage these systems. When Lake Michigan water was first obtained by Mokena, we promised that the \$3.96/1000 water rate would remain stable for five years after its delivery. We kept our promise, but face significant operational increases moving forward and are now forced to increase water rates \$1.00/1000 gallons over the next two budget cycles. Combined, Mokena's upstream water suppliers are forecasted to increase water rates by a total of \$.75/1000 gallons over a three year period beginning in 2008. The increased cost of water combined with other inflationary operating increases require us to adjust water rates accordingly to account for these increasing expenditures. Failure to increase rates would result in depleted fund balances in the water enterprise fund by the end of FY 10. As can be seen in the table above, the proposed FY 09 water increase of \$.45/1000 gallons produces adequate revenue to maintain the policy level fund balance through the end of FY 09.

SEWER FUND

The sewer enterprise fund is a \$1.8 million annual business which much like the water fund requires an adequate revenue stream to adequately maintain the system. The sewer operating fund has been greatly impacted by Mokena’s slowing residential growth trends along with the affects of continued deduct meter installations. Combined, the natural growth in sewer billable volumes is now trending at just about 1% and not producing adequate revenue growth to meet inflationary costs. As such, this fund will also require rate increases over the next two budget cycles totaling \$.50/1000 billable gallons. Similar to the water enterprise fund, failure to increase these rates would result in a depleted fund balance over the next two years. As can be seen in the previous table, the proposed FY 09 sewer rate increase of \$.30/1000 gallons will allow the fund balance to be maintained at policy levels.

OPERATING FUND BALANCE SUMMARY

Fund balances have been crucial components of providing adequate time for policy makers and staff to fully analyze various financial situations. In this year’s budget alone, we were impacted by Chicago’s unforeseen and accelerated water rate increases initiated in early 2008. Because of the stable nature of the water enterprise fund balance, the Village Board and staff could take a longer term look at this issue and develop a plan that accommodated not only Chicago’s rate increases, but general inflation and other upstream supplier increases as well. We absorbed \$50,000+/- of Chicago’s rate increase in the current year’s budget prior to proposing increased rates in FY 09. This is just one of many solid examples why maintaining policy level fund balances is integral to solid public budgeting. We will continue to monitor the condition of both the water and sewer enterprise funds as we move forward.

(2) CAPITAL RESERVES

The Village has developed a defined system to accumulate and earmark capital reserve funds over the years. This system includes utilization of specific policies for the financial management of water and sewer connection fees, formula driven developer contributions, as well as annual transfers of “net positive operating results” into capital reserve accounts. In April of 2001, Mokena voters approved a ½% non-home rule sales tax that has been utilized to plan, design and fund local road improvements. This revenue source has been dedicated to pay the principal and interest costs affiliated with a \$10 million Alternate Sales Tax Bond and provide cash funds for road system improvements. Below you will find a table, which represents the status of Mokena’s Capital Reserve Funds for FY 08 & FY 09.

CAPITAL RESERVE FUND BALANCE			
Fund	Begin FY ‘08	Begin FY ‘09	Ending FY ‘09
MFT	\$489,125	\$328,512	\$334,205
Water Capital	1,117,378	744,986	677,268
Sewer Capital	1,583,949	1,314,422	1,208,466
Sewer Plant Replacement	1,136,405	1,167,267	1,115,517
Sewer Plant Expansion	5,284,445	5,936,238	5,871,445
Capital Imp., Repair, Replacement	14,101,581	9,882,756	5,179,909
Totals	\$23,712,883	\$19,374,181	\$14,386,810

The previously referenced table depicts that at the conclusion of FY 09 the Village should possess \$14,386,810 for future capital projects. This is a significant decrease (\$4,987,371) in capital reserves from the beginning of FY 09 of \$19,374,181. The capital reserve funds will be used for numerous capital projects; many of which have been in the planning stages for many years and as such, represents a planned reduction in fund balance levels. In fact, just over \$4 million in budgeted capital expenditures are being reprogrammed in FY 09.

(3) PER CAPITA DEBT

As a result of the conservative budgeting philosophy of the Mokena Village Board during the nineties, the long-term per capita debt of the Village was retired at the end of FY 00. However, that era came to a close in FY 01 with the Village of Mokena issuing \$1.685 million in General Obligation Limited Tax Debt Certificates to fund the balance of the Downtown Renovation Project that was in excess of the \$1 million cash on hand to replace the aging sanitary and water mains. This debt was issued in September 2000 with a twenty year term and a 5.4% interest rate. These conditions equate to an approximate \$134,000 +/- annual principal and interest payment. This debt is not secured through any form of property tax or other revenue source and must be funded through the normal General Fund revenue stream. To ensure that this annual debt service can be made during any budget periods that do not provide natural revenue growth, the Village Board modified the General Fund balance policy to include one year's or \$135,000 annual principal and interest payments to be maintained as a portion of the proposed (encumbered) General Fund balance. These funds have been maintained in addition to the policy level of 3 months overall General Fund operating expenses over the years.

In November of 2000, Residents authorized the Village to issue up to \$7.4 million in General Obligation Bonds to construct the balance of the necessary infrastructure to deliver Lake Michigan Water to the Community only. Five million dollars of these bonds were issued in February of 2001. This debt issue received an investment grade of A1 from Moody's. This favorable rate was based on the fact that the payment of principal and interest (4.8%) on these bonds were guaranteed by the Village's property taxation powers. Although the annual principal and interest on these bonds are guaranteed through the Village's property taxation authority, the Village's water customers have and will fund this debt through water related fees. The proposed FY 09 budget has been prepared with a \$392,188 principal and interest payment to be made from water system revenues.

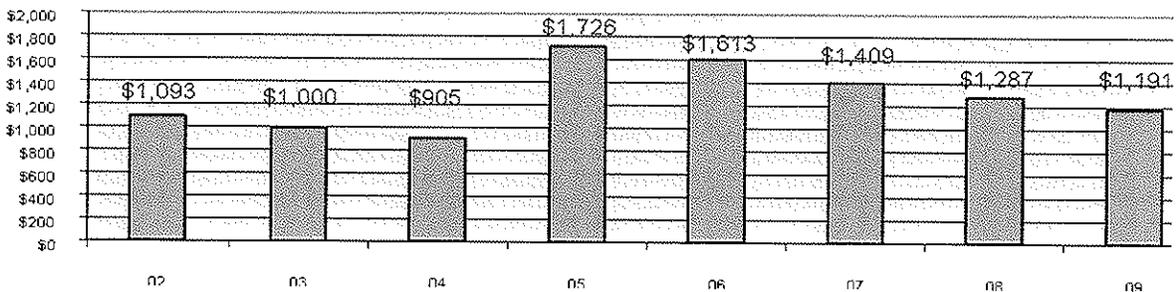
In addition to the above referenced Lake Water Bonds, the Village has two other notable water-related (intergovernmental) financial obligations that will need to be met over the next several years. The first of these obligations is to the Village of Tinley Park for providing the Village of Mokena with approximately \$1 million to fund the initial oversizing of the 30" water main from the pump station in Tinley Park through Mokena to New Lenox. This twenty-year obligation carries a 5.5% interest rate along with a \$97,723 annual principal and interest payment in this year's budget. Annual payments for this obligation are funded through an established escrow account. The Villages of Mokena and New Lenox also provided for Mokena's potential connection to Lake Water within the context of an intergovernmental agreement. This agreement provides for Mokena and New Lenox to proportionately share the IEPA low interest loan for the portions of the joint water system (serving both Communities) but within Mokena's limits. This

low interest loan equates to approximately \$3.44 million in capital costs with a 2.6% rate. The annual principal and interest totals will be in the range of \$226,280 for the Village's share of this amount. This obligation will be funded as a pre-calculated portion of the water rates affiliated with Lake Michigan water.

In April of 2001, Mokena voters approved a referendum authorizing a ½% non-home rule sales tax with categorical exclusions for certain foods, medicines and titled property. The Village did not begin collecting this revenue until April of 2002. The Village Board spent approximately 2 years prior to the successful referendum determining how to utilize the funds from a long term perspective and made use of this timeframe to educate Mokena residents on the topic as well. While utilizing the first two years of proceeds to fund local costs for the 191st Street improvements, the Board determined that borrowing \$10 million while pledging approximately 80% of the initial estimated annual sales tax of \$860,000 or (\$710,000) would be the most prudent means to fund the immediate transportation projects. The bonds were issued in April of 2004 and carried an annual interest rate of 3.66% or \$708,575 in principal and interest payments accounted for in this year's budget. Fortunately, the ½% non-home rule sales tax is producing revenue well beyond that of original forecasts. The current budget year is expected to yield \$1,301,212 for the ½% sales tax while the FY 09 budget is anticipated to generate \$1,518,250 (only 47% of the sales tax is now being pledged toward the FY 09 debt service).

Below, you will find a historical chart that depicts Mokena's per capita debt position over the past decade. After reaching a high of \$1,726 per capita in FY 05, the Village's per capita debt levels have begun to decline. The days of funding all major capital projects on a "pay as you go" basis have been gone for several years, but remain manageable.

**Per Capita Long-Term Debt
(Includes P & I)**



Moving into FY 09, the Village is in good order from a capital funding perspective with regard to the majority of its infrastructure. Current debt levels are incrementally decreasing and manageable as the Board has carefully worked to meet the balance of improving the Village's infrastructure while assuming debt and related principal and interest payments that can be met through earmarked sources.

(4) OPERATIONAL EFFICIENCIES

Monitoring the financial health of an organization must include a broader spectrum than analyzing operating/capital balances as well as overall debt. The operational efficiencies of an organization can provide insight into whether the organization's operating culture is prepared for

the challenges of the future. The ability to meet increased service demands through reliance on worker productivity as well as improved management techniques has a significant impact on the cost of local government borne by the Residents of the Community. Below you will find a table representing some of these issues from a statistical standpoint.

Comparison (Fiscal Year)

F.T. Employees/1000 Residents
 Municipal tax rates/\$100 E.A.V.
 Water Rates/1000 Gallons
 Sewer Rates/1000 Gallons

	1990/1991	2008/2009	3% rate of inflation
	5.09	4.61	-
	\$.61	\$.20	-
	\$1.15	\$4.41*	\$4.87
	\$2.40	\$3.40	\$4.21

*** Transition to lake water in FY 2003**

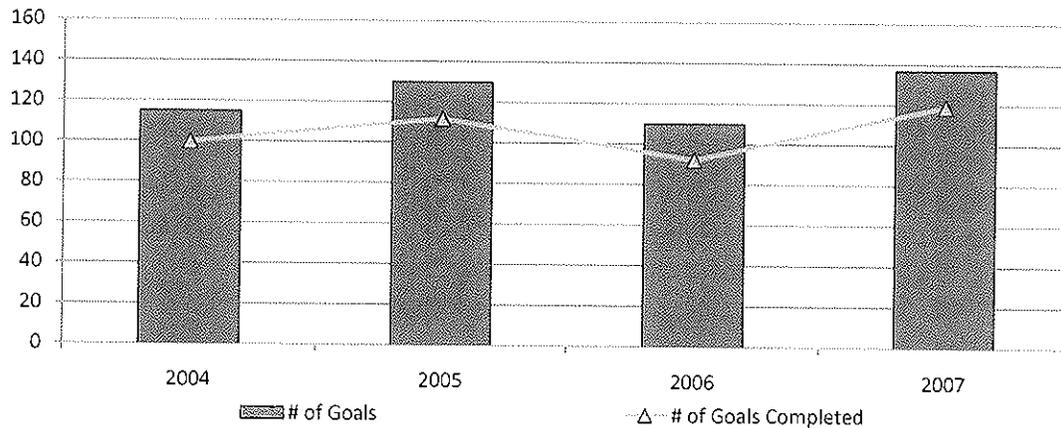
As the previous table indicates, many of the Municipal costs to Mokena Residents affiliated with running Village Government have been balanced or show moderate increases compared to normal inflationary trends. Mokena Residents enjoy the lowest municipal tax rate among 23 other Will County Communities. Aggregate tax rates are very favorable as well. Although water and sewer rates will increase, we are very competitive with surrounding communities that have Lake Michigan Water and manage their own wastewater treatment systems. In addition, our rates compare favorably to a general inflation rate of 3%.

(5) GOAL COMPLETION

Annually, the Village of Mokena publishes various goal statements and objectives as an integral part of the budget process. These goals are tracked throughout the course of any given year with an aggregate percent of completion being calculated at the end of each fiscal year. This exercise provides an overview of whether the Village's Staff was successful at completing these stated goals and objectives. Below is a table summarizing goal completion rates over the past five years. Goal completion rates during this time ranged consistently from 84-87%.

Fiscal Year	2004	2005	2006	2007
# of Stated Goals	115	130	110	137
# of Equivalency Goals Completed	100	112	92	119
% of Completed Goals	87%	86%	84%	87%

FY 2008/2009 Budget Message



FY 09 EXPENDITURES

When highlighting the most significant expenditures affiliated with the proposed Budget, it is important to note those expenditures, which focus upon the maintenance of “Core Services” in the Community. “Core Services” include the basic health, safety and welfare programs that ensure Residents’ safety and comfort. These expenditures are divided by major category and represent the most significant appropriations affiliated with the proposed Budget.

(1) PERSONNEL

- ◆ Provides for a 3.8% increase in aggregate salary and wage costs. \$306,054.
- ◆ Provides for a 1% average increase in base health insurance premiums. \$11,093

(2) PROGRAMS

- ◆ Provides funding for the Youth Commission. \$6,615
- ◆ Provides funding for the Historical Society. \$750
- ◆ Provides for participation in a community wide Fourth of July celebration. \$27,250
- ◆ Provides for the signage and facade program for the downtown. \$14,000
- ◆ Provides for annual Front Street intersections maintenance. \$13,500
- ◆ Provides for the removal and replacement of dead trees within the Village easements. \$23,300
- ◆ Provides for Clean-Up Day program. \$2,600
- ◆ Provides for mosquito abatement program. \$15,800
- ◆ Provides for aquatic weed control. \$21,000

FY 2008/2009 Budget Message

- ◆ Provides for membership in the Will County Center for Economic Development. \$1,500
- ◆ Provides for membership in the Chicago Southland Convention & Visitors Bureau. \$9,500
- ◆ Provides for Beautification Award program. \$1,800
- ◆ Provides for the wildflower/tree planting program. \$500

(3) EQUIPMENT

- ◆ Provides for an additional mobile data terminal in the Police Department. \$8,000
- ◆ Provides for (2) computers and (2) workstations in the Police Department. \$13,800
- ◆ Provides for truck vault for SUV. \$2,200
- ◆ Provides for (3) bullet shields. \$3,900
- ◆ Provides for (5) additional portable 800 mhz radios. \$11,000
- ◆ Provides for (4) mobile 800 MHz radios. \$5,000
- ◆ Replaces (4) police vehicles. \$104,000
- ◆ Provides for (1) additional police vehicle. \$27,000
- ◆ Provides for additional rolling jack for lifting vehicles. \$3,375
- ◆ Replaces tire changing machine \$4,600
- ◆ Provides for a snow plow for the Public Works Director's vehicle. \$3,600
- ◆ Replaces a 2½ ton dump truck with plow and spreader. \$94,000
- ◆ Provides for (2) additional cameras in Council Chambers. \$5,000
- ◆ Provides for a bank of monitors for Cable TV. \$2,000
- ◆ Replaces sound board in Cable TV trailer. \$1,200
- ◆ Provides for multi-switch radio interface for VHF and 800 mhz radios in ESDA. \$2,000
- ◆ Replaces Stanley hydraulic pump in Water. \$1,850

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- ◆ Replaces utility truck in Water and Sewer. \$43,400
- ◆ Provides for SCADA for the lift stations in Sewer System Capital Improvements. \$80,000
- ◆ Provides for generator backup terminal at the Tara Hills lift station in Sewer System Capital Improvements. \$3,400
- ◆ Replaces door in treatment room at WWTP in Sewer Plant Replacement. \$2,350
- ◆ Replaces light in raw wet well at WWTP in Sewer Plant Replacement. \$1,800
- ◆ Replaces vacuum filter knife blades and filter cloth at WWTP in Sewer Plant Replacement. \$6,500
- ◆ Replaces muffle furnace in lab at WWTP in Sewer Plant Replacement. \$1,800
- ◆ Replaces raw wastewater pump at WWTP in Sewer Plant Replacement. \$12,000

(4) PROJECTS

- ◆ Provides for web based video streaming of Board meetings. \$10,320
- ◆ Provides Quiet Zone Feasibility study. \$18,000 (re-appropriated)
- ◆ Provides funding for principal and interest payments for downtown debt service. \$135,965
- ◆ Provides for economic incentive agreement obligations. \$201,000
- ◆ Provides funding for an update of the comprehensive plan (downtown grant match). \$21,556 (re-appropriated)
- ◆ Provides funding for a TIF study of the downtown area. \$4,850 (re-appropriated)
- ◆ Provides funding for Bryant/Revere drainage improvements. \$21,500
- ◆ Provides funding for East Brightway drainage improvements. \$16,500
- ◆ Provides partial funding for a storm sewer atlas update. \$75,000 (re-appropriated \$40,000)
- ◆ Provides funding for annual full depth patching project. \$40,000
- ◆ Provides funding for annual sidewalk installation and rehabilitation project. \$27,700
- ◆ Provides for striping of crosswalks, streets and intersections. \$13,000

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- ◆ Provides for stabilization control of the east and west shorelines of Lake Grasmere. \$33,200
- ◆ Provides for gutters and soffits at Village Hall. \$9,900
- ◆ Provides for restroom improvements at Village Hall. \$65,000
- ◆ Provides for security improvements at Village Hall. \$10,000
- ◆ Provides funding for the FY '09 MFT project. \$307,672
- ◆ Provides for Village wide leak survey. \$14,000
- ◆ Provides for cleaning and interior inspection of water towers. \$9,500
- ◆ Provides for principal and interest payments on debt service for lake water improvements. \$392,188
- ◆ Provides for contractual obligation to New Lenox for the Village's share of the IEPA low interest loan for lake water. \$226,280
- ◆ Provides for contractual obligations to Oak Lawn for lake water. \$254,782
- ◆ Provides funding for future lake water joint system repair costs. \$35,000
- ◆ Provides for sanitary manhole inspections to complete the sewer atlas GIS program. \$28,500
- ◆ Provides for NPDES permit fees for WWTP and sludge. \$17,500
- ◆ Provides for smoke testing of sanitary sewers. \$10,000
- ◆ Provides for vacuum jetting and cleaning grease from wet wells at (6) lift stations. \$10,000
- ◆ Provides for replacing 20 trees at the Hickory Creek lot. \$4,300
- ◆ Provides for reseeding the Hickory Creek pond. \$3,000
- ◆ Provides for seal coating and striping the Village Hall and Front Street lots. \$9,600
- ◆ Provides for the Blackthorne Ridge lift station abandonment. \$4,500
- ◆ Provides for extension of water service to commercial property at southwest corner of LaPorte and LaGrange. \$69,000 (re-appropriated)
- ◆ Provides for Townline water main. \$357,800 (re-appropriated \$224,500)

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- ◆ Provides 187th/Wolf water storage design. \$185,000
- ◆ Provides for design of the WWTP expansion and design of the reconstruction of the excess flow lagoon in Sewer Plant Expansion. \$401,793 (re-appropriated)
- ◆ Provides for Old LaGrange Road viaduct improvements. \$40,000
- ◆ Provides for conversion of 15 Front Street commuter parking spaces into customer/employee spaces for downtown. \$41,035 (re-appropriated)
- ◆ Provides for contractual obligation to Tinley Park for oversizing the water main on LaPorte Road for lake water. \$97,723
- ◆ Provides for lake water joint system maintenance costs shared by Mokena and New Lenox. \$20,000
- ◆ Provides for expansion to Public Works garage. \$55,678 (re-appropriated)
- ◆ Provides for preliminary design of the municipal and public safety facility. \$155,000
- ◆ Provides for Lincoln-Way Communications Center facility. \$101,900
- ◆ Provides for ESDA facility improvements. \$7,500
- ◆ Provides for principal and interest payments on debt service for road improvements. \$708,575
- ◆ Provides for widening of LaPorte Road (Kirkstone to Wolf). \$1,943,000 (re-appropriated)
- ◆ Provides for 104th Avenue improvements. \$50,965 (re-appropriated)
- ◆ Provides for design engineering and ROW for Schoolhouse Road. \$300,000
- ◆ Provides for improvements to Townline Road (187th to Boulder Ridge). \$1,575,722 (re-appropriated \$850,000)
- ◆ Provides for Wolf Road north leg improvements. \$995,600 (re-appropriated \$468,900)
- ◆ Provides for Rt. 30 local share. \$575,000
- ◆ Provides for Wolf Road signals interconnect. \$50,000
- ◆ Provides for 187th Metra crossing design. \$50,000
- ◆ Provides for Owens Road – EJ&E crossing improvements. \$95,863

- ◆ Provides for LaPorte/Francis/Front study. \$20,000
- ◆ Provides for Grotovsky Drive recapture. \$58,368

BUDGET SUMMARY

The Village's overall revenues are anticipated to decrease approximately (3.89%) or (\$862,589). This is primarily related to a decrease in licenses and permits (\$255,985), service charges (\$613,340), and a reduction in development fees of (\$291,512). The Village's overall expenditures are also anticipated to decrease by (11.72%) or (\$3,489,691). This aggregate decrease is primarily made up of a decrease in capital expenditures of (\$3,907,137) in capital outlay. This year's proposed budget provides for no additional staffing and maintains 86 full time employees. The Village's overall personnel costs are on the increase by \$423,330 or 5.3% in the proposed budget.

FISCAL IMPACTS ON CUSTOMERS

The proposed budget will result in some impacts on the household budgets of Mokena Residents. The previously mentioned water and sewer rate increases will impact most Mokena households to the tune of \$6-\$7 per month. In addition, the annual inflationary index adjustment for refuse rates will increase monthly costs for garbage by \$.57 to \$.65. The proposed budget has again been prepared to provide senior citizens free refuse service in January at a cost of approximately \$9,300 to the Village. The proposed budget does require Developers and builders to pay approximately 3.5% or \$326 more for water/sewer connection fees per residential unit along with a similar pro rated increase for non-residential connection fees as well.

THE FUTURE

Based on the available amount of land to be developed and the unforeseen nature of the current economy, the Village's ultimate build out will likely be delayed compared to past timelines. With residential building permits currently at 20 year lows, Mokena's future build out timeline will likely extend over the next decade with more moderate growth trends. Mokena should reach a population peak somewhere between 23,000 to 25,000 residents at full build out. Over the next several budget cycles, Mokena policy makers should begin incrementally shifting their budgetary emphasis toward the build-out horizon as opposed to focusing on growth related issues (among other things). One key area which will need to be addressed is the Village's long-term road maintenance program. Currently, MFT funds are utilized to repair and rehabilitate existing roads but funding limitations only provide for less than 2 road miles per year to be resurfaced. Based on the age and condition of the Village's road network, we should be resurfacing 4 - 5 road miles per year. To that end, we will need to develop a plan to augment MFT funding and pursue a more aggressive road resurfacing program. We intend to develop plan alternatives and review options during the FY 10 budget process.

We still face some immediate capital needs which are being logically addressed through good planning and fiscal management. The current status of the Village's water and wastewater infrastructure systems are in solid condition. Based on the nature of the Village's budgeting

philosophy, a pending expansion of wastewater treatment capacity should be funded through development related fees already collected and escrowed for these planned purposes. In fact, the proposed budget appropriates \$402,000 to complete the engineering design of the next WWTP capacity expansion. It is possible that the next capacity expansion will take place in the FY 10/11 timeline and is estimated to be \$5+/- million. Although Mokena's water delivery system is in solid condition, peak consumption demands during extended hot and dry conditions will be an ongoing issue moving forward. With regard to the Village's water system, the proposed budget programs \$185,000 to complete the design of additional water storage capacity which is programmed for tentative construction in FY 12. After securing a 3.5 acre site for a new Public Safety Facility during the current year's budget, the Village is prepared to begin more detailed site and building design activities. The proposed budget includes \$155,000 for preliminary design of a public safety facility along with additional planning for an updated or new Village Hall Facility at its current location. The proposed budget also provides \$101,900 for consolidation and relocation of the LincolnWay Police Communication Center ("LWPCC"). A new facility located at US30 just east of Wolf Road is currently under construction and will house emergency dispatchers for not only the Police Departments of New Lenox, Mokena and Frankfort, but five area-wide Fire Districts which are currently dispatched from other locations. This consolidation should improve emergency dispatch functions for the LincolnWay area while providing central dispatching operations in the event of emergency conditions developing.

Closing Comments and the Importance of Good Fiscal Management

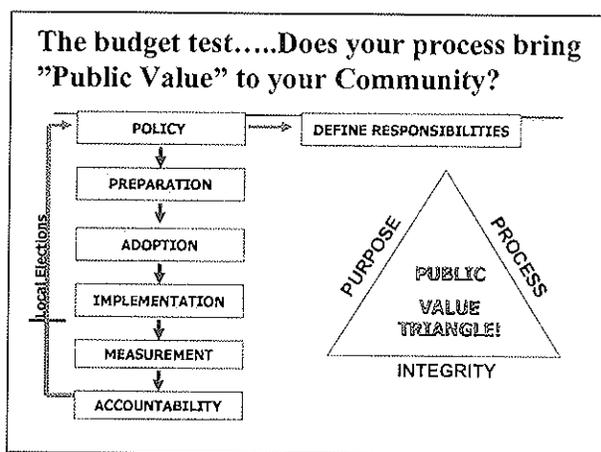
Over the past several years, we have been very fortunate to produce "net positive operating results" in most of the major funds on an annual basis. Over just the past four budget cycles alone, the general fund's net positive operating results have generated over \$1.91 million. These funds have provided partial funding for the expansion of the public works facility, purchase of a 3.5 acre site for a future Public Safety Facility and a pro-rata contribution for the construction of a new Emergency dispatch center. The Village's general fund has produced on average \$323,000 a year in net positive operating results over the past nineteen years (or \$6.1 million). These "net positive operating results" have provided the Board with adequate funds to successfully complete several large scale projects without the luxury of a dedicated funding source or burden of additional debt. Similar but less significant and consistent net positive results in the water and sewer funds have been utilized to stabilize those fund balances during times when revenue growth was fluctuating or uncertain. In this year's budget alone, we were able to absorb approximately \$50,000 in unforeseen water operating costs when Chicago implemented the first of a three tiered water rate increases in January. This provided the Village Board adequate time to evaluate this matter from a longer term perspective and implement a two year plan to address increases in upstream water costs as well as operating inflation pressures. The existence of adequate fund balances provided this type of decision making climate.

The proposed FY 09 Budget is being advanced as a solid policy tool to guide the Mokena Board and Staff through the agreed goals and objectives over the next year. The budget has been prepared in a cautiously optimistic fashion. Adequate resources are allocated to continue providing solid core services for Mokena Residents. This includes the provision for over \$6.7 million allocated for capital projects including; roads, utility systems, facilities and necessary equipment. These projects and equipment accompanied by normal infrastructure maintenance

programs should continue building Mokena into one of the finest places to live in the Chicago Suburbs.

As we look to the future, we are well prepared to continue building new road infrastructure, water system capacity and our next WWTP expansion. However, adequately maintaining the Village's aging road network will require an accelerated funding plan. In addition, there is no dedicated funding source for the construction of a new public safety facility. These issues will need to be addressed during the upcoming year and will no doubt be an integral component of the FY 10 budget process. As always, providing quality customer service is our main goal as a unit of local government.

I refer you to the "Public Value Triangle" below which represents the culmination of our budget efforts this year.



- **Purpose** -The value brought by a caring and sensible elected leadership, providing policy direction with public purpose in mind.
- **Process**-The use of sound management systems and practices focused on (and resulting in) acceptable service levels.
- **Integrity**- The organization's capacity to sustain a customer oriented focus throughout varying ongoing evolution.
- **Public Value** – Credibility-Service-Community

THANKS TO THOSE WHO HAVE PREPARED THIS BUDGET

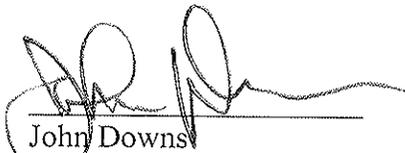
The proposed 2008/2009 Budget could not have been compiled without the efforts of several individuals and work teams. My thanks are accorded to Barbara Damron, the Village's Finance Director for her continued diligence in search of fiscal accuracy. Her coordination of my budget directives combined with Department Head appropriation requests have once again resulted in a financial document that is conservatively based but accurately detailed. The entire Management Team which includes Police Chief Randy Rajewski, Public Works Director Lou Tiberi, Community Development Director Alan Zordan, Village Engineer Paul Pearson, Assistant Village Administrator Kirk Zoellner, Economic Development Coordinator Marty Lucas, ESDA Coordinator Greg McElyea, Administrative Assistant Judi Frieling, and their support Staffs have

FY 2008/2009 Budget Message

all contributed to the compilation of this Budget. I would be remiss this year not to mention the help and assistance provided by members of the Community Affairs and Youth Commissions, Historical Society and those who volunteer their time to improve the quality of life in Mokena. Collectively, these Volunteers all contributed to Village Fund spending levels without any significant curtailment of programs or services.

I would like to express my respect and thanks to Mayor Werner, Clerk Madden and Trustees: Engler, Labriola, Mazzorana, McGinn, Metanias, and Siwinski who were of significant assistance as they guided Staff through the consensus building process. This year's budget process included seven Work Sessions in which budget issues were deliberated in great detail. These work sessions were always well attended with solid policy participation by the Elected Officials and staff. Since the development of this document has been a team function and represents the coordinated efforts of all employees and Elected Officials, it would be appropriate to thank each and every one of you.

It is in the spirit of improved public service that I execute this budget message and forward this document on for consideration by the Honorable Mayor Werner, Clerk Madden and the entire Village Board of Trustees.

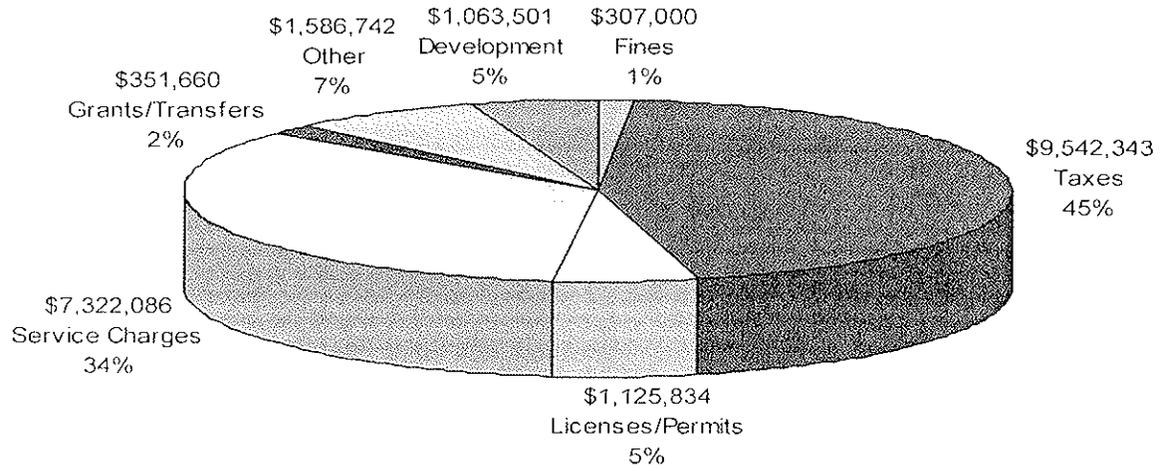
A handwritten signature in black ink, appearing to read 'John Downs', written over a horizontal line.

John Downs
Village Administrator/Chief Budget Officer
Village of Mokena

BUDGET SUMMARY

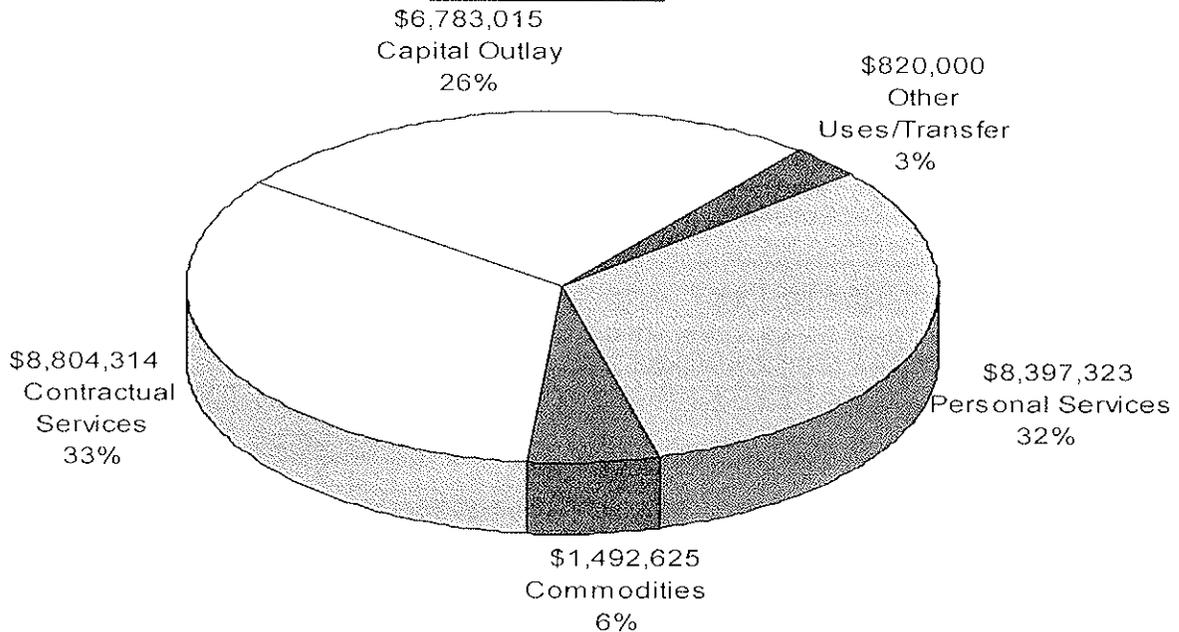
The total revenues for FY '09 are estimated to be \$21,299,166. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire budget as indicated by major category.

TOTAL REVENUES



The total estimated expenditures for FY '09 are \$26,297,277. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures for the entire budget as indicated by major category.

TOTAL EXPENSES



**VILLAGE OF MOKENA
FISCAL 2009 BUDGET
SUMMARY OF ALL FUNDS**

		<u>Opening</u>			<u>Fund</u>
	<u>Fund Name</u>	<u>Cash Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Balance</u>
01	General	\$ 2,691,555	\$ 8,601,955	\$ 8,966,939	\$ 2,326,571
02	Audit	17,191	6,400	6,103	17,488
04	Performance Bond	435,160	260,000	410,000	285,160
05	Tourism	55,292	51,000	61,912	44,380
07	School Crossing Guard	19,533	23,429	23,272	19,690
08	IMRF/FICA/MC Contribution	201,728	590,728	588,240	204,216
09	Police Pension	6,881,872	908,612	206,112	7,584,372
11	Motor Fuel Tax	328,512	524,565	518,872	334,205
15	Refuse	92,436	1,070,855	1,075,132	88,159
16	Water & Sewer: Operating Encumbered Bond Res.	1,541,725 - -	5,214,822 - -	5,387,819 - -	1,368,728 - -
17	Municipal Parking Lot	95,609	302,816	315,828	82,597
19	Sewer System Capital Improv.	1,314,422	242,194	348,150	1,208,466
20	Water System Capital Improv.	744,986	664,082	731,800	677,268
21	Sewer Plant Replacement	1,167,267	22,700	74,450	1,115,517
22	Plant Expansion	5,936,238	357,000	421,793	5,871,445
23	Capital Improvement, Repair and Replacement	9,882,756	2,458,008	7,160,855	5,179,909
	Totals	\$ 31,406,282	\$ 21,299,166	\$ 26,297,277	\$ 26,408,171

GENERAL FUND BUDGET SUMMARY

REVENUE

Current FY '08

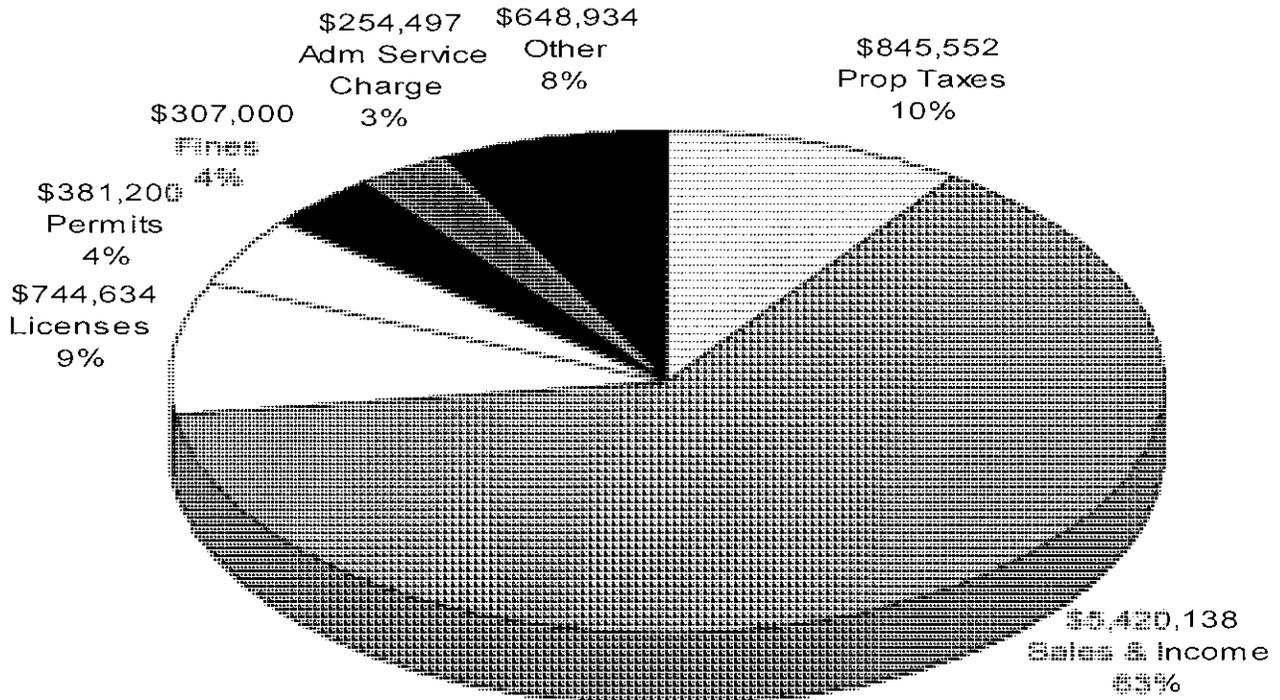
Estimated FY '08 Revenues are anticipated to be more than budget by approximately \$89,012. This is primarily due to the net effect of the following revenue categories exceeding or falling below the budget forecasts: taxes \$60,280; licenses \$29,919; permits (\$211,115); capital grants (\$18,100); exaction fees (\$23,171); fines \$57,330; and other revenue \$193,869.

Proposed FY '09

Fiscal '09 Revenues are proposed to increase by \$320,323 above FY '08 budget levels. This is primarily due to increases/decreases in the following revenue categories: taxes \$572,557; licenses \$38,715; permits (\$294,700); intergovernmental revenue (\$14,512); exaction fees \$11,978; fines \$19,514; and other revenue (\$13,229).

Total anticipated General Fund Revenues for FY '09 are \$8,601,955. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire General Fund as indicated by major category.

TOTAL REVENUES

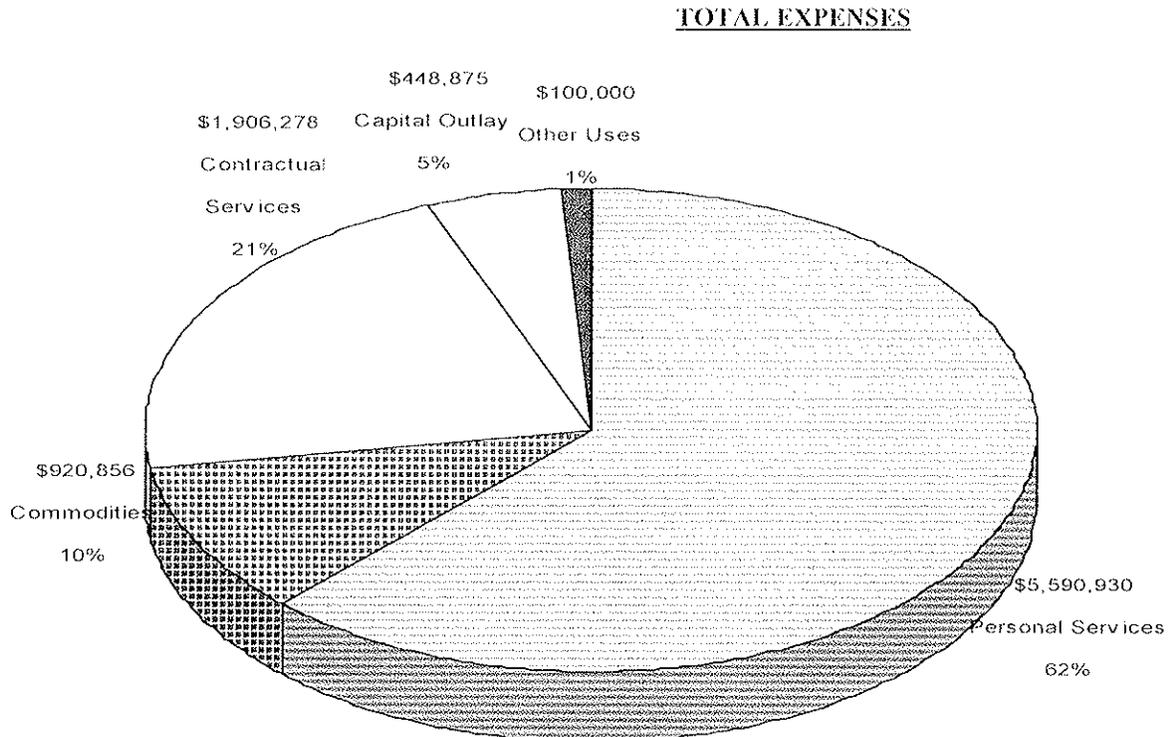


EXPENSES

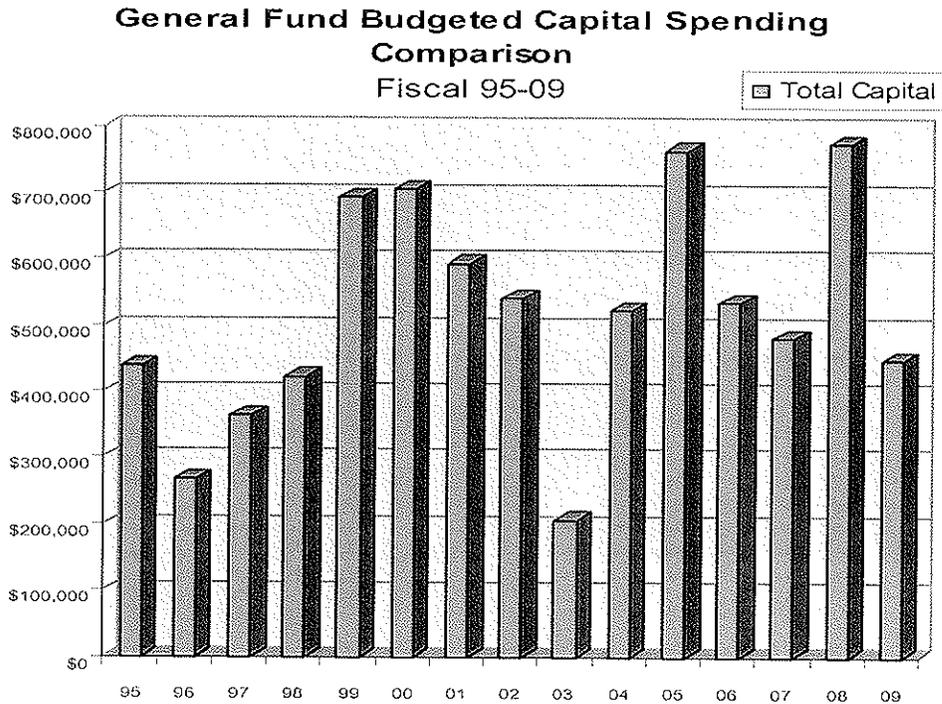
Current FY '08 The FY '08 General Fund Expenses are anticipated to be (\$335,620) under appropriation. This is primarily due to a cost cutting endeavor that was implemented during the fiscal year. All of the line items in the General Fund were reviewed for cost savings. Adjustments were made to several line items without impacting core services or programs.

Proposed FY '09 FY '09 General Fund Expenditure levels are proposed to increase by approximately \$126,684 above FY '08 budget levels. This is a result of the costs associated with the sales tax sharing agreements of \$201,000 and the increase for the Lincoln Way Communications Center \$54,600.

Total estimated General Fund expenditures for FY '09 are \$8,966,939. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures for the entire general fund as indicated by major category.



The chart found below depicts the General Fund capital spending patterns over the past several years.



As one can see, FY '09 Capital Expenditures are (\$325,792) below FY '08 budgeted levels. This is primarily due to the computer system upgrades and the purchase of a street sweeper being completed in FY '08 and an overall reduction in capital spending due to the current state of the economy resulting in slower residential growth.

FUND BALANCE

Current FY '08

You will note the FY '08 General Fund estimated ending fund balance to be approximately \$2,691,555. This exceeds the budgeted FY '08 balance by approximately \$403,187.

The rationale for this stronger than projected year end cash position is as follows:

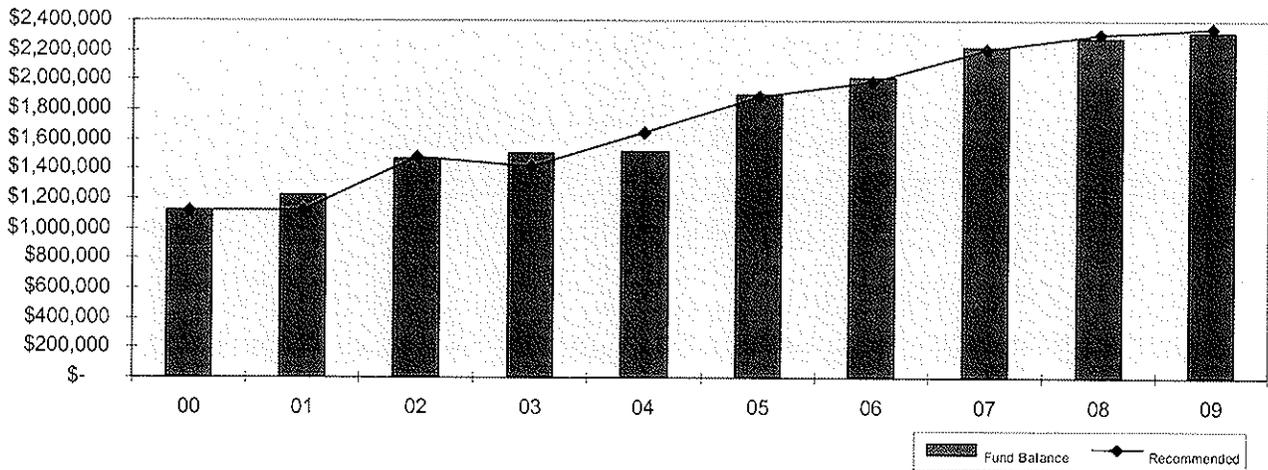
The actual FY '07 Year End Balance was approximately (\$21,445) less than anticipated. FY '08 revenues are anticipated to be \$89,012 more than budgeted and FY '08 expenditures are forecasted to be below budget levels by approximately \$335,620.

Proposed FY '09 You will note the year end FY '09 Proposed General Fund balance amount is approximately \$2,326,571. The Proposed FY '09 year end fund balance of \$2,326,571 is just slightly below the Board's policy guidelines of maintaining 25% of the annual expenditures plus one year's principal and interest for the downtown bonds, which average about \$135,000, in the General Fund balance.

Following you will note a graph depicting the budgeted general fund cash position for the last nine budget cycles along with proposed FY '09 levels. You will note, that historically, the Village has budgeted year end fund balances at/or above a pre-established policy as indicated in the above paragraph until FY '04 which was due to the economic conditions at that time. The proposed FY '04 year end General Fund balance did not include the one year of principal and interest for the downtown bonds.

FUND BALANCE

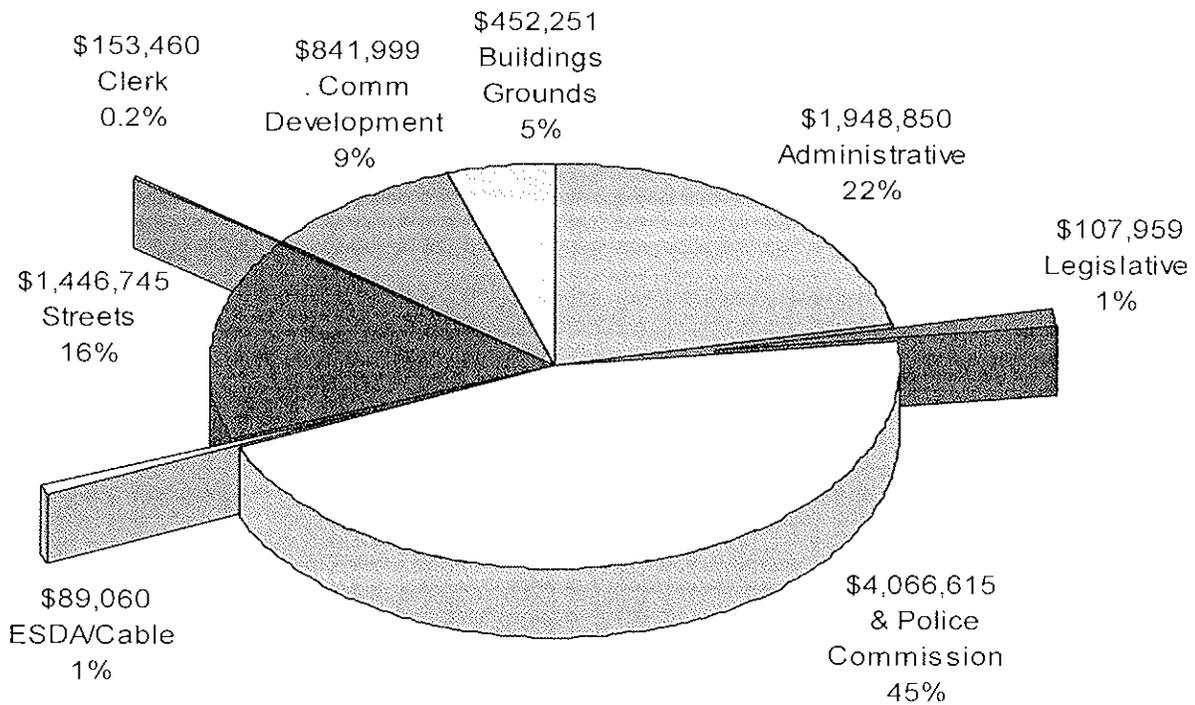
**General Fund Balance Comparison
FY 00-09 Budgets**



As one can clearly identify from the above referenced graph, the proposed General Fund Balance is slightly above that of previous years.

Below you will note the Comparison of Budget by individual Departments within the General Fund.

General Fund Expenditures by Department



Further information will be exposed as one reviews individual department spending.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Summary

Revenues	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Taxes	\$ 4,993,768	5,352,166	5,740,033	5,800,313	6,312,590
Licenses	621,609	741,375	705,919	735,838	744,634
Permits	746,062	537,790	675,900	464,785	381,200
Intergovernmental Revenue - State	36,860	-	104,500	86,400	78,100
Intergovernmental Revenue - Local	232,574	241,643	242,609	242,609	254,497
Exaction Fees	560,759	8,305	33,313	10,142	45,291
Fines	268,265	235,726	287,486	344,816	307,000
Other Revenue	642,455	571,157	491,872	685,741	478,643
Total Revenue	\$ 8,102,352	7,688,162	8,281,632	8,370,644	8,601,955
Opening Cash Balance	\$ 2,662,727	\$ 3,008,068	\$ 2,846,991	\$ 2,825,546	\$ 2,691,555
Total Available for Spending	\$10,765,079	10,696,230	11,128,623	11,196,190	11,293,510
Appropriations	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Legislative	\$ 107,232	201,745	111,411	109,829	107,959
Administrative	1,619,823	1,505,876	1,773,955	1,582,490	1,948,850
Fire & Police Commission	4,447	18,179	18,190	12,680	15,790
Police Department	3,002,914	3,250,855	3,768,103	3,736,481	4,050,825
Community Development	744,117	885,961	979,013	774,601	841,999
Village Clerk	8,476	10,234	15,255	12,283	13,460
Street Department	1,117,704	1,300,673	1,654,151	1,612,526	1,446,745
Buildings & Grounds Department	1,055,421	612,441	431,150	591,857	452,251
Cable TV Commission	20,576	18,591	21,550	14,875	19,895
E.S.D.A. Department	76,301	66,129	67,477	57,013	69,165
Total Appropriations	\$ 7,757,011	7,870,684	8,840,255	8,504,635	8,966,939
Ending Fund Balance	\$ 3,008,068	2,825,546	2,288,368	2,691,555	2,326,571

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Revenue [01]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
		Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
200	<u>Taxes</u>					
2010	Property Tax (See Footnote)	\$ 267,624	295,019	303,257	314,001	313,776
2030	Sales Tax	2,904,958	3,056,289	3,270,775	3,200,000	3,655,917
2050	State Income Tax	1,277,132	1,401,246	1,527,953	1,713,814	1,764,221
2060	Road & Bridge Allocation	509,779	558,225	593,548	525,528	531,776
2070	Automobile Rental Tax	12,001	12,242	12,000	14,470	14,400
2090	Amusement Tax	22,274	29,145	32,500	32,500	32,500
	Total	\$ 4,993,768	\$ 5,352,166	\$ 5,740,033	\$ 5,800,313	\$ 6,312,590
210	<u>Licenses</u>					
2110	Liquor	\$ 43,750	44,650	42,850	47,000	45,650
2120	Vehicle	144,670	147,249	152,250	149,000	150,950
2130	Business	22,787	23,616	24,300	25,596	27,000
2140	Franchise	253,166	382,456	347,200	378,150	385,200
2150	Contractors	145,535	132,600	127,500	125,000	124,500
2190	Other	11,701	10,804	11,819	11,092	11,334
	Total	\$ 621,609	741,375	705,919	735,838	744,634
220	<u>Permits</u>					
2210	Building	\$ 645,329	453,047	575,900	379,785	296,000
2230	Solicitors	-	-	-	-	-
2290	Other	100,733	84,743	100,000	85,000	85,200
	Total	\$ 746,062	537,790	675,900	464,785	381,200
	<u>Intergovernmental</u>					
240	<u>Revenue - State/County</u>					
2450	Capital Grants	\$ 36,860	-	104,500	86,400	78,100
2490	Other Intergovernmental Revenue	-	-	-	-	-
	Total	\$ 36,860	-	104,500	86,400	78,100
	<u>Intergovernmental</u>					
250	<u>Revenue - Local</u>					
2510	Interfund Service Charges	\$ 232,574	241,643	242,609	242,609	254,497
254	<u>Exaction Fees</u>					
2560	Contributions	\$ 560,759	8,305	33,313	10,142	45,291

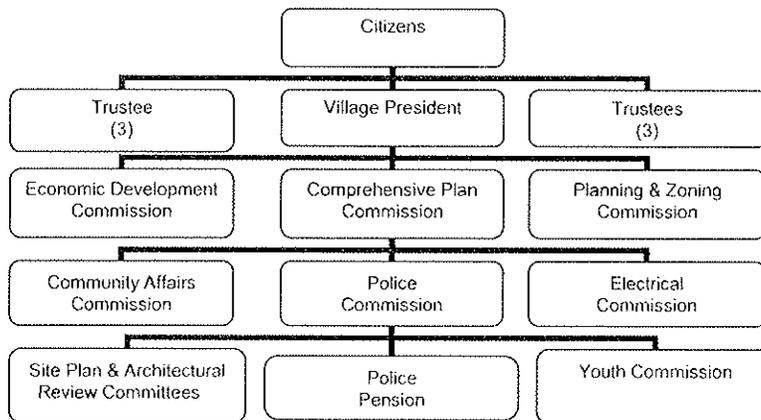
VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Revenue [01]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
		Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
280	Fines					
2810	Court	\$ 227,892	190,094	190,000	220,000	192,000
2820	Parking	28,363	39,622	52,486	34,716	38,000
2880	Other	12,010	6,010	45,000	90,100	77,000
	Total	\$ 268,265	235,726	287,486	344,816	307,000
290	Other Revenue					
2910	Interest Earnings	\$ 120,061	152,830	122,000	102,805	60,000
2920	Rental Income	83,459	92,011	95,952	98,326	155,473
2930	Donations	1,425	1,172	-	250	-
2940	Interfund Revenue	30,478	32,597	26,700	79,360	10,000
2960	Public Hearing/Development Fees	41,469	45,213	29,350	40,000	29,350
2970	Miscellaneous Income	365,563	247,334	217,870	365,000	223,820
	Total	\$ 642,455	571,157	491,872	685,741	478,643
	Revenue Grand Total	\$ 8,102,352	7,688,162	8,281,632	8,370,644	8,601,955
	Opening Cash Balance (Including Investments)	\$ 2,662,727	3,008,068	2,846,991	2,825,546	2,691,555
	Total Available for Spending	\$ 10,765,079	\$ 10,696,230	\$ 11,128,623	\$ 11,196,190	\$ 11,293,510

Footnote: The revenues derived in line item 01.200.2010 based on the 2007 tax levy as extended by the Will County Clerk for General Corporate purposes will be used to fund line items 01.101.3060, 01.101.3270 and 01.101.3630 in the Administrative Department and line item 01.105.3630 in the Community Development Department.

Legislative Branch

Fiscal Year '09



Summary of Basic Function

The Legislative Department of the Village includes all functions relating to the Village President and Board of Trustees. This includes Village wide Legislative and Policy efforts.

The Village President and Six Trustees are elected at large on a staggered basis. According to the Mokena Village Code, "this Board shall be the legislative department of the Village Government, and shall perform such duties and have such powers as may be delegated by Statute to it."

The Village President is Chief Elected Officer of the Village and presides over all meetings. The Village Board meets in formal session the 2nd and 4th Monday of every month.

The Village President, with advice and consent of the Board, appoints members to the Planning and Zoning Commission, Economic Development Commission, Comprehensive Plan Commission, Community Affairs Commission, Police Commission, Site Plan & Architectural Review Committees, Electrical Commission, Youth Commission, Police Pension Board and other ad hoc commissions from time to time. Below are descriptions of each formal committee.

- **Planning Commission:** This (9) member Commission meets on a monthly basis and reviews pending development and annexation proposals for the Village of Mokena. Members address proposed developments and annexations from a planning perspective by comparing the proposed land use to the Village's Comprehensive land Planning Documents. The Commission formally votes and makes recommendations to the Village Board of Trustees.
- **Zoning Board of Appeals:** This Board is required by State Statute with individuals appointed to staggered terms by the Village President with advice and consent of the Village Board. all

seven members are also on the Planning Commission and review zoning issues for proposed developments and annexations to the Village of Mokena. In addition, the Board evaluates variance and special use zoning requests. The final determination regarding variance requests are concluded by the Zoning Board of Appeals while zoning recommendations are forwarded to the Village Board for final review and determination.

- **Economic Development Commission:** This Commission focuses on enhancing economic development in the Community and advises the Village Board on various programs that would improve the economic viability of the Community. This Commission meets on a monthly basis and the activities are coordinated through the Economic Development Coordinator.
- **Comprehensive Plan Commission:** This Commission meets infrequently and reviews any pending changes being considered concerning the Village's comprehensive land use plan. The Commission makes advisory recommendations to be considered formally by the Mokena Village Board of Trustees.
- **The Community Affairs Commission:** This Commission consists of 15 members appointed by the Village President with the advice and consent of the Board of Trustees. Commission members serve one-year terms. The Commission, which represents a recent merger of the Environmental Commission and Downtown Committee, is dedicated to improving community volunteer opportunities along with increased public awareness of various programs and the people who organize them.
- **Police Commission:** This Commission is responsible for the selection, appointment, promotion, discipline and dismissal of the municipality's full time sworn police officers.
- **Site Plan Review Committee:** This Committee meets to review non-residential development site plans with the goal of enhancing the overall aesthetics and functionality of business site development. This committee meets on an as needed basis.
- **Architectural Review Committee:** This is a subcommittee of the Site Plan Review Committee charged with reviewing non-residential architectural elevations and other aspects of development.
- **Electrical Commission:** This purpose of this Commission is to review ordinances pertaining to electrical codes and make recommendations to the Village Board for changes, alterations or maintaining the status quo.
- **Youth Commission:** The purpose of the Youth Commission is to provide young people with a positive, supportive atmosphere and to promote the exchange of information regarding programs/services for families and children among Community organizations.
- **Police Pension Board:** Two of the four current members are appointed by the Village President with advice and consent of the Village Board. these members oversee the investment of Police Pension Fund Reserves.

STATUS OF GOALS FOR FY '08

1. Conduct 10th annual State of the Village Address. (D/10%)
2. Implement additional senior household discount measures (C/100%).
3. Conduct 4 Village "Town Hall" meetings (C/100%).

4. Secure site for public safety facility (C/100%).
5. Adopt strategic plan for traditional downtown and determine feasibility of TIF (CU/60%).
6. Legislatively advance funding and programming of U.S. 30/Wolf Road (C/100%).
7. Legislatively advance SRA study for Schoolhouse Road interchange at I-80 (CU/100%).
8. Continue monthly news articles in Sun newspapers (C/100%).

SIGNIFICANT GOALS FOR FY '09

1. Select architect for Public Safety and Village Hall design and planning work.
2. Continue lobbying against or for appropriate community improvements relating to the potential sale of the EJ&E to CN.
3. Further evaluate public safety facility design.
4. Further evaluate strategic design of future Village Hall facility.
5. Adopt downtown strategic plan.
6. Review funding alternatives for the public safety facility.
7. Evaluate and determine feasibility of implementing TIF District in historical area.
8. Write monthly article for Sun Newspaper.
9. Conduct 10th annual State of the Village address.
10. Conduct four Town Hall meetings.
11. Analyze Quiet Zone costs/benefits to determine future strategies.
12. Review funding alternatives for enhanced road rehabilitation program.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Legislative [01-100]

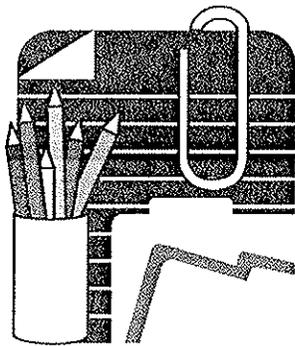
		Actual	Actual	Budgeted	Estimated	Dept. Req.
		Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
	Personal Services					
3020	Salaries (Part Time)	\$ 33,025	36,931	36,876	36,200	37,014
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 6,540	4,580	9,030	3,950	7,330
3240	Membership Dues	17,079	17,773	18,931	19,102	19,763
3260	Publications	-	-	-	-	-
3290	Printing	-	147	195	-	195
3420	Donations	1,021	2,035	2,060	1,560	1,395
3440	Miscellaneous	6	59	200	124	200
3450	Public Relations	47,260	45,831	43,650	41,000	41,583
	Total	\$ 71,906	70,425	74,066	65,736	70,466
	Contractual Services					
3710	Legal Advertising	\$ -	-	-	-	-
3780	Telephone	131	-	-	-	-
3860	Other Contractual Services	2,157	94,389	176	7,603	176
3870	Auto Mileage & Expense Reimb.	13	-	293	290	303
	Total	\$ 2,301	94,389	469	7,893	479
	Total Operating Expenses	\$ 107,232	201,745	111,411	109,829	107,959
	Capital Outlay					
4020	Improvements - Other	\$ -	-	-	-	-
4040	Machinery & Equipment	-	-	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ -	-	-	-	-
	Total Appropriations	\$ 107,232	201,745	111,411	109,829	107,959

LEGISLATIVE NOTES



Conferences, Meetings, & Seminars: FY '09 expenditures are anticipated to decrease (\$1,700) below the FY '08 budgeted amount. This decrease is related to a reduction in the number of conferences and meetings being attended by the elected officials.

Public Relations: FY '09 expenditures are anticipated to decrease (\$2,067) below the FY '08 budgeted amount. This is due to cost saving measures that were applied throughout the organization.



MOKENA ADMINISTRATIVE SERVICES DEPARTMENT MISSION STATEMENT

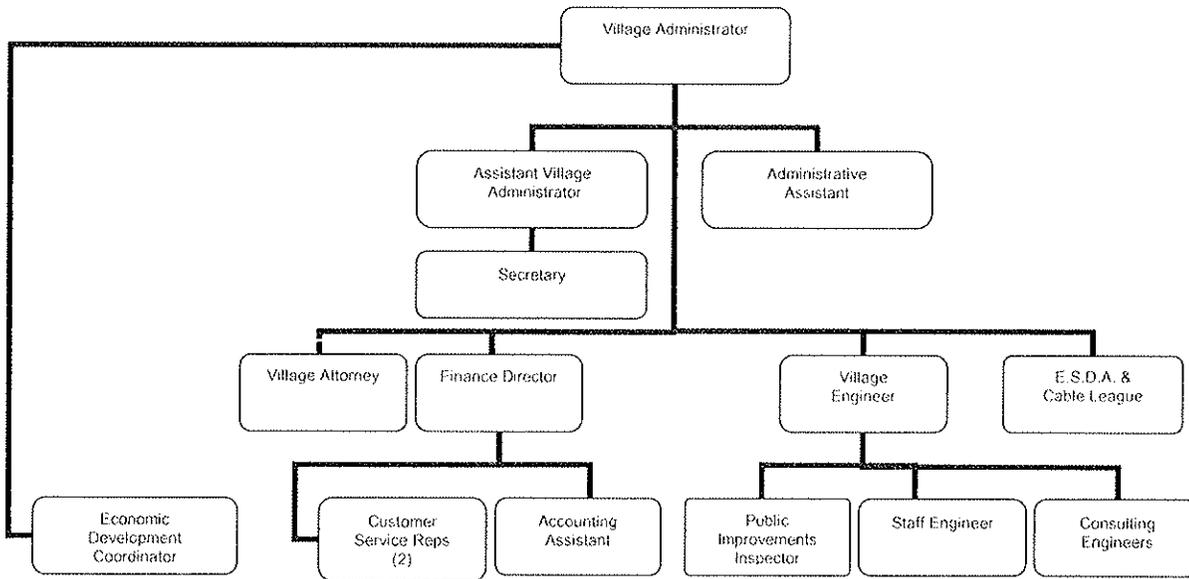
The Administrative Department is represented by a group of individuals who believe teamwork is a necessity for the organization's survival in today's changing environment. We believe every individual in the organization deserves our respect, consideration and cooperation. We are here to share in the responsibility and participate in the day to day operation of the Village.

The Administrative Department team members take pride in their work. We believe in keeping an open mind, listening to others and constructively debating the merit of new ideas. We believe in maintaining a positive, helpful, service-oriented attitude.

As we strive to meet the demands of the community, we realize the residents are the most important visitors on our premises. The residents are not dependent on us - we are dependent on them. They are not outsiders in our organization - they are a part of it. We are not doing the residents a favor by serving them - they are doing us a favor by giving us the opportunity to do so.

Administrative Department

Fiscal Year '09



SUMMARY OF BASIC FUNCTIONS

The Administrative Department serves and finances many matters of Village wide concern. The Village Administrator is the Chief Administrative Officer (CAO) employed by the Village President and Board of Trustees to manage the day to day operations of the Government. All Department Heads and Consultants are responsible to coordinate their activities with the Village Administrator or his/her designee. Additionally, the Village Administrator acts as the Chief Budget Officer and is responsible for the interpretation, advisement and supervision of Board Policy. The Assistant Village Administrator reports directly to the Village Administrator. He serves as the Village's risk manager, and as its public information and media relations officer. In addition, the Assistant Village Administrator oversees the Village's building projects, manages the Village's website, provides leadership for and coordinates special projects, and provides staff support to the Community Affairs Commission. The Economic Development Coordinator is responsible for developing and implementing a Village-wide (comprehensive) economic development plan. This position is responsible to the Village Administrator and also acts as staff liaison to the Economic Development Commission.

The Finance Director supervises accounting and reporting tasks associated with Village finances. These tasks include: forecasting revenues and expenditures, monitoring

investments and cash reserves, overseeing accounts receivable/payable, payroll and formulating the Village's Tax Levy. Additionally, the Finance Director oversees General Office Operations, the computer system, and assists the Village Administrator with the supervision of Personnel records management along with preparation and day-to-day management of the budget.

The Administrative Assistant maintains and oversees the production of "Board Correspondence". This person supervises the daily scheduling affairs of both the Mayor and Village Administrator. Additionally, this position is responsible for performing research, organizing projects and coordinating responses to formal citizen inquiries to the Village President, Board and Village Administrator. The Administrative Assistant also serves as Deputy Clerk to the Elected Village Clerk.

The Village Engineer reports to the Village Administrator. The position supervises and oversees Village related engineering functions including; capital projects, subdivision development /inspection, capital improvement plans, consulting contracts and all other engineering issues. The Village Engineer also oversees various consulting engineers employed by the Village to perform other engineering services. The Village Staff Engineer reports directly to the Village Engineer providing technical support. The Public Improvements Inspector reports to the Village Engineer and is responsible for the inspection of all new public improvements within new developments. This person will also inspect Village construction projects when needed. This includes sewer, water and storm water system rehabilitation and extensions. This person also prepares and inspects all Motor Fuel Tax Road Maintenance Projects as well as responds to local drainage complaints.

The position of Accounting Assistant is responsible to the Finance Director. This person is responsible for maintaining accurate accounting records regarding accounts payable/receivable and utility billings. Two Customer Service Representatives are responsible for service and responsiveness through counter service and telephone interaction. These positions are also responsible to the Finance Director. A full time Administrative Secretary provides support to both the Assistant Village Administrator and Economic Development Coordinator.

The ESDA Coordinator manages the Emergency Services Disaster Agency. This volunteer organization has the responsibility to provide an emergency preparedness plan for the Village Government. This will ensure safety and a well-devised course of action in case of a catastrophe. All costs affiliated with employment of the E.S.D.A. Director are budgeted for in the E.S.D.A. Departmental Budget.

The Village of Mokena contracts annually for both Engineering and Legal Services. Mokena has enjoyed a long-standing relationship with the McKeown, Fitzgerald, Zollner, Buck, Hutchison and Ruttle, law firm. From time to time the Village may utilize other legal firms if a particular area of legal expertise is required.

STATUS OF GOALS FOR FY '08

Administrative/Finance

1. Oversee implementation of computer upgrades and web-based utility payment program. (C/100%)
2. Oversee and file annual audit. (C/100%)
3. Prepare and file annual treasurer's report. (C/100%)
4. Prepare and file 2007 property tax levy. (C/100%)
5. Prepare annual Fiscal 2009 Budget. (C/100%)
6. Oversee construction and completion of Village Garage expansion (C/100%).
7. Secure land for future public safety facility. (C/100%)
8. Continue assessment of long term water/sewer fund. (C/100%)
9. Further evaluate design of public safety and Village Hall facilities (D).
10. Evaluate need for staff support in following areas: (A)
 - Public Information
 - Technology
 - Human Resources
11. Upgrade website (C/100%)
12. Work with IDOT to advance improvements to U.S. 30/Wolf Road intersection (C/100%).

Engineering Services

1. Coordinate the completion of the construction for the LaPorte Road Widening from Kirkstone Lane to Wolf Road. (C/100%)
2. Coordinate the construction of the LaPorte Road Overlay and Improvements from Kirkstone Lane to LaGrange Road. (C/100%)

3. Design and construct the FY 2008 MFT Street Maintenance Program with construction completed during spring of 2008. (C/100%)
4. Provide technical support for long range transportation planning. (C/100%)
5. Coordinate the completion of construction for the widening of 104th Avenue from 187th Street to 191st Street. (C/100%)
6. Coordinate the completion of the installation of traffic signals at the intersection of 104th Avenue and 191st Street. (C/100%)
7. Coordinate the implementation of fifth year goals for NPDES II. (C/100%)
8. Coordinate the completion of the design engineering for the widening of Schoolhouse Road from the 191st Street to LaPorte Road. (D)
9. Coordinate the completion of the design engineering to signalize Schoolhouse Road at LaPorte Road and at 191st Street. (D)
10. Coordinate completion of construction for the widening of Townline Road from 187th Street to Virginia Parkway. (CU/25%)
11. Coordinate the construction of water main improvements along LaGrange Road from LaPorte Road to Birch Avenue. (C/100%)
12. Work with the Community Development Department on updating the Recapture Books and Maps. (C/100%)

Economic Development

1. Attend International Council of Shopping Centers (ICSC) National Convention. (C/100%)
2. Attend regional ICSC, Illinois Development Council, Will Economic Network, and Chamber meetings and seminars. (C/100%)
3. Be an active member in and take advantage of networking, professional development, prospect lead generation, and resource opportunities from the Illinois Development Council, ICSC, the Will County Center for Economic Development, the Chicago Southland Chamber, the Chicago Southland Convention & Visitors Bureau, and the International Economic Development Council. (C/100%)
4. Utilize the Retail Tenant Directory online service by Trade Dimensions to assist in retail prospect recruitment (C/100%)

5. Upgrade, update, improve, and maintain marketing, public relations, and demographic information, materials, and opportunities (C/100%).
6. Update downtown building permit fee discount incentive ordinance for redevelopment (C/100%).
7. Aggregate status of all existing economic incentive agreements (C/100%).
8. Pursue annexation of existing “fringe and donut hole” retail businesses that currently produce sales tax (CU/75%).
9. Coordinate the Downtown Tax Increment Financing District Study with consultants (CU/75%).
10. Communicate regularly with area commercial and industrial developers and brokers in an effort to assist in the development of their properties. (C/100%)
11. Prepare for and facilitate Economic Development Commission meetings. (C/100%)
12. Coordinate Village participation in the Mokena Chamber Business Expo. (C/100%)

SIGNIFICANT GOALS FOR FY '09

Administrative/Finance

1. Oversee and file annual audit.
2. Prepare and file annual treasurer's report.
3. Prepare and file 2008 property tax levy.
4. Prepare annual Fiscal 2010 Budget.
5. Continue assessment of long term water/sewer fund.
6. Participate in Level 300 and 400 NIMS Training.
7. Provide technical support for Schoolhouse Road SRA Study.
8. Provide technical support for the EJ&E/CN potential transaction.
9. Conduct comprehensive commuter parking fee study in Chicago region.
10. Analyze and present funding alternatives for new public safety facility.

11. Prepare enhanced road rehabilitation funding program for consideration by policy makers.

Engineering Services

1. Coordinate the completion of the design engineering for the widening of Schoolhouse Road from 191st Street to LaPorte Road.
2. Coordinate the completion of the design engineering to signalize Schoolhouse Road at LaPorte Road and at 191st Street.
3. Coordinate completion of construction for the widening of Townline Road from 187th Street to Virginia Parkway.
4. Design and construct the FY 2009 MFT Street Maintenance Program with construction completed during fall of 2009.
5. Provide technical support for long range transportation planning.
6. Coordinate the final design and construction of the roadway safety improvements for Owens Road at the EJ & E Railroad crossing.
7. Coordinate the construction of the improvements to the North Leg of Wolf Road at US Route 30.
8. Coordinate the construction of the Illinois Department of Transportation's improvements for the widening of US Route 30 at Wolf Road.
9. Oversee the design of the street lighting at US route 30 and Wolf Road.
10. Coordinate the installation of Drainage Improvements at East Brightway and Bryant/Revere.
11. Coordinate the completion of the Storm Sewer Atlas Update.
12. Coordinate the design and installation of a traffic signal interconnect on wolf Road between 187th Street and LaPorte Road.
- 1.3. Provide technical support for Quiet Zone assessment.

Economic Development

1. Attend International Council of Shopping Centers (ICSC) National Convention.

2. Attend regional ICSC, Illinois Development Council, Will Economic Network, and Chamber meetings and seminars.
3. Be an active member in and take advantage of networking, professional development, prospect lead generation, and resource opportunities from the Illinois Development Council, ICSC, the Will County Center for Economic Development, the Chicago Southland Chamber, the Chicago Southland Convention & Visitors Bureau, and the Mokena Chamber of Commerce.
4. Utilize the Retail Tenant Directory online service by Trade Dimensions to assist in retail prospect recruitment.
5. Upgrade, update, improve, and maintain marketing, public relations, and demographic information, materials, and opportunities.
6. Update the aggregate status of all existing economic incentive agreements.
7. Coordinate multiyear net sales tax forecast in cooperation with Finance Director.
8. Coordinate the finalization of the Downtown Tax Increment Financing District Study with consultants.
9. Communicate regularly with area commercial and industrial developers and brokers in an effort to assist in the development of their properties.
10. Prepare for and facilitate Economic Development Commission meetings.
11. Coordinate Village participation in the Mokena Chamber Business Expo.
12. Maintain and Update Commercial Center Occupancy Database, and increase occupancy rate to 85% or higher.
13. Coordinate Village's participation in Ribbon Cutting, Groundbreaking, and Grand Opening Ceremonies.
14. Coordinate a Mokena Business Breakfast or Luncheon.
15. Advance redevelopment of key sites along 191st Street between Everett Lane and Grotovsky Drive.
16. Advance development of properties at northeast corner of LaGrange Road and LaPorte Road.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Administrative [01-101]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
	<u>Personal Services</u>	<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>
3010	Salaries (Full Time)	\$ 494,811	547,383	571,486	573,757	611,359
3020	Salaries (Part Time)	-	8,076	6,463	8,145	9,465
3030	Salaries (Overtime)	2,212	1,466	2,085	1,800	2,203
3040	Unemployment Contribution	8,244	10,027	10,800	9,852	10,645
3060	Worker's Compensation	177,539	143,392	196,347	200,210	212,580
3100	Hospital/Life Insurance	129,344	130,523	124,852	120,306	125,610
	Total	\$ 812,150	840,867	912,033	914,070	971,862
	<u>Commodities</u>					
3210	Office Supplies	\$ 33,798	30,934	34,000	32,000	35,360
3220	Postage	18,097	17,089	20,247	19,000	20,520
3230	Conferences, Mtgs. & Seminars	6,539	4,251	8,985	5,500	6,718
3240	Membership Dues	3,101	2,971	4,167	3,110	3,722
3250	Professional Development	12,651	2,871	3,177	1,546	2,505
3260	Publications	515	914	1,120	900	1,035
3270	Liability Insurance	136,452	88,714	97,650	96,318	140,238
3290	Printing	5,991	4,145	7,470	6,000	6,470
3300	Vehicle Expense (Gas)	2,167	2,271	3,000	2,800	3,750
3320	Maint: Vehicles & Motor Equip.	1,550	760	1,500	700	1,500
3440	Miscellaneous	125,975	700	200	-	200
3450	Public Relations	12,860	16,375	19,200	21,000	19,500
3510	Equipment	797	765	1,250	762	1,250
3520	Furniture	939	1,594	-	133	-
	Total	\$ 361,432	174,354	201,966	189,769	242,768
	<u>Contractual Services</u>					
3620	Engineering Services	\$ 2,170	-	10,000	5,487	7,500
3630	Legal Services	182,722	239,089	192,500	160,000	178,500
3690	Computer Program./Maint.	28,081	28,990	29,000	29,000	30,000
3710	Legal Advertising	919	1,858	1,000	-	1,000
3750	Public Officials Ins./Bonding	-	1,167	-	-	-
3780	Telephone	23,985	26,333	27,030	20,000	18,150
3790	Comm./Office Machine Maint.	3,474	3,123	3,375	2,913	3,375
3850	Equipment Leasing	1,706	2,348	2,348	2,348	2,348
3860	Other Contractual Services	14,510	32,518	63,072	33,000	55,172
3870	Auto Mileage & Expense Reimb.	545	711	1,126	700	1,060
3890	Bond Principal	60,000	65,000	65,000	65,000	70,000
3900	Bond Interest	75,085	72,194	69,155	69,155	65,965
3950	Contractual Payments	98	148	150	148	150
3980	Rebates	30,841	7,403	-	-	201,000
	Total	\$ 424,136	480,882	463,756	387,751	634,220
	Total Operating Expenses	\$ 1,597,718	1,496,103	1,577,755	1,491,590	1,848,850

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Administrative [01-101]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	<u>Capital Outlay</u>					
4040	Machinery & Equipment	\$ 3,913	2,440	96,200	90,900	-
4060	Land Acquisition	-	-	-	-	-
4080	Vehicle Acquisition	18,192	7,333	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 22,105	9,773	96,200	90,900	-
	<u>Other Financing Uses</u>					
4260	Interfund Transfers	\$ -	-	-	-	-
4280	Contingencies	-	-	100,000	-	100,000
	Total	\$ -	-	100,000	-	100,000
	Total Appropriations	\$ 1,619,823	1,505,876	1,773,955	1,582,490	1,948,850

ADMINISTRATIVE NOTES

Workers Compensation: The budget shows a \$16,233 increase above FY '08 levels. The increase is primarily attributable to growth in the Village's payroll, which ties directly into the numerical ratio used to calculate Workers Compensation insurance exposure.

Liability Insurance: A \$42,588 increase above FY '08 budget levels is shown. The increase is tied to a Southwest Agency for Risk Management (SWARM) Board decision to move from a Liability insurance policy with a \$100,000 self-insured retention (SIR) per claim to a policy with a \$50,000 SIR per claim and a revised allocation in the actuarial assignment of costs among SWARM pool members.

Conferences, Mtgs. & Seminars: A (\$2,267) decrease below FY '08 is scheduled for this year's budget. This decrease is related to a reduction in the number of conferences and meetings being attended by staff.

Telephone Service: A (\$8,880) decrease below FY '08 budget levels is proposed. This budget decrease is associated with switching the majority of the Village's phone service to another carrier.

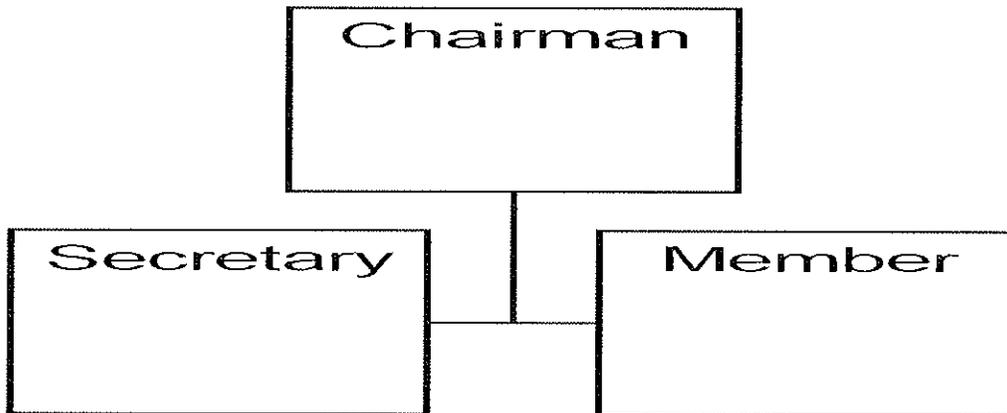
Other Contractual Services: This line item is scheduled to decrease (\$7,900) below FY '08 levels. This reduction is associated with the re-engineering of the Village's website being completed in FY '08.

Rebates: This line item is budgeted to increase \$201,000 above FY '08 levels. This is a result of the costs associated with the economic incentive agreements for Mokena Towne Square and Corporate Corridors North.

Machinery & Equipment: A (\$96,200) decrease below FY '08 is scheduled for this year's budget. This is due to the computer upgrades being completed in FY '08.

Board of Fire & Police Commission

Fiscal Year '09



SUMMARY OF BASIC FUNCTION

Division 2.1 of Article 10 of the Illinois Municipal Code requires that all municipalities that have populations of 5,000 or more residents establish and maintain a Board of Fire and Police Commissioners. This Commission is then charged with the selection, appointment, promotion, discipline and dismissal of the municipality's full-time sworn police officers and fire fighters (where applicable).

The Board of Fire and Police Commissioners consists of three members. All members of the Commission must be residents of the Village, and are appointed to their offices on staggered three-year terms. The Village President, with the advice and consent of the Village Board of Trustees, appoints the members of the commission.

The Chairman of the Commission presides over all meetings. The Secretary of the Commission is responsible for meeting minutes, forms, papers, books, seal and the records of the Commission.

By statutory obligation of the Board of Fire and Police Commissioners must hold an annual meeting each July to elect its officers and conduct whatever business may come before the Commission. Additionally, the Commission may hold other meetings as might be necessary, upon the call of the Chairman.

STATUS OF GOALS FOR FY '08

1. Maintain current Patrol Officer and Promotional Eligibility Registers. (C/100%)
2. Working with the State of Illinois, review and update as needed and authorized, Police Commission files and records. (C/100%)
3. Attend at least one Police Commissioners Training Conference in order to maintain a current working knowledge of legislative changes pertaining to the recruitment, employment, retention and termination of Police Officers. (D/0%)
4. Explore alternate sources of Board of Fire and Police Commissioners training courses. (C/100%)
5. Explore alternate vendors for Patrol Officer and Promotional testing. (C/100%)

SIGNIFICANT GOALS FOR FY '09

1. Maintain current Patrol Officer and Promotional Eligibility Registers and formulate a new Patrol Officer Eligibility Register if necessary.
2. Working with the State of Illinois, review and update as needed and authorized, Police Commission files and records.
3. Attend at least one Police Commissioners Training Conference in order to maintain a current working knowledge of legislative changes pertaining to the recruitment, employment, retention and termination of Police Officers.
4. Explore alternate sources of Board of Fire and Police Commissioners training courses.
5. Explore alternate vendors for Patrol Officer and Promotional testing.

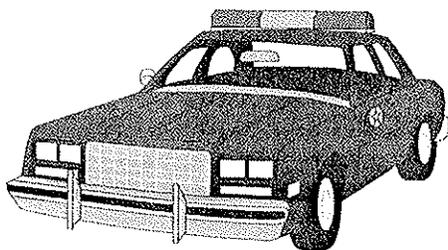
VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Fire & Police Commission [01-103]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	<u>Personal Services</u>					
3020	Salaries (Part Time)	\$ 970	2,650	2,040	2,140	2,040
	<u>Commodities</u>					
3230	Conferences, Mtgs. & Seminars	\$ 868	33	1,200	103	1,200
3240	Membership Dues	375	375	400	375	400
3250	Professional Development	-	-	200	-	200
3260	Publications	-	-	100	-	100
3510	Equipment	-	-	-	-	200
3520	Furniture	-	-	-	-	550
	Total	\$ 1,243	408	1,900	478	2,650
	<u>Contractual Services</u>					
3630	Legal Services	\$ -	293	1,500	-	1,500
3640	Physical Exams	385	1,115	1,600	1,925	400
3650	Testing & Psych. Exams	700	12,532	8,350	4,912	7,500
3710	Legal Advertising	1,149	1,181	1,200	1,658	1,700
	Total	\$ 2,234	15,121	12,650	8,495	11,100
	Total Operating Expenses	\$ 4,447	18,179	16,590	11,113	15,790
	<u>Capital Outlay</u>					
4040	Machinery & Equipment	\$ -	-	1,600	1,567	-
	Total Capital	\$ -	-	1,600	1,567	-
	Total Appropriations	\$ 4,447	18,179	18,190	12,680	15,790

BOARD OF FIRE & POLICE COMMISSIONERS NOTES

Furniture: A \$550 increase above FY '08 budget levels is proposed. This budget increase is projected to absorb the costs associated with the purchase of a larger file cabinet for Police Commission Records.

Legal Advertising: A \$500 increase above FY '08 budget levels is proposed. This budgeted increase is projected to absorb the costs associated with legal advertising for the position of Patrol Officer if necessary.



MOKENA POLICE DEPARTMENT MISSION STATEMENT

The Police Department of the Village of Mokena is comprised of a group of professional sworn and civilian personnel, who as a whole are committed to the protection of life and the safeguarding of property within the Village.

The Department's personnel perpetually utilize creativity to seek varied and modern methods to identify criminal activity, and apprehend criminal offenders within the Village; in order to prosecute the offenders and negate the opportunity for the criminal element to practice their trade.

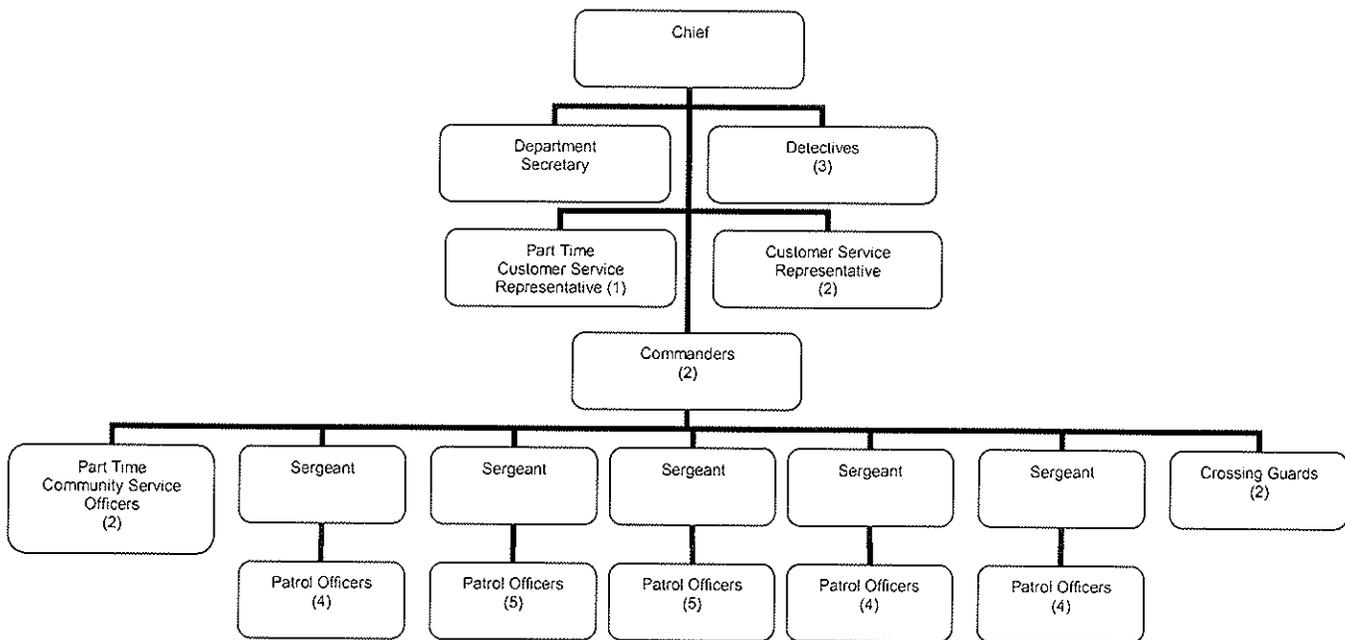
The individual members of the Department are cognizant of the fact that we live in an endlessly changing environment, and are therefore dedicated to expanding their professional and personal horizons through continual education.

The members of the Mokena Police Department understand that adverse situations play a role in many of their encounters with the public and therefore compassion must be exhibited to both victims and offenders alike.

The dedication of the members of the Mokena Police department to the charges of this declaration will ultimately yield a magnification of the quality of life for those who elect to live, work, or raise a family within the Village of Mokena.

Police Department

Fiscal Year '09



SUMMARY OF BASIC FUNCTION

The Police Department is the division of Mokena's local government that is responsible for the protection of life and property. This responsibility is accomplished through community-based methods including problem identification, communication with residential and business communities, as well as more traditional methods of enforcement of laws and ordinances.

The Chief of Police is the primary administrative officer of the Department, responsible for compiling and administering the Department Budget, formulating policies and procedures; and formulating, implementing and communicating new programs and philosophies to the Department's personnel. The Chief reports on a direct basis to the Village Administrator.

The Commanders (2) assist the Chief with the management of the Department and the implementation and communication of new philosophies. They serve as the senior

operating officers of the Department; overseeing the day-to-day operations of the Police Department. In addition to serving as Acting Chief of Police in the Chief's absence, the Commanders also prepare the monthly work schedules, assist with completion of the Department's payroll, and manage all civilian employees of the Department.

The Sergeants (5) are the Department's first-line Supervisors who assist the Patrol Officers under their Supervision in reaching out to the community, providing direction to Patrol Officers, and establishing a rapport with the residential and business segments of the community through a variety of community-based policing programs.

The Detectives (3) are responsible for a range of duties that include conducting investigations of criminal offenses and traffic crashes that result in serious injury or death, forwarding reports and information to the State's or Village Attorney's Offices, serving arrest warrants, search warrants, subpoenas, summonses, and investigating offenses involving children.

The Department Secretary and Customer Service Representatives (full and part-time) provide the support function of the Department. They are responsible for walk-in customer service and the administrative and clerical tasks that are generated daily. Females assigned to these positions also serve on an as needed basis, as Matrons, providing male officers with assistance when dealing with female prisoners.

The part-time Community Service Officers provide support to the Patrol Division by collecting daily parking fees from the Village's commuter parking lots and issuing warnings or citations for Ordinance violations. The Community Service Officers also provide inter-departmental support by completing delivery and service duties in order to provide for effective administration of the Village such as bank deposits, delivery of informational material to Village Trustees, Village Attorney; members of various Commissions, Clerk of the Circuit Court and State's Attorney.

Through its community-based policing philosophy the Department actively solicits requests for police service from the citizens of the Village and looks to the community to assist with setting a portion of the Department's agenda, deploys police officers for non-emergency interaction with the community, and expects the line-level police officers to identify and attempt to remedy problems within the community.

During Fiscal-Year 2009 the Police Department will be staffed by a minimum of (42) employees. Of these, (34) will hold sworn full-time status holding state certifications that are issued by the Illinois Local Governmental Law Enforcement Officers Training Board. The remaining employees of the Department are civilian personnel consisting of clerical staff, community service officers, and crossing guards.

The Police Department provides the following services within the corporate limits of the Village on a 24-hour per day, 365-day per year basis:

- *Crime Prevention, through community awareness and education programs*

- *Arbitration and resolution of neighborhood and family disputes*
- *Apprehension and conviction of law and ordinance violators*
- *Preventative patrols of the community*
- *Enforcement of traffic laws*

Each work shift is staffed by a Supervisor (Commander or Sergeant) who provides back-up, Supervisory assistance and guidance to the Patrol Officers; who are assigned to specific areas or patrol beats within the community.

STATUS OF GOALS FOR FY '08

1. Maintain and expand community-based relations programs including: Child Safety Seat Inspections, D.A.R.E., Business Exposition, New Year's Eve SAFE RIDE, Halloween Hallow and the Citizens Police Academy. (C/100%)
2. Maintain local Homeland Security and Public Safety initiatives in the Village of Mokena by: expanding Village-wide security initiatives, enhancing video surveillance systems, installing protection devices around critical infrastructure or key Village facilities, upgrading Automatic External Defibrillation devices, and maintaining National Incident Management System training initiatives. (C/100%)
3. Coordinate with the Illinois Liquor Control Commission an alcoholic beverage "over-service" and "underage" training program for employees and Liquor License holders in the Village of Mokena. (C/100%)
4. Enhance the Departments Squad Car Video Camera Program and revise existing policies that govern use and administration of the program in order to efficiently document events, actions, conditions and statements made during arrests and critical incidents. (C/100%)
5. Provide technical support for a long term Space Planning Study in order to evaluate the feasibility of a future ESDA/Police Public Safety Facility. (C/100%)
6. Research and evaluate obtaining Wireless Priority Service on the Village of Mokena's existing Nextel Network in order to secure nationwide priority communications capability during natural or man-made disasters or emergencies. (C/100%)
7. Develop a Vehicle Impound Fee Ordinance for vehicles towed by the Department in conjunction with illegal activity and present to the Village Board for adoption. (C/100%)
8. Conduct further research into the possibility of implementing a Red Light Photographic Enforcement Program in order to enhance traffic safety at signalized intersections and present the information to the Village Board for consideration. (C/100%)

9. Improve service levels of the Criminal Investigations Division by evaluating additional staffing and scheduling, implementing computer networking capabilities with outside agencies, and enhancing background investigations by procuring additional outside service providers. (C/100%)
10. Implement new Community Policing initiatives such as an Elderly/Special Needs Program, conducting further research into the School Resource Officer position, and TRIAD participation with the Will County Sheriff's Police. (C/100%)
11. Evaluate expanding the Village's Local Adjudication Program from parking and building code violations to include minor criminal offenses in order to reduce the case load in Circuit Court and improve local control of cases. (C/100%)

SIGNIFICANT GOALS FOR FY '09

1. Maintain and expand community-based relations programs including: Child Safety Seat Inspections, D.A.R.E., Business Exposition, New Year's Eve SAFE RIDE, TRIAD and the Citizens Police Academy.
2. Maintain local Homeland Security and Public Safety initiatives in the Village of Mokena by: expanding Village-wide security initiatives, enhancing video surveillance systems, installing protection devices around critical infrastructure or key Village facilities, and maintaining National Incident Management System training initiatives.
3. Coordinate with the Illinois Liquor Control Commission an alcoholic beverage "over-service" and "underage" training program for employees and Liquor License holders in the Village of Mokena.
4. Work with Frankfort Police, New Lenox Police and Lincolnway Police Communications to transition from the current VHF radio frequency to the Will County 800Mhz Radio System Network in order to provide for enhanced radio communication capability.
5. Research & evaluate converting from ALERTS to IWIN in order to explore alternative technologies available on the IWIN system in order to enhance mobile data communications from within squad cars.
6. Enhance the Village's Local Adjudication Program by converting the existing MSI system to the Municipal Ordinance Violation Enforcement Program (MOVE) allowing for minor criminal offenses to be charged locally rather than through the Circuit Court.

7. Complete a revision of the Village's Animal Control Ordinance in order to provide updated rules and regulations regarding animals within the Village and improve enforcement capabilities with Frankfort Township and Will County Animal Control authorities.
8. Research and evaluate forming a Mokena Police Honor Guard Unit in order to serve as ambassadors to the public, present a positive image of police service, assist with recruiting efforts and provide community groups with formal assistance during special functions and events.
9. Conduct several policy revisions pertinent to police operations consisting of: Juvenile Management, Confidential Funds Management and Bank Alarm Responses.
10. Provide technical support for the expansion of the Lincolnway Police Communications Center building project.
11. Provide support for the design work on the future Mokena Police/ESDA Public Safety Facility.
12. Increase staffing in the Criminal Investigations Division by adding 1 additional Detective on the evening/afternoon shift in order to provide for a broader range of service to the community and a more specialized pro-active approach to neighborhood concerns during evening hours and on weekends.
13. Implement 2 new Community Policing initiatives consisting of a School Resource/Community Relations Officer and a Victims Advocate position in order to establish positive working relationships between the Mokena Police and school administrators, teachers, parents, students community groups and crime victims.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Police [01-104]

		Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
<u>Personal Services</u>						
3010	Salaries (Full Time)	\$ 1,802,034	1,978,934	2,303,769	2,268,057	2,456,983
3020	Salaries (Part Time)	10,683	12,975	12,376	13,111	13,354
3030	Salaries (Overtime)	107,638	107,690	117,764	130,000	118,552
3031	Salaries (Holiday Pay)	55,093	65,656	80,000	70,117	85,000
3100	Hospital/Life Insurance	384,192	427,503	473,804	453,785	509,041
	Total	\$ 2,359,640	2,592,758	2,987,713	2,935,070	3,182,930
<u>Commodities</u>						
3230	Conferences, Mtgs. & Seminars	\$ 651	675	700	550	700
3240	Membership Dues	1,115	1,180	1,140	1,235	1,140
3250	Professional Development	23,651	31,529	41,350	35,000	33,980
3260	Publications	1,229	618	1,228	812	1,481
3280	Clothing & Personal Expense	24,062	26,698	39,125	34,000	41,130
3290	Printing	2,202	2,307	3,600	3,000	3,600
3300	Vehicle Expense (Gas)	60,363	69,353	79,740	94,000	103,050
3320	Maint: Vehicles & Motor Equip.	29,854	36,606	34,790	34,400	36,100
3400	Ammunition	2,214	3,075	6,200	5,799	6,900
3420	Donations	-	-	-	-	-
3440	Miscellaneous	1,769	2,327	3,265	2,800	3,343
3450	Public Relations	10,907	10,771	12,020	12,020	12,020
3470	Range Supplies	720	1,655	1,500	1,485	1,500
3500	Coop. Investigations	3,000	500	6,500	6,131	2,500
3510	Equipment	12,829	8,701	19,605	13,650	16,605
3520	Furniture	2,352	1,644	480	178	480
	Total	\$ 176,918	197,639	251,243	245,060	264,529
<u>Contractual Services</u>						
3640	Physical Exams	\$ 701	985	2,700	1,146	2,700
3650	Testing & Psych. Exams	-	-	-	-	-
3660	Prisoner Care	123	-	200	50	200
3670	L-W Communications Center	181,934	256,500	292,500	292,500	347,100
3690	Computer Program./Maint.	11,109	11,403	14,975	14,000	18,150
3710	Legal Advertising	-	51	550	-	550
3780	Telephone	18,229	18,395	22,736	17,450	21,780
3790	Comm./Office Mach. Maint.	3,215	8,660	2,500	3,600	2,850
3850	Equipment Leasing	1,974	5,216	5,124	4,250	4,956
3860	Other Contractual Services	16,904	18,531	24,962	32,750	29,680
3870	Auto Mileage & Expense Reimb.	345	44	500	200	500
	Total	\$ 234,534	319,785	366,747	365,946	428,466
	Total Operating Expenses	\$ 2,771,092	3,110,182	3,605,703	3,546,076	3,875,925

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Police [01-104]

		Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
	Capital Outlay					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	113,273	55,089	38,400	73,479	36,100
4080	Vehicle Acquisitions	118,549	85,584	124,000	116,926	131,000
4100	Office Furniture	-	-	-	-	7,800
	Total Capital	\$ 231,822	140,673	162,400	190,405	174,900
	Total Appropriations	\$ 3,002,914	3,250,855	3,768,103	3,736,481	4,050,825

POLICE NOTES

Clothing/Personal Expenses: A \$2,005 increase above FY '08 budget levels is proposed. This budget increase is projected to absorb the costs associated with the purchase of ballistic vests pursuant to the union contract.

Gasoline: A \$23,310 increase above FY '08 budget levels is proposed. This budget increase is projected to absorb the costs associated with rising fuel costs and one additional un-marked Detective vehicle pursuant to the Fleet Schedule.

Vehicle Maintenance: A \$1,310 increase above FY '08 budget levels is proposed. This budget increase is projected to absorb costs associated with the maintenance of one additional vehicle within the Department's fleet.

L-W Communications Center: A \$54,600 increase above FY '08 budget levels is proposed. This budget increase is projected to absorb the costs associated with salary increases for one additional full-time Dispatcher and the relocation of the Center to Frankfort Township.

Computer Programming & Maintenance: A \$3,175 increase above FY '08 budget levels is proposed. This budget increase is projected to absorb the costs associated with IT service for mobile data terminals, subscription to the ILeads computer software, and MSI software upgrades for transitioning to the MOVE Program.

Other Contractual Services: A \$4,718 increase above FY '08 budget levels is proposed. This increase is projected to absorb the costs associated with increased fees for mobile data service associated with patrol car computers and 9 additional 800MHz radios on the Will County Radio System.

Vehicle Acquisition: A \$7,000 increase above FY '08 budget levels is proposed. This increase is projected to absorb the costs associated with the replacement of four patrol cars and one additional unit pursuant to the Village Fleet Schedule.

Office Furniture: A \$7,800 increase above FY '08 budget levels is proposed. This increase is for two additional workstations. One will be used by a detective and the other will be for a school resource officer/crime prevention officer.

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) Prio.	ITEM	FY '08 DEPT. REQUEST	FY '08 BOARD APPROVED	FY '09 DEPT. REQUEST	FY '09 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	MDT's (2)	\$17,000	\$17,000			Base	Replace aging equipment
4040	LEADS Work Station	1,300	1,300			Supp	1 LEADS Work Station
4040	(6) Portable VHF Radios	6,600	6,600			Base/Supp	Replace 4 aging & 2 new Officers
4040	(2) Mobile 800mhz Radios	2,400	2,400			Supp	Additional Units for 2 Patrol Cars
4040	Handheld Radar (1)	1,800	1,800			Base	Replace aging unit
4040	(3) Bullet Shields	3,900	3,900			Supp	2 Additional Units
4040	Weapon Cleaning System	3,400	3,400			Supp	Clean and lubricate weapon arsenal
4040	Commercial Shredder	2,000	2,000			Base	Replace aging unit
4080	Squad SUV	27,500	27,500			Base	Replace aging vehicle
4080	Squad SUV	27,500	27,500			Base	Replace aging vehicle
4080	Squad Car	21,000	21,000			Base	Replace aging vehicle
4080	Squad Car	21,000	21,000			Base	Replace aging vehicle
4080	Vehicle Set-ups (4)	27,000	27,000			Base	Replace aging vehicle
4040	MDT (1)			\$8,000	\$ 8,000	Supp	Set-up of (4) vehicles *New Model Year for Police Cruisers
4040	(1) Computer, Software & Network Expansion			3,000	3,000	Supp	Additional Squad Car Additional Detective

TOTAL See Pg. 3 See Pg. 3 See Pg. 3

REQUESTS APPROVED See Pg. 3 See Pg. 3 See Pg. 3

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) Prio.	ITEM	FY '08 DEPT. REQUEST	FY '08 BOARD APPROVED	FY '09 DEPT. REQUEST	FY '09 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4040	(1) Computer, Software & Network Expansion			3,000	3,000	Supp	Crime Prevention/SRO
4100	(1) Office Workstation & Phone Expansion			3,900	3,900	Supp	Additional Detective
4100	(1) Office Workstation & Phone Expansion			3,900	3,900	Supp	Additional Crime Prevention/SRO
4040	(3) Bullet Shields			3,900	3,900	Supp	Additional Units for 3 patrol cars
4040	(5) Portable 800 mhz Radios			11,000	11,000	Supp	Additional units for conversion to County Wide Radio System
4040	(4) Mobile 800 mhz Radios			5,000	5,000	Supp	Additional Units for 4 Patrol Cars
4080	Squad Car			21,000	21,000	Base	Replace M02 per fleet schedule
4080	Squad Car			21,000	21,000	Base	Replace M04 per fleet schedule
4080	Squad Car			21,000	21,000	Base	Replace M09 per fleet schedule
4080	Squad Car			21,000	21,000	Base	Replace M13 per fleet schedule

TOTAL See Pg. 3 See Pg. 3 See Pg. 3

REQUESTS APPROVED See Pg. 3 See Pg. 3 See Pg. 3

VILLAGE OF MOKENA
CAPITAL EQUIPMENT FORM

(LINE ITEM) Prio.	ITEM	FY '08 DEPT. REQUEST	FY '08 BOARD APPROVED	FY '09 DEPT. REQUEST	FY '09 BOARD APPROVED	BASE/SUPP.	EXPLANATION
4080	Squad Car			21,000	21,000	Supp	Additional Vehicle per fleet schedule (M17)
4080	(1) Vehicle Set-up			6,000	6,000	Supp	Set-up additional Vehicle (M17)
4080	(4) Vehicle Set-ups			20,000	20,000	Base	Set-up of (4) replacement vehicles
4040	Truck Vault			2,200	2,200	Supp	Secure emergency equipment in Police SUV (M08)

TOTAL \$162,400 \$162,400 \$174,900

REQUESTS APPROVED \$162,400 \$174,900



COMMUNITY DEVELOPMENT DEPARTMENT MISSION STATEMENT

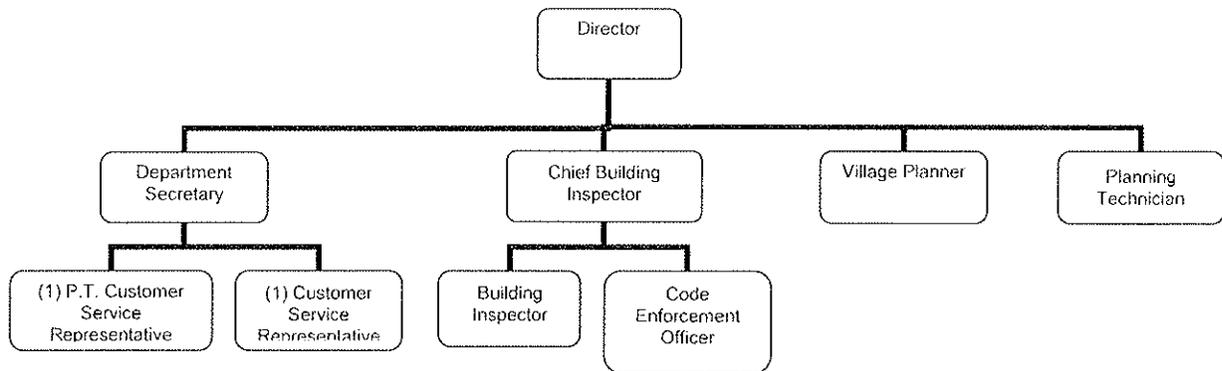
The Community Development Department is a TEAM of dedicated individuals committed to providing the highest possible level of PUBLIC SERVICE to the residents of Mokena. The health, safety, and welfare of our citizenry is protected through the professional implementation of inspection services, code enforcement, public information and other programs geared toward maintaining property values within the community.

Community Development team members exercise creativity, innovation, and the sharing of ideas in the continuous evaluation of department operations for enhanced efficiency and effectiveness. Other team members within the organization are treated with compassion, considerations and an understanding of their responsibilities and how our actions effect them. Individuals accept and adapt to our continuously changing environment by focusing on self-evaluation and self-improvement. Team members strive at all times to project a professional image of themselves as well as the Village government as a whole.

Our residents receive prompt and courteous service at all times in the fulfillment of the policies set forth the Village Board. Our pledge is to work diligently to provide the highest quality of life possible for the citizens of Mokena.

Community Development Department

Fiscal Year '09



Summary of Basic Functions

The Community Development Department enforces all ordinances and provisions relating to the construction of buildings and structures within the Village Limits. In addition, all zoning, land use and land development regulations are administered by this Department.

The Development Director manages the daily operations of the Department. This person reports to the Village Administrator and is responsible for overseeing the enforcement of Village Codes, construction standards and all land development. The Director represents the Department at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, and Site Plan and Architectural Review Committees.

The Village Planner is responsible for all activities related to planning and zoning. This person works closely with Planning Technician and coordinates the activities of outside consultants and contractors. This person assists the Development Director at meetings of the Village Board, Planning Commission, Zoning Board of Appeals, Comprehensive Plan Committee, and Site Plan and Architectural Review Committees. The Village Planner reports to the Development Director.

The Planning Technician is responsible for assisting in the processing of land development and zoning variation applications. This person helps coordinate staff and consultant reviews, prepare meeting packets, schedule public hearings, and provides staff support to the Plan Commission, Zoning Board of Appeals, Comprehensive Plan Committee and the Site Plan and Architectural Review Committees. The Planning Technician reports to the Development Director.

The Chief Building Inspector is responsible for all activities related to building permit applications, plan review, building permit issuance, inspection services, and the administration of all building codes and construction regulations. This person supervises the activities of the full and part-time Building Inspectors and coordinates the activities of outside consultants and contractors. This position's time is divided between office duties and field inspections. This person reports to the Development Director.

The Building Inspector is responsible for the on-site inspections of new and existing construction as well as performing plan reviews and issuing building permits. The Inspector reports to the Chief Building Inspector and spends an enormous amount of time doing "field activities". Additionally, Inspector is responsible for routine checks of contractor registrations as well as business, amusement and other Village licenses.

The Code Enforcement Official reports to the Chief Building Inspector and is responsible for reviewing, processing and issuing incidental permits as well as enforcing property maintenance regulations.

The part-time Building Inspector is used for specific tasks such as building and code enforcement inspections. The Inspector is responsible for supplementing the activities of the Building Inspectors as well as conducting special code enforcement programs. The part-time Building Inspector reports to the Chief Building Inspector.

The Department Secretary is responsible for preparing monthly reports, organizing Planning Commission and Zoning Board of Appeals packets, publishing public hearing notices, recording documents, coordinating the activities of the full-time secretary and the part-time Customer Service Representative, and performing clerical duties as needed. The Department Secretary reports to the Development Director.

The full-time Customer Service Clerk serves as receptionist, issues building permits, schedules inspections, takes residents' complaints, updates files, and performs data entry of building permit information. In addition, this person coordinates the contractor registration program. The position reports to the Development Director through the Department Secretary who coordinates the daily activities.

The part-time Customer Service Representative serves as receptionist, issues building permits, schedules inspections, takes residents' complaints, updates files, and performs data entry of building permit information. In addition, this person coordinates the contractor registration program. The position reports to the Development Director through the Department Secretary who coordinates the daily activities.

STATUS OF GOALS FOR FY '08

1. Complete and adopt the Downtown Plan Update to the Comprehensive Plan. (CU/75%)
2. Prepare more suitable Zoning Ordinances for distribution to the public. (C/100%)
3. Update Guides to Community Development. (CU/75%)
4. Update Guides to Building and Zoning. (CU/75%)
5. Assist with the completion of the downtown TIF Study. (CU/75%)
6. Evaluate potential amendments to the Landscape Regulations in the Zoning Code.
(C/100%)
7. Prepare and reproduce 191st Street Corridor Poster Plans. (D)
8. Perform building inspections on the second business day. (C/100%)
9. Adopt the 2006 Code revisions with local amendments. (C/100%)
10. Update electrical and water service sections of the Public Improvements spec book.
(C/100%)
11. Update Zoning Map for better readability. (C/100%)
12. Work with the Engineering Department to update the Recapture Books and Maps.
(C/100%)
13. Research building permit tracking software, contractor license software, and ways to better integrate field operations into electronic data management. (D)
14. Improve web page interaction with customers via permit applications, educational items.
(C/100%)

SIGNIFICANT GOALS FOR FY '09

1. Update Zoning Map for more cost efficient reproduction.

2. Prepare and facilitate the evaluation of rules and regulations related to the installation of smoking shelters.
3. Prepare and facilitate the evaluation of rules and regulations related to the operation and licensing of massage service businesses.
4. Update definition section of the Zoning Ordinance with relation to Hospitals, Commercial Recreation etc...
5. Orientation and training of new Planning Technician with Village's development review process.
6. Evaluate the Village's current lighting standards for potential revision.
7. Complete and adopt the Downtown Plan Update to the Comprehensive Plan.
8. Update Guides to Community Development. Update Guides to Building and Zoning.
9. Assist with the completion of the downtown TIF Study.
10. Amend Village codes as necessary to implement new "whole house" water metering system.
11. Create data base to track building permits to replace existing permit tracking software.
12. Perform building inspections on the second business day.
13. Initiate grade crossing analysis at 187th and Rock Island.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Community Development [01-105]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
	Personal Services	Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
3010	Salaries (Full Time)	\$ 376,450	397,168	462,312	443,800	457,620
3020	Salaries (Part Time)	59,021	36,711	23,250	18,000	21,524
3030	Salaries (Overtime)	-	-	1,647	-	827
3100	Hospital/Life Insurance	112,793	91,732	119,225	117,441	113,992
	Total	\$ 548,264	525,611	606,434	579,241	593,963
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 2,096	1,881	3,800	1,700	5,250
3240	Membership Dues	2,822	2,708	3,760	2,551	3,760
3250	Professional Development	4,120	3,124	4,500	2,531	7,900
3260	Publications	2,206	2,433	2,220	1,548	1,820
3280	Clothing & Personal Expense	1,310	1,082	1,200	1,205	1,600
3290	Printing	6,500	8,063	10,700	1,024	8,000
3300	Vehicle Expense (Gas)	7,254	7,782	9,000	9,400	11,250
3320	Maint: Vehicles & Motor Equip.	4,505	2,902	3,000	3,200	3,000
3330	Small Tools	-	114	150	-	150
3390	Public Hearing Signs	6,170	5,010	6,000	4,600	4,250
3440	Miscellaneous	1,391	441	1,800	1,126	1,100
3450	Public Relations	-	-	-	-	-
3510	Equipment	1,208	668	2,170	200	1,950
3520	Furniture	2,748	2,787	2,200	1,139	1,100
	Total	\$ 42,330	38,995	50,500	30,224	51,130
	Contractual Services					
3620	Engineering Services	\$ (6,434)	76,269	20,000	(40,000)	34,350
3621	Contract Inspections	(21,100)	(2,700)	-	8,200	-
3630	Legal Services	7,099	25,242	25,000	30,000	25,000
3680	Plan Review Fees	20,909	10,578	25,000	15,000	25,000
3690	Computer Program./Maint.	3,927	2,659	17,400	2,612	4,400
3710	Legal Advertising	6,314	7,656	7,000	6,100	6,000
3780	Telephone	7,966	8,552	8,725	11,800	12,780
3790	Comm./Office Mach. Maint.	3,144	2,304	6,000	2,522	2,870
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	109,279	136,545	188,574	115,738	72,306
3870	Auto Mileage & Expense Reimb.	129	150	380	286	200
3940	Signage and Façade Program	20,000	11,077	24,000	12,878	14,000
	Total	\$ 151,233	278,332	322,079	165,136	196,906
	Total Operating Expenses	\$ 741,827	842,938	979,013	774,601	841,999

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Community Development [01-105]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	Capital Outlay					
4040	Machinery & Equipment	\$ 2,290	12,535	-	-	-
4080	Vehicle Acquisition	-	30,488	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total	\$ 2,290	43,023	-	-	-
	Total Appropriations	\$ 744,117	885,961	979,013	774,601	841,999

COMMUNITY DEVELOPMENT NOTES

Conferences, Meetings, & Seminars: An increase of \$1,450 is scheduled above FY '08 budgeted levels to provide for attendance at the APA annual conference for the Community Development Director. This conference provides required training for maintaining membership in the American Institute of Certified Planners.

Professional Development: An increase of \$3,400 to cover costs for the Planner to attend the LEAD program at the University of Virginia.

Printing: A decrease of (\$2,700) is scheduled below FY '08 budgeted levels. This is related to cost savings in the printing of the annual zoning maps and zoning ordinances.

Vehicle Expense – Gas: An increase of \$2,250 to cover fuel costs for department fleet. This budget increase is projected to absorb the costs associated with inflationary increases of gasoline per gallon costs due to market volatility.

Miscellaneous: A reduction of (\$700) due to the elimination of the use of Polaroid film for code enforcement purposes. All photos will be digital in FY '09.

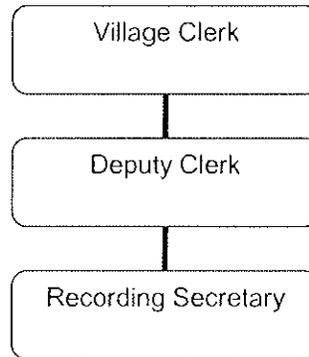
Engineering Services: An increase of \$14,350 based on actual engineering experience over recent years. These costs are typically pass through expenses paid for by developers.

Computer Program/Maint.: A reduction of (\$13,000) due to postponing plans for locating, purchasing, and implementing building permit tracking software.

Comm./Office Mach.Maint.: A decrease of (\$3,130) due to cancelling the maintenance contract on one of the two large copiers utilized by the department.

Other Contractual Services: A reduction of (\$116,268) is associated with reducing part-time inspection service costs and the partial completion of the downtown redevelopment study and TIF study.

Village Clerk Fiscal Year '09



SUMMARY OF BASIC FUNCTIONS

The Village Clerk is the custodian of all Official Records and Documents of the Village. The Clerk works with Village Staff to ensure Records and Documents are recorded in a timely and accurate manner. The Clerk attests to and seals all documents of the Village. The Deputy Clerk fills in for the Elected Village Clerk from time to time.

The Clerk also provides Voter Registration services to Village Residents and attends all Village Board meetings. Additionally, the Village Clerk has taken a leadership role affiliated with providing residents enhanced educational opportunities through taping several sessions with Cable Access Channel 6.

STATUS OF GOALS FOR FY '08

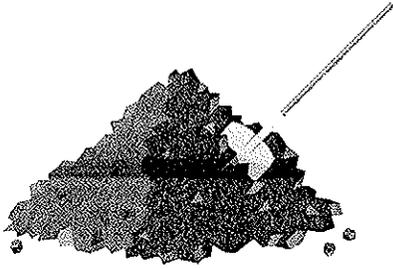
1. Provide support to neighborhood team. (C/100%)
2. Restore one minute book. (C/100%)
3. Attend all neighborhood outreach sessions. (C/100%)

SIGNIFICANT GOALS FOR FY '09

1. Provide support to neighborhood team.
2. Restore one minute book.
3. Attend all neighborhood outreach sessions.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Village Clerk [01-106]

		Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
<u>Personal Services</u>						
3020	Salaries (Part Time)	\$ 4,800	4,800	4,800	4,800	4,800
3030	Salaries (Overtime)	-	-	-	-	-
	Total	\$ 4,800	4,800	4,800	4,800	4,800
<u>Commodities</u>						
3230	Conferences, Mtgs. & Seminars	\$ 100	50	1,430	50	135
3240	Membership Dues	70	70	75	50	75
3250	Professional Development	-	-	-	-	-
3260	Publications	-	-	-	-	-
3290	Printing	-	61	75	-	75
3430	Recording Charges	-	-	250	-	250
3440	Miscellaneous	-	30	50	37	50
	Total	\$ 170	211	1,880	137	585
<u>Contractual Services</u>						
3690	Computer Program./Maint.	\$ -	-	-	-	-
3710	Legal Advertising	1,814	1,593	2,500	1,634	2,000
3720	Ordinance Codification	1,631	2,113	5,000	4,837	5,000
3780	Telephone	-	-	-	-	-
3860	Other Contractual Services	28	27	1,025	875	1,025
3870	Auto Mileage & Expense Reimb.	33	-	50	-	50
	Total	\$ 3,506	3,733	8,575	7,346	8,075
	Total Operating Expense	\$ 8,476	8,744	15,255	12,283	13,460
<u>Capital Outlay</u>						
4100	Office Furniture	\$ -	1,490	-	-	-
	Total Capital	\$ -	1,490	-	-	-
	Total Appropriations	\$ 8,476	10,234	15,255	12,283	13,460



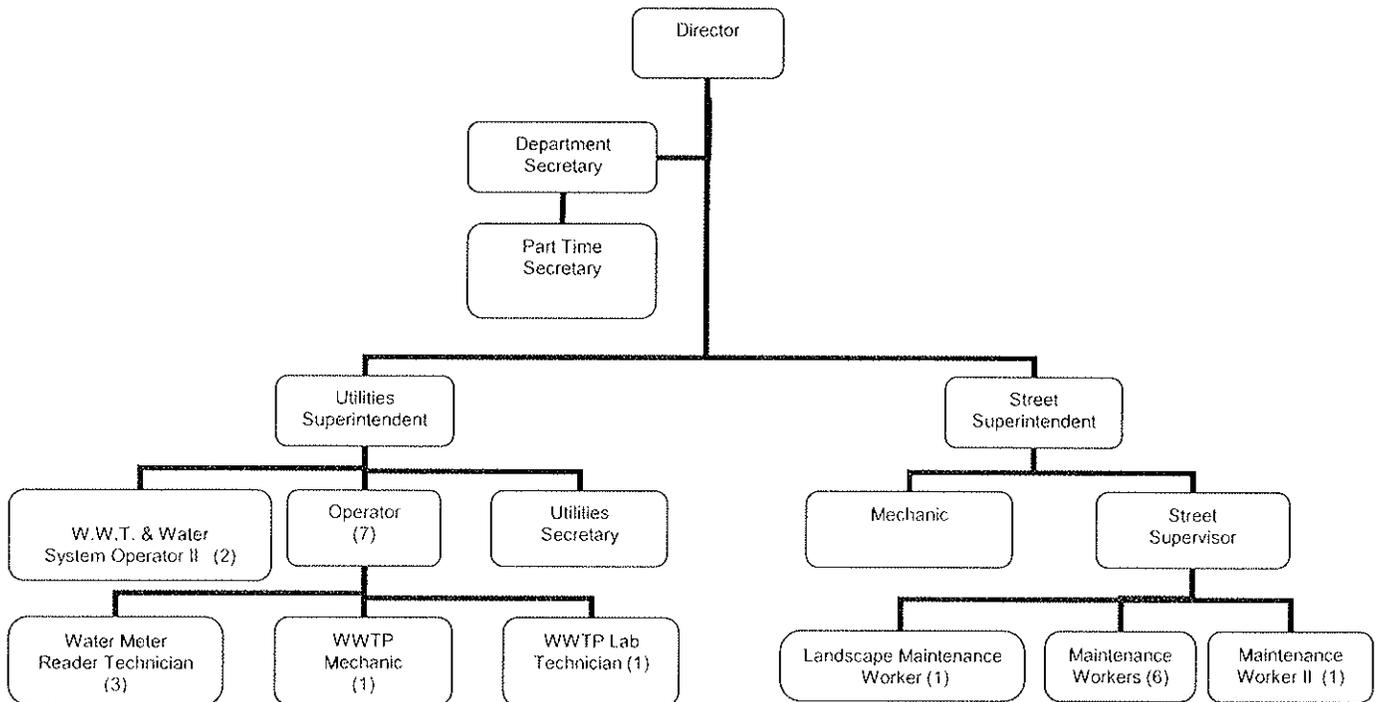
MOKENA PUBLIC WORKS DEPARTMENT MISSION STATEMENT

The Public Works Department is comprised of a team of dedicated individuals committed to serving the citizens of Mokena at the most effective level possible. The health, safety, and welfare of each resident is foremost in our minds as we perform our important daily tasks. We understand the enormous responsibility that we have to provide safe drinking water, an efficient wastewater treatment process, and a well maintained roadway system within our community. Public Works Department team members realize that in order to keep up with today's changing environment, we must possess vision and exercise creativity. Other team members within our organization are treated with respect and cooperation as we work together with them as a unified group of individuals committed to improving the quality of life for each resident of our community.

Public Works Department team members strive to inspire public confidence and respect for government and believe that honesty, integrity, loyalty, and courtesy form the basis of our conduct. Our residents are not an interruption of our work, they are the purpose of it.

Public Works Department

Fiscal Year '09



SUMMARY OF BASIC FUNCTION

The Public Works Department is responsible for operation and maintenance of the entire Village infrastructure. This includes the Waste Water Treatment Facility, Lift Stations, Collection System, 4 Water Towers, a Ground Storage Tank, the entire water distribution system, street and right-of-way maintenance, along with public buildings and grounds.

The Director of Public Works is an administrative position involved in managing the activities of the department. Administration is exercised directly, or through departmental supervisors. The Director is responsible directly to the Village Administrator for the successful operation of the department.

The Street Department and Buildings and Grounds are a combined work force consisting of (12) full time employees. These departments are funded through the General Corporate Fund.

The Street Superintendent is responsible for the overall operation of the Street and Buildings/Grounds Departments. His duties include the maintenance of streets, curb and gutters, sidewalks, bike paths, streetlights, storm sewers, stormwater retention ponds, shoulders/ditches, trees, public buildings, Village landscaped areas, grass cutting and snow removal. The automotive mechanic maintains all Village Vehicles from every department and reports directly to the Street Superintendent.

The Water and Sewer Departments consist of 16 full time employees. The Utilities Superintendent is responsible for the overall operation of these departments. The Wastewater Treatment Plant Operator II is responsible for the overall operation of the Wastewater Treatment Plant. The Water Systems Operator II is responsible for the overall operation of the water distribution system. The duties of the Treatment Plant Mechanic include the maintenance of all mechanical equipment at the plant. The 7 Water & Wastewater Treatment Plant Operators are responsible for the process operation of the plant and maintenance of the water distribution system and the Wastewater Plant Laboratory Technician performs all lab tests required by the E.P.A. These employees are also responsible for the operation and maintenance of the lift stations and collection system. The three Water Meter Reader/Technicians repair, replace, and install water meters including meters in new homes and businesses. The Meter Reader/Technicians are also responsible for reading the meters each month for billing purposes. These people also assist in the maintenance of the distribution system when time allows. The Department Secretary is responsible for all secretarial duties in the Utilities Department.

STREET DEPARTMENT STATUS OF GOALS FOR FY '08

1. Complete FY '08 Sidewalk Program. (C/100%)
2. Complete FY '08 full depth patching Program. (C/100%)
3. Complete unfinished sidewalk on Weber Road & Hickory Creek Lot. (C/100%)
4. Complete FY '08 MFT Program. (C/100%)
5. Complete FY '08 Sidewalk "Mud-Jacking" Program. (C/100%)
6. Complete FY '08 Curb "Shot-Creep" Repair Program. (C/100%)
7. Replace 12 Banners & 10 Banner Arms on Front Street. (C/100%)
8. Continue program and replace 300 more aged sign posts throughout Village. (C/100%)
9. Stripe Willow & LaGrange intersection for turn lanes. (C/100%)
10. Stripe various crosswalks and streets throughout Village. (C/100%)
11. Initiate Street Sweeping program for new Street Sweeper. (C/100%)
12. Re-dye Front St. @ Schoolhouse Road. (C/100%)
13. Replace 200 raised reflectors on Wolf Rd from LaPorte to 187th Street. (C/100%)

14. Complete improvements to 104th Avenue at Metra Tracks. (C/100%)
15. Complete Storm Sewer Atlas Update. (C/100%)
16. Complete inventory of First Street from Schoolhouse to Wolf for possible sidewalks. (C/100%)
17. Publish and mail West Nile Virus brochure. (C/100%)

STREET DEPARTMENT SIGNIFICANT GOALS FOR FY '09

1. Complete FY '09 Sidewalk Program.
2. Complete FY '09 full depth patching Program.
3. Complete FY '09 MFT Program.
4. Complete FY '09 Sidewalk "Mud-Jacking" Program.
5. Complete FY '09 Curb "Shot-Creep" Repair Program.
6. Continue program and replace 300 more aged sign posts throughout Village.
7. Purchase rolling jack & tire changing machine for Vehicle Department.
8. Stripe various crosswalks and streets throughout Village.
9. Re-dye Front St. @ Wolf Road.
10. Replace 60 parkway trees in various locations throughout the Village.
11. Install photocells on Wolf Road controllers for street lighting.
12. Purchase and install US Flags and hardware on every other pole on Wolf Road for summer holidays.
13. Complete storm sewer atlas updates from last years program.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Streets [01-107]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
	Personal Services	Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
3010	Salaries (Full Time)	\$ 430,404	481,326	518,955	508,845	543,694
3020	Salaries (Part Time)	5,198	6,290	10,138	10,500	10,334
3030	Salaries (Overtime)	4,795	8,154	7,108	9,000	7,368
3100	Hospital/Life Insurance	99,811	118,152	144,529	142,828	140,399
	Total	\$ 540,208	613,922	680,730	671,173	701,795
	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ 134	133	365	136	449
3240	Membership Dues	30	30	35	36	57
3250	Professional Development	931	154	2,950	1,810	3,225
3260	Publications	36	36	50	36	40
3280	Clothing & Personal Expense	4,508	4,984	5,350	5,350	5,350
3290	Printing	207	199	500	178	300
3300	Vehicle Expense (Gas)	33,917	42,152	48,000	66,500	60,000
3310	Maint: Bldgs, Streets & Grounds	55,076	63,928	65,500	62,500	68,500
3320	Maint: Vehicle & Motor Equip.	25,796	28,153	28,000	36,000	28,000
3330	Small Tools	1,023	1,048	800	800	833
3340	Traffic & Street Sign Material	29,463	17,329	18,000	22,000	18,000
3380	Rock, Sand & Salt	1,846	4,597	10,000	9,500	6,000
3440	Miscellaneous	64	1,077	870	350	200
3450	Public Relations	-	-	2,300	800	4,500
3510	Equipment	2,270	1,458	1,995	1,650	2,360
3520	Furniture	(30)	-	600	34	180
	Total	\$ 155,271	165,278	185,315	207,680	197,994
	Contractual Services					
3620	Engineering Services	\$ 9,061	9,861	111,260	61,904	92,000
3640	Physical Exams	40	400	625	2,157	625
3690	Computer Program./Maint.	2,168	975	1,300	975	1,300
3710	Legal Advertising	1,240	389	600	833	600
3760	Street Lighting Energy Charge	86,840	107,986	128,249	117,500	128,249
3780	Telephone	5,351	6,762	6,910	10,850	10,590
3790	Comm./Office Mach. Maint.	446	217	340	217	225
3850	Equipment Leasing	2,282	2,358	5,950	4,100	4,000
3860	Other Contractual Services	84,993	110,378	100,477	119,412	104,547
3870	Auto Mileage & Expense Reimb.	33	10	100	-	100
3950	Contractual Payments	2,495	1,506	2,545	2,545	2,545
3970	Tree Removal/Replacement	21,170	30,195	30,500	39,000	23,300
	Total	\$ 216,119	271,037	388,856	359,493	368,081
	Total Operating Expense	\$ 911,598	1,050,237	1,254,901	1,238,346	1,267,870

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Streets [01-107]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	<u>Capital Outlay</u>					
4010	Improvements - Streets	\$ 6,253	23,949	31,500	16,930	48,000
4020	Improvements - Other	45,013	72,463	57,750	48,089	27,700
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	12,258	12,771	180,500	177,451	9,175
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisitions	142,582	141,253	129,500	131,710	94,000
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 206,106	250,436	399,250	374,180	178,875
	<u>Other Financing Uses</u>					
5000	Transfer - Out					
	A. Trf. to Escrow for Gen. Infra.	\$ -	-	-	-	-
	Total Appropriations	\$ 1,117,704	1,300,673	1,654,151	1,612,526	1,446,745

STREET DEPARTMENT NOTES

Vehicle Expense (Gas): This line item is scheduled to increase \$12,000 above FY '08 levels. This budget increase is projected to absorb the costs associated with inflationary increases of gasoline per gallon costs due to market volatility.

Rock, Sand & Salt: This line item is scheduled to decrease (\$4,000) below FY '08 levels. This decrease is mainly attributable to less rip rap being needed for the ponds due to the pond stabilization program.

Public Relations: This line item is scheduled to increase \$2,200 above FY '08 levels due to the cost of postage to mail a West Nile Virus Mosquito brochure.

Engineering Services: A decrease of (\$19,260) below the FY '08 budgeted amount is scheduled for this line item. This is associated with the completion of two drainage studies and a traffic signal study.

Telephone: This line item increase of \$3,680 is due increased charges associated with the maintenance facility expansion and increased telephone service.

Equipment Leasing: The decrease of (\$1,950) is due to a reduction in the cost for the DTN remote service in FY '09.

Tree Removal & Replacement: This line item has been decreased (\$7,200) below FY '08 levels. The tree replacement program for FY '09 was reduced due to budget constraints.

Improvements - Streets: This line item has been increased \$16,500 for the drainage improvements scheduled for Bryant/Revere and East/South Brightway.

Improvements - Other: The decrease in this line item of (\$30,050) is associated with a reduction in the sidewalk program and not adding any new sidewalks due to budget constraints.

Machinery & Equipment: This line item will decrease (\$171,325) below FY '08 levels. In FY '08, a street sweeper was added and two large pieces of equipment were replaced. In FY '09, there are no major equipment purchases scheduled.

Vehicle Acquisitions: This line item will decrease (\$35,500). This decrease is associated with a reduction in the number of vehicles scheduled for replacement.

BUILDINGS & GROUNDS
Fiscal Year '09

STATUS OF GOALS FOR FY '08

1. Install landscape nodes for two Village Ponds. (C/100%)
2. Contract for weed control on all Village properties. (C/100%)
3. Complete building improvements at ESDA & Police Department. (C/100%)
4. Complete landscaping & Building improvements at Hickory Creek Metra Lot. (C/100%)
5. Replace 13 benches, six garbage cans, bike rack & install cigarette urns at Hickory Creek Metra Lot. (C/100%)
6. Seal coat and strip Willowcrest Metra lot. (C/100%)
7. Dredge Forestview & Lake Grasmere Ponds to improve drainage system. (C/50%, D/50%)
8. Seal coat bike trail on LaPorte Road from Green Meadows to Wolf. (C/100%)
9. Install 10 garbage cans and 6 benches along Village bike paths. (C/100%)
10. Purchase & Install decorative landscape baskets on Front Street. (C/100%)
11. Complete improvements to Village Hall restrooms. (D)
12. Bid & Purchase Metal Barriers for use at 4th of July Parade & other Village activities. (C/100%)
13. Install internet service at Street Department Garage to improve work order productivity. (C/100%)
14. Continue annual upkeep & maintenance of Village Hall Landscaping. (C/100%)

SIGNIFICANT GOALS FOR FY '09

1. Contract for weed control on all Village properties.
2. Complete building improvements for ESDA & Salt Barn
3. Complete building improvements at Police Department.
4. Complete Village Hall roof maintenance and gutter replacement.
5. Complete security and alarm enhancements to Village Hall.
6. Reseed Black Thorne Ridge, Jenny Glen and Hickory Creek Metra Lot ponds.
7. Seal coat and stripe Front Street and Village Hall Metra Lots.
8. Replace bushes and trees in Hickory Creek Metra Lot islands.
9. Dredge Lake Grasmere Pond to improve drainage system.
10. Seal coat and stripe Garage parking lot.
11. Install 5 garbage cans along Village bike paths.
12. Purchase & Install decorative landscape hanging baskets on Front Street.
13. Complete improvements to Village Hall restrooms.
14. Purchase and replace chairs for Village Hall Board Room.
15. Complete Crystal Creek Wetland Maintenance.
16. Continue annual upkeep & maintenance of Village Hall Landscaping.
17. Install security enhancements at Village Hall facility.
18. Develop intergovernmental cooperation with State, County and Township regarding pavement repair and right of way maintenance in the Village of Mokena.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Buildings & Grounds [01-108]

		Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
<u>Personal Services</u>						
3010	Salaries (Full Time)	\$ 54,919	56,874	60,358	50,367	59,651
3020	Salaries (Part Time)	5,198	6,290	10,138	10,500	10,334
3030	Salaries (Overtime)	389	854	546	800	709
3100	Hospital/Life Insurance	13,692	14,617	15,123	14,521	8,132
	Total	\$ 74,198	78,635	86,165	76,188	78,826
<u>Commodities</u>						
3230	Conferences, Mtgs. & Seminars	\$ -	-	-	-	-
3250	Professional Development	735	-	1,700	1,471	-
3280	Clothing & Personal Expense	181	154	250	312	250
3300	Vehicle Expense (Gas)	-	-	-	-	-
3310	Maint: Bldgs, Streets & Grounds	53,533	56,040	50,190	58,000	39,775
3320	Maint: Vehicles & Motor Equip.	1,578	2,941	1,500	2,000	2,000
3330	Small Tools	707	527	390	1,264	610
3370	Janitorial Supplies	7,255	8,016	8,000	9,500	9,000
3440	Miscellaneous	-	12	75	-	75
3510	Equipment	1,224	2,307	5,415	4,806	4,295
3520	Furniture	-	-	-	-	2,550
	Total	\$ 65,213	69,997	67,520	77,353	58,555
<u>Contractual Services</u>						
3620	Engineering Services	\$ -	-	-	-	-
3710	Legal Advertising	-	102	-	-	-
3770	Electricity & Gas	4,161	3,526	5,500	2,500	4,000
3780	Telephone	231	229	240	240	240
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	160,657	189,588	177,725	141,675	225,730
	Total	\$ 165,049	193,445	183,465	144,415	229,970
	Total Operating Expense	\$ 304,460	342,077	337,150	297,956	367,351
<u>Capital Outlay</u>						
4030	Improvements - Facilities	\$ 4,000	20,364	25,000	4,076	84,900
4040	Machinery & Equipment	-	-	69,000	64,825	-
4100	Office Furniture	6,961	-	-	-	-
	Total Capital	\$ 10,961	20,364	94,000	68,901	84,900
<u>Other Financing Uses</u>						
5000	Transfer - Out					
	A. Trf. to Escrow for Muni. Facility	\$ 740,000	250,000	-	225,000	-
	Total Appropriations	\$ 1,055,421	\$ 612,441	\$ 431,150	\$ 591,857	\$ 452,251

BUILDINGS & GROUNDS NOTES

Professional Development: This line item is scheduled to decrease (\$1,700) below FY '08 levels due to the Street Department Superintendent completing the LEAD program.

Maintenance: Bldgs., Streets & Grounds: This line item is scheduled to decrease (\$10,415) below FY '08 levels due a reduction in landscaping materials around the ponds and fewer building improvements being completed in FY '09.

Janitorial Supplies: This line item has increased \$1,000 above FY '08 levels due to the expansion of the Public Works Garage and increased cleaning at other Village facilities.

Furniture: A \$2,550 increase in this line item is for the purchase of file cabinets and desks for the Public Works Garage and the replacement of chairs in the Village Board Room.

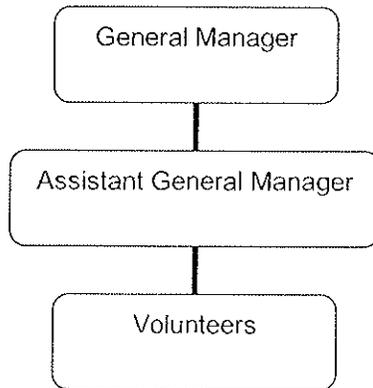
Other Contractual Services: An increase of \$48,005 above FY '08 levels is scheduled for this line item. This increase is due to the cost associated with the stabilization control and rip-rap for the Lake Grasmere pond and the Crystal Creek wetland maintenance.

Improvements - Facilities: This line item is scheduled to increase \$59,900 above FY '08 levels. This increase is associated with the improvements to the Village Hall restroom facilities to increase accessibility, security improvements at Village Hall, and gutter replacement at Village Hall.

Machinery & Equipment: This line item will decrease (\$69,000) below FY '08 budgeted levels. In FY '09, there are no capital equipment purchases scheduled.

Cable TV Commission

Fiscal Year '09



Summary of Basic Functions

The Mokena Cable TV Commission is comprised of a General Manager and an Assistant General Manager along with a group of volunteers who are responsible for the management and placement of material on the Cable Access Channel 6.

The Village Board has established a goal of utilizing the Cable Access Channel to communicate various aspects of the public policy decision making process to the residents of Mokena. Through utilization of our local Cable Access Channel 6, various educational videos will be displayed throughout the course of the year. Additionally, all regular Mokena Village Board meetings are "aired" both live and on tape delay.

STATUS OF GOALS FOR FY '08

- 1) Continue to tape Community events. (C/100%)
- 2) Continue to upgrade video/audio equipment to digital format. (C/100%)
- 3) Remodel mobile trailer. (CU/50%)

SIGNIFICANT GOALS FOR FY '09

1. Continue to tape Community events.
2. Improve quality of Board meeting broadcasts.
3. Complete remodeling of mobile trailer.
4. Equip studio to provide public access programming to new AT&T video service customers.
5. Install new cameras in Council Chambers.
6. Install sound board in trailer.
7. Install new monitors in control room.

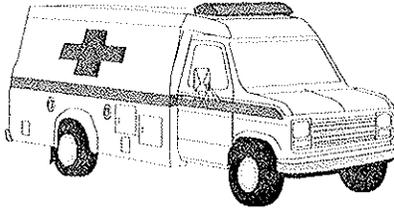
VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: Cable TV Commission [01-110]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
3020	<u>Personal Services</u> Salaries (Part Time)	\$ 5,400	6,200	6,200	6,200	8,200
	<u>Commodities</u>					
3210	Office Supplies	\$ 123	83	550	175	550
3230	Conferences, Mtgs. & Seminars	-	-	250	-	250
3300	Vehicle Expense (Gas)	-	-	150	-	150
3440	Miscellaneous	14	-	-	-	-
3510	Equipment	138	1,176	2,600	1,000	1,995
3520	Furniture	-	-	450	450	-
	Total	\$ 275	1,259	4,000	1,625	2,945
	<u>Contractual Services</u>					
3780	Telephone	\$ -	-	-	-	-
3790	Comm./Office Mach. Maint.	-	500	1,000	500	500
3850	Equipment Leasing	-	-	-	-	-
3860	Other Contractual Services	43	54	50	50	50
	Total	\$ 43	554	1,050	550	550
	Total Operating Expense	\$ 5,718	8,013	11,250	8,375	11,695
	<u>Capital Outlay</u>					
4040	Machinery & Equipment	\$ 14,858	10,578	10,300	6,500	8,200
4100	Office Furniture	-	-	-	-	-
	Total Capital	\$ 14,858	10,578	10,300	6,500	8,200
	Total Appropriations	\$ 20,576	18,591	21,550	14,875	19,895

CABLE NOTES



Salaries (Part Time): This line item is scheduled to increase \$2,000 above FY '08 budgeted levels. This increase will allow for a stipend for the CATV 6 Station Assistant.



MOKENA EMERGENCY SERVICES & DISASTER AGENCY MISSION STATEMENT

The mission of the Mokena Emergency Services and Disaster Agency is two-fold: to coordinate the efforts of the Village of Mokena to prepare for, respond to, and recover from disasters, both natural and man made; and to provide unique and supplemental emergency services for use in emergencies, disasters and for the general welfare and safety of the public.

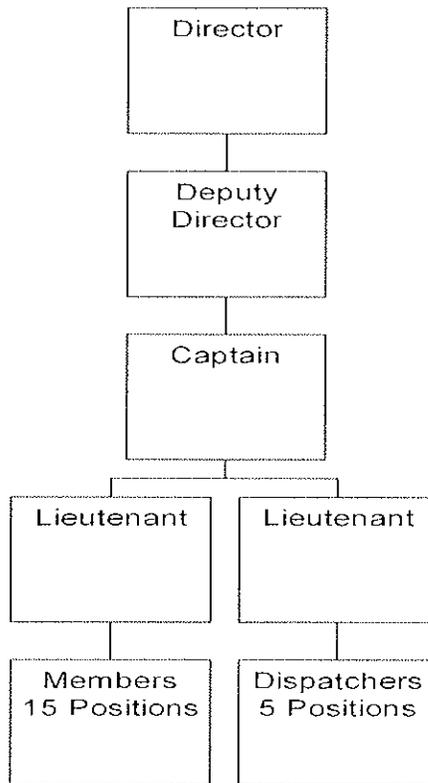
The Mokena Emergency Services and Disaster Agency is a primary provider of the following:

- ~ Disaster Coordination
- ~ Emergency Communications
- ~ Public Notification and Warning
- ~ Tornado Spotting
- ~ Flood Water Pumping
- ~ Search and Rescue
- ~ Emergency Sheltering
- ~ Emergency Evacuation

The Mokena Emergency Services and Disaster Agency is a supplemental provider of the following:

- ~ Traffic Direction
- ~ Crowd Control
- ~ Rescue
- ~ Field Fire Fighting
- ~ Emergency Salvage
- ~ Debris Removal
- ~ Security
- ~ Hazardous Materials Response
- ~ General Assistance as needed by any Village Department

Emergency Services and Disaster Agency Fiscal Year '09



SUMMARY OF BASIC FUNCTION

The Emergency Services & Disaster Agency (ESDA) is a public safety agency charged with a two-fold mission: coordination and provision of activities related to disaster mitigation, preparedness, response, and recovery; and provision of both unique and supplemental emergency services which are provided on an on-call, as requested basis for emergencies, disasters, and community functions.

Disaster-related activities include a variety of functions such as: development and maintenance of a single, comprehensive emergency operations plan; development and maintenance of community

warning systems; providing a fixed emergency operations center and mobile command center for facilitating the direction of emergency operations; alerting key officials and notifying the public of impending emergencies; encouraging disaster mitigation efforts; and promoting and fostering efforts to prepare for disasters.

Emergency services functions include activities such as providing mobile and portable lighting and power, search and rescue services, traffic direction, supplemental security and patrol functions, crowd control, emergency communications, severe weather monitoring, and other specialized functions as needed.

SUMMARY OF AGENCY ORGANIZATION

ESDA is headed by a salaried, part-time director appointed by the Village President. All other ESDA personnel serve without pay. The coordinator and all personnel work on an on call basis for emergencies and community events. Administrative tasks, training, maintenance activities, and other support activities are conducted by the director and other personnel on an as available basis.

ESDA personnel are recruited, selected and assigned to various supervisory positions, specialized positions or general membership positions by the director. Because of the all volunteer nature of the agency, staffing fluctuates periodically. General responsibilities of the various positions are outlined below:

- **Director** - The Director is responsible for the overall organization, administration, training and operation of the agency.
- **Deputy Director** - The Deputy Director assists the Director in the execution of his duties, and serves as the acting Director in the event of the Director's temporary absence.
- **Captain** - The Captain is the senior line officer responsible for supervising agency field activities.
- **Lieutenant (2 Positions)** - The Lieutenant is a junior line officer responsible for supervising agency field activities.
- **Member (15 Positions)** - The Member is responsible for providing field service. Members that have attained a minimum of six years of service are awarded the senior membership designation of Corporal. In addition, one or more Members may be appointed to the senior membership designation of Sergeant for the purpose of providing additional supervisory personnel for field activities.

- **Dispatcher (5 Positions)** - The Dispatcher is a Member that is assigned specifically and solely to providing dispatching services in support of agency field activities.

STATUS OF GOALS FOR FY '08

1. Finalize certification for the Village Emergency Operations Plan to bring into NIMS compliance (CU/75%).
2. Complete revisions to existing ESDA ordinance and present to Village Board for adoption (C/100%).
3. Finalize all surveillance camera system for mobile command system (C/100%).
4. Research interoperability communications system for mobile command system, i.e. P25 (C/100%).
5. Provide ongoing standardized training to membership with Will County and Cook County mutual aid groups (C/100%).
6. Provide ongoing online training courses for all members to attain FEMA Professional Development Series certifications (C/100%).
7. Work with Will County evidence technicians to host a scene/evidence preservation class (CU/80%).
8. Continue disaster preparedness public education programs to schools, scout agencies and other interested community groups (C/100%).
9. Work with Will County Sheriff's Department to host a Homeland Security for all Village of Mokena residents and businesses (D).
10. Establish business database for human resources (C/100%).
11. Coordinate with local business for disaster planning (C/100%).
12. Coordinate emergency contact list (C/100%).

SIGNIFICANT GOALS FOR FY '09

1. Actively promote awareness of the department to the community to the end of increasing active membership by 20%. This may include information sessions, fact sheet mailers, etc.

2. Beginning in July 2008, develop and deliver presentations to the public on Emergency Preparedness and Disaster topics on a regular basis of at least one presentation every 60 days.
3. Implement a regular schedule of public safety patrols no less than twice per month. Purpose for the patrols will increase public awareness of the department and continue to foster a good working relationship with other Village departments.
4. Beginning in July 2008, establish a quarterly newsletter to be distributed on conjunction with the Chamber of Commerce. Topics will include departmental news, tips for seasonal emergency concerns, upcoming ESDA events and presentations and information to contact and/or join department.
5. Provide ongoing online training courses for all members to attain FEMA Professional Development Series certifications.

VILLAGE OF MOKENA
Fiscal 2009 Budget: General Fund
Dept: E.S.D.A. [01-111]

		Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
3020	Personal Services Salaries (Part Time)	\$ 7,500	5,833	9,500	8,500	9,500
	Commodities					
3210	Office Supplies	\$ 114	410	325	250	325
3230	Conferences, Mtgs. & Seminars	1,116	2,075	2,500	2,050	2,450
3240	Membership Dues	200	625	740	680	740
3250	Professional Development	225	225	500	113	500
3260	Publications	47	27	104	45	65
3280	Clothing & Personal Expense	2,566	2,069	2,850	2,000	2,810
3290	Printing	380	-	600	580	600
3300	Vehicle Expense (Gas)	4,231	3,933	5,000	4,400	6,251
3320	Maint: Vehicle & Motor Equip.	8,765	5,792	9,500	6,500	9,500
3330	Small Tools	180	53	200	200	200
3440	Miscellaneous	597	441	600	500	600
3510	Equipment	5,451	7,070	5,083	4,200	4,893
3520	Furniture	70	-	300	-	300
	Total	\$ 23,942	22,720	28,302	21,518	29,234
	Contractual Services					
3690	Computer Program./Maint.	\$ 548	434	560	300	560
3780	Telephone	4,042	4,190	5,488	5,400	5,442
3790	Comm./Office Mach. Maint.	490	509	800	583	950
3850	Equipment Leasing	3,373	3,919	5,140	4,376	5,140
3860	Other Contractual Services	585	4,811	4,970	4,414	14,539
3880	Warning System Maintenance	1,754	1,095	1,800	1,800	1,800
	Total	10,792	14,958	18,758	16,873	28,431
	Total Operating Expense	\$ 42,234	43,511	56,560	46,891	67,165
	Capital Outlay					
4020	Improvements - Other	\$ 23,327	2,575	-	-	-
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	5,200	20,043	10,917	10,122	2,000
4080	Vehicle Acquisition	5,540	-	-	-	-
	Total Capital	\$ 34,067	22,618	10,917	10,122	2,000
	Total Appropriations	\$ 76,301	66,129	67,477	57,013	69,165

ESDA NOTES



Gasoline: A \$1,251 increase above FY '08 budget levels is proposed. This budget increase is projected to absorb the costs associated with rising fuel costs.

Other Contractual Services: This line item is scheduled to increase \$9,569 above budgeted FY '08 levels. This increase is associated with the Will County 800MHz radio fees and volunteer pay for pre-planned events.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Audit Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Taxes	\$ 6,085	6,260	6,000	6,256	6,000
Other Revenue	568	841	800	750	400
Total Revenue	\$ 6,653	7,101	6,800	7,006	6,400
Opening Cash Balance	\$ 11,595	14,484	15,809	16,035	17,191
Total Available for Spending	\$ 18,248	21,585	22,609	23,041	23,591

<u>Appropriations</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Contractual Services	\$ 3,764	5,550	5,852	5,850	6,103
Total Appropriations	\$ 3,764	5,550	5,852	5,850	6,103
Ending Fund Balance	\$ 14,484	16,035	16,757	17,191	17,488

VILLAGE OF MOKENA
Fiscal 2009 Budget: Audit Fund
Revenue [02]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
200	Taxes					
2010	Property Tax	\$ 6,085	6,260	6,000	6,256	6,000
290	Other Revenue					
2910	Interest Earnings	\$ 568	841	800	750	400
	Revenue Grand Total	\$ 6,653	7,101	6,800	7,006	6,400
	Opening Cash Balance	\$ 11,595	14,484	15,809	16,035	17,191
	Total Available for Spending	\$ 18,248	21,585	22,609	23,041	23,591

Appropriations [02-116]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	Contractual Services					
3610	Accounting Services	\$ 3,764	5,550	5,852	5,850	6,103

VILLAGE OF MOKENA
Fiscal 2009 Budget: Performance Bond Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Other Revenue	\$ 395,278	263,116	326,700	273,550	260,000
Total Revenue	\$ 395,278	263,116	326,700	273,550	260,000
Opening Cash Balance	\$ 715,053	760,110	550,110	565,970	435,160
Total Available for Spending	\$ 1,110,331	1,023,226	876,810	839,520	695,160
<u>Appropriations</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Contractual Services	\$ 319,743	424,659	400,000	325,000	400,000
Other Financing Uses	30,478	32,597	26,700	79,360	10,000
Total Appropriations	\$ 350,221	457,256	426,700	404,360	410,000
Ending Fund Balance	\$ 760,110	565,970	450,110	435,160	285,160

VILLAGE OF MOKENA
Fiscal 2009 Budget: Performance Bond Fund
Revenue [04]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
290	Other Revenue					
2910	Interest Earnings	\$ 30,478	32,597	26,700	23,550	10,000
2940	Interfund Revenue	-	-	-	-	-
2970	Miscellaneous Income	364,800	230,519	300,000	250,000	250,000
	Total	\$ 395,278	263,116	326,700	273,550	260,000
	Revenue Grand Total	\$ 395,278	263,116	326,700	273,550	260,000
	Opening Cash Balance	\$ 715,053	760,110	550,110	565,970	435,160
	Total Available for Spending	\$ 1,110,331	1,023,226	876,810	839,520	695,160

Appropriations [04-118]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	Contractual Services					
3920	Performance Bond Refund	\$ 319,743	424,659	400,000	325,000	400,000
	Other Financing Uses					
4260	Interfund Transfer	\$ 30,478	32,597	26,700	79,360	10,000
	Total Appropriations	\$ 350,221	457,256	426,700	404,360	410,000

TOURISM FUND

Fiscal Year '09

SUMMARY OF BASIC FUNCTION

Village Ordinance No. 1293 entitles the Village to assess a 5% "Hotel and Motel Accommodation Tax" applicable to all hotel and motel room rentals within the Village corporate limits. The Village is currently receiving tax collections from Super 8 Motel.

In accordance with Ordinance No. 1293, all proceeds resulting from the imposition of this tax shall be credited to the Tourism Fund. The proceeds attributable to the Tourism Fund shall be used for the promotion of tourism, beautification, and business enhancement activities for the Village of Mokena.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Tourism Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Taxes	\$ 47,386	46,794	50,000	50,000	50,000
Other Revenue	2,837	3,392	2,700	2,600	1,000
Total Revenue	\$ 50,223	50,186	52,700	52,600	51,000
Opening Cash Balance	\$ 63,633	58,562	58,912	57,353	55,292
Total Available for Spending	\$ 113,856	108,748	111,612	109,953	106,292

<u>Appropriations</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Personal Services	\$ 16,718	28,073	29,334	29,766	35,085
Commodities	22,490	23,039	30,067	24,445	25,842
Contractual Services	16,086	283	1,524	450	985
Total Appropriations	\$ 55,294	51,395	60,925	54,661	61,912
Ending Fund Balance	\$ 58,562	57,353	50,687	55,292	44,380

VILLAGE OF MOKENA
Fiscal 2009 Budget: Tourism Fund
Revenue [05]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
200	<u>Taxes</u>					
2080	Hotel/Motel Tax	\$ 47,386	46,794	50,000	50,000	50,000
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 2,837	3,392	2,700	2,600	1,000
	Revenue Grand Total	\$ 50,223	50,186	52,700	52,600	51,000
	Opening Cash Balance	\$ 63,633	58,562	58,912	57,353	55,292
	Total Available for Spending	\$ 113,856	108,748	111,612	109,953	106,292

Appropriations [05-119]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	<u>Personal Services</u>					
3010	Salaries (Full Time)	\$ 11,099	25,549	26,754	26,850	28,392
3040	Unemployment Contribution	49	60	60	53	62
3100	Hospital/Life Insurance	5,570	2,464	2,520	2,863	6,631
	Total	\$ 16,718	28,073	29,334	29,766	35,085
	<u>Commodities</u>					
3230	Conferences, Mtgs. & Seminars	\$ 2,280	3,695	3,952	3,500	3,852
3240	Membership Dues	12,071	11,871	12,295	10,950	11,890
3250	Professional Development	-	249	2,500	-	500
3260	Publications	1,109	1,079	1,320	995	1,000
3290	Printing	217	955	3,000	3,000	2,000
3440	Miscellaneous	-	-	500	-	-
3450	Public Relations	6,813	5,190	6,500	6,000	6,600
	Total	\$ 22,490	23,039	30,067	24,445	25,842
	<u>Contractual Services</u>					
3860	Other Contractual Services	\$ 15,865	16	1,000	-	500
3870	Auto Mileage & Expense Reimb.	221	267	524	450	485
	Total	\$ 16,086	283	1,524	450	985
	Total Appropriations	\$ 55,294	51,395	60,925	54,661	61,912

VILLAGE OF MOKENA
Fiscal 2009 Budget: School Crossing Guard Fund
Summary

<u>Revenues</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
Taxes	\$ 20,062	20,850	22,021	22,146	23,029
Other Revenue	676	933	885	850	400
Total Revenue	\$ 20,738	21,783	22,906	22,996	23,429
Opening Cash Balance	\$ 15,588	16,835	18,066	18,247	19,533
Total Available for Spending	\$ 36,326	38,618	40,972	41,243	42,962
<u>Appropriations</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
Personal Services	\$ 19,068	19,986	21,743	21,280	22,322
Commodities	423	385	750	430	750
Contractual Services	-	-	200	-	200
Total Appropriations	\$ 19,491	20,371	22,693	21,710	23,272
Ending Fund Balance	\$ 16,835	18,247	18,279	19,533	19,690

VILLAGE OF MOKENA
Fiscal 2009 Budget: School Crossing Guard Fund
Revenue [07]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Dept. Req.</u>
		<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>
200	Taxes					
2010	Property Tax	\$ 20,062	20,850	22,021	22,146	23,029
290	Other Revenue					
2910	Interest Earnings	676	933	885	850	400
	Revenue Grand Total	\$ 20,738	21,783	22,906	22,996	23,429
	Opening Cash Balance	\$ 15,588	16,835	18,066	18,247	19,533
	Total Available for Spending	\$ 36,326	38,618	40,972	41,243	42,962

Appropriations [07-121]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Dept. Req.</u>
		<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>
	Personal Services					
3020	Salaries (Part Time)	\$ 18,839	19,757	21,464	21,029	22,035
3040	Unemployment Contribution	229	229	279	251	287
	Total	\$ 19,068	19,986	21,743	21,280	22,322
	Commodities					
3280	Clothing & Personal Expense	\$ 366	331	550	380	550
3340	Traffic & Street Sign Material	-	-	150	-	150
3440	Miscellaneous	57	54	50	50	50
	Total	\$ 423	385	750	430	750
	Contractual Services					
3710	Legal Advertising	\$ -	-	200	-	200
	Total Appropriations	\$ 19,491	20,371	22,693	21,710	23,272

IMRF/FICA/MC FUND

Fiscal Year '09

SUMMARY OF BASIC FUNCTION

Illinois Municipal Retirement Fund:

The Illinois Municipal Retirement Fund (IMRF) is created by Illinois law under Article 7 of the Illinois Pension Code (Illinois Compiled Statutes, Ch. 40, 5/7-101 to 5/7-222). Since 1941, the Illinois Municipal Retirement Fund has provided employees of local governments and school districts in Illinois with a sound and efficient system for the payment of retirement, disability, and death benefits. The Village of Mokena began participation in IMRF on January 1, 1972.

The retirement plan IMRF offers is a defined benefit plan. In a defined benefit plan, the amount of the retirement benefit is based on a member's final salary and his/her years of service. An IMRF employee must complete eight years of service to be vested. The employee contributes 4.5% of their salary to IMRF. The Village's contribution rate changes annually based on actuarial assumptions and is funded through the property tax levy. The rate for July 2008 through December 2008 is 12.21% and the rate for January 2009 through June 2009 is 11.08%.

Social Security and Medicare:

Social Security and Medicare taxes are calculated using the employee's gross salary. The gross wage is not reduced for IMRF contributions. The rate for social security is 6.2% and is paid by both the employee and Village on wages up to the wage base, which changes annually. The rate for medicare is 1.45% and is paid by both the employee and Village on the entire gross salary.

VILLAGE OF MOKENA
Fiscal 2009 Budget: IMRF/FICA/MC Contribution Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Taxes	\$ 436,877	479,217	518,508	519,216	566,578
Intergovernmental Revenue - State	17,423	19,317	20,150	20,592	20,150
Other Revenue	5,284	8,951	9,500	8,200	4,000
Total Revenue	\$ 459,584	507,485	548,158	548,008	590,728
Opening Cash Balance	\$ 136,620	172,630	198,107	198,420	201,728
Total Available for Spending	\$ 596,204	680,115	746,265	746,428	792,456
<u>Appropriations</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Personal Services	\$ 423,574	481,695	544,915	544,700	588,240
Total Appropriations	\$ 423,574	481,695	544,915	544,700	588,240
Ending Fund Balance	\$ 172,630	198,420	201,350	201,728	204,216

VILLAGE OF MOKENA
Fiscal 2009 Budget: IMRF/FICA/MC Contribution Fund
Revenue [08]

		Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
200	Taxes					
2010	Property Tax	\$ 436,877	479,217	518,508	519,216	566,578
240	Intergovernmental Rev. - State					
2420	Personal Property Replacement	\$ 17,423	19,317	20,150	20,592	20,150
290	Other Revenue					
2910	Interest Earnings	\$ 5,284	8,951	9,500	8,200	4,000
	Revenue Grand Total	\$ 459,584	507,485	548,158	548,008	590,728
	Opening Cash Balance	\$ 136,620	172,630	198,107	198,420	201,728
	Total Available for Spending	\$ 596,204	680,115	746,265	746,428	792,456

Appropriations [08-122]

		Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
	Personal Services					
3050	Social Security (FICA) Contrib.	\$ 217,089	239,885	268,826	266,000	283,690
3051	Medicare Contribution	51,080	56,497	62,871	62,700	66,347
3070	IL Muni. Ret. Fund (IMRF) Contrib.	155,405	185,313	213,218	216,000	238,203
	Total Appropriations	\$ 423,574	481,695	544,915	544,700	588,240

POLICE PENSION FUND

Fiscal Year '09

SUMMARY OF BASIC FUNCTION

Section 5/3-101, Chapter 40 of the Illinois Compiled Statutes require that an incorporated municipality with more than 5,000 residents establish a Police Pension Fund for its full time sworn police personnel. Pursuant to the 1990 Census, the Village of Mokena exceeded the minimum of 5,000 residents required for enactment of the Pension Fund. Therefore, the Village Board of Trustees has adopted an Ordinance creating the necessary budget and financial means to manage the Pension Fund for the Village's full time police officers.

The Pension Board consists of either four or five members. Two are appointed by the Village President for two year terms; and two members are elected by the active police officers from the full time sworn staff for a two year term. The fifth member of the Pension Board is elected for a two year term from amongst the retired, disabled or widowed fund beneficiaries if applicable. The Village Finance Director acts as an Ex-Officio member of the Board.

The Pension Board is responsible for maintaining and managing the retirement assets accumulated from the financial contributions by both the active police officers, as well as the Village of Mokena. The active police officers contribute 9.91% of their salary to the Police Pension Fund. The Village's contribution to the Police Pension Fund is through the property tax levy, which equates to 14.89% of total annual salaries for full time sworn police personnel.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Police Pension Fund
Summary

Revenues	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Taxes	\$ 366,658	421,538	476,730	477,397	527,681
Other Revenue	\$ 520,539	663,159	341,788	380,307	380,931
Total Revenue	\$ 887,197	1,084,697	818,518	857,704	908,612
Opening Cash Balance	\$ 4,363,071	5,171,952	5,792,592	6,128,900	6,881,872
Total Available for Spending	\$ 5,250,268	6,256,649	6,611,110	6,986,604	7,790,484
Appropriations	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Personal Services	\$ 51,058	50,060	126,060	89,987	126,187
Commodities	7,124	8,036	15,400	10,800	15,925
Contractual Services	20,134	69,653	34,950	3,945	34,000
Other Financing Uses	-	-	20,000	-	30,000
Total Appropriations	\$ 78,316	127,749	196,410	104,732	206,112
Ending Fund Balance	\$ 5,171,952	6,128,900	6,414,700	6,881,872	7,584,372

VILLAGE OF MOKENA
Fiscal 2009 Budget: Police Pension Fund
Revenue [09]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
		Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
200	Taxes					
2010	Property Tax	\$ 366,658	421,538	476,730	477,397	527,681
290	Other Revenue					
2910	Interest Earnings	\$ 97,894	148,012	125,000	173,234	150,000
2911	Short Term Capital Gain	-	-	-	9,929	-
2912	Long Term Capital Gain	9,603	-	-	340,423	-
2913	Realized Gain from Annuity	19,509	-	-	-	-
2916	Invest. Inc. - Market Fluctuations	224,954	314,090	-	(387,179)	-
2980	Member Contributions	168,579	201,057	216,788	243,900	230,931
	Total	\$ 520,539	663,159	341,788	380,307	380,931

Revenue Grand Total \$ 887,197 1,084,697 818,518 857,704 908,612

Opening Cash Balance \$ 4,363,071 5,171,952 5,792,592 6,128,900 6,881,872

Total Available for Spending \$ 5,250,268 6,256,649 6,611,110 6,986,604 7,790,484

Appropriations [09-123]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
		Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
	Personal Services					
3020	Salaries (Part Time)	\$ -	-	-	-	-
3080	Pension Payment	50,060	50,060	126,060	89,987	126,187
3081	Disability Payment	998	-	-	-	-
	Total	\$ 51,058	50,060	126,060	89,987	126,187

	Commodities					
3230	Conferences, Mtgs. & Seminars	\$ -	-	2,500	1,550	2,500
3240	Membership Dues	750	750	900	750	900
3440	Miscellaneous	6,374	7,286	12,000	8,500	12,525
	Total	\$ 7,124	8,036	15,400	10,800	15,925

	Contractual Services					
3630	Legal Services	\$ 12,354	12,835	12,000	2,000	12,000
3750	Public Officials Ins./Bonding	1,651	1,789	2,950	1,945	2,000
3930	Pension Refunds	6,129	55,029	20,000	-	20,000
	Total	\$ 20,134	69,653	34,950	3,945	34,000

	Other Financing Uses					
4280	Contingencies	\$ -	-	20,000	-	30,000
	Total Appropriations	\$ 78,316	127,749	196,410	104,732	206,112

MOTOR FUEL TAX FUND

Fiscal Year '09

STATUS OF GOALS FOR FY '08

1. Update 5-year MFT forecast. (C/100%)
2. Complete Fiscal 2007 MFT Project. (C/100%)
 - Hummingbird
 - Swan
 - Swanberg (Willow to Patricia)
 - Scarth (Willow to St. John)
 - Everett (Manchester to Willow)
 - Patricia (Swanberg to South)
 - Therese (Willow to St. Joe)
 - Bedford
 - Ryan Court
 - Williams Way
 - Denny (Wolf to Mokena)
 - McGovney (Wolf to Mokena)
 - Hacker

SIGNIFICANT GOALS FOR FY '09

1. Repair and resurface Kevin (Willow to Kirkstone)
2. Repair and resurface Kevin Court
3. Repair and resurface 195th (Glennell to Townline)
4. Repair and resurface Everett (191st to Manchester)
5. Repair and resurface LaPorte Road (Wolf to RR Tracks)

VILLAGE OF MOKENA
Fiscal 2009 Budget: State Motor Fuel Tax Fund
Summary

Revenues	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Intergovernmental Revenue - State	\$ 487,713	499,445	502,292	536,773	518,065
Other Revenue	7,765	18,949	9,500	14,237	6,500
Total Revenue	\$ 495,478	518,394	511,792	551,010	524,565
Opening Cash Balance	\$ 239,052	145,794	479,367	489,125	328,512
Total Available for Spending	\$ 734,530	664,188	991,159	1,040,135	853,077

Appropriations	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Personal Services	\$ 24,983	47,267	39,875	89,019	49,000
Commodities	72,214	114,750	103,950	197,055	135,300
Contractual Services	16,481	13,046	27,800	22,753	26,900
Capital Outlay	475,058	-	449,876	402,796	307,672
Total Appropriations	\$ 588,736	175,063	621,501	711,623	518,872

Ending Fund Balance	\$ 145,794	\$ 489,125	\$ 369,658	\$ 328,512	\$ 334,205
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VILLAGE OF MOKENA
Fiscal 2009 Budget: State Motor Fuel Tax Fund
Revenue [11]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
240	Intergovernmental Rev. - State					
2430	Motor Fuel Tax Allotment	\$ 487,713	499,445	502,292	536,773	518,065
290	Other Revenue					
2910	Interest Earnings	\$ 7,765	18,229	9,500	14,237	6,500
2940	Interfund Revenue	-	-	-	-	-
2970	Miscellaneous Revenue	-	720	-	-	-
	Total	\$ 7,765	18,949	9,500	14,237	6,500
	Revenue Grand Total	\$ 495,478	518,394	511,792	551,010	524,565
	Opening Cash Balance	\$ 239,052	145,794	479,367	489,125	328,512
	Total Available for Spending	\$ 734,530	664,188	991,159	1,040,135	853,077

Appropriations [11-125]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	Personal Services					
3030	Salaries (Overtime)	\$ 24,983	47,267	39,875	89,019	49,000
	Commodities					
3380	Salt	\$ 72,214	114,750	103,950	197,055	135,300
3440	Miscellaneous	-	-	-	-	-
	Total	\$ 72,214	114,750	103,950	197,055	135,300
	Contractual Services					
3620	Engineering Services	\$ 3,523	-	7,000	2,753	5,000
3860	Other Contractual Services	12,958	13,046	20,800	20,000	21,900
	Total	\$ 16,481	13,046	27,800	22,753	26,900
	Capital Outlay					
4010	Improvements - Streets & Alleys	\$ 475,058	-	449,876	402,796	307,672
4020	Improvements - Other	-	-	-	-	-
	Total	\$ 475,058	-	449,876	402,796	307,672
	Total Appropriations	\$ 588,736	175,063	621,501	711,623	518,872

REFUSE FUND

Fiscal Year '09

SUMMARY OF BASIC FUNCTION

Residential refuse pick-up is contracted through Nu-Way Disposal Service. Approximately 6,350 customers currently receive service on a weekly basis by Nu-Way Disposal. Residents are invoiced monthly on their water and sewer bill and submit a combined payment to the Village for the above mentioned services.

This year's budget includes provisions for the continued operation of a Curb Side Recycling Program, monthly senior discount of \$.86, free leaf and branch pickup along with one month's free service in January for senior citizens.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Refuse Fund
Summary

<u>Revenues</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
Charges for Service	\$ 881,384	951,330	997,781	999,000	1,062,740
Other Revenue	7,839	9,683	10,335	9,450	8,115
Total Revenue	\$ 889,223	961,013	1,008,116	1,008,450	1,070,855
Opening Cash Balance	\$ 85,821	95,071	95,396	96,356	92,436
Total Available for Spending	\$ 975,044	1,056,084	1,103,512	1,104,806	1,163,291
<u>Appropriations</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
Commodities	\$ 5,655	6,000	9,450	8,640	11,025
Contractual Services	874,318	953,728	1,003,416	1,003,730	1,064,107
Total Appropriations	\$ 879,973	959,728	1,012,866	1,012,370	1,075,132
Ending Fund Balance	\$ 95,071	96,356	90,646	92,436	88,159

VILLAGE OF MOKENA
Fiscal 2009 Budget: Refuse Fund
Revenue [15]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
260	<u>Charges for Service</u>					
2710	Refuse Collection Charges	\$ 881,384	951,330	997,781	999,000	1,062,740
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 3,637	4,595	4,550	3,950	2,000
2970	Miscellaneous Revenue	4,202	5,088	5,785	5,500	6,115
	Total	\$ 7,839	9,683	10,335	9,450	8,115
	Revenue Grand Total	\$ 889,223	961,013	1,008,116	1,008,450	1,070,855
	Opening Cash Balance	\$ 85,821	95,071	95,396	96,356	92,436
	Total Available for Spending	\$ 975,044	1,056,084	1,103,512	1,104,806	1,163,291

Appropriations [15-129]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	<u>Commodities</u>					
3450	Public Relations	\$ 5,655	6,000	9,450	8,640	11,025
	<u>Contractual Services</u>					
3610	Accounting Services	\$ 261	270	285	285	297
3730	Refuse Service	836,819	914,768	964,286	964,600	1,023,062
3840	Interfund Service Charge	37,238	38,690	38,845	38,845	40,748
	Total	\$ 874,318	953,728	1,003,416	1,003,730	1,064,107
	Total Appropriations	\$ 879,973	959,728	1,012,866	1,012,370	1,075,132

VILLAGE OF MOKENA
Fiscal 2009 Budget: Water & Sewer Fund
Summary

Revenues	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Water Department	\$ 3,329,480	3,104,193	3,150,477	3,398,764	3,446,195
Sewer Department	1,576,264	1,585,462	1,609,615	1,612,604	1,768,627
Total Revenue	\$ 4,905,744	4,689,655	4,760,092	5,011,368	5,214,822
Opening Cash Balance:					
Water Dept. - Operating	\$ 877,911	1,065,786	1,115,907	1,061,761	1,053,152
Water Dept. - Encumbered Res.	-	-	-	-	-
Sewer Dept. - Operating	423,106	602,888	597,813	576,744	488,573
Sewer Dept. - Encumbered Res.	-	-	-	-	-
Total Opening Cash Balance	\$ 1,301,017	1,668,674	1,713,720	1,638,505	1,541,725
Total Cash Available	\$ 6,206,761	6,358,329	6,473,812	6,649,873	6,756,547
Less: Water - Encum. Res.	\$ -	-	-	-	-
Sewer - Encum. Res.	-	-	-	-	-
Total Available for Spending	\$ 6,206,761	6,358,329	6,473,812	6,649,873	6,756,547
Appropriations					
	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Water Department	\$ 3,141,605	3,108,218	3,321,883	3,407,373	3,587,369
Sewer Department	1,396,482	1,611,606	1,702,515	1,700,775	1,800,450
Total Appropriations	\$ 4,538,087	4,719,824	5,024,398	5,108,148	5,387,819
Ending Cash Balance:					
Water Dept. - Operating	\$ 1,065,786	1,061,761	944,501	1,053,152	911,978
Sewer Dept. - Operating	602,888	576,744	504,913	488,573	456,750
Total Operating Cash	\$ 1,668,674	1,638,505	1,449,414	1,541,725	1,368,728
Water Dept. - Encumbered Res.	\$ -	\$ -	-	-	-
Sewer Dept. - Encumbered Res.	-	-	-	-	-
Total Encumbered Reserves	\$ -	-	-	-	-
Total Ending Fund Balance	\$ 1,668,674	1,638,505	1,449,414	1,541,725	1,368,728

WATER OPERATING FUND BUDGET SUMMARY

REVENUE

Current FY '08

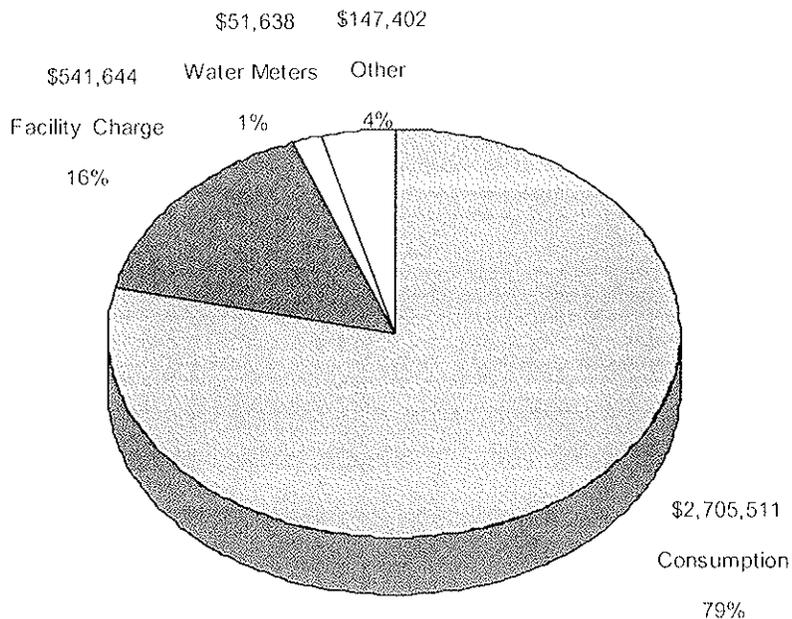
Estimated FY '08 Revenues are anticipated to be above budget by approximately \$248,287. This is primarily due to an increase in water consumption as a result of seasonal conditions and revenue for public improvement inspection fees and engineering fees for developments being higher than anticipated.

Proposed FY '09

FY '09 Revenues are budgeted to increase above FY '08 levels by approximately \$295,718. The primary reason for the increase is the net effect associated with a rate increase of \$.45 per 1,000 gallons of water \$371,752 effective in July and billable in August, a drop in water meter installations based on building permit activity (\$69,990) and a decrease in interest earnings due to the current economy (\$29,000).

Total Water Revenues for FY '09 are budgeted at \$3,446,195. Illustrated by the chart found below, one will be able to see the breakdown of revenues for the entire Water Fund by major category.

TOTAL REVENUES

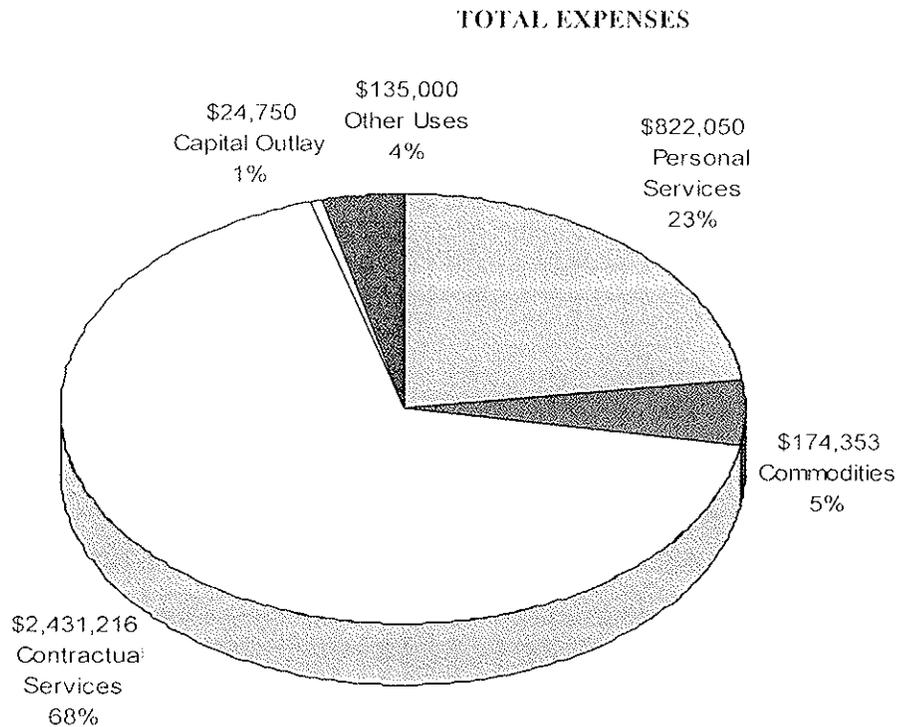


EXPENDITURES

Current FY '08 Estimated FY '08 expenditures are anticipated to be approximately \$85,490 more than budgeted. This is mainly attributable to an increase in lake water costs associated with a higher consumption than anticipated, the absorption of a rate increase passed on by Chicago in January of 2008, and an increase in electrical costs due to deregulation.

Proposed FY '09 FY '09 Water Operating Fund Expenditures are proposed to increase above FY '08 levels by approximately \$265,486. This is primarily due to the rate increases passed on to the Village by Chicago, Oak Lawn and Tinley Park for lake water. Also, energy and labor costs continue to rise, as well as other inflationary operating increases.

Total Water Expenses are budgeted at \$3,587,369. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures of the Water Fund by major category.



FUND BALANCE

Current FY '08

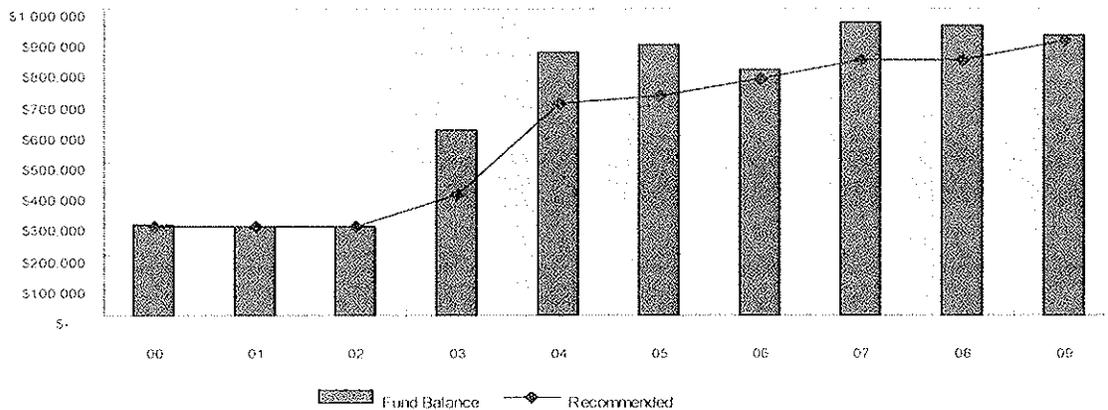
You will note the FY '08 Water Operating Fund estimated ending fund balance to be approximately \$1,053,152. This is above the budgeted FY '08 balance by approximately \$108,651. The rationale for this higher than projected year end cash position is as follows:

The actual FY '07 Year End Fund Balance was approximately (\$54,146) below anticipated. Additionally, FY '08 revenues are anticipated to be \$248,287 more than budgeted and FY '08 expenditures are forecasted to be above budget levels by approximately (85,490).

Proposed FY '09

Below you will note the cash position of the Water Enterprise Fund for the last nine budget cycles along with Proposed FY '09 levels. The proposed FY '09 year end balance is \$911,978 which is slightly higher than the Board's policy guidelines of maintaining 25% of the annual expenditures in each major fund. Since the transition to Lake Michigan water in FY '03, the Village Board has chosen a steady approach to fund balance levels in the water fund. This approach has enabled the Village Board to analyze unforeseen events and make solid policy decisions regarding rates.

Water Fund Balance Comparison
FY 00-09 Budgets



As previously mentioned, the Water Enterprise fund, as well as all other Enterprise funds are operating in an efficient financial manner.

STATUS OF GOALS FOR FY '08

1. Complete Village wide water main Leak Survey. (C/100%)
2. Install landscape block around generator at Francis Road Pump Station. (C/100%)
3. Replace 160 regular water meters targeted in the original Old Castle Woods subdivision. (C/100%)
4. Install 36 new "Zone" water regulation signs for sprinkling in newer subdivisions throughout the Village. (C/100%)
5. Complete water atlas valve program for GIS system updates. (C/100%)
6. Pressure wash south & east water towers. (C/100%)
7. Install water line to Hickory Creek Metra Station building. (C/100%)
8. Oversee installation of new water main on LaGrange from LaPorte to Birch. (C/100%)
9. Complete design engineering for water main to be replaced in 09 budget. (A)
10. Complete Water Storage Capacity Study for future improvements. (C/100%)
11. Implement the new 4 million gallon water storage facility and pump station into the existing SCADA and distribution system. (C/100%)
12. Provide training for all water department operators on the new pump station operation and maintenance. (C/100%)

SIGNIFICANT GOALS FOR FY '09

1. Complete Village wide watermain leak survey.
2. Clean and inspect interior of all water towers.
3. Replace 50 water meters in the older section of the Krisview Subdivision.
4. Paint 300 fire hydrants throughout the Village.
5. Implement valve vault #4 into the SCADA System.

6. Seal coat driveway and parking lot at the 187th Street pump station.
7. Inspect all commercial buildings throughout the Village for proper sprinkler meter installations.
8. Reduce unaccounted for flow to 5.4%.
9. Complete design for 4 million gallon storage facility.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Water Department
Summary

	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Revenues					
Charges for Service	\$ 3,055,342	2,961,279	3,041,539	3,241,264	3,361,193
Other Revenue	274,138	142,914	108,938	157,500	85,002
Total Revenue	\$ 3,329,480	3,104,193	3,150,477	3,398,764	3,446,195
Opening Cash Balance:					
Operating Balance	\$ 877,911	1,065,786	1,115,907	1,061,761	1,053,152
Encumbered Reserve Balance	\$ -	-	-	-	-
Total Cash Balance	\$ 4,207,391	4,169,979	4,266,384	4,460,525	4,499,347
Less: Encum. Reserves	\$ -	-	-	-	-
Total Available for Spending	\$ 4,207,391	4,169,979	4,266,384	4,460,525	4,499,347
	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Appropriations					
Personal Services	\$ 686,979	723,195	780,466	784,027	822,050
Commodities	254,550	218,099	219,711	191,408	174,353
Contractual Services	2,171,031	2,144,160	2,191,956	2,402,694	2,431,216
Capital Outlay	29,045	22,764	29,750	29,244	24,750
Other Financing Uses	-	-	100,000	-	135,000
Total Appropriations	\$ 3,141,605	3,108,218	3,321,883	3,407,373	3,587,369
Ending Operating Balance	\$ 1,065,786	1,061,761	944,501	1,053,152	911,978
Encumbered Reserve Balance	\$ -	-	-	-	-
Ending Fund Balance	\$ 1,065,786	1,061,761	944,501	1,053,152	911,978

VILLAGE OF MOKENA
Fiscal 2009 Budget: Water Department
Revenue [16]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Dept. Req.</u>
	<u>Charges For Service</u>	<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>
260	Charges For Service					
2610	Water Sales	\$ 2,353,319	2,305,549	2,333,759	2,585,000	2,705,511
2640	Facility Charge	466,020	496,388	528,552	520,712	541,644
2660	Water Meter Installation	196,168	112,256	121,628	76,384	51,638
2690	Other Charges	39,835	47,086	57,600	59,168	62,400
	Total	\$ 3,055,342	2,961,279	3,041,539	3,241,264	3,361,193
290	Other Revenue					
2910	Interest Earnings	\$ 42,897	64,404	50,000	45,500	21,000
2970	Miscellaneous Income	231,241	78,510	58,938	112,000	64,002
	Total	\$ 274,138	142,914	108,938	157,500	85,002
	Revenue Grand Total	\$ 3,329,480	3,104,193	3,150,477	3,398,764	3,446,195
	Opening Cash Balance:					
	Operating Balance	\$ 877,911	1,065,786	1,115,907	1,061,761	1,053,152
	Encumbered Reserve Balance	\$ -	-	-	-	-
	Total Cash Available	\$ 4,207,391	4,169,979	4,266,384	4,460,525	4,499,347
	Less: Encum. Res. Balance	\$ -	-	-	-	-
	Total Available for Spending	\$ 4,207,391	4,169,979	4,266,384	4,460,525	4,499,347

VILLAGE OF MOKENA
Fiscal 2009 Budget: Water Department
Appropriations [16-130]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
	Personal Services	Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
3010	Salaries (Full Time)	\$ 447,574	471,087	496,674	496,500	522,778
3020	Salaries (Part Time)	4,084	5,493	8,098	7,800	8,294
3030	Salaries (Overtime)	11,811	12,992	14,009	16,700	15,789
3040	Unemployment Contribution	1,127	1,335	1,400	1,235	1,446
3050	FICA Contribution	28,803	30,429	32,165	32,300	33,905
3051	Medicare Contribution	6,736	7,122	7,525	7,570	7,930
3060	Workmen's Compensation	27,551	22,349	30,603	31,205	33,133
3070	IMRF Contribution	46,067	51,893	59,245	59,570	63,234
3100	Hospital/Life Insurance	113,226	120,495	130,747	131,147	135,541
	Total	\$ 686,979	723,195	780,466	784,027	822,050

	Commodities					
3210	Office Supplies	\$ 1,341	1,889	1,790	1,790	1,900
3220	Postage	9,805	9,506	10,930	10,589	11,990
3230	Conferences, Mtgs. & Seminars	1,375	1,159	1,705	1,382	1,203
3240	Membership Dues	597	456	569	453	634
3250	Professional Development	1,776	154	3,170	1,686	1,393
3260	Publications	34	76	50	83	62
3270	Liability Insurance	21,068	13,210	14,685	14,488	21,251
3280	Clothing & Personal Expenses	2,337	3,809	3,800	3,800	3,800
3290	Printing	3,199	2,392	2,550	3,000	2,950
3300	Vehicle Expense (Gasoline)	14,956	15,892	18,900	16,300	18,900
3310	Maint. - Bldgs., Sts., & Grnds.	7,341	8,701	10,300	10,000	10,000
3320	Maint. - Vehicles & Motor Equip.	6,894	6,253	7,350	8,000	7,700
3330	Small Tools	1,071	1,221	1,930	1,900	1,102
3360	Repair Materials	19,195	16,772	13,400	13,600	11,900
3380	Stone & Sand	2,009	1,262	2,000	2,000	2,000
3410	Water Meters - New Construction	123,348	96,000	81,670	77,342	40,385
3411	Water Meters - Replacements	22,549	15,637	27,000	4,000	19,050
3440	Miscellaneous	126	26	100	60	100
3450	Public Relations	9,622	14,038	9,800	12,764	8,500
3460	Chemicals	1,457	938	1,702	2,100	2,156
3510	Equipment	3,372	7,778	5,810	5,600	6,773
3520	Furniture	1,078	930	500	471	604
	Total	\$ 254,550	218,099	219,711	191,408	174,353

VILLAGE OF MOKENA
Fiscal 2009 Budget: Water Department
Appropriations [16-130]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
	Contractual Services	Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
3610	Accounting Services	\$ 1,948	2,252	2,376	2,376	2,478
3620	Engineering Services	60,061	11,118	30,160	28,357	1,500
3630	Legal Services	540	469	1,500	601	1,000
3640	Physical Exams	171	265	350	350	350
3690	Computer Program./Maint.	3,235	3,200	11,175	7,100	6,150
3710	Legal Advertising	564	174	500	110	240
3750	Public Officials Ins./Bonding	-	51	-	-	-
3770	Electricity & Gas	42,778	56,519	69,000	118,000	123,200
3780	Telephone	26,023	23,771	27,300	10,100	16,758
3790	Comm./Office Machine Maint.	1,011	789	1,070	950	985
3840	Interfund Service Charge	66,495	69,088	69,364	69,364	72,763
3850	Leased Equipment	544	473	545	530	610
3860	Other Contractual Services	55,723	56,855	82,625	79,500	79,542
3870	Auto Mileage & Expense Reimb.	431	24	534	202	278
3890	Bond Principal	205,000	210,000	220,000	220,000	230,000
3900	Bond Interest	191,325	181,988	172,313	172,313	162,188
3910	Utility Deposit Refunds	-	-	100	-	100
3950	Contractual Payments	264,870	260,679	261,036	264,182	265,566
3960	Lake Water Costs	1,215,312	1,231,445	1,207,008	1,393,659	1,467,508
3961	Joint System Maintenance	35,000	35,000	35,000	35,000	-
	Total	\$ 2,171,031	2,144,160	2,191,956	2,402,694	2,431,216
	Total Operating Expenses	\$ 3,112,560	3,085,454	3,192,133	3,378,129	3,427,619
	Capital Outlay					
4020	Improvements - Other	\$ -	-	-	-	-
4030	Improvements - Facilities	-	-	-	-	-
4040	Machinery & Equipment	1,972	1,159	3,750	3,750	3,050
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisition	27,073	21,605	26,000	25,494	21,700
4100	Office Furniture	-	-	-	-	-
	Total	\$ 29,045	22,764	29,750	29,244	24,750
	Other Financing Uses					
4280	Contingencies	\$ -	-	100,000	-	100,000
5000	Transfer - Out					
	A. Trf. to Escrow for Joint System	-	-	-	-	35,000
	Total	\$ -	-	100,000	-	135,000
	Total Appropriations	\$ 3,141,605	3,108,218	3,321,883	3,407,373	3,587,369

WATER DEPARTMENT NOTES

Workers Compensation: The budget shows a \$2,530 increase above FY '08 levels. The increase is primarily attributable to growth in the Village's payroll, which ties directly into the numerical ratio used to calculate Workers Compensation insurance exposure.

Postage: This line item is scheduled to increase \$1,060 above FY '08 budgeted amounts. This increase is associated with the costs to mail additional utility bills and higher postage rates.

Professional Development: This line item is scheduled to decrease (\$1,777) below FY '08 levels due to the Utilities Department Superintendent completing the LEAD program.

Liability Insurance: A \$6,566 increase above FY '08 budget levels is shown. The increase is tied to a Southwest Agency for Risk Management (SWARM) Board decision to move from a Liability insurance policy with a \$100,000 self-insured retention (SIR) per claim to a policy with a \$50,000 SIR per claim and a revised allocation in the actuarial assignment of costs among SWARM pool members.

Water Meters New Construction: This line item will decrease (\$41,285) below FY '08 levels due to the downturn in the economy and building permit activity.

Water Meter Replacement: This line item is scheduled to decrease (\$7,950) from FY '08 levels due to a smaller target area being scheduled for meter replacement.

Engineering Services: This line item is scheduled to decrease (\$28,660) below FY '08 levels. This decrease is associated with the completion of the water valve program needed for the update of the Water Atlas.

Computer Program Maintenance: A decrease of (\$5,025) is scheduled for this line item. This is mainly due to the costs associated with the purchase of the web-based utility payment software.

Electricity & Gas: The \$54,200 increase in this line item is due to the addition of a new pumping station and storage facility at 187th & Wolf as well as the increased cost of electricity due to deregulation.

Telephone: This line item has decreased by (\$10,542) due to savings associated with changing providers and the sharing of costs with New Lenox for an alarm from 80th Avenue to the Francis Road pumphouse.

Lake Water Costs: You will note an increase of \$260,500 above FY '08 budgeted levels. This increase is associated with the increased cost of water that the Village purchases from other upstream suppliers.

SEWER OPERATING FUND BUDGET SUMMARY

REVENUES

Current FY '08

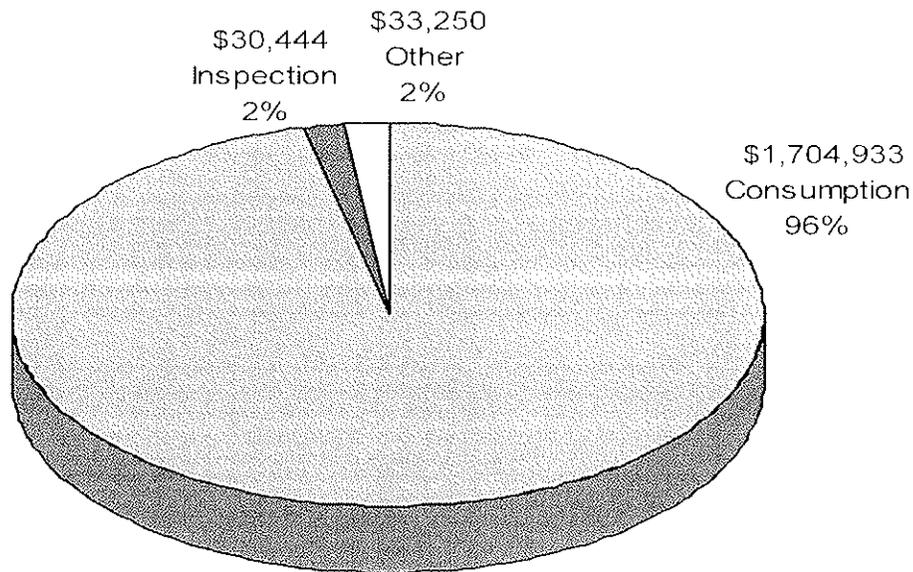
Estimated FY '08 Revenues are anticipated to be over budget by approximately \$2,989. A reduction in sewer inspection fees (\$41,843) was offset with miscellaneous income and sewer charges.

Proposed FY '09

FY '09 Revenues are budgeted to be more than FY '08 levels by approximately \$159,012. This is mainly attributable to the net effect of a rate increase of \$.30 per 1,000 gallons \$216,554, a decrease in sewer inspections based on projected building permit activity (\$43,542), and a decrease in interest earnings (\$17,000) due to the current economy

Total Sewer Revenues for FY '09 are budgeted at \$1,768,627. Illustrated by the Pie Chart found below, one will be able to see the breakdown of revenues for the entire enterprise by category.

TOTAL REVENUES

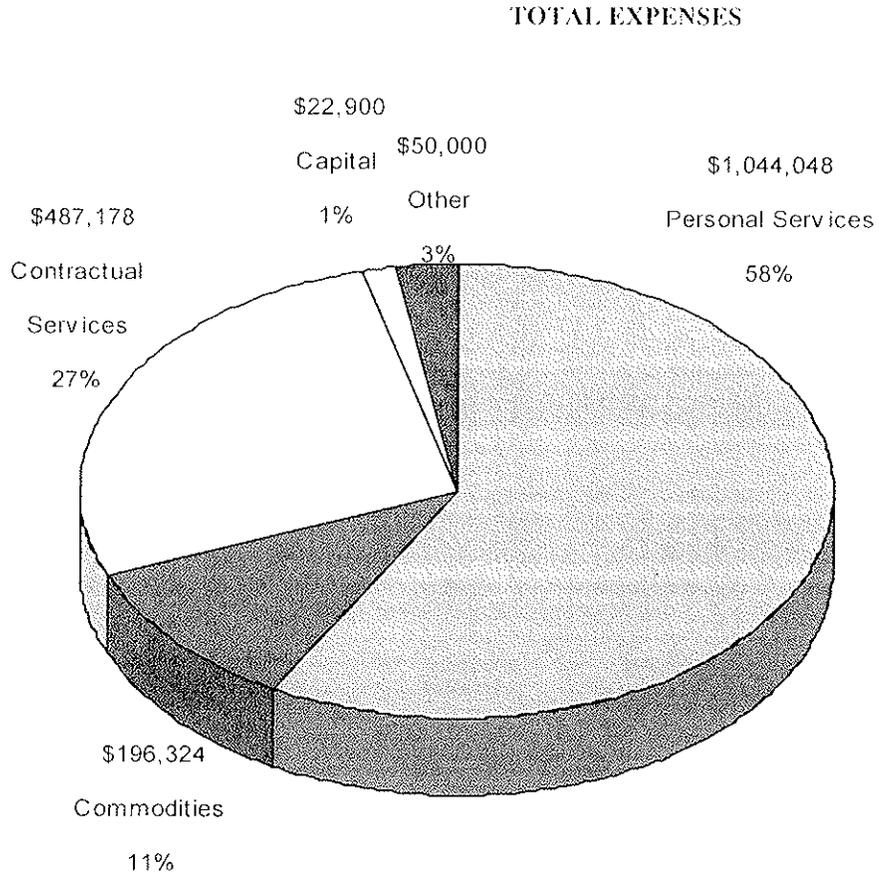


EXPENDITURES

Current FY '08 Estimated FY '08 expenditures are anticipated to be (\$1,740) below budget.

Proposed FY '09 FY '09 Sewer Fund Expenditures are proposed to increase above FY '08 budget levels by approximately \$97,935. This is primarily due to the costs associated with liability insurance, chemicals, electricity, completion of the sewer atlas update, and regular operating increases.

Total FY '09 Sewer Expenses are budgeted at \$1,800,450. Illustrated by the Pie Chart found below, one will be able to see the breakdown of expenditures by major category.



FUND BALANCE

Current FY '08

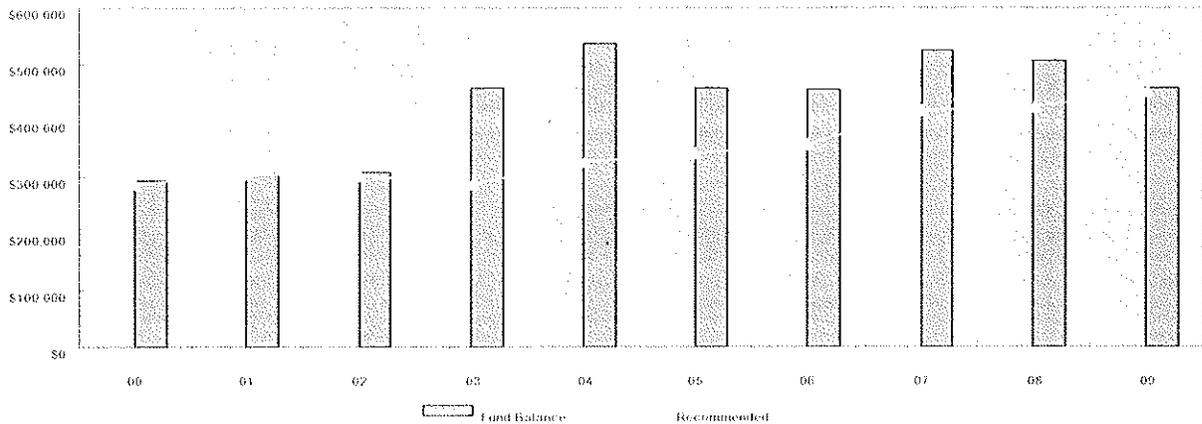
You will note the FY '08 Sewer Operating Fund estimated ending fund balance to be approximately \$488,573. This is below the budgeted FY '08 balance by approximately (\$16,340). The rationale for this lower than projected year end cash position is as follows:

The actual FY '07 Year End Fund Balance was approximately (\$21,069) below anticipated. FY '08 revenues are anticipated to be \$2,989 more than budgeted and FY '08 expenditures are forecasted to be below budget levels by approximately \$1,740.

Proposed FY '09

Below you will note the cash position of the Sewer Enterprise fund for the last nine budget cycles along with Proposed FY '09 levels. This fund has been fairly stable throughout this duration. However, a rate adjustment was initiated in FY '06, FY '07, and FY '09 as well. The Proposed FY '09 year end fund balance is \$456,750 which is slightly higher than the Board's policy guidelines of maintaining 25% of the annual expenditures in each major fund.

Sewer Fund Balance Comparison
FY 00-09



Once again, this enterprise fund remains stable.

STATUS OF GOALS FOR FY '08

1. Replacement of 10 evergreen trees on the WWTP property. (C/100%)
2. Continue manhole rehabilitation program. As in past years, a total of 30 manholes will be rehabilitated in FY '08. (C/100%)
3. Continue with Village wide infiltration and inflow study concentrating in subdivisions where smaller residential sewers exist, including smoke testing of sanitary sewers. (C/100%)
4. Clean, jet and vacuum wet wells at four lift stations to improve collection system. (C/100%)
5. Re-line (2) manholes on 191st Street. (C/100%)
6. Complete improvement of Landscaping on front & east side of WWTP building. (C/100%)
7. Complete improvements to 114th Avenue lift station. (C/100%)
8. Complete cleaning & televising of sewers scheduled for relining in FY '08 & FY '09 budget. (C/100%)
9. Reline sewers on Pheasant Lane, Pheasant Court and Bryant Street. (C/100%)
10. Complete design engineering for sewers to be relined in FY '09 budget. (A)
11. Oversee design expansion of WWTP Facility from 2.5 to 3.3 MGD. (CU/20 %)
12. Oversee design of reconstruction of excess flow lagoon. (CU/20%)
13. Replace gate opener at WWTP Facility. (C/100%)
14. Replace 2 electric control panels in RAS basement. (C/100%)

SIGNIFICANT GOALS FOR FY '09

1. Replacement of 10 evergreen trees on the WWTP property.
2. Continue manhole rehabilitation program. A total of 30 manholes will be rehabilitated in FY '09.
3. Smoke test (7) miles of sanitary sewer mains. The older section of town and areas near creeks and ponds will be targeted.

Sewer Operating Fund Summary
Page 5

4. Vacuum, jet, and clean grease from wet wells and (6) lift stations.
5. Oversee the final engineering design of the WWTP expansion from 2.5 to 3.3 MGD.
6. Oversee the final engineering design of the excess flow lagoon.
7. Install a generator connection terminal at the Tara Hills lift station.
8. Abandon the Blackthorne Ridge lift station.
9. Initiate SCADA system for lift stations.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Sewer Department
Summary

Revenues	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Charges for Service	\$ 1,361,598	1,504,284	1,562,365	1,542,143	1,735,377
Other Revenue	214,666	81,178	47,250	70,461	33,250
Total Revenue	\$ 1,576,264	1,585,462	1,609,615	1,612,604	1,768,627
Opening Cash Balance:					
Operating Balance	\$ 423,106	602,888	597,813	576,744	488,573
Encumbered Reserve Balance	-	-	-	-	-
Total Cash Balance	\$ 1,999,370	2,188,350	2,207,428	2,189,348	2,257,200
Less: Encum. Reserves	\$ -	-	-	-	-
Total Available for Spending	\$ 1,999,370	2,188,350	2,207,428	2,189,348	2,257,200
Appropriations	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Personal Services	\$ 807,583	914,540	988,450	991,508	1,044,048
Commodities	160,101	169,861	173,902	173,430	196,324
Contractual Services	372,396	479,453	435,688	482,563	487,178
Capital Outlay	31,402	35,252	54,475	53,274	22,900
Other Financing Uses	25,000	12,500	50,000	-	50,000
Total Appropriations	\$ 1,396,482	1,611,606	1,702,515	1,700,775	1,800,450
Ending Operating Balance	\$ 602,888	576,744	504,913	488,573	456,750
Encumbered Reserve Balance	\$ -	-	-	-	-
Ending Fund Balance	\$ 602,888	576,744	504,913	488,573	456,750

VILLAGE OF MOKENA
Fiscal 2009 Budget: Sewer Department
Revenue [16]

		Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
260	Charges For Service					
2620	Sewer Charges	\$ 1,256,405	1,445,436	1,488,379	1,510,000	1,704,933
2680	Sewer Inspection Fees	105,193	58,848	73,986	32,143	30,444
	Total	\$ 1,361,598	1,504,284	1,562,365	1,542,143	1,735,377
290	Other Revenue					
2910	Interest Earnings	\$ 25,365	34,674	27,000	24,500	10,000
2970	Miscellaneous Income	189,301	46,504	20,250	45,961	23,250
	Total	\$ 214,666	81,178	47,250	70,461	33,250
	Revenue Grand Total	\$ 1,576,264	1,585,462	1,609,615	1,612,604	1,768,627
	Opening Cash Balance:					
	Operating Balance	\$ 423,106	602,888	597,813	576,744	488,573
	Encumbered Reserve Balance	\$ -	-	-	-	-
	Total Cash Available	\$ 1,999,370	2,188,350	2,207,428	2,189,348	2,257,200
	Less: Encum. Res. Balance	\$ -	-	-	-	-
	Total Available for Spending	\$ 1,999,370	2,188,350	2,207,428	2,189,348	2,257,200

VILLAGE OF MOKENA
Fiscal 2009 Budget: Sewer Department
Appropriations [16-131]

		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Dept. Req.</u>
	<u>Personal Services</u>	<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>
3010	Salaries (Full Time)	\$ 527,621	598,709	635,040	634,800	670,518
3020	Salaries (Part Time)	4,084	5,492	8,098	7,800	8,294
3030	Salaries (Overtime)	11,811	13,028	14,009	16,000	15,789
3040	Unemployment Contribution	1,309	1,709	1,750	1,565	1,836
3050	FICA Contribution	33,769	38,345	40,743	40,870	43,065
3051	Medicare Contribution	7,897	8,973	9,530	9,575	10,072
3060	Workmen's Compensation	32,509	26,305	36,019	36,728	38,997
3070	IMRF Contribution	54,052	65,511	75,170	75,500	80,446
3100	Hospital/Life Insurance	134,531	156,468	168,091	168,670	175,031
	Total	\$ 807,583	914,540	988,450	991,508	1,044,048

	<u>Commodities</u>					
3210	Office Supplies	\$ 1,341	1,889	1,790	1,790	1,900
3220	Postage	8,551	8,781	9,555	9,800	10,990
3230	Conferences, Mtgs. & Seminars	1,189	1,286	1,560	1,423	1,033
3240	Membership Dues	72	49	129	77	154
3250	Professional Development	3,450	154	4,710	2,555	2,170
3260	Publications	59	27	50	60	62
3270	Liability Insurance	35,521	22,300	24,789	24,457	35,873
3280	Clothing & Personal Expenses	2,280	3,623	3,800	3,800	3,800
3290	Printing	2,436	2,064	2,250	2,700	2,650
3300	Vehicle Expense (Gasoline)	14,697	16,395	18,900	17,000	18,900
3310	Maint. - Bldgs., Sts., & Grnds.	11,256	12,966	13,600	10,000	13,200
3320	Maint. - Vehicles & Motor Equip.	6,278	5,711	6,825	7,750	7,200
3330	Small Tools	936	1,439	1,684	1,782	650
3360	Repair Materials	477	1,905	2,000	286	2,000
3370	Janitorial Supplies	1,698	1,850	1,890	1,800	1,890
3380	Stone & Sand	-	132	500	499	500
3440	Miscellaneous	106	25	100	60	100
3460	Chemicals	64,539	87,114	75,000	83,400	90,250
3510	Equipment	4,876	2,151	4,270	3,720	2,823
3520	Furniture	339	-	500	471	179
	Total	\$ 160,101	169,861	173,902	173,430	196,324

VILLAGE OF MOKENA
Fiscal 2009 Budget: Sewer Department
Appropriations [16-131]

		Actual	Actual	Budgeted	Estimated	Dept. Req.
	<u>Contractual Services</u>	<u>Fiscal '06</u>	<u>Fiscal '07</u>	<u>Fiscal '08</u>	<u>Fiscal '08</u>	<u>Fiscal '09</u>
3610	Accounting Services	\$ 2,266	2,620	2,764	2,764	2,883
3620	Engineering Services	8,061	69,617	4,160	2,357	30,000
3630	Legal Services	172	-	1,000	-	500
3640	Physical Exams	145	265	350	220	350
3690	Computer Program./Maint.	3,125	3,290	11,175	7,100	6,150
3700	Sludge Removal	41,680	50,491	50,750	47,000	50,750
3710	Legal Advertising	650	175	500	34	250
3750	Public Officials Ins./Bonding	-	51	-	-	-
3770	Electricity & Gas	189,601	202,041	228,000	283,000	252,000
3780	Telephone	3,635	4,546	4,400	4,450	4,588
3790	Comm./Office Machine Maint.	1,011	789	1,070	950	985
3840	Interfund Service Charge	66,495	69,088	69,364	69,364	72,763
3850	Leased Equipment	267	473	495	600	585
3860	Other Contractual Services	54,473	74,284	59,760	63,000	63,470
3870	Auto Mileage & Expense Reimb.	336	223	400	224	404
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	479	1,500	1,500	1,500	1,500
	Total	\$ 372,396	479,453	435,688	482,563	487,178
	Total Operating Expenses	\$ 1,340,080	1,563,854	1,598,040	1,647,501	1,727,550
	<u>Capital Outlay</u>					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	4,329	13,647	28,475	27,800	1,200
4050	Improvements & Extensions	-	-	-	-	-
4080	Vehicle Acquisition	27,073	21,605	26,000	25,474	21,700
4100	Office Furniture	-	-	-	-	-
	Total	\$ 31,402	35,252	54,475	53,274	22,900
	<u>Other Financing Uses</u>					
4280	Contingencies	\$ -	-	50,000	-	50,000
5000	Transfer - Out					
	A. Plant Replacement Fund	25,000	12,500	-	-	-
	B. Plant Expansion Fund	-	-	-	-	-
	Total	\$ 25,000	12,500	50,000	-	50,000
	Total Appropriations	\$ 1,396,482	1,611,606	1,702,515	1,700,775	1,800,450

SEWER DEPARTMENT NOTES

Workers Compensation: The budget shows a \$2,978 increase above FY '08 levels. The increase is primarily attributable to growth in the Village's payroll, which ties directly into the numerical ratio used to calculate Workers Compensation insurance exposure.

Postage: This line item is scheduled to increase \$1,435 above FY '08 budgeted amounts. This increase is associated with the costs to mail additional utility bills and higher postage rates.

Professional Development: This line item is scheduled to decrease (\$2,540) below FY '08 levels due to the Utilities Department Superintendent completing the LEAD program.

Liability Insurance: An \$11,084 increase above FY '08 budget levels is shown. The increase is tied to a Southwest Agency for Risk Management (SWARM) Board decision to move from a Liability insurance policy with a \$100,000 self-insured retention (SIR) per claim to a policy with a \$50,000 SIR per claim and a revised allocation in the actuarial assignment of costs among SWARM pool members.

Chemicals: An increase of \$15,250 is projected due to increases in the costs associated with treating the sludge and preparing it for transfer into the farm fields.

Engineering Services: The increase of \$25,840 in this line item is associated with the cost to complete the sanitary manhole inspections that are needed for the sewer atlas update.

Computer Program Maintenance: A decrease of (\$5,025) is scheduled for this line item. This is mainly due to the costs associated with the purchase of the web-based utility payment software.

Electricity & Gas: The \$24,000 increase in this line item above FY '08 levels is associated with the increased cost of electricity due to deregulation.

Machinery & Equipment: This line item will decrease (\$27,275) below FY '08 levels. In FY '09, there are fewer major equipment purchases scheduled.

MUNICIPAL PARKING LOT FUND

Fiscal Year '09

SUMMARY OF BASIC FUNCTION

The Front Street lot (located just East of Wolf Road and between Front and McGovney Streets) provides approximately 185 parking spaces.

The METRA/Hickory Creek 1114 space parking facility is located East of LaGrange Road, North of 191st Street.

The Willowercrest Lot is located one block North of Front Street just West of Wolf Road near the Mokena Elementary School and provides approximately 101 parking spaces for METRA commuters.

Additionally, there are 58 daily parking spaces available at the Village Hall lot (located on Division Street - between Carpenter and Third Streets).

Parking revenues are derived on a daily basis and utilized to fully subsidize the cost of operating and maintaining the parking facilities.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Municipal Parking Lot Fund
Summary

Revenues	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Charges for Service	\$ 284,791	297,407	300,000	298,000	300,000
Other Revenue	7,744	7,854	6,150	5,803	2,816
Total Revenue	\$ 292,535	305,261	306,150	303,803	302,816
Opening Cash Balance	\$ 172,510	139,280	123,654	130,546	95,609
Total Available for Spending	\$ 465,045	444,541	429,804	434,349	398,425

Appropriations	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Personal Services	\$ 95,667	100,547	110,659	101,905	119,461
Commodities	19,449	30,860	28,440	28,923	12,250
Contractual Services	98,679	133,986	124,066	150,177	139,117
Capital Outlay	1,970	28,602	4,500	1,485	-
Other Financing Uses	110,000	20,000	75,000	56,250	45,000
Total Appropriations	\$ 325,765	313,995	342,665	338,740	315,828
Ending Fund Balance	\$ 139,280	130,546	87,139	95,609	82,597

VILLAGE OF MOKENA
Fiscal 2009 Budget: Municipal Parking Lot Fund
Revenue [17]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
260	<u>Charges for Service</u>					
2630	Parking Fees	\$ 284,791	297,407	300,000	298,000	300,000
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 6,744	6,854	5,150	4,800	1,800
2970	Miscellaneous Income	1,000	1,000	1,000	1,003	1,016
	Total	\$ 7,744	7,854	6,150	5,803	2,816
	Revenue Grand Total	\$ 292,535	305,261	306,150	303,803	302,816
	Opening Cash Balance	\$ 172,510	139,280	123,654	130,546	95,609
	Total Available for Spending	\$ 465,045	444,541	429,804	434,349	398,425

VILLAGE OF MOKENA
Fiscal 2009 Budget: Municipal Parking Lot Fund
Appropriations [17-132]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
<u>Personal Services</u>						
3010	Salaries (Full Time)	\$ 42,794	43,668	48,316	40,023	51,149
3020	Salaries (Part Time)	22,837	26,199	27,625	28,500	31,251
3030	Salaries (Overtime)	466	571	546	500	553
3040	Unemployment Contribution	372	414	450	425	468
3050	FICA Contribution	4,127	4,388	4,742	4,280	5,143
3051	Medicare Contribution	965	1,026	1,110	1,001	1,203
3060	Workmen's Compensation	7,236	5,736	7,854	7,989	8,503
3070	IMRF Contribution	6,635	7,543	8,805	7,950	9,664
3100	Hospital/Life Insurance	10,235	11,002	11,211	11,237	11,527
	Total	\$ 95,667	100,547	110,659	101,905	119,461
<u>Commodities</u>						
3280	Clothing & Personal Expenses	\$ 1,079	346	1,400	1,000	1,400
3310	Maint: Bldgs., Sts., & Grnds.	16,712	29,687	25,990	25,163	9,300
3340	Traffic & Street Sign Material	1,630	827	1,000	2,760	1,500
3440	Miscellaneous	28	-	50	-	50
	Total	\$ 19,449	30,860	28,440	28,923	12,250
<u>Contractual Services</u>						
3610	Accounting Services	\$ 261	308	325	325	339
3620	Engineering Services	2,175	1,900	-	1,016	-
3710	Legal Advertising	41	44	150	-	150
3760	Street Lighting - Energy Charge	1,371	984	2,000	4,600	6,000
3780	Telephone	1,477	1,978	1,980	2,200	2,280
3840	Interfund Service Charge	62,346	64,777	65,036	65,036	68,223
3860	Other Contractual Services	24,058	56,984	47,375	70,000	54,925
3890	Bond Principal	-	-	-	-	-
3900	Bond Interest	-	-	-	-	-
3950	Contractual Payments	6,950	7,011	7,200	7,000	7,200
	Total	\$ 98,679	133,986	124,066	150,177	139,117
<u>Capital Outlay</u>						
4020	Improvements: Other	\$ 1,970	2,559	4,500	1,485	-
4040	Machinery & Equipment	-	-	-	-	-
4080	Vehicle Acquisitions	-	26,043	-	-	-
	Total	\$ 1,970	28,602	4,500	1,485	-
<u>Other Financing Uses</u>						
5000	Transfer - Out	\$ 110,000	20,000	75,000	56,250	45,000
	Total Appropriations	\$ 325,765	313,995	342,665	338,740	315,828

MUNICIPAL PARKING LOT NOTES

Maintenance: Bldgs., Streets & Grounds: You will note a decrease of (\$16,690) below FY '08 levels. This is due to the completion of the improvements at the Hickory Creek Metra lot.

Street Lighting – Energy Charge: There will be an increase of \$4,000 to cover the increased cost of electricity for the parking lot lights.

Other Contractual Services: This line item will increase \$7,550 for FY '09 to cover the cost of seal coating the Village Hall and Front Street Metra lots and reseeding the Hickory Creek Metra lot pond.

Improvements Other: You will note a decrease of (\$4,500) below FY '08 levels. This is associated with the completion of the sidewalk extension to service the commuters at the Hickory Creek Station.

Transfer – Out: This line item is scheduled to decrease (\$30,000) below FY '08 budgeted levels. This is due to a reduction in the transfer to the escrow fund.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Sewer System Capital Improvement Fund
Summary

<u>Revenues</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Exaction Fees	\$ -	-	-	-	-
Charges for Service	697,043	385,232	506,985	245,025	215,694
Other Revenue	88,361	107,287	76,800	67,000	26,500
Total Revenue	\$ 785,404	492,519	583,785	312,025	242,194
Opening Cash Balance	\$ 2,034,551	2,047,606	1,646,670	1,583,949	1,314,422
Total Available for Spending	\$ 2,819,955	2,540,125	2,230,455	1,895,974	1,556,616
<u>Appropriations</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
Contractual Services	\$ 4,524	23,072	12,285	152	5,250
Capital Outlay	327,825	473,104	215,470	101,400	82,900
Other Financing Uses	440,000	460,000	500,000	480,000	260,000
Total Appropriations	\$ 772,349	956,176	727,755	581,552	348,150
Ending Fund Balance	\$ 2,047,606	1,583,949	1,502,700	1,314,422	1,208,466

VILLAGE OF MOKENA
Fiscal 2009 Budget: Sewer System Capital Improvement Fund
Revenue [19]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
254	<u>Exaction Fees</u>					
2560	Contributions	\$ -	-	-	-	-
260	<u>Charges for Service</u>					
2650	Tap-On Fees	\$ 697,043	385,232	506,985	245,025	215,694
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 88,361	107,287	76,800	67,000	26,500
	Revenue Grand Total	\$ 785,404	492,519	583,785	312,025	242,194
	Opening Cash Balance	\$ 2,034,551	2,047,606	1,646,670	1,583,949	1,314,422
	Total Available for Spending	\$ 2,819,955	2,540,125	2,230,455	1,895,974	1,556,616

Appropriations [19-140]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	<u>Contractual Services</u>					
3620	Engineering Services	\$ 4,283	23,072	12,035	-	5,000
3710	Legal Advertising	241	-	250	152	250
	Total	\$ 4,524	23,072	12,285	152	5,250
	<u>Capital Outlay</u>					
4030	Improvements - Facilities	\$ -	-	-	-	-
4040	Machinery & Equipment	-	16,497	-	-	78,400
4050	Improvements & Extensions	327,825	456,607	215,470	101,400	4,500
4080	Vehicle Acquisition	-	-	-	-	-
	Total	\$ 327,825	473,104	215,470	101,400	82,900
	<u>Other Financing Uses</u>					
4280	Contingencies	\$ -	-	20,000	-	20,000
5000	Transfer - Out					
	A. To Plant Expansion Fund	440,000	460,000	480,000	480,000	240,000
	Total	\$ 440,000	460,000	500,000	480,000	260,000
	Total Appropriations	\$ 772,349	956,176	727,755	581,552	348,150

SEWER SYSTEM CAPITAL IMPROVEMENT NOTES

Engineering Services: This line item is associated with the engineering for the SCADA system for the lift stations.

Machinery & Equipment: There is \$78,400 budgeted in this line item. It will cover the cost of a generator backup terminal for the Tara Hills Lift Station and SCADA for the lift stations.

Improvements & Extensions: This line item will be used for the abandonment of the Blackthorne Ridge lift station.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Water System Capital Improvement Fund
Summary

Revenues	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Exaction Fees	\$ -	-	-	-	-
Charges for Service	2,125,857	1,189,248	1,526,756	742,067	647,082
Other Revenue	172,397	127,404	52,750	42,100	17,000
Total Revenue	\$ 2,298,254	1,316,652	1,579,506	784,167	664,082
Opening Cash Balance	\$ 3,551,767	4,044,463	1,279,741	1,117,378	744,986
Total Available for Spending	\$ 5,850,021	5,361,115	2,859,247	1,901,545	1,409,068

Appropriations	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Contractual Services	\$ 325,233	245,968	387,610	87,802	220,500
Capital Outlay	1,380,325	3,147,769	1,368,380	968,757	391,300
Other Financing Uses	100,000	850,000	120,000	100,000	120,000
Total Appropriations	\$ 1,805,558	4,243,737	1,875,990	1,156,559	731,800
Ending Fund Balance	\$ 4,044,463	1,117,378	983,257	744,986	677,268

VILLAGE OF MOKENA
Fiscal 2009 Budget: Water System Capital Improvement Fund
Revenue [20]

		<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
254	<u>Exaction Fees</u>					
2560	Contributions	\$ -	-	-	-	-
260	<u>Charges for Service</u>					
2650	Tap-On Fees	\$ 2,125,857	1,189,248	1,526,756	742,067	647,082
290	<u>Other Revenue</u>					
2910	Interest Earnings	\$ 172,397	127,404	52,750	42,100	17,000
	Revenue Grand Total	\$ 2,298,254	\$ 1,316,652	\$ 1,579,506	\$ 784,167	\$ 664,082
	Opening Cash Balance	\$ 3,551,767	4,044,463	1,279,741	1,117,378	744,986
	Total Available for Spending	\$ 5,850,021	5,361,115	2,859,247	1,901,545	1,409,068
	<u>Appropriations [20-141]</u>					
		<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
	<u>Contractual Services</u>					
3620	Engineering Services	\$ 320,902	245,855	387,610	87,350	220,500
3630	Legal Services	3,128	-	-	338	-
3710	Legal Advertising	1,203	113	-	114	-
	Total	\$ 325,233	245,968	387,610	87,802	220,500
	<u>Capital Outlay</u>					
4050	Improvements & Extensions	\$ 910,271	3,147,769	1,368,380	968,757	391,300
4060	Land Acquisition	470,054	-	-	-	-
	Total	\$ 1,380,325	3,147,769	1,368,380	968,757	391,300
	<u>Other Financing Uses</u>					
4280	Contingencies	\$ -	-	20,000	-	20,000
5000	Transfer - Out					
	A. Trf. to Escrow for Water Imp.	100,000	850,000	100,000	100,000	100,000
	Total	\$ 100,000	850,000	120,000	100,000	120,000
	Total Appropriations	\$ 1,805,558	4,243,737	1,875,990	1,156,559	731,800

WATER SYSTEM CAPITAL IMPROVEMENT NOTES

Engineering Services: This line item is associated with the engineering for capital projects being proposed in the FY '09 budget, which include the Townline Road watermain and the design of the 187th/Wolf water storage.

Improvements & Extensions: This line item covers the capital projects proposed for FY '09. These projects include the following:

Extension of Water Service to A-OK property
Townline Road Watermain

***SEWER PLANT REPLACEMENT
FUND
Fiscal Year '09***

This fund currently exists as a Depository for Encumbered Revenues utilized to Repair/Replace our existing Sewer Plant. The fund generates adequate revenue to offset the anticipated annual expenses.

The fund currently has a balance in excess of \$1million.

VILLAGE OF MOKENA
Fiscal 2009 Budget: Sewer Plant Replacement Fund
Summary

<u>Revenues</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
Other Revenue	\$ 71,842	74,157	55,000	44,000	22,700
Total Revenue	\$ 71,842	74,157	55,000	44,000	22,700
Opening Cash Balance	\$ 1,259,676	1,076,710	1,133,546	1,136,405	1,167,267
Total Available for Spending	\$ 1,331,518	1,150,867	1,188,546	1,180,405	1,189,967

<u>Appropriations</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
Contractual Services	\$ 5,750	372	2,300	2,101	-
Capital Outlay	249,058	14,090	12,400	11,037	24,450
Other Financing Uses	-	-	50,000	-	50,000
Total Appropriations	\$ 254,808	14,462	64,700	13,138	74,450

Ending Fund Balance	\$ 1,076,710	1,136,405	1,123,846	1,167,267	1,115,517
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VILLAGE OF MOKENA
Fiscal 2009 Budget: Sewer Plant Replacement Fund
Revenue [21]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
290	Other Revenue					
2910	Interest Earnings	\$ 46,842	61,657	55,000	44,000	22,700
2940	Interfund Revenue - (From) A. Sewer Department	25,000	12,500	-	-	-
	Total	\$ 71,842	74,157	55,000	44,000	22,700
	Revenue Grand Total	\$ 71,842	74,157	55,000	44,000	22,700
	Opening Cash Balance	\$ 1,259,676	1,076,710	1,133,546	1,136,405	1,167,267
	Total Available for Spending	\$ 1,331,518	1,150,867	1,188,546	1,180,405	1,189,967

Appropriations [21-142]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
	Contractual Services					
3440	Miscellaneous	\$ -	-	-	-	-
3510	Machinery & Equipment	-	372	2,300	2,101	-
3620	Engineering Services	5,750	-	-	-	-
3710	Legal Advertising	-	-	-	-	-
	Total	\$ 5,750	372	2,300	2,101	-
	Capital Outlay					
4040	Machinery & Equipment	\$ 249,058	14,090	12,400	11,037	24,450
4050	Improvements & Extensions	-	-	-	-	-
	Total	\$ 249,058	14,090	12,400	11,037	24,450
	Other Financing Uses					
4280	Contingencies	\$ -	-	50,000	-	50,000
	Total Appropriations	\$ 254,808	14,462	64,700	13,138	74,450

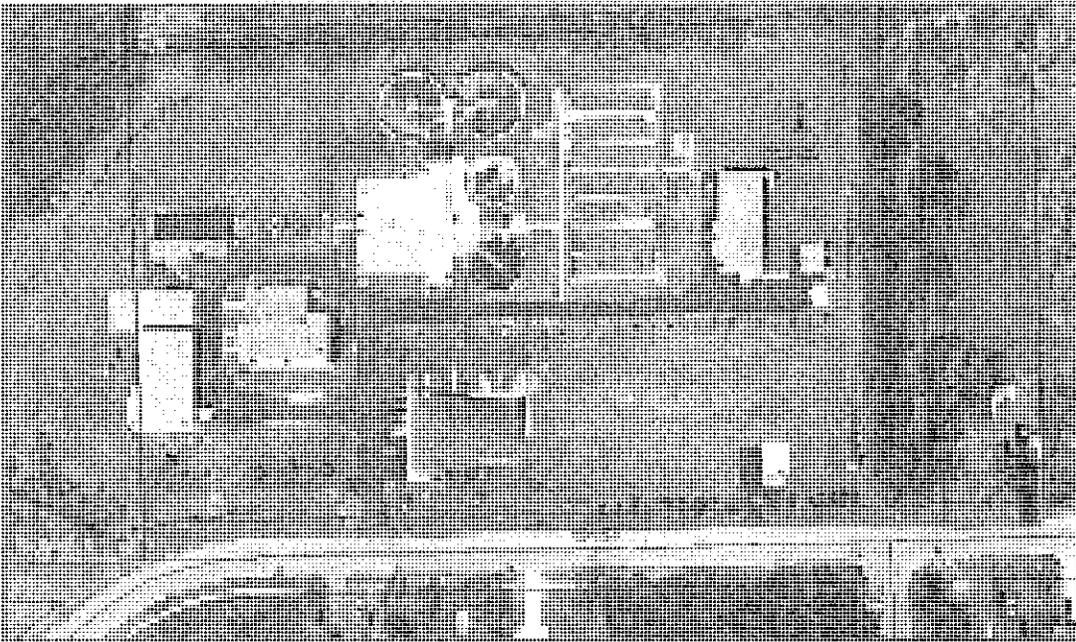
SEWER PLANT EXPANSION FUND

Fiscal Year '09

SUMMARY OF BASIC FUNCTION

This fund was established and is intended to be utilized as a Sinking Fund to accumulate fiscal resources to offset future capital or land acquisition costs affiliated with any Sewer Plant Expansions. The Village Board has authorized Staff to transfer approximately \$240,000 into this fund from the Sewer System Capital Improvement Fund.

The Village completed an expansion at the current wastewater treatment plant location during FY '00. The remaining fund balance will continue to be invested to pay for future expansions.



VILLAGE OF MOKENA
Fiscal 2009 Budget: Plant Expansion Fund
Summary

Revenues	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
Exaction Fees	\$ 58,829	-	-	-	-
Other Revenue	609,037	725,973	745,000	685,000	357,000
Total Revenue	\$ 667,866	725,973	745,000	685,000	357,000
Opening Cash Balance	\$ 3,914,410	4,564,962	5,282,462	5,284,445	5,936,238
Total Available for Spending	\$ 4,582,276	5,290,935	6,027,462	5,969,445	6,293,238

Appropriations	Actual Fiscal '05	Actual Fiscal '06	Budgeted Fiscal '07	Estimated Fiscal '07	Dept. Req. Fiscal '08
Commodities	\$ -	-	-	-	-
Contractual Services	17,314	6,490	435,000	33,207	401,793
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	20,000	-	20,000
Total Appropriations	\$ 17,314	6,490	455,000	33,207	421,793
Ending Fund Balance	\$ 4,564,962	5,284,445	5,572,462	5,936,238	5,871,445

VILLAGE OF MOKENA
Fiscal 2009 Budget: Plant Expansion Fund
Revenue [22]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
254	Exaction Fees					
2560	Contributions	\$ 58,829	-	-	-	-
290	Other Revenue					
2900	Proceeds - Sale of Property	\$ -	-	-	-	-
2910	Interest Earnings	169,037	265,973	265,000	205,000	117,000
2940	Interfund Revenue - (From)					
	A. Sewer Department	-	-	-	-	-
	B. Sewer System Capital Imp.	440,000	460,000	480,000	480,000	240,000
	Total	\$ 609,037	725,973	745,000	685,000	357,000
	Revenue Grand Total	\$ 667,866	725,973	745,000	685,000	357,000
	Opening Cash Balance	\$ 3,914,410	4,564,962	5,282,462	5,284,445	5,936,238
	Total Available for Spending	\$ 4,582,276	5,290,935	6,027,462	5,969,445	6,293,238

Appropriations [22-143]

		<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
3440	Commodities					
	Miscellaneous	\$ -	-	-	-	-
	Contractual Services					
3620	Engineering Services	\$ 17,314	6,490	435,000	33,207	401,793
3630	Legal Services	-	-	-	-	-
3710	Legal Advertising	-	-	-	-	-
	Total	\$ 17,314	6,490	435,000	33,207	401,793
	Capital Outlay					
4030	Improvements - Facilities	\$ -	-	-	-	-
4060	Land Acquisition	-	-	-	-	-
4100	Office Furniture	-	-	-	-	-
	Total	\$ -	-	-	-	-
	Other Financing Uses					
4280	Contingencies	\$ -	-	20,000	-	20,000
	Total Appropriations	\$ 17,314	6,490	455,000	33,207	421,793

***CAPITAL IMPROVEMENT, REPAIR AND REPLACEMENT
FUND
Fiscal Year '09***

SUMMARY OF BASIC FUNCTION

Previous to preparation of the FY '09 budget, the Village of Mokena managed three basic Capital Funds. These funds were established to replace, repair and improve the Village's infrastructure. These funds had defined sources of revenue and in the case of the Sewer Plant Replacement Fund, were mandated by Federal Regulations. Other funds included in this category were the Water and Sewer Capital Improvement Funds.

Increased developer contributions, as well as the need to proceed with prioritized improvement projects have facilitated the development of a Capital Improvement, Repair and Replacement Fund. The creation of this fund provides a financial depository for future Capital Projects or other acquisitions. These funds are earmarked in a defined account drawing interest, until the monies are expended on specific priority projects or equipment.

The budget document clearly exhibits several projects that are earmarked for current and future funding.

The most significant projects to be funded in FY '09 are as follows:

1.	Conversion of 15 Front St. Commuter Spaces*	\$ 41,035
2.	Old LaGrange Road Viaduct Improvements	40,000
3.	Contractual Payment to Tinley Park for Water Main Oversizing	97,723
4.	Contractual Payment to Oak Lawn for Upstream Improvements	216,526
5.	Lake Water Joint System Maintenance Costs	20,000
6.	Expansion to Public Works Garage*	55,678
7.	Municipal and Public Safety Facility Preliminary Design Eng.	155,000
8.	Lincoln-Way Communication Center Improvements	101,900
9.	ESDA Facility Improvements	7,500
10.	Principal & Interest Payments on Debt Service for Road Imp. Bonds	710,975
11.	LaPorte Widening & Eng. (Kirkstone to Wolf)*	1,943,000
12.	104 th Avenue Improvements & Eng.*	50,965
13.	Owens Road - EJ&E Crossing Improvements & Eng.	95,863
14.	Schoolhouse Road Eng. & ROW*	300,000
15.	Townline Road Improvements & Eng.*	1,575,722
16.	Wolf Road/Rt. 30 North Leg Improvements & Eng.*	995,600
17.	Rt. 30 Local Share Improvements & Eng.	575,000
18.	Wolf Road Signal Interconnect Improvements & Eng.	50,000
19.	187 th Metra Crossing Eng.	50,000
20.	LaPorte/Francis/Front Study	20,000
21.	Grotovsky Drive Recapture	58,368
	TOTAL	\$7,160,855

* denotes full or partial carryover from FY '08

VILLAGE OF MOKENA
Fiscal 2009 Budget: Capital Improvement, Repair & Replacement Fund
Summary

<u>Revenues</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
Municipal Parking Facilities	128,986	48,424	97,600	72,583	54,000
Water Improvements	188,938	945,596	221,500	200,912	189,000
187th & Wolf - Water/Sewer Utility	6,181	8,156	8,200	5,675	3,385
Municipal Facilities	1,334,106	364,674	91,700	274,070	108,923
General Infrastructure	2,586,596	2,336,487	2,135,900	1,744,312	2,102,700
Total	\$ 4,244,807	3,703,337	2,554,900	2,297,552	2,458,008
Total Revenue	\$ 4,244,807	3,703,337	2,554,900	2,297,552	2,458,008
Opening Cash Balance	\$ 12,960,989	14,124,848	13,312,725	14,101,581	9,882,756
Total Available for Spending	\$ 17,205,796	17,828,185	15,867,625	16,399,133	12,340,764
<u>Appropriations</u>	<u>Actual</u> <u>Fiscal '06</u>	<u>Actual</u> <u>Fiscal '07</u>	<u>Budgeted</u> <u>Fiscal '08</u>	<u>Estimated</u> <u>Fiscal '08</u>	<u>Dept. Req.</u> <u>Fiscal '09</u>
Municipal Parking Facilities	-	23,903	130,435	183,967	81,035
Water Improvements	558,917	289,359	305,817	305,593	334,249
187th & Wolf - Water/Sewer Utility	-	-	-	-	-
Municipal Facilities	130,721	183,994	2,050,971	2,323,650	320,078
General Infrastructure	2,391,310	3,229,348	7,077,120	3,703,167	6,425,493
Total Appropriations	\$ 3,080,948	3,726,604	9,564,343	6,516,377	7,160,855
Ending Fund Balance	\$ 14,124,848	14,101,581	6,303,282	9,882,756	5,179,909

VILLAGE OF MOKENA
Fiscal 2009 Budget: Capital Improvement, Repair & Replacement Fund
Revenue [23]

	<u>Project Name</u>	<u>Actual Fiscal '06</u>	<u>Actual Fiscal '07</u>	<u>Budgeted Fiscal '08</u>	<u>Estimated Fiscal '08</u>	<u>Dept. Req. Fiscal '09</u>
	Municipal Parking Facilities					
2560	Contributions	\$ -	-	-	-	-
2910	Interest Earnings	18,986	28,424	22,600	16,333	9,000
2940	Interfund Revenue - (From)					
	A. Municipal Parking Lot	110,000	20,000	75,000	56,250	45,000
	Subtotal	\$ 128,986	48,424	97,600	72,583	54,000
	Water Improvements					
2560	Contributions	\$ -	-	-	-	-
2570	Recaptures	-	-	-	2,275	-
2910	Interest Earnings	53,938	60,596	86,500	69,900	54,000
2940	Interfund Revenue - (From)					
	A. Water Department	35,000	35,000	35,000	28,737	35,000
	B. Water System Capital Imp.	100,000	850,000	100,000	100,000	100,000
2950	Bond Proceeds	-	-	-	-	-
2970	Miscellaneous Income	-	-	-	-	-
	Subtotal	\$ 188,938	945,596	221,500	200,912	189,000
	187th & Wolf - Water/Sewer Utility					
2560	Contributions	\$ -	-	-	-	-
2570	Recapture	-	-	-	-	-
2910	Interest Earnings	6,181	8,156	8,200	5,675	3,385
	Subtotal	\$ 6,181	8,156	8,200	5,675	3,385
	Municipal Facilities					
2450	Capital Grant	\$ -	-	-	-	19,063
2560	Contributions	545,725	4,370	41,700	4,570	85,860
2910	Interest Earnings	48,381	110,304	50,000	44,500	4,000
2940	Interfund Revenue - (From)					
	A. General Fund - Bldgs & Grnds	740,000	250,000	-	225,000	-
	Subtotal	\$ 1,334,106	364,674	91,700	274,070	108,923

VILLAGE OF MOKENA
Fiscal 2009 Budget: Capital Improvement, Repair & Replacement Fund
Revenue [23]

	Project Name	Actual Fiscal '06	Actual Fiscal '07	Budgeted Fiscal '08	Estimated Fiscal '08	Dept. Req. Fiscal '09
	General Infrastructure					
2030	Sales Tax	\$ 1,189,272	1,235,259	1,333,100	1,301,212	1,518,250
2450	Capital Grants	-	-	-	-	-
2560	Contributions	451,969	603,291	590,000	178,000	512,350
2570	Recapture	-	-	-	-	-
2900	Proceeds - Sale of Property	543,456	-	-	-	-
2910	Interest Earnings	401,899	497,937	212,800	265,100	72,100
2940	Interfund Revenue - (From)					
	A. General Fund - Street Dept.	-	-	-	-	-
2950	Proceeds - Bond Sale	-	-	-	-	-
2970	Miscellaneous Income	-	-	-	-	-
	Subtotal	\$ 2,586,596	\$ 2,336,487	\$ 2,135,900	\$ 1,744,312	\$ 2,102,700
	Revenue Grand Total	\$ 4,244,807	\$ 3,703,337	\$ 2,554,900	\$ 2,297,552	\$ 2,458,008
	Opening Cash Balance	\$ 12,960,989	14,124,848	13,312,725	14,101,581	9,882,756
	Total Available for Spending	\$ 17,205,796	17,828,185	15,867,625	16,399,133	12,340,764

VILLAGE OF MOKENA					
Fiscal 2009 Budget: Capital Improvement, Repair & Replacement Fund					
Appropriations [23-144]					
	Actual	Actual	Budgeted	Estimated	Dept. Req.
Project Name	Fiscal '06	Fiscal '07	Fiscal '08	Fiscal '08	Fiscal '09
Municipal Parking Facilities					
3620 Engineering Services	\$ -	23,903	6,750	9,000	-
3630 Legal Services	-	-	-	-	-
4010 Improvements - Streets & Alleys	-	-	82,650	174,967	40,000
4030 Improvements - Facilities	-	-	41,035	-	41,035
Subtotal	\$ -	23,903	130,435	183,967	81,035
Water Improvements					
3620 Engineering Services	\$ 38,000	-	-	-	-
3890 Bond Principal	-	-	-	-	-
3900 Bond Interest	-	-	-	-	-
3950 Contractual Payments	256,828	287,683	305,817	305,593	314,249
3961 Joint System Maintenance	-	-	-	-	20,000
4050 Improvements & Extensions	264,089	1,676	-	-	-
4060 Land Acquisition	-	-	-	-	-
Subtotal	\$ 558,917	289,359	305,817	305,593	334,249
187th & Wolf - Water/Sewer Utility					
3620 Engineering Services	\$ -	-	-	-	-
4050 Improvements & Extensions	-	-	-	-	-
Subtotal	\$ -	-	-	-	-
Municipal Facilities					
3620 Engineering Services	\$ 98,806	33,300	100,000	84,601	155,000
4030 Improvements - Facilities	31,915	150,694	1,200,971	1,378,549	165,078
4040 Machinery & Equipment	-	-	-	-	-
4060 Land Acquisition	-	-	750,000	860,500	-
4100 Office Furniture	-	-	-	-	-
Subtotal	\$ 130,721	183,994	2,050,971	2,323,650	320,078
General Infrastructure					
3620 Engineering Services	\$ 355,167	540,920	646,667	400,010	480,463
3860 Other Contractual Services	2,100	2,100	2,400	2,100	2,400
3890 Bond Principal	375,000	375,000	400,000	400,000	400,000
3900 Bond Interest	346,638	334,919	322,075	322,075	308,575
3950 Contractual Payments	-	-	-	-	-
4010 Improvements - Streets & Alleys	941,951	1,826,640	5,615,583	2,528,982	5,049,055
4030 Improvements - Facilities	-	-	-	-	-
4050 Improvements & Extensions	-	-	-	-	-
4060 Land Acquisition	370,454	149,769	90,395	50,000	185,000
Subtotal	\$ 2,391,310	3,229,348	7,077,120	3,703,167	6,425,493
Total Appropriations	\$ 3,080,948	\$ 3,726,604	\$ 9,564,343	\$ 6,516,377	\$ 7,160,855

FISCAL 2009 TRANSFERS			
Fund From	Fund To	Purpose	Amount
Performance Bond	General	Transfer Interest Earnings	\$ 10,000
Refuse	General	Interfund Service Charge	40,748
Water	General	Interfund Service Charge	72,763
Water	Capital Improvement	Lake Water Joint System Costs	35,000
Sewer	General	Interfund Service Charge	72,763
Parking Lot	General	Interfund Service Charge	68,223
Parking Lot	Capital Improvement	Old Rt. 45/Parking Lot Improvements	45,000
Sewer System Capital	Plant Expansion	Future Plant Expansion	240,000
Water System Capital	Capital Improvement	Water Improvements	100,000
TOTALS			\$684,497

FISCAL YEAR 2008-09 SALARY SCHEDULE

DEPT.	EMPLOYEE NAME	POSITION	CURRENT SALARY	7/1/2008 SALARY	ESTIMATED BUDGETED SALARY
POLICE	RAJEWSKI	CHIEF	\$ 105,704	\$ 108,875	\$ 110,665
	SURDEL	COMMANDER	\$ 92,329	\$ 95,099	\$ 96,169
	RANKOVICH	COMMANDER	\$ 88,712	\$ 91,373	\$ 92,322
	GORMAN	SERGEANT	\$ 81,190	\$ 83,626	\$ 85,001
	O'DONNELL	SERGEANT	\$ 81,190	\$ 83,626	\$ 84,712
	KELLER	SERGEANT	\$ 75,800	\$ 78,074	\$ 79,493
	CARLSON	SERGEANT	\$ 75,800	\$ 78,074	\$ 79,020
	WILLIFORD	SERGEANT	\$ 72,121	\$ 74,825	\$ 76,185
	HUTSON	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	BOARDMAN	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	BARNA	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	MINAS	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	STANGLEWICZ	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	LOUTHAN	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	STUMPF	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	MCKENNA	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	DEPOLO	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	KOWALCZYK	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	EXTON	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	DAMPF	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	GILLIAM	OFFICER	\$ 65,534	\$ 68,483	\$ 68,483
	MCVICKER	OFFICER	\$ 62,692	\$ 65,513	\$ 67,912
	BONZANI	OFFICER	\$ 59,851	\$ 62,544	\$ 63,914
	CHLEBEK	OFFICER	\$ 59,851	\$ 62,544	\$ 63,229
	DOGUM	OFFICER	\$ 59,851	\$ 62,544	\$ 62,544
	SELIN	OFFICER	\$ 54,168	\$ 56,605	\$ 59,461
	MOSCATO	OFFICER	\$ 54,168	\$ 56,605	\$ 58,090
	LANAGAN	OFFICER	\$ 51,326	\$ 53,636	\$ 56,377
	MILLER	OFFICER	\$ 51,326	\$ 53,636	\$ 54,778
	BALLANTINE	OFFICER	\$ 48,485	\$ 50,667	\$ 52,037
	JOINER	OFFICER	\$ 48,485	\$ 50,667	\$ 51,352
CZARNECKI	OFFICER	\$ 45,643	\$ 47,697	\$ 49,982	
PAYNE	OFFICER	\$ 45,643	\$ 47,697	\$ 48,382	
OCONNOR	OFFICER	\$ 45,643	\$ 47,697	\$ 48,382	
FABSIZAK	SECRETARY	\$ 41,418	\$ 42,660	\$ 42,660	
LYONS	CUST. SER. CLERK	\$ 36,497	\$ 37,592	\$ 37,690	
BARNES	CUST. SER. CLERK	\$ 30,224	\$ 31,131	\$ 31,347	
ADM.	DOWNS	ADMINISTRATOR	\$ 125,271	\$ 137,161	\$ 137,161 *
	ZOELLNER	ASST. VIL. ADMIN.	\$ 86,103	\$ 88,686	\$ 89,760
	DAMRON	FINANCE DIR.	\$ 98,783	\$ 101,746	\$ 101,746
	FRIELING	ADM. ASSISTANT	\$ 48,909	\$ 50,376	\$ 51,509
	SWYNDRO	ACCTNG. CLERK	\$ 44,804	\$ 46,148	\$ 46,308
	GLASS	SECRETARY	\$ 39,408	\$ 40,590	\$ 40,590
	EVANS	CUST. SER. CLERK	\$ 33,040	\$ 34,031	\$ 34,532
	FOSTER	CUST. SER. CLERK	\$ 30,224	\$ 31,131	\$ 31,293
	PEARSON	ENGINEER	\$ 102,595	\$ 105,673	\$ 107,593
	LUCAS	ECONOMIC DEV.	\$ 68,204	\$ 70,250	\$ 70,980
COMM. DEV.	ZORDAN	DEV. DIRECTOR	\$ 100,671	\$ 103,691	\$ 105,216
	YOCKEY	PLANNER	\$ 46,784	\$ 48,188	\$ 49,231
	TO BE HIRED	PLANNING TECH.	\$ 40,472	\$ 41,686	\$ 41,794
	CASHMAN	CHIEF INSPECTOR	\$ 77,324	\$ 79,644	\$ 81,160
	BAGNIEWSKI	INSPECTOR	\$ 46,852	\$ 48,258	\$ 48,258
	SMITH	SECRETARY	\$ 41,008	\$ 42,238	\$ 42,530
	SICKLES	SECRETARY	\$ 33,704	\$ 34,715	\$ 35,226
	MASSEY	CODE ENFORCE.	\$ 46,490	\$ 47,885	\$ 48,051

*Includes \$5,000 Deferred Compensation

FISCAL YEAR 2008-09 SALARY SCHEDULE

DEPT.	EMPLOYEE NAME	POSITION	CURRENT SALARY	7/1/2008 SALARY	ESTIMATED BUDGETED SALARY
PUBLIC WORKS	TIBERI	DIRECTOR	\$ 93,827	\$ 96,641	\$ 96,976
	HEIM	WW CHIEF OPER.	\$ 87,918	\$ 90,555	\$ 92,357
	SIWINSKI	WW AUXIL. OPER.	\$ 69,376	\$ 72,498	\$ 72,498
	BOYNE	WW PLANT MECH.	\$ 54,244	\$ 56,685	\$ 56,685
	RENNER	LAB TECH./OPER.	\$ 52,871	\$ 55,250	\$ 55,250
	MANNIS	WW PLANT MECH.	\$ 62,237	\$ 65,038	\$ 65,038
	BUTLER	WW AUXIL. OPER.	\$ 54,244	\$ 56,685	\$ 56,685
	DELANEY	WW AUXIL. OPER.	\$ 69,376	\$ 72,498	\$ 72,498
	ORR	WW AUXIL. OPER.	\$ 54,244	\$ 56,685	\$ 56,685
	CORDOVA	WW AUXIL. OPER.	\$ 54,244	\$ 56,685	\$ 56,685
	PETROW,W.	WW AUXIL. OPER.	\$ 52,664	\$ 55,034	\$ 56,622
	GORAVICA	WW AUXIL. OPER.	\$ 49,641	\$ 51,875	\$ 53,371
	KOSCHETZ	WW AUXIL. OPER.	\$ 48,195	\$ 50,364	\$ 51,410
	WALENGA	METER READER	\$ 42,376	\$ 44,283	\$ 44,283
	VAN DYKE	METER READER	\$ 36,554	\$ 38,199	\$ 39,345
	MURPHY	METER READER	\$ 42,376	\$ 44,283	\$ 44,283
	FLOREY	AUTO MECHANIC	\$ 62,237	\$ 65,038	\$ 65,038
	DETLOFF	SUPERINTENDENT	\$ 82,081	\$ 84,543	\$ 84,689
	CLAY	ST. FOREMAN	\$ 64,068	\$ 66,951	\$ 66,951
	SANDERS	MAINT. WORKER II	\$ 54,610	\$ 57,067	\$ 57,067
	WILHELM	MAINT. WORKER I	\$ 46,281	\$ 48,364	\$ 48,364
	SKOLDS	MAINT. WORKER I	\$ 46,281	\$ 48,364	\$ 48,364
	SMITH	MAINT. WORKER I	\$ 46,281	\$ 48,364	\$ 48,364
	CULLEN	MAINT. WORKER I	\$ 46,281	\$ 48,364	\$ 48,364
	ANGONE	MAINT. WORKER I	\$ 42,354	\$ 44,260	\$ 45,230
	DORN BOS	MAINT. WORKER I	\$ 39,923	\$ 41,719	\$ 41,863
	PETROW, R.	MAINT. WORKER I	\$ 38,760	\$ 40,504	\$ 41,252
	KINGSLAND	PUB. IMP. INSP.	\$ 58,221	\$ 59,968	\$ 60,227
	PELOQUIN	ENGINEER	\$ 62,925	\$ 64,813	\$ 65,598
	WEIDNER	SECRETARY	\$ 39,017	\$ 40,188	\$ 40,849
	KOSOLA	SECRETARY	\$ 34,988	\$ 36,038	\$ 36,537
			\$ 5,119,400	\$ 5,323,186	\$ 5,374,349
Part Time:					
	Mayor	\$9,300/Year	(includes Liquor Commissioner)		
	Village Clerk	\$4,800/Year			
	Village Trustees	\$4,200/Year			
	P & Z Chairman	\$35/Meeting			
	P & Z Member	\$25/Meeting			
	BOFPC Chairman	\$70/Meeting			
	BOFPC Member	\$50/Meeting			
	CATV 6 Manager	\$4,200/Year			
	CATV 6 Asst. Manager	\$2,000/Year			
	CATV 6 Station Asst.	\$2,000/Year			
	ESDA Coordinator	\$7,500/Year			
	ESDA Deputy Coordinator	\$2,000/Year			
Part Time Hourly Rates: <u>7/1/2008</u>					
	Nayder	\$12.41			
	Fitzgerald	\$12.70			
	Vainowski	\$12.26			
	Pickrum	\$11.43			
	Karpola	\$15.51			
	Oehmen	\$15.36			
	Poces	\$13.02			
	Arellano	\$13.18			

Budget

Work Session

Minutes

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, January 28, 2008

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 7:46 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
George Metanias
Joe Siwinski
Debbie Engler

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Finance Director Barb Damron; Police Chief Randy Rajewski; Village Engineer Paul Pearson; Community Development Director Alan Zordan; Public Works Director Lou Tiberi and Economic Development Coordinator Marty Lucas.

Absent: Trustees Don Labriola and Jane McGinn

Fiscal Year 2009 Budget

Village Administrator John Downs gave a power point presentation regarding Mokena's Fiscal Year Budget 2009. This evening's topics for discussion were the Fleet Schedule, MFT Program, Water Capital and Sewer Capital. Mr. Downs explained that the Village is about to embark on a somewhat different annual budget journey. Unlike the most recent past, this year's overall economy has slowed and the immediate future seems uncertain at this time. In particular, the home building market has been hit hard by a number of negative factors and the timing for a rebound does not seem imminent.

An economic downturn of this nature has historically impacted several revenue categories for the Village. Initially, building permit revenues and related connection fees are reduced and a "flattening" of sales tax revenue starts to occur approximately six months to a year later. Thereafter, State income tax can begin to show weakness and other more subtle revenues such as contractor and business licenses can also stagnate. In addition, a slower housing market and general economy results in a lower growth rate and decreased revenue elasticity in the water and sewer operating funds. In aggregate, these trends are normally short lived and the economy rebounds.

Administrator Downs presented that this housing market “feels” somewhat different than prior slowdowns due to a combination of issues. These issues include a four year low inventory of approved residential lots along with very few new residential developments being in the “cue”. In addition, the transition of more elaborate and expensive homes in Mokena over the past several years may not facilitate as quick a rebound as we have seen in the past. Lastly, prior slowdowns saw some decline in residential building permits, but not to the degree we are experiencing at this time. In fact, we will likely see a twenty year low in residential permits this year, unless recent trends turn about rather quickly. The non-residential market seems solid, but we do not rely heavily on those permit related revenues in the budget forecasting process.

Below are some of the most significant concerns moving into FY 2009:

- Our ability to produce “net positive results” in the major operating funds will be questionable as we end the current fiscal year.
- This will likely result in decreased fund balance resources (above policy) being available to augment budgeted revenues in FY 09.
- Maintaining major operating fund balances at the 25% benchmark will be a more difficult task as compared to past years.
- The slowdown in the economy will decrease revenue growth in both the operating and capital funds.
- Many of our normal infrastructure rehabilitation programs will need to be delayed.
- Many of our operating programs will need careful evaluation for basic core service value.
- We will definitely be forced to raise water and possibly sewer rates on a multi-year basis.
- We should evaluate various revenue enhancements in areas that make sense and are truly linked to demands.
- Funding for the next phase of our public safety facility is undetermined at this time.

Administrator Downs stated that we also have several positive budgetary conditions currently in place. These are as follows:

- Our infrastructure is in good condition at this time and affords us the ability to delay programmed rehabilitation.
- We will be prepared to construct and fund the next phase of an approximate \$4.75 million WWTP expansion when needed.
- Our rolling stock is in solid shape and some vehicle and equipment schedules can be modified accordingly.
- Our road system is in solid order but long term maintenance will become a programming issue within the next five years.
- Our operating fund balances are at or above policy level and will (again) provide the ability to evaluate these conditions and conclude solid budget policies.

Staff will be formulating an FY 09 spending plan that will be very, very cautious. This approach seems prudent given the status of the economy at this time.

Village Board Work Session
January 28, 2008

- Fleet Schedule
- MFT Program
- Water Capital
- Sewer Capital

Proposed FY 09 Rolling Stock

VEHICLE/EQUIPMENT	SOURCE	EXPENDITURE
(4) Replace Squads - Outfitted	General Fund	\$104,000
(1) Replace 2.5 ton Dump Truck w/Plow & Spreader	General Fund	\$94,000
(1) Additional Squad -- Outfitted	General Fund	\$27,000
<hr/>		
(1) Replace Tractor/Backhoe	General Fund	\$0
(1) Replace Backhoe Loader	General Fund	\$0
(1) Replace Mad Vac Small Sweeper	General Fund	\$0
TOTAL - 5 year average	\$371,500	\$268,400

Note: The difference between the total of \$268,400 and \$242,200 shown on the fleet schedule is \$26,000. The difference is for the equipment needed to outfit the police vehicles.

2008 AUCTION VEHICLES	DEPT.	EXPECTED
(1) 2000 Chevy Impala	ESDA	\$2,000
(2) 2003 Chevy Impalas	Police/ESDA	\$4,000
(1) 2005 Chevy Impala	Police	\$3,000
1998 International 2.5 Ton Dump Truck w/Plow & Spreader	Streets	\$15,000
1997 GMC 1 Ton Utility Truck	Water/Sewer	\$6,000
TOTAL EXPECTED		\$30,000

Vehicle Disposition

- Most Vehicles on 10 Year Replacement
 - Administrative Vehicles
 - 2.5 Ton Dumps with Plows & Spreaders
- Pick Ups with Plows 7 Yr. Replacement
 - High service duties
 - Not built as heavy duty
- SUV's in Public Works 8 Year Rplacmt.
 - High mileage & high service duty

- Police Vehicles 3 Year Replacement
 - Due to high annual mileage
- Currently 17 Village Vehicles in the Replacement Schedule are not replaced with new vehicles.
- They are low usage vehicles that are replaced with handed down vehicles that are in better condition.

MFT Fund-FY 08

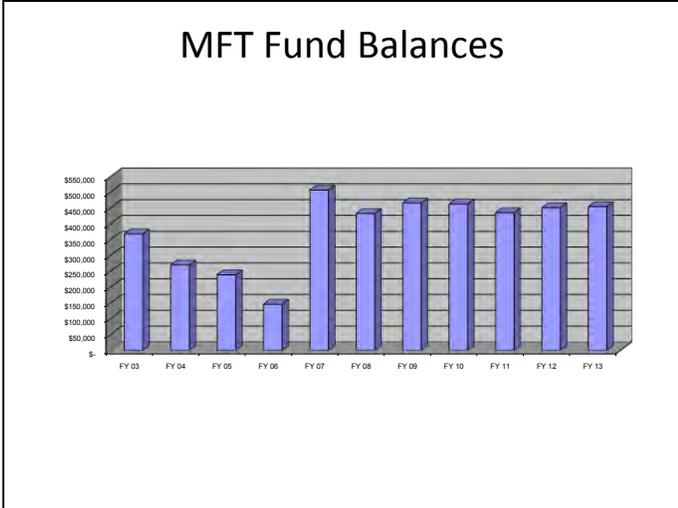
- High growth allotment could also increase revenue by approximately \$20,000 annually.
- Program becoming more conservative due to stagnant revenues and construction inflation
- Multi year plan is decreasing in capacity to maintain existing road system.
- Structural matter that will need some strategic attention in years to come.

Multi Year MFT-Fund

	2008	2009	2010	2011	2012	2013
Beginning Fund Balance	\$489,125	\$432,517	\$465,847	\$462,480	\$434,798	\$450,796
Revenue:						
MFT Allotment	\$551,988	\$541,214	\$546,628	\$552,042	\$557,643	\$563,057
Interest Earnings	\$17,000	\$13,000	\$13,000	\$13,000	\$13,000	\$15,000
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$568,988	\$554,214	\$559,628	\$565,042	\$570,643	\$578,057
Total Available For Spending	\$1,058,113	\$986,731	\$1,025,476	\$1,027,522	\$1,005,441	\$1,028,853
Operating Expenses:						
Personal Services	\$52,000	\$49,000	\$50,960	\$52,998	\$55,118	\$57,323
Commodities	\$143,000	\$135,300	\$140,712	\$146,340	\$152,194	\$158,282
Contractual Services	\$27,800	\$28,912	\$30,068	\$31,271	\$32,522	\$33,823
Total Operating Expenses	\$222,800	\$213,212	\$221,740	\$230,610	\$239,835	\$249,428
		\$414k	\$452k	\$477k	\$434k	\$450k
Capital Projects:						
Improvements - Streets & Alleys	\$402,796	\$307,672	\$341,255	\$362,114	\$314,811	\$325,238
Improvements - Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Outlay	\$402,796	\$307,672	\$341,255	\$362,114	\$314,811	\$325,238
Ending Fund Balance	\$432,517	\$465,847	\$462,480	\$434,798	\$450,796	\$454,187

Fund Balance Goal is set To pending Improvements And 1/2 operating Costs+/-





- ### Longer term Issues-MFT-Road Maintenance
- In general.....
 - Average lifespan of local road before repaving is necessary-20 years
 - Number of road miles in Village:
 - Currently-78
 - Full Build out-105
 - Annual estimated miles of road repaving under current funding structure-1.65 miles
 - Average years between major road repaving
 - Now-47 years
 - Full Build out-64 years
 - Problematic in post 2012 ERA
 - This results in a structural problem requiring future assessment!
 - Spending will need increase as road system ages.

MFT Improvement Plan – 2008/9

Improvement Projects	2008/09
Kevin (Willow to Kirkstone)	67,357
Kevin Court	15,741
195 th (Glennell to Townline)	102,358
Everett (191 st to Townhomes)	55,217
Francis (Wolf to RR Tracks)	66,999
Estimated cost	307,672

MFT Improvement Plan – 2009/10

Improvement Projects	2009/10
Plattner Drive	134,384
Ashford	14,064
Swinford Lane	87,900
Swinford Court	15,822
Blyth Way	23,315
Regent	35,320
Austin Court	19,885
Brystal Court	10,565
Estimated cost	\$341,255

MFT Improvement Plan – 2010/11

Improvement Projects	2010/11
Galway Bay (Revere to Fintan)	26,252
Connemara	16,295
Celtic Court	16,295
116th (192nd to 195th)	64,997
116th (197th to Francis)	45,625
Old Castle Drive	72,420
Kluth Drive	102,130
Kluth Court (Rose)	18,100
Estimated cost	\$362,114

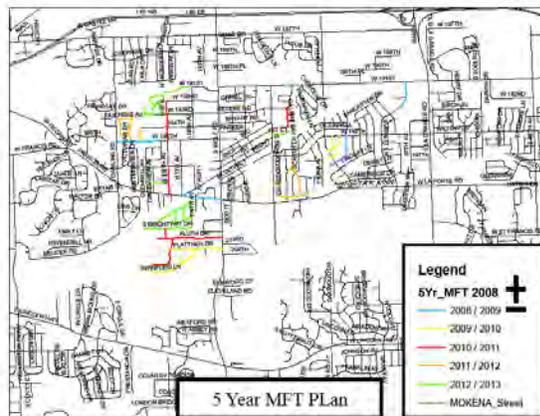
MFT Improvement Plan – 2011/12

Improvement Projects	2011/12
Duchess	27,602
Baron Drive	29,094
Camelot	18,650
Victorian (195th to North End)	45,692
Queens Court	7,273
Yorkshire Court	30,959
Patricia (Swanberg North to Willow)	26,110
Therese (St. Joe to St. Jonn)	21,448
St. Joe	11,003
Catherine	37,300
St. John	59,680
Estimated cost	\$314,811

MFT Improvement Plan – 2012/13

Improvement Projects	2012/13
Marley Creek Court	19,210
193 rd Street (West of 116 th Ave)	19,210
Parkside Lane	19,978
Parkside Crossing	19,978
Creek Crossing	65,314
Fairmont	32,081
Creekside Lane	14,408
191 st (114 th to Creek Crossing)	25,934
Roberts Road	26,900
First Court	36,120
Granite Drive	46,105
Estimated Cost	\$325,238

5 Year MFT Plan



Water Capital Fund

- Economic downturn in housing market has greatly decreased connection fee forecast:
 - Reduced connection fees by \$600,000+/- per year
 - Pending forecast more conservative
- Proposed budget Provides for water main looping and prior commitments
 - Townline (187th to Boulder Ridge)
 - 191st Street Project and AOK property
- Next major water storage delayed until FY 12 as opposed to FY 09/10.

Water Capital Improvement Projects

WATER CAPITAL IMPROVEMENT PROGRAM						
	2008	2009	2010	2011	2012	2013
Beginning Fund Balance	\$1,117,378	\$955,092	\$1,038,952	\$1,729,452	\$2,466,752	\$650,152
Revenue:						
Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Tap-on Fees	\$930,164	\$723,700	\$749,000	\$775,300	\$802,400	\$802,400
Interest Earnings	\$52,750	\$30,000	\$41,500	\$62,000	\$46,000	\$29,000
Total Revenue	\$982,914	\$753,700	\$790,500	\$837,300	\$848,400	\$831,400
Total Available For Spending	\$2,100,292	\$1,708,792	\$1,829,452	\$2,566,752	\$3,315,152	\$1,481,552
Operating Expenses:						
Contractual Services	\$91,950	\$218,260	\$0	\$0	\$165,000	\$48,750
Capital Outlay	\$953,250	\$331,580	\$0	\$0	\$2,400,000	\$0
Other Financing Uses	\$100,000	\$120,000	\$100,000	\$100,000	\$100,000	\$100,000
Total Expenses	\$1,145,200	\$669,840	\$100,000	\$100,000	\$2,665,000	\$148,750
Ending Fund Balance	\$955,092	\$1,038,952	\$1,729,452	\$2,466,752	\$650,152	\$1,332,802

Water Capital Improvement Projects

	2008	2009	2010	2011	2012	2013
Capital Projects:						
Service to AOK Property		\$60,000				
191st Utility Relocations		\$79,380				
Townline Watermain	\$100,000	\$192,200				
187th/Wolf Tower/Pump House	\$331,000					
Rt. 45 - (LaPorte to Birch)	\$522,250					
187th/Wolf Water Storage					\$2,400,000	
Anna Street (LaPorte to Bonness Union (Revere to Bryant) Midland (Third to First))						
Marilyn Estates (Owens to Wolf) Pheasant Lane Pheasant Court Third (Division to Schoolhouse)						
				\$1.7 Million delayed until post 2013		
Total Projects	\$953,250	\$331,580	\$0	\$0	\$2,400,000	\$0

- ### Sewer Capital Fund
- Economic downturn in housing market has greatly decreased connection fee forecast:
 - Reduced connection fees by \$200,000+/- per year
 - Pending forecast more conservative
 - Mokena's system is in good shape due to aggressive maintenance policies and past practices.
 - Proposed budget focuses on prior commitment and SCADA Technology.
 - Future program reduced to minimal levels pending economic conditions.

Sewer Capital Improvement Program

SEWER CAPITAL IMPROVEMENT PROGRAM						
	2008	2009	2010	2011	2012	2013
Beginning Fund Balance	\$1,583,949	\$1,316,549	\$1,197,214	\$1,171,848	\$1,093,140	\$908,390
Revenue:						
Tap-on Fees	\$310,088	\$241,200	\$249,700	\$258,400	\$267,500	\$267,500
Interest Earnings	\$74,000	\$36,500	\$33,000	\$30,000	\$23,500	\$12,000
Total Revenue	\$384,088	\$277,700	\$282,700	\$288,400	\$291,000	\$279,500
Total Available For Spending	\$1,968,037	\$1,594,249	\$1,479,914	\$1,460,248	\$1,384,140	\$1,187,890
Operating Expenses:						
Contractual Services	\$9,970	\$7,315	\$8,066	\$23,333	\$70,200	\$8,955
Capital Outlay	\$161,518	\$129,720	\$60,000	\$103,775	\$165,550	\$468,000
Other Financing Uses	\$480,000	\$260,000	\$240,000	\$240,000	\$240,000	\$240,000
Total Expenses	\$651,488	\$397,035	\$308,066	\$367,108	\$475,750	\$716,955
Ending Fund Balance	\$1,316,549	\$1,197,214	\$1,171,848	\$1,093,140	\$908,390	\$470,935

Sewer Capital Improvement Projects

	2008	2009	2010	2011	2012	2013
Capital Projects:						
191st Force Main:						
(Railroad Tracks to Revere)		\$54,720				
Cleaning & Telesizing	\$10,768		\$10,000		\$10,000	
Pheasant Ln (197th to Glennell)	\$67,500					
Pheasant Ct (Pheasant to End)	\$20,250					
Bryant (Wolf to Bryant Ct)	\$62,000					
Anna (LaPorte to End)						
Union (Revere to Parker)						
Midland (Third to First)						
114th Av (155th to 300' North)				\$14,400		
St Mary Road (Wolf to Third)				\$39,375		
Darla Trail (191st to Kimberly)					\$10,800	
Kimberly Tr (Kristine to Midland)					\$42,750	
Kristine (Kimberly to Daniel)					\$12,000	
Daniel Tr (Kristine to Midland)					\$38,000	
Midland (191st to Revere)					\$54,000	
N. Brightway						\$96,000
E. Brightway						\$90,000
S. Brightway						\$129,000
W. Brightway						\$15,000
Burr Oak						\$51,000
Edgewood Lane						\$39,000
Edgewood Drive						\$48,000
SCADA for Lift Stations		\$75,000	\$50,000	\$50,000		
Reline Manholes						
Total Projects	\$161,518	\$129,720	\$60,000	\$103,775	\$165,550	\$468,000

Delayed one year! →

\$65,000 delayed to post 2013

WWTP Repair and Replacement Fund

- Plant repair fund is separate and has a projected balance of over \$1 million at the end of FY 08.
- Projected average annual expenditures over next 10 years-\$45,000 +/-.
- Interest earnings should be sufficient to maintain target fund balance of \$1 million.
- This fund has performed as designed and now self funding.

WWTP Expansion Fund

- Flow data required planning for next treatment plant expansion.
- Recent wet weather conditions have moderated from last year and allows more relaxed expansion timeline
 - Initiate engineering design in FY 08 and complete in early 09
 - Includes plant expansion on existing footprint
 - Includes efficiency modifications to overflow lagoon
 - Includes cost estimates of final plant expansion (north of creek)

	Current	Expanded in 2010/11+/-	Key Points
Plant Design Capacity	2.5 MDG	3.3 MGD	\$4.75 million estimated in construction
Plant Flow	1.9 MGD	2.2 MGD (estimated)	Fluctuate primarily due to weather
Percent of capacity	80%+/- (recommended timeline for engineering)	67% When expanded (estimated)	Engineering initiated in FY 08 and completed by early FY 09.

WWTP Expansion Fund

- Fiscal Summary
 - Plant expansion fund is also separate and has a projected balance of \$5.5 million at end of FY 08
 - Estimated Cost of \$475,000
 - Delay construction until FY 10/11
 - \$1.5 million in fund after construction

	FY 08	FY 09	FY 10/11
Expenditures	\$475,000 for plant expansion and other planning/eng.	Carry over design engineering from FY 08	\$4.75 million for plant expansion
Fund Balance	\$5.5 million	\$5.75 million	\$1.5 million (after expansion)

Summary

Summary		
	5 Year Budget Average	FY 09
Fleet Replacement	\$371,500	\$268,000
MFT (Street Repairs)	\$328K	307K
Water Capital (Total)	\$2.4 Million	\$670K
Sewer Capital (Total)	\$1.17 Million	\$397K

Next Session

- Capital Equipment
- Major Road Projects
- Initial Discussions
 - General Fund
 - Water/Sewer

Board members present had no issues or concerns with the items presented and concurred to move forward.

Staff Reports

Board members informally discussed some current projects, programs and issues undertaken by the Village's administrative staff. These items included crime and statistics, status and impact on complaints received from the new no smoking law that went into effect January 1st, water billing receivables and status on entertainment taxes. There was also some discussion about changing the start time of the regular Board work sessions held on the third Monday of each month. The general discussion focused upon rescheduling the start time from 6:30 p.m. to 6:00 p.m. The Board directed staff to take the necessary steps to change the scheduled start time and report back to the Board.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 8:55 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 11, 2008

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 8:10 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
George Metanias
Joe Siwinski
Debbie Engler
Jane McGinn
Don Labriola

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Finance Director Barb Damron; Police Chief Randy Rajewski; Village Engineer Paul Pearson; Community Development Director Alan Zordan; Public Works Director Lou Tiberi and Economic Development Coordinator Marty Lucas.

Fiscal Year 2009 Budget

Village Administrator John Downs gave a power point presentation regarding Mokena's Fiscal Year Budget 2009. This evening's topics for discussion included a review of this year's proposed capital equipment expenditures along with next year's proposed road improvement projects. A general discussion relating to the status of the general fund and the need for a multi-tiered water rate increase was also addressed (in a very general manner). Although more information regarding the need to increase water rates will be reviewed during upcoming budget sessions, Mr. Downs believes it is a good strategy to regularly discuss this issue as the budget process advances.

Below are some key points related to the evening's work session:

- In keeping with a very guarded approach to this year's budget, proposed capital equipment expenditures will be reduced to levels well below that of the five year running average.
- The Village's \$10 million bond proceeds for road improvements will be all but depleted during FY 09.
- The Western Growth area will ultimately generate enough impact fee revenue to subsidize the improvements to Townline Road.
- During the upcoming budget cycle, the Village will be able to:
 1. Advance the US30/Wolf Road intersection.
 2. Reconstruct the majority of Townline Road and make related improvements to 187th Street.
 3. Finish the engineering design and initiate ROW acquisition for Schoolhouse Road.
 4. Interconnect traffic signals along Wolf Road to improve peak traffic flow periods.
 5. Make necessary improvements to Owens Road that will facilitate the ICC to construct safety measures at the EJ&E rail crossing.
- The Village's ½% sales tax revenue should see solid increases in the years ahead.
- The Board should begin evaluating how much of this future revenue stream will be spent on road maintenance as opposed to new construction.
- The Village's General Fund is experiencing continued fiscal pressure in FY 08 and likely in 09.
- Chicago's water rate increase will require Mokena to adjust local water rates on a multi-tiered basis.

- In general, the Village will continue approaching this year's budget more conservatively than in past years.

Questions/Comments:

Board members present had no issues or concerns with the items presented other than adding some additional engineering for the intersection of LaPorte Road/Francis Road/Front Street. Staff will work on adding this item to the budget for FY 09. The Board concurred to move forward.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 9:03 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, February 25, 2008

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 8:03 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
George Metanias
Joe Siwinski
Debbie Engler
Jane McGinn
Don Labriola

Also present were: Village Clerk Robyn Madden; Village Attorney Ken Grey; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Police Chief Randy Rajewski; Village Engineer Paul Pearson; Community Development Director Alan Zordan; Public Works Director Lou Tiberi; Finance Director Barb Damron and Economic Development Coordinator Marty Lucas.

Fiscal Year Budget 2009

Village Administrator John Downs gave a brief presentation regarding the Fiscal Year 2009 budget. The evening's presentation focused on establishing a decision making model (better known as "rightsizing"), with an emphasis on the delivery of core maintenance services provided through the Village's Public Works Department. Some key topics that Mr. Down's discussed were Defining Core Service Rankings and establishing Funding Level Alternatives also Reviewing proposed annual Public Works Maintenance programs.

Public Works Director Lou Tiberi briefly explained the Public Works projects that included the categories of storm water, sidewalk/curb repairs, street repairs, striping, maintenance, building improvements, village grounds and parking lots that fall under the general fund. He also presented the water and sewer departments projects that would fall under the water and sewer funds as well as the municipal parking lot projects.

**Mokena Village Board Work
Session for February 25, 2008**

- **Defining Core Service Rankings**
- **Defining Funding Level Alternatives**
- **Reviewing Proposed Annual Public Works Maintenance Programs**

Defining Core Service Rankings and Funding Level Alternatives

- Defining core service priorities can assist the Board and Staff by.....
- Determining which expenditures warrant the highest priority during a restrictive fiscal environment.
- Providing method to analyze various expenditure types and properly allocate funding alternatives.
- Framing a more logical environment for decision making.

Tonight's Budget Presentation

- Is about more than programming funds
- It focuses on establishing a decision making model (better known as "Rightsizing")
- This presentation will focus upon:
 1. Defining and ranking core services
 2. Establishing funding level alternatives
 3. Utilizing these tools to determine FY 09 Public Works Maintenance Programs.

CORE SERVICE RANK I

- Integral and necessary "core services" focused on the most basic infrastructure programs and/or regulatory requirements.
- A reduction or failure to fund would immediately decrease core service levels and/or result in more costly expenditures at a later date.
- Immediate Infrastructure maintenance, public safety and regulatory compliance are the key focus points of this service level definition.
 - I.E.-Roads, sidewalks, storm-water system repairs, etc.

CORE SERVICE RANK II

- Integral but not as immediate as Rank I service levels.
- A reduction or failure to fund would not immediately decrease service levels
 - Within a short time-frame service levels will decrease or require more costly spending (later).
- Typical infrastructure maintenance and upkeep along with public safety is the focus of this service level definition.
 - I.E.- Roads, sidewalks, storm-water system repairs with key difference being the immediacy.

Public Works Projects 1

Rank	Category/Description Storm water	FY 08 Budget	Spending Level			
			A	B	C	D
I	Crystal Creek Wetland Maintenance	N/A	\$10,700	\$10,700	-	-
I	Storm Sewer Atlas Update	\$40,000	\$35,500	\$35,500	-	-
II	Reseed existing Ponds Blackthorn Ridge & Jeny-Glenn	N/A	\$5,000 2 Ponds	\$5,000 2 Ponds	\$2,500 1 Pond	-
II	Dredge Pond & Install Rip Rap to edges East Bank of Lake Grasmere West Bank of Lake Grasmere	\$35,000	\$33,200	\$33,200	\$16,600 1 Bank	-
IV	Landscape Ponds Scarath Pond (1) Old Castle South Ponds (2)	\$5,000	\$5,000 (3 Ponds)	\$3,350 (2 Ponds)	\$1,650 (1 Pond)	\$0

Public Works Projects 3

Rank	Category/Description Street Repairs	FY 08 Budget	Spending Level			
			A	B	C	D
I	Full Depth Patching Various Locations	\$40,000	\$40,000	\$32,800	-	-
II	Street Maintenance & Painting Front & Wolf	\$8,500	\$13,500	\$13,500	-	-
III	Street Maintenance & Painting Front & Mokena	n/a	\$6,900	\$6,900	\$0	-

Public Works Projects 4

Rank	Category/Description Striping	FY 08 Budget	Spending Level			
			A	B	C	D
I	Crosswalks Various Locations Schools & Parks	\$6,500	\$6,500	\$6,500	-	-
I	Intersections Everett & 191 st , Everett & LaPorte 104 th & 191 st , 88 th & 191 st	\$15,000	\$6,500	\$6,500	-	-

Public Works Projects 5

Rank	Category/Description Maintenance	FY 08 Budget	Spending Level			
			A	B	C	D
I	Tree Removal	\$8,000	\$8,000	\$8,000	-	-
II	Pond Vegetation Control Algae & Control	\$21,300	\$21,000	\$21,000	-	-
III	Tree Replacement	\$22,500	\$20,400	\$20,400 (80)	\$15,300 (60)	\$10,200 (40)
III	Animal Control at Ponds	\$8,000	\$8,000	\$8,000	\$8,000	\$0

Public Works Projects 6

Rank	Category/Description Building Improvements	FY 08 Budget	Spending Level			
			A	B	C	D
I	Roof Repairs Village Hall, Gym, Salt Barn	N/A	\$3,445	\$3,445	-	-
II	Gutters at Village Hall & Attached Gym (Safety Issue)	N/A	\$12,500	\$12,500	\$9,900 (Hall only)	-
II	Police Department Building Tuck-pointing, New Door, Lock Replacement	N/A	\$2,500	\$2,500	\$2,500	\$0
III	ESDA Facility Improvements Paint, Siding, Landscaping PW Garage Area	N/A	\$7,500	\$7,500	\$0	\$0
III	Village Hall General Landscaping Upkeep of Village Hall	\$2,500	\$3,500	\$3,500	\$2,500	\$1,750

Public Works Projects 7

Rank	Category/Description Village Grounds	FY 08 Budget	Spending Level			
			A	B	C	D
III	Mosquito Management Village Wide	\$15,800	\$15,800	\$15,800	\$15,800	\$0
III	Weed Control & Fertilizer Village Properties & Buildings	\$8,500	\$8,500	\$8,500	\$8,500	\$0
IV	Weed Control & Fertilizer Village Properties & Ponds	\$2,000	\$2,000	\$2,000	\$1,000	\$0
IV	Reversible Welcome Signs Clean Up Day/Vehicle Stickers	N/A	\$1,200 (8)	\$1,200 (8)	\$600 (4)	\$0
IV	Garbage Cans for Paths & Ponds (10)	\$3,500	\$3,650	\$3,650	\$1,825 (5)	\$0
IV	Benches for Paths & Ponds (6) Scarth, Old Castle South (2), Owens Rd.	\$3,000	\$3,000	\$3,000	\$1,500 (3)	\$0
IV	Doggie Stations for Paths & Ponds (10) LaPorte Road, Tara Hills	\$0	\$4,600	\$4,600	\$2,300 (5)	\$0

Summary of General Fund Rightsizing

- FY 08 Budgeted Expenditures = \$315,000
- Using the Rightsizing approach it is likely that the FY 09 budget can be reduced \$35,000-\$45,000+/-.
- This would represent anywhere from 11% to 14% decrease in spending.
- Would likely be transparent in most cases.

Public Works Projects 8 Parking Lot Fund

Rank	Category/Description Parking Lots	FY 08 Budget	Spending Level			
			A	B	C	D
II	Seal Coat Lot Street Department Garage	N/A	\$2,650	\$2,650	\$2,650	-
II	Reseed Pond Hickory Creek Pond	N/A	\$3,000	\$3,000	\$3,000	-
II	Seal Coat & Stripe Lot Village Hall Front Street	\$5,500	\$9,600	\$9,600	\$6,100 (Front Only)	\$0
IV	Tree Replacement Hickory Creek Islands	N/A	\$4,300	\$4,300 (20)	\$2,150 (10)	\$0

Public Works Projects 9 Water Fund

Rank	Category/Description Water Department	FY 08 Budget	Spending Level			
			A	B	C	D
I	Tower Clean & Inspect 3 Towers & Standpipe	N/A	\$9,500	\$9,500	-	-
I	Leak Survey Village Wide	\$15,000	\$14,000	\$14,000	-	-

Next Session

Focused on Special Projects and Programs

The next budget work session will focus on special projects and programs.

Board members present had no issues or concerns with the items presented. The Board concurred to move forward.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 8:41 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, March 10, 2008

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 7:47 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
Joe Siwinski
Debbie Engler
Jane McGinn
Don Labriola

Also present were: Village Clerk Robyn Madden; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Police Chief Randy Rajewski; Village Engineer Paul Pearson; Community Development Director Alan Zordan; Public Works Director Lou Tiberi; Finance Director Barb Damron and Economic Development Coordinator Marty Lucas.

Absent: Trustee George Metanias

Will County Road Improvement Impact Fee

Assistant Village Administrator Kirk Zoellner presented that the Will County Department of Highways (WCDH) is proposing the implementation of a new county-wide road improvement impact fee on all new development in Will County. The fee, which as proposed would be layered on top of impact fees already assessed by the Village against new development, would be used by the County to assist in funding eligible roadway improvements deemed to be necessary due to the impact of new development around the county. The impact fee proposal represents WCDH's attempt to secure a source of dedicated funding for County roadway capital projects otherwise not available.

Mr. Zoellner added that the impact fee proposal is being presented in connection with WCDH's proposed road construction program as outlined in its draft 2008-2015 Comprehensive Road Improvement Plan (CRIP).

A public hearing has been scheduled by WCDH on Tuesday, March 11, at 6 p.m. at the Will County Office Building in Joliet regarding adoption of the CRIP and imposition of the proposed impact fee. Basic facts and information on the draft CRIP and the proposed impact fee are being presented at this time to assist the Board in formulating a policy position for formal communication at the public hearing.

Village staff recommends the Board oppose approval and implementation of the proposed Will County Road Improvement Impact Fee for the following reasons:

- The proposed road improvement impact fee will negatively affect Mokena in its ability to attract new development.
- The Village has already proactively invested in improving local roads to encourage and accommodate new residential and commercial development, opportunities for the proposed new fee to enhance Mokena's transportation system are very limited.
- Only one impact fee-eligible project in WCDH's 2008-2015 draft CRIP-the proposed widening in 2011 of 80th Avenue from 187th Street to 191st Street on Mokena's boundary with Tinley Park offers to provide any type of benefit to Mokena.

Mayor Werner stated that he had spoken with Mayors from neighboring communities that oppose the impact fee.

Based on the Board's discussion, the Board generally agreed with Staff's recommendation. The Board indicated it was opposed to the proposed Will County Road Improvement Impact Fee. The Village Board directed staff to draft a letter for Mayor Werner's signature communicating the entire Village Board's opposition to the proposed impact fee and to present it at the public hearing in Joliet on March 11, 2008. The Board further directed staff to verbally communicate their opposition to the impact fee at the public hearing.

Fiscal Year Budget 2009

Village Administrator John Downs gave a brief power point presentation regarding the Fiscal Year 2009 budget. The evening's presentation focused on reviewing an annual budgetary category known as "Special Programs and Events." This expenditure category consists of many programs which have become "staples" in the Village's annual budget process.

Although all of these special programs and events possess merit, these expenditures tend to "drift" away from more traditional budgetary priorities. Over the past several years, many of these special programs (such as the fourth of July celebration) have been enjoyed by thousands of Mokena Residents. In some cases, the success of these programs has incrementally increased program and service level expectations by our customers. Although a positive reflection of our efforts, increased service level expectations for non-traditional programming further complicates this year's budget process.

Mokena Village Board Work Session-FY 09 Budget

"Special Programs and Events"

Tonight's Budget Presentation

- Builds on the decision making model (better known as "Rightsizing")
- This presentation will focus upon applying "Rightsizing" to the Village's Special Programs and Events.
- To achieve "Rightsizing" the following must be accomplished:
 1. Define and rank core services
 2. Establish funding level alternatives
 3. Apply model and seek policy direction on spending authority.
 4. "Rightsizing" Model is found on slides 8-16

Downtown Programs

Rank	Category/Description	FY 08 Budget	FY 09 Budget			
			A	B	C	D
III	Signage Grant	\$4,000	\$4,000	\$4,000	\$3,000	\$2,000
III	Façade Grant	\$20,000	\$20,000	\$10,000	\$10,000	\$0
III	Christmas Decorations	\$3,000	\$3,000	\$3,000	\$2,500	\$2,000
III	U.S. Flags & Brackets (Wolf/LaPorte)	\$5,000	\$5,000	\$5,000	\$3,200	\$2,000
V	Decorative Flower Baskets	\$3,000	\$3,560	\$3,560	\$2,210	\$0

- Signage Grants have averaged 2+/- per year or \$2,000
- Façade Grants have average 1+/- per year or \$10,000
- U.S. Flags placed alternating street lights from May 20th through week after 4th of July

Community /Civic Donations

Rank	Category/Description	FY 08 Budget	FY 09 Budget			
			A	B	C	D
III	Will County Center for Community Concerns	\$250	\$250	\$250	\$185	\$125
III	Historical Society	\$1,000	\$1,000	\$1,000	\$750	\$500
III	Christmas Fest (Chamber)	\$ 500	\$ 500	\$ 500	\$ 370	\$250
III	Youth Commission	\$9,300	\$9,300	\$8,820	\$6,615	\$4,410
V	IL Philharmonic Donation	\$1,000	\$1,000	\$1,000	\$500	\$250

Community Affairs Activities

Rank	Category/Description	FY 08 Budget	FY 09 Budget			
			A	B	C	D
III	Website	\$7,500	\$7,500	\$7,000	\$6,500	\$6,000
III	Clean Up Day Activities	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600
III	Wildflower Program *	\$500	\$500	\$500	\$250	\$0
III	Beautification Program *	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
III	Adopt-a-Road	\$400	\$400	\$400	\$300	\$200
III	Adopt-a-Pond	\$400	\$400	\$400	\$300	\$200

* Tourism Budget

Community Programs

Rank	Category/Description	FY 08 Budget	FY 09 Budget			
			A	B	C	D
III	4 th of July Celebration	\$27,050	\$28,000	\$27,250	\$22,550	\$22,550
III	Quarterly Newsletter	\$19,200	\$26,000	\$26,000 (4)	\$19,500 (3)	\$13,000 (2)
IV	Neighborhood Outreach	\$1,530	\$1,530	\$1,530 (4)	\$1,148 (3)	\$765 (2)
IV	Tree Certificate Program	\$1,000	\$1,000	\$250	\$100	\$0

Next Budget Work Session

- Recommendations to improve:
 - Brightway Drainage
 - Revere, Bryant, Parker area drainage
- Lincoln-Way Communication Center Relocation
- Building Improvements
- Water and Sewer Rates
- Other open ended issues

Board members present had no issues or concerns with the items presented. The Board directed staff to move forward.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 9:00 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, March 24, 2008

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 8:15 p.m.

ROLL CALL

The following Trustees were present:

Debbie Engler
George Metanias
John Mazzorana
Jane McGinn
Don Labriola

Absent: Joe Siwinski

Also present were: Also present were: Village Clerk Robyn Madden; Village Attorney Ken Grey; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Finance Director Barb Damron; Police Chief Randy Rajewski; Village Engineer Paul Pearson; Community Development Director Alan Zordan and Public Works Director Lou Tiberi

Budget 09

Village Administrator John Downs gave a brief presentation regarding the Fiscal Year 2009 budget. The evening's presentation focused on neighborhood drainage specifically the Brightway and Revere/Bryant neighborhoods and water and sewer rates.

Village Engineer Paul Pearson provided details regarding drainage issues at the corner of East/South Brighway. Staff is recommending a high capacity drainage structure and a 24" culvert to alleviate and direct the flow of excess water. These improvements should take care of 80% of the volume of water at an estimated cost of \$15,000.

Village Engineer Paul Pearson explained that the storm water pipe that connects Bryant to Revere is two feet lower which is causing rear yard ponding after an average rainfall. The recommended improvements include cleaning the storm sewer, expose and adjust rear yard catch basin and install a discharge manhole. The estimated cost of these improvements is \$15,000. He also recommended allocating an additional \$5,000 for rear yard grading and drainage.

Administrator Downs presented details regarding water and sewer rates. The Village met its five year promise of holding water rates stable. This is no longer

possible due to an increase in the water rates charged by the City of Chicago. Chicago's rate increase went into effect in January. The Village of Mokena has absorbed this increase, but now needs to pass it along to users of the water system. In order to avoid a shortfall in the revenues, an increase of \$.45 is needed in FY 09 and \$.55 in FY 10. This equates to \$4.41/1,000 gallons beginning July 1, 2008 and \$4.96/1,000 gallons starting July 1, 2009.

Administrator Downs also presented details regarding a sewer rate increase. Increases are necessary due to stagnant revenue growth and operational inflation. In order for revenues to keep pace with expenses, an increase of \$.30 is needed for FY09 and \$.20 in FY 10. This equates to \$3.40/1,000 gallons in FY 09 and \$3.60/1,000 gallons beginning in FY 10.

In summary, a \$.75/1,000 gallons combined water and sewer rate increase needs to be implemented in each of the next two fiscal years for a total of \$1.50/1,000. This equals an approximate 10% increase per year. Approximately 5% per year is due to increased rates from upstream suppliers and 5% per year is due to normal operating and inflationary costs. The average user will pay approximately \$6 - \$7 more per month in FY 09 and \$6 - \$7 more per month in FY10.

The next budget work session is scheduled for April 28, 2008.

**March 24, 2008
Village Board Work Session**

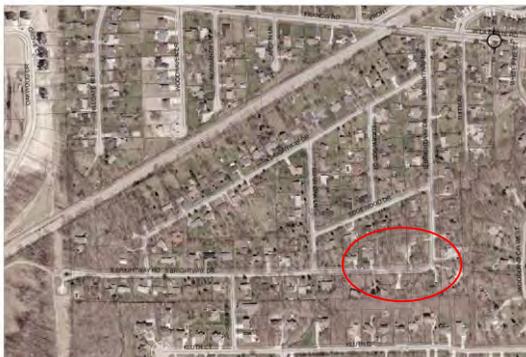
- Neighborhood Drainage Improvements
- Water and Sewer User Rate Assessment

Neighborhood Drainage Improvements

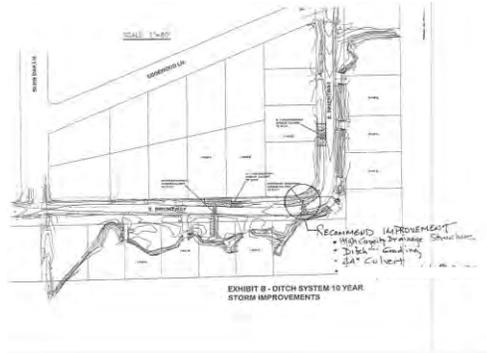
South Brightway

- Roadway flooding and overtopping.
- \$18,600 for detailed engineering study of watershed.
- Investigation revealed undersized driveway culverts and shallow ditches.
- 3 alternatives presented in study.
- Possible ultimate solution includes replacement of driveway culverts and ditch grading at a cost of \$185,000.
- Possible interim improvements includes:
 - Reshape north ditch at bend of east brightway to south brightway.
 - Install high capacity grate in ditch.
 - Install 24-inch culvert under roadway to creek.
 - Estimated cost of \$15,000

South Brightway Area



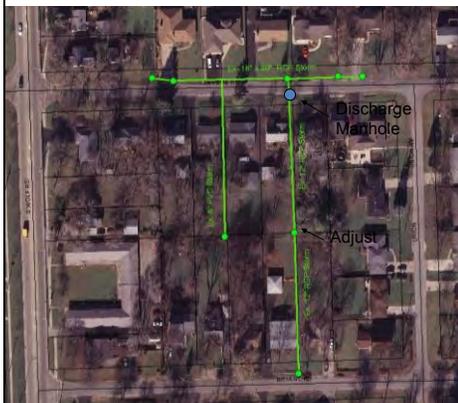
South Brightway Drainage Investigation



Bryant / Revere

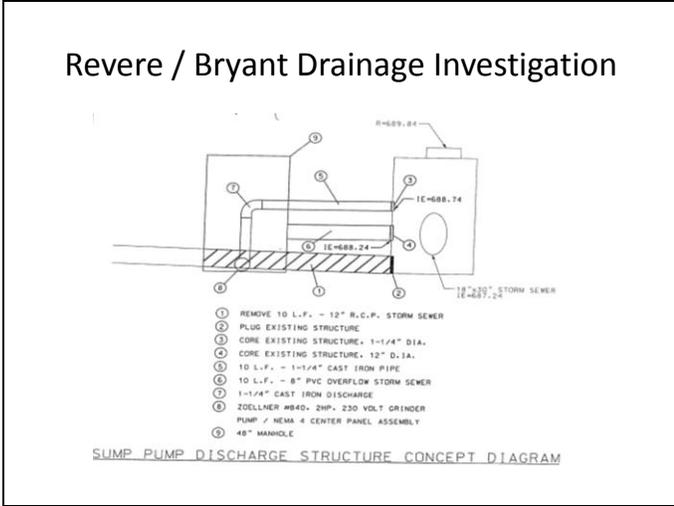
- Localized rear-yard ponding after average rainfall.
- Bryant to Revere, and Union to Wolf.
- \$13,000 on engineering for drainage study.
- Investigation revealed lack of capacity and isolated rear yard low points.
- Possible ultimate solution exceeds \$175,000.
- Possible interim improvements include:
 - Clean 12-inch Bryant to Revere Sewer
 - Construct small storm water lift station
 - Estimated cost of \$15,000
- Also recommend contingency of \$5,000 for drain tile and minor grading.

Bryant / Revere Drainage Investigation



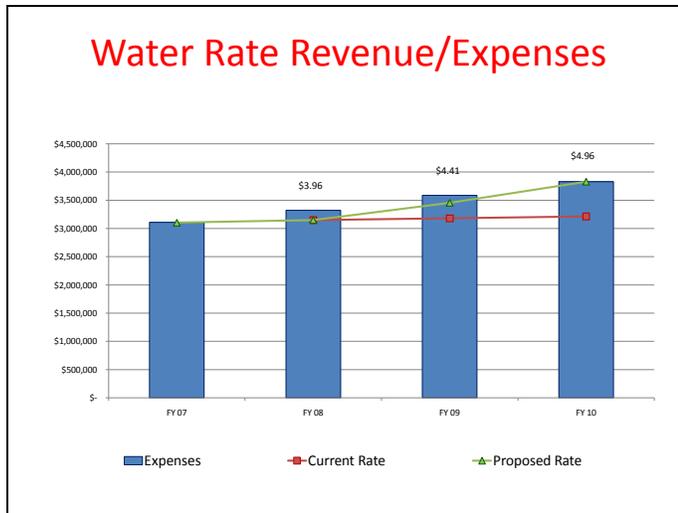
Recommended Improvement

- Clean existing 12-inch storm sewer
- Expose and adjust rear yard catch basin
- Install discharge manhole (See Exhibit A)
- Estimated cost of improvements \$15,000 with \$5,000 additional contingency



- ### Conceptual Water Rate Discussion
- Five year Water Rate of \$3.96/1000 (2002-2008) is no longer possible to maintain due to:
 - Annual water rate increases by Chicago/Oak Lawn/T.P. totals \$.74/1000 gallons over three year period.
 - Until now, increases have been incremental and absorbed through existing rate structure (as planned).
 - General operating inflation also contributing to recommended increases.
 - Recommended two tiered rate increase to deal with:
 - Impacts of ongoing Chicago and upstream water increases
 - Immediacy of Chicago's rate increases compared to Mokena's fiscal year calendar
 - January versus July
 - Creates lag time to accommodate rate increases
 - General operating and inflationary pressure on Water Fund

- ### Conceptual Water Rate Discussion
- Year 1 beginning in July of 08
 - \$.45/1000 gallons rate increase
 - \$.35 for upstream increases
 - \$.10 for operating increases
 - Rate adjusted from \$3.96 to \$4.41/1000 gallons
 - 11.3% increase
 - Year 2 beginning in July of 09
 - \$.55/1000 gallons
 - \$.39 for upstream increases
 - \$.16 for operating increases
 - Rate increases from \$4.41 to \$4.96/1000 gallons
 - 12.5% increase

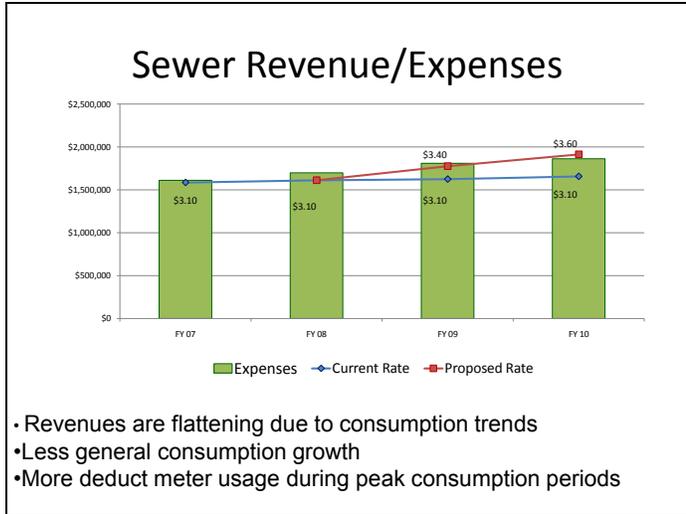


Conceptual Water Rate Discussion with proposed rate increases

	FY 09	FY 10
Beginning Fund Balance	\$1,048,426	\$917,691
Revenue	\$3,456,465	\$3,831,661
Expenditures	\$3,587,200	\$3,829,591
Ending Fund Balance	\$917,691	\$919,761
Policy Level (25% of expenditures)	\$896,800	\$957,398
Difference	\$20,891	(\$37,637)

PRELIMINARY

- ### Conceptual Sewer Rate Discussion
- Year 1 beginning in July of 08
 - \$.30/1000 gallons rate increase (9.6%)
 - Rate adjusted from \$3.10 to \$3.40/1000 gallons
 - Year 2 beginning in July of 09
 - \$.20/1000 gallons (5.8%)
 - Rate increases from \$3.40 to \$3.60/1000 gallons
 - Increases necessary due to stagnant revenue growth and operational inflation



Conceptual Sewer Rate Discussion

	FY 09	FY 10
Beginning Fund Balance	\$ 490,049	\$456,409
Revenue	\$ 1,775,707	\$ 1,913,102
Expenditures	\$ 1,809,347	\$ 1,886,575
Ending Fund Balance	\$ 456,409	\$ 482,936
Policy Level	\$ 452,337	\$ 471,644
Difference	\$4,072	\$ 11,292

PRELIMINARY

Comparison of Municipal Sewer Rates Per 1,000 Gallons

Beecher	\$2.90
Channahon	\$3.58
Frankfort	\$3.29
Lockport	\$3.21
Manhattan	\$3.14
Minooka	\$3.77
New Lenox	\$3.58
Plainfield	\$3.15
Romeoville	\$5.22
Shorewood	\$3.88
Mokena	
Current	\$3.10
Proposed FY09	\$3.40
FY10	\$3.60

Current Average Without Mokena	\$3.57
Mokena Proposed	
FY09	\$3.40
FY10	\$3.60

Sewer Rate History/1000	
1989-	\$2.50
1990-	\$2.40
2005-	\$2.75
2006-	\$3.10
2008-	\$3.40
2009-	\$3.60

Overall Impacts

	Water/3.5% inflation since 2002	Sewer/3.5% inflation since 1990	Total/3.5% inflation
Current rate	\$3.96	\$3.10	\$7.06
Proposed (+)	\$.45	\$.30	\$.75
Total Year 1 change	\$4.41/ (\$5.04) +11.3%	\$3.40/ (\$4.61) +9.6%	\$7.81/ (\$9.65) +10.6%
Proposed (+)	\$.55	\$.20	\$.75
Total Year 2 % change	\$4.96/ (\$5.21) +12.5%	\$3.60/ (\$4.78) +5.8%	\$8.56/ (\$9.99) +9.6%

Summary

- A \$.75/1,000 combined w/s rate increase in each of next 2 years for \$1.50/1,000 total
- Equalizes rate increases over two year period
- Averages 10% per year (total)
- Approximately ½ or 5% per year due to upstream suppliers increasing water costs
- Approximately ½ or 5% per year due to normal operating and inflationary costs
- Average user will pay \$6-\$7 more per month in FY 09 and \$6-\$7 more per month in FY 10.

Water rates going up

SOUTHLAND | Chicago passes along costs; contributors adding own increases

BY DEAN JEROME LAYTON

The "most successful" plan when water rates are raised is to spread the burden on those who are not directly affected by the rate increase, says a city official. The plan, which will be in effect in 2009, will be a 12 percent increase in the water rate and a 10 percent increase in the sewer rate.

The city's water department has been successful in spreading the burden of the rate increase on those who are not directly affected by the rate increase, says a city official. The plan, which will be in effect in 2009, will be a 12 percent increase in the water rate and a 10 percent increase in the sewer rate.

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Summary

- Recommendation to continue analyzing rate increase concept
- Revisit issue with Board in April and provide full detailed analysis
- Discuss at Village Board meeting in May
- Approve agreed rate increase as part of FY 09 budget.

news

50 URMILL ST 2102108

New Lenox water rates rise

BY HUBAN DEHAR LAFFERTY
CHICAGO

Lake shore Lake Michigan water users, New Lenox will be increasing its water rates. Rates will go up four times over the next two years, as the village phases in the rate hike passed by the city of Chicago, and makes inflationary adjustments for the continued operation and maintenance of its water system.

New Lenox water users, who have been paying \$2.25 per 1,000 gallons for the past 10 years, will see a 40-cent increase in January 2008. The cost will jump another 25 cents by May 2008 and 25 cents more in January 2009, bringing it up to \$3.25 per 1,000 gallons.

The typical household will be paying about \$1.20 more per month, based on an average use of 9,000 gallons, said Finance Director Kim Archibolder.

Overly May 1, however, the rate will increase 8 percent for inflation, officials said.

Chicago increased the cost of its water 41 percent, bringing it to over a three-year period, which begins in January.

While some water utilities go, and make inflationary adjustments for the continued operation and maintenance of their water systems, and the rate of 40 cents for Chicago's water and the rest for an inflationary adjustment.

"Chicago's really hit us hard. We've three months behind. We're trying to catch up," she said. The 24-cent hike in May 2008 is a reflection, and the 25-cent hike in January 2009 represents the cost of Chicago's increase.

Susan Dikler Lafferty can be reached at sdikler@tribune.com or (773) 862-4905.

50 URMILL ST 2102108

Water rate increase OK

TIMELY FREE

Village trustees Tuesday approved a 40-cent water rate increase effective Jan. 1, raising the cost of water from \$2.75 to \$3.20 for every 1,000 gallons used per month.

The higher rate means the average Township Park home using 20,000 gallons monthly will pay about \$5 more per month. The village will retain one of the lowest water rates in the Southland, village officials said.

Several Southland towns that get Lake Michigan water from Chicago via Oak Lawn are considering water rate increases, primarily because those municipalities are boosting their rates.

Kimber Schuch

CHICAGO | EVERGREEN PARK | PROPER FORMS | NEWS

Evergreen Park to increase water and sewer rates

November 21, 2007

By Stephanie Goring, staff writer

Evergreen Park will increase its water and sewer rates, thanks to a large part in a hefty increase by the city of Chicago.

The village, which are not raise until next year, is phasing along to properly maintain a 10 percent increase in water rates from Chicago, the Board's most recently, and Evergreen Park's own increase of 2.5 percent.

The Evergreen Park Village Board voted Monday to increase water rates effective Jan. 1 to \$4.00 per 1,000 gallons and the sewer rates change of \$2.40.

"We took care of the 2.5 percent, leaving any additional water increases," Mayor James Decker said.

The board also voted to increase the sewer rates to \$1.10 per 1,000 gallons of water used by the sewer with the sewer capacity charge of \$17.20.

"Water goes up, sewer goes up," he said.

He said the 10 percent increase is the first of three increases in Chicago water rates over the next three years. In 2008, Chicago will increase rates by 10 percent, and, in 2009, the city from which Evergreen Park buys its water will increase rates by 14 percent, Decker said.

The Southern Illinois Council said a letter, signed by the mayor of 21 municipalities, including the "Boardman" Board, said the cost a large group of municipalities from northwestern suburban communities was expected to be the same.

The two groups were trying to determine if they could join forces on the issue, Decker said.

Triguna Kish Phan said that the village should still not raising some rates.

Village Treasurer John Skypawa said the Chicago rate increase is still between 12 and 18 percent over a three-year period between 2003 and 2005. But he estimates that the issue of increases will average out to be 8.1 percent over a five-year period in comparable terms, he said.

"It's terrible," he said, adding the village has to raise its most income to keep up with the long costs of service, benefits and the like.

"The water and sewer rates have to be self-sufficient," he said.

The fund is not supplemented by property taxes, he said.

The increase in the sewer rate will be used to offset the impact of the village's sewer.

"We're trying to keep it more stable," Decker said. "We'd rather have rates and have them not have them collapse. We need to pay attention to where there are some emergency repair jobs."

Stephanie Goring may be reached at sgoring@southlandnews.com or (708) 633-6671.

- ## Next Steps in Budget Process
- Take a month to allow staff to assemble budget
 - During April 28th work session:
 - Discuss Lincoln Way Communication Center Relocation
 - Revisit Water and Sewer Rate Increases
 - Review General Fund Status
 - Discuss any open ended budget issues

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 8:55 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Monday, April 28, 2008

CALL TO ORDER

Mayor Werner called the Board of Trustees Work Session to order at 7:51 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
George Metanias
Debbie Engler
Jane McGinn
Don Labriola
Joe Siwinski

Also present were: Village Clerk Robyn Madden; Village Attorney Ken Grey; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Police Commander Christopher Surdel; Village Engineer Paul Pearson; Community Development Director Alan Zordan; Public Works Director Lou Tiberi and Finance Director Barb Damron.

Fiscal Year 2009 Budget

Lincoln Way Communication Center Relocation

Trustee Labriola introduced Deputy Director Brad Veerman from the Lincoln Way Communication Center and Bill Hoffmeister from the Frankfort Fire Protection Board.

Deputy Director Veerman gave a brief power point presentation regarding the pending relocation of the Lincoln Way Police Communication Center operations ("LWCC"). The Police Dispatching Center is currently housed and operating in the New Lenox Police Facility (former Village Hall) while the LWCC's relocation to the new Frankfort Township Building is pending. This new facility is currently under construction on US Route 30 (just east of Wolf Road).

Mr. Veerman addressed the LWCC's purpose, history, operations, logistics, consolidation efforts and relocation funding.

Currently, the LWCC dispatches for only the Police Departments in New Lenox, Mokena and Frankfort. The proposed LWCC relocation also includes consolidation with several area Fire Districts. This of course will require updated Intergovernmental Agreements to be executed by the Policy Boards of the participating entities (Villages and Fire Districts). In addition, the capital costs affiliated with relocating the LWCC's operations will need some consideration by the Mokena Village Board. Trustee Labriola and Deputy Director Veerman discussed grant funding from the Emergency Telephone System Board ("ETSB") and other matters relating to the LWCC operations and relocation.

There was discussion regarding the restructure of the LWCC operations over the past few years and the increasing costs each Fiscal Year. Board members generally agreed they would like to see more information such as prepared budgets, leases, meeting agendas, quarterly reports in relation to the LWCC on a regular basis. Administrator Downs suggested a General Fund transfer of \$250,000 to cover the capital costs affiliated with relocation. In addition, the Board would need to approve an intergovernmental agreement providing for the new members (Fire Districts).

Mr. Veerman stated the current Budget is available and will be made accessible to Board members as early as this week.

LWCC Relocation and Consolidation

- Overview of LWCC Relocation-Chairman Labriola
- History of LWCC Operations
- Proposed Relocation Logistics-Deputy Director Veerman
 - New Facility within Frankfort Township Building
 - Consolidation including Intergovernmental Agreements with Villages and Fire Districts
- Project Funding
 - Capital Costs-Brad Veerman
 - Grant Funds-Brad Veerman
 - Village of Mokena balance –John Downs

Issues for Village Board

- Review and Approve Intergovernmental Agreement-(Exhibit B).
- Authorize Net Positive Operating Results in FY 08 General Fund Budget to be transferred into Municipal Facility Escrow Fund.

Total Cost of Relocation (say)	\$650,000
Anticipated ETSB Grant	(\$300,000)
Balance of required funding	\$350,000
Divided by three Villages (say)	\$117,000
Apply previous ETSB Grant	(\$ 19,000)
Net Balance for Mokena	\$98,000
Suggested Transfer	\$250,000

Viaduct Rehabilitation

Village Administrator John Downs presented to the Board a conceptual proposal to rehabilitate the Viaduct over Old LaGrange Road. This viaduct is badly in need of a facelift and staff has developed a plan to address this issue with METRA and the developers of Evergreen Gateway (OZINGA Property). This concept will require the Village to frontload the costs from the Parking Lot fund and later get reimbursed from the Developer. As this portion of the Community becomes higher profile due development trends, it is important to improve the area's physical aesthetics when possible. METRA has stated clearly that they have no available funding for making improvements to this viaduct.

Based on the Board's discussion they concurred to move forward.

Painting of Viaduct over Old LaGrange Road

- METRA to supervise and perform all work
- Village to reimburse METRA from Parking Lot Fund
- \$35,000-\$40,000 +/- depending on actual costs
- Village to get reimbursed from Developers of Evergreen Gateway (Ozinga Project) at time of development.



Proposed Water & Sewer Rate Increases

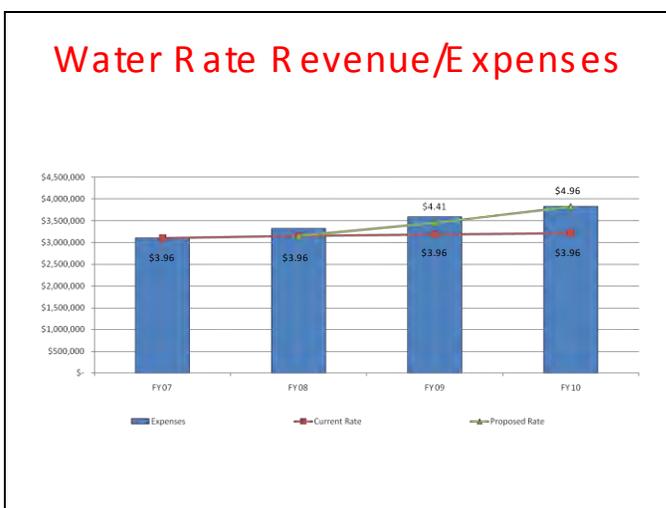
Village Administrator John Downs gave a brief power point presentation regarding the proposed water & sewer rate increases that were discussed on March 24th. During that meeting, the Board reviewed various staff recommendations regarding the need to increase both water and sewer rates over the next two fiscal years. Staff has continued monitoring this situation and determined that the prior recommendations are still necessary. Mr. Downs has long advocated that the more public discussion relating to this issue, the better informed our customers will be when the rates actually increase.

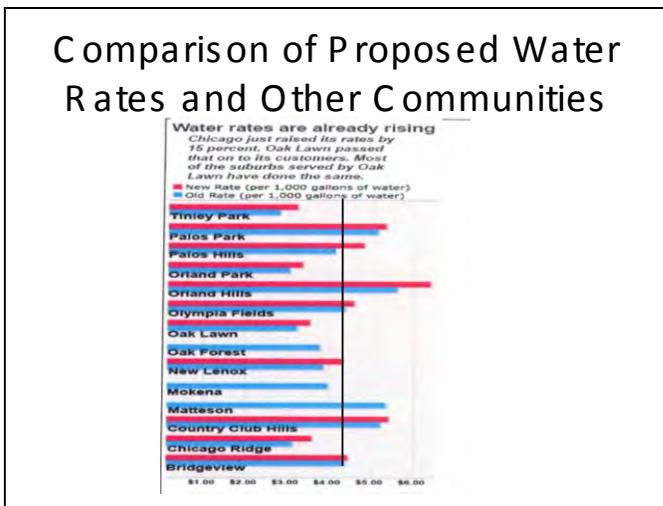
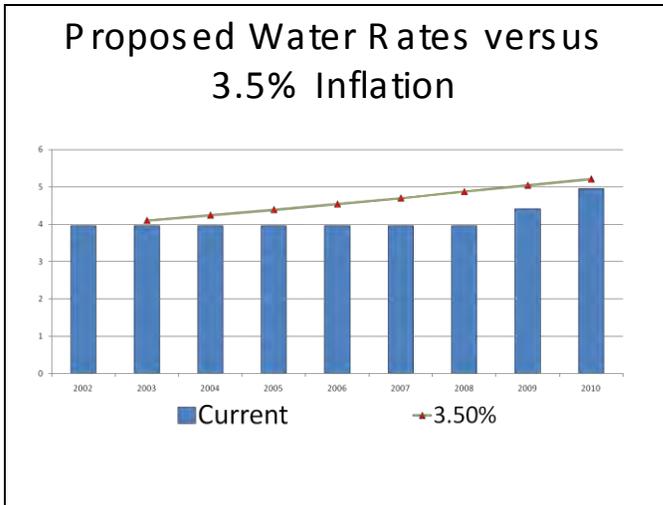
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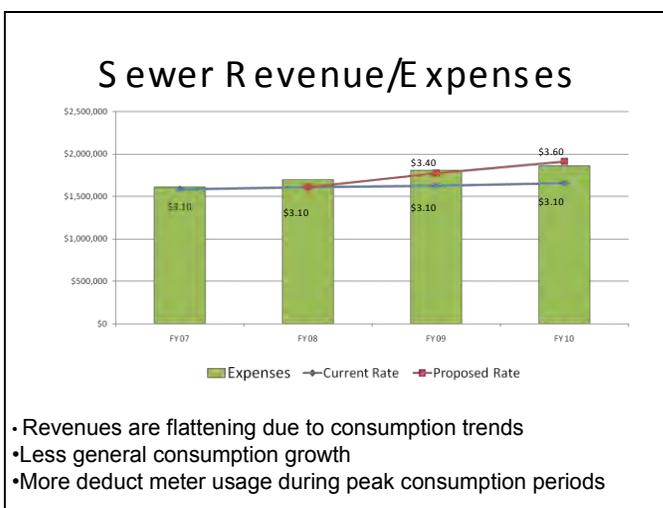
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 - Rate increases from \$4.41 to \$4.96/1000 gallons
 - 12.5% increase

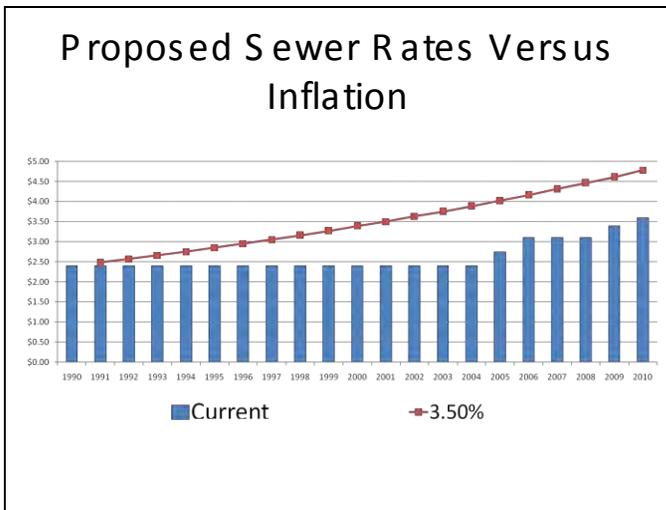
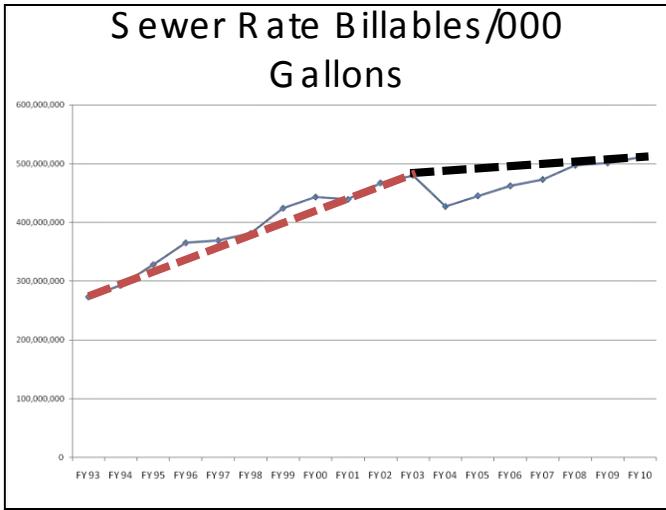




- ### Conceptual Sewer Rate Discussion
- Year 1 beginning in July of 08
 - \$.30/1000 gallons rate increase (9.6%)
 - Rate adjusted from \$3.10 to \$3.40/1000 gallons
 - Year 2 beginning in July of 09
 - \$.20/1000 gallons (5.8%)
 - Rate increases from \$3.40 to \$3.60/1000 gallons
 - Increases necessary due to stagnant revenue growth and operational inflation



- Revenues are flattening due to consumption trends
- Less general consumption growth
- More deduct meter usage during peak consumption periods



Comparison of Municipal Sewer Rates Per 1,000 Gallons

Beecher	\$2.90
Channahon	\$3.58
Frankfort	\$3.29
Lockport	\$3.21
Manhattan	\$3.14
Minooka	\$3.77
New Lenox	\$3.58
Plainfield	\$3.15
Romeoville	\$5.22
Shorewood	\$3.88
Mokena	
Current	\$3.10
Proposed FY09	\$3.40
FY10	\$3.60

Current Average Without Mokena	\$3.57
Mokena Proposed FY09	\$3.40
Mokena Proposed FY10	\$3.60

Sewer Rate History/1000	
1989	\$2.50
1990	\$2.40
2005	\$2.75
2006	\$3.10
2008	\$3.40
2009	\$3.60

Overall Impacts

	Water/3.5% inflation since 2002	Sewer/3.5% inflation since 1990	Total/3.5% inflation
Current rate	\$3.96	\$3.10	\$7.06
Proposed (+)	\$.45 \$4.41/ (\$5.04)	\$.30 \$3.40/ (\$4.61)	\$.75 \$7.81/ (\$9.65)
Total Year 1 change	+11.3%	+9.6%	+10.6%
Proposed (+)	\$.55 \$4.96/ (\$5.21)	\$.20 \$3.60/ (\$4.78)	\$.75 \$8.56/ (\$9.99)
Total Year 2 % change	+12.5%	+5.8%	+9.6%

Summary

- A \$.75/1,000 combined w/s rate increase in each of next 2 years for \$1.50/1,000 total
- Equalizes rate increases over two year period
- Averages 10% per year (total)
- Approximately ½ or 5% per year due to upstream suppliers increasing water costs
- Approximately ½ or 5% per year due to normal operating and inflationary costs
- Average user will pay \$6-\$7 more per month in FY 09 and \$6-\$7 more per month in FY 10.

Based on the Board's discussion they were generally acceptable of the proposal and concurred to move forward.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 9:23 p.m.

BOARD OF TRUSTEES WORK SESSION
11004 Carpenter Street, Mokena, Illinois 60448
Tuesday May 27, 2008

CALL TO ORDER

Mayor Pro-Tem Mazzorana called the Board of Trustees Work Session to order at 8:04 p.m.

ROLL CALL

The following Trustees were present:

John Mazzorana
George Metanias
Debbie Engler
Jane McGinn
Joe Siwinski

Also present were: Village Clerk Robyn Madden; Village Attorney Ken Grey; Village Administrator John Downs; Assistant Village Administrator Kirk Zoellner; Police Commander Christopher Surdel; Utility Superintendant Craig Heim; Street Superintendant Mark Detloff; Community Development Director Alan Zordan and Finance Director Barb Damron.

Absent: Mayor Werner, Trustee Labriola

Fiscal Year 2009 Draft Budget

Village Administrator John Downs gave a brief power point presentation providing an overall draft of the Fiscal Year 2009 Budget.

The Board was provided with an overall draft budget which included previous concepts (capital, equipment, fleet, programs, projects), narratives, goals and budget notes still under development. At this time the budget is 99% in order. After tonight's meeting, minor revisions will be made (if needed) and the budget will be presented for adoption at the Village Board's June 23rd meeting. A public hearing on the budget will also be scheduled for that evening.

The main objectives for tonight included reviewing the proposed FY 08 (current year) budget amendments, review the main operating fund balances, proposed expenditures and revenues in the most significant funds, review the status of all Capital Funds and the condition of the aggregate budget.

Administrator Downs reviewed the proposed FY 08 budget amendments. These amendments are the result of various funds exceeding the aggregate appropriated amount due to additional costs.

Administrator Downs reported that the operating funds are in good shape at this time.

PROPOSED FY 08 BUDGET AMENDMENTS

Presented by Barb Damron

Summary			
FISCAL 2008 Budget Amendments			
Fund Name	Budgeted Amount	Proposed Amendment	Reason/Funding Source
Motor Fuel Tax	621,501	Increase of 93,500	Additional Costs (Salt and OT) /Additional Revenue & Fund Balance
Water & Sewer	5,024,398	Increase of 95,000	Additional Costs (Electricity and Lake Water Costs)/Additional Revenue

OPERATING FUND BALANCE SUMMARY

OPERATING FUND BALANCES						
Fund	Begin FY '08	Begin FY '09	Ending FY '09	Recommended Amount	Variance	Status
General	\$2,825,546	\$2,691,555	\$2,326,571	\$2,342,744	(\$16,173)	Good*
Refuse	96,356	92,436	88,159	268,783	(180,624)	Adequate**
Water	1,061,761	1,053,152	911,978	896,842	15,136	Good
Sewer	576,744	488,573	456,750	450,113	6,637	Good
Parking Lot	130,546	95,609	82,597	78,957	3,640	Good

- * Includes approximately one year's principal and interest payment of approximately \$134,000 for the downtown bonds
** Very predictable cash flow

FY 08 GENERAL FUND OPERATING SUMMARY (FUND BALANCE)

- Continued with Net Positive Operating Results in FY08
 - Budgeted \$2.29
 - Estimated \$2.91 million prior to proposed year end transfer
 - (\$620,000 NPOR in FY 08)-Very Good Performance
 - Recommend \$225,000 G.F. Transfer to Municipal Facilities Capital in FY 08 (Current Year)
 - Leaves FY 08 fund balance at \$2.69 million
 - Same concept as last year with funds utilized for the following:
 - LWPCC=\$101,000
 - Police/Village Hall Architecture=\$125,000

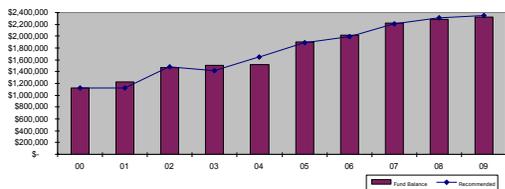
FY 09 GENERAL FUND SUMMARY

- **REVENUE SUMMARY**
 - Overall expected revenues of \$8.6 million
 - Anticipated Revenue Growth of \$320,000 or 3.9%
 - Main increases include:
 1. Sales tax=\$385,000
 2. Income/tax=\$236,000
 3. Actual Decline in permit revenues (\$295,000)
 - Natural revenue growth slowing due to economy
 - If trend continues next budget cycle could require:
 1. further rightsizing activities
 2. comprehensive revenue enhancement program
- **EXPENSE SUMMARY**
 - Overall expected expenditures of \$8.96 million
 - Anticipated increase of \$126,000 or 1.4%
 - \$201,000 in sales sharing rebates programmed
 - Personal Services are increasing by \$258,000 or 4.8%
 - Other operating costs are increasing by \$194,000
 - Capital expenditures decreasing by \$325,000 (with \$351,000 in equipment costs).

FY 09 GENERAL FUND SUMMARY

- Fund balance anticipated to decrease by \$365,000 in FY09
 - Typical to have more in budgeted expenditures than revenues
 - Averaged approximately \$386,000 more in budgeted expenditures than revenues since FY 00.
 - Annual "Net Positive Operating Results" ("NPOR") normally offsets this condition.
- FY 09 year end balance to be \$2.3 million or just below policy level of 25% of expenditures (plus) annual P&I on downtown bonds.
- Unless economy turns upward very quickly, unlikely that NPOR will occur in FY 09 Budget.
- More Rightsizing efforts in future focused on both revenues and expenditures

General Fund Balance Comparison
FY 00-09 Budgets

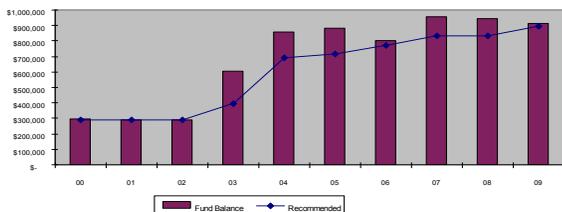


WATER OPERATING FUND SUMMARY

- **REVENUE SUMMARY**
 - Anticipated \$295,000 or 9% increase in revenue
 - Overall expected revenues of \$3.44 million
 - Overall revenues anticipated to increase due to rate adjustment of \$.45/1000 gallons
- **EXPENSE SUMMARY**
 - Anticipated = \$265,000 or 8% increase in expenditures
 - Overall expenditures of \$3.58 million
 - Overall expenditures increasing primarily because of cost of purchasing water

WATER OPERATING FUND

- **OVERALL FUND CONDITION**
 - Net Positive Operation Results in FY08 Left Fund in Better Position By \$109,000-even with Chicago rate increase in January (absorbed \$50,000)
 - Budgeted Fund Balance \$944,000 with estimated fund balance of \$1,053,000
 - Fund balance anticipated to decrease by (\$142,000) in FY 09.....
 - BUT.... Still expected to be \$912,000 or \$15,000 over the policy target

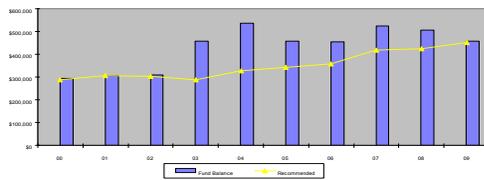


SEWER OPERATING FUND SUMMARY

- **REVENUE SUMMARY**
 - Anticipated \$159,000 or 9.8% increase in revenue
 - Overall revenues expected to increase because of \$.30/1000 gallon rate increase
 - Overall expected revenues of \$1.76 million
- **EXPENSE SUMMARY**
 - Anticipated \$98,000 or 5.75% increase in expenditures with majority in personnel, energy and chemicals
 - Overall expenditures of \$1.8 million

SEWER OPERATING FUND SUMMARY

- **OVERALL FUND CONDITION**
 - Net operation results in FY08 left fund in worse position by (\$16,000)
 - Budgeted Fund Balance of \$504,000 with estimated balance of \$488,000
 - FY 08 revenue/expense forecasts met
 - FY 07 (last year) year end did not meet forecasts
 - Fund balance expected to decrease by (\$32,000 at end of FY09 to \$456,000
 - BUT.....Still be \$6,000 over the policy target



REFUSE FUND SUMMARY

- **Overall Fund Condition**
 - Operating results in FY 08 is slightly better position by \$2,000
 - Budgeted Fund balance of \$90,000 with estimated \$92,000
 - Fund balance is forecasted to be \$88,000 at end of FY 09
 - Fund is in stable condition, but discount programs will need to be accounted for in future rate adjustments, or supplemented through other means.
- **Revenue Summary**
 - Forecasted revenue growth of \$62,000 with total revenues of \$1,071,000
 - Includes increase of \$.65(SF) and \$.57(TH/Condos) beginning in August
 - Equates to a 4.8% increase
 - Additional inflationary % offsets "free service and discount programs
 - Additional inflationary rate of .6% equates to \$5,245 (\$.06-\$.07 on monthly rate)
- **Expenditure Summary**
 - Anticipated increase of \$62,000 with total expenditures of \$1,075,000
 - Includes annual inflationary costs of 4.2% (CPI)
 - Offsets senior discounts of \$16,500 and leaf pick up costs of \$11,000

PARKING LOT FUND SUMMARY

- **Overall Fund Condition**
 - Net positive operating results in FY 08 is estimated to see fund be in a better position than anticipated by \$8,000
 - Budgeted fund balance of \$87,000 with estimated fund balance of \$95,000
 - Fund is stable at this time with FY 09 balance estimated to be \$82,000 or \$4,000 above policy target
- **Revenue Summary**
 - Flat revenue growth with slight decrease or (\$4,000) due to drop in interest earnings
 - Total Revenues are \$303,000
- **Expenditure Summary**
 - Expenditures to decrease by (\$27,000 or 8%)
 - Total expenditures are \$316,000
 - Decreased capital transfer by \$30,000 to total of \$45,000
- **Recommended Future Commuter Parking Rate Study**
 - Evaluate commuter parking rates on Metra System
 - Review data during preparation of FY 10 Budget (next year)

CAPITAL FUND BALANCE SUMMARY

Fund	Begin FY '08	Begin FY '09	Ending FY '09
MFT	\$489,125	\$328,512	\$334,205
Water Capital	1,117,378	744,986	677,268
Sewer Capital	1,583,949	1,314,422	1,208,466
Sewer Plant Replacement	1,136,405	1,167,267	1,115,517
Sewer Plant Expansion	5,284,445	5,936,238	5,871,445
Capital Imp., Repair, Replacement	14,101,581	9,882,756	5,179,909
Totals	\$23,712,883	\$19,374,181	\$14,386,810

- MFT program continues to show stress (comments later)
- Water Capital to decline slightly due to residential building slow down
- Sewer Capital to decline slightly due to residential building slow down
- Sewer plant replacement in good order with goal of \$1million maintained
- Sewer plant expansion prepared for major \$5+ million expansion in FY 10/11
- Capital Improvement, Repair and Replacement programmed to decrease due to pending projects.

CAPITAL IMPROVEMENT FUND

FUND BALANCES IN ESCROW ACCOUNTS				
Municipal Parking Facilities (Restricted)	566,858	455,474	428,439	Funds escrowed for future repairs/improvements to the municipal parking facilities. Funds escrowed through parking lot transfers, bond proceeds and contributions. Funds need to be maintained for when future parking lot and access road rehabilitation and repairs become necessary.
Water Improvements (General Restrictions for Water Related Issues)	998,681	865,263	705,014	Funds escrowed through connection fees, operating transfers, contributions and interest. The fund is established specifically to be utilized for water related expenditures which include, payment to for over-sizing debt and lake water joint system maintenance (New Lenox and Mokena).
(1) Res. 750,000	750,000	750,000	750,000	
(2) Res. 100,225	100,225	100,225	100,225	
(3) Res. 70,000	70,000	98,737	113,737	
(1) Oak Lawn System		1,814,225	1,668,976	
(2) T.P. Oversizing	1,918,906			
(3) N.L. Joint System				
187th Wolf-Water/Sewer (Restricted)	163,515	169,190	172,575	Balance to be utilized to waive recapture to future developers along Wolf and 187th (north of creek).
Municipal Facilities (Restricted)	2,289,040	239,460	28,305	Facility improvements can be funded through this account. This balance should be maintained and systematically embellished annually to fund future land acquisitions and facility expansions.
General Infrastructure (Transportation Projects)	9,163,262	7,204,407	2,881,614	This fund is available for large-scale multi year road projects. Based on pending needs of the Village with regard to established road improvement priorities.
Total	\$14,101,581	\$9,882,756	\$5,179,909	

OVERALL BUDGET OVERVIEW

	FY 08 Budget	FY 09 Budget	\$ Inc/(Dec)	% Change
REVENUES				
Taxes	\$8,668,834	\$9,542,343	\$873,509	10.08%
Fines	\$287,486	\$307,000	\$19,514	6.79%
License/Permits	\$1,381,819	\$1,125,834	(\$255,985)	(18.53%)
Service Charge	\$7,935,426	\$7,322,086	(\$613,340)	(7.73%)
Grants/Trans.	\$347,109	\$351,660	\$4,551	1.31%
Development	\$1,355,013	\$1,063,501	(\$291,512)	(21.51%)
Other	\$2,186,068	\$1,586,742	(\$599,326)	(27.42%)
TOTAL	\$22,161,755	\$21,299,166	(\$862,589)	(3.89%)
EXPENSES				
Personal Serv.	\$7,973,993	\$8,397,323	\$423,330	5.31%
Commodities	\$1,450,662	\$1,492,625	\$41,963	2.89%
Contract Serv.	\$8,610,461	\$8,804,314	\$193,853	2.25%
Capital Outlay	\$10,690,152	\$6,783,015	(\$3,907,137)	(36.55%)
Other/Trans	\$1,061,700	\$820,000	(\$241,700)	(22.77%)
TOTAL	\$29,786,968	\$26,297,277	(\$3,489,691)	(11.72%)

BUDGET OVERVIEW

OVERALL FISCAL STATUS			
	Actual FY '07	Anticipated FY '08	Proposed FY '09
Beginning Balance	\$37,110,049	\$35,388,761	\$31,406,282
Revenues	22,409,491	21,129,883	21,299,166
Expenditures	24,130,779	25,112,362	26,297,277
Ending Balance	\$35,388,761	\$31,406,282	\$26,408,171

KEY FOLLOW-UP

- Reduction in capital Spending
- Roads and infrastructure
- Facility improvements
- Net positive operating results
- Key Policy and Strategic Issues Moving forward!

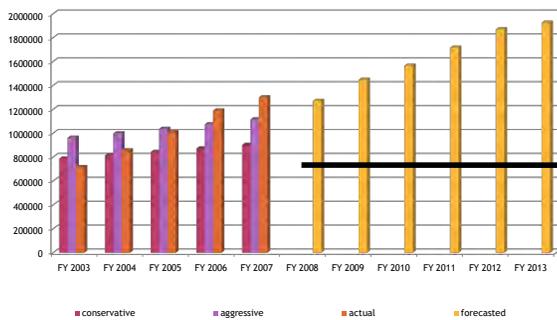
KEY FOLLOW UP ISSUES FROM PRIOR WORK SESSIONS: CAPITAL SPENDING

Summary		
Category	5 Year Budget Average	FY 09
Fleet Replacement	\$371,500	\$268,000
MFT (Street Repairs)	\$328K	307K
Water Capital (Total)	\$2.4 Million	\$732K
Sewer Capital (Total)	\$1.17 Million	\$348K
Capital Equipment	\$280K	\$92K

ROADS AND PAVEMENT INFRASTRUCTURE

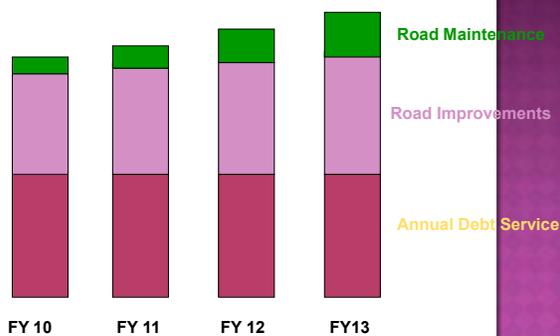
- Non Home Rule- 1/2% sales tax providing solid revenue stream for pending projects:
 1. Townline Road, US30/Wolf Road and Signal Interconnects on Wolf Road, RR Crossing Improvements at 116th Avenue (Owens)
 2. MFT funding is now falling short in meeting road rehab needs.
 3. We should double spending on maintenance of existing roads with transition beginning in FY 10.
 4. Evaluate structural (incremental) change in use of Non-Home rule sales tax (from road reconstruction to rehabilitation)

NON HOME RULE SALES TAX



12

SALES TAX FUNDING DISTRIBUTION CONCEPT



FUTURE FACILITY IMPROVEMENTS!!

- WWTP expansion of \$5+/- million scheduled for FY 10/11.
- Future water system storage improvements of \$2 million scheduled tentatively in FY 11/12.
 - Slower growth relating to tap on revenue
 - Also, slower demands on capacity
- Public Safety and Village Hall planning have no funding source at this time.
- Staff will need to analyze and present funding alternatives to Board during FY 09.
- Facility improvements to PD is planned in 2011-12 range

NET POSITIVE OPERATING RESULTS

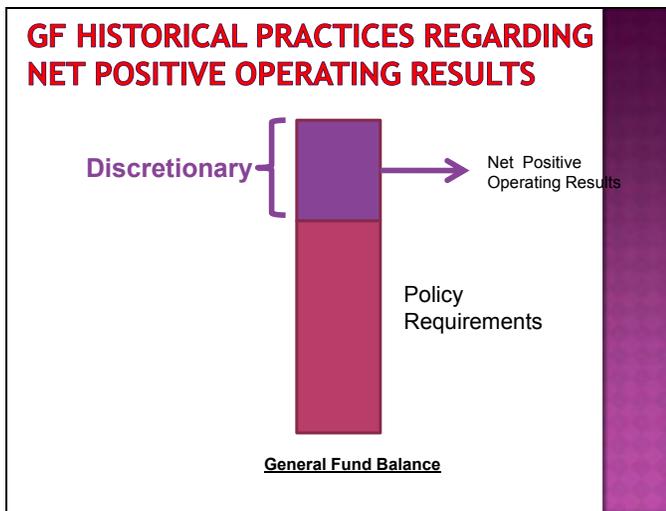
- Net positive general fund operating results are very important!!!!
 - This approach has allowed \$1.9 million for funding of municipal facility expansions over last four budget cycles.
- Continued net positive operating results have been important.
- Moving forward, more unlikely to occur due to economic reasons.
- As growth slows, it will be difficult to produce these outcomes!
- Funding for future municipal facility expansions will require dedicated revenue source.

NET POSITIVE OPERATING RESULTS ARE ACHIEVED THROUGH.....

- The use of moderately conservative revenue forecasts.
- Accurate and dependable expenditure forecasts.
- Constant assessment of fund condition throughout budget year.
 - Pressure to conserve operational spending exerted mid-year.
 - If needed
 - Normally based on anticipated revenue shortfall.
 - Budget line-items are carefully monitored during last quarter of fiscal year.
 - If you don't need it.....then don't spend it!!!!
 - Unspent budgeted amounts add to the net positive operating results and fund balance levels.
 - Generally transferred to capital escrow accounts

GENERAL FUND NET POSITIVE OPERATING RESULTS!

- Have generated over \$6.1 million dollars in capital funding over past 19 years
-or about \$323,000 per year
- Produced from General Fund operations
- These funds have been utilized for:
 - Major storm water and flood relief projects
 - Major road improvements
 - Facility modifications and expansions
- Solid budget practice and good/consistent policy direction!!!!



Key Issues Moving Forward

- Monitor economy and impact on Village revenues.
- Prepare for more budget “rightsizing” efforts in FY 10 if needed.
- Restructuring Non-Home rule sales tax to accelerate road maintenance program.
- Evaluate funding alternative to construct new police facility.
- Finish engineering design for next WWTP expansion

NEXT STEPS

- | | |
|---|---|
| <ul style="list-style-type: none">○ Fine tune budget document○ Schedule Public Hearing on June 23rd○ Make budget available to public for inspection○ Conduct public hearing○ Adopt Budget○ Monitor Closely○ Resume process in January of 2009 | <ul style="list-style-type: none">○ Other policy action required○ FY 08 (current year) budget amendments○ Water and sewer rate ordinances○ Annual fee and other ordinances |
|---|---|

The Board commended staff on the budget. A Public Hearing will be held on June 23, 2008, 7:00 p.m. to adopt the budget.

Adjournment

There being no further business to bring before the Mayor and Board of Trustees, Mayor Werner adjourned the work session at 8:33 p.m.